



ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 27 July 2022
4pm

at

Armidale Council Chambers

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Held on

Wednesday, 29 June 2022

4pm

at

Armidale Council Chambers

PRESENT: Councillor Sam Coupland (Mayor), Councillor Todd Redwood (Deputy Mayor), Councillor Paul Gaddes (Zoom), Councillor Jon Galletly, Councillor Susan McMichael (Zoom), Councillor Steven Mepham, Councillor Debra O'Brien, Councillor Margaret O'Connor, Councillor Paul Packham, Councillor Dorothy Robinson and Councillor Bradley Widders (Zoom).

IN ATTENDANCE: Mr James Roncon (General Manager - Zoom), Mr Darren Schaefer (Acting Chief Officer Corporate and Strategy), Mr Daniel Boyce (Chief Officer Sustainable Development), Mr Alex Manners (Chief Officer Assets and Services) and Ms Jessica Bower (Executive Officer).

MINUTES

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(General Manager's Note: The report considers the General Manager's Performance Review and is deemed confidential under Section 10A(2)(a) of the Local Government Act 1993, as it deals with personnel matters concerning a particular individual).

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1. CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY

Cr Mepham delivered the Civic Affirmation and Cr Robinson delivered the Acknowledgement of Country.

2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS

The General Manager delivered the statement.

3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS - NIL

4. DISCLOSURES OF INTEREST - NIL

5. CONFIRMATION OF MINUTES

5.1 Minutes of Previous Meeting held 25 May 2022 Ref: AINT/2022/20380 (ARC16/0001-7)

123/22

RESOLVED

That the Minutes of the Ordinary Council meeting held on 25 May 2022 be taken as read and accepted as a true record of the meeting.

Moved Cr Redwood

Seconded Cr Mepham

The Motion on being put to the vote was CARRIED unanimously.

6. MAYORAL MINUTE – (REFER CLOSED SESSION)

7. NOTICES OF MOTION - NIL

8. LEADERSHIP FOR THE REGION

8.1 Adoption of Integrated Planning and Reporting documents - Community Strategic Plan, Delivery Program, Resourcing Strategy, Operational Plan and Budget for 2022-2023

Ref: AINT/2022/20310 (ARC21/4799)

124/22

RESOLVED

That Council:

- a. Endorse the following documents pursuant to the requirements of the *Local Government Act 1993 (NSW)*:
 - i. Advancing our Region Community Plan 2022-2032 (CP)
 - ii. Delivery Program 2022-2026 (DP)
 - iii. Resourcing Strategy (consists of Long Term Financial Plan 2022-2032, Workforce Management Plan 2022-2026 and Asset Management Strategy)
 - iv. Operational Plan and Budget 2022-2023 (OP)
 - v. Revenue Policy 2022-2023
 - vi. Fees and Charges 2022-2023

With the following changes:

- the CP on page 15 to include an additional "How do we know we have arrived" measure:
Measure: 'Number of exceedances per winter of the World Health Organisation PM2.5 Air Quality Guidelines.'

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Trend: Substantial decreasing trend

Source: NSW DPE and PurpleAir PM2.5 measurements

- In the DP and OP: replace 'Advocate to the NSW Government' in F2.4.1 and F2.4.2 with 'Advocate to the NSW and Federal Governments'
- In the OP, page 70, under Future Region, Goal 2, 2022/2023 Operational Actions add:
 1. Develop a Healthy Winter Air business case, and apply for funding to:
 - Educate on the harms to human health from air pollution
 - Provide subsidies for home energy efficiency measures and installation of cleaner forms of heating
 2. Reinstall Council's Purple Air Monitors and make their real-time air quality data accessible.
- b. Note that community submissions received during the public exhibition period (Wednesday, 11 May to Wednesday, 8 June 2022) are attached to this report;
- c. Note that the 2022-2023 budget proposes a General Fund operating deficit of \$3.2 million and a draw down on internal reserves of \$2.5 million;
- d. Endorse commencement of a community engagement process on a Special Rate Variation on the following basis:
 - i. A permanent Special Rate Variation of 50% to be phased in over three (3) years (cumulative 58.81%) commencing in the 2023-2024 financial year on the basis of ensuring that Council has sufficient revenue to:
 - Improve financial sustainability by eliminating the General Fund operating deficit;
 - Deliver the services as outlined in the adopted Integrated Planning and Reporting documents;
 - Provide sufficient funding to meet asset renewal funding requirements and appropriately manage the infrastructure backlog; and
 - Meet compliance obligations under the *Local Government Act 1993 (NSW)* and other forms of legislation.
 - ii. Note the appointment of Centium to commence the community engagement process; and
 - iii. Note that the final Special Rate Variation position will be subject to Council approval.
- e. Formally make rates and charges for the 2022-2023 financial year (1 July 2022 to 30 June 2023 inclusive) as follows:
 - i. Council adopt the addition of the following for application to Ordinary Rates:
 - \$5,428 rate revenue surplus from previous year;
 - 0.7% annual maximum rate peg determined by the Independent Pricing and Regulatory Tribunal; and
 - 1.8% Additional Special Rate Variation as determined by the Independent Pricing and Regulatory Tribunal.
 - ii. Note that in accordance with Section 127(2) and 129 of the *Local Government Amendment Bill 2021*, ordinary rates are being harmonised in accordance with the following resolution:
 - Ordinary rates began being gradually harmonised from 1 July 2021;
 - The harmonisation period occurs over four (4) years with the exception of

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Business - Armidale and Business - Armidale Industrial, which was harmonised effective 1 July 2021;

- At the conclusion of the harmonisation period in 2024-2025, Council will have 9 rating categories/sub-categories as follows:

| Rate Category | Rate Sub-Category |
|---------------|-------------------|
| Residential | Armidale |
| Residential | Guyra |
| Residential | Non-Urban |
| Business | Armidale |
| Business | Guyra |
| Business | Non-Urban |
| Farmland | |
| Farmland | Intensive |
| Mining | |

- The average percentage change, including the rate peg (estimated beyond 2022-2023), for each rating category and sub-category that will occur in each rating year over the harmonisation period is estimated to be:

Former Guyra Shire Council categories/sub-categories:

| Category | Sub Category | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
|-------------|-----------------|-----------|-----------|-----------|-----------|
| Residential | Guyra | 4.85% | 2.53% | 3.61% | 3.16% |
| Residential | Village | 1.58% | 0.73% | -1.05% | 1.75% |
| Residential | Non-Urban | 4.38% | 5.58% | 9.45% | 9.11% |
| Business | Guyra | 3.01% | 2.15% | 2.49% | 2.42% |
| Business | Village | 8.01% | 10.65% | 2.49% | 4.39% |
| Farmland | Guyra | 9.62% | 6.45% | 6.41% | 9.17% |
| Farmland | Guyra Intensive | 2.11% | 8.18% | 2.49% | 2.42% |

Former Armidale Dumaresq Council categories/sub-categories:

| Category | Sub Category | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
|-------------|----------------------|-----------|-----------|-----------|-----------|
| Residential | Armidale | 2.01% | 2.02% | 2.23% | 2.75% |
| Residential | Armidale (Non-Urban) | 1.50% | 2.07% | 3.27% | 2.23% |
| Residential | Wollomombi | -9.85% | -4.52% | -10.32% | -28.60% |
| Residential | Ebor | -21.70% | 1.47% | -12.16% | -0.74% |
| Residential | Hillgrove | 0.24% | 1.73% | -24.85% | -27.83% |
| Business | Armidale | 4.34% | 1.56% | 3.24% | 3.25% |
| Business | Non-Urban | -25.42% | -9.19% | 0.86% | -5.99% |
| Mining | Armidale | 2.00% | 4.92% | 2.49% | 2.42% |
| Farmland | Armidale | -0.65% | -0.70% | -0.57% | -4.75% |

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- iii. Pursuant to Section 494 of the *NSW Local Government Act 1993*, Council make and levy the following Ordinary Rates:

| Category and Sub-Category | Base Amount \$ | Base Amount % | Ad-Valorem Rate in the \$ |
|----------------------------------|----------------|---------------|---------------------------|
| Residential - Armidale | 470.00 | 40.06 | 0.005231 |
| Residential - Guyra | 240.00 | 42.21 | 0.005453 |
| Residential - Wollomombi | 215.00 | 43.35 | 0.012254 |
| Residential - Ebor | 205.00 | 47.24 | 0.005892 |
| Residential - Hillgrove | 215.00 | 36.64 | 0.016412 |
| Residential - Armidale Non-Urban | 285.00 | 23.96 | 0.003360 |
| Residential - Guyra Non-Urban | 230.00 | 34.45 | 0.002940 |
| Residential - Village (Guyra) | 190.00 | 48.22 | 0.004664 |
| Business - Armidale Non-Urban | 255.00 | 23.67 | 0.003465 |
| Business - Armidale | 880.00 | 18.11 | 0.013681 |
| Business - Guyra | 410.00 | 43.13 | 0.009746 |
| Business - Village (Guyra) | 152.00 | 45.98 | 0.003823 |
| Farmland - Armidale | 1,000.00 | 28.72 | 0.002127 |
| Farmland - Guyra | 850.00 | 24.85 | 0.001702 |
| Farmland - Guyra Intensive | 1,150.00 | 16.56 | 0.007823 |
| Mining | 1,000.00 | 18.33 | 0.085077 |

- iv. Pursuant to Section 501 of the *NSW Local Government Act 1993*, Council make and levy the following annual charge for Water Supply Services:

| Charge Description | Charge |
|---------------------|----------|
| Water Access Charge | \$315.00 |

The Water Access Charge will be applied as follows:

- Single Occupancy – a fixed service access charge will be applied per assessment.
- Multiple Occupancy (Strata) – a fixed service access charge will be applied per flat/unit.
- Multiple Occupancy (Community Title) – a fixed service access charge will be applied per flat/unit.
- Multiple Occupancy (Non Strata) – a fixed service access charge will be applied per assessment.

- v. That pursuant to Section 502 of the *NSW Local Government Act 1993*, Council make and levy the following water usage charges for Water Supply Services:

| Water Consumption Tariff | Stepped Consumption Tariff per Quarter | \$ per Kilotitre |
|--------------------------|--|------------------|
|--------------------------|--|------------------|

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| Residential, Commercial and Untreated Water Consumption Stepped Tariff | 0 to 100 kilolitres | \$4.20 |
| | 101 to 250 kilolitres | \$4.30 |
| | above 250 kilolitres | \$4.60 |
| Non-Rateable – Flat Rate | N/A | \$4.60 |
| Intensive Horticulture – Treated Bulk Water Flat Rate | N/A | \$3.10 |

- vi. That pursuant to Sections 501, 502, 551 and 552 of the *NSW Local Government Act 1993*, Council make and levy the following rates and annual charges for Sewerage Supply Services:

| Charge Description | Charge |
|--|----------|
| Residential - Sewerage Access Charge | \$525.00 |
| Vacant Residential - Sewerage Access Charge | \$525.00 |
| Residential - Multiple Occupancy (each additional Occupancy) | \$525.00 |
| Non-Residential - Sewerage Access Charge | |
| – Minimum Rate | \$525.00 |
| – *Ad Valorem Rate upon connection | \$0.0060 |
| Vacant Non-Residential - Sewerage Access Charge | \$525.00 |
| Each Additional Urinal | \$95.00 |
| Each Additional Water Closet | \$183.00 |

* The Non-Residential Ad Valorem Sewerage Access Charge will be the greater of the amount of the sewerage rate generated on the land using the ad valorem calculation or the Minimum Rate.

The Sewerage Access Charge will be applied as follows:

- Single residential properties will be charged a single residential sewerage access charge.
- Multiple occupancy residential complexes will be charged a single residential sewerage access charge plus a flat/unit charge for each additional residential flat/unit.
- Commercial properties will be charged the minimum rate while unconnected, upon connection properties will be charged the minimum rate or the ad valorem rate (whichever is greater), with additional charges for multiple water closets and urinals.
- Vacant properties within Council's sewerage service area will be charged a single vacant sewerage access charge.

- vii. That pursuant to Section 496 and 501 of the *NSW local Government Act 1993*, Council make and levy the following annual charges for Waste Management Services:

| Charge Description | Charge |
|---------------------------|----------|
| Domestic Waste Management | |
| – Domestic Waste Service | \$436.00 |

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|--|----------|
| - Additional 140lt Waste Service | \$164.00 |
| - Additional 240lt Organics Service | \$164.00 |
| - Vacant Domestic Waste Management Charge | \$154.00 |
| - Domestic Waste Service - 240lt (Guyra Only) | \$574.00 |
| Commercial Waste Management | |
| - Commercial Waste Service (1 x 240lt red lid bin) – Collected Weekly | \$436.00 |
| - Commercial Organics 240lt Service – Collected Weekly | \$164.00 |
| - Commercial Organics 240lt Service – Collected 2 x Weekly | \$246.00 |
| - Commercial Recycling Service – Collected Weekly | \$170.00 |
| Rural Waste Management | |
| - Rural Waste Management Charge - former Armidale Dumaresq Council LGA | \$155.00 |
| - Rural Waste Management Charge - former Guyra Shire Council LGA | \$135.00 |
| Regional Landfill | |
| - Regional Landfill Levy | \$155.00 |
| - Regional Landfill Operation Charge | \$72.00 |

A Vacant Domestic Waste Management Charge is to be levied on all rateable parcels of land within the domestic waste collection boundary, which do not have a dwelling and are zoned for residential use in the Local Environment Plan.

Multiple occupancy residential complexes (non-strata) will have a minimum number of full services equal to 50% of the number of flats. Therefore, a block of twelve (12) flats will have six (6) full services as a minimum.

A rural waste management charge will be levied on all rateable assessments which have a dwelling and do not receive a waste collection service.

The Regional Landfill levy and operation charge will be levied on all rateable and non-rateable assessments.

- viii. That pursuant to Section 501 of the *NSW Local Government Act 1993*, Council make and levy the following annual charge for drainage services:

| Charge Description | Charge |
|--------------------------|---------|
| Armidale Drainage Charge | \$50.00 |

This charge will be levied on all properties within the Armidale City drainage catchment area.

- ix. That pursuant to Section 496A of the *NSW Local Government Act 1993*, Council make and levy the following annual charge for stormwater management services:

| Charge Description | Charge |
|-------------------------|---------|
| Guyra Stormwater Charge | \$25.00 |

This charge will be levied on all properties in the township of Guyra.

- x. That pursuant to Section 566(3) of the *NSW Local Government Act 1993*, Council set the maximum rate of interest payable on overdue rates and charges determined by

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the Office of Local Government at 6.0% per annum.

Moved Cr O'Brien

Seconded Cr O'Connor

DIVISION The result being:-

FOR: Crs S McMichael, S Mepham, D O'Brien, M O'Connor, D Robinson and B Widders

AGAINST: Crs S Coupland, P Gaddes, J Galletly, P Packham and T Redwood

The Motion on being put to the vote was CARRIED.

8.2 Risk Management Policy and Risk Appetite Statements - For Adoption (Post Public Exhibition)

Ref: AINT/2022/17817 (ARC22/5007)

125/22

RESOLVED

That Council:

- a. Note the submission received during the public exhibition period – attached to this report.
- b. Adopt the revised Risk Management Policy.
- c. Adopt the Risk Appetite statements.
- d. Note the Risk Appetite statements will be added to the Policy as an appendix and will be reviewed in 18 months.

Moved Cr Robinson

Seconded Cr McMichael

The Motion on being put to the vote was CARRIED unanimously.

8.3 Council Actions Report January - May 2022

Ref: AINT/2022/18818 (ARC16/0001-7)

126/22

RESOLVED

That Council notes the report summarising the actions taken on the resolutions of Council.

Moved Cr O'Connor

Seconded Cr Robinson

The Motion on being put to the vote was CARRIED unanimously.

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9. GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT

9.1 Cash and Investment Report 31 May 2022 *Ref: AINT/2022/20311 (ARC16/0001-7)*

127/22

RESOLVED

That Council note the Cash and Investment Report for May 2022.

Moved Cr Galletly

Seconded Cr Robinson

The Motion on being put to the vote was CARRIED unanimously.

9.2 Rural Fire Services Assets Accounting Treatment 2021-22

Ref: AINT/2022/21116 (ARC16/0001-7)

128/22

RESOLVED

That Council :

- a) Note the advantages and disadvantages of the accounting treatment options currently available for Rural Fire Service assets; and
- b) Endorse the recognition of Rural Fire Service assets as non-current assets due to the potential risks outlined in this report, including risk of audit qualification, for the year ending 30 June 2022.
- c) make a formal request to the NSW Government for RFS Service assets to be owned by the RFS, and seek the support of LGNSW to achieve this outcome.

Moved Cr Robinson

Seconded Cr Mephram

The Motion on being put to the vote was CARRIED unanimously.

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10. ENVIRONMENT AND INFRASTRUCTURE

10.1 Grids and Gates Policy

Ref: AINT/2022/17545 (ARC17/1709-6)

129/22

RESOLVED

That Council:

- a. Refer POL087 – Gates and Stock Grids on Public Roads and public feedback to the Connected Region Key Pillar Working Group to discuss and make comment on proposed grid ownership, maintenance liabilities and transition options;
- b. Extend the ownership nomination period for an additional 12 months for Council staff, in consultation with the relevant working group, to determine ownership of existing grids and gates on Council roads where ownership is uncertain.
- c. Extend the current transition period for an additional 12 months from the 1st July 2022 for existing grid and gate owners to upgrade, repair, remove or replace non-compliant grids and bring them into compliance with the updated policy POL087, noting all associated costs are currently the responsibility of the grid or gate owner as per the policy.

Moved Cr Packham

Seconded Cr Mephram

The Motion on being put to the vote was CARRIED unanimously.

10.2 Proposed Electricity Contract for Small Sites

Ref: AINT/2022/21075 (ARC18/2849)

130/22

RESOLVED

That Council:

- a. Endorse the procurement strategy of utilising Retail Supply of Electricity to NSW Government (Large and Small Sites) and Eligible Buyers Contract 3062;
- b. That this Procurement Strategy be endorsed under Section 55(g) of the *Local Government Act 1993* as a contract for the purchase of goods, materials or services specified by the NSW Procurement Board;
- c. Enter into an agreement with Shell Energy under this contract for the supply of retail electricity to small sites from 1 July 2022 to 30 June 2025; and
- d. Authorise the General Manager to sign the contract documents on behalf of Council.

Moved Cr Robinson

Seconded Cr Redwood

The Motion on being put to the vote was CARRIED unanimously.

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10.3 Public Exhibition of Draft Catchment Water Quality Strategic Plan

Ref: AINT/2022/21732 (ARC21/4652)

131/22

RESOLVED

That Council endorse the draft Catchment Water Quality Strategic Plan (CWQSP) and place it on public exhibition for comment for a period of 28 days.

Moved Cr O'Connor

Seconded Cr Galletly

The Motion on being put to the vote was CARRIED unanimously.

11. OUR PEOPLE AND COMMUNITY

11.1 Adoption of Disability Inclusion Action Plan 2022-2026

Ref: AINT/2022/21065 (ARC20/4433)

132/22

RESOLVED

That Council

- a. Note the submissions received in relation to the Draft Disability Inclusion Action Plan and the subsequent amendments made to the draft document.
- b. Adopt the Disability Inclusion Action Plan 2022-2026.

Moved Cr O'Brien

Seconded Cr Robinson

The Motion on being put to the vote was CARRIED unanimously.

11.2 Community Recognition Policy - For Adoption (Post Public Exhibition)

Ref: AINT/2022/23260 (ARC17/1644)

133/22

RESOLVED

That Council adopt the Community Recognition Policy, noting that no submission were received during the public exhibition period.

Moved Cr O'Brien

Seconded Cr McMichael

The Motion on being put to the vote was CARRIED unanimously.

12. COMMITTEE REPORTS – NIL

13. MATTERS OF AN URGENT NATURE - NIL

14. QUESTIONS ON NOTICE - NIL

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PROCEDURAL MOTION

134/22 **RESOLVED**

- a) That Council move into closed Session to receive and consider the following items:
 - 15.1 Mayoral Minute: General Manager's Performance Review. (AINT/2022/23419) - (*General Manager's Note: The report considers the General Manager's Performance Review and is deemed confidential under Section 10A(2)(a) of the Local Government Act 1993, as it deals with personnel matters concerning a particular individual*).
- b) That Council exclude the press and public from the proceedings of the Council in Confidential Session pursuant to Section 10A, subsections 2 & 3 and section 10B of the Local Government Act 1993, on the basis that the items to be considered are of a confidential nature.
- c) That Council make the resolutions made in Confidential Session public as soon as practicable.

Moved Cr Redwood

Seconded Cr O'Connor

The Motion on being put to the vote was CARRIED unanimously.

Council entered Closed Session at 5:11pm.

Council returned to Open Session at 5:19pm.

RESUMPTION OF MEETING

135/22 **RESOLVED**

That Council move back into open Session and that the resolutions of the closed Session be made public.

Moved Cr Redwood

Seconded Cr O'Connor

The Motion on being put to the vote was CARRIED unanimously.

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15. CLOSED SESSION (MAYORAL MINUTE)

15.1 Mayoral Minute: General Manager's Performance Review *Ref: AINT/2022/23419 (RON.J)*

136/22

RESOLVED

That Council:

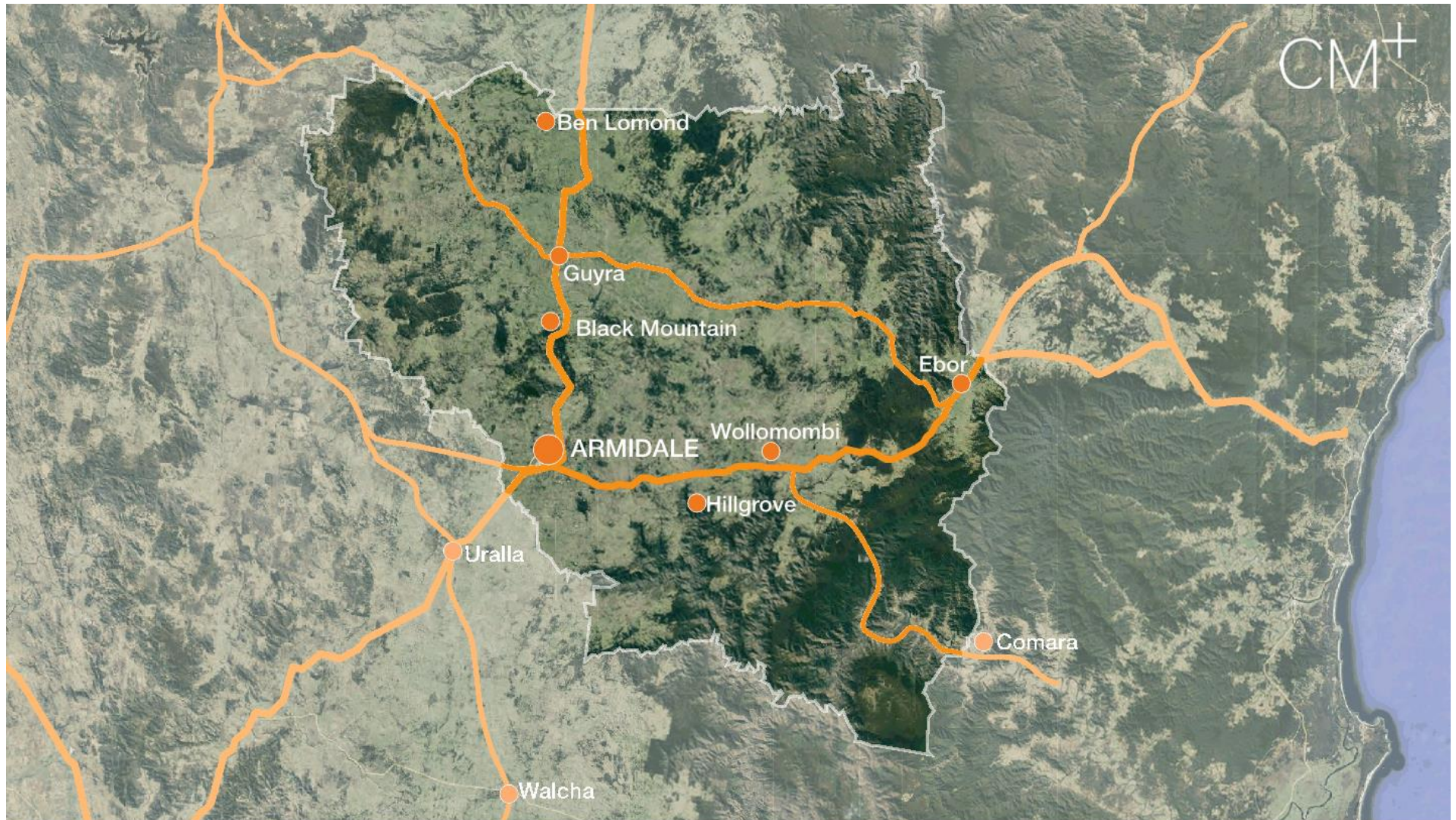
- a. Note and endorse the Review Panels assessment of the General Managers 2021-22 Annual Performance Review as 'Outstanding' with an overall average rating of 9.73 out of 10, noting that the majority of KPI's were assessed as a 'Significant Strength'.
- b. That the GM's remuneration increase by \$10,000.00 retrospective to his anniversary date in January 2022 as per his accepted letter of offer of employment.
- c. Note that the Mayor and General Manager will identify and discuss greater work / life balance opportunities as part of future performance review outcomes.

Moved Cr Coupland

The Motion on being put to the vote was CARRIED unanimously.

There being no further business the Mayor declared the meeting closed at 5:20pm.

| Key Pillar | Overarching theme | Community Outcomes | Possible Areas for KPWG Focus | |
|----------------------------|--|--|--|--|
| 1. Growing Region | Growth, change, opportunities for job growth | <ul style="list-style-type: none"> Benefits of broadening the economic base and increased population Vibrant tourism and highly visible region brand. Initiatives and innovation to grow existing business and Industry and invite new industries in. | <ul style="list-style-type: none"> Enhanced tourism planning Region brand and destination management plan REZ strategy Regional activation strategy Reverse trade missions Advocate for an increase in localised trade and training opportunities | <ul style="list-style-type: none"> Coupland Redwood Gaddes Schaefer / Boyce Admin |
| 2. Connected Region | Connected and Accessible | <ul style="list-style-type: none"> Access to transport to connect locally and outside the region A digitally connected region | <ul style="list-style-type: none"> Walking and cycling strategy Refresh the Airport masterplan and investigate connection to Western Sydney Airport. Develop a smart communities framework | <ul style="list-style-type: none"> Redwood O'Connor Manners / Colmanetti Admin |
| 3. Future Region | Natural, Sustainable and Resilient | <ul style="list-style-type: none"> Enhance the natural beauty of the region Unique landscape and environment is protected | <ul style="list-style-type: none"> Water security strategy Develop a biodiversity strategy (compatible with open space strategy) Revitalising the Creek lands Clean air strategy Promote urban sustainability initiatives (stormwater harvesting, sustainable home design, community gardens etc.). Council land strategy (focus on lazy assets) | <ul style="list-style-type: none"> Gaddes Robinson Boyce Admin |
| 4. Liveable Region | Places and spaces | <ul style="list-style-type: none"> Develop and maintain pristine open spaces Develop and maintain quality sporting amenities | <ul style="list-style-type: none"> Open space strategy Develop an employment lands strategy (focus on activation precincts that invite opportunities in). Develop a housing strategy Activating the mall precinct Creating a premier sporting precinct | <ul style="list-style-type: none"> O'Brien Galletly Harris Admin |
| 5. Enriched Region | Quality of Life | <ul style="list-style-type: none"> Sustainably grow the region Community can participate in initiatives which contribute to a sustainable lifestyle | <ul style="list-style-type: none"> Develop a disability and inclusion action plan Develop a Reconciliation Action Plan | <ul style="list-style-type: none"> McMichael Widders Hutton Admin |
| 6. Strong Region | Productive, Transparent and Responsible | <ul style="list-style-type: none"> Strategic capacity to develop region now and in the future Council has a culture which promotes action, accountability, transparency | <ul style="list-style-type: none"> Develop an advocacy strategy with a focus on region building infrastructure. UNE Partnerships | <ul style="list-style-type: none"> Packham Mephram Roncon Admin |



Prepared for: **ARMIDALE**
Regional Council


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19054 | June 2020

ARMIDALE PLAN 2040

Final Report

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CM⁺ARMIDALE PLAN 2040

| Revision | Date | Description | By | Chk | App |
|----------|------------|-------------------------------|-------|-----|---|
| 01 | 21/11/2019 | Stage 2 Draft Progress Report | WW/DW | CA | -- |
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19054 | June 2020

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ARMIDALE PLAN 2040 | June 2020





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Appendix 1
Report of the Citizen Panel and Engagement



The Mall Armidale CBD

ARMIDALE PLAN 2040 | June 2020





1.0 Introduction

1.1 The Project

Conybeare Morrison International (CM⁺) and the Consultant Team are engaged by Armidale Regional Council (ARC) to conduct a study of the whole Armidale Local Government Area (LGA), consult broadly with the community and then prepare a strategic plan (Armidale Plan 2040) which will establish a sound planning framework to take the City of Armidale, Guyra and the region's towns and villages into the next 20 years.

Armidale Plan 2040 will set in place a coherent vision and spatial framework for the Armidale region that will establish the basis for the community to consolidate behind common goals and to become robust in the face of the many challenges facing the region. The Plan will encourage considered growth, innovative business and employment opportunities, and frame the planning agenda for the next 20 years. It will be a plan that empowers the community to join with Council to create an exciting future. A plan that acknowledges, supports and grows the existing capacity, assets and resources.

The key challenges to be considered both in a city and regional context when preparing the Plan include:

- Addressing the needs and expectations from increasing older residents, school and tertiary age students, professionals, migrants, people from diverse socioeconomic backgrounds, Indigenous people and others.
- Providing opportunities for the younger generation to stay in Armidale.
- Ensuring we help established businesses to grow and create an environment that attracts new knowledge-based businesses, globally engaged industries, start-ups, educational and research institutions, and expand the employment base.
- Conserving our natural, built, cultural and Indigenous heritage for the next generation while accommodating growth.
- Adaptation to climate change while achieving sustainability.
- Addressing the disruption to traditional business sectors, such as the impact of online shopping on the retail sector.
- Continuing to attract inbound tourism and ensuring it is an inviting destination for more overseas visitors.
- Embracing new and emerging technologies, NBN and wireless access to future-proof the region.
- Incorporate renewable energy initiatives, LED lighting and Smart City initiatives.

- Improving access, safety and community health for pedestrians, mobility vehicles and cyclists.
 - Providing interactive social places.
 - Ensuring good traffic flow and accessible parking options.
- The key deliverables of this project are:

- Community / Stakeholder Engagement Plan
- Gap Analysis
- Armidale Region Structure Plan
- Armidale Region Urban Design Framework
- Planning Report

The final production of the project will be an overarching Structure Plan of the Armidale region including Armidale Regional City, Guyra Town Centre and the villages of the LGA, to encourage appropriate development, facilitate the orderly growth of the region; aligning with the community's needs and aspirations. This Plan will bring together other strategies, precinct and master plans developed in recent years, and will inform the development of a Local Strategic Planning Statement (LSPS).

1.2 The Study Area

The study area covers the Armidale Regional Council LGA, which has an area of approximately 8,621 km². The planning of the Armidale Regional City, Guyra Town Centre and the villages of Ben Lomond, Ebor, Hillgrove, Black Mountain and Wollomombi are included in the Structure Plan (refer to Figure 1).

Eight Councils adjoin Armidale Regional Council, including Uralla Shire Council and Inverell Shire Council to the west, Glen Innes Severn Shire Council to the north, Clarence Valley Council, Bellingen Shire Council, Nambucca Shire Council and Kempsey Shire Council to the east, and Walcha Council to the south.

The Armidale region is a vibrant and progressive region in north eastern New South Wales (NSW). The New England North West Regional Plan (Regional Plan) prepared by the Department of Planning, Industry and Environment (DPIE) recognises the important role of the Armidale region in the New England North West. Its economy, is resilient, particularly evident during the current draught and catastrophic fire events. The community is diverse in its makeup, and it has outstanding natural assets and access to high level services. Armidale is identified in the Regional Plan as a Regional City. This elevated status is shared with Tamworth in the New England North West.



Figure 1: Study Area



1.0 Introduction

1.3 Project Objectives

The project aims to develop a holistic vision for the future of the Armidale LGA that will guide the development of the region over the next 20 years. The project objectives are to:

- Develop a Structure Plan and Urban Design Framework that will provide a clear plan for the future, to enable the orderly growth of the Armidale region over the next 20 years.
- Develop a plan that will revitalise Armidale Regional City and the region's key settlements; to provide high quality facilities and destinations for residents, workers and visitors.
- Develop a plan guided by the key Directions in the Regional Plan and that will inform the preparation of a LSPS.
- Promote sustainable development and a smart city approach.
- Develop and implement a Community / Stakeholder Engagement Strategy that effectively engages the diverse community in the region.

1.4 The Team

The CM⁺ led Consultant Team includes the following expertise:

- Project Management
- Urban and Regional Planning
- Statutory Planning
- Community / Stakeholder Engagement and Consultation
- Sustainability and Smart City Strategy

The project organisational structure is illustrated in Figure 2.

Community and stakeholder consultation (led by PlanCom Consulting) is an important component of this project. A methodology was adopted to ensure the broad engagement of the whole Armidale community including the towns and villages of the LGA.

The following community / stakeholder engagement methodology was employed for the study:

- Undertake Coffee Shop sessions to garner community opinion and input in an informal setting
- Create a Citizen Panel that is representative of the wider community including Aboriginal, LGBTQIA+, cultural and disability groups.
- Undertake a charrette style workshop with Citizen Panel members

The study program (Figure 3) incorporates Coffee Shop sessions and the Citizen Panel Charrette prior to the finalisation of the plan and public exhibition. A summary of the Community Engagement Plan is provided in Chapter 6.

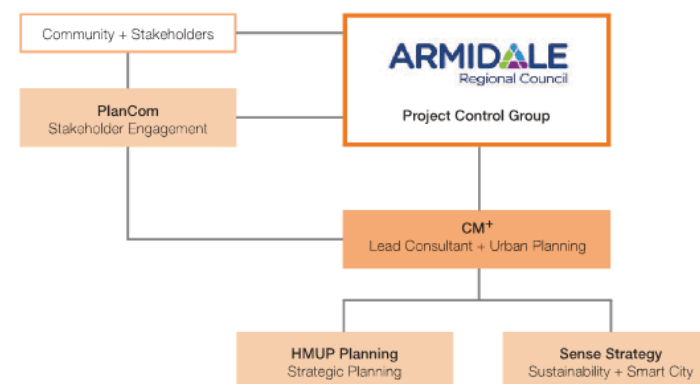


Figure 2: Project team

1.5 Methodology

In the preparation of this project, CM⁺ and the Consultant Team have undertaken an analysis of the study area at both the regional and local level. The project methodology is as following:

- Conduct site visits of the study area to understand the local and regional context.
- Review background documents.
- Conduct Urban Design analysis and identify gaps in information.
- Prepare a Community / Stakeholder Engagement Plan.
- Prepare a draft Structure Plan and Urban Design Framework.
- Consult with the community and key stakeholders.
- Refine the Structure Plan and Urban Design Framework.
- Place the Structure Plan and Urban Design Framework on public exhibition.

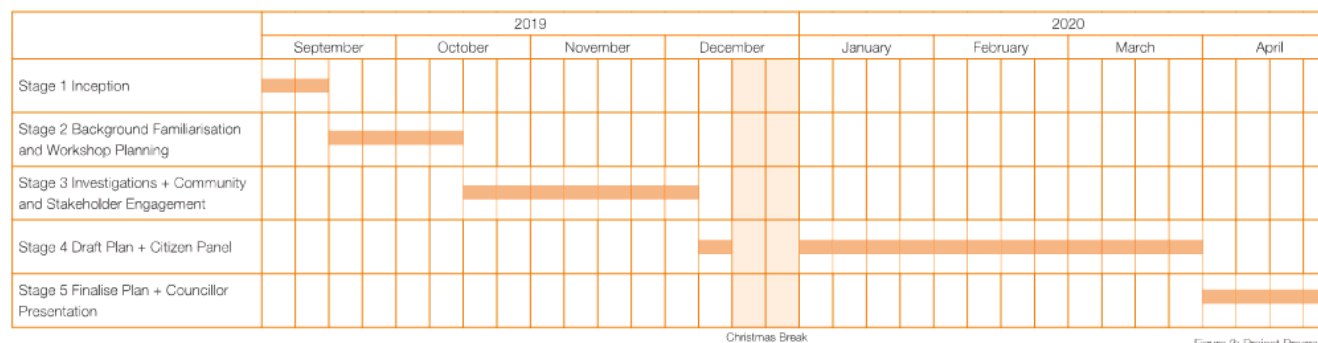


Figure 3: Project Program



2.0 Planning Context

2.1 Mega-trends and Key Challenges for the LGA

The world as we know it is changing rapidly. The relative stability of the past fifty odd years is being challenged on a number of fronts. A megatrend is defined as a major change in relation to environmental, social and economic conditions that substantially changes how people live. Understanding the megatrends that are evolving worldwide and nationally will assist contemporary planning and decision making.

Identifying the megatrends that are relevant to the Australian experience and in particular to regional NSW, will help guide the future growth and planning of the Armidale Region. It will assist the Armidale Plan 2040 to address the most current issues and will make the Plan more relevant over the next 20 years. Based on the background study, the following topics are identified:

- Climate
- Population
- Societal Challenges
- Public Health
- Tourism
- Education
- Identify
- New Markets

Climate

The climate on Earth has experienced unprecedented change since the mid-20th century. The scientific data has confirmed that the current change in climate is mainly human-caused or human-related. Climate change encompasses global warming, extreme weather events, rising sea levels and shifting wildlife populations and habitats. The impacts of climate change are relevant to our daily life, in the form of extreme weather conditions and changes to our environment.

Climate change in Australia is a critical planning issue. The Australian Bureau of Meteorology highlights that Australia is experiencing increasing temperatures and frequency of bushfires, droughts and floods, which are linked to changes in the climate. The most recent unprecedented bushfire season in Australia has burnt an estimated 18.6 million hectares, killed at least 34 people and one billion animals (Wikipedia). It is predicted by the Australian Bureau of Meteorology that a harsher fire-weather climate will occur in the future along the east coast of Australia.

Water security is another significant challenge that Australians are, and will face in the next 20 years. A 76% rise in water consumption in Australia is forecast by 2056 compared with 2009 levels if no action is taken (Through the lens: megatrends shaping our future by Planning Institute of Australia). The duration and severity of drought will impact future water security, ecosystems and the economy.

New infrastructure, regulatory reform and the development of renewable energy has been developed by the Australian and NSW Governments to tackle the abovementioned issues.

Agricultural technology, or Agtech, is an emerging sector that increases the agriculture productivity of a given area of land, whilst reducing the environmental and social costs. It is predicted that Agtech will become Australia's next \$100 billion industry by 2030 (Invest NSW). This sector is fast becoming a vital part of the NSW economy.

Climate change and the associated issues, including bushfire and water security, are very relevant to the Armidale region. The Armidale LGA has an extensive amount of bushfire prone land and is currently experiencing drought (2019-2020). Armidale also leads Agtech in NSW, as the New England Agtech cluster is located in the city of Armidale. The planning of the Armidale region needs to mitigate the impacts of climate change and embrace new ideas,

technologies and renewable energy to form a more resilient regional community and economy.

Population

It is anticipated that world population will reach 9 billion by 2037 (World Population: 2020 Overview, YaleGlobe). The Australian Bureau of Statistics projects that Australia's population will reach 30 million between 2029 and 2033, compared with about 24 million in 2017. The last data published by NSW Department of Planning, Industry and Environment (DPIE) projected an annual population increase of about 100,000 people per year, leading to a total NSW population of about 10 million in 2041 (compared with 7 million in 2016).

The world population is also ageing. It is projected that 22% people will be 65 years old and over by 2050 (World Population Ageing 2019 by United Nations). In Australia, we are facing an ageing population as well. In 2017, 15% of the population was 65 years old or over. This number will increase to 22% by 2057 (Australia's changing age & gender profile by Australian Institute of Health and Welfare). It is predicted that NSW will have a similar increase when compared with the Australian forecast. The ageing population presents social and economic challenges. Two of these challenges include Australia's widening retirement savings gap and rapidly escalating healthcare expenditure (Our Future World by CSIRO). The ageing population will also present serious challenges to economic growth.

The population in Armidale LGA is projected to reach 38,100 people in 2040, which is about a 1% annual increase from 2016 (NSW Population Projections by DPIE). The Armidale LGA profile has a higher percentage of aged people in the population. The percentage of people over 65 years of age is projected to reach 26% by 2041. Based on the DPIE population projection, the Armidale region will experience seepage of young adults out of the LGA. The growing population of the Armidale LGA will be concentrated in city of Armidale. The smaller towns or villages will have minor change or even decline in population. The planning of the Armidale region will seek population growth, plan for an ageing community and balance the growth between the regional city and the LGA's towns and villages.

Societal Challenges

Societal challenges include a wide range of issues, such as poverty, migration, climate change and humanitarian issues. Social disadvantage of the Aboriginal Community in Australia is one of the key societal challenges (Parliament of Australia). Indigenous Australians experience widespread socioeconomic disadvantage and health inequality. Factors like discrimination and racism, violence, alcohol and drug use and high psychological distress can negatively affect social and emotional wellbeing. Poor social and emotional wellbeing, in turn, can have negative impacts on employment, income, living conditions and opportunities. In 2008, the Australian Government made a commitment to address the disadvantage of the Indigenous Australian, which is known as 'Closing the Gap' (Parliament of Australia).

There are many plans across NSW aiming to improve the living conditions of Indigenous Australian in various aspects, including health, economic and social benefits. It presents an opportunity for ARC to work closely with the local Aboriginal Council to achieve improved outcomes for the local Aboriginal community.

Public Health

Public health is the key to quality of life and social wellbeing. There are increasing threats to public health globally, including pollution, disease and newly discovered pathogens, etc. The outbreak of COVID-19 has created large challenges to the global population and put significant pressure on public health system, including hospitals, emergency response and senior healthcare.

Increasing life expectancy, and environmental and technological changes, present challenges to public health globally and in Australia (Future of Health by CSIRO). Australia is expected to have more public health infrastructure built to support the growing population. The trend towards an older population will also bring challenges in aged care. It is anticipated that technologies, including big data, artificial intelligence and robotics will reshape the health sector, and will revolutionise aged care in the future (Government News). The population in the Armidale region is ageing more rapidly, compared with the national and NSW data. This presents a challenge to the local health system and local aged care facilities. However, with concepts such as 'ageing in place' becoming increasingly popular, it is important to consider new public health trends in the planning of the region.



Tourism

There is a growing appetite for travel worldwide. The World Travel and Tourism Council (WTTTC) forecast tourism's direct contribution to GDP will grow to over 3.5 % by 2029. The total contribution of travel and tourism to GDP, including direct and indirect contributions, will grow to nearly 12% by 2028. New forms of travel, including sustainable / eco-tourism, food tourism, wellness tourism and experiential tourism are reshaping the tourist industry. Tourism in Australia forms an important part of the economy which is about 3% of the GDP (Australian Bureau of Statistics 2018-2019 data). The Australian tourist market (pre-COVID 19) is experiencing solid growth due to robust demand from North-East Asian markets, the United States and the United Kingdom.

Sydney and NSW are global tourist destinations, which attract domestic and international visitors every year. It accounts for more than 30% of the national market (Destination NSW 2019 data). Armidale LGA has rich natural and cultural attractions to facilitate the new trends in tourism. The UNE, national parks, and sports and cultural facilities are able to attract people conducting experiential, wellness and sustainable tourism.

Education

The education sector is changing rapidly around the globe with new technologies being a main catalyst for change. In Australia, digital technology has been transformative to education. Virtual classrooms, online modules, distance learning and artificial intelligence are providing fast and easy access to educational resources (Beyond the Classroom: A New Digital Education for Young Australians in the 21st Century). The University of New England (UNE) and TAFE NSW in Armidale are adapting to this new trend. The headquarters for TAFE NSW Digital, which is located in the city of Armidale, is managing the online learning for TAFE NSW students across the state (TAFE NSW).

Identity

Globalisation and modernisation rapidly change countries and cities around the world. Despite the positive outcomes, there are some negative impacts on national and local identity. There is an increasing trend to preserve and promote local identity, as it is a major attraction for people and businesses, in particular tourism.

Developing a strong city identity and branding is a key trend for many cities around the world. In NSW, there are many regional cities and councils that have already adopted a sophisticated marketing approach. Examples in regional NSW include Parkes. A destination branding called 'It all adds Up' was prepared by Parkes Shire Council, which promotes its distinct local identity e.g. the Elvis Festival. As a newly formed council, ARC has an opportunity to leverage its rich natural and cultural assets and country town lifestyle to attract people and businesses to the region.

New Markets

Average incomes around the world are increasing, meaning that a greater portion of the population is entering the middle income band, in particular in the Asia Pacific region. It is anticipated that by 2030, Asia will represent 66% of the world middle class population (An emerging middle class, by Mario Pezzini - Director, OECD Development Centre).

The rising middle class in the Asia Pacific region is opening up new markets in regard to tourism, as well as for primary production. Asia provides an increasing number of visitors to the Australian tourism market, and their buying power is benefiting Australian businesses selling goods, food, wine, education, health and other services (Australia's trade and investment linked to Asia's powerhouse economies by Edmund Tang, Australian Trade and Investment Commission).

The middle class in the Asia Pacific region is also embracing agriculturally-intensive foods in which Australia and NSW specialise. At the same time, demand for locally-grown sustainable / healthy food is growing in the domestic market (NSW Government). Agricultural industry in Armidale is a very important contributor to the local economy. It provides high quality primary production to the NSW market. It is important for Armidale to embrace the changes in the market and the new market opportunities locally and globally, to meet developing local demand, as well as opening up to global markets.



Source: Armidale Regional Council



2.0 Planning Context

2.2 Regional Context

The New England North West Region is situated in the northeast of NSW. It has an area of 99,100 km² and a population of 186,200. It is one of Australia's most productive agricultural areas. The region is strategically located between Sydney and Brisbane and is well connected to adjoining regions and major cities via highways and its regional airport.

The landscape of the New England North West region is characterised by natural, rural and semi rural land uses. World Heritage listed rainforests occur along the Great Dividing Range, interspersed with National Parks and State Forest. The region is an attractive place to live and visit. Agricultural land in the tableland areas occupies approximately 80% of the region, and is a major contributor to the regional economy. The region also enjoys a rich Aboriginal and European heritage and is a diverse community.

Agriculture, agribusiness, education, healthcare and manufacturing are the key economic drivers in the region. And the renewable energy sector has recently grown in importance. Recently approved wind and solar farms are located in proximity to Armidale, Glen Innes and Moree.

2.3 Local Context

The Armidale LGA is located in the east of the New England North West (NENW) and it currently has a total population of 30,707 (June 2018 ABS Data) (approximately 16.5% of the NENW population). The population is projected to grow to 38,600 by 2036; an increase of 26%.

Armidale Airport, Main North Railway Line and Regional Coach services connect the Armidale LGA to the surrounding Regional Cities and Strategic Centres. The New England Highway, Guyra Road and Waterfall Way provide the main north-south and east-west road connections for the LGA, providing important connections to the surrounding cities and to coastal ports.

Armidale and Tamworth are identified as regional cities in the New England North West region. Armidale has a strong focus on education and the provision of health services, retail and professional services. It services the surrounding urban centres and the greater New England North West. The University of New England (UNE) in Armidale is the oldest regional Australian university, and is at the forefront of technology and research. Armidale Hospital and the University of New England contribute significantly to the economic growth of the Armidale region.

Guyra is identified as a Centre in the Regional Plan clarifying its status, as the second largest urban centre in the LGA. Other urban settlements within the Armidale LGA include Ben Lomond, Ebor, Hillgrove, Black Mountain and Wollomombi.

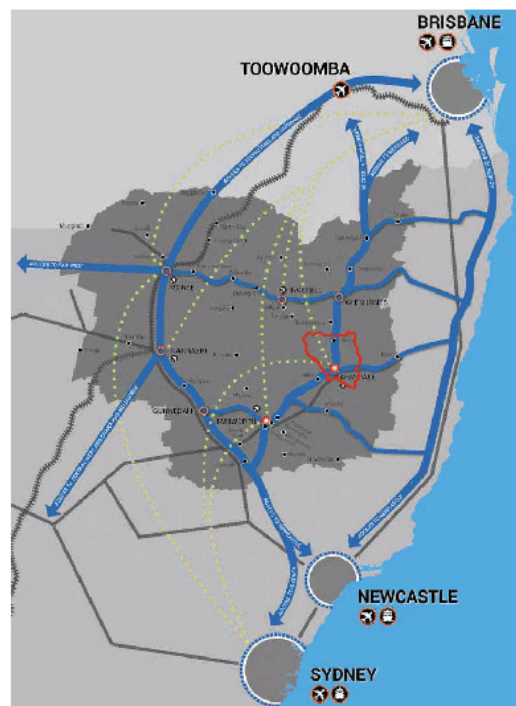


Figure 4: New England North West in the context of the eastern seaboard (Courtesy of DPIE)

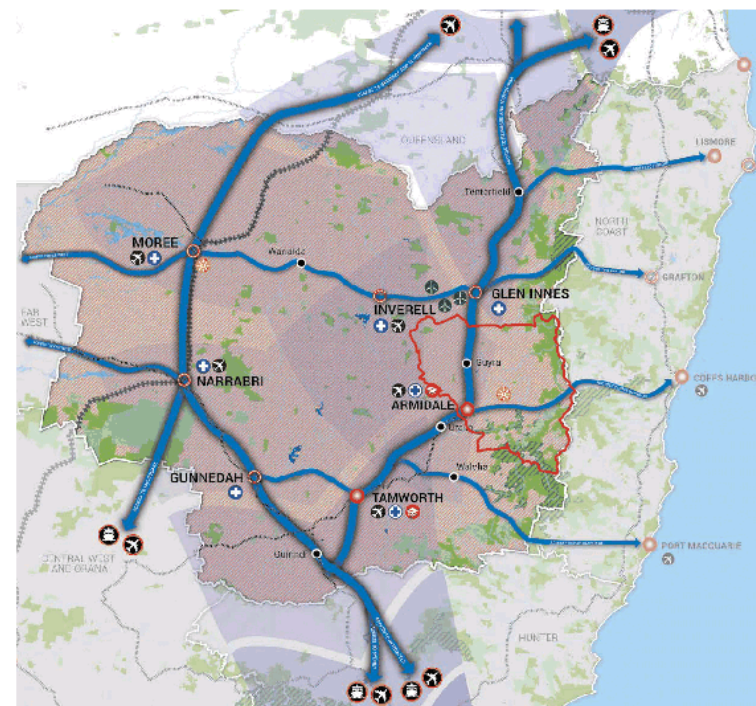


Figure 5: New England North West Structure Plan (Courtesy of DPIE)





2.0 Planning Context

2.4 Current Planning Controls

A review of the current planning controls applicable to the Armidale LGA is provided below. There are two Local Environmental Plans (LEP) which currently apply to the Armidale LGA, due to the amalgamation of two Councils in 2016:

- Armidale Dumaresq LEP 2012
- Guyra LEP 2012

Zoning

The zoning which applies to the Armidale LGA ranges from Commercial Core (B3) and Mixed Use (B4) zones in the centre of the CBD and in Guyra Town Centre, to rural lands, zoned Primary Production (RU1) and Primary Production Small Lots (RU4) outside of the main settlements. National Parks and Nature Reserves occur mainly along the Great Dividing Range in the east of the Armidale LGA. Residential zones mainly occur in Armidale Regional City and in Guyra Town Centre. Refer to Figures 6-8.

Armidale Regional City has SP2 Infrastructure zoned land dedicated in the northwest for the UNE and in the southwest for Armidale Regional Airport. A feature of the city is the RE1 Public Recreation zone which winds its way through the city from east to west, following the alignment of Dumaresq Creek.

Other settlements in the LGA, including Ben Lomond, Ebor, Hillgrove, Black Mountain and Wollomombi are zoned RU5 Village. Refer to Figures 9-13.

Floor Space Ratio (FSR)

There are no FSR controls that apply in the Armidale LGA.

Height of Building (HOB)

A Height of Building (HOB) control applies to the Armidale CBD Commercial Core and surrounding Mixed Use zones. A maximum height of Reduced Level (RL) 999.126m applies to the Armidale CBD. This establishes a height limit which ranges between 13m and 27m above ground level, or between 4 and 8 storeys. Please refer to Figure 7.

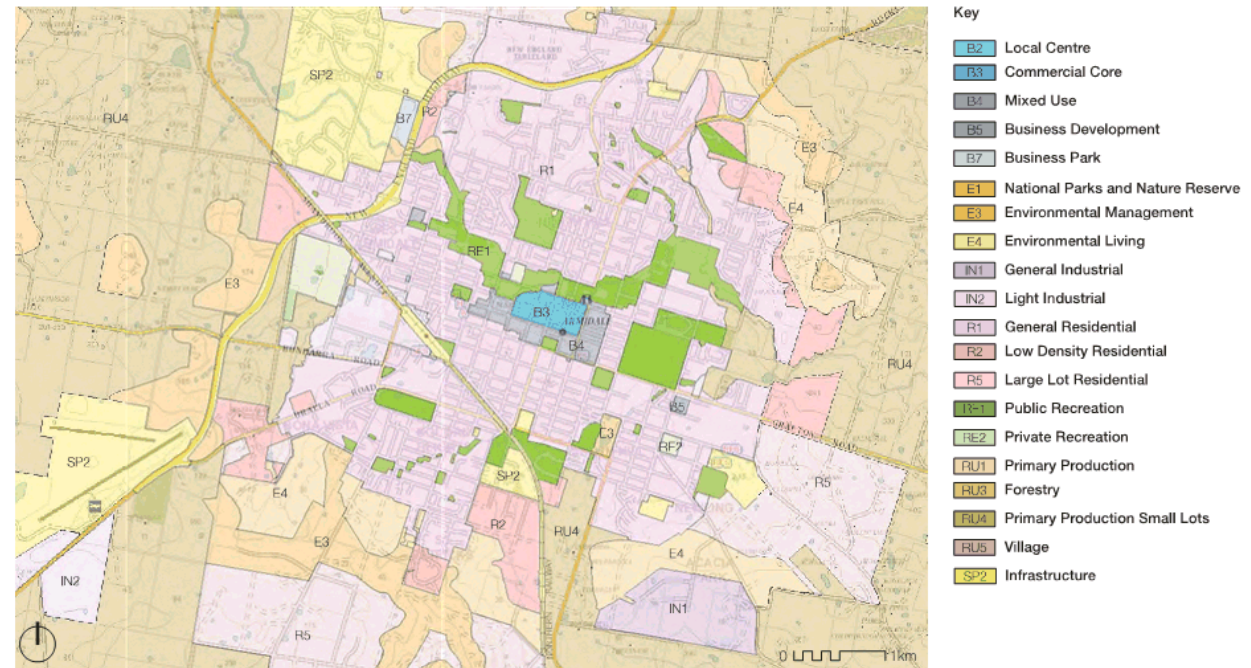


Figure 6: Armidale Zoning Map (Source: NSW ePlanning Spatial Viewer)



Figure 7: Armidale CBD HOB Map (Source: NSW ePlanning Spatial Viewer)

CM⁺

2.0 Planning Context

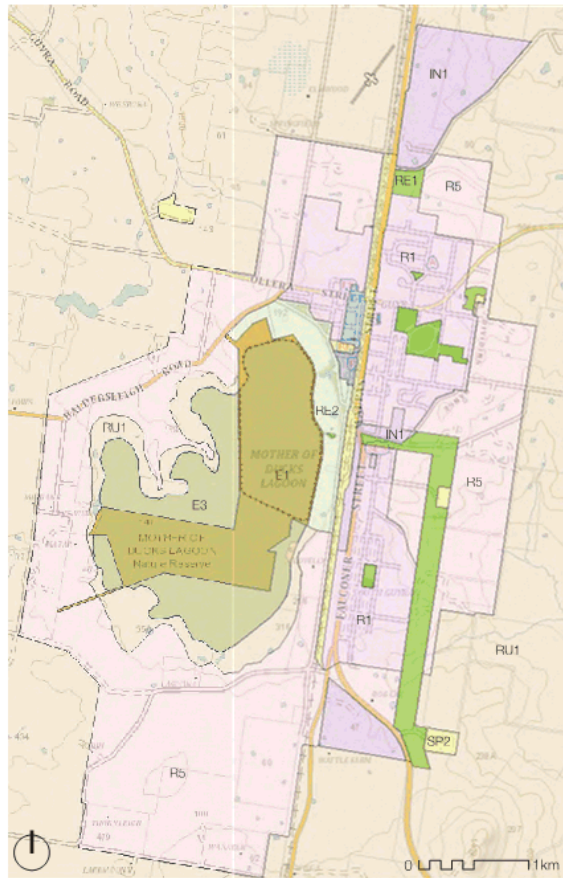


Figure 8: Guyra Town Centre Zoning Map (Source: NSW ePlanning Spatial Viewer)



Figure 9: Ben Lomond Zoning Map (Source: NSW ePlanning Spatial Viewer)

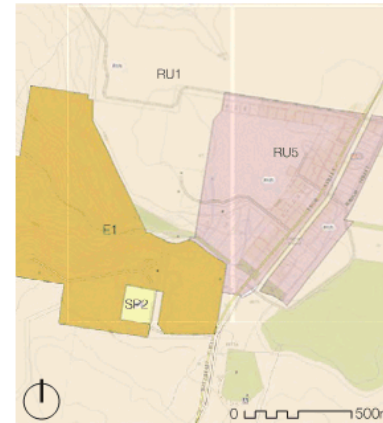


Figure 10: Ebor Zoning Map (Source: NSW ePlanning Spatial Viewer)



Figure 11: Hillgrove Zoning Map (Source: NSW ePlanning Spatial Viewer)

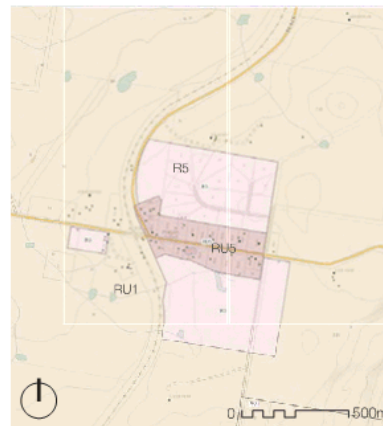


Figure 12: Black Mountain Zoning Map (Source: NSW ePlanning Spatial Viewer)

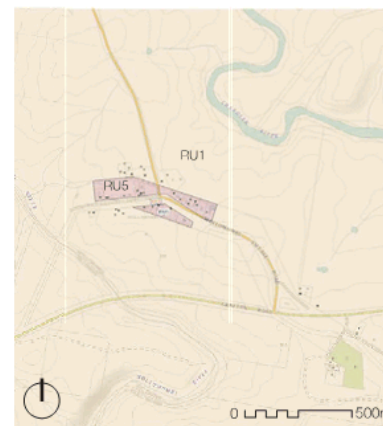
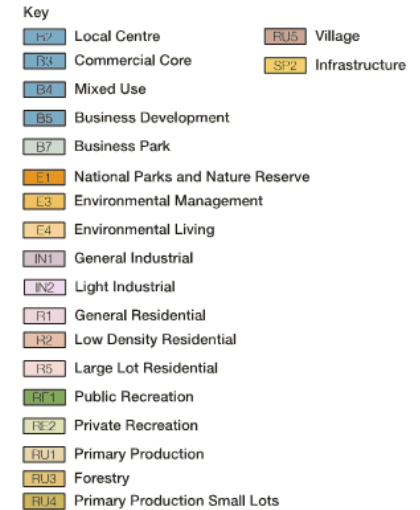


Figure 13: Wollombi Zoning Map (Source: NSW ePlanning Spatial Viewer)





2.0 Planning Context

Heritage

The Armidale LGA contains significant Aboriginal and European heritage including Heritage items, Heritage Conservation Areas (HCA), Archaeological sites, Aboriginal Objects and Places of Heritage Significance. Heritage items are a major contributor to establishing the unique character of each urban settlement within the LGA. A substantial number of heritage items (more than 300), Archaeological sites (about 79) and Aboriginal Objects and Places of Heritage Significance (1) have been identified across the LGA. Most heritage items are situated within or around the main settlements. The extent of historical buildings and landscape in the LGA contributes to the unique identity and local character of each urban settlement. Refer to Figures 14-22.

Several Heritage Conservation Areas (HCA) occur in Armidale Regional City, including the Armidale Conservation Area, Armidale School Conservation Area, Armidale Showground Conservation Area, and the O'Connor Catholic College Conservation Area. Refer to Figure 16.

Figures 17-22 illustrate the heritage listed items and conservation areas of the seven settlements in the LGA. It is critical to preserve and/or reuse these heritage significant buildings / sites in preparation of the future plan for Armidale, as they are the identities of the region. Heritage items, HCAs and significant heritage sites should be protected, restored or respectfully repurposed (as appropriate) as they represent an important part of the identity and culture of each urban centre.



Figure 14: Heritage Item - Imperial Hotel Armidale (Source: Flanbooktravel)



Figure 15: Heritage Item - Ben Lomond Soldiers Memorial Hall (Source: Wikipedia)

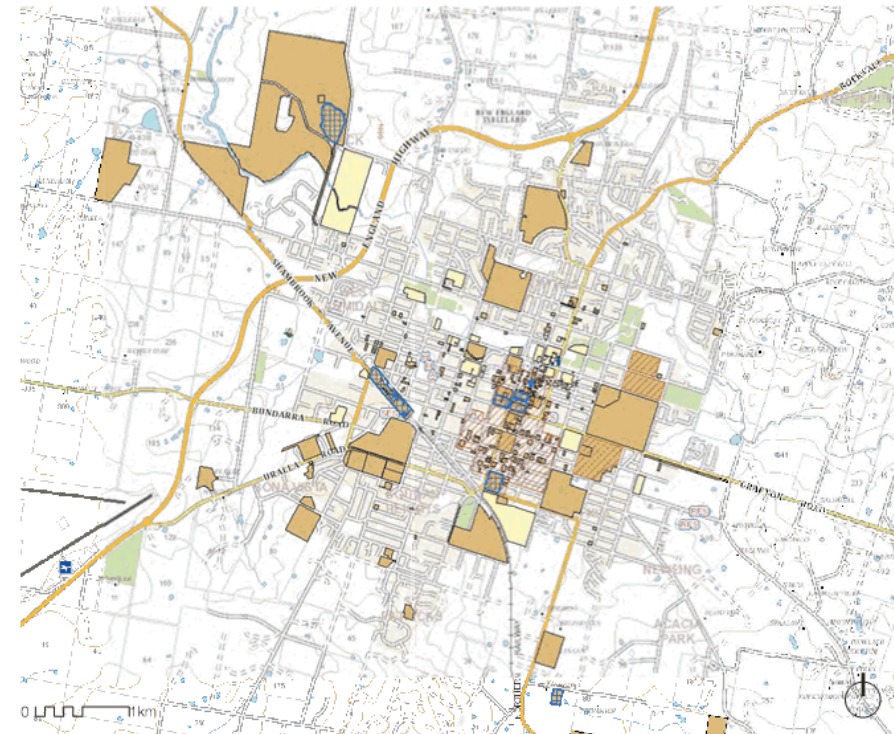


Figure 16: Armidale Heritage Map (Source: NSW ePlanning Spatial Viewer)

Key

-  Conservation Area - General
-  Item - General
-  Item - Archaeological
-  State Heritage Register Curtilage

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2.0 Planning Context

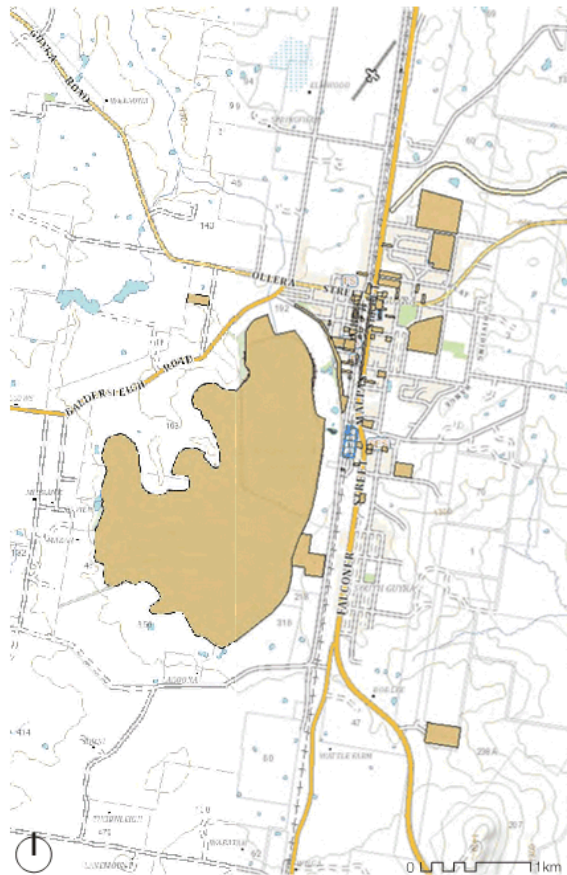


Figure 17: Guyra Town Centre Heritage Map (Source: NSW ePlanning Spatial Viewer)



Figure 18: Ben Lomond Heritage Map (Source: NSW ePlanning Spatial Viewer)



Figure 21: Black Mountain Heritage Map (Source: NSW ePlanning Spatial Viewer)



Figure 19: Ebor Heritage Map (Source: NSW ePlanning Spatial Viewer)



Figure 22: Wollombi Heritage Map (Source: NSW ePlanning Spatial Viewer)



Figure 20: Hillgrove Heritage Map (Source: NSW ePlanning Spatial Viewer)

Key

- Conservation Area - General
- Item - General
- Item - Archaeological
- State Heritage Register Curtilage



Armidale Landscape in Autumn (Courtesy of Armidale Regional Council)



3.0 Background Review

3.1 Overview of Planning Studies

A review of the following relevant background documents, including existing State and Local level policies, strategies and masterplans was completed to inform the team of the planning context for the study:

- New England North West Regional Plan 2036 by the Department of Planning, Industry and Environment*
- Draft Urban Design Guide for Regional NSW by Government Architect NSW*
- New England Development Strategy by Worley Parsons 2010*
- Armidale Regional Council strategies, masterplans and strategic plans:
 - Armidale Community Strategic Plan 2017-2027*
 - Community Engagement Strategy Integrated Planning and Reporting
 - Draft Armidale Region Economic Development Strategy 2017-2025*
 - Armidale Dumaresq Rural Residential Study 2004
 - Armidale Region Tourism Strategy 2018-2020*
 - Armidale Industrial Land Study 2013
 - Armidale CBD Revitalisation Project - Parking and Mobility Study Component 2018
 - Armidale Arts and Cultural Strategic Plan 2017-2022*
 - Armidale Water and Sewerage Servicing Strategy and Hydraulic Modelling 2018
 - Armidale City Activation Plan*
 - Armidale City Mall Vibrancy Plan 2017-2021*
 - Armidale Regional Airport Master Plan 2016*
 - Armidale Regional Council Section 7.11 and 7.12 Contribution Plan
 - Armidale Smart City Grant Application
 - Dumaresq Creek Masterplan*
 - Kentucky Street Cultural Precinct Plan*
 - Armidale Bicycle Strategy 2012
 - New England Rail Trail Plan
 - Armidale Flood Plan
 - EcoARC Environmental Strategy

The Consultant Team has reviewed significant Development Applications (DA), State Significant Infrastructure (SSI) and State Significant Development (SSD) Applications.

The review has identified many prior studies undertaken of the Armidale LGA. However there is the lack of a holistic Structure Plan for the Armidale LGA, its Regional City, and satellite town centres and villages, that would provide an overarching physical planning strategy, to articulate the goals, priorities and directions of the community.

This report provides a Strategic Plan that draws upon various specialist studies and place based Masterplans, to provide a consolidated and coordinated 'big picture' Planning Strategy to guide future planning in the LGA.

All the planning studies listed were reviewed and form the knowledge base for this study. The documents that have been summarised for this report represent the key State Planning Studies undertaken in recent years; such as the NSW Government's Regional Plan, the GANSW Urban Design Guide and the New England Development Strategy.

Also, following is a summary of nine of Armidale Regional Council's plans and strategies that were assessed as the most relevant to this 20 years strategy (with asterisks). Please also refer to Chapter 6 of this report for details of the Community and Stakeholder Engagement undertaken for the project.





3.0 Background Review

3.2 New England North West Regional Plan 2036

Introduction

The New England North West Regional Plan 2036 is one of nine Regional Plans prepared for NSW, and sets a 20 year vision for the region. The Regional Plan aims to boost economic and community growth in the New England North West, and to provide an overarching land use strategy, to guide the planning of the region. Four Goals and Local Government Narratives are identified in the Regional Plan which set directions for the region and nominate priorities for each Council LGA.

Armidale and Tamworth are nominated as Regional Cities and there are five Strategic Centres (Moree, Narrabri, Gunnedah, Inverell, and Glen Innes) and several Centres nominated in the Regional Plan (Refer to Figure 5).

State Planning Hierarchy

The Regional Plan addresses strategic planning at the regional level and is guided by the overall State Plan: 'Our NSW'. Armidale Plan 2040 is a Local Plan and will be consistent with the directions and actions identified in the Regional Plan. In turn, it will guide and inform the preparation of the LSPS. Figure 23 indicates the hierarchy of the different levels of plans.

Vision

The New England North West Regional Plan 2036 identifies the following vision for the area:

'Nationally valued landscapes and strong, successful communities from the Great Dividing Range to the rich black soil plains.'

To achieve the vision, focus goals are nominated for the region and can be summarised as:

- A diverse and healthy natural environment
- A thriving local economy and more job opportunities
- A sustainable and renewable region
- Strong infrastructure and transport networks for a connected future
- Unique communities and attractive tourist locations
- Reinforce Aboriginal and historical heritage

Goals and Directions

Four Goals are introduced in the Regional Plan to facilitate achieving the vision and to further define the focus goals. The four Goals are:

- Goal 1 - A strong and dynamic regional economy
- Goal 2 - A healthy environment with pristine waterways
- Goal 3 - Strong infrastructure and transport networks for a connected future
- Goal 4 - Attractive and thriving communities

There are 24 Directions nominated under each Goal. The Directions further elucidate what actions are needed to achieve the Goals. A plan showing the indicative growth precincts of Armidale Regional City is provided under Goal 1, Direction 9 - Coordinate growth in the cities of Armidale and Tamworth (Figure 24). The Direction recognises the important role of the two Regional Cities and provides suggestions for their future development. For Armidale Regional City they are to:

- Continue to develop the distinct identity of the city.
- Expand Armidale Hospital and grow enrolments at the University of New England (UNE).
- An activation plan for Armidale Regional City.

Local Government Narratives and Priorities - Armidale Region

The Local Government Narratives and Priorities are established to guide further investigations and implementation of the Regional Plan on the local level. The Narratives and Priorities will assist translating the nominated Goals and Directions into physical planning at the local level.

The Armidale LGA is situated in the heart of the New England area and enjoys higher-order services including: health, retail and professional services. It has a strong education focus around digital opportunities and significant natural assets, including its agricultural lands and the natural beauty of its National Parks and Reserves.

The key planning priorities are summarised as:

- Provide diverse housing options.
- Foster the knowledge and health clusters around the UNE and Armidale Hospital.
- Maximise the opportunities of Armidale Regional Airport.
- Support the development of employment land.
- Encourage the growth of agribusiness.
- Promote arts and culture, and position the Armidale LGA as an arts and culture centre in regional Australia.
- Promote renewable energy.

The above mentioned Vision, Goals, Directions and Priorities have been reviewed, and they have informed the preparation of Armidale Plan 2040.

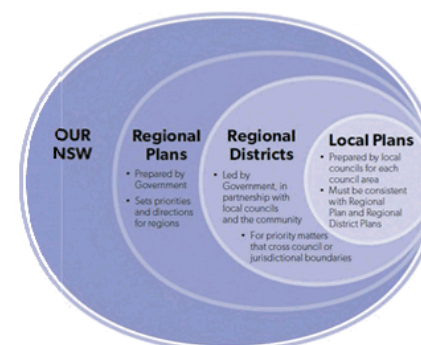


Figure 23: State planning hierarchy (Courtesy of DPIE)



3.0 Background Review

Armidale Regional City Growth Precincts

Direction 9 of the Regional Plan is to: Coordinate growth in the cities of Armidale and Tamworth. It nominates precinct plans for each of the Regional Cities. The Armidale Regional City Growth Precincts Plan (Figure 24) illustrates the indicative future growth areas of Armidale. The Plan identifies three new land areas at the periphery of the existing Urban Area to accommodate future growth in the following land uses:

- Future Industrial Investigation Area
- Future Residential Investigation Area
- Future Large Lot Residential Investigation Area

The plan also identifies:

- The key transport connections
- The existing industrial / employment area
- The commercial business area
- The existing urban area
- The existing large lot residential areas
- Parks, reserves, and watercourses
- University and Hospital Precinct

The plan provides an important framework for the future planning of Armidale Regional City. The plan indicates that the future growth of the City is envisaged to be accommodated in new release areas to the north and west of the existing Urban Area.

How Does the Armidale Plan 2040 Respond

The Regional Plan sets an overarching vision for the Armidale LGA. The key planning priorities are particularly relevant to the preparation of the Plan for the region. The Armidale Plan 2040 (the Plan) plays an important role incorporating and realising the vision outlined in the Regional Plan.

We have carefully examined the planning priorities to ensure the structure plans are in alignment. The Plan:

- Considers the appropriateness of the future expansion of Armidale City
- Identifies the appropriate locations to consider different housing options, i.e. apartment living
- Recognises the importance of the relationship between the 'town' and 'gown' precincts
- Realises the importance of opportunities around the Airport and other business parks
- Promotes local art and culture by supporting NERAM and providing new tourism opportunities
- Supports agribusiness by addressing the needs, i.e. providing affordable housing near for the workers etc. and realises its potential to promote tourism

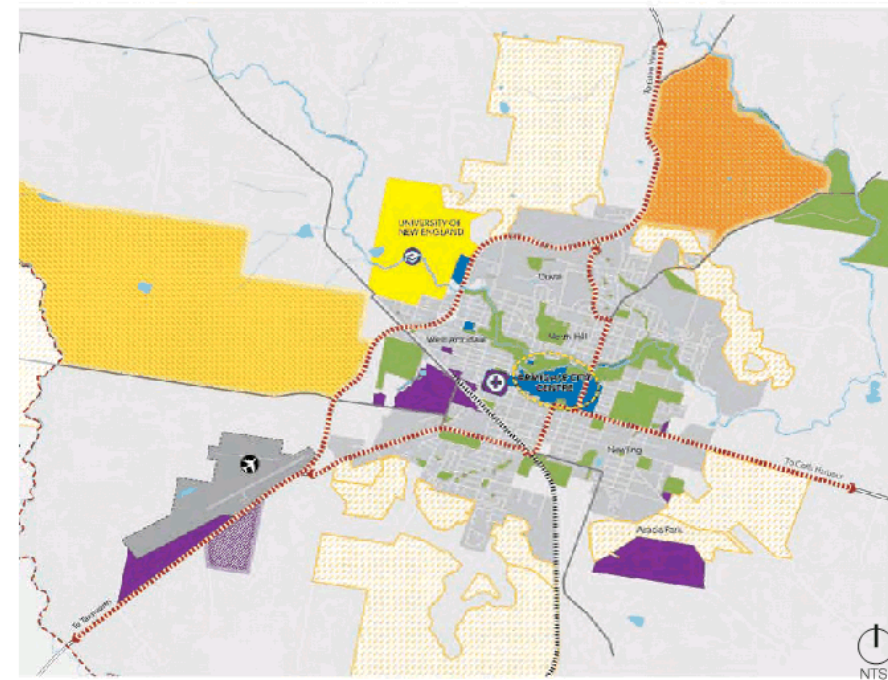
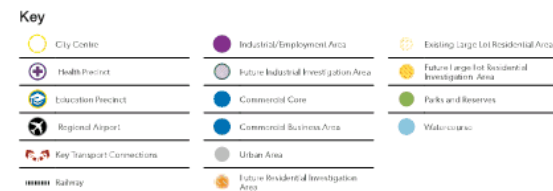


Figure 24: Armidale Regional City Growth Precincts Plan (Courtesy of DPIE)





3.0 Background Review

3.3 Draft Urban Design for Regional NSW

Introduction

The Draft Urban Design for Regional NSW report is a draft document prepared by the Government Architect NSW to guide the planning of healthy built environments in regional NSW.

The report also responds to one of the Actions nominated in the Regional Plans to 'prepare regional urban design guidelines for planning, designing and developing healthy built environments.' Although it is not a statutory document, the report provides important guidelines for the sustainable planning and Urban Design of urban centres in regional NSW.

The report defines what urban design is, and the urban design priorities for regional NSW. It proposes seven Urban Design Priorities which include:

- Leveraging the historic and culture assets of places
- Integrating with the natural environment and landscape
- Revitalising main streets and regional town centres
- Improving connectivity, walkability, and cycling
- Balancing urban growth
- Increasing options for diverse and healthy living
- Responding to climate impacts

These priorities set out the key factors that will impact on the built environment in the regional context.

New England North West Urban Design Challenges and Opportunities

Regional profiles are included in this document that indicate the context, key statistics and Urban Design challenges and opportunities for each region.

The key Urban Design challenges and opportunities identified for New England North West Region are:

- Attract new commercial development.
- Responses to natural hazards and climate.
- Improve accessibility and mobility, and promote housing diversity and affordability.
- Support local economies and communities.

3.4 New England Development Strategy

Introduction

The New England Development Strategy was prepared in 2012 for the New England Strategic Alliance which included the former Armidale Dumaresq Council and Guyra Shire Council (now Armidale Regional Council), Uralla Shire Council and Walcha Council. The Strategy was prepared to guide the sustainable land use in the respective Council LGAs. The Strategy included the following 'visions' for the LGA's:

- Facilitate the provision of quality development activity in an economically efficient and environmentally sustainable manner, including urban water and sewerage services, road links and telecommunications.
- Support and facilitate economic development and a diverse economy (including agriculture and rural development, industry, and tourism) while maintaining and, where possible, enhancing environmental qualities.
- Allow for an increase in the resident population of the Sub-region and maintain a balanced Sub-regional demographic structure.
- Identify a policy framework, land use and settlement structure that recognises existing land uses, makes adequate provision for growth, maintains Armidale's role as a Sub-regional centre, and maintains and enhances the towns and villages.
- Support social and cultural development and the protection of heritage values, and foster the educational excellence of the Sub-region.

Key Land Use Issues - Armidale and Guyra

The key land use issues for former Armidale Dumaresq Council and Guyra Shire Council are summarised below.

Armidale Regional City:

- Lack of affordable housing.
- Demand for large lot residential.
- Professional consulting offices are to be permissible on residentially zoned land within the area bounded by Jessie, Barney, Butler and Rusden Streets.
- Longer term large lot residential corridor west of Armidale along Bundarra and Old Inverell Roads.

Guyra Town Centre:

- Provide land for general and large lot residential and industrial development.
- Convert east of Hardings St, south of Clark St and north of Albert St to residential zone.
- Rezone land generally bounded by the New England Highway and Black Mountain Road to industrial.
- Convert the land immediately east and north of the Guyra saleyards to industrial.
- Convert the areas in the vicinity of New Valley Road and west of Hospital Flat Road to future large lot residential development.

Figures 25- 28 (overleaf) illustrate the development strategies nominated in the Strategy for Armidale Regional City and Guyra Town Centre.

Land Use Strategy for other Key Settlements

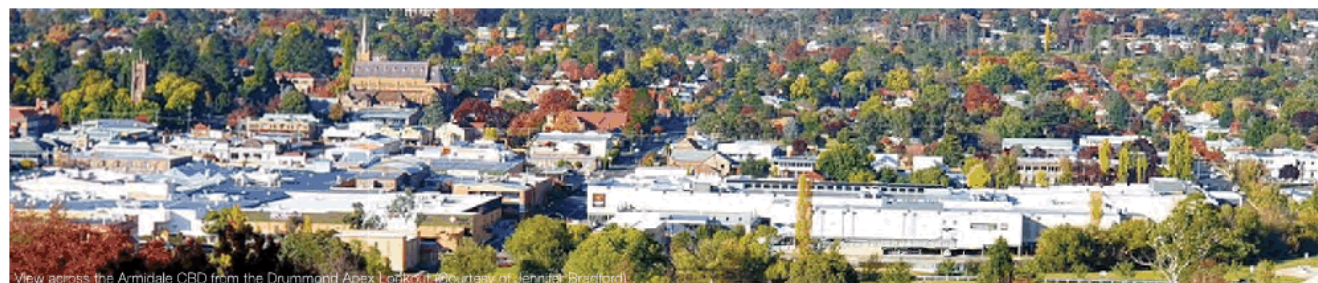
Land use strategies were also prepared for other key settlements in the LGA, including Ben Lomond, Ebor and Black Mountain. Please refer to Figures 29-31 (overleaf).

Since this Strategy was prepared in 2012, it should be noted that there have been some changes to the land uses, and the zoning of the land in the centres. The planning issues and strategies identified in the review will be considered in the preparation of Armidale Plan 2040.

How Does the Armidale Plan 2040 Respond

Urban Design is critical to enable orderly future growth of the urban centres within the LGA. The Draft Urban Design for Regional NSW recognises the important role of urban design in the region. The Plan conducted a thorough Urban Design analysis to identify the key urban design issues, to inform the preparation of the vision and principles for the Armidale LGA and urban centres. The Plan also responds to the identified challenges and opportunities, including to:

- Promote commercial development in the two key townships in the region - Armidale CBD and Guyra Town Centre
- Promote sustainability and smart city initiatives to respond to climate change
- Provide affordable housing at appropriate locations
- Promote active transport to improve the connectivity within urban centres as well as to adjacent natural assets



View across the Armidale CBD from the Drummond Apex Lookout. Courtesy of Jennifer Bradford.

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3.0 Background Review



Figure 25: Armidale Regional City - Urban Release Area (Courtesy of Worley Parsons)

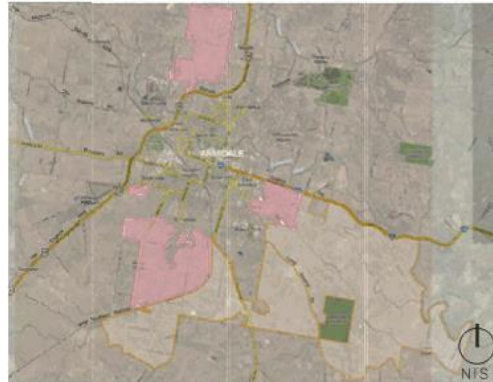


Figure 26: Armidale Regional City - Large Lot Residential and Rural Small Holdings (Courtesy of Worley Parsons)



Figure 27: Armidale Regional City - Long Term Large Lot Residential (Courtesy of Worley Parsons)

How Does the Armidale Plan 2040 Respond

New England Development Strategy is another key document the Plan references to. It envisions some land use changes, some of which were reflected in the Regional Plan and the LEP. The Plan:

- Examines the proposed growth strategy for Armidale City to determine whether a strategy to continue to expand the urban area is the best approach
- Promotes the revitalisation of Armidale CBD and Guyra Town Centre
- Suggests whether the current land use zoning is appropriate for the villages

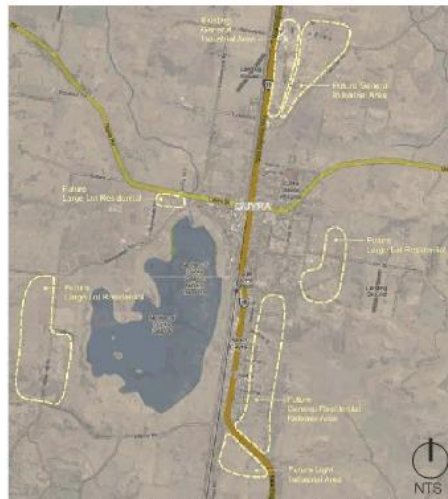


Figure 28: Guyra Town Centre Development Strategy (Courtesy of Worley Parsons)



Figure 29: Ben Lomond Village Development Strategy (Courtesy of Worley Parsons)



Figure 30: Ebor Village Development Strategy (Courtesy of Worley Parsons)



Figure 31: Black Mountain Village Development Strategy (Courtesy of Worley Parsons)

Key

- Armidale CBD
- Urban release area
- Large lot residential
- Rural small holdings (current release area)
- Rural small holdings (future release area)



3.0 Background Review

3.5 Unleashing Our Opportunities: Armidale Region Economic Development Strategy, 2017-2025

Introduction

The Unleashing Our Opportunities: Armidale Region Economic Development Strategy 2017-2025 is a blueprint for the economic growth of the Armidale LGA. It aims to ensure the prosperity of the Armidale region and to enhance the vibrancy, diversity and sustainability of Armidale's economy through to 2025. Three economic 'pillars' are identified, which are:

- Tourism
- Agribusiness
- Education

Economic Development Strategy Themes

To promote economic development, a 'Plan of Action' with four Themes is proposed:

- **Theme 1** - A region of choice for smart and sustainable agribusiness:
 - Support UNE Smart Region Incubator.
- **Theme 2** - A globally-connected 'knowledge region':
 - Support horticultural and high-tech agribusiness.
- **Theme 3** - A skilled workforce and dynamic regional business sector:
 - Support the UNE business incubator program and the proposed agri-tech cluster.
 - Investigate incentives to encourage investment in aged care / retirement accommodation.
 - Ensure the land use planning framework aligns strategic land for attraction and development of new industries.
- **Theme 4** - A premium regional visitor destination for tourism and events including:
 - Sport and recreation
 - Conferences
 - Eco-tourism
 - Wine tourism
 - Cultural tourism

Key Infrastructure Investments

The key infrastructure investment will cover:

- **Physical Infrastructure:**
 - Armidale Regional Airport upgrades
 - Employment land development at the Airport Industrial Precinct
 - Timber bridges upgrade / replacement throughout the region
- **Cultural and Community Infrastructure:**
 - Armidale Central Mall revitalisation (the Mall Vibrancy Plan),
 - The New England Regional Art Gallery upgrades
 - 1,000 seat multi-purpose auditorium at Armidale's new High School
 - The Old Courthouse Arts and Creative Industries Hub Proposal
- **Recreational Infrastructure:**
 - Dumaresq Dam recreation development
 - Mother of Ducks Lagoon recreational area development
 - The UNE Bellevue Stadium upgrade
- **Specific Projects Requiring Further Consideration and Investigation:**
 - The New England Rail Trail Stage One (34 kilometres from Black Mountain to Ben Lomond)
 - The Saumarez Homestead development targeting the education and 'grey nomad' markets

Catalyst Project Planning and Development

The following planning is recommended as a catalyst for new development projects:

- Plan for new sporting facilities and facility upgrades
- Feasibility study for the New England Rail Trail project (a Draft Trail Plan Report was produced in September 2018)
- Feasibility study for Dumaresq Recreational Dam Development Project
- Prepare a concept plan / master plan for the revitalisation of the Mother of Ducks Lagoon Recreational Area
- Feasibility study for the Saumarez Homestead Development Project
- Lobby government to develop the infrastructure necessary to upgrade the Waterfall Way (Waterfall Way Draft Corridor Strategy was published in July 2017)

How Does the Armidale Plan 2040 Respond

Understanding the economic opportunities for the region is critical in preparing the Plan. It is important for the Plan to acknowledge the key economic drivers and leverage them in planning for the future. The Plan:

- Promotes tourism, agribusiness, health and education as the key areas of focus
- Leverages the identified key infrastructure investment projects, in particular; Rail Trail Stage 1 and the Mother of Ducks Lagoon recreational area
- Advocates the importance of having a skilled workforce in the region and developing the UNE and TAFE



Figure 32: Economic Development Strategy Themes (Courtesy of Armidale Regional Council)



3.0 Background Review

3.6 Armidale Region Tourism Strategy 2018-2020

Introduction

The Armidale Region Economic Development Strategy identified that tourism is one of the three 'economic pillars' of the region. The Armidale Region Tourism Strategy aims to advance the tourism industry, increase visitor numbers, overnight stays, expenditure and to provide economic and social benefits to the community.

Tourism Weaknesses and Opportunities

Current weaknesses and opportunities for the Armidale region are identified in the Strategy through SWOT analysis and community consultation. Weaknesses identified include:

- A lack of industry cooperation
- A lack of retail venues, dining options and services
- A lack of clear identity for Armidale as a tourism destination
- Outdated / missing facilities including:
 - Armidale CBD Mall
 - Public transport
 - Armidale Showground and markets
 - Mobile phone coverage issues
 - Disabled access issues

Opportunities identified were:

- Promote nature and outdoor activities
- Improve the calendar of events - such as the Autumn Festival in Armidale, the Guyra Spring TroutFest, the Guyra Lamb and Potato Festival and the potential to promote music, sport and seasonal events
- Other opportunities identified include:
 - Arts and heritage projects - such as the New England Regional Art Museum (NERAM) extension, Saumarez Homestead development and the creation of new cultural attractions including the Boilerhouse development at UNE and the Australian Transport Museum development at the Airport Precinct
 - Promote accessible agritourism, and wine, craft beer and distillery attractions
 - Education tourism
 - Sports tourism - such as an upgrade to Bellevue Stadium
 - Develop the conference market

How Does the Armidale Plan 2040 Respond

Tourism is an important sector in the region. The Armidale Region Tourism Strategy assists in understanding the current issues and opportunities that exist in the LGA. The Plan:

- Facilitates the revitalisation of the Armidale CBD, including the Mall
- Encourages a clear branding for Armidale
- Promotes art, agritourism and sports tourism

3.7 Armidale Arts and Cultural Strategic Plan 2017-2022

Introduction

The Armidale Arts and Cultural Strategic Plan outlines Armidale Regional Council's art and culture priorities. This Strategy is based on extensive community consultation and captures the community's artistic vitality and cultural diversity.

Art and Culture - Strategic Themes

Five themes are highlighted which align with Council's goals:

- Theme 1 - Deepen community engagement with art and culture
- Theme 2 - Build on current infrastructure
- Theme 3 - Celebrate people and diversity
- Theme 4 - Strengthen connections and collaborations
- Theme 5 - Grow our creative industries

Priorities

Priorities have been identified and are based on the feedback from the community consultation process. The Priorities will celebrate the region's unique character, and build a connected, creative and dynamic place to live and visit. The Priorities are to:

- **Engaged Communities**
 - Reinvigorate Armidale Autumn Festival.
 - Revitalise and enhance existing events: the Black Gully Festival, Bach Festival, Day on the Green and local film festivals.

- Investigate potential events for the region: a major art prize and jazz festival.
- Investigate establishing a Youth Festival.
- Develop a youth art activities program. **Places and Spaces**
- The Armidale Arts and Cultural Strategic Plan integrates and links with the Mall Vibrancy Plan and the Guyra Main Street Redevelopment Plan.
- Reactivate the Mall and access empty shops in the CBD.
- Investigate alternative venues for live music and community theatre projects (including shopping malls, movie theatres, retirement homes, parks, airport).
- Investigate opportunities to include creative design in functional items such as street furniture, paving, bins and bike racks.
- Provide advice and planning on the establishment of a Performing Arts Centre.
- Provide advice and input on the Dumaresq Creek Master Plan to include arts and culture.

• People and Diversity

- Further support the Armidale Folk Museum to identify, preserve and promote local heritage including appropriate signage.
- Investigate opportunities for empty or underutilised landmark heritage buildings like the Old Armidale Court House and the Lands Office.
- Support and expand the current Heritage Tours in Armidale and investigate a heritage walk in Guyra.
- Reopen Guyra Museum.

• Connections and Collaborations

- Encourage creative and cultural co-location and incubator spaces in Armidale and Guyra.
- Advise on the Moran Oval Management Plan in Kentucky Street.

• Creative Industries

- Investigate digital public art opportunities in collaboration with TAFE Digital Art.
- Support the Armidale and Guyra Libraries to develop public programs.

How Does the Armidale Plan 2040 Respond

Armidale enjoys rich art and cultural assets. Leveraging these assets is one of the key initiatives the Plan has identified. The Plan:

- Encourages community involvements in the decision making process
- Promotes the deliver of Dumaresq Creek Master Plan
- Suggests investigation of a performance complex in Armidale City
- Supports collaboration with TAFE Digital



Figure 33: Origami Butterflies Installation (Artist Genevieve Javerier)



3.0 Background Review

3.8 Armidale City Activation Plan

Introduction

The overall objective of the Armidale City Action Plan is to establish:

'A process that brings together community and regional stakeholders to explore short and long term solutions to make the city centre and surrounds the thriving heart of the city, and of the region.'

The Activation Plan focuses on Armidale Regional City and has a particular focus on the CBD and the surrounding Urban Area. The Action Plan aims to explore ways that the City might be upgraded with further residential, cultural, environmental and recreational initiatives, so that it may thrive in its role as a Regional City and in servicing the greater New England North West Region.

Armidale City Centre Activation Principles

The Plan established six Urban Design Principles to inform Armidale Regional Council's future planning:

- **Strengthen the Green Spine** - Dumaresq Creek is Armidale's 'Green Spine' and will provide pedestrian and cycle connection between UNE and the civic heart.
- **Dissolve Distance Between Civic Anchors** - Strengthen the connections among the UNE, Armidale Hospital, the schools, Armidale Regional Airport, Armidale Station, Armidale Library and the city centre.
- **Sympathetic Design and Hidden Diversity** - Support housing diversity and density.
- **Create an Exploratory and Exciting City Centre** - Utilising heritage buildings, historic places, laneways and arcades.
- **Celebrate Sustainability** - Support a carbon neutral Armidale Regional City by 2050.
- **Integrate New and Old** - Support improvements and use of heritage buildings.

Long Term Projects

The following long term projects were identified:

- **Showcase Environment Armidale**
 - Improve building energy-efficiency.
 - Establish a research and development hub focusing on renewable energy.
- **Smart Regional Cities Project**
 - Develop a performance complex in the CBD, focusing on sustainable housing design, local agriculture and horticulture and regional medical services.
- **New England Horticulture Centre of Excellence**
 - Develop the centre in a new industrial-technology precinct at the Armidale Regional Airport.
- **The Sun Train**
 - Develop a rail line as a transit conduit for ecological and agricultural tourism.

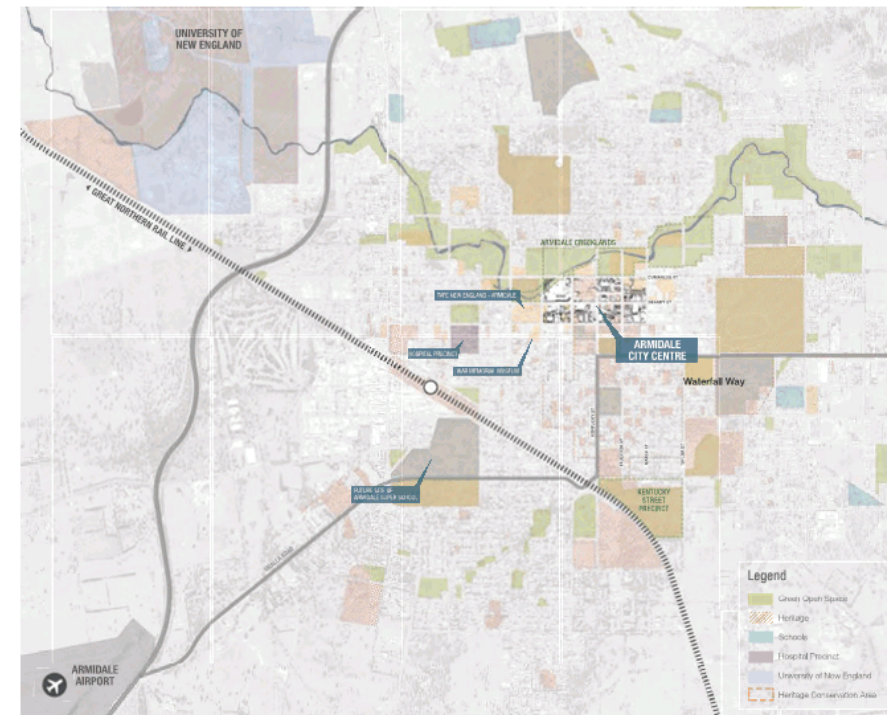


Figure 34: Armidale Regional City Context Plan (Courtesy of McGregor Coxall)



3.0 Background Review

3.9 Armidale City Mall Vibrancy Plan 2017-2021

Introduction

The Armidale City Mall Vibrancy Plan focuses on improving the number of people visiting the mall, providing additional support infrastructure, and promoting businesses and investment in the City Mall precinct. The Plan established the following 'Vision' to:

'Create a dynamic urban environment that combines the core elements of retailing, entertainment and dining in the Central Mall; and promotes the establishment of residential unit developments within the Eastern Mall precinct.'

Key Focus Areas

Several focus areas were identified, with the key actions being:

- City centre living – create an urban residential environment in the East Mall Precinct.
- Further develop Cinders Lane and introduce overhead awnings.
- Support the development of 'Parklets'.
- Facilitate art, murals and sculptures in publicly owned facilities and land.

3.10 Armidale Regional Airport Master Plan June 2016

Introduction

The Armidale Regional Airport Master Plan provides a blueprint for the future development of the Airport, so it may contribute to a modern, and connected city and region.

Located six kilometres to the southwest of the city centre, Armidale Regional Airport is a curfew free domestic airport providing regular flight services to Sydney and Brisbane.

The Master Plan was prepared with input from a broad range of stakeholders. The key aims of the Master Plan are to:

- Position Armidale Regional Airport as a growing hub for regular public transport services.
- Support and grow existing general aviation, and aviation related business activity.
- Diversify current airport income through expansion of the airport's property portfolio.
- Upgrade and expand current airport infrastructure, capabilities and services.

Armidale Airport Master Plan

The Master Plan includes commercial development, tourism facilities, recreational and support facilities, and plans for the upgrade of the terminal. Other works, include upgrades to the airport apron, taxiway, runway, ground transport, parking and access.

A staged development approach is proposed, so as to spread the cost of infrastructure across several financial years, and to dovetail with the availability of funding. The development of the airport is proposed in three stages, and an Airport East development is proposed (refer to Figure 36). The Master Plan covers Stage 1 of the development. It is anticipated that Stage 2 would not be commenced prior to 2025.



Figure 35: Artist impression of a parklet (Courtesy of Armidale Regional Council)



Figure 36: Armidale Regional Airport Master Plan Stages (Courtesy of Armidale Regional Council)



3.0 Background Review

It is envisaged that in the future, as well as the core airport operations, Armidale Regional Airport will accommodate aviation related business and industrial development. It will also incorporate facilities for tourism and recreational purposes, such as a Highway Service Centre, an Airport Hotel Complex, Car and Air Museum and associated parks and gardens. The Master Plan also proposes the upgrade of the access to Saumarez Homestead, to attract tourists, especially bus and coach tours. A Residential Airpark is also proposed to the west of the current terminal building (refer to Figure 37).

A larger on-grade car park in front of the Airport Terminal is proposed, to accommodate future growth (Figure 38).

How Does the Armidale Plan 2040 Respond

The Armidale City Activation Plan, Armidale City Mall Vibrancy Plan and the Armidale Regional Airport Master Plan projects are the key projects in Armidale City to renew the development opportunities for the Regional City. The Plan recognises the important role of these studies in the future planning of the city, and supports the key initiatives of the precinct planning levels, including:

- Supports the creation of the green grid with the renewal of Dumaresq Creek
- Envisions improved connectivity between the UNE, Armidale CBD and Armidale Regional Airport
- Promotes smart city and sustainability initiatives
- Promotes the improvement of City Mall
- Supports a mixed use approach in the CBD by promoting different building typologies including apartment living
- Recognises the important role of Armidale Regional Airport (ARA)
- Protects the employment lands around ARA

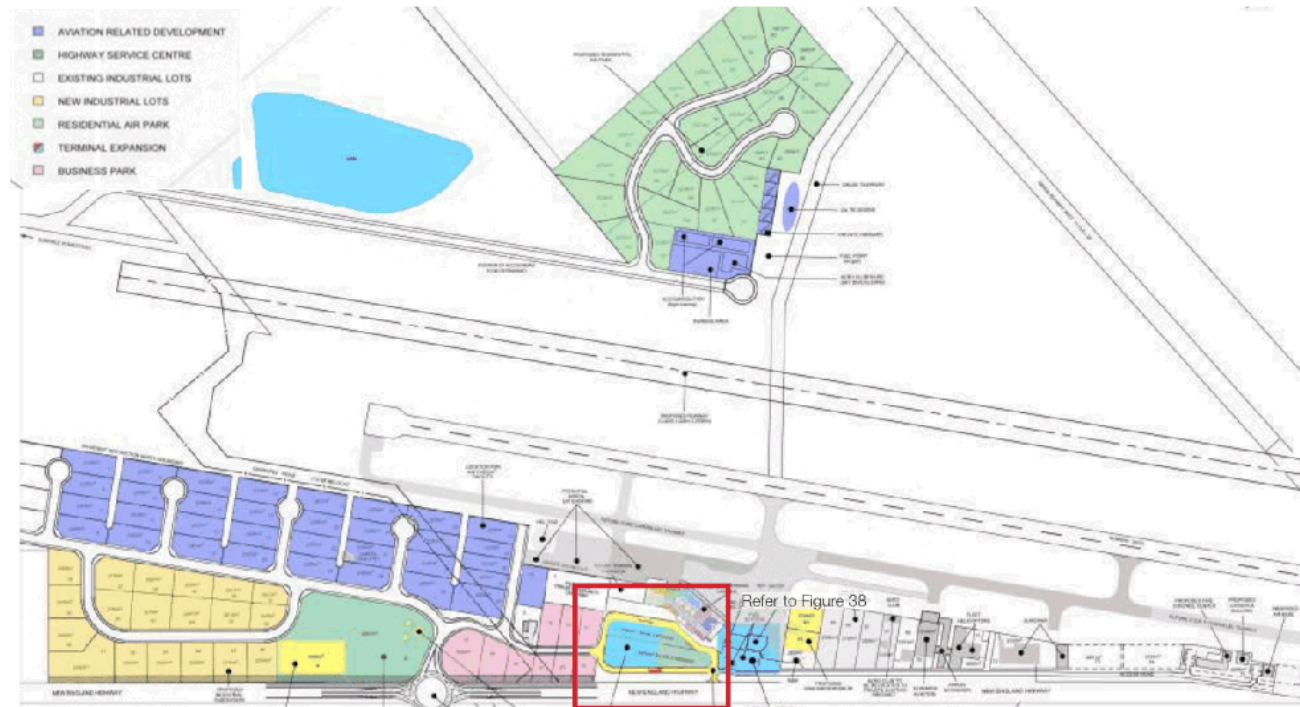


Figure 37: Armidale Regional Airport Master Plan Stage 1 (Courtesy of Armidale Regional Council)



Figure 38: Airport Detail Plan - Car park Upgrade (Courtesy of Armidale Regional Council)



3.0 Background Review

3.11 Armidale Creeklands Masterplan

Introduction

Dumaresq Creek flows for about 4km, west to east, through the centre of the urban area of Armidale. Its primary catchment is to the northwest, and it extends for over 10km in this direction to Dumaresq Dam. A tributary, Martins Gully, provides a second catchment that extends 3.5km to the southwest. Dumaresq Creek feeds into the Commissioners Waters and Tilbuster Ponds water ways; approximately 3km to the east of Armidale. Dumaresq Creek floods, and the zone of influence of major flood events is illustrated in Figure 39.

Armidale is unique in having such a waterway pass through the centre of its urban area. The Armidale CBD and Main Street - Beards Street, is situated immediately to the south of the creek corridor. The creek corridor contains extensive open space, reserves, parks, sports fields, sports facilities and social venues.

Creeklands Masterplan

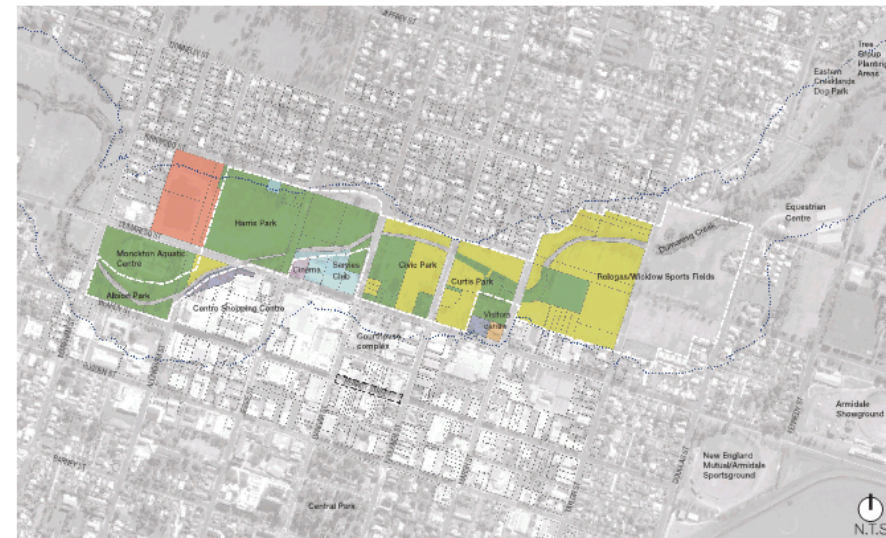
The Dumaresq Creeklands masterplan was commissioned by Armidale Regional Council and the master plan area is illustrated in Figure 39 (white dash line). A collaborated approach was taken when preparing the masterplan by coordinating with state and local government and consulting with the community. The masterplan aims to integrate the cultural, social, recreational, environmental and tourism potential of the Dumaresq Creeklands area.

'The Dumaresq Creeklands are the heart of Armidale, providing a vibrant civic space for community events and festivals. The creek and embankment vegetation, restored to a more balanced natural condition, provide ecological integrity for urban fauna as well as opportunities for people to safely engage with and enjoy the water – a naturalised oasis in an urban environment. Minor flood events are less of a nuisance, and bank erosion is minimised.'

Principles

The masterplan is guided by five nominated principles:

- **Natural Environment** - An intersection of a unique, living, evolving ecosystem and a growing community, linked through experience, exploration, operations and care.
- **Connectivity** - An accessible network of links and spaces providing efficient, experiential, and emotional connections between the city and the creeklands.
- **Community** - A network of beautiful and diverse spaces that offer a range of social, civic, cultural, and recreational opportunities for the entire community.
- **Economic Vitality** - The creeklands are the focus of a vibrant sustainably evolving regional urban economy supporting local enterprises, diverse uses and activities.
- **Built Form & Aesthetics** - A beautiful and amenable series of spaces supported by cohesive and integrated architectural elements considerate of environment, local character, and materials.



Legend

| | | |
|---|---|-----------------|
| Armidale Dumaresq Council | Mr William John Ferguson & Ms Esther St | Masterplan Area |
| Armidale Ex-Services Memorial Club Ltd | Oceana Energy Pty Ltd | |
| Armidale Ex-Services Memorial Club Ltd and Cinema | The State of NSW | |
| Armidale Rugby League (Seniors) | Vicinity Manager Pty Ltd | |
| Filmer Property Pty Ltd and Newmoke Pty Ltd | Hood Planning Level | |

Figure 39: The Dumaresq Creeklands location (Courtesy of McGregor Coxall)



3.0 Background Review



Figure 40: The Dumaresq Creeklands masterplan (Courtesy of McGregor Coxall)

Precincts

The masterplan also identifies four precincts, illustrated in Figure 40, which provide for different needs and activities. The four precincts and the associated visions are summarised below:

- **Active Family Precinct** - to create a family oriented precinct with opportunities for passive and active recreation.
- **Harris Park Sporting Precinct** - to improve the amenity of the sports field complex, make minor modifications to the creek channel to improve habitat and provide access to and exploration of the creek, and provide areas for passive enjoyment of the creek.
- **Civic and Curtis Park Precinct** - to create a dynamic public precinct that provides opportunities for the broad demographic of the city.
- **Rologas/Wicklow Sports Fields** - to enhance the existing use by providing shade, seating and amenities.

A wide variety of active and passive sport and recreational activities are proposed, to provide for a diverse range of potential users of the creek corridor.

A shared pathway is proposed that, along with the waterway itself, will tie the various green spaces and activities together.

It is proposed that a section of the creek corridor, between Marsh Street and Dangar Street would be 'naturalised' that is 'reshaped with rocks and planting'. In the Active Family Precinct fauna habitats and stormwater treatments, such as raingardens, wetlands and a pond are proposed.

How Does the Armidale Plan 2040 Respond

The Armidale Creeklands Masterplan is a recently prepared study with the aim to realise a green 'spine' along Dumaresq Creek. It will support the formation of the green grid of Armidale City. The Plan:

- Supports the masterplan and suggests a staged implementation of the masterplan
- Improves the north-south connections of Armidale City
- Promotes Dumaresq Creeklands as a tourism destination for the region



3.0 Background Review

3.12 Kentucky Street Precinct Stakeholder Ideas Workshop

The Kentucky Street Precinct is located approximately 1km to the south of the Armidale CBD. It is the home to New England Regional Art Museum (NERAM) and the Armidale Aboriginal Cultural Centre and Keeping Place. The precinct is adjacent to Moran Reserve and Newling Oval.

The study was commissioned by Armidale Regional Council and is at Draft Stage. It aims to understand the key stakeholder's and the wider community's view on upgrading the precinct to a cultural, environmental and recreational precinct.

A list of potential opportunities that could contribute to future planning of the area have been identified following consultation with the community. The following opportunities arise from outside the precinct:

- **Natural Environment**
 - Koalas + wildlife corridor
 - Extend creekland revegetation up and downstream
- **Culture**
 - History app
 - Chase major collections (eg Schureck collection)
 - Museum of Everything: Indigenous, Environment, Art, Education, History, sports connected to relevant UNE disciplines
- **Community**
 - Aged opportunities
 - Cross country interpretive walks
- **Economic Development**
 - Local UNE courses
 - Educational museums - UNE, Tourism, Arts
 - Virtual visit for school groups and Individuals
 - Rail Platform for boutique rail tour
 - Connect to new \$60M school development
 - Teachers college, Newling Centre/NEOM
 - Armidale Airport development
- **Connectivity**
 - Aggregation: Connect to Central Park, creeklands, sculpture trail & improved pedestrian amenity
 - Taylor Street - new vehicle entrance
 - Rail trail from Armidale into hinterlands

- Connect existing bike tracks to area
- Increase access for seniors
- Mountain bike trails/paths/connectors

The internal opportunities that could potentially form the basis of the plan include:

- **Natural Environment**
 - Creekland biodiversity & enhancement
 - Wildlife corridor
 - Enhancement of existing gums and exotic planting
 - Educational wetlands
- **Culture**
 - Cultural facilities integration/programs
 - New major cultural building (Museum of Arts & Education)
 - Music and event festival venues
- **Community**
 - Sport parks and playgrounds
 - Fitness and cycling tracks
 - Farmers markets
- **Economic Development**
 - Multi-use tourist destination
 - Gateway to Armidale
 - Sports, arts events
 - Art, environment and fitness precinct
- **Connectivity**
 - Connected TAS/tree group/seniors
 - Footpath improvements to city centre
 - Improve access
 - Creekline walks
- **Physical & Aesthetics**
 - Creek pathways & bridges
 - Car parking
 - Paths/walkways/bridges
 - Community facilities

A high level plan summarising the abovementioned opportunities has been developed and is illustrated in Figure 41. The study also identifies the next steps that are required to further develop the masterplan.

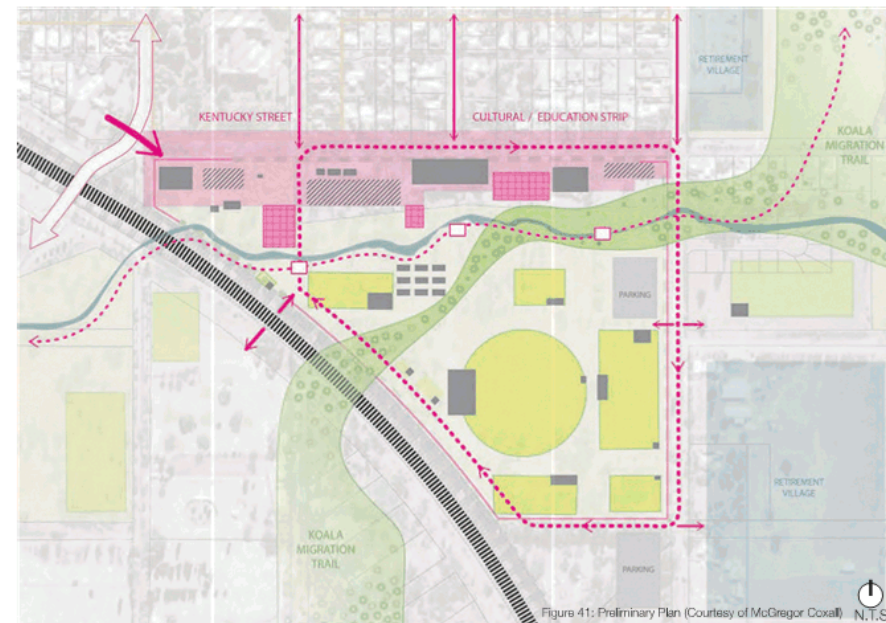


Figure 41: Preliminary Plan (Courtesy of McGregor Coxall) N.T.S

How Does the Armidale Plan 2040 Respond

The Kentucky Street Precinct is a key art and cultural precinct initiative for Armidale City. The masterplan is in its initial phase, and the ideas gathered from the various stakeholders and the preliminary plans suggest a worthwhile planning initiative for the city. The Plan:

- Recognises Kentucky Street Precinct as important to the future growth of Armidale
- Reiterates the importance of art and culture to the region's identity

Key

- ACTIVE TRANSPORT + WALKING LOOP
- ACTIVE TRANSPORT CREEK PATH
- PRECINCT CONNECTIVE LINK
- NEW ENGLAND HIGHWAY
- KENTUCKY STREET PRECINCT
- FORMALISED PUBLIC SPACE
- COMMUNITY FIELDS AND SPORTING GRID
- DUMARESQU PRECINCT
- PRECINCT STRUCTURES
- NEWLY ESTABLISHED FREEDENSITY



3.0 Background Review

3.13 Community Strategic Plan 2017-2027

The Community Strategic Plan (CSP) is a ten year plan prepared by Armidale Regional Council that encapsulates the future vision and aspirations of the Armidale community. The CSP will assist in the long term planning and decision making for the Armidale LGA. In making the CSP, Council has drawn upon the existing strategies and plans, staff knowledge, research, and feedback from the community.

Vision

The Community Vision identified is:

'We want a harmonious region which celebrates the diversity and uniqueness of our communities, provides opportunities for all people to reach their potential, encourages engagement with our environment, cultures and lifestyles, while supporting growth, opportunity and innovation.'

Key Issues

The key issues raised during the community engagement process were:

- Improved support of local industry, business, tourism and the economy
- The importance of the agricultural sector for the region
- A need for community facilities, such as libraries, to foster education, culture and a sense of community
- A need for local representation, unified planning and community engagement
- Improved access to transport
- Protection of the environment and reduced pollution
- Ongoing improvements to infrastructure, especially roads
- Activities for children and young people including improved recreational facilities

Strategic Directions

Four Strategic Directions are set based on community consultation, existing local and state wide plans to realise the Community Vision:

- Environment and Infrastructure
- Growth, Prosperity and Economic Development
- Leadership for the Region
- Our People and Community

Community Outcomes and Supporting Strategies

Under each Strategic Direction, Community Outcomes have been identified. Supporting Strategies are also identified to realise the Community Outcomes.

Figure 42 summarises the Community Outcomes identified under each of the four Strategic Directions.

How Does the Armidale Plan 2040 Respond

The CSP provides a good summary of the previous community engagement activities and an overview of what the community envisions for the future of the region. The Plan:

- Promotes the unique identity of the region; to attract tourism opportunities
- Encourages the improvement of recreational facilities, including the Dumaresq Creeklands, Mother of Ducks Lagoon and Ben Lemond Recreational Ground
- Promotes sustainability and smart city initiatives
- Promotes continuous growth in population and the economy

| Environment and Infrastructure | | Growth, Prosperity and Economic Development | |
|--------------------------------|--|---|---|
| Community Outcome 1 | The unique climate, landscape and environment of the region is protected, preserved and made accessible | Community Outcome 1 | The community experiences the benefits of an increasing population |
| Community Outcome 2 | The community can participate in initiatives which contribute to a sustainable lifestyle | Community Outcome 2 | The agricultural sector is supported as one of the pillars of growth and to sustain local and national food security |
| Community Outcome 3 | The community is provided with the essential and resilient infrastructure it requires for daily life, and has access to a prioritised schedule of infrastructure works | Community Outcome 3 | The visitor economy generates additional revenue and employment to boost the local economy and creates opportunities for more vibrant cultural activities |
| Community Outcome 4 | The community has access to transport which enables connectivity both locally and outside of the region | Community Outcome 4 | Economic development is supported through new initiatives, innovation and additional resources to assist growth of business and industry |

| Leadership for the Region | | Our People and Community | |
|---------------------------|---|--------------------------|--|
| Community Outcome 1 | The community is engaged and has access to local representation | Community Outcome 1 | Community services and facilities meet the needs of the community |
| Community Outcome 2 | Council exceeds community expectations when managing its budget and operations | Community Outcome 2 | Events and cultural activities provide the community with an opportunity to celebrate the unique culture and lifestyle of the region |
| Community Outcome 3 | Council demonstrates sound organisational health and has a culture which promotes action, accountability and transparency | Community Outcome 3 | Services are provided to ensure inclusiveness and support the vulnerable members of our community |
| Community Outcome 4 | Council has the strategic capacity to understand the key issues for the region both now and in the future | Community Outcome 4 | Services and activities are provided for all ages and segments of our community to promote life-long learning, healthy living and community well-being |

Figure 42: Community Outcomes (Courtesy of Armidale Regional Council)



Figure 43: Community Strategic Plan Framework (Courtesy of Armidale Regional Council)



4.0 Urban Design Analysis

4.1 Introduction

The Urban Design Analysis is informed by a review of background documents and previous studies, desktop analysis and site inspections made in September and November 2019. The Analysis explores the challenges the Armidale LGA is facing, including the current challenges of bushfires and water security in Armidale, Guyra Town Centre and in the other villages of the LGA.

The Urban Design Analysis commences with an Urban Design overview and then considers the key issues to be addressed in planning for the future of the LGA, which include:

- Environmental assets, parks, reserves + Crown Land
- Water security
- Bush fire prone land
- Significant agricultural land
- Planned precincts / areas + approved developments
- Heritage items and conservation areas
- Sports and recreational facilities
- Civic, art and cultural facilities
- Transport infrastructure
- Educational and public health facilities
- Community and religious organisations
- Cycle and active transport
- Property ownership status
- Flood prone land

4.2 Urban Design Overview

The Armidale LGA is rich in Aboriginal and European heritage and is home to the Anaiwan people. The LGA is situated midway between Sydney and Brisbane and has a total population of 30,313* (2016 data, DPIE). The population of the area is projected to increase by more than 25 percent (7,800 people) by 2040 (DPIE data)*. Situated in the New England North West Region of NSW, the Armidale LGA is situated on the Northern Tablelands which rise to 970m above sea level. The Great Dividing Range occurs in the east of the LGA and is characterised by picturesque gorges and escarpments.

Armidale is the largest urban centre in the LGA and shares Regional City status with Tamworth; also in the New England North West region. Other settlements in the LGA are:

- Guyra Town Centre
- Ben Lomond
- Ebor
- Hillgrove
- Black Mountain
- Wollomombi

* Please note that the data includes the Tingha area, which is no longer part of the Armidale Regional Council LGA. The Tingha area is now in the adjoining Inverell Shire Council LGA.

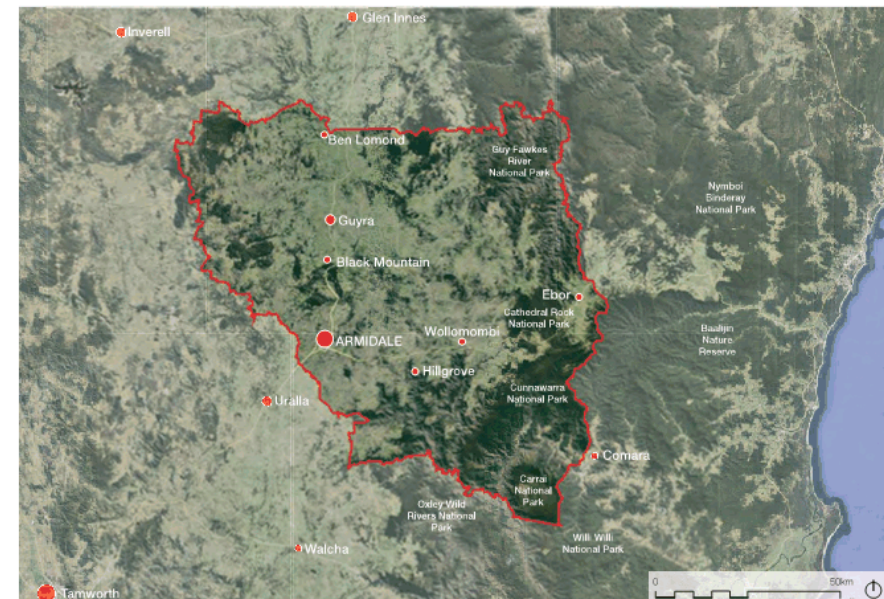


Figure 44: Armidale LGA Map

Key

- LGA Boundary
- Regional City
- Town Centre
- Village



4.0 Urban Design Analysis

4.2.1 Armidale Regional City

The City is the largest urban centre in the LGA, has a population of 23,352 (2016 Census, ABS) and an annual growth rate of 0.94% (June 2018 ABS Data). Armidale is a 'gateway' to the region. Armidale Regional Airport provides frequent flights to the capital cities of Sydney and Brisbane, and Armidale Station is the arrival point for travellers taking the train from NSW cities and towns. The city is located at the junction of New England Highway and Waterfall Way, and is therefore well connected by the existing road network to other NSW cities.

Armidale is home to the University of New England with a large campus of learning facilities, student accommodation and sports facilities, located a short distance to the northwest of the main urban area. The City also has leading art and culture facilities, including the New England Regional Art Museum, and the Aboriginal Cultural Centre and Keeping Place.

The City is situated on a relatively flat landscape and was planned from its earliest days with a regular street grid intersected by Dumaresq Creek, the railway corridor and the New England Highway. Armidale CBD is approximately three by six city blocks in size and its 'main street' is Beatty Street. Armidale Station is located to the west of the CBD and is a terminus station. The train line connects south from Armidale to other inland and coastal cities.

New England Highway skirts the northwest edge of the urban area and connects north to Guyra and south to Uralla. Waterfall Way connects east to the Ebor and the Great Dividing Range. The Regional Plan suggests that in the future Armidale will grow; with new residential areas to the west and northwest.

Providing better connections between the University of New England, Armidale Station and Armidale Regional Airport to the Armidale CBD will be important to facilitate the future growth and inter-connectedness of the city.



Figure 45: Armidale Regional City - Aerial Map



Figure 46: Dangar Street - View South



Figure 47: Beatty Street - East Mall



4.0 Urban Design Analysis

4.2.2 Guyra Town Centre

Guyra Town Centre is located approximately 37km to the north of Armidale Regional City. It is the second largest urban centre in the LGA and has a population of 1,983 people (2016 Census, ABS). The population of the town centre is projected to slowly reduce at a rate of 0.75% per annum (ABS). Guyra Town Centre serves the surrounding farmland and provides civic, recreational, educational and health facilities to residents within its catchment.

The Town Centre has a regular grid of streets which occurs to the west and east of the New England Highway and the railway corridor. Llangothlin Road - Bradley Street which runs parallel to the highway is the commercial 'main street' of Guyra. The Town Centre includes major sport, educational and health facilities, including Guyra Swimming Pool, Guyra Showground, Guyra Central School and the Guyra Multi Purpose Service Centre (Hospital). All situated to the east of the New England Highway. The Mother of Ducks Nature Reserve is to the west of the Town Centre and is a popular tourist attraction for the town.

It is envisaged in the New England Development Strategy that future growth of the town will generally occur along the east side of the New England Highway.

4.2.3 Ben Lomond Village

Ben Lomond is a small village to the north of Guyra Town Centre, near the border with Glen Innes Severn Council. It has a population of 152 (2016 Census, ABS) and is situated to approximately 7km to the west of the New England Highway.

Ben Lomond is set within an attractive rural landscape. Ben Lomond Recreational Ground is located on Ben Lomond Road and provides an important recreational facility for the area. Dwellings are mostly of the large lot residential type.



Figure 49: New England Highway - View North (Source: Google Street View)



Figure 48: Guyra Town Centre - Aerial Map



Figure 50: Ben Lomond Village - Aerial Map



Figure 51: Ben Lomond Road - Ben Lomond War Memorial Hall (Source: Google Street View)



4.0 Urban Design Analysis

4.2.4 Ebor Village

Ebor is a small village along Waterfall Way on the Great Dividing Range. It has a population of 166 (2016 Census, ABS) and provides a base to explore several national parks including Guy Fawkes River National Park and Cathedral Rock National Park. Ebor Falls (within Guy Fawkes River National Park) is a major tourist attraction for the area.

The main land use is large lot residential which can be found along Waterfall Way and Pipeclay Street.

4.2.5 Hillgrove Village

Hillgrove is a village near to Hillgrove Mine and has a population of 176 people (2016 Census, ABS). Hillgrove was established in 1884 and grew rapidly in the late 1800s due to the expansion of the gold mine. The village subsequently declined after 1900.

Brackin Street is Hillgrove's main street. The Hillgrove Recreation Ground is located towards the edge of the town along Brackin Street.



Figure 52: Ebor Village - Aerial Map



Figure 53: Waterfall Way - Ebor Public School (Source: Google Street View)



Figure 54: Hillgrove Village - Aerial Map



Figure 55: Hillgrove Entry Sign (Source: Google Image)

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4.0 Urban Design Analysis

4.2.6 Black Mountain Village

Black Mountain is a small village between Armidale Regional City and Guyra Town Centre, having a population of 310 (Australian Bureau of Statistics, 2016). Black Mountain Road is the 'main street' for the village which also provides a connection to the New England Highway. There are large residential lots along both sides of Black Mountain Road. There is a new residential subdivision to the north of the village.

4.2.7 Wollomombi Village

Wollomombi is a small village between Hillgrove and Ebor and has a population of 112 (Australian Bureau of Statistics, 2016). Wollomombi Village Road is the 'main street' for the village which also provides a connection to the Waterfall Way. Chandler Public School and Doung Browning Memorial Park are to the southeast of the village.

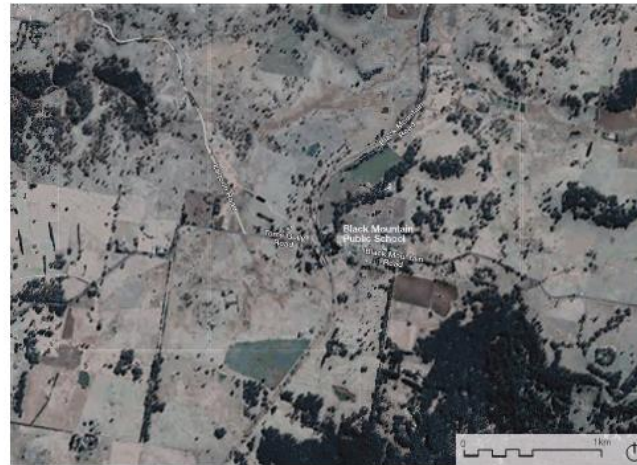


Figure 56: Black Mountain Village - Aerial Map



Figure 57: Black Mountain Baptist Church (Source: Google Street View)



Figure 58: Wollomombi Village - Aerial Map



Figure 59: Wollomombi Village Road - Wollomombi Store (Source: Google Street View)



4.0 Urban Design Analysis

4.3 Environmental Assets, Parks, Reserves

The Armidale LGA is rich in environmental assets, including numerous National Parks, Reserves, State Forests and wetlands. Many occur along the Great Dividing Range in the east of the LGA. The region's livability is further strengthened by parks and recreational facilities in the centres.

Well known National Parks include New England National Park, Cathedral Rock National Park, Guy Fawkes River National Park, Oxley Wild Rivers National Park, Cunnawarra National Park and Single National Park.

A mix of parks and reserves in urban centres of the LGA provide residents and visitors with places for sport and passive recreation.

Preserving and enhancing the natural settings and recreational facilities will preserve the attractive qualities of the region, contribute positively to the tourism economy, and promote a healthy lifestyle.

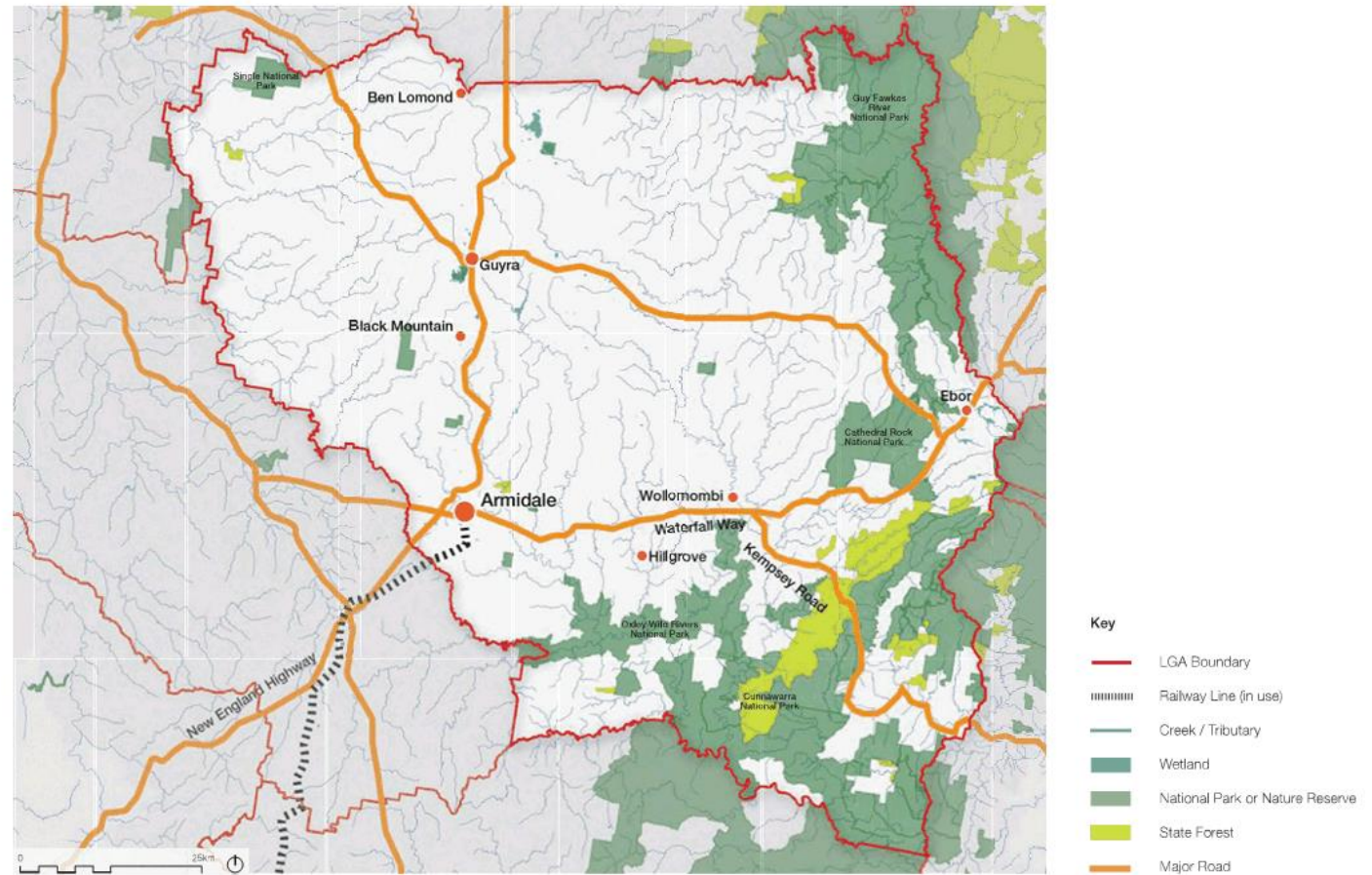


Figure 60: Environmental Assets, Parks and Reserves - Armidale LGA



4.0 Urban Design Analysis

4.3.1 Armidale Regional City

There are a range of small to medium size parks and reserves located in the Armidale CBD, with three larger Nature Reserves located about 5km to the east of the City. The key environmental assets are:

- Armidale Pine Forest
- Yina Nature Reserve
- Imbota Nature Reserve
- A series of parks along Dumaresq Creek
- The Bicentennial Arboretum
- Moran Reserve / Kentucky Street Precinct
- Armidale Racecourse / Greyhound Track
- Armidale Showground
- Central Park, MacDonald Park, Watson Park, Lambert Park along with others

Crown Land in the form of recreational land, road reserves and government / community land are mainly concentrated in the Armidale CBD and are illustrated in Figure 62.

Armidale has many parks and reserves, however the connections between the individual parks could be improved to create a more connected 'green grid' in the city.

Greenways could be established in two primary ways - better connecting the 'string' of parkland along the Dumaresq Creek corridor, and through prioritising street tree planting, general landscaping and pathways along key north-south and east-west city streets to connect existing Parks, Reserves and cultural destinations.

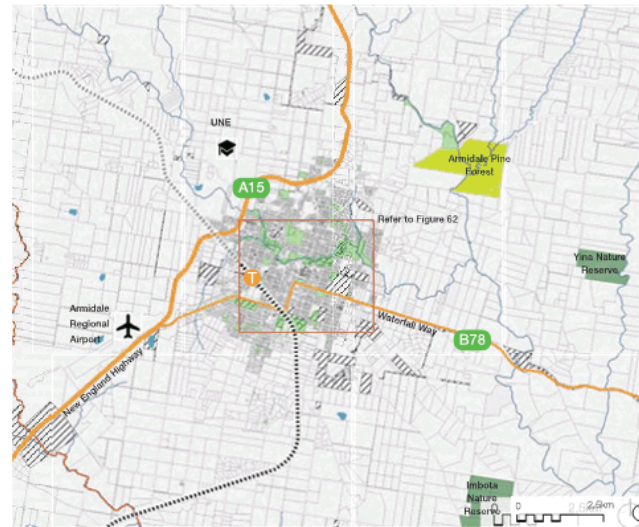


Figure 61: Environmental Assets, Parks, Reserves and Crown Land - Armidale Regional City

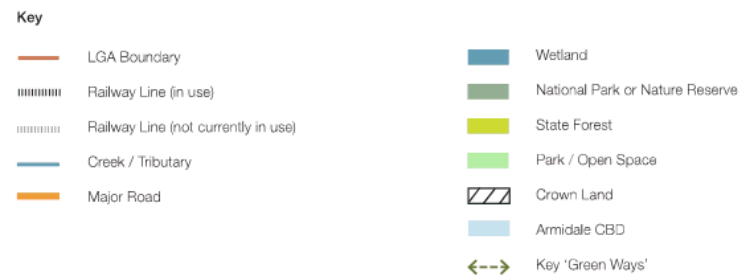


Figure 62: Environmental Assets, Parks, Reserves and Crown Land - Armidale CBD



4.0 Urban Design Analysis

4.3.2 Guyra Town Centre

The Mother of Ducks Nature Reserve, which includes the Mother of Ducks Lagoon, a small rest stop, Recreational Vehicle (RV) parking area and the associated golf course, establishes a unique identity for Guyra Town Centre.

Crown Lands, including recreational lands, lands reserved for stock use and future recreational uses are predominantly located to the east of New England Highway.

The upgrade of existing parks and reserves could be considered.

4.3.3 Ben Lomond Village

Ben Lomond Recreational Ground is a cricket oval in the north of the village situated on a parcel of Crown Land.

Demand could be assessed as to the warrant for a picnic area, children's playground or visitor car parking, to improve the appeal and amenity of the village for residents and visitors.

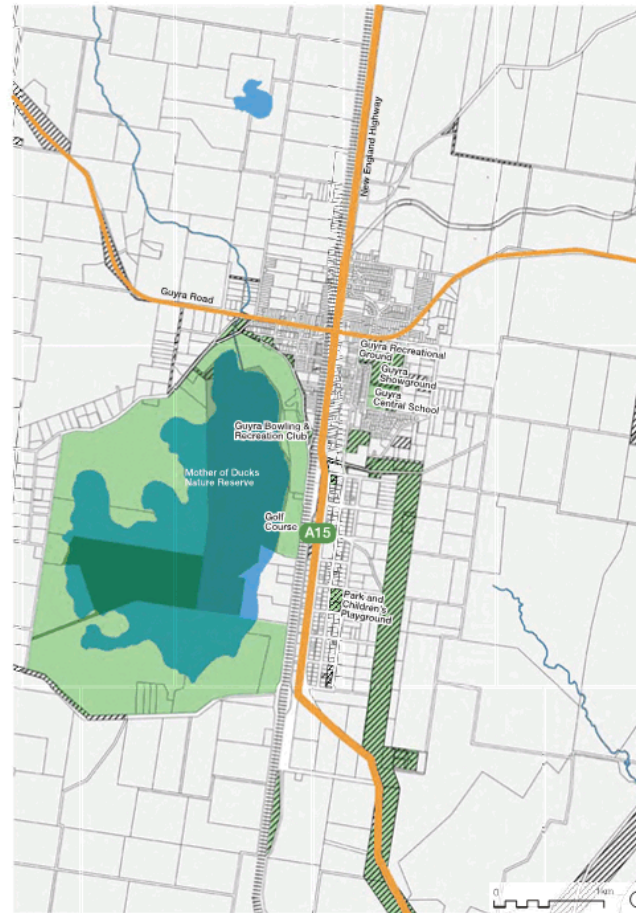


Figure 63: Environmental Assets, Parks, Reserves and Crown Land - Guyra Town Centre

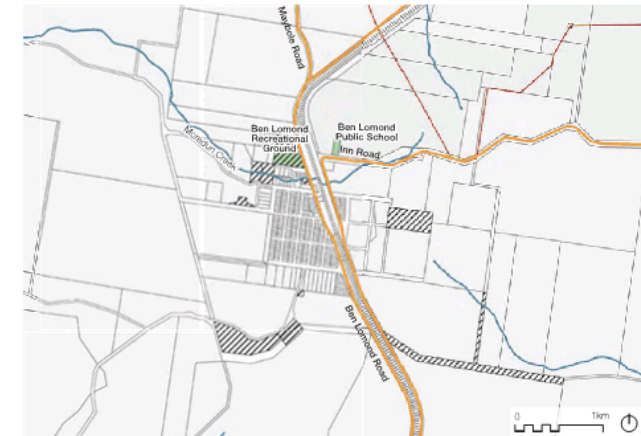


Figure 64: Environmental Assets, Parks, Reserves and Crown Land- Ben Lomond Village





4.0 Urban Design Analysis

4.3.4 Ebor Village

The Guy Fawkes River National Park adjoins Ebor Village to the east. Ebor Lions Park and Ebor Recreation Reserve, along Guy Fawkes River, are to the south of the village.

4.3.5 Hillgrove Village

Hillgrove village is near Hillgrove Mine, and Oxley Wild Rivers National Park is a few kilometres to the south of the village. Hillgrove Recreation Ground provides an open space with recreational facilities within the village.

Upgrade of facilities at the Recreation Ground and of the access to the adjoining National Park would benefit residents and visitors alike.

4.3.6 Black Mountain Village

Black Mountain is a small village off the New England Highway. There is no park or reserve in the village, however, Booroolong Nature Reserve is about a 20 minute drive to the west of the village.

4.3.7 Wollomombi Village

Wollomombi is a village 43km to the east of Armidale. Doug Browning Memorial Park is at the edge of the village along Waterfall Way. Tourist attractions including Wollomombi Falls and Campground are within Oxley Wild Rivers National Park to the south of the village.

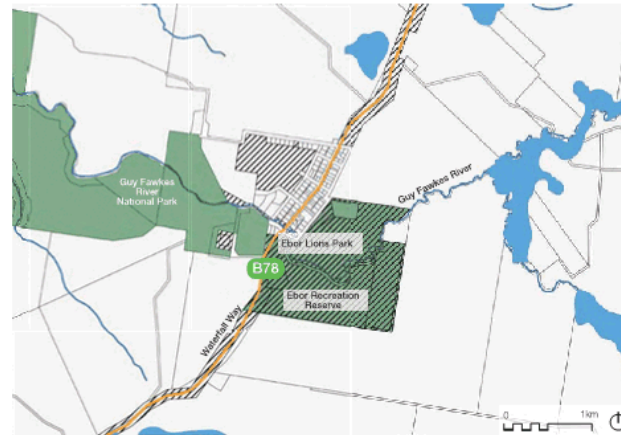


Figure 65: Environmental Assets ,Parks, Reserves and Crown Land - Ebor Village



Figure 67: Environmental Assets ,Parks, Reserves and Crown Land - Black Mountain Village

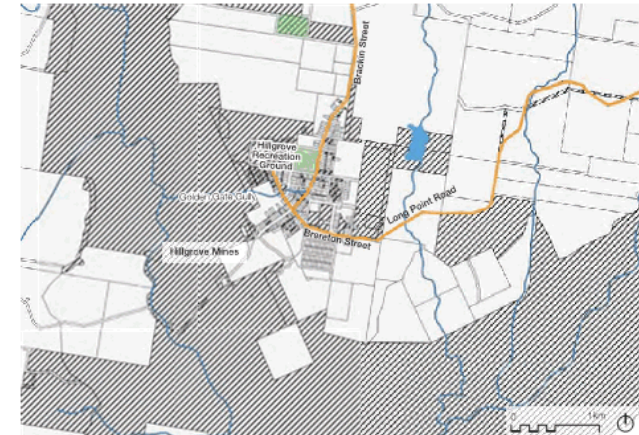


Figure 66: Environmental Assets ,Parks, Reserves and Crown Land - Hillgrove Village

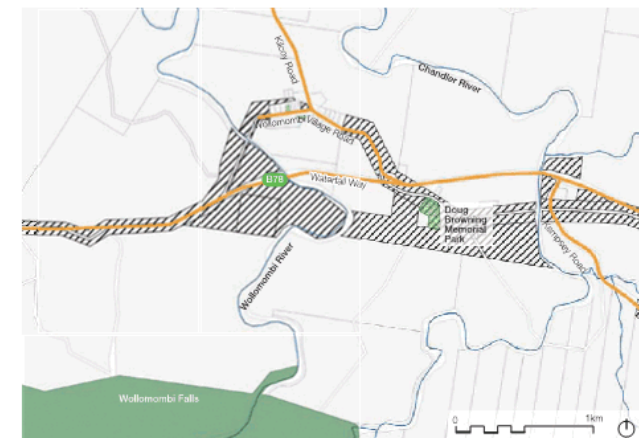


Figure 68: Environmental Assets ,Parks, Reserves and Crown Land - Wollomombi Village



4.0 Urban Design Analysis

4.4 Water Security

A reliable and secure potable water supply is essential to the survival of regional cities, town centres and villages. Water suitable for broad acre farming, small lot farming, vegetable production, for mining, fire fighting, recreational use and for general parks, sports fields and street trees, is an essential resources for all who live in the Armidale LGA. Businesses, including agribusiness, construction and manufacturing, require a secure water supply to survive and develop. Water security has a direct impact on residents' day-to-day life and plays an important role in underpinning the local economy.

The current drought in NSW (which started in mid-2017) has affected the ongoing prosperity of the Armidale LGA. Level 5 water restrictions were introduced in the Armidale LGA in October 2019. Both residential and commercial / industrial water usage has been affected. This highlights the important role, water security plays in the future planning of the Armidale LGA.

The water supply for the Armidale LGA is sourced from Malpas Dam and Guyra Dam with Puddledock Dam used as an emergency water supply. Dumaresq Dam was Armidale's water supply until 1968, and is now a recreation reserve.

Malpas Dam, which is about 31km northeast of Armidale Regional City, is Armidale's main water supply. It has a storage capability of 13,000 million litres of water. However, due to the drought, the level of Malpas Dam is at 36.7% of capacity (at 25 November 2019; Armidale Regional Council).

Guyra Dam, which is about 10km northeast of Guyra Town Centre, supplies water to the town centre and surrounds.

Due to the ongoing drought, Council started test drilling bores for water in October 2019. Ten sites, which are likely to have groundwater supplies, are shortlisted in and around Guyra. Another 26 sites are identified for drilling in the LGA. If the drilling provides positive results, the water would be available by the end of 2019.

The Malpas Dam to Guyra Pipeline, is a major water infrastructure project for the Armidale LGA. The project aims to build a pipeline connecting Malpas Dam to the Guyra Water Treatment Plant. This will ensure water supply security to residents and businesses in Guyra, particular during times of severe drought (Figure 70).

The future planning of the Armidale LGA should aim to protect and where necessary upgrade the existing dams and associated pipelines to improve water quality and future security of supply.

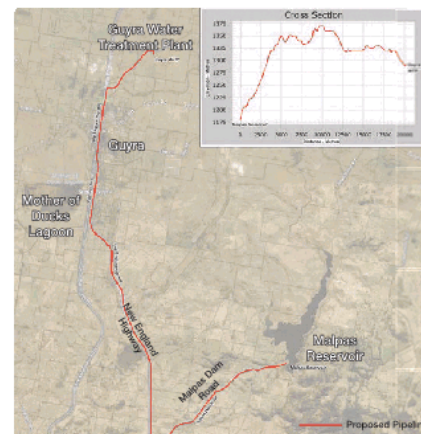


Figure 70: Malpas Dam to Guyra proposed pipeline plan
(Source: Armidale Regional Council website, FAQ Water Pipeline Project)

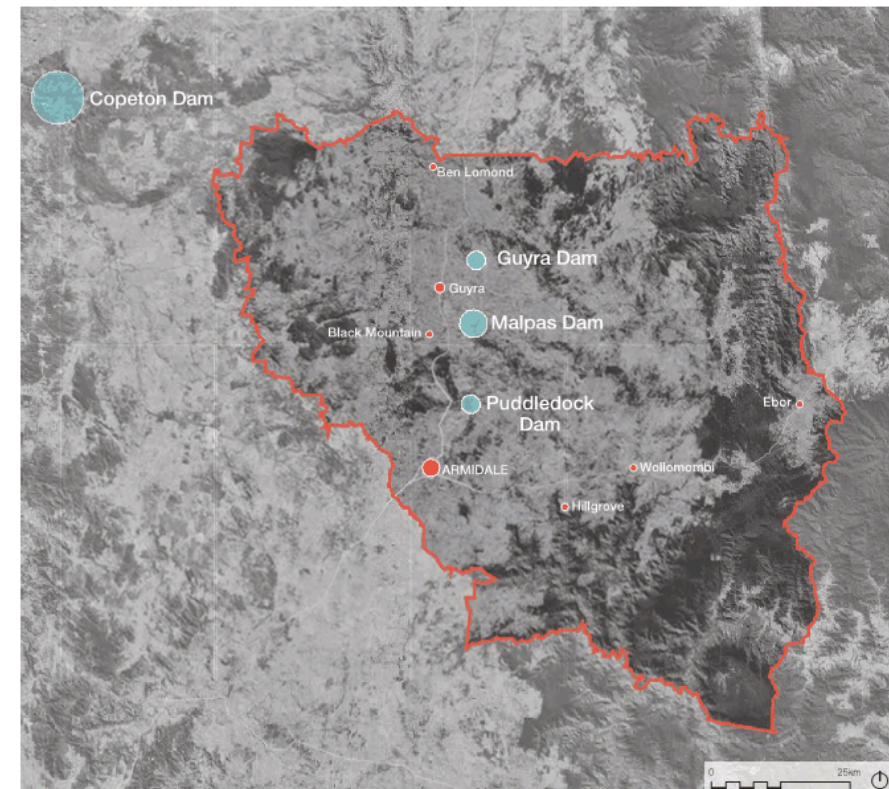


Figure 69: Water Security - Armidale LGA

Key

- LGA Boundary
- Dam
- Regional City
- Town Centre
- Village



4.0 Urban Design Analysis

4.5 Bush Fire Prone Land

There is significant land area within the Armidale LGA that has been identified as Bushfire Prone Land.

The 2019 bushfire season has started earlier than is normally the case, with unprecedented fire activity in fire fronts of 1,000km extending across state lines. A catastrophic bushfire warning was issued for the state of NSW for the first time in the history of the rating system in November 2019.

It is clear that we are entering a new era of bushfire intensity that will necessitate the re-writing of planning controls and re-thinking the response measures needed to protect against the threat to life and property. The bushfire threat is at the highest risk with regard to isolated properties and the LGA's villages. Setbacks, Asset Protection Zones (APZ), water supply, access to safe havens and special building construction will need to be considered in the future planning of the Armidale LGA.

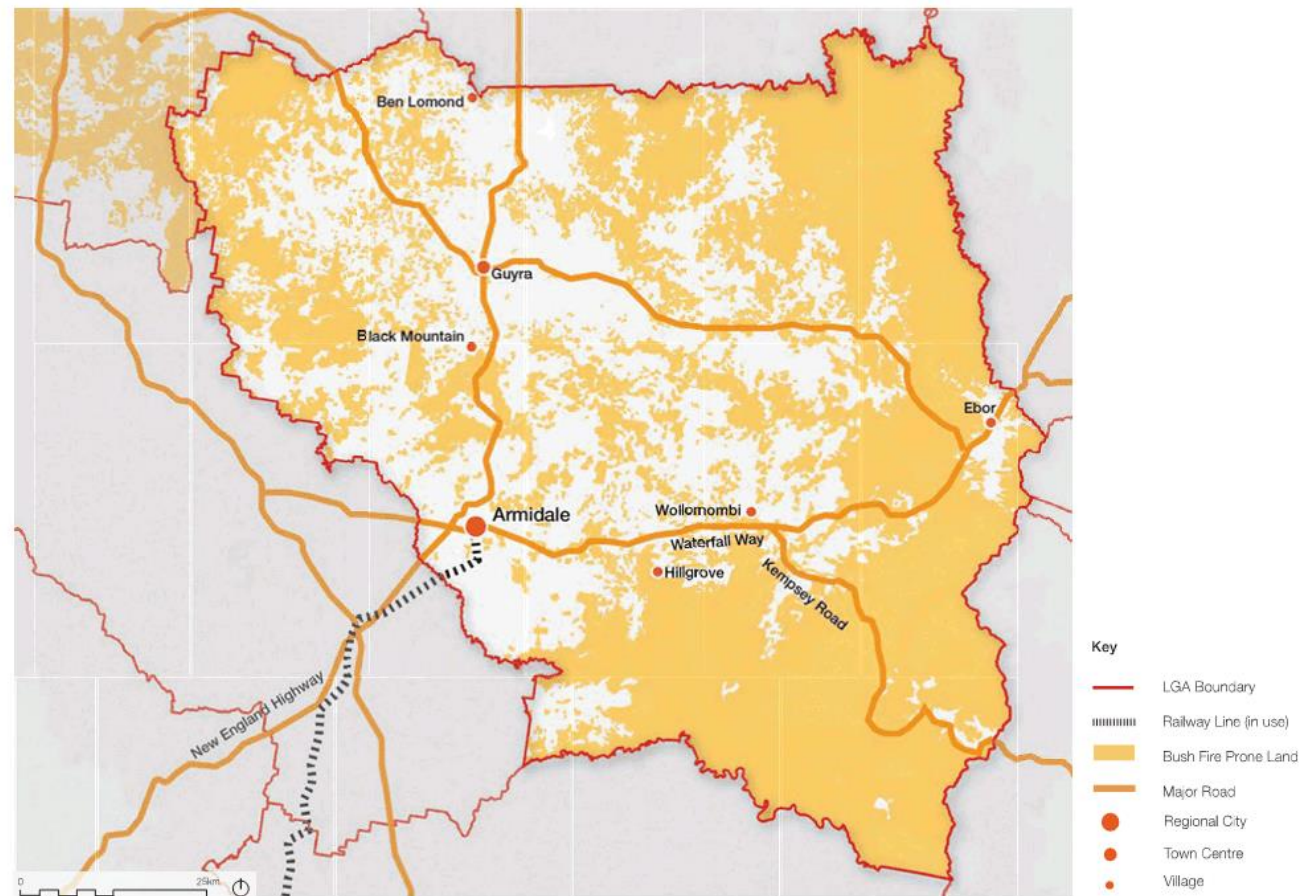


Figure 71: Bush Fire Prone Land - Armidale LGA (Source: Armidale Regional Council GIS Data)



4.0 Urban Design Analysis

4.5.1 Armidale Regional City

The City is in part protected from the direct impact of bushfires due to the extensive urban area and ready access to safe assembly points and to the New England Highway and Regional Airport in case of evacuation, or need for fire fighting reinforcements.

However, future residential and large lot residential release areas planned to the northeast and west of the urban area will need to consider how bushfire events would be managed. The long standing drought, extended dry weather period and town water restrictions are a compounding factor to be considered. In the event of major bushfire, Armidale Regional City would act as a refuge and as a fire response management centre for the LGA. Fire fighting infrastructure will need to be reinforced to address the increasing threat of bushfires.

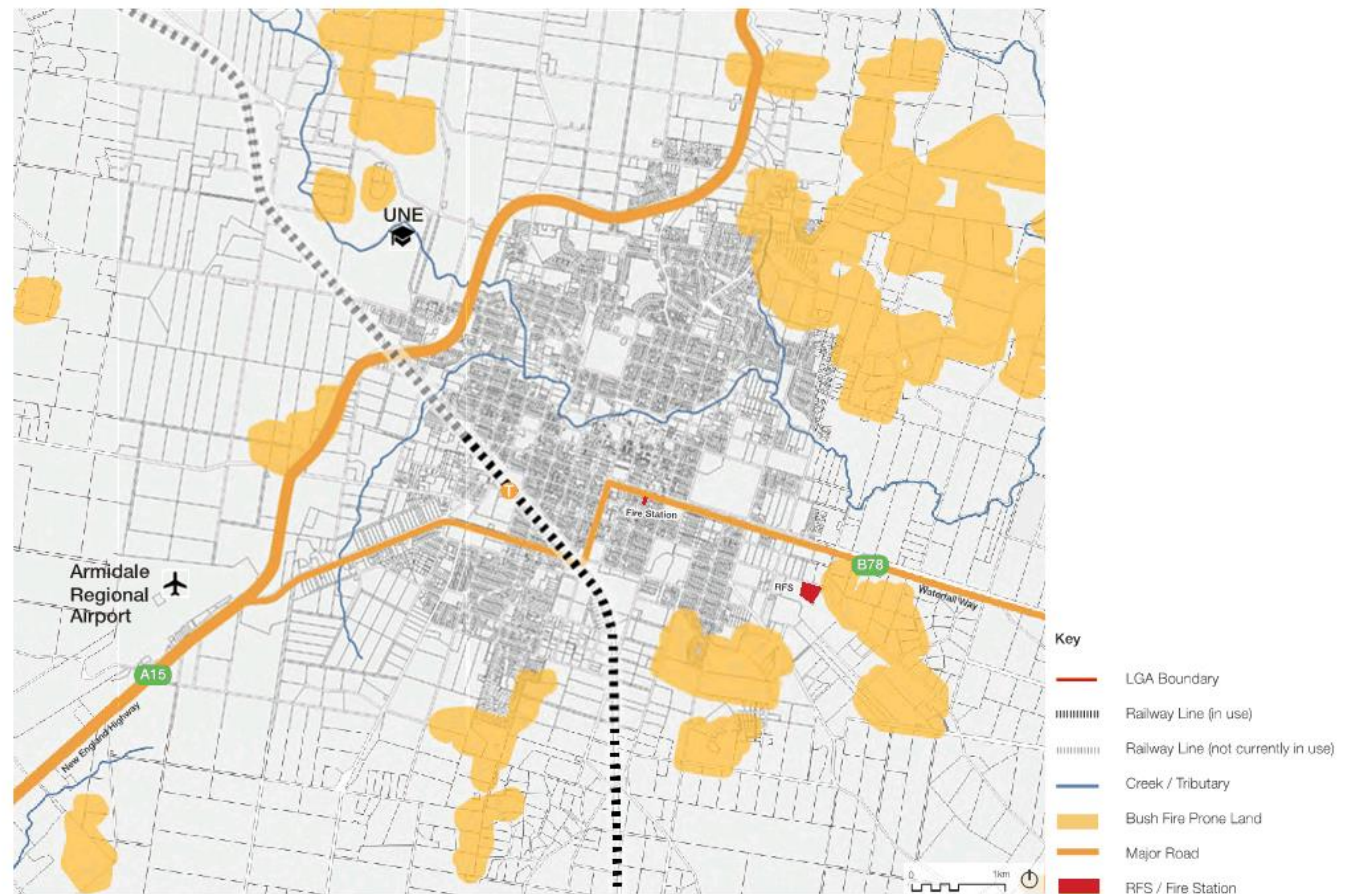


Figure 72: Bush Fire Prone Land - Armidale Regional City (Source: Armidale Regional Council GIS Data)



4.0 Urban Design Analysis

4.5.2 Guyra Town Centre

Bushfire prone lands exist along the east edge of Guyra Town Centre as shown on Figure 73.

Adequate bushfire fighting infrastructure and designated and well serviced safe refuges in the town centre should be part of the future planning for the centre.

4.5.3 Ben Lomond Village

There is significant bushfire prone land to the east and west of the village. Adequate bushfire fighting infrastructure and designated and well serviced safe refuges in the village should be part of the future planning for the centre.

Key

- LGA Boundary
- Railway Line (not currently in use)
- Creek / Tributary
- Bush Fire Prone Land
- Major Road
- RFS / RFB / Fire Station

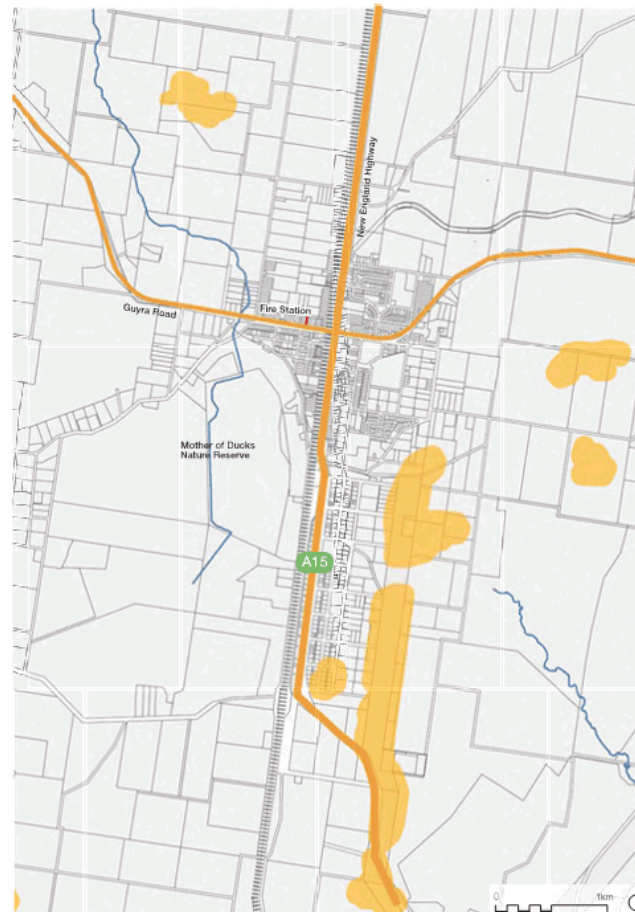


Figure 73: Bush Fire Prone Land - Guyra Town Centre (Source: Armidale Regional Council GIS Data)

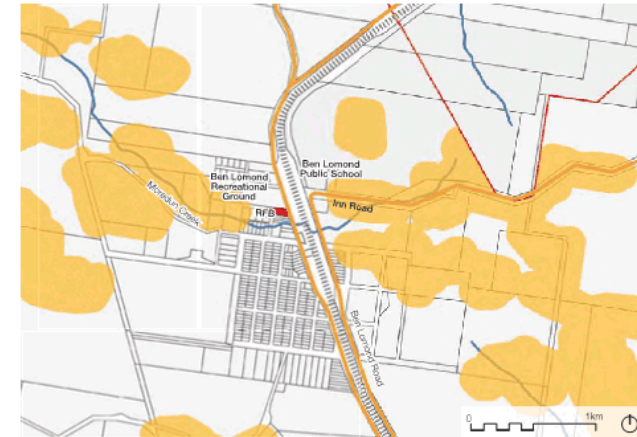


Figure 74: Bush Fire Prone Land - Ben Lomond Village (Source: Armidale Regional Council GIS Data)



4.5.4 Ebor Village

Surrounded by National Park, Ebor is significantly impacted by bushfire prone lands which adjoin the village to the west, east and south. Future planning of the village should closely examine the best strategy to address the threat of bushfire to the village and outlying properties.

4.5.5 Hillgrove Village

Hillgrove is significantly impacted by bushfire prone lands which adjoin the village to the west and south. Future planning of the village should closely examine the best strategy to address the threat of bushfire to the village and outlying properties.

4.5.6 Black Mountain Village

Black Mountain is impacted by bushfire prone lands which occur to the north of the village. The future planning of the village should closely examine the best strategy to address the threat of bushfires to the village and outlying properties.

4.5.7 Wollomombi Village

The bushfire prone lands are located to the south of the village. The main village centre along Wollomombi Village Road is not within the bushfire prone zone; however Chandler Public School is potentially impacted by bushfire events. The future planning of the village should ensure the safety of the school and to address the threat of bushfire to the village and outlying properties.

Key

- LGA Boundary
- Railway Line (not currently in use)
- Creek / Tributary
- Bush Fire Prone Land
- Major Road
- National Park or Nature Reserve
- RFS / RFB / Fire Station



Figure 75: Bush Fire Prone Land - Ebor Village



Figure 77: Bush Fire Prone Land - Black Mountain Village



Figure 76: Bush Fire Prone Land - Hillgrove Village



Figure 78: Bush Fire Prone Land - Wollomombi Village



4.0 Urban Design Analysis

4.6 Significant Agricultural Land

The Armidale region is famous for its tableland soils, cool climate and for its pasture lands which are ideal for raising livestock.

Agriculture output of the Armidale LGA contributed over \$180 million in value to the Australian economy in 2015-16 (ABS Data). Livestock grown for meat production represents the largest industry sector (60% of agricultural production) and contributes \$110 million in value alone. Other important components of the LGA's production are cereal and broadacre crops (13%), wool (11%) and vegetable (10%) production.

The importance of Armidale's unique tableland soils and climate and the agribusiness that it supports, is recognised at both state and regional level. Significant Agricultural Land mapping has been undertaken in recent years by the NSW Department of Primary Industry.

Protecting the Significant Agricultural Land within the LGA is critical in the planning of the Armidale region as it is this land which is a major contributor to Armidale's economy.

Significant Agricultural Land is mostly present in the west of the LGA. Figure 79 illustrates the identified Significant Agricultural Land across the LGA. The areas that are not National Parks, State Reserves and State Forest, are predominately land used for Primary Production.

When an alternative land use for Significant Agricultural Land is proposed, Armidale Regional Council will need to assess the relative merits of the change, in terms of whether it is the highest and best use. Essential infrastructure, such as roads or water supply, might take precedence, whereas other low value uses may no be considered appropriate for high value agriculture land.

4.6.1 Armidale Regional City

Significant Agricultural Land is located to the southwest of Armidale, extending to the LGA boundary, that follows the Saumarez Creek alignment. The future expansion of the City will need to protect wherever possible these important agricultural lands. This will support agricultural production and business and preserve opportunities for agricultural tourism.

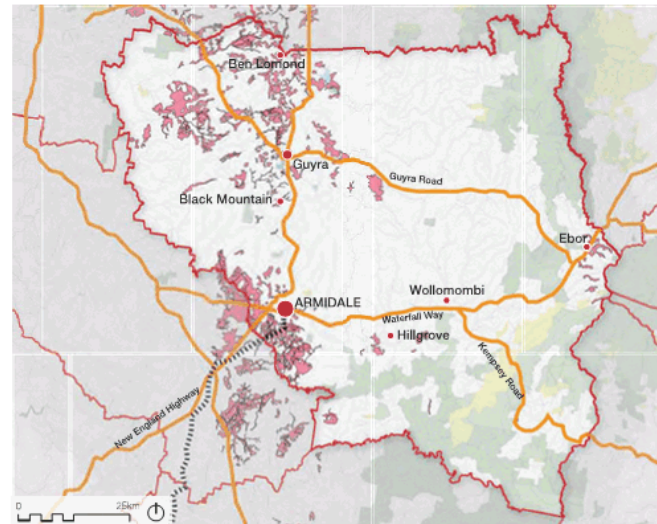


Figure 79: Significant Agricultural Land - Armidale LGA

Key

- LGA Boundary
- ▬▬▬▬▬▬ Railway Line (in use)
- - - - - Railway Line (not currently in use)
- Creek / Tributary
- Significant Agriculture Land
- Armidale CBD
- Major Road

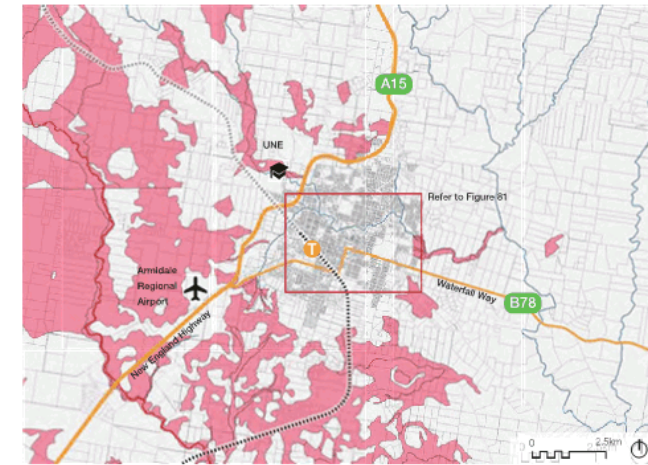


Figure 80: Significant Agricultural Land - Armidale

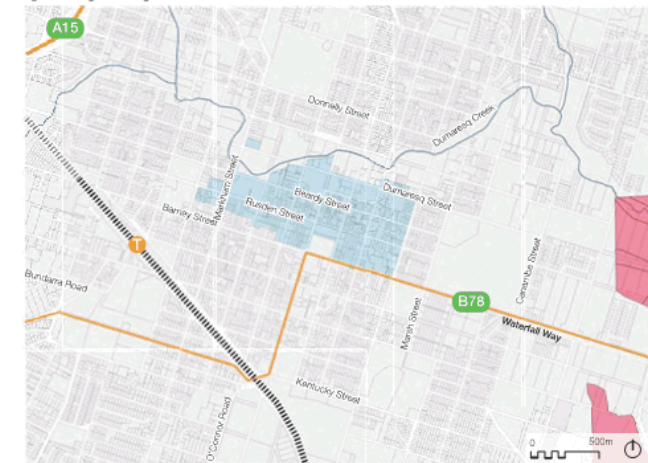


Figure 81: Significant Agricultural Land - Armidale CBD



4.0 Urban Design Analysis

4.6.2 Guyra Town Centre

Significant Agricultural Lands occur to the south, north and northwest of the town centre. If Guyra was to expand in the future, there would need to be consideration of the potential for loss of productive agricultural lands.

4.6.3 Ben Lomond Village

Most of Ben Lomond and the immediate surrounds is classified as Significant Agricultural Land.

Any plans for the future expansion of the village should consider the potential impacts on productive agricultural land.

Key

- LGA Boundary
- Railway Line (not currently in use)
- Creek / Tributary
- Significant Agriculture Land
- Major Road

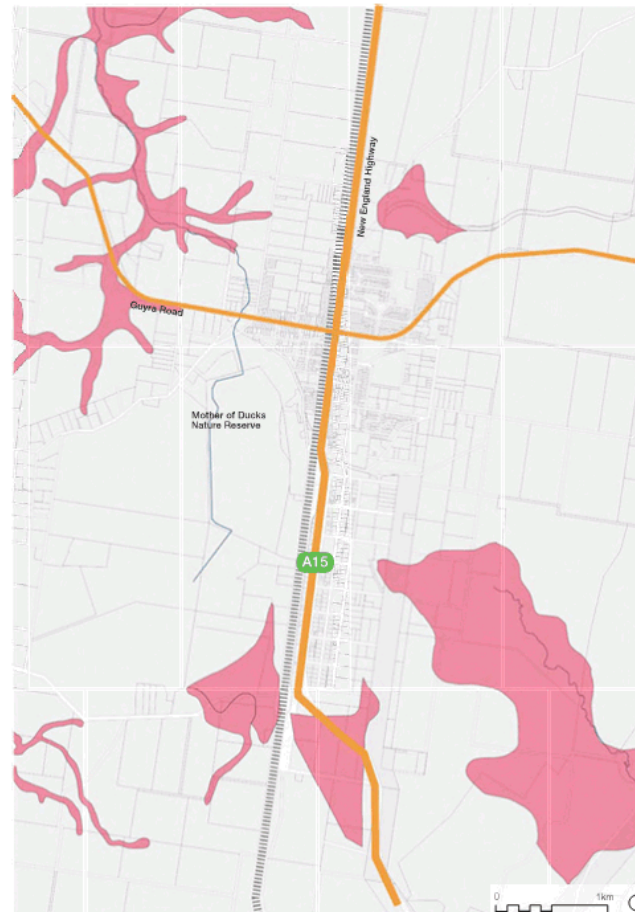


Figure 82: Significant Agricultural Land - Guyra Town Centre

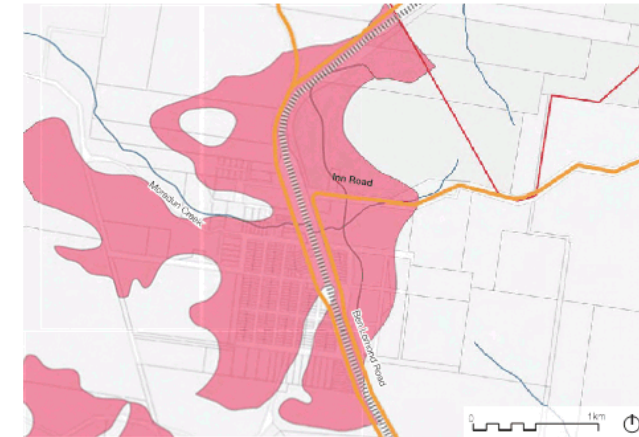


Figure 83: Significant Agricultural Land - Ben Lomond Village



4.0 Urban Design Analysis

4.6.4 Ebor Village

Significant Agricultural Land is situated to the northeast and east of Ebor.

4.6.5 Hillgrove Village

There are no Significant Agricultural Lands in the vicinity of Hillgrove.

4.6.6 Black Mountain Village

Land to the west and north of Black Mountain is identified as Significant Agricultural Land. Considering the size of the settlement, it is anticipated that if future growth of the village was required it could be accommodated with minimal impact on productive agricultural land.

4.6.7 Wollomombi Village

There are no Significant Agricultural Lands in the vicinity of Wollomombi.

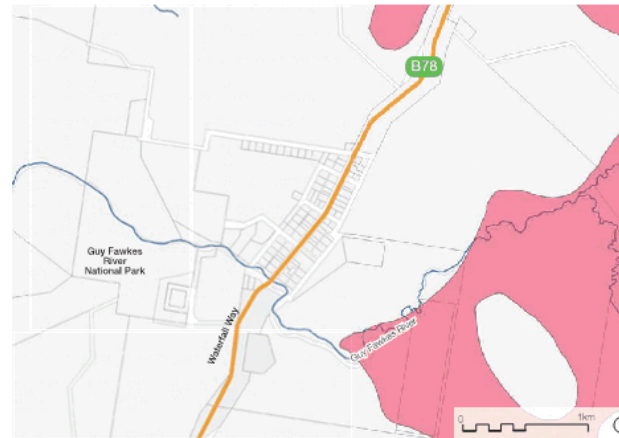


Figure 84: Significant Agricultural Land - Ebor Village



Figure 85: Significant Agricultural Land - Hillgrove Village



Figure 86: Significant Agricultural Land - Black Mountain Village

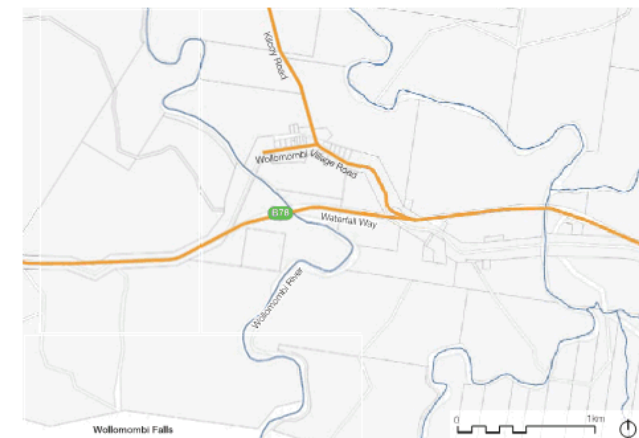


Figure 87: Significant Agricultural Land - Wollomombi Village

Key

- LGA Boundary
- Railway Line (not currently in use)
- Creek / Tributary
- Significant Agriculture Land
- Major Road



4.0 Urban Design Analysis

4.7 Planned Precincts / Areas + Approved Developments

Analysis has identified those properties that are subject to planning applications or approved Development Applications (DA), Planning Proposals, or are a State Significant Infrastructure (SSI) development or State Significant Development (SSD) between 2017 and 2019. The relevant LGA and Armidale Regional City developments are:

4.7.1 Industrial Development

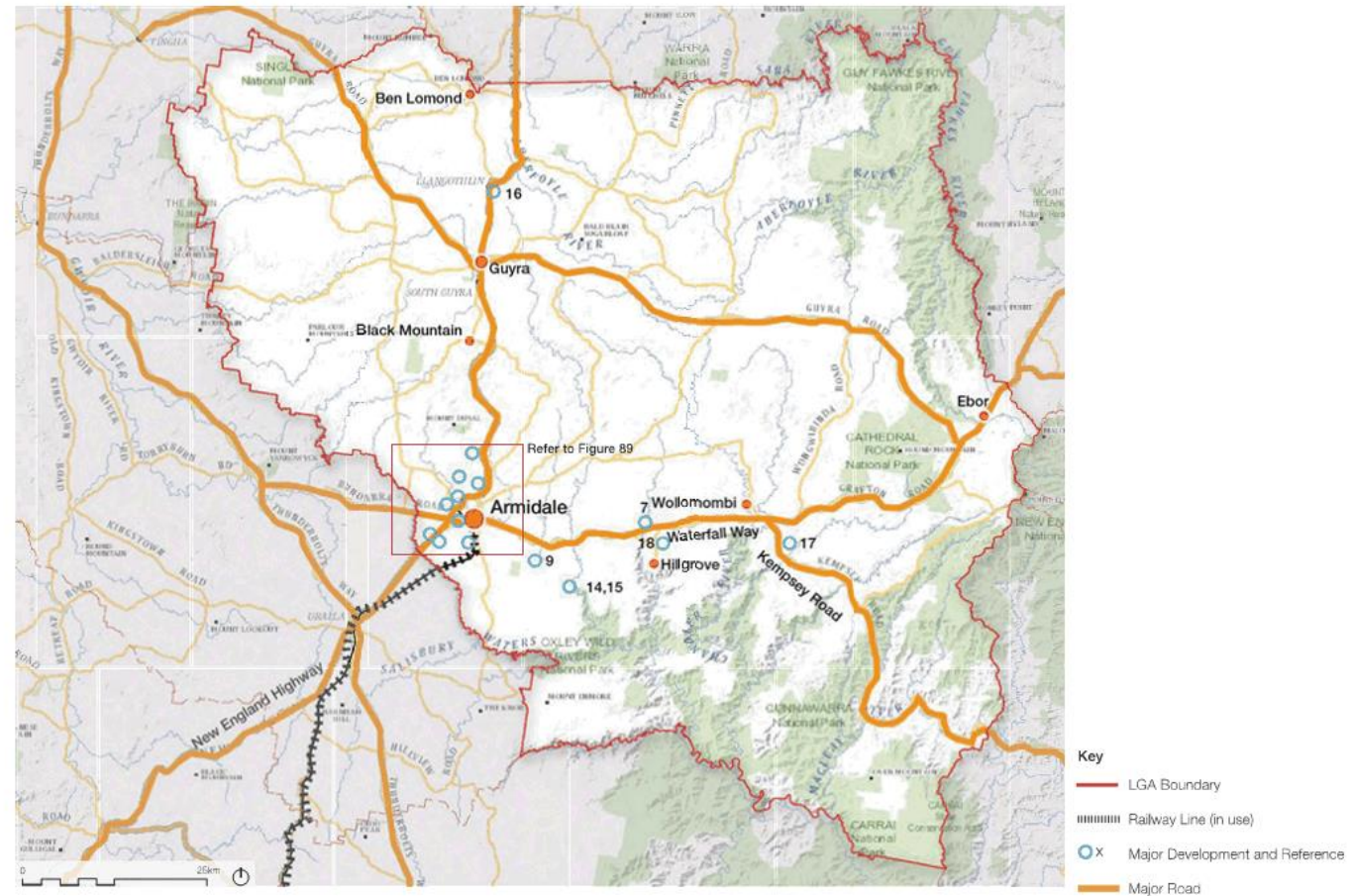
1. DA-46-2017 - Staged subdivision of 73 Industrial, aviation and business lots in the Airport Precinct. It was approved on 17 October 2017.
2. DA-29-2019 (No. 10558 New England Highway, Armidale) - 84 Lot industrial subdivision near the Armidale Regional Airport. It was approved on 27 September 2019.
3. DA-104-2019 (No.10558 New England Highway & 19 Kia-Ora Road, Armidale) - Construction of a service station, and food and drink premises. The application is currently under assessment.
4. Planning Proposal No. 9 - Rezone and alter lot size standards for part of No. 10541 New England Highway and No. 33-125 Saumarez Road, Armidale (within the approved DA-46-2017), and include additional permitted uses on parts of these properties. The Planning Proposal is being finalised.

Educational Establishment

5. SSD-9095 (No.158-182 Butler Street, Armidale) - Armidale High School (Armidale Secondary College) development. The proposal was approved on 29 March 2019.
6. DA-54-2019 (No.60 Madgwick Drive, Armidale) - University of New England - Robb College including construction of three two-storey residential student accommodation buildings and associated works. It was approved on 18 September 2019.

Solar Farm/Renewable Energy

7. SSD-7931 - Metz Solar Farm development. It was approved on 14 July 2017.
8. DA-137-2017 (No. 303 Cluny Road, Armidale) - Solar Farm & Associated Infrastructure for the University of New England. The application was approved on 7 March 2018.
9. DA-112-2019 (No. 597 Gara Road, & 1060 Grafton Road, Metz NSW) - The application is currently under assessment.





4.0 Urban Design Analysis

4.7.2 Residential Subdivision

10. DA-142-2019 (No.6 Campbell Parade, Armidale) - Residential subdivision (total of 26 lots). The application was lodged on 1 October 2019.
11. DA-160-2017 (No.41 Link Road, Armidale) - Residential subdivision (total of 49 lots). The application was approved on 16 January 2018.
12. DA-16-2019 (No.15 & 5 Karina Close & 38 Southerland Avenue, Armidale) - Residential subdivision (total of 41 lots). The application is currently under assessment.
13. DA-266-2008 (No.82-138 Sharnbrook Avenue, Armidale) - Low Density Residential (R2) Land subdivision of 47 lots and 1 utility service. The original application was approved on 8 September 2008. The modification application was lodged on 23 September 2019 and is currently under assessment.

4.7.3 Intensive Agriculture

14. DA-11-2018 (No.945 & 947 Castledoyle Road, Castledoyle) - Intensive horticultural activity and associated infrastructure. The application was approved on 21 February 2018.
15. DA-148-2018 (No. 947 Castledoyle Road, Castledoyle) - Erection of cool room and potting shed to the existing horticultural activity. The application was approved on 31 October 2018.
16. DA-169-2018 (No.4774 New England Highway, Falconer) - Construction of a Tomato Nursery (25,468m²) and adjustment of the property boundary. The application was approved on 18 January 2019.
17. DA-9-2019 (No.13507 Kempsey Road Jeogla) - Cattle feedlot (up to 3,000 head of cattle). The application is currently under assessment.

4.7.4 Other Infrastructure

18. DA-174-2015 (No.140 Stockton Road, Hillgrove, Clarks Gully Mine) - Establishment of an underground mine and associated ancillary structures and Haul Road. The Deferred Commencement Consent was issued on 1 March 2017.
19. DA-82-2019 (No.41 Shand Drive, Armidale) - Construction and operation of a Rural Fire Service Control Centre and double training facilities. The application is currently under assessment.

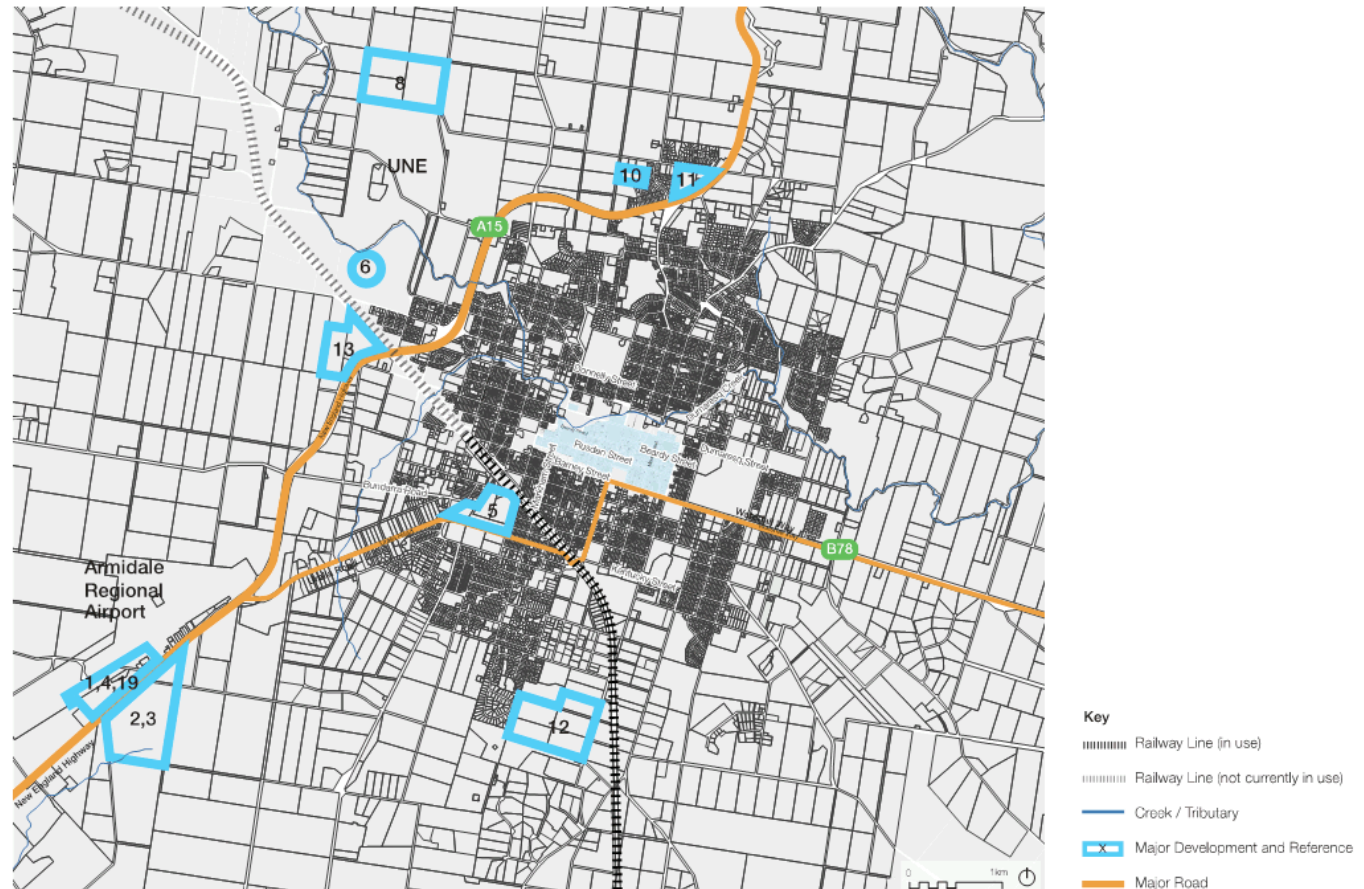


Figure 89: Planned Precincts and DAs - Armidale



4.0 Urban Design Analysis

4.8 Sports and Recreational Facilities

The region's sports and recreational facilities are generally located in, and around its urban settlements. These facilities are important contributors to residents' wellbeing and provide destinations for passive and active recreational pursuits, special events, festivals, and rest stops for travellers on longer journeys through NSW. Below is a summary of the sports and recreational facilities and parks in the urban settlements of the LGA:

4.8.1 Armidale Regional City

1. Armidale Racecourse
 2. Armidale Blues Rugby Club
 3. Armidale Golf Club and Armidale Tennis Club
 4. Bruce Browning Oval
 5. Lynchs Road Netball Courts
 6. Lambert Park, Harris Park, Elizabeth Park
 7. Newling Oval, Moran Oval, Jack Valance Oval, Phil Wheaton Oval
 8. Armidale Sports and Recreation Centre
 9. Monkton Aquatic Centre and Armidale Skate Park
 10. Drummond Park
 11. Drummond Apex Lookout
 12. Snow Gums Bushland Reserve
 13. New England Mutual Sportsground
 14. Armidale Showground
 15. Armidale Exhibition Centre
 16. SportUNE Mountain Bike Trail
 17. Armidale Pine Forest
 18. The Bicentennial Arboretum
 19. Dumaresq Creek Parks, Reserves, and Facilities
- The recreational facilities, parks and reserves of the City are an important recreational resource, and contribute to the city's reputation for attractive parks, streetscapes and New England landscapes.

The analysis indicates an opportunity to connect the many active and passive recreational destinations and facilities, with the City's parks and open spaces to form an interconnected green / recreational network.



Figure 90: Major Sports and Recreational Facilities - Armidale Regional City

Key

| | | | | | |
|--|-------------------------------------|--|--|--|------------|
| | Railway Line (in use) | | Open Space / Sport-Recreation Facility | | Major Road |
| | Railway Line (not currently in use) | | State Forest | | |
| | Creek / Tributary | | Educational Facility | | |



4.0 Urban Design Analysis

4.8.2 Guyra Town Centre

1. Guyra Lions Park Sporting Complex
2. Guyra Recreation Ground and Guyra Swimming Pool
3. Guyra Showground
4. Guyra Bowling and Recreation Club
5. Mother of Ducks Nature Reserve
6. Golf Course
7. Park and Children's Playground

Guyra's sports and recreation facilities are valued by the community and provide an important venue for socialising, for pursuing a healthy lifestyle and contribute to the identity of the town centre.

Consideration should be given to upgrading the existing park and passive recreational facilities at the Mother of Ducks Nature Reserve to attract further local and tourist visitation.

4.8.3 Ben Lomond Village

There are limited sports and recreational facilities at Ben Lomond due to its small size and population.

8. Ben Lomond Recreation Ground

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Open Space / Sport-Recreation Facility
- Major Road

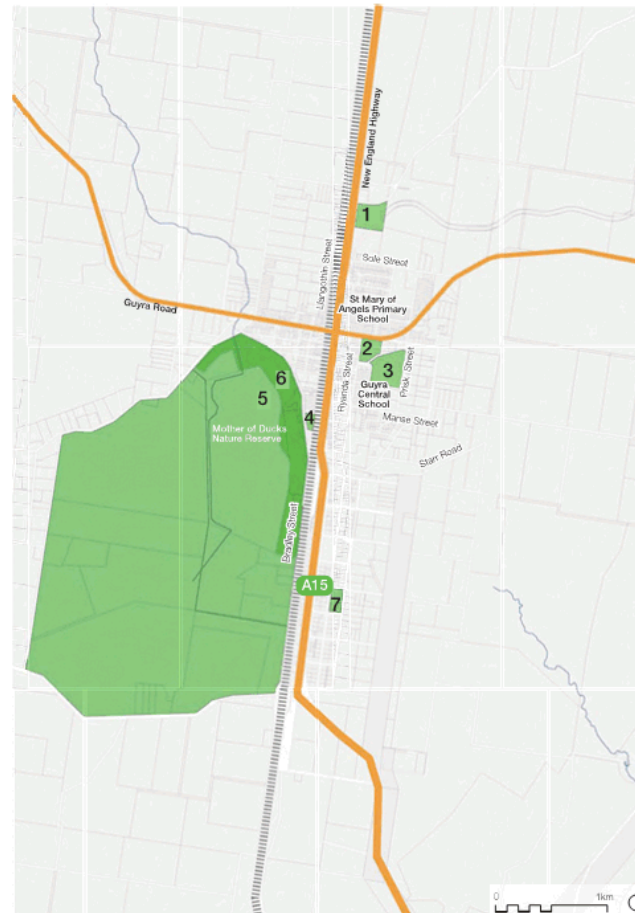


Figure 91: Sports and Recreational Facilities - Guyra Town Centre

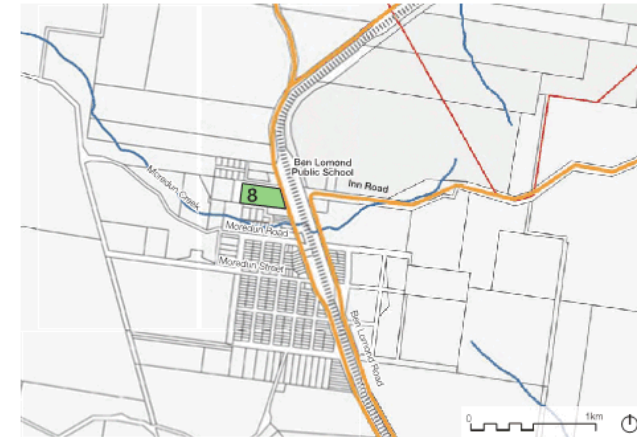


Figure 92: Sports and Recreational Facilities - Ben Lomond Village



4.0 Urban Design Analysis

4.8.4 Ebor, Hillgrove, Black Mountain and Wollomombi Villages

There are limited sports and recreational facilities at these four villages; due to their small size and populations:

- 9. Ebor Sport and Recreation Free Camp
- 10. Hillgrove Recreation Ground
- 11. Wollomombi Rest Stop



Figure 93: Sports and Recreational Facilities - Ebor Village



Figure 94: Sports and Recreational Facilities - Hillgrove Village



Figure 95: Sports and Recreational Facilities - Black Mountain Village



Figure 96: Sports and Recreational Facilities - Wollomombi Village

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Open Space / Sport-Recreation Facility
- National Park or Nature Reserve
- Major Road



4.0 Urban Design Analysis

4.9 Civic, Art and Cultural Facilities

The Armidale LGA is located in the east of the New England North West Region. The LGA has a range of civic facilities including community centres, libraries, court houses and police stations which are concentrated in Armidale Regional City and Guyra Town Centre. Of note are the significant number of art and cultural, institutions, and fire/emergency services facilities.

4.9.1 Armidale Regional City

The key civic, art and cultural facilities are:

1. Armidale Regional Council and associated buildings
2. Armidale Court House
3. Armidale State Emergency Service
4. NSW Rural Fire Service Armidale
5. Fire and Rescue NSW Armidale Fire Station
6. Service NSW Armidale
7. Armidale Police Station
8. NSW Family & Community Services Armidale
9. Armidale War Memorial Library
10. New England Regional Art Museum (NERAM)
11. Aboriginal Cultural Centre & Keeping Place
12. Armidale Art Gallery
13. Armidale Folk Museum
14. Railway Mineral & Train Museum
15. New England Conservation of Music (former Armidale Teachers College)

The Art and cultural facilities in Armidale Regional City play an important role in the community and contribute to the local economy. A coordinated approach to the clustering of art, cultural and civic facilities could potentially realise synergies and efficiencies not currently possible. The Masterplan in preparation for the Kentucky Street arts and cultural precinct, that includes NERAM and the Aboriginal Cultural Centre and Keeping Place is an opportunity to strengthen this art/culture cluster, located to the south of the CBD.

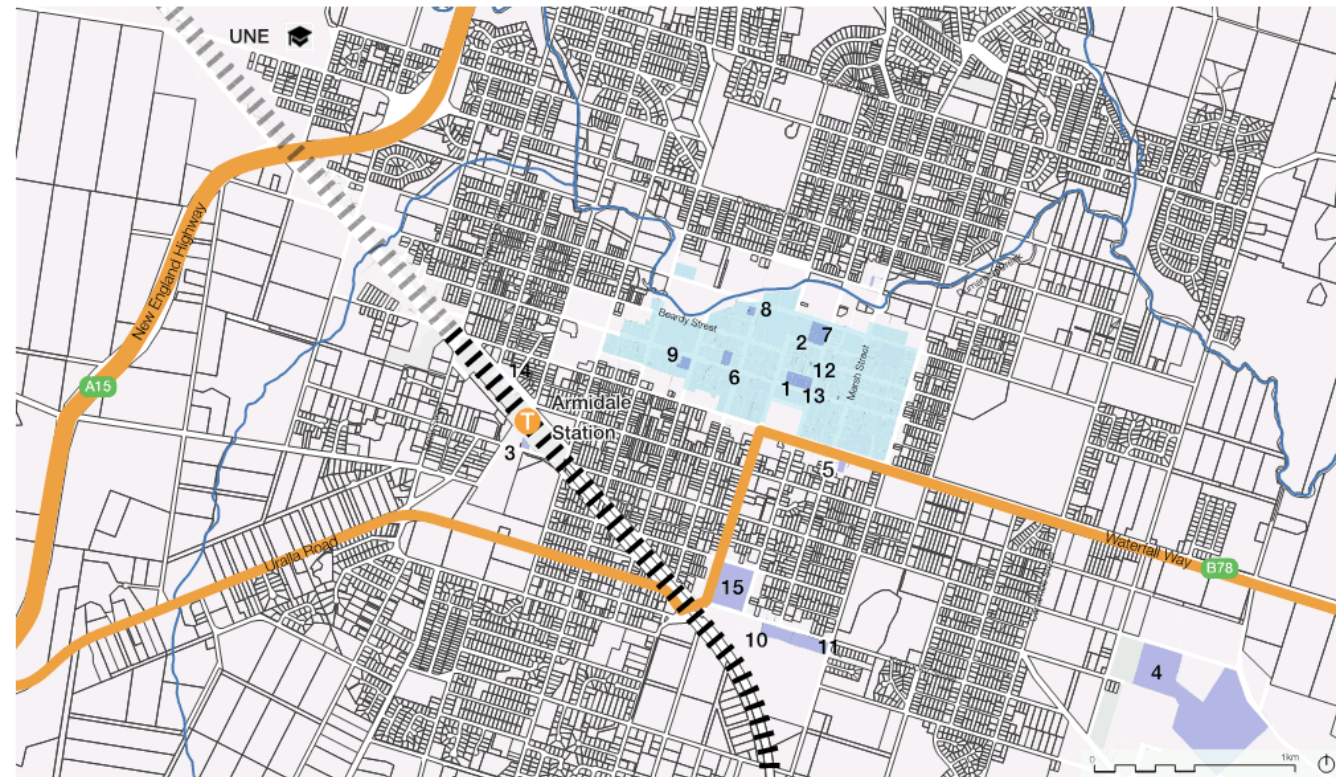


Figure 97: Major Civic, Art and Cultural Facilities - Armidale

Key

| | | | |
|--|-------------------------------------|--|---------------------------------|
| | Railway Line (in use) | | Armidale CBD |
| | Railway Line (not currently in use) | | Civic, Art or Cultural Facility |
| | Creek / Tributary | | Major Road |



4.0 Urban Design Analysis

4.9.2 Guyra Town Centre

The key civic facilities are:

1. Armidale Regional Council - Guyra Office
2. Guyra Library
3. Guyra Post Office
4. Guyra Police Station
5. Fire and Rescue NSW Guyra Fire Station

Guyra Town Centre does not currently have art and cultural facilities within the centre.

An arts and cultural needs study, and strategy, would establish whether such facilities are warranted. An option would be to consider co-locating the art and culture facilities with existing civic facilities.

4.9.3 Ben Lomond Village

There are limited civic and cultural facilities at Ben Lomond due to its small size and population.

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Key Civic, Art and Cultural Facility
- Major Road

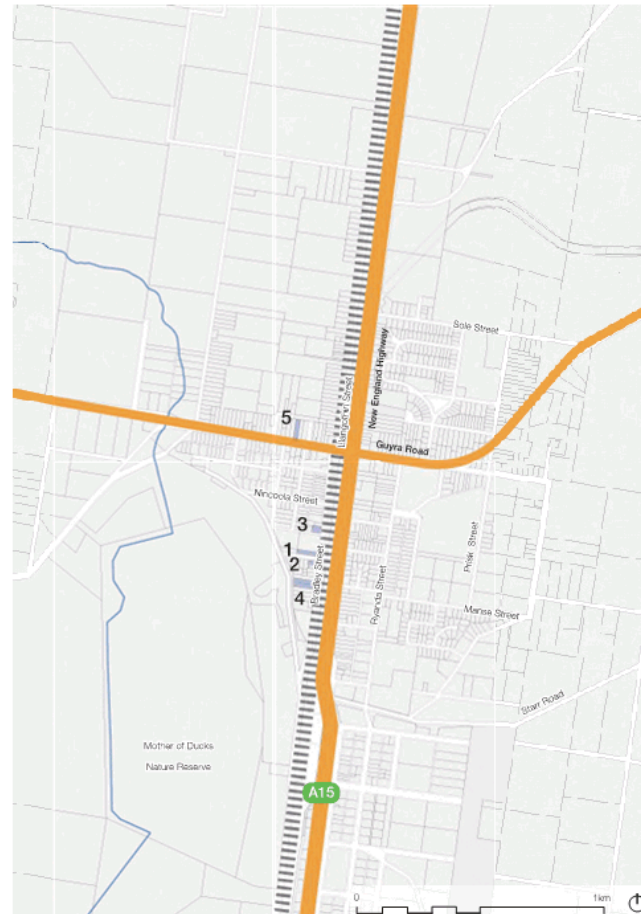


Figure 98: Civic, Art and Cultural Facilities - Guyra Town Centre

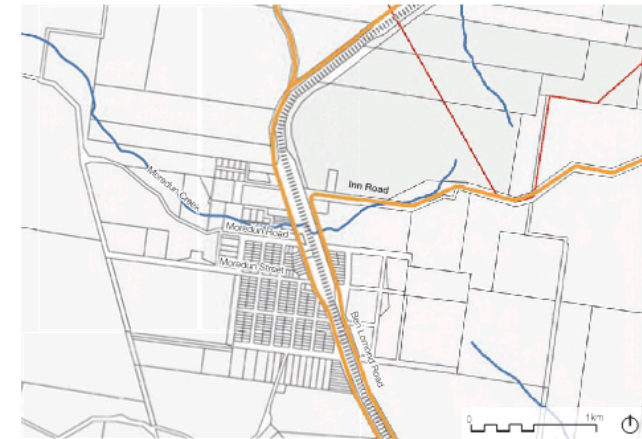


Figure 99: Civic, Art and Cultural Facilities - Ben Lomond Village

CM⁺

4.0 Urban Design Analysis

4.9.4 Ebor, Hillgrove, Black Mountain and Wollomombi Villages

The key civic, art and cultural facilities in these townships are:

6. Ebor Rural Fire Service
7. Hillgrove Rural Community Hall
8. Hillgrove Rural Life and Industry Museum

The Hillgrove Rural Life and Industry Museum is a tourist attraction and reinforces the village character and identity. There is the potential to further promote Hillgrove as a must see visitor destination.

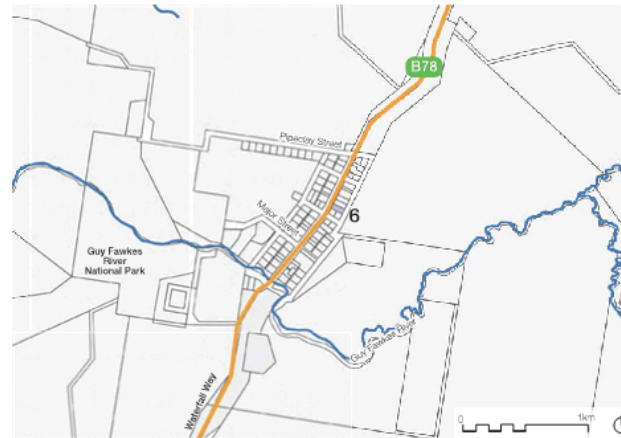


Figure 100: Civic, Art and Cultural Facilities - Ebor Village



Figure 101: Civic, Art and Cultural Facilities - Hillgrove Village



Figure 102: Civic, Art and Cultural Facilities - Black Mountain Village



Figure 103: Civic, Art and Cultural Facilities - Wollomombi Village

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Key Civic, Art and Cultural Facility
- Major Road



4.0 Urban Design Analysis

4.10 Transport infrastructure

4.10.1 State and Regional Transport

Armidale Regional City is a transport hub for the region. Armidale Railway Station, Coach Terminal and Airport provide important connections to other NSW and interstate cities and coastal ports. Key transport infrastructure includes:

1. Armidale Railway Station - Providing daily services between Sydney and Armidale
2. Armidale Coach Terminal - Providing connecting services to the key settlements in the LGA
3. Armidale Regional Airport - Providing daily services to Sydney and Brisbane

The Armidale Regional Airport Master Plan envisions complementary business development surrounding the airport terminal and airstrip. The Airport will be an important facilitator of growth in the LGA due to the vital links it can provide to markets for local businesses and as a portal for visitors to the LGA.

Key

- Railway Line (in use)
- Railway Line (not currently in use)
- Creek / Tributary
- Armidale CBD
- Major Road
- Local Buses Stop
- ARDi Driverless Shuttle Trial Route

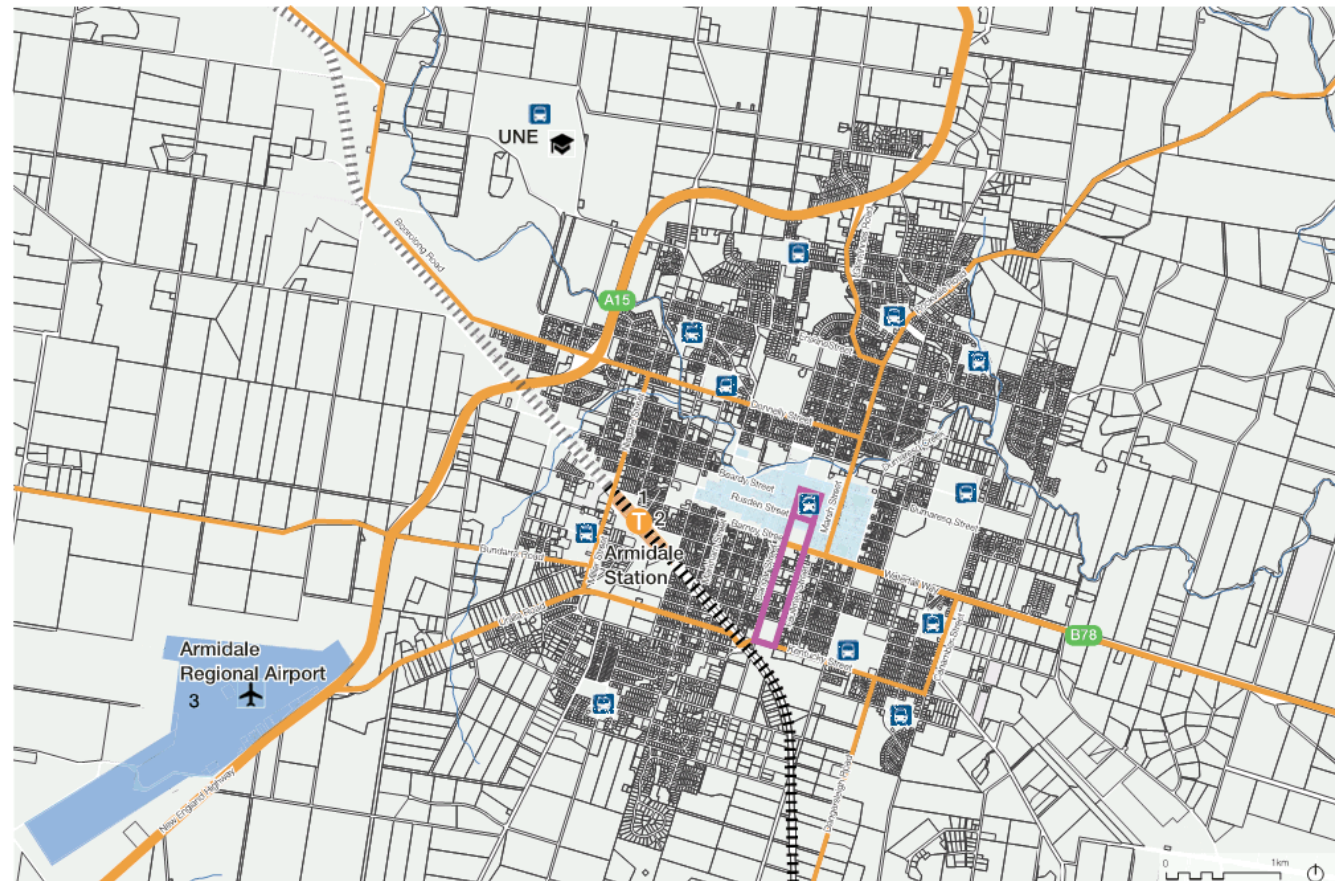


Figure 104: Transport Infrastructure in Armidale

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4.0 Urban Design Analysis

4.10.2 Public Transport in Armidale

Armidale Regional City is served by a series of public bus routes, that connect destinations within the CBD to suburbs, schools in the urban area and to Uralla (Figure 105).

4.10.3 Armidale Regional Driverless Initiative (ARDI)

A series of trials have been undertaken for a driverless bus service in Armidale; firstly at the UNE (February 2019) and then in the CBD (October 2019).

The Australian - first, automated shuttle to operate in mixed traffic within a city centre, travels in a loop around a CBD city block and has four stops. It operates Monday to Saturday, can transport up to 12 passengers and is free to use. The third phase of the trial will extend the CBD route south to NERAM.

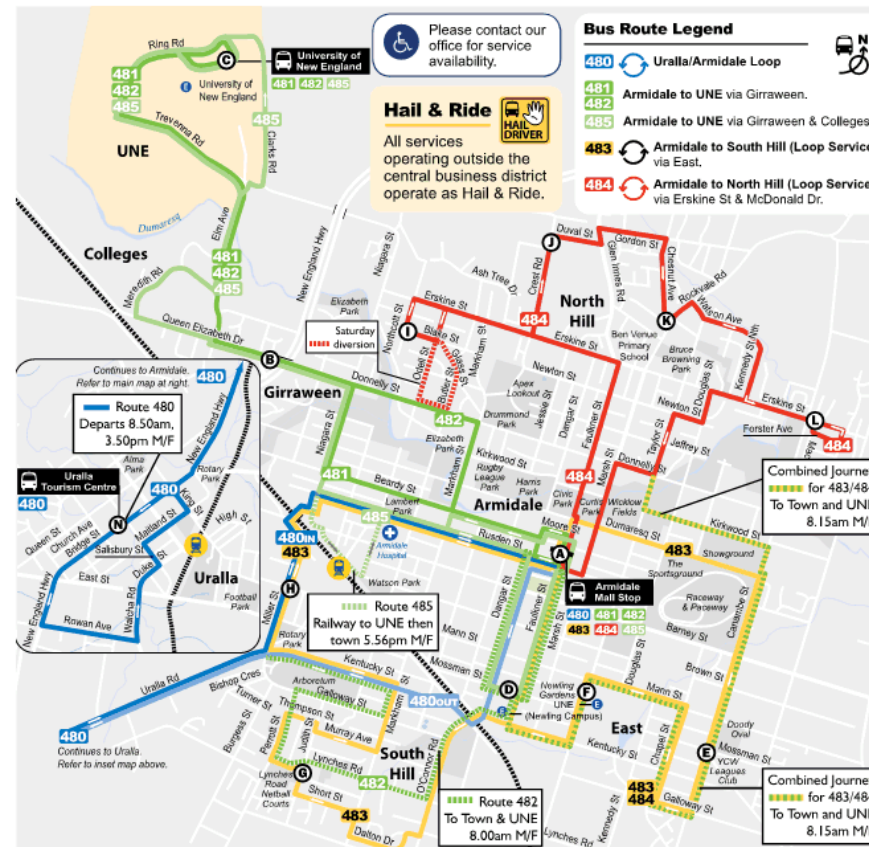


Figure 106: Local Buses Route Map (Courtesy of Edwards Coaches)



Figure 106: Driverless Vehicle (Source: Google Images)



Figure 107: Driverless Vehicle (Source: Google Images)



4.0 Urban Design Analysis

4.11 Educational and Public Health Facilities

Armidale is widely known and respected as a provider of educational services. The University of New England (UNE), TAFE NSW Armidale and various private and public schools are located in the City of Armidale (Figure 108), Guyra Town Centre and the outlying villages often have primary schools.

The main hospitals cluster is in the City of Armidale, and Guyra Town Centre has a multi-purpose hospital.

4.11.1 Armidale Regional City

Educational and public health facilities include:

1. University of New England (UNE)
 2. TAFE NSW Armidale
 3. Hunter New England Community Health
 4. Armidale Rural Referral Hospital
 5. Armidale Private Hospital
 6. Drummond Memorial Public School
 7. New England Girls' School (NEGS)
 8. Martins Gully Public School
 9. St Mary's Catholic Primary School
 10. Armidale City Public School
 11. The Armidale School
 12. Newling Public School
 13. O'Connor Catholic College
 14. Ben Venue Public School
 15. Presbyterian Ladies' College (PLC) Armidale
 16. Armidale Secondary College
 17. Sandon Public School
 18. OneSchool Global Armidale Campus
 19. Duval High School
 20. Armidale High School (Future Armidale Secondary College Site)
- The growth and development of the University, schools, hospitals and health services of the LGA anchor the future of the region as a whole, as they directly support important ancillary services and businesses, as well as providing important employment and lifestyle attractors for people to continue to live and work in the Armidale LGA. The continued growth and development of these facilities will dissolve the perception of distance (through addressing the majority of medical and health needs - rather than requiring travel to Sydney or Brisbane), and enable the long term prosperity of the city and the LGA.

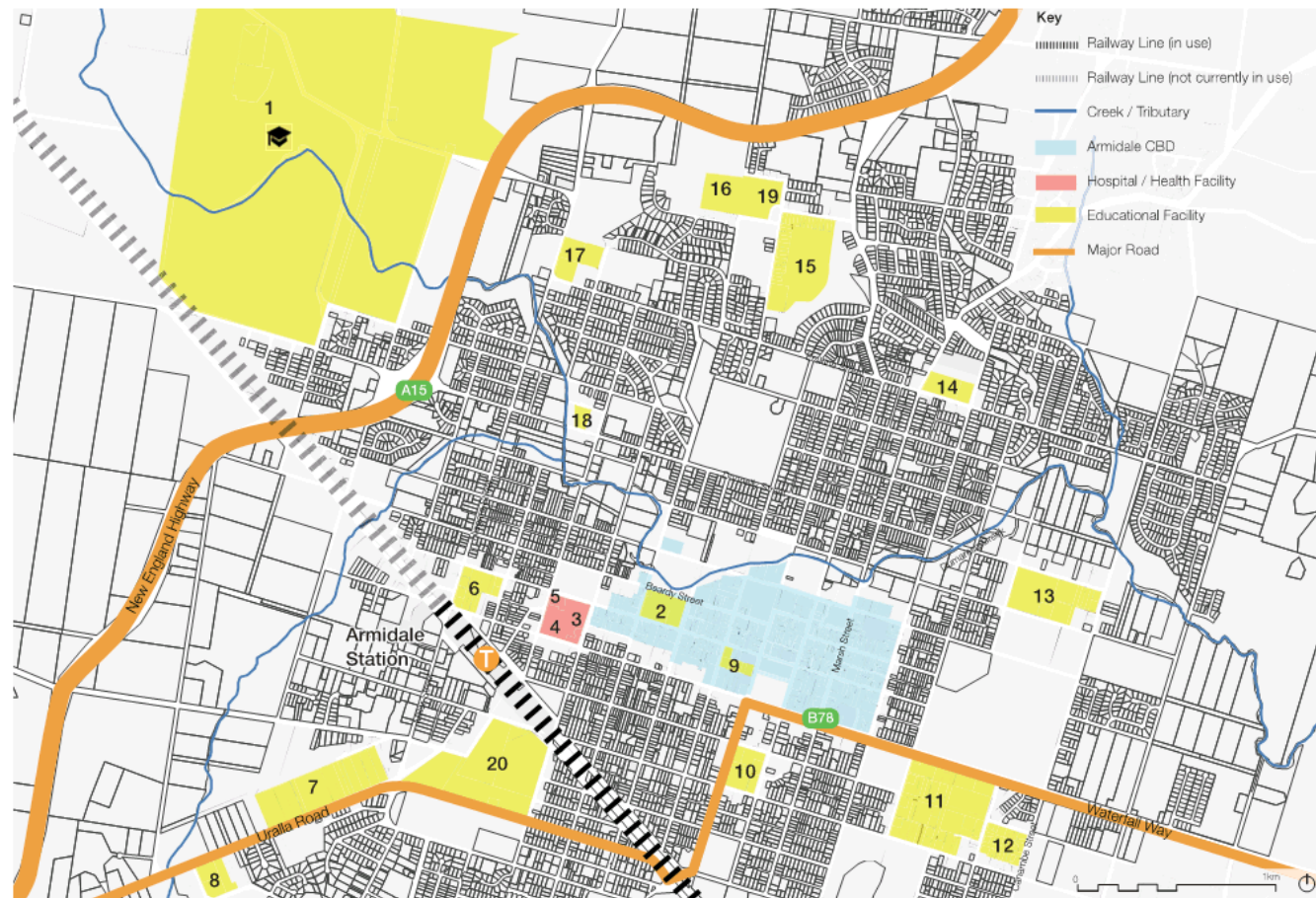


Figure 108: Educational and Public Health Facilities in Armidale



4.0 Urban Design Analysis

4.11.2 Guyra Town Centre

Educational and public health facilities include:

1. Guyra Central School
2. St Mary of Angels Primary School
3. Guyra Multi Purpose Services (Hospital)

The Guyra Multi Purpose Services Centre plays an important role in supporting the physical and mental health and wellbeing of residents of the Town Centre and the catchment.

4.11.3 Ben Lomond Village

Educational facility includes:

4. Ben Lomond Public School

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Hospital / Health Facility
- Educational Facility
- Major Road

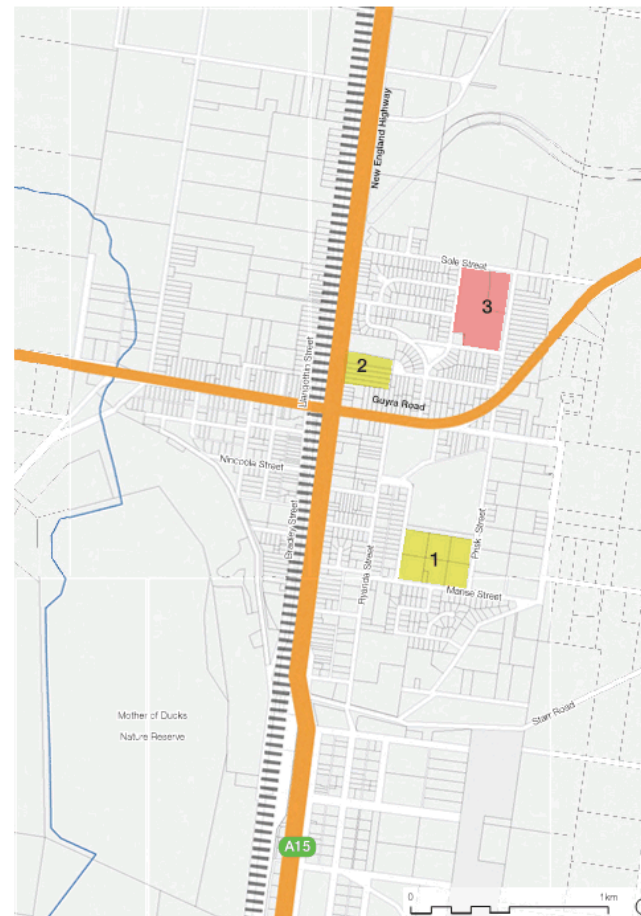


Figure 109: Educational and Public Health Facilities - Guyra Town Centre

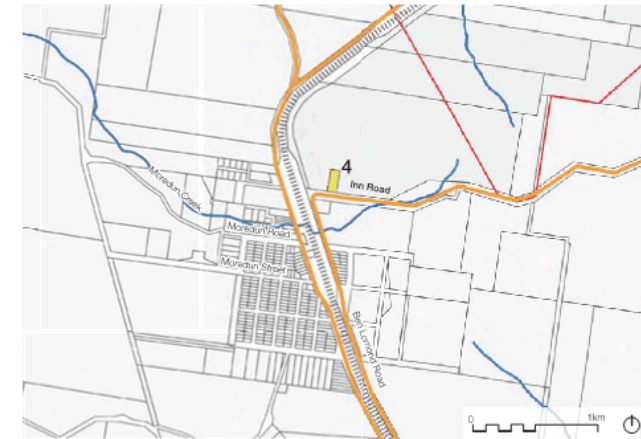


Figure 110: Educational and Public Health Facilities - Ben Lomond Village



4.0 Urban Design Analysis

4.11.4 Ebor, Hillgrove, Black Mountain and Wollomombi Villages

Educational facilities include:

5. Ebor Public School
6. Black Mountain Public School
7. Chandler Public School

Hillgrove does not currently have education or health facilities.

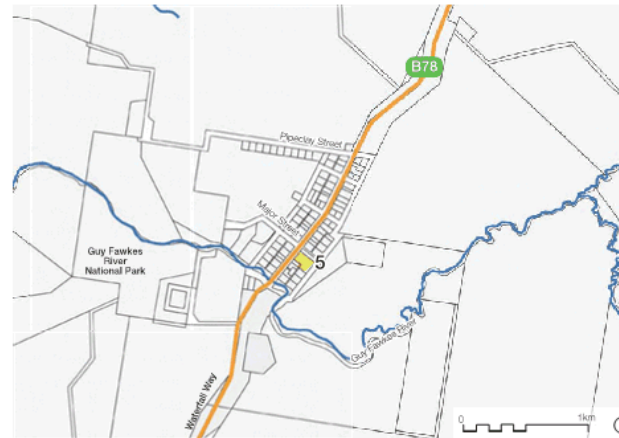


Figure 111: Educational and Public Health Facilities - Ebor Village



Figure 112: Educational and Public Health Facilities - Hillgrove Village

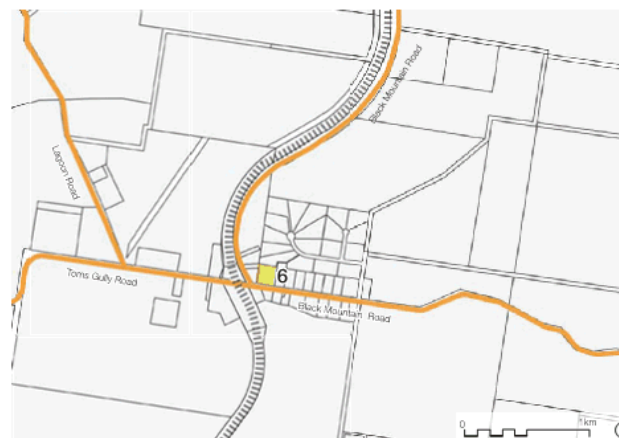


Figure 113: Educational and Public Health Facilities - Black Mountain Village

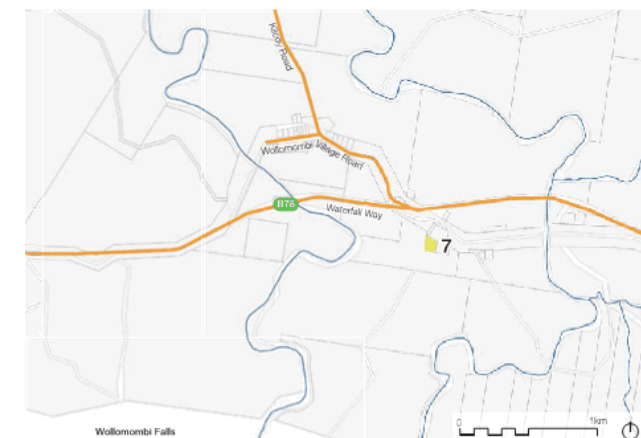


Figure 114: Educational and Public Health Facilities - Wollomombi Village

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Hospital / Health Facility
- Educational Facility
- Major Road



4.0 Urban Design Analysis

4.12 Community and Religious Organisations

There are a significant number of places of public worship across the seven settlements of the LGA (refer to Figure 115):

4.12.1 Armidale Regional City

1. Armidale Seventh-day Adventist Church
2. Armidale City Church
3. St Marty's Anglican Church, West Armidale
4. Armidale District Baptist Church
5. St Peter's Anglican Cathedral
6. Saints Mary & Joseph Catholic Cathedral
7. Armidale Uniting Church
8. Saint Paul's Presbyterian Church
9. O'Connor Catholic College
10. Fresh Hope Armidale Church of Christ
11. Chapel Street Baptist Church Armidale
12. Armidale Cemetery

Places of public worship provide important venues for people to practice their faith and contribute to the sense of community.

Armidale is a 'city of churches', which forms part of its unique identity in the New England area.

Key

- Railway Line (in use)
- Railway Line (not currently in use)
- Creek / Tributary
- Armidale CBD
- Church / Church College
- Cemetery
- Major Road

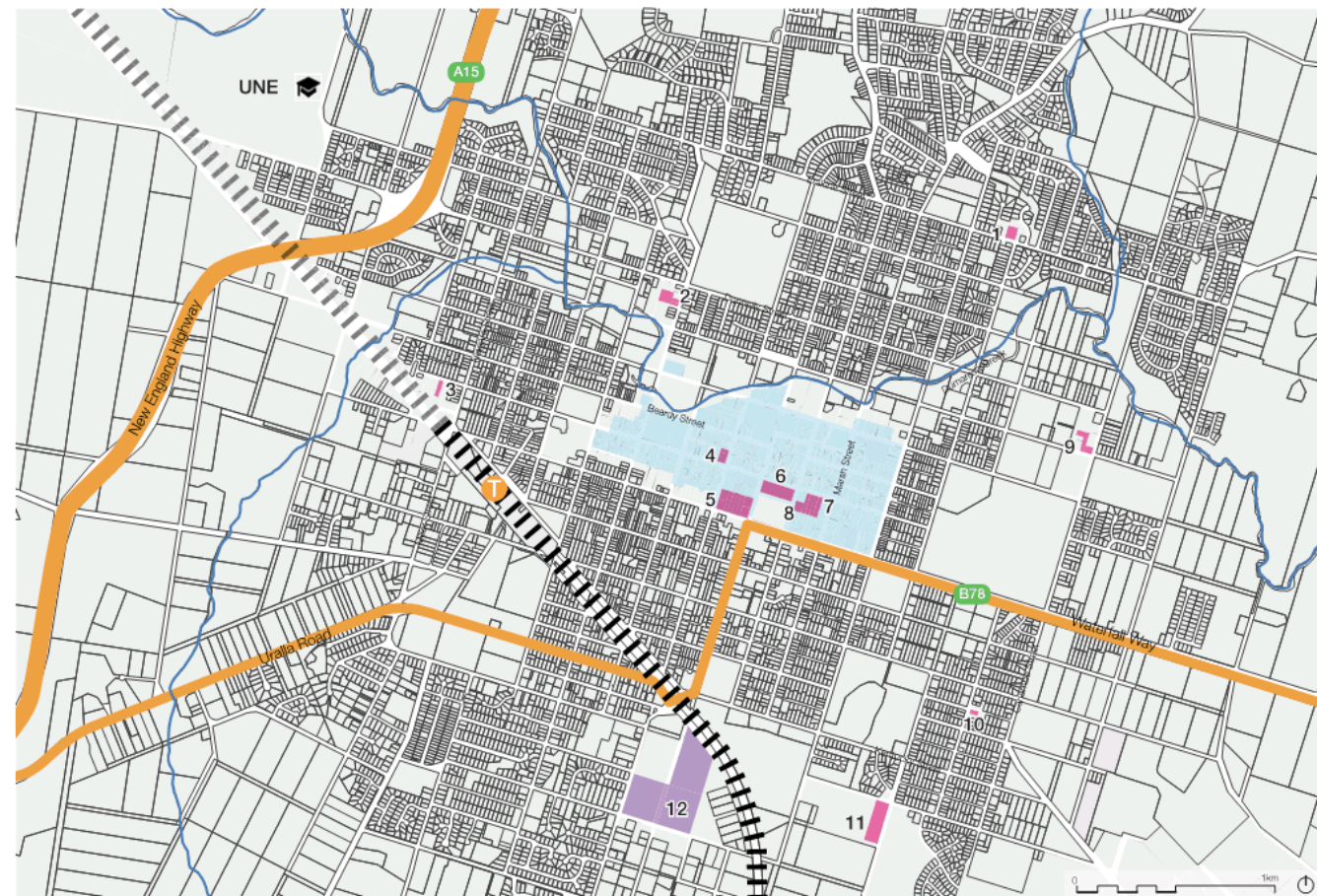


Figure 115: Major Community and Religious Organisations - Armidale



4.0 Urban Design Analysis

4.12.2 Guyra Town Centre

Churches in the Town Centre include:

1. Northwest Church Guyra
2. Guyra's Church of Freedom
3. St. Columba Presbyterian Church Guyra
4. Guyra Seventh-Day Adventist Church

4.12.3 Ben Lomond Village

There are limited places of public worship at Ben Lomond due to its small size and population.

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Church / Church College
- Major Road

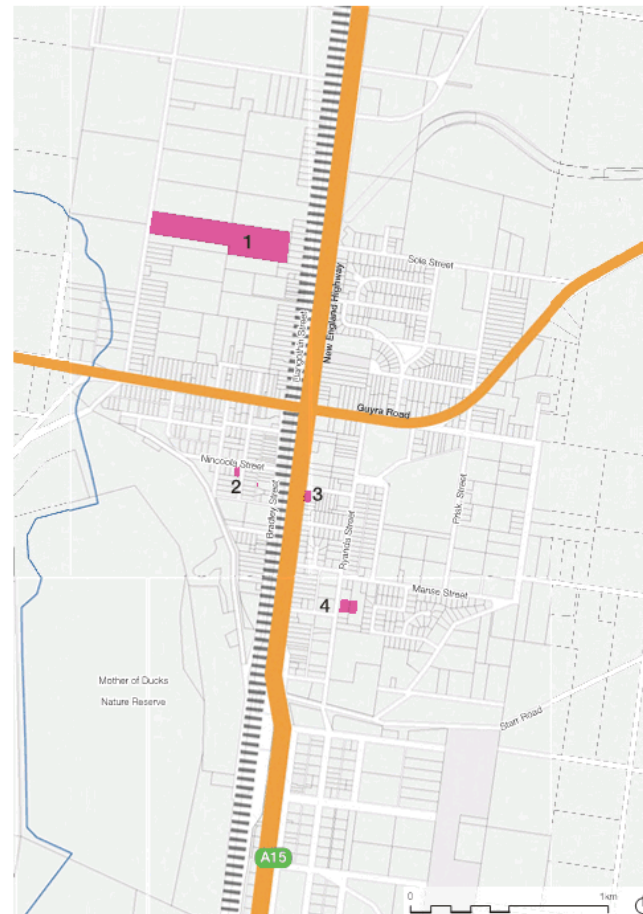


Figure 116: Community and Religious Organisations - Guyra Town Centre



Figure 117: Community and Religious Organisations - Ben Lomond Village

CM⁺

4.0 Urban Design Analysis

4.12.4 Ebor, Hillgrove, Black Mountain and Wollomombi Villages

Churches in these townships include:

5. Hillgrove Uniting Church
6. Black Mountain Baptist Church
7. St John's Presbyterian Church

Religious and community buildings are important venues for the community to practice their faith, to socialise and to meet for festivals, celebrations and in emergencies.

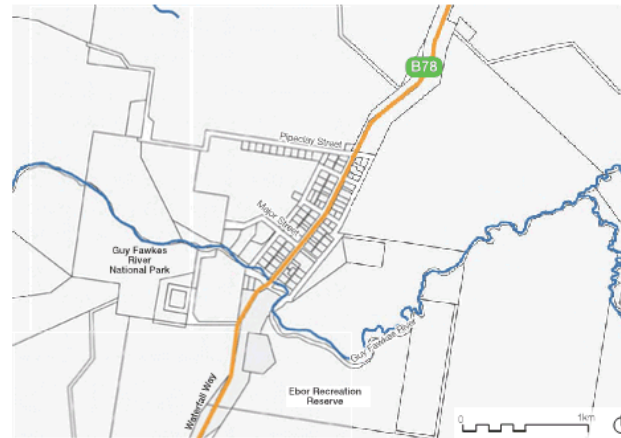


Figure 118: Community and Religious Organisations - Ebor Village



Figure 119: Community and Religious Organisations - Hillgrove Village

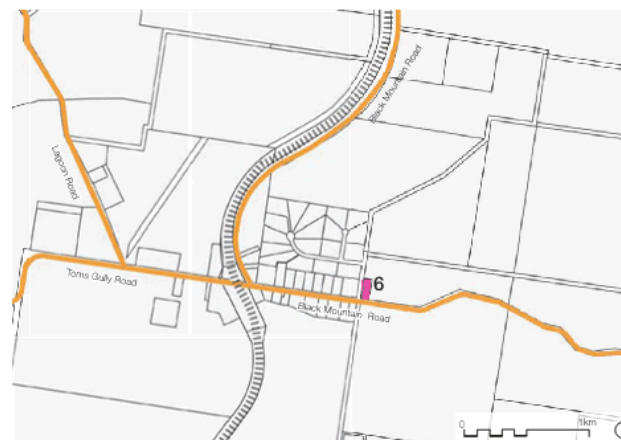


Figure 120: Community and Religious Organisations - Black Mountain Village



Figure 121: Community and Religious Organisations - Wollomombi Village

Key

- Railway Line (not currently in use)
- Creek / Tributary
- Church / Church College
- Major Road



4.0 Urban Design Analysis

4.13 Cycle and Active Transport

Active Transport is a term used to describe walking and cycling access within an urban area. Typical active transport infrastructure would include footpaths, cycleways, shared use paths, bicycle parking and locker facilities, crossing facilities, bicycle repair hubs, pedestrian lighting and way finding signage.

4.13.1 Existing Cycle Paths

Figure 122 illustrates the existing cycle paths in the City of Armidale. Existing cycle path infrastructure is limited and mainly occurs along Dumaresq Creek, extending northeast along Rockvale Road and also northwest to the UNE. A further section of cycleway extends southwest from the urban area to the adjacent rural area.

4.13.2 Proposed Cycle Paths

A comprehensive grid of cycleways are planned for the city. There is however a gap in the network in the middle of the north of the urban area (north of Dumaresq Creek).

Consideration should be given as to how best to utilise the cycleway network to connect transport hubs, future residential growth areas, parks and the open space / recreational destinations.

A prioritised plan of staged bicycle route and pedestrian footpath upgrades will, over time, build up a comprehensive network of bicycle and pedestrian access, thereby encouraging non-car based modes of access in the city and a more healthy lifestyle.

4.13.3 New England Rail Trail

The New England Rail Trail Plan is a feasibility study that assessed two options for the scenically beautiful and historic disused railway corridor between Armidale and Glen Innes:

- A full 103km trail from Armidale to Glen Innes
- A shorter trail between Ben Lomond and Black Mountain.

The proposed Rail Trail would benefit the region through tourism and local patronage. The proposal would:

- Open up access to appealing landscapes and historic infrastructure
- Provide a trail of gentle topography for users
- Provide a new link between the towns
- Broaden the recreation offerings of the LGA
- Deliver on a community initiated project

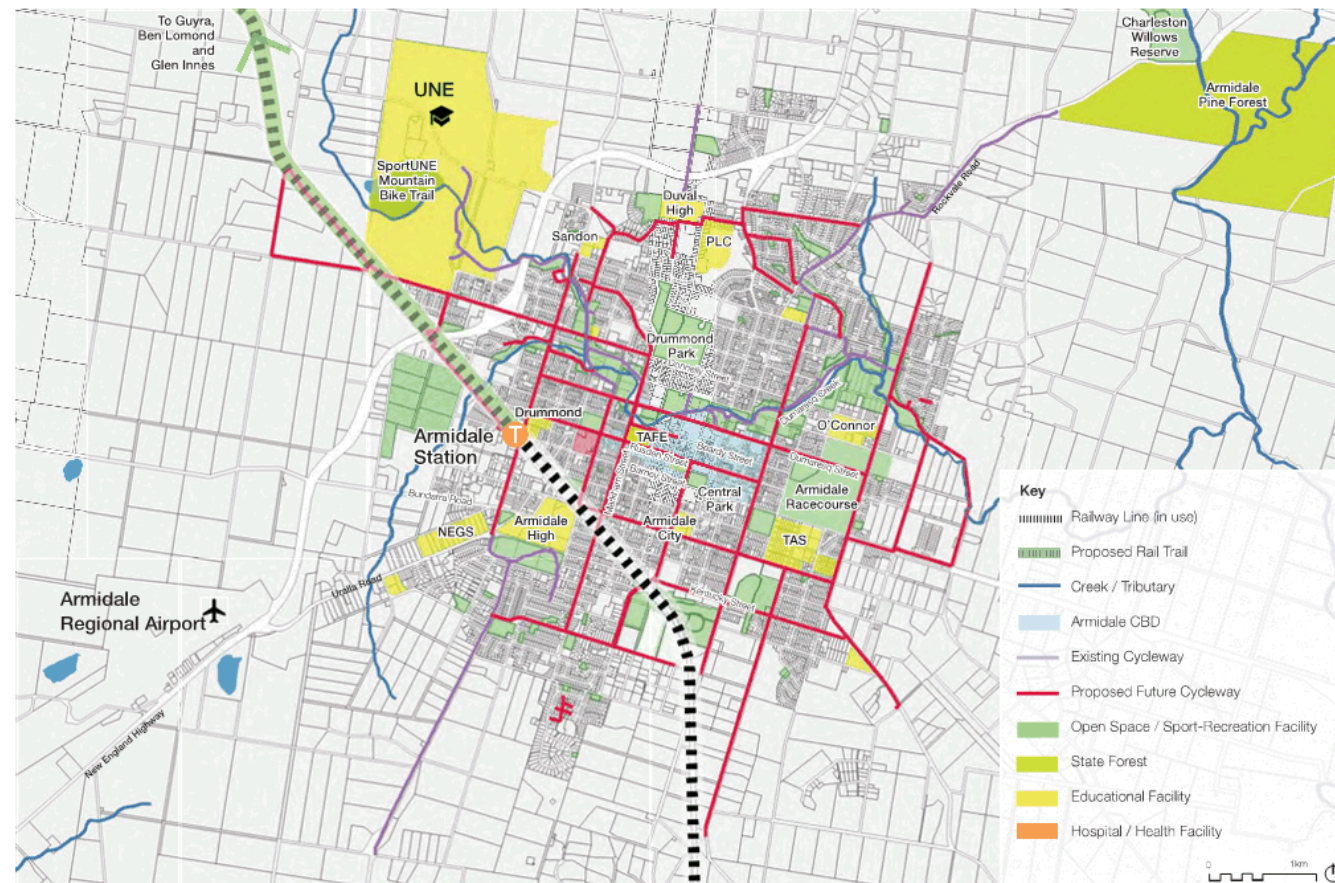


Figure 122: Cycle and Active Transport Network- Armidale Regional City (Source: Armidale Bicycle Strategy 2012 and GIS Data)



4.0 Urban Design Analysis

4.14 Property Ownership

The existing property ownership pattern has been mapped for the city, town centre and villages of the LGA to understand the ownership pattern and to identify planning opportunities.

4.14.1 Armidale Regional City

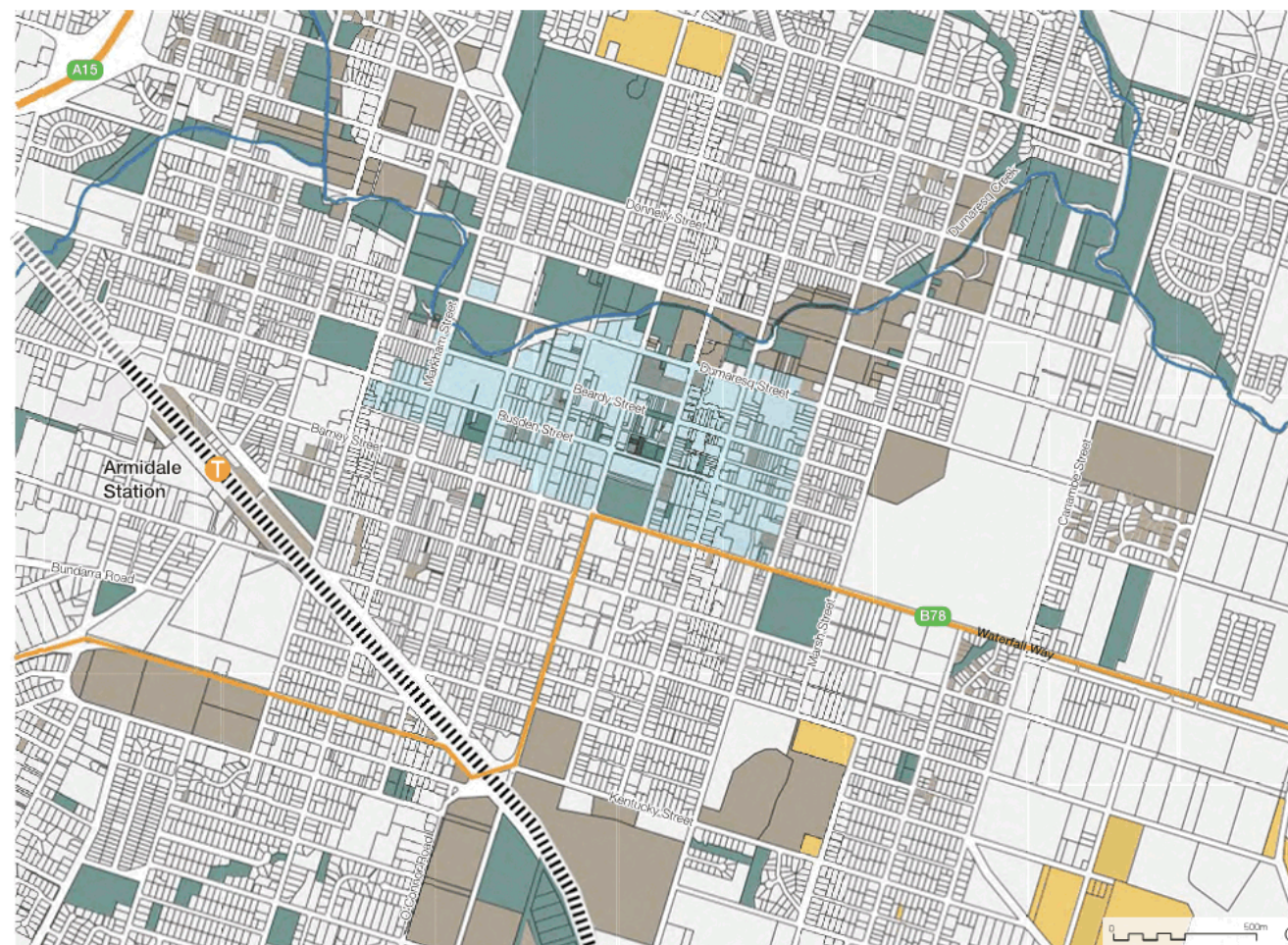
The City has a higher number of Government owned land parcels than other centres in the LGA.

Government owned land, including Council owned, NSW State Government owned and local Aboriginal Council / Aboriginal Housing Office owned land is spread cross the city with concentrations along Dumaresq Creek for open space and recreational facilities. Land uses include recreational places, education & health facilities, transport facilities and affordable housing. There is an opportunity in the future planning of the city to utilise Government owned land that is not in use as a catalyst for change and to improve the appearance and livability of the city.

Key

- Railway Line (in use)
- Railway Line (not currently in use)
- Creek / Tributary
- Armidale CBD
- State Government
- Armidale Regional Council
- Aboriginal Council + Aboriginal Housing Office
- Major Road

Figure 123: Property Ownership - Armidale Regional City





4.0 Urban Design Analysis

4.14.2 Guyra Town Centre

A series of Aboriginal Council and Aboriginal Housing Office properties occur along the New England Highway in Guyra Town Centre making these owners an important stakeholder in the future planning of the town centre.

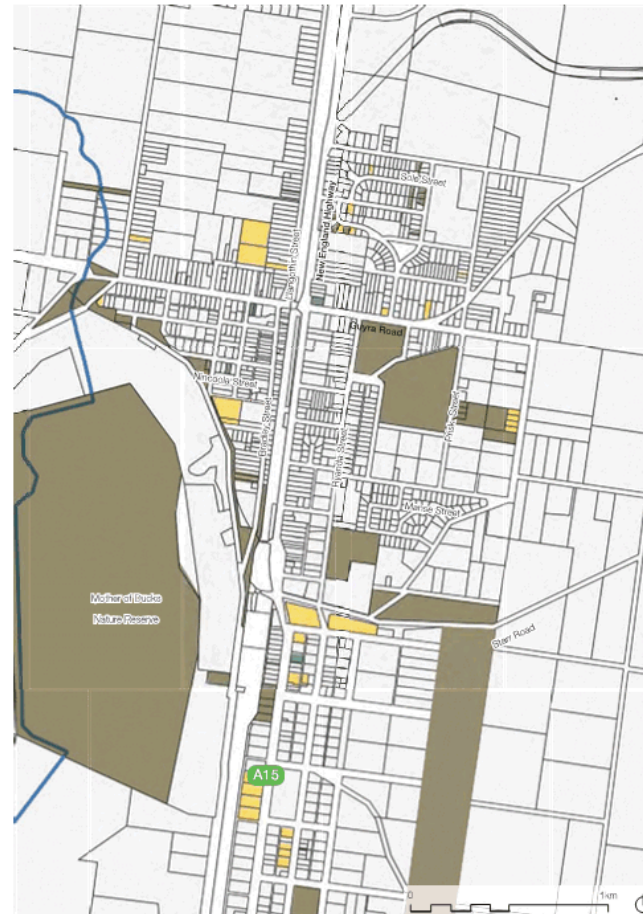


Figure 124: Property Ownership - Guyra Town Centre

Key

- Railway Line (not currently in use)
- Creek / Tributary
- State Government
- Armidale Regional Council
- Aboriginal Council + Aboriginal Housing Office
- Major Road



Figure 125: Property Ownership - Ben Lomond Village

CM⁺

4.0 Urban Design Analysis

4.14.3 Ben Lomond, Ebor, Hillgrove, Black Mountain and Wollomombi Villages

Armidale Regional Council and NSW Government owned land are utilised to provide services and recreational facilities for these communities (Figures 125-129).



Figure 126: Property Ownership - Ebor Village

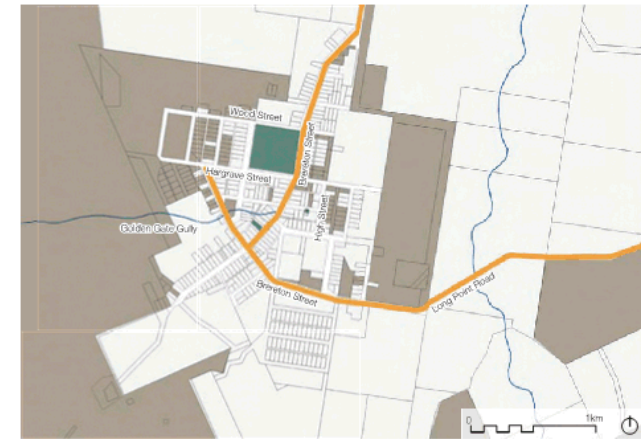


Figure 127: Property Ownership - Hillgrove Village

Key

- Railway Line (not currently in use)
- Creek / Tributary
- State Government
- Armidale Regional Council
- Aboriginal Council + Aboriginal Housing Office
- Major Road



Figure 128: Property Ownership - Black Mountain Village



Figure 129: Property Ownership - Wollomombi Village



4.0 Urban Design Analysis

4.15 Flood Prone Land

The Armidale Flood Study (approved on 21 June 2019) was commissioned by Armidale Regional City and it focuses on the Dumaresq Creek catchment. The creek and its associated green corridor winds east-west through the centre of the urban area. Figure 130 illustrates the areas of the city that are assessed to be subject to a 1 in 100 year flood event.

The creek corridor represents an opportunity to utilise flood prone land as a green / blue 'spine' along which parks and recreational facilities are provided.

The Dumaresq Creeklands Masterplan provides a design guide for the future development of the Dumaresq Creek corridor. The masterplan proposes the reshaping of some sections of the creek to reduce the impact and extent of minor flood events. It also suggests the preparation of a detailed flood study to examine flood plain hydrology to confirm eventual creek bank modifications.

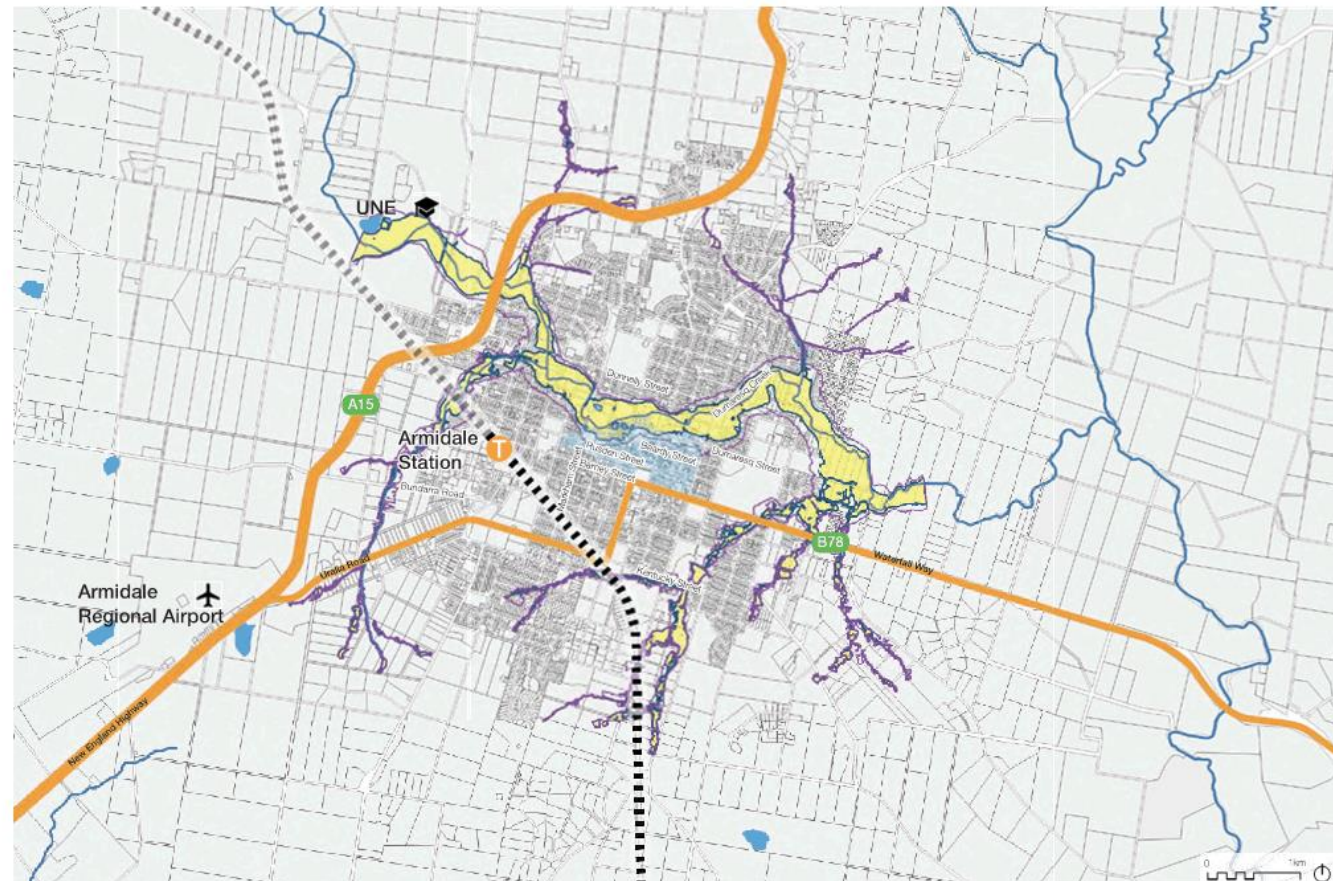
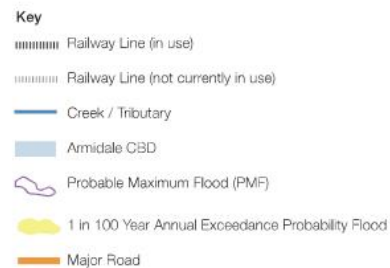


Figure 130: Flood Prone Land - Armidale (Source: Armidale Flood Study)



4.0 Urban Design Analysis

4.16 Constraints and Opportunities

Informed by the Urban Design Analysis, the following constraints and opportunities have been identified for Armidale Regional City, Guyra Town Centre and the villages of the Armidale LGA.

4.16.1 Armidale Regional City - Constraints

0. Water Security - The City is currently (February 2020) experiencing drought conditions, and Level 5 water restrictions are in force. The long term future of the City will rely on a secure long term water supply and initiatives to ensure the efficient use of available water, including 'grey' and 'black' water recycling.

1. Bush Fire Prone Land - Whilst these areas are to the periphery of the urban area; this constraint will be a consideration when planning new residential release areas to the west and north of the City.

2. Prime Agricultural Land - These areas are at the periphery of the urban area, however may be a constraint when planning new residential release areas.

3. New England Highway - The highway is an essential link for the City to other centres and agricultural areas to the north and south. However it potentially presents a barrier (if crossing points are not provided or well designed) to pedestrians and cyclists travelling between the urban area and UNE and Investigation Areas to the west.

4. Main North-South Rail Corridor - The railway corridor presents a barrier to pedestrians, cyclists and local vehicles traversing between the north and south parts of the City's urban area.

5. Dumaesq Creek Corridor - The green corridor is both an opportunity and a constraint. The corridor winds its way east to west through the middle of the urban area. This tends to break the urban fabric, and the connectivity of urban development; north to south. Dumaesq Creek also potentially limits the north-south vehicular and cycle connectivity of the City.

6. Heritage Items, Conservation Areas and Curtilages - The built and natural heritage of the City is both an opportunity and a constraint. Heritage considerations, particularly when applied to large parcels of land in the City, potentially limit development.

7. Flooding - Dumaresq Creek and its tributaries, which wind east-west through the centre of the urban area, flood when there are large rain events. The extent of the 1 in 100 year flood impacts urban development in this corridor.

8. Isolated Employment Areas - Employment areas are located at Armidale Regional Airport, to the south of Armidale Station and to the southeast of the urban area. These zones tend to be isolated and poorly connected to residential areas and the CBD.

9. Low Density Spread - The traditional low density spread of the city and wide streets tends to deter walking within the city, leading to increased car usage.

10. Armidale Regional Airport - Height restrictions apply to buildings within the Armidale urban Area.

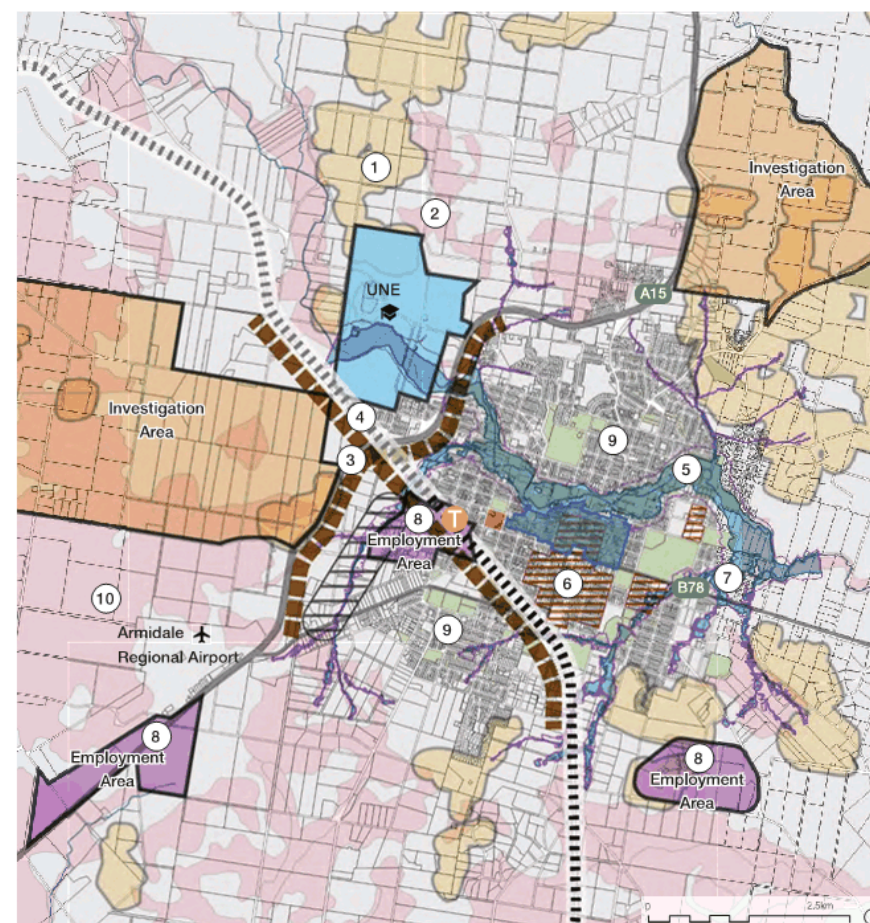
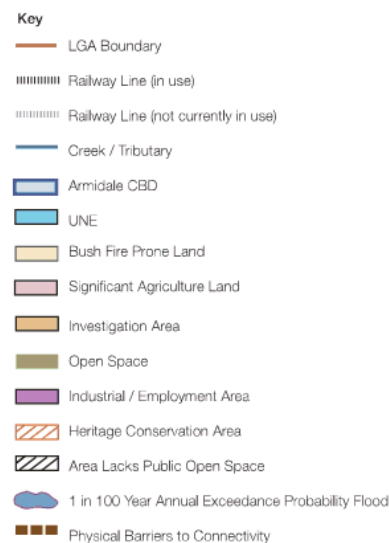


Figure 131: Armidale Regional City Constraints



4.0 Urban Design Analysis

4.16.2 Armidale Regional City - Opportunities

1. Rail Trail - Investigate tourist based walking and cycling trails and activities to attract visitors and rail enthusiasts.

2. Continued Educational Leadership - Establish a union of educational campuses; UNE, TAFE and High Schools to collaborate, share facilities and promote a common interest in educational excellence.

3. Hospital Precinct - Develop a health and wellness hub, including Armidale Regional Hospital, associated public and private medical services and explore potential research collaborations with UNE.

4. Cultural Heritage - The cities heritage assets are extensive and are concentrated in the CBD and in city blocks immediately to the south. This built heritage defines the cities identity and provides an important draw card for tourists visiting the city. There is an opportunity to improve the visitor experience through ongoing interpretive technologies and by showcasing key buildings and landscapes through restoration and quality adaptive re-use.

5. Dumaresq Creek Corridor - This extensive green corridor winds through the centre of the urban area and is an opportunity to establish a string of connected recreational green spaces and sport facilities for passive and active recreational pursuits. Ecological initiatives, such as Water Sensitive Urban Design (WSUD), improving water quality, increasing tree canopy cover and improving the mental and physical health of citizens of the city through providing green spaces, walking and cycling paths is an important opportunity.

6. Kentucky Street Precinct - There is an opportunity to establish a cultural zone to the south of the CBD, along Kentucky Street, and at the junction of the North-South Railway Line and Black Gully Creek.

7. Armidale Regional Airport - The airport is an important gateway to the city and the Armidale LGA. There is an opportunity to leverage this role by developing an employment precinct on lands adjoining the airport. Innovative land uses such as aviation businesses, service centres, industrial lots and a residential air park are being considered.

8. Civic / Entertainment Precinct - There is an opportunity to co-locate civic and entertainment venues in the CBD, to showcase to visitors within a comfortable walking distance a range of attractions. The night-time economy is most effective when there is a concentrated focus of activity and the public domain is designed to feel safe.

9. Parks and Streetscapes - Armidale is known for its characteristic autumn colours of the New England parks and street avenues. This distinctive character trait should be reinforced and marketed further to attract visitors and to instil pride in the city.

10. Reactivate the Main Street - Beardsley Street and The Mall is suffering from a downturn in business and a lack of retail activity and patronage. The opportunity is to re-establish the cities 'Main Street' as a must see and must shop destination. Improving city block permeability and the network of laneways is also an opportunity.

11. Link Outlying Centres to the CBD - At the periphery of the urban area there are centres of activity that work mostly in isolation. There is an opportunity to improve the overall connectedness of the city by improving cycle and walking infrastructure between the centres of activity and the CBD. Satellite activity hubs include:

- UNE
- Armidale Regional Airport
- Kentucky Street Precinct
- Hospital Precinct
- Armidale Station and Armidale Secondary College
- Employment Areas
- Future Investigation Areas

12. Produce Town Market - Developing the existing festivals and markets would provide a dual advantage of promoting local growers and producers, providing fresh, healthy food options, and in providing a weekly marketplace experience for visitors.

13. Expand the Cycle Network - The city is relatively flat and most streets are relatively generous in width. This opens an opportunity to encourage cycling within the city. Existing cycle paths to the UNE, could be expanded to link TAFE, schools and employment with residential areas.

14. Improve North-South and Southwest Connections - The Dumaresq Creek Corridor and the main North-South railway corridor tend to provide a barrier to access within the city. Additional pedestrian, cyclist and local traffic links would assist in maximising the overall connectivity of the city.

15. Future Investigation Areas - Proposed new residential areas to the northeast and west of the city provide an opportunity to establish new communities that are in part villages with their own identity, clustered around new green spaces and facilities, whilst also connected to the CBD and destinations in the urban area.

16. Promote Renewable Energy - A Solar Farm is proposed to the north of the UNE. There is the potential for a research and development hub focusing on renewable energy.

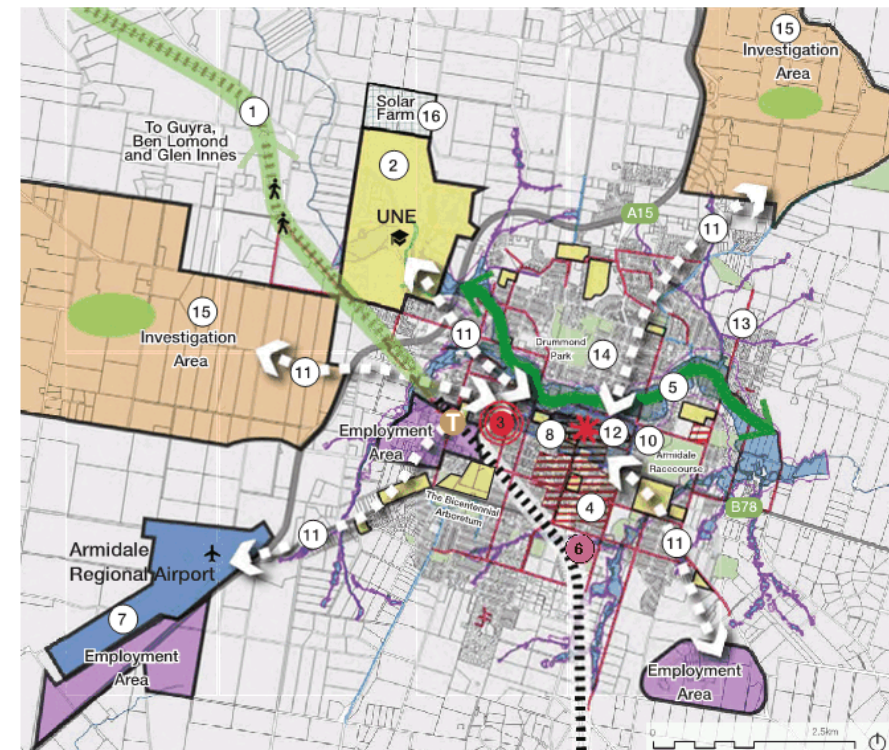


Figure 132: Armidale Regional City Opportunities





4.0 Urban Design Analysis

4.16.3 Guyra Town Centre - Constraints

1. Declining Population - The population of Guyra is predicted to slowly decline over the next decade (-0.75% per annum - (ABS)). This means that health, education and other government services will likely consolidate at current levels.

2. New England Highway and North-South Railway - The highway and railway corridors form a barrier for pedestrians and cyclists moving from the east to the west of the town centre.

3. Bushfire Prone Land - There are some sections of bushfire prone land along the east edge of the town centre that may impact development of existing subdivisions.

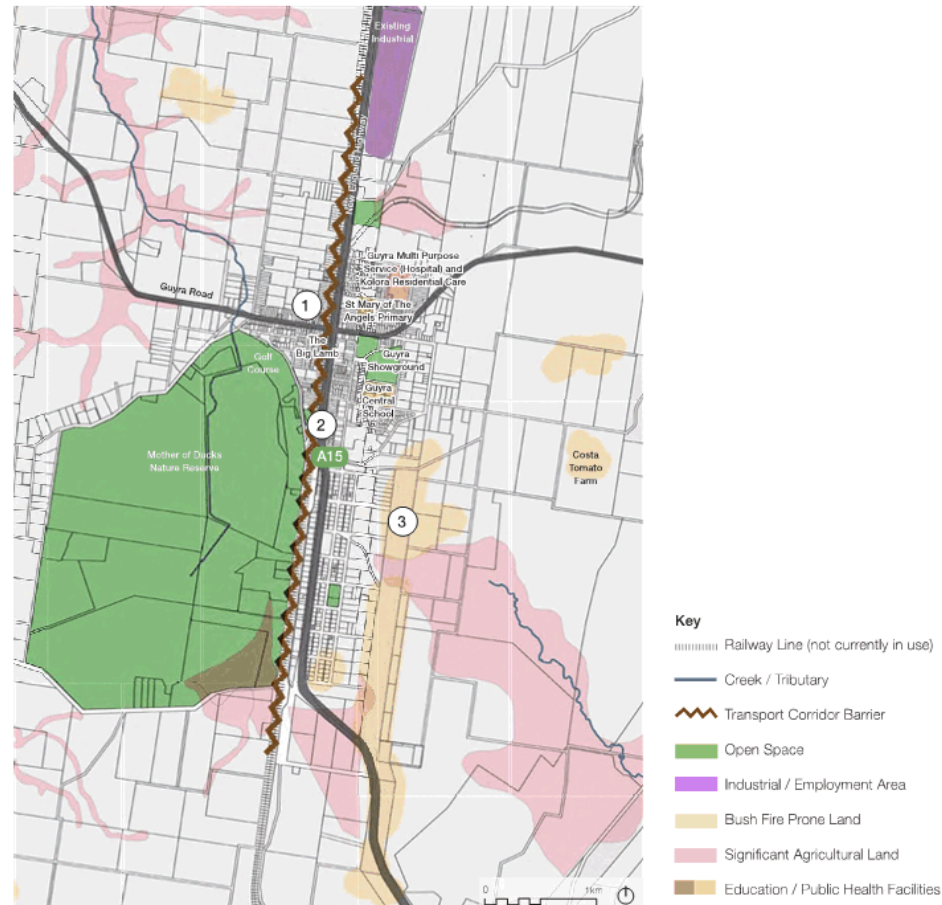


Figure 133: Guyra Town Centre Constraints



4.0 Urban Design Analysis

4.16.4 Guyra Town Centre - Opportunities

1. Mother of Ducks Nature Reserve - This is a popular local and visitor destination. There is an opportunity to improve the facilities and provide more variety in over night stay accommodation.

2. Tourism - Guyra is well situated to serve the north of the LGA; providing an attractive town centre base for tourists, and tours of local sights.

3. Festivals - The Guyra Lamb and Potato Festival held in January each year is a highlight of the calendar, as is the Guyra TroutFest event.

4. Innovative Agribusiness - Costa Tomatoes and a reindeer farm are some of the innovative local farm business in Guyra - there is an opportunity to provide tours for visitors.

5. Accommodation - There is a shortage of affordable housing for tomato farm workers. A need that could be provided in Guyra.

6. Consolidate the CBD - Main Street businesses should be consolidated along the 'Main Street' and at the Gully Road intersection to focus activity within a convenient walking retail strip.

7. Landscaping - There is an opportunity to plant additional street trees and associated landscaping to green and cool the Main Street.

8. Arcadian Theatre - There is an opportunity to re-establish this 'Main Street' property at 40 Bradley Street as a social and entertainment hub for the area.

9. Guyra 'Hospital' - There is an opportunity to leverage this facility with allied medical services and residential aged care facilities.

10. Connections to Armidale - Improve road and bus services to Armidale to encourage daily trips to and from Guyra and to provide improved access to services and high end retail in Armidale for workers and residents in Guyra.

11. Rail Trail and Railway Infrastructure - There is an array of historic railway infrastructure including railway stations, signals and switches, cuttings and embankments etc along the disused railway corridor. Tourist based trails and activities should be investigated to attract visitors and rail enthusiasts to the town centre.

12. Strengthen Connectivity - There is an opportunity to improve the overall connectedness of the CBD and Main Street by improving cycle and walking infrastructure.

13. Land Use Strategy* - Allocate land for general large lot residential and industrial development for the future (New England Development Strategy).

**Note: Future residential and industrial land use subject to population growth.*

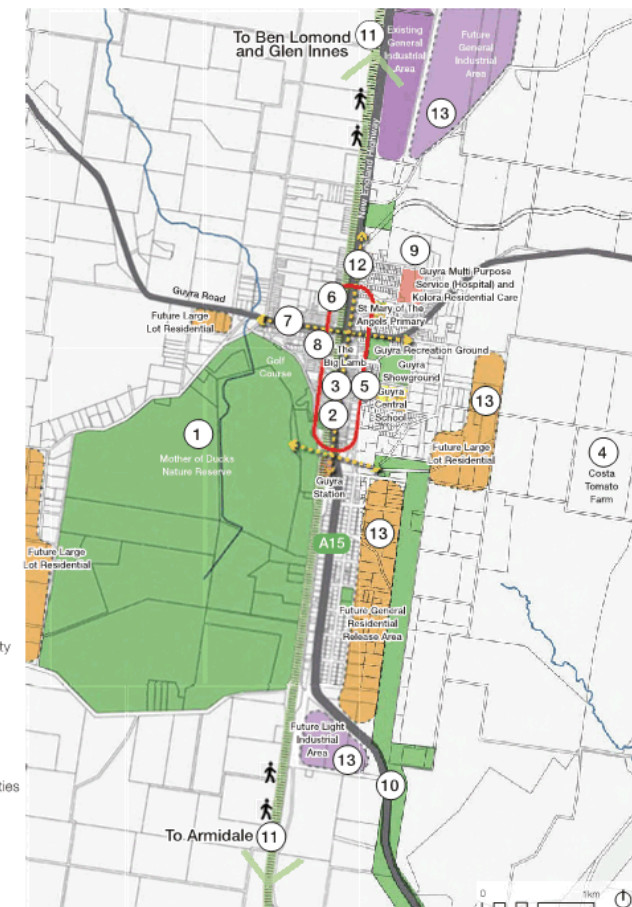


Figure 134: Guyra Town Centre Opportunities



4.0 Urban Design Analysis

4.16.5 Ben Lomond Village - Constraints

- 1. Small Size Village** - Ben Lomond is a small village and has a population of 152 (2016 Census, ABS).
- 2. Bushfire Prone Land** - There are some sections of bushfire prone land to the northwest and northeast of the village.
- 3. Significant Agricultural Land** - Much of the current village is located within, and is surrounded by, significant agricultural land.

4.16.6 Ben Lomond Village - Opportunities

- 1. Rural Landscape Character** - Ben Lomond is known for its snow falls in winter and magnificent scenery. The attractiveness of the quintessential rural landscapes to city dwellers in particular should not be underestimated.
- 2. Agribusiness** - Part of the Glen Innes Highlands, Ben Lomond is surrounded by pastures and rolling hills that produce some of the best beef cattle and lambs in the region. Promote local agribusiness and associated agritourism for visitors to experience farm life and produce.
- 3. Upgrade Access Road** - There is an opportunity to improve access to the village from the New England Highway.
- 4. Upgrade Recreational Ground** - There is an opportunity to upgrade the Recreation Ground as a multi-purpose sports and recreation facility and a focus for festivals. The potential for a picnic area, children's playground, visitor parking and public toilets could be investigated to improve the appeal and amenity of rest stop.
- 5. Rail Trail and Railway Infrastructure** - Ben Lomond Station is the highest railway station in the Southern Hemisphere. The landscape between Ben Lomond and Glencoe is very attractive and quite spectacular. There is an opportunity to develop tourist based trails and activities to highlight and leverage the historic and heritage value of Ben Lomond.
- 6. Tourism** - Ben Lomond's local attractions include the War Memorial Hall (built in 1905) and an historic cemetery. These could become must see destinations for visitors to Ben Lomond. This would also contribute to associated local businesses, such as retail, dining and motel services.

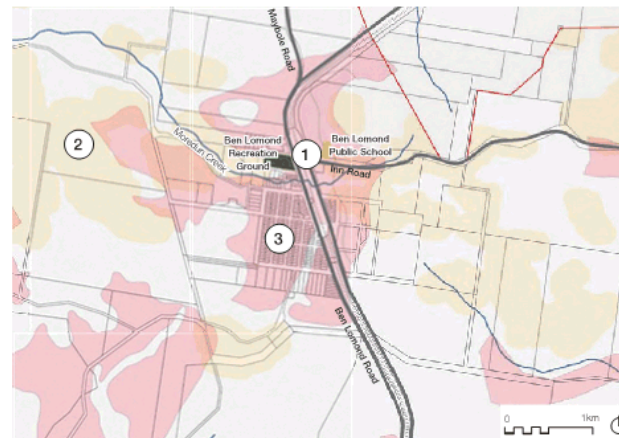


Figure 135: Ben Lomond Constraints

- Key**
- Railway Line (not currently in use)
 - Creek / Tributary
 - Open Space
 - Bush Fire Prone Land
 - Significant Agricultural Land



Figure 136: Ben Lomond Opportunities

- Key**
- Potential Rail Trail
 - Creek / Tributary
 - ← - - - → Upgrade Connections to New England Highway
 - Open Space
 - Heritage Conservation Area
 - Significant Agricultural Land
 - Education Facility
 - Primary Production Land



4.0 Urban Design Analysis

4.16.7 Ebor Village - Constraints

1. Small Size Village - Ebor is a small village with a population of 166 (2016 Census, ABS). Due to the small size there is limited services offered in the settlement.

2. Bushfire Prone Land - There are significant constraints to the growth and development of the village posed by extensive bushfire prone lands to the west, south and east. Guy Fawkes River National Park and Ebor Recreation Reserve are also subject to impact by bushfire.

4.16.8 Ebor Village - Opportunities

1. National Parks - Due to the convenient location on Waterfall Way, between Armidale and the coast, Ebor is easy to access for local residents and tourists. Ebor provides a convenient base from which to explore a range of National Parks, including Guy Fawkes River National Park, Cathedral Rock National Park, Cunnawarra National Park and New England National Park.

2. Eco-Tourism - Nature based tourism is a draw card for Ebor. There is an opportunity for council and the National Parks and Wildlife Service (NPWS) to develop a tourism strategy to promote increased visitation. A unique local business is the Dutton Trout Hatchery at Point Lookout (south of Ebor) which is one of the largest hatcheries in the state (established in 1950). The variety of local bird life is also a feature of the area, a further opportunity to develop eco-tourism.

3. Upgrade Recreational Facilities - Ebor Falls, situated in Guy Fawkes River National Park, is a popular destination that offers spectacular waterfall views, scenic lookouts, a picnic area, rock climbing and gorge tours. Due to the close proximity to the village, there is an opportunity to upgrade the recreational facilities of the village and provide a base with accommodation and supplies for visitors, maximising its tourism potential.

4. Upgrade Bushfire Fighting Infrastructure - There is an opportunity to upgrade fire fighting services, communications and safe havens to provide a safer venue for residents and visitors.

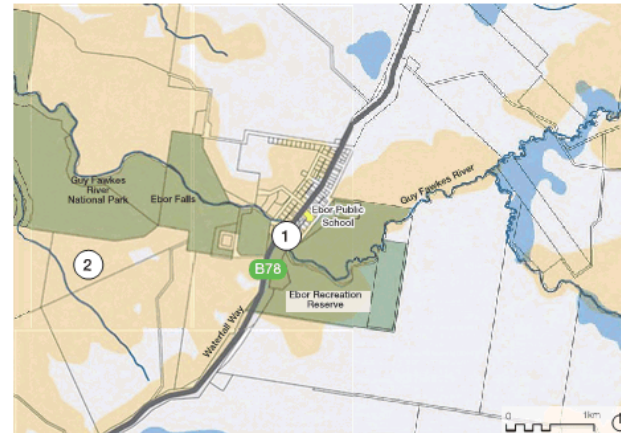


Figure 137: Ebor Constraints

Key

- Creek / Tributary
- Open Space
- Bush Fire Prone Land
- Education Facility

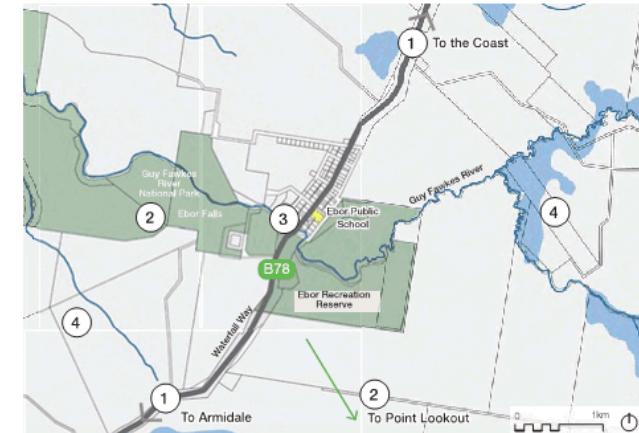


Figure 138: Ebor Opportunities

Key

- Creek / Tributary
- Open Space
- Education Facility



4.0 Urban Design Analysis

4.16.9 Hillgrove Village - Constraints

- 1. Small Size Village** - Hillgrove is a historic gold mining town near to Hillgrove Mine and has a population of 176 people (2016 Census, ABS).
- 2. Bushfire Prone Land** - There are significant constraints to the future growth of the village due to the extensive surrounding bushfire prone lands.

4.16.10 Hillgrove Village - Opportunities

- 1. Historic Mining Township** - There is an opportunity to leverage the appeal of the historic gold mining town, with enhanced visitor displays, tours and accommodation. The other attractions in the town are the Rural Life and Industry Museum, which gives visitors an insight into the rich heritage of the area.
- 2. Improve the Connection to Waterfall Way and Oxley Wild Rivers National Park** - There is an opportunity to improve access to the village and Oxley Wild Rivers National Park from Waterfall Way. This will make it easier for visitors to access the village.
- 3. Upgrade Bushfire Fighting Infrastructure** - There is an opportunity to upgrade fire fighting services, communications and safe havens to provide a safer place to live and to visit.
- 4. Promote Renewable Energy** - The Metz Solar Farm is proposed along Waterfall Way to the north of Hillgrove, which will generate renewable energy for up to 40,000 homes - making it one of Australia's largest solar farms. This will provide an opportunity for the supply of renewable electricity for the village and for businesses.

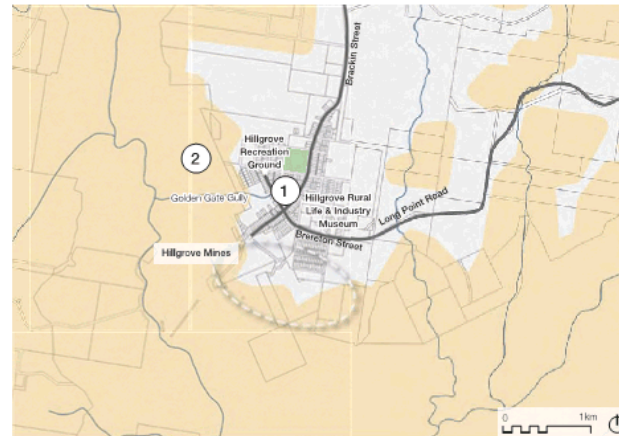
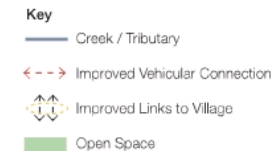


Figure 139: Hillgrove Constraints



Figure 140: Hillgrove Opportunities





4.0 Urban Design Analysis

4.16.11 Black Mountain Village - Constraints

1. Small Size Village - Black Mountain is a small village between Armidale and Guyra and has a population of 310 (Australian Bureau of Statistics, 2016).

2. Bushfire Prone Land - There are significant constraints to the future growth of the village due to the extensive bushfire prone lands to the north and southeast.

4.16.12 Black Mountain Village - Opportunities

1. Upgrade Access Roads - There is an opportunity to improve access to the village from the New England Highway.

2. Rail Trail and Railway Infrastructure - There are interesting and picturesque landscapes on the historic rail corridor between Armadale and Black Mountain. A Rail Trail is proposed between Ben Lomond and Black Mountain. As Black Mountain is at the start/finish of the proposed trail, this may spur development of new businesses to provide accommodation, meals and supplies for walkers and cyclists.

Black Mountain Station and its associated land is on the State Heritage Register. Adaptive re-use of the station could provide amenities. Restoring the heritage value of the station could stimulate local business, such as dining and overnight stays.

3. Upgrade Bushfire Fighting Infrastructure - There is an opportunity to upgrade fire fighting facilities, communications and safe havens to provide a safer place to live and for tourists exploring the area.

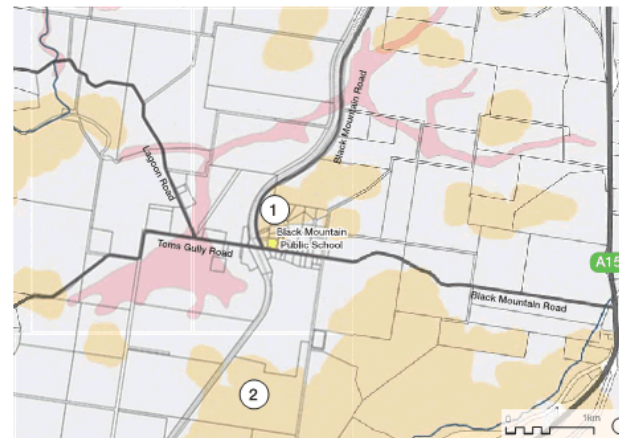


Figure 141: Black Mountain Constraints

Key











-  Railway Line (not currently in use)
 Creek / Tributary
 Bush Fire Prone Land
 Significant Agricultural Land
 Education Facility



Figure 142: Black Mountain Opportunities

Key

-  Potential Rail Trail
 Creek / Tributary
 Upgrade Connections to New England Highway
 Heritage Conservation Area
 Education Facility



4.0 Urban Design Analysis

4.16.13 Wollomombi Village - Constraints

1. Small Size Village - Wollomombi is a small village between Hillgrove and Ebor and has a population of 112 (Australian Bureau of Statistics, 2016).

2. Bushfire Prone Land - There are significant constraints to the future growth of the village to the west, south and east. Chandler Public School and Wollomombi Falls (part of Oxley Wild Rivers National Park) are potentially impacted by bushfire events.

4.16.14 Wollomombi Village - Opportunities

1. Agriculture Landscape Character - The main settlement of the village is along Wollomombi Village Road, and is surrounded by rural land. The dominant industry in the area is livestock production. There is a proposed cattle feedlot along Kempsey Road which is currently under planning assessment. The picturesque setting is comprised of National Parks, rural landscape and agriculture land along Waterfall Way.

2. Improve Access - Wollomombi Village Road which connects to Waterfall Way provides access to the village. The Draft Corridor Strategy for Waterfall Way recommends the upgrade of roads around Wollomombi to provide better access for locals and visitors.

3. Tourism - Wollomombi Falls is one of the most famous destinations in the Oxley Wild Rivers National Park, offering various recreational facilities including camp grounds, walking tracks, picnic area and lookout platforms. It is suggested that Council continue work closely with NPWS to progressively upgrade the recreational facilities and to promote tourism activity.

4. Upgrade Bushfire Fighting Infrastructure - There is an opportunity to upgrade fire fighting services, communications and safe havens to provide a safer place to live and visit. Chandler Public School could become an important hub in this respect.



Figure 143: Wollomombi Constraints

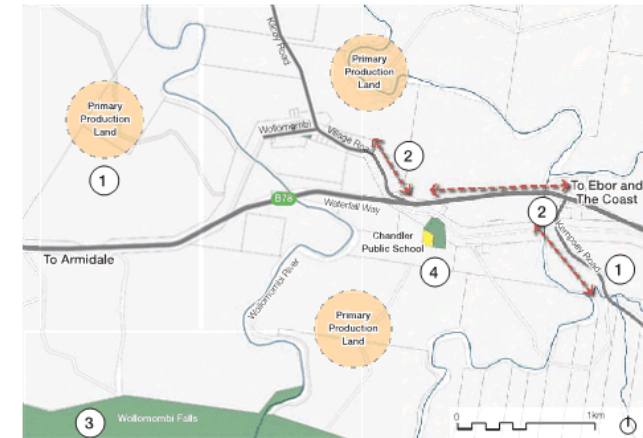
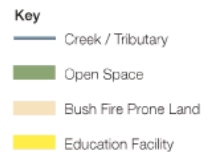


Figure 144: Wollomombi Opportunities





Ebor Falls (Courtesy of Ponter Walks)



5.0 Gap Analysis

In completing the Urban Design Analysis, we have identified the following information gaps, which are summarised according to the primary study themes:

Economic Growth, Employment + Population

There is sufficient information available with regard to economic development and employment in the region. The Armidale Region Economic Development Strategy and the Armidale Mall Vibrancy Plan provide information as to the growth of the region's economy.

ABS and ARC population data; existing and projected is available. Population projections for the five villages are however not available.

Education

The New England North West Regional Plan and the Armidale Community Strategic Plan both identify the important role the University of New England plays in the future development of the LGA and Armidale Regional City. Recently approved and lodged DAs provide useful information about the future growth of the educational sector in the city. However, there is no detailed information available with regard to the development of a knowledge cluster at the university.

In 2018 it was decided that the Duval High School will merge with Armidale I-High School to form the newly established Armidale Secondary College. There is no information available as to the future use of the former Duval High School. Other information gaps with regard to education include:

- Future campus expansion plans for the UNE
- Growth and expansion plans for public and private schools in the LGA.

Health

The New England North West Regional Plan recognises the importance of creating a health cluster around Armidale Hospital. The Armidale Community Strategic Plan envisions a new hospital in the region in the future. However, information regarding the future planning of the new hospital is not available.

There is little information available on allied health facilities, and aged and disability care.

Tourism

Promoting the tourism sector is important to achieve a strong and dynamic economy. The Armidale Region Tourism Strategy 2018-2020 provides a benchmark and a framework for increasing visitor numbers, over night stays and expenditure. It identifies opportunities for nature, festival and events, sport, arts/heritage, educational, aboriginal and agritourism.

Arts, Culture and Social

The Armidale Art and Culture Strategic Plan provides a useful source of information with regard to the future of arts and cultural development in the LGA. Information gaps include:

- New England Museum extension
- Armidale Performing Art Centre development
- Armidale Court House and Land Office Reuse Plan
- Guyra Museum development
- Guyra Heritage Walk development
- Guyra Main Street Redevelopment Plan

There is limited information available with regard to the provision of social services, in particular youth services and infrastructure.

Housing

The Armidale LGA presently includes some variety in housing typologies. For example affordable housing is provided by the NSW Government and by the Aboriginal Housing Office in the LGA. The LGA lacks an Affordable Housing Strategy to inform future planning.

It is unclear what the current numbers of housing are in Armidale, Guyra or the villages of the LGA. It is unclear (except anecdotally) whether there is a deficiency in any area. Basic statistics, such as what the average rent is, the average price, the average size of dwelling is not available. Also unclear, is to whether the types of housing being approved and built are in line with societal trends and population projections.

Sports, Recreation + Open Space

The information regarding the future planning of sports, recreation and open spaces is limited. The Armidale Community Strategic Plan envisions a review of the current provision of open spaces. However, the review is not available at the time of writing. Two place specific plans are mentioned in various reports, however are not available at this time:

- Mother of Ducks Lagoon Recreational Plan
- Dumeresq Recreational Dam Development

A review of the open space and recreational facility provision in the villages of the LGA has not been undertaken.

Transport + Connectivity

The Armidale Regional Airport Master Plan and the approved Airport precinct DA provides a plan for the future growth of the airport facility and associated land uses.

However, there is limited information available with regard to future major roads and New England Highway upgrades and long term planning for the region.

The public bus network and plans for future cycleways routes is available and has been addressed in the strategy.

Agriculture

Information is available with regard to current agricultural production, Council's plans to enhance water security and Significant Agricultural Land has been mapped, to be considered in future planning. The plan for the maintenance of local sale yards is not available.

Sustainability, Biodiversity + Smart City

The EcoARC Environmental Sustainability Strategy provides a 'Greenprint' for the improvement of sustainability in the Armidale region. The Strategy has as its starting point the UN's 17 Sustainable Development Goals and sets in place key success indicators, and strategic, advocacy and educational objectives. ARC has set a zero emissions target for the Armidale LGA of 2030. The detailed assessment, monitoring and policy framework to achieve this goal is in preparation. ARC is seeking support and funding from State Government to complete this work.

The Armidale Smart City Grant Application provides an overview of the future sustainability and smart city approach. However a detailed Implementation Plan is not currently available. This would provide clarity as to the actions and steps to achieve the goals, including an aspiration for a carbon neutral Armidale.

Water Security + Servicing Infrastructure

Information is available with regard to the existing water supply including current dams and pipelines. Details of the proposed upgrade of the Guyra Water Supply, via a new pipeline project, is available.

Upgrade plans for the next 20 years for other essential infrastructure such as sewer, stormwater, power supply and telecommunications is not available.



ACTIONS TRACKING SUMMARY SHEET


Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--|-------|--|---------------|--|
| 28/04/2022 | Standard Instrument LEP Natural Disasters Clause | 85/22 | <p>RESOLVED</p> <p>a. That Council advise the Department of Planning and Environment to incorporate the Dwelling house or secondary dwelling affected by natural disaster clause (Clauses 5.9), into the <i>Armidale Dumaresq Local Environmental Plan 2012</i> and <i>Guyra Local Environmental Plan 2012</i> or <i>Armidale Regional Local Environmental Plan</i> (as applicable), applying in the zones that currently permit dwelling house or secondary dwelling.</p> <p>b. That Council develop a policy that assists building owners to recover from disasters including but not limited to:</p> <p>i. the use of the Orders provisions in the Environmental Planning and Assessment Act 1979 and Local Government Act 1993 to the maximum extent possible to permit the repair and rebuild of buildings without the need for the DA,</p> <p>ii. an appropriate reduction in DA fees for replacement buildings that require a DA,</p> <p>iii. provide a concierge advisory and fast-track approval service for disaster affected building owners.</p> <p>Moved Cr Packham Seconded Cr Galletly</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> <p>AMENDMENT</p> <p>iii. provide a concierge advisory and fast-track approval service for disaster affected building owners that also provides advice on information on building back better to meet desirable energy-efficiency standards and passive solar design.</p> <p>Moved Cr Robinson Seconded Cr O'Brien</p> <p>FOR: Cr D O'Brien, M O'Connor and D Robinson</p> | Boyce, Daniel | <p>13 May 2022 8:07am Boyce, Daniel</p> <p>Disaster clause package sent to NSW Department of Planning and Environment., Policy to be developed.</p> |

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| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|--|--------|--|----------------|--|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | <p>AGAINST: <i>Crs S Coupland, P Gaddes, J Galletly, S McMichael, S Mephram, P Packham, T Redwood, and B Widders</i></p> <p>The Motion on being put to the vote was LOST.</p> <p>Cr Bradley Widders left the meeting, the time being 4:56 PM Cr Bradley Widders returned to the meeting, the time being 4:58 PM</p> | | |
| 25/05/2022 | Simpler Financial Information | 102/22 | <p>RESOLVED</p> <p>That Councillors and Council Staff collaborate on the development of a format to provide financial information that is easy for councillors and lay people to understand.</p> <p>Moved Cr Robinson Seconded Cr O'Brien</p> <p><i>DIVISION The result being:-</i></p> <p>FOR: <i>Crs S Coupland, P Gaddes, S McMichael, S Mephram, D O'Brien, M O'Connor, P Packham, T Redwood, D Robinson and B Widders</i></p> <p>AGAINST: <i>Cr J Galletly</i></p> <p>The Motion on being put to the vote was CARRIED.</p> | Hoult, Melissa | <p>20 Jun 2022 11:39am Bower, Jessica Manager Financial Services to meet with Cr Robinson week of 20 June to discuss.</p> |
| 25/05/2022 | Planning Proposal for 48 Kurrawatha Avenue, Armidale | 108/22 | <p>RESOLVED</p> <p>That Council:</p> <p style="margin-left: 20px;">a. Endorse the Planning Proposal to rezone the land at 48 Kurrawatha Avenue, Armidale (part Lot 101 DP 1260865) from C4 Environmental Living and C3 Environmental</p> | Boyce, Daniel | <p>16 Jun 2022 9:05am Boyce, Daniel</p> |

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ACTIONS TRACKING SUMMARY SHEET


Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--------------|-------|---|---------|--|
| | | | <p>Management to R2 Low Density Residential, and alter the Lot size from 1 hectare and 4 hectare to 4000m².</p> <p>b. Forward the endorsed Planning Proposal to the Department of Planning and Environment with a request for Gateway Determination and exhibit the proposal in accordance with that determination.</p> <p>c. Seek authorisation from the Department of Planning and Environment to be the local plan-making authority.</p> <p>Moved Cr O'Connor Seconded Cr Robinson</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | | <p>The PP for 48 Kurrawatha Avenue was rejected by NSW Government planners at Gateway stage. Council planners have met with the NSW Government planners who have expressed concerns with the proposal in the absence of a strategic plan for housing growth for Armidale. It is considered unlikely that the NSW Government will support the PP until Council has completed a housing and infrastructure strategy. This outcome has highlighted the urgency of a Housing Strategy for Armidale Region.</p> |


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| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|--|--------|--|---------------|---|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| 25/05/2022 | Public Exhibition of Draft Compliance and Enforcement Policy | 110/22 | <p>RESOLVED</p> <p>That Council:</p> <ul style="list-style-type: none"> a. Endorse the Draft Compliance and Enforcement Policy for public exhibition for a period of 28 days. b. Receive a further report once the submission period closes to consider any submissions received. <p>Moved Cr Gaddes Seconded Cr Redwood</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Boyce, Daniel | <p>16 Jun 2022 11:30am Boyce, Daniel</p> <p>Public exhibition for a period of 28 days from Thursday 26 May to Wednesday 22 June 2022. No submissions received. Further report for adoption of the Policy scheduled for July OCM.</p> |
| 25/05/2022 | Dispersment of Sales Funds to Satisfy Vendor Conditions - Lot 1 Armidale Airside | 121/22 | <p>RESOLVED</p> <p>That Council:</p> <ul style="list-style-type: none"> a. Approve the sale to MetroWest for the value of \$2,792,608 ex GST b. Approve the dispersal of funds received in trust for the sale to satisfy the vendor conditions that are outstanding to a value of \$400,000, returning \$2,392,798 ex GST to Council. c. Agree that due diligence on the receiving company be undertaken by Council's legal representative to satisfy the relationship is consistent with the purchaser's representations. <p>Moved Cr Robinson Seconded Cr Widders</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Drake, Sam | <p>16 Jun 2022 9:05am Boyce, Daniel - Reallocation</p> <p>Action reassigned to Drake, Sam by Boyce, Daniel</p> <p>20 Jun 2022 9:45am Drake, Sam</p> <p>Settlement letter sent to Proponent's legal representative, despite a number of phone calls to Peter Brekenridge (purchasers representative) funds remain outstanding.</p> |

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| ACTIONS TRACKING SUMMARY SHEET | | | |  | |
|--|--|--------|--|---|---|
| Ordinary and Extraordinary Council Meetings 2022 | | | | | |
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | | | 18 Jul 2022 2:45pm Drake, Sam Revised settlement date to 21 July with conditions on council connecting services (plumbing complete) Electrical and NBN being scoped and priced. Lawyers are recommending an agreement on services to complete settlement, Staff are now finalising details. |
| 25/05/2022 | Recommendation for Acquisition of the Old Armidale Court House via Property Portfolio Management | 122/22 | RESOLVED That: <ol style="list-style-type: none"> Council accept the offer from Property NSW re the vesting of 100 Faulkner Street Armidale, the former Court House and Sheriff's Office, into its custodianship for the sum of \$1. Council note that the property will be transferred to Council outside of the Community Use Policy (i.e. without a 15-year community use restriction being registered on title). Council note that the NSW Government will be provided with a first right of refusal to reacquire the property (for a price of \$1 plus any capital costs reasonably incurred by Council) should Council seek to divest it within 15 years of the date of transfer. | Drake, Sam | 16 Jun 2022 9:04am Boyce, Daniel - Reallocation Action reassigned to Drake, Sam by Boyce, Daniel 20 Jun 2022 9:48am Drake, Sam |

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ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--------------|-------|---|---------|--|
| | | | <p>d. Council affirm that any capital expenditure (other than holding costs) required (within the next five years) to restore the Old Armidale Court House must be grant funded or via an approved capital works budget by Council.</p> <p>e. The operating cost for holding the asset and investigation to identify most appropriate future uses be funded (partially) from recent land sales in Armidale (43 White Avenue).</p> <p>f. Council articulate its proposed timeframes around acquiring and deploying the Old Armidale Courthouse in conjunction with the Courthouse Working Group (as established at the January 2022 OCM) so as to manage community expectations.</p> <p>Moved Cr O'Connor Seconded Cr Mephram</p> <p><i>The result being:-</i></p> <p>FOR: <i>Crs S Coupland, P Gaddes, J Galletly, S McMichael, S Mephram, D O'Brien, M O'Connor, P Packham, T Redwood and D Robinson</i></p> <p>AGAINST: <i>Nil</i></p> <p>The Motion on being put to the vote was CARRIED.</p> | | <p>Property NSW have supplied heritage documents for both built form and moveable objects. The majority of smaller court related items moved into new Court House (Coat of Arms, Ledgers, Gavels, etc) Legal provider engaged and waiting contact from DoJ and Property NSW. An anticipated handover for July/August 2022</p> <p>18 Jul 2022 3:01pm</p> <p>Drake, Sam</p> <p>Legal contract is now with ARC Counsel and under review, advice to execute expected week ending 22 July 2022.</p> |

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ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--|--------|--|------------------|---|
| 29/06/2022 | Adoption of Integrated Planning and Reporting documents - Community Strategic Plan, Delivery Program, Resourcing Strategy, Operational Plan and Budget for 2022-2023 | 124/22 | <p>RESOLVED</p> <p>That Council:</p> <p>a. Endorse the following documents pursuant to the requirements of the <i>Local Government Act 1993 (NSW)</i>:</p> <ul style="list-style-type: none"> i. Advancing our Region Community Plan 2022-2032 (CP) ii. Delivery Program 2022-2026 (DP) iii. Resourcing Strategy (consists of Long Term Financial Plan 2022-2032, Workforce Management Plan 2022-2026 and Asset Management Strategy) iv. Operational Plan and Budget 2022-2023 (OP) v. Revenue Policy 2022-2023 vi. Fees and Charges 2022-2023 <p>With the following changes:</p> <ul style="list-style-type: none"> • the CP on page 15 to include an additional "How do we know we have arrived" measure: Measure: 'Number of exceedances per winter of the World Health Organisation PM2.5 Air Quality Guidelines.' Trend: Substantial decreasing trend Source: NSW DPE and PurpleAir PM2.5 measurements • In the DP and OP: replace 'Advocate to the NSW Government' in F2.4.1 and F2.4.2 with 'Advocate to the NSW and Federal Governments' • In the OP, page 70, under Future Region, Goal 2, 2022/2023 Operational Actions add: <ul style="list-style-type: none"> 1. Develop a Healthy Winter Air business case, and apply for funding to: | Schaefer, Darren | <p>19 Jul 2022 9:43am</p> <p>Schaefer, Darren</p> <p>In progress. Rates and charges for 22/23 to be levied and posted by end of July; proposed SRV ground work being undertaken following engagement of Centium with public consultation sessions to be commenced from August 2022.</p> |

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ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--------------|-------|--|---------|-------|
| | | | <ul style="list-style-type: none"> ▪ Educate on the harms to human health from air pollution ▪ Provide subsidies for home energy efficiency measures and installation of cleaner forms of heating <p>2. Reinstall Council's Purple Air Monitors and make their real-time air quality data accessible.</p> <p>b. Note that community submissions received during the public exhibition period (Wednesday, 11 May to Wednesday, 8 June 2022) are attached to this report;</p> <p>c. Note that the 2022-2023 budget proposes a General Fund operating deficit of \$3.2 million and a draw down on internal reserves of \$2.5 million;</p> <p>d. Endorse commencement of a community engagement process on a Special Rate Variation on the following basis:</p> <p>i. A permanent Special Rate Variation of 50% to be phased in over three (3) years (cumulative 58.81%) commencing in the 2023-2024 financial year on the basis of ensuring that Council has sufficient revenue to:</p> <ul style="list-style-type: none"> • Improve financial sustainability by eliminating the General Fund operating deficit; • Deliver the services as outlined in the adopted Integrated Planning and Reporting documents; • Provide sufficient funding to meet asset renewal funding requirements and appropriately manage the infrastructure backlog; and • Meet compliance obligations under the <i>Local Government Act 1993 (NSW)</i> and other forms of legislation. <p>ii. Note the appointment of Centium to commence the community engagement process; and</p> <p>iii. Note that the final Special Rate Variation position will be subject to Council approval.</p> | | |

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ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes | | | | | | | | | | | | | | | | |
|---------------|-------------------|-------|---|---------------|-------------------|-------------|----------|-------------|-------|-------------|-----------|----------|----------|----------|-------|----------|-----------|----------|--|--|--|
| | | | <p>e. Formally make rates and charges for the 2022-2023 financial year (1 July 2022 to 30 June 2023 inclusive) as follows:</p> <p>i. Council adopt the addition of the following for application to Ordinary Rates:</p> <ul style="list-style-type: none">• \$5,428 rate revenue surplus from previous year;• 0.7% annual maximum rate peg determined by the Independent Pricing and Regulatory Tribunal; and• 1.8% Additional Special Rate Variation as determined by the Independent Pricing and Regulatory Tribunal. <p>ii. Note that in accordance with Section 127(2) and 129 of the <i>Local Government Amendment Bill 2021</i>, ordinary rates are being harmonised in accordance with the following resolution:</p> <ul style="list-style-type: none">• Ordinary rates began being gradually harmonised from 1 July 2021;• The harmonisation period occurs over four (4) years with the exception of Business - Armidale and Business - Armidale Industrial, which was harmonised effective 1 July 2021;• At the conclusion of the harmonisation period in 2024-2025, Council will have 9 rating categories/sub-categories as follows: <table><tr><th>Rate Category</th><th>Rate Sub-Category</th></tr><tr><td>Residential</td><td>Armidale</td></tr><tr><td>Residential</td><td>Guyra</td></tr><tr><td>Residential</td><td>Non-Urban</td></tr><tr><td>Business</td><td>Armidale</td></tr><tr><td>Business</td><td>Guyra</td></tr><tr><td>Business</td><td>Non-Urban</td></tr><tr><td>Farmland</td><td></td></tr></table> | Rate Category | Rate Sub-Category | Residential | Armidale | Residential | Guyra | Residential | Non-Urban | Business | Armidale | Business | Guyra | Business | Non-Urban | Farmland | | | |
| Rate Category | Rate Sub-Category | | | | | | | | | | | | | | | | | | | | |
| Residential | Armidale | | | | | | | | | | | | | | | | | | | | |
| Residential | Guyra | | | | | | | | | | | | | | | | | | | | |
| Residential | Non-Urban | | | | | | | | | | | | | | | | | | | | |
| Business | Armidale | | | | | | | | | | | | | | | | | | | | |
| Business | Guyra | | | | | | | | | | | | | | | | | | | | |
| Business | Non-Urban | | | | | | | | | | | | | | | | | | | | |
| Farmland | | | | | | | | | | | | | | | | | | | | | |

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ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | | | | Officer | Notes |
|--------------|--------------|-------|---|----------------------|-----------|-----------|-----------|-----------|
| | | | | Farmland | Intensive | | | |
| | | | | Mining | | | | |
| | | | <ul style="list-style-type: none"> The average percentage change, including the rate peg (estimated beyond 2022-2023), for each rating category and sub-category that will occur in each rating year over the harmonisation period is estimated to be: | | | | | |
| | | | Former Guyra Shire Council categories/sub-categories: | | | | | |
| | | | Category | Sub Category | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | | | Residential | Guyra | 4.85% | 2.53% | 3.61% | 3.16% |
| | | | Residential | Village | 1.58% | 0.73% | -1.05% | 1.75% |
| | | | Residential | Non-Urban | 4.38% | 5.58% | 9.45% | 9.11% |
| | | | Business | Guyra | 3.01% | 2.15% | 2.49% | 2.42% |
| | | | Business | Village | 8.01% | 10.65% | 2.49% | 4.39% |
| | | | Farmland | Guyra | 9.62% | 6.45% | 6.41% | 9.17% |
| | | | Farmland | Guyra Intensive | 2.11% | 8.18% | 2.49% | 2.42% |
| | | | Former Armidale Dumaresq Council categories/sub-categories: | | | | | |
| | | | Category | Sub Category | 2021/2022 | 2022/2023 | 2023/2024 | 2024/2025 |
| | | | Residential | Armidale | 2.01% | 2.02% | 2.23% | 2.75% |
| | | | Residential | Armidale (Non-Urban) | 1.50% | 2.07% | 3.27% | 2.23% |
| | | | Residential | Wollomombi | -9.85% | -4.52% | -10.32% | -28.60% |
| | | | Residential | Ebor | -21.70% | 1.47% | -12.16% | -0.74% |
| | | | Residential | Hillgrove | 0.24% | 1.73% | -24.85% | -27.83% |

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Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | | | | | | Officer | Notes | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------|--------------|-------|--|----------------|---------------|---------------------------|--------|--------|---------|-------|---------------------------|----------------|---------------|---------------------------|------------------------|--------|-------|----------|---------------------|--------|-------|----------|--------------------------|--------|-------|----------|--------------------|--------|-------|----------|-------------------------|--------|-------|----------|----------------------------------|--------|-------|----------|-------------------------------|--------|-------|----------|-------------------------------|--------|-------|----------|-------------------------------|--------|-------|----------|---------------------|--------|-------|----------|------------------|--------|-------|----------|----------------------------|--------|-------|----------|---------------------|----------|-------|----------|
| | | | Business | Armidale | 4.34% | 1.56% | 3.24% | 3.25% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Business | Non-Urban | -25.42% | -9.19% | 0.86% | -5.99% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Mining | Armidale | 2.00% | 4.92% | 2.49% | 2.42% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Farmland | Armidale | -0.65% | -0.70% | -0.57% | -4.75% | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | iii. Pursuant to Section 494 of the <i>NSW Local Government Act 1993</i> , Council make and levy the following Ordinary Rates: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <table><tr><th>Category and Sub-Category</th><th>Base Amount \$</th><th>Base Amount %</th><th>Ad-Valorem Rate in the \$</th></tr><tr><td>Residential - Armidale</td><td>470.00</td><td>40.06</td><td>0.005231</td></tr><tr><td>Residential - Guyra</td><td>240.00</td><td>42.21</td><td>0.005453</td></tr><tr><td>Residential - Wollomombi</td><td>215.00</td><td>43.35</td><td>0.012254</td></tr><tr><td>Residential - Ebor</td><td>205.00</td><td>47.24</td><td>0.005892</td></tr><tr><td>Residential - Hillgrove</td><td>215.00</td><td>36.64</td><td>0.016412</td></tr><tr><td>Residential - Armidale Non-Urban</td><td>285.00</td><td>23.96</td><td>0.003360</td></tr><tr><td>Residential - Guyra Non-Urban</td><td>230.00</td><td>34.45</td><td>0.002940</td></tr><tr><td>Residential - Village (Guyra)</td><td>190.00</td><td>48.22</td><td>0.004664</td></tr><tr><td>Business - Armidale Non-Urban</td><td>255.00</td><td>23.67</td><td>0.003465</td></tr><tr><td>Business - Armidale</td><td>880.00</td><td>18.11</td><td>0.013681</td></tr><tr><td>Business - Guyra</td><td>410.00</td><td>43.13</td><td>0.009746</td></tr><tr><td>Business - Village (Guyra)</td><td>152.00</td><td>45.98</td><td>0.003823</td></tr><tr><td>Farmland - Armidale</td><td>1,000.00</td><td>28.72</td><td>0.002127</td></tr></table> | | | | | | | | Category and Sub-Category | Base Amount \$ | Base Amount % | Ad-Valorem Rate in the \$ | Residential - Armidale | 470.00 | 40.06 | 0.005231 | Residential - Guyra | 240.00 | 42.21 | 0.005453 | Residential - Wollomombi | 215.00 | 43.35 | 0.012254 | Residential - Ebor | 205.00 | 47.24 | 0.005892 | Residential - Hillgrove | 215.00 | 36.64 | 0.016412 | Residential - Armidale Non-Urban | 285.00 | 23.96 | 0.003360 | Residential - Guyra Non-Urban | 230.00 | 34.45 | 0.002940 | Residential - Village (Guyra) | 190.00 | 48.22 | 0.004664 | Business - Armidale Non-Urban | 255.00 | 23.67 | 0.003465 | Business - Armidale | 880.00 | 18.11 | 0.013681 | Business - Guyra | 410.00 | 43.13 | 0.009746 | Business - Village (Guyra) | 152.00 | 45.98 | 0.003823 | Farmland - Armidale | 1,000.00 | 28.72 | 0.002127 |
| | | | Category and Sub-Category | Base Amount \$ | Base Amount % | Ad-Valorem Rate in the \$ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Armidale | 470.00 | 40.06 | 0.005231 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Guyra | 240.00 | 42.21 | 0.005453 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Wollomombi | 215.00 | 43.35 | 0.012254 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Ebor | 205.00 | 47.24 | 0.005892 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Hillgrove | 215.00 | 36.64 | 0.016412 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Armidale Non-Urban | 285.00 | 23.96 | 0.003360 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Guyra Non-Urban | 230.00 | 34.45 | 0.002940 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Residential - Village (Guyra) | 190.00 | 48.22 | 0.004664 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business - Armidale Non-Urban | 255.00 | 23.67 | 0.003465 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business - Armidale | 880.00 | 18.11 | 0.013681 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business - Guyra | 410.00 | 43.13 | 0.009746 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Business - Village (Guyra) | 152.00 | 45.98 | 0.003823 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Farmland - Armidale | 1,000.00 | 28.72 | 0.002127 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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Current as at 19 July 2022 - Page 11

ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | | | | Officer | Notes | | | | | | | | | |
|--|--|------------------|---|----------|--------------------------|--|--------------------|--|---------------------|----------|--|-----------------------|--------|--|--|--|--|
| | | | Farmland - Guyra | 850.00 | 24.85 | 0.001702 | | | | | | | | | | | |
| | | | Farmland - Guyra Intensive | 1,150.00 | 16.56 | 0.007823 | | | | | | | | | | | |
| | | | Mining | 1,000.00 | 18.33 | 0.085077 | | | | | | | | | | | |
| | | | iv. Pursuant to Section 501 of the <i>NSW Local Government Act 1993</i> , Council make and levy the following annual charge for Water Supply Services: | | | | | | | | | | | | | | |
| | | | <table><tr><th>Charge Description</th><th>Charge</th></tr><tr><td>Water Access Charge</td><td>\$315.00</td></tr></table> | | | | Charge Description | Charge | Water Access Charge | \$315.00 | | | | | | | |
| Charge Description | Charge | | | | | | | | | | | | | | | | |
| Water Access Charge | \$315.00 | | | | | | | | | | | | | | | | |
| | | | The Water Access Charge will be applied as follows: | | | | | | | | | | | | | | |
| | | | <ul style="list-style-type: none">• Single Occupancy – a fixed service access charge will be applied per assessment.• Multiple Occupancy (Strata) – a fixed service access charge will be applied per flat/unit.• Multiple Occupancy (Community Title) – a fixed service access charge will be applied per flat/unit.• Multiple Occupancy (Non Strata) – a fixed service access charge will be applied per assessment. | | | | | | | | | | | | | | |
| | | | v. That pursuant to Section 502 of the <i>NSW Local Government Act 1993</i> , Council make and levy the following water usage charges for Water Supply Services: | | | | | | | | | | | | | | |
| | | | <table><tr><th>Water Consumption Tariff</th><th>Stepped Consumption Tariff per Quarter</th><th>\$ per Kilolitre</th></tr><tr><td>Residential, Commercial and Untreated Water Consumption Stepped Tariff</td><td>0 to 100 kilolitres</td><td>\$4.20</td></tr><tr><td></td><td>101 to 250 kilolitres</td><td>\$4.30</td></tr></table> | | Water Consumption Tariff | Stepped Consumption Tariff per Quarter | \$ per Kilolitre | Residential, Commercial and Untreated Water Consumption Stepped Tariff | 0 to 100 kilolitres | \$4.20 | | 101 to 250 kilolitres | \$4.30 | | | | |
| Water Consumption Tariff | Stepped Consumption Tariff per Quarter | \$ per Kilolitre | | | | | | | | | | | | | | | |
| Residential, Commercial and Untreated Water Consumption Stepped Tariff | 0 to 100 kilolitres | \$4.20 | | | | | | | | | | | | | | | |
| | 101 to 250 kilolitres | \$4.30 | | | | | | | | | | | | | | | |

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Current as at 19 July 2022 - Page 12

ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | | | Officer | Notes | | | | | | | | | | | | | | | | | | | | |
|--|--------------|-------|---|----------------------|--------|---------|-------|--------------------|--------|--------------------------------------|----------|---|----------|--|----------|--|--|----------------|----------|------------------------------------|----------|---|----------|------------------------|---------|------------------------------|----------|
| | | | | above 250 kilolitres | \$4.60 | | | | | | | | | | | | | | | | | | | | | | |
| | | | Non-Rateable – Flat Rate | N/A | \$4.60 | | | | | | | | | | | | | | | | | | | | | | |
| | | | Intensive Horticulture – Treated Bulk Water Flat Rate | N/A | \$3.10 | | | | | | | | | | | | | | | | | | | | | | |
| | | | vi. That pursuant to Sections 501, 502, 551 and 552 of the <i>NSW Local Government Act 1993</i> , Council make and levy the following rates and annual charges for Sewerage Supply Services: | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <table><tr><th>Charge Description</th><th>Charge</th></tr><tr><td>Residential - Sewerage Access Charge</td><td>\$525.00</td></tr><tr><td>Vacant Residential - Sewerage Access Charge</td><td>\$525.00</td></tr><tr><td>Residential - Multiple Occupancy (each additional Occupancy)</td><td>\$525.00</td></tr><tr><td colspan="2">Non-Residential - Sewerage Access Charge</td></tr><tr><td>– Minimum Rate</td><td>\$525.00</td></tr><tr><td>– *Ad Valorem Rate upon connection</td><td>\$0.0060</td></tr><tr><td>Vacant Non-Residential - Sewerage Access Charge</td><td>\$525.00</td></tr><tr><td>Each Additional Urinal</td><td>\$95.00</td></tr><tr><td>Each Additional Water Closet</td><td>\$183.00</td></tr></table> | | | | | Charge Description | Charge | Residential - Sewerage Access Charge | \$525.00 | Vacant Residential - Sewerage Access Charge | \$525.00 | Residential - Multiple Occupancy (each additional Occupancy) | \$525.00 | Non-Residential - Sewerage Access Charge | | – Minimum Rate | \$525.00 | – *Ad Valorem Rate upon connection | \$0.0060 | Vacant Non-Residential - Sewerage Access Charge | \$525.00 | Each Additional Urinal | \$95.00 | Each Additional Water Closet | \$183.00 |
| Charge Description | Charge | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Residential - Sewerage Access Charge | \$525.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vacant Residential - Sewerage Access Charge | \$525.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Residential - Multiple Occupancy (each additional Occupancy) | \$525.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Non-Residential - Sewerage Access Charge | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| – Minimum Rate | \$525.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| – *Ad Valorem Rate upon connection | \$0.0060 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Vacant Non-Residential - Sewerage Access Charge | \$525.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Each Additional Urinal | \$95.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Each Additional Water Closet | \$183.00 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | * The Non-Residential Ad Valorem Sewerage Access Charge will be the greater of the amount of the sewerage rate generated on the land using the ad valorem calculation or the Minimum Rate. | | | | | | | | | | | | | | | | | | | | | | | | |

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Current as at 19 July 2022 - Page 13

ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes | | | | | | | | | | | | | | | | |
|---|--------------|-------|---|--------------------|--------|---------------------------|--|--------------------------|----------|----------------------------------|----------|-------------------------------------|----------|---|----------|---|----------|-----------------------------|--|--|--|
| | | | <p>The Sewerage Access Charge will be applied as follows:</p> <ul style="list-style-type: none">• Single residential properties will be charged a single residential sewerage access charge.• Multiple occupancy residential complexes will be charged a single residential sewerage access charge plus a flat/unit charge for each additional residential flat/unit.• Commercial properties will be charged the minimum rate while unconnected, upon connection properties will be charged the minimum rate or the ad valorem rate (whichever is greater), with additional charges for multiple water closets and urinals.• Vacant properties within Council’s sewerage service area will be charged a single vacant sewerage access charge. <p>vii. That pursuant to Section 496 and 501 of the <i>NSW local Government Act 1993</i>, Council make and levy the following annual charges for Waste Management Services:</p> <table><tr><th>Charge Description</th><th>Charge</th></tr><tr><td colspan="2">Domestic Waste Management</td></tr><tr><td>– Domestic Waste Service</td><td>\$436.00</td></tr><tr><td>– Additional 140lt Waste Service</td><td>\$164.00</td></tr><tr><td>– Additional 240lt Organics Service</td><td>\$164.00</td></tr><tr><td>– Vacant Domestic Waste Management Charge</td><td>\$154.00</td></tr><tr><td>– Domestic Waste Service - 240lt (Guyra Only)</td><td>\$574.00</td></tr><tr><td colspan="2">Commercial Waste Management</td></tr></table> | Charge Description | Charge | Domestic Waste Management | | – Domestic Waste Service | \$436.00 | – Additional 140lt Waste Service | \$164.00 | – Additional 240lt Organics Service | \$164.00 | – Vacant Domestic Waste Management Charge | \$154.00 | – Domestic Waste Service - 240lt (Guyra Only) | \$574.00 | Commercial Waste Management | | | |
| Charge Description | Charge | | | | | | | | | | | | | | | | | | | | |
| Domestic Waste Management | | | | | | | | | | | | | | | | | | | | | |
| – Domestic Waste Service | \$436.00 | | | | | | | | | | | | | | | | | | | | |
| – Additional 140lt Waste Service | \$164.00 | | | | | | | | | | | | | | | | | | | | |
| – Additional 240lt Organics Service | \$164.00 | | | | | | | | | | | | | | | | | | | | |
| – Vacant Domestic Waste Management Charge | \$154.00 | | | | | | | | | | | | | | | | | | | | |
| – Domestic Waste Service - 240lt (Guyra Only) | \$574.00 | | | | | | | | | | | | | | | | | | | | |
| Commercial Waste Management | | | | | | | | | | | | | | | | | | | | | |

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Current as at 19 July 2022 - Page 14

ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|--------------|-------|--|---------|-------|
| | | | <ul style="list-style-type: none"> Commercial Waste Service (1 x 240lt red lid bin) – Collected Weekly \$436.00 Commercial Organics 240lt Service – Collected Weekly \$164.00 Commercial Organics 240lt Service – Collected 2 x Weekly \$246.00 Commercial Recycling Service – Collected Weekly \$170.00 | | |
| | | | Rural Waste Management | | |
| | | | <ul style="list-style-type: none"> Rural Waste Management Charge - former Armidale Dumaresq Council LGA \$155.00 Rural Waste Management Charge - former Guyra Shire Council LGA \$135.00 | | |
| | | | Regional Landfill | | |
| | | | <ul style="list-style-type: none"> Regional Landfill Levy \$155.00 Regional Landfill Operation Charge \$72.00 | | |
| | | | <p>A Vacant Domestic Waste Management Charge is to be levied on all rateable parcels of land within the domestic waste collection boundary, which do not have a dwelling and are zoned for residential use in the Local Environment Plan.</p> <p>Multiple occupancy residential complexes (non-strata) will have a minimum number of full services equal to 50% of the number of flats. Therefore, a block of twelve (12) flats will have six (6) full services as a minimum.</p> <p>A rural waste management charge will be levied on all rateable assessments which have a dwelling and do not receive a waste collection service.</p> <p>The Regional Landfill levy and operation charge will be levied on all rateable and non-rateable assessments.</p> | | |

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Current as at 19 July 2022 - Page 15

ACTIONS TRACKING SUMMARY SHEET

Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes | | | | | | | | |
|--------------------------|--------------|-------|---|--------------------|--------|--------------------------|---------|--------------------|--------|-------------------------|---------|--|--|
| | | | <p>viii. That pursuant to Section 501 of the <i>NSW Local Government Act 1993</i>, Council make and levy the following annual charge for drainage services:</p> <table><tr><th>Charge Description</th><th>Charge</th></tr><tr><td>Armidale Drainage Charge</td><td>\$50.00</td></tr></table> <p>This charge will be levied on all properties within the Armidale City drainage catchment area.</p> <p>ix. That pursuant to Section 496A of the <i>NSW Local Government Act 1993</i>, Council make and levy the following annual charge for stormwater management services:</p> <table><tr><th>Charge Description</th><th>Charge</th></tr><tr><td>Guyra Stormwater Charge</td><td>\$25.00</td></tr></table> <p>This charge will be levied on all properties in the township of Guyra.</p> <p>x. That pursuant to Section 566(3) of the <i>NSW Local Government Act 1993</i>, Council set the maximum rate of interest payable on overdue rates and charges determined by the Office of Local Government at 6.0% per annum.</p> <p>Moved Cr O'Brien Seconded Cr O'Connor</p> <p><i>DIVISION The result being:-</i></p> <p><i>FOR: Crs S McMichael, S Mepham, D O'Brien, M O'Connor, D Robinson and B Widders</i></p> <p><i>AGAINST: Crs S Coupland, P Gaddes, J Galletly, P Packham and T Redwood</i></p> <p>The Motion on being put to the vote was CARRIED.</p> | Charge Description | Charge | Armidale Drainage Charge | \$50.00 | Charge Description | Charge | Guyra Stormwater Charge | \$25.00 | | |
| Charge Description | Charge | | | | | | | | | | | | |
| Armidale Drainage Charge | \$50.00 | | | | | | | | | | | | |
| Charge Description | Charge | | | | | | | | | | | | |
| Guyra Stormwater Charge | \$25.00 | | | | | | | | | | | | |

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Current as at 19 July 2022 - Page 16

ACTIONS TRACKING SUMMARY SHEET


Ordinary and Extraordinary Council Meetings 2022



| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
|--------------|---|--------|--|------------------|--|
| 29/06/2022 | Risk Management Policy and Risk Appetite Statements - For Adoption (Post Public Exhibition) | 125/22 | <p>RESOLVED</p> <p>That Council:</p> <ul style="list-style-type: none"> a. Note the submission received during the public exhibition period – attached to this report. b. Adopt the revised Risk Management Policy. c. Adopt the Risk Appetite statements. d. Note the Risk Appetite statements will be added to the Policy as an appendix and will be reviewed in 18 months. <p>Moved Cr Robinson Seconded Cr McMichael</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Schaefer, Darren | <p>19 Jul 2022 9:11am</p> <p>Schaefer, Darren - Completion</p> <p>Action completed by Schaefer, Darren - Council adopted risk management and risk appetite statements.</p> |
| 29/06/2022 | Council Actions Report January - May 2022 | 126/22 | <p>RESOLVED</p> <p>That Council notes the report summarising the actions taken on the resolutions of Council.</p> <p>Moved Cr O'Connor Seconded Cr Robinson</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Bower, Jessica | <p>05 Jul 2022 4:12pm</p> <p>Bower, Jessica - Completion</p> <p>Action completed by Bower, Jessica - NFA required.</p> |
| 29/06/2022 | Cash and Investment Report 31 May 2022 | 127/22 | <p>RESOLVED</p> <p>That Council note the Cash and Investment Report for May 2022.</p> <p>Moved Cr Galletly Seconded Cr Robinson</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Schaefer, Darren | <p>19 Jul 2022 9:09am</p> <p>Schaefer, Darren - Completion</p> |


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Current as at 19 July 2022 - Page 17

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|---|--------|---|------------------|---|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | | | Action completed by Schaefer, Darren - The Cash and Investment Policy was noted by Council. |
| 29/06/2022 | Rural Fire Services Assets Accounting Treatment 2021-22 | 128/22 | <p>RESOLVED</p> <p>That Council :</p> <ul style="list-style-type: none"> a) Note the advantages and disadvantages of the accounting treatment options currently available for Rural Fire Service assets; and b) Endorse the recognition of Rural Fire Service assets as non-current assets due to the potential risks outlined in this report, including risk of audit qualification, for the year ending 30 June 2022. c) make a formal request to the NSW Government for RFS Service assets to be owned by the RFS, and seek the support of LGNSW to achieve this outcome. <p>Moved Cr Robinson Seconded Cr Mepham</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Schaefer, Darren | <p>19 Jul 2022 9:13am</p> <p>Schaefer, Darren</p> <p>Items a & b are complete. Item C is currently in development.</p> |
| 29/06/2022 | Grids and Gates Policy | 129/22 | <p>RESOLVED</p> <p>That Council:</p> <ul style="list-style-type: none"> a. Refer POL087 – Gates and Stock Grids on Public Roads and public feedback to the Connected Region Key Pillar Working Group to discuss and make comment on proposed grid ownership, maintenance liabilities and transition options; | Schaefer, Darren | <p>19 Jul 2022 9:20am</p> <p>Schaefer, Darren</p> <p>This item will be referred to the Connected Key Pillar Working Group once established.</p> |


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Current as at 19 July 2022 - Page 18

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|---|--------|---|------------------|---|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | <p>b. Extend the ownership nomination period for an additional 12 months for Council staff, in consultation with the relevant working group, to determine ownership of existing grids and gates on Council roads where ownership is uncertain.</p> <p>c. Extend the current transition period for an additional 12 months from the 1st July 2022 for existing grid and gate owners to upgrade, repair, remove or replace non-compliant grids and bring them into compliance with the updated policy POL087, noting all associated costs are currently the responsibility of the grid or gate owner as per the policy.</p> <p>Moved Cr Packham Seconded Cr Mephram</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | | |
| 29/06/2022 | Proposed Electricity Contract for Small Sites | 130/22 | <p>RESOLVED</p> <p>That Council:</p> <p>a. Endorse the procurement strategy of utilising Retail Supply of Electricity to NSW Government (Large and Small Sites) and Eligible Buyers Contract 3062;</p> <p>b. That this Procurement Strategy be endorsed under Section 55(g) of the <i>Local Government Act 1993</i> as a contract for the purchase of goods, materials or services specified by the NSW Procurement Board;</p> <p>c. Enter into an agreement with Shell Energy under this contract for the supply of retail electricity to small sites from 1 July 2022 to 30 June 2025; and</p> <p>d. Authorise the General Manager to sign the contract documents on behalf of Council.</p> <p>Moved Cr Robinson Seconded Cr Redwood</p> | Schaefer, Darren | 19 Jul 2022 9:42am Schaefer, Darren In progress. |


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Current as at 19 July 2022 - Page 19

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|--|--------|--|------------------|--|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | The Motion on being put to the vote was CARRIED unanimously. | | |
| 29/06/2022 | Public Exhibition of Draft Catchment Water Quality Strategic Plan | 131/22 | RESOLVED That Council endorse the draft Catchment Water Quality Strategic Plan (CWQSP) and place it on public exhibition for comment for a period of 28 days. Moved Cr O'Connor Seconded Cr Galletly The Motion on being put to the vote was CARRIED unanimously. | Manners, Alex | 14 Jul 2022 2:52pm Manners, Alex - Completion Action completed by Ackling, Belinda - The public exhibition period ends 28/07/2022 and a report will go to council for the August OCM. This action is Completed |
| 29/06/2022 | Adoption of Disability Inclusion Action Plan 2022-2026 | 132/22 | RESOLVED That Council <ul style="list-style-type: none"> a. Note the submissions received in relation to the Draft Disability Inclusion Action Plan and the subsequent amendments made to the draft document. b. Adopt the Disability Inclusion Action Plan 2022-2026. Moved Cr O'Brien Seconded Cr Robinson The Motion on being put to the vote was CARRIED unanimously. | Schaefer, Darren | 19 Jul 2022 9:07am Schaefer, Darren - Completion Action completed by Schaefer, Darren - DIAP was reviewed and endorsed by Council. |
| 29/06/2022 | Community Recognition Policy - For Adoption (Post Public Exhibition) | 133/22 | RESOLVED That Council adopt the Community Recognition Policy, noting that no submission were received during the public exhibition period. | Schaefer, Darren | 19 Jul 2022 9:19am Schaefer, Darren - Completion |

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Current as at 19 July 2022 - Page 20

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;"> <h2 style="margin: 0;">ACTIONS TRACKING SUMMARY SHEET</h2> <p style="margin: 0;">Ordinary and Extraordinary Council Meetings 2022</p> </div> <div style="text-align: right;">  </div> </div> | | | | | |
|---|--|--------|--|----------------|--|
| Meeting Date | Report Title | Res # | Detail | Officer | Notes |
| | | | <p>Moved Cr O'Brien Seconded Cr McMichael</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | | Action completed by Schaefer, Darren - Community recognition policy was adopted. Commencement on the online application process and the assessment of nominations will now commence. |
| 29/06/2022 | Mayoral Minute: General Manager's Performance Review | 136/22 | <p>RESOLVED</p> <p>That Council:</p> <ul style="list-style-type: none"> a. Note and endorse the Review Panels assessment of the General Managers 2021-22 Annual Performance Review as 'Outstanding' with an overall average rating of 9.73 out of 10, noting that the majority of KPI's were assessed as a 'Significant Strength'. b. That the GM's remuneration increase by \$10,000.00 retrospective to his anniversary date in January 2022 as per his accepted letter of offer of employment. c. Note that the Mayor and General Manager will identify and discuss greater work / life balance opportunities as part of future performance review outcomes. <p>Moved Cr Coupland</p> <p>The Motion on being put to the vote was CARRIED unanimously.</p> | Bower, Jessica | <p>19 Jul 2022 8:09am</p> <p>Bower, Jessica - Completion</p> <p>Action completed by Bower, Jessica - No further action required.</p> |

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Advancing the Armidale region

Regional Water Security



RESTORE & THRIVE

ARMIDALE
Regional Council

Mayor's Foreword



Water security cannot be taken for granted in regional Australia. Just two years ago our community was facing the prospect of running out of water - an outcome which would have crippled our community and devastated our region.

Our water is currently supplied from Malpas Dam which was constructed more than 50 years ago, when our population was just over half what it is today. With around 13,000 million litres of storage capacity, Malpas Dam in its current configuration does not give our region the security it needs. Indeed, with a changing climate, Malpas Dam will only provide about 60% of our daily water needs even with no further growth. This isn't acceptable. The good news is that we have been working hard with the support of the NSW Government to identify options to improve our resilience to future droughts. Our plan to address our future water needs relies on a range of measures to ensure appropriate water supply and treatment capacity. Of course, there is no quick, easy or cheap way to fix water security, but our plan will provide the region with security it needs for at least the next 30 years.

Addressing and delivering water security cannot be achieved alone, and Council will need significant financial support from our government partners to deliver this program of works. Our current estimate for delivering water security to the region is \$157m which includes upgrading the Malpas Dam wall, restoring and upgrading the Oaky River Dam, providing a pipeline to Armidale and upgrading our treatment capacity in Armidale.

Even though we are not currently in drought, we cannot afford to wait until the next drought to address this issue. We look forward to working with our government partners to deliver a strong more resilient region.

Sam Coupland
Mayor

Malpas Dam in 2019 reached historic lows during the unprecedented drought.

We choose to grow and be more than we are today.

We will be both a region and a regional city of significance in the coming decades.

We will broaden our economic base and ensure that we create sustainable jobs which capitalise on our region's comparative advantages.

We set an aspirational target to grow jobs in our region by 4,000 by 2040 and generate at least 1,000 new jobs over the next 5 years.

Advancing the Armidale region

Advancing Armidale is Council's commitment to delivering our vision for growing a prosperous and sustainable region over the next decade and beyond. It's our promise for how we will plan, advocate, deliver and celebrate everything that is needed to support and grow Armidale and our region into the future. It's a measure by which we will take every decision - **it's our community contract.**

Plan - we will ensure that we have a clear vision for the future of Armidale developed in partnership with our community. Our vision will consider the jobs of tomorrow and how we will grow whilst protecting and enriching the lives of our community and the region.

Advocate - we will work with all delivery partners including the Federal and State governments, and the private sector to support the delivery of our vision. We will be transparent and responsible in all of our dealings.

Deliver - we will get on with delivery of our vision ensuring that catalyst projects are prioritised and that we are ready for investment and community building opportunities when they arise.

Celebrate - we will celebrate the delivery of milestones with our community as we deliver our vision to Advance Armidale.

Our vision and plan to Advance Armidale will follow 6 key pillars:

Growing Region - we will broaden our economic base and develop initiatives to grow existing and welcome new businesses

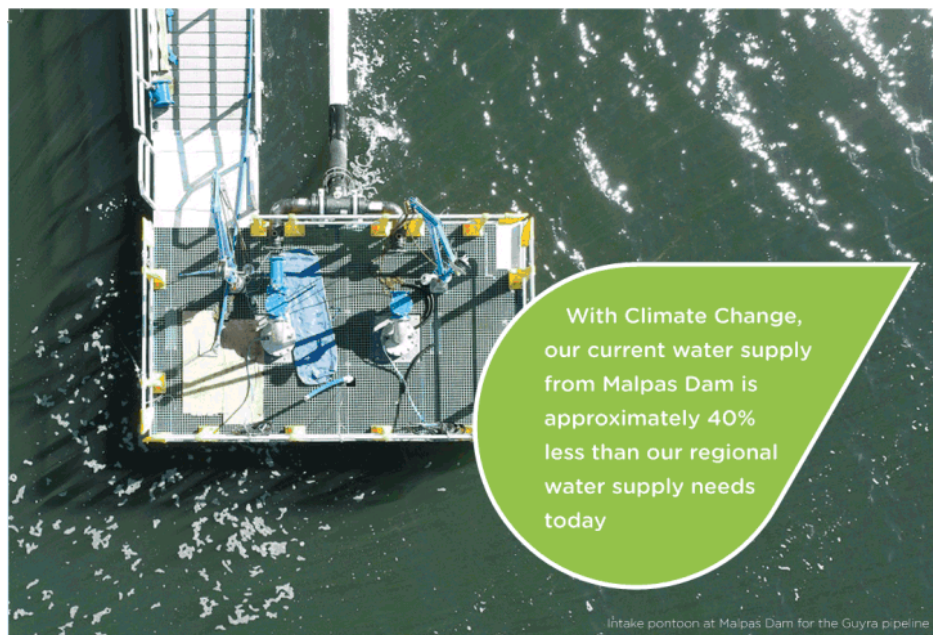
Connected Region - we will improve and provide high quality connections within, and outside of the region

Future Region - we will enhance the natural beauty of the region and ensure that growth is sustainable and resilient

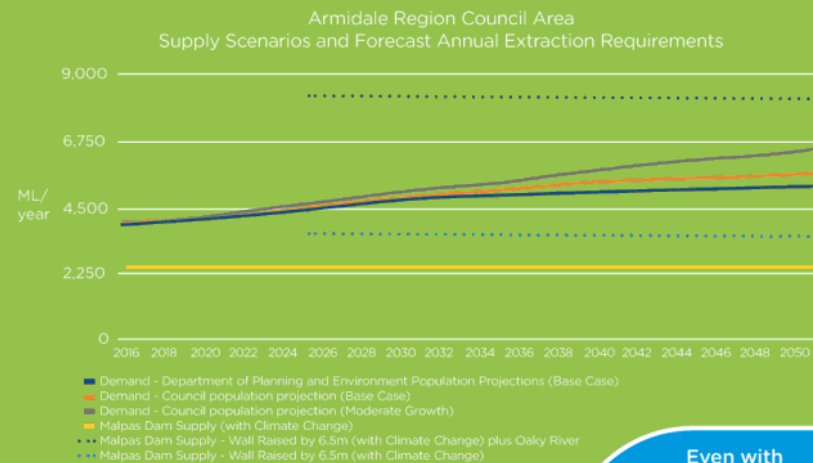
Liveable Region - we will develop and maintain pristine places and spaces and provide facilities to grow an active and healthy community

Enriched Region - we will protect our unique landscape and environment and we will celebrate activities that improve the quality of life for our community

Strong Region - we will be a productive, transparent and strong community always putting the needs of our community first



Regional Water Resilience



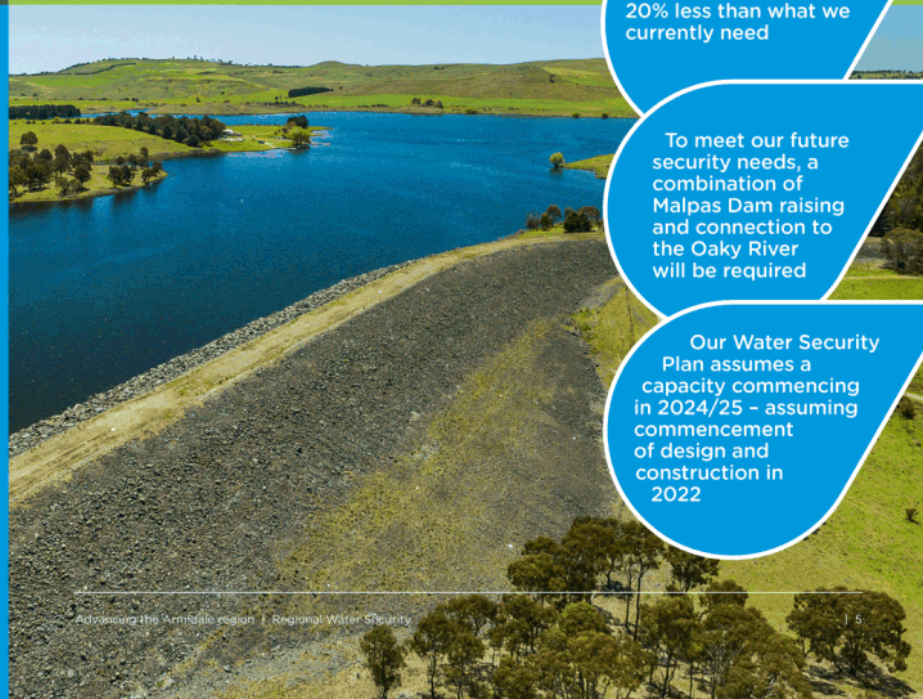
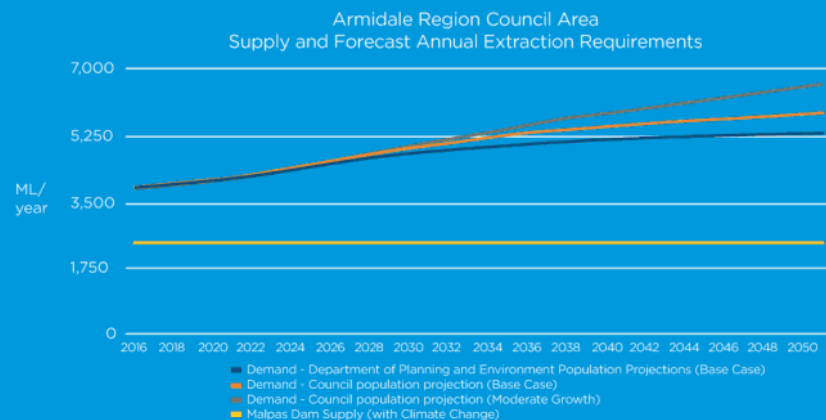
Even with an increase to the Malpas Dam wall, water security will be still 20% less than what we currently need

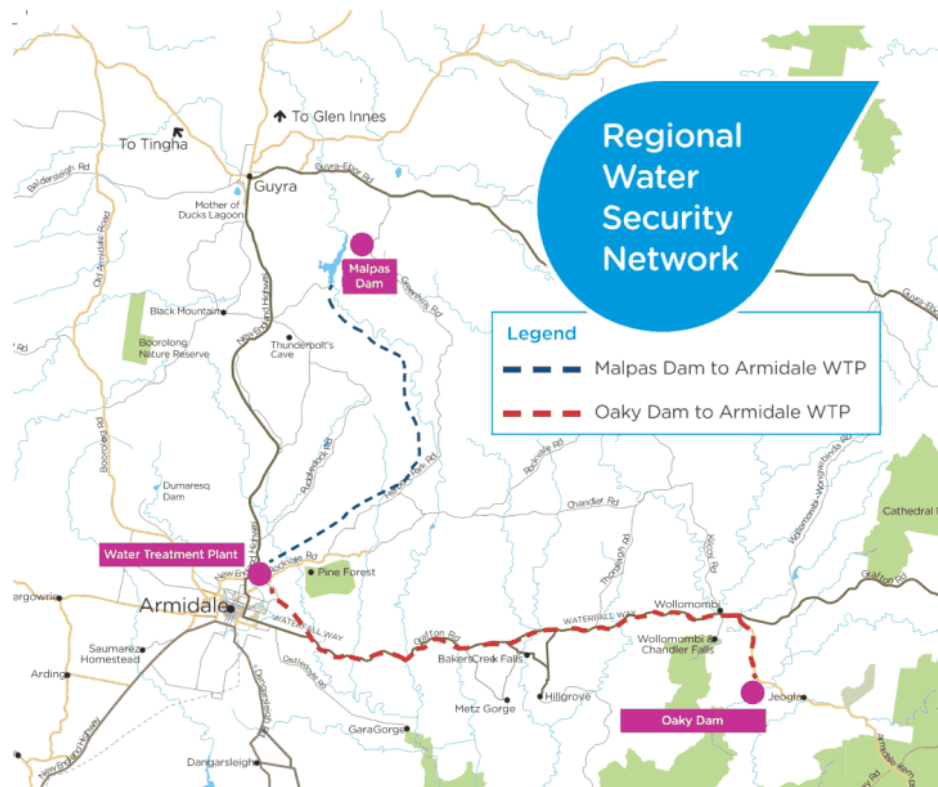
To meet our future security needs, a combination of Malpas Dam raising and connection to the Oaky River will be required

Our Water Security Plan assumes a capacity commencing in 2024/25 - assuming commencement of design and construction in 2022

Our Current Water Security Deficit

Malpas Dam was designed and built for our population more than 50 years ago.





Delivering Regional Water Security

The options to deliver long-term water security to the Armidale region will require a combination of both Malpas Dam wall raising and restoration and upgrading of the Oaky River Dam. Oaky River Dam is currently owned by Essential Energy and will need to be acquired by Government. Water treatment facilities in Armidale will also need augmentation in a staged capacity.

An assessment of the options and costs for both (with contingency and design) are as follows:

Water Supply

| | |
|---|-----------------|
| Malpas Dam - Wall Upgrade | \$26.3m |
| Restore and upgrade Oaky River Dam. Oaky River Dam is currently owned by Essential Energy and will need to be acquired by Government | \$13.0m |
| 67km of 600mm diameter pipeline | \$92.3m |
| 2 pumping stations (880kW & 840kW) | \$5.4m |
| Total | \$137.0m |

Water Treatment

| | |
|---|---------------|
| Water Treatment Plant Upgrades (Armidale) | \$20m |
| New Water Treatment Plant | \$100m |
| Total | \$120m |

The Water Supply options will be delivered in one stage immediately and water treatment is proposed to be augmented in stages as required. Stage 1 of the Water Treatment Plant will provide an additional 7ML/day capacity. Collectively, these works will ensure that the Armidale region has water security for at least the next 30 years ensuring a stronger, more resilient region.



Construction of the Guyra to Malpas Dam pipeline in 2019



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Advancing the Armidale region

Resilient Regional Runway



RESTORE & THRIVE

ARMIDALE
Regional Council

Mayor's Foreword



Regional connections are the lifeline of every prosperous community. The Armidale Regional Airport not only serves the community of Armidale, but also provides regional connections to a catchment of more than 75,000 around the New England High Country including Guyra, Inverell, Glen Innes and Uralla.

As the mid point between Sydney and Brisbane, the Armidale Regional Airport supports a diverse regional economy including the education sector, the visitor economy, agriculture, sporting, leisure and Australia's largest renewable energy zone. The Armidale Regional Airport also has a very important emergency services function which was demonstrated during the 2019 state-wide bushfires. Since those fires, the NSW Rural Fire Service has established an aerial firefighting base at the Armidale Regional Airport to support firefighting in the New England region and northern NSW more generally.

Given that Armidale is on the doorstep of one of Australia's bushfire hotspots, it is critical that the Armidale Regional Airport is fit for purpose. Regrettably, the current runway length and location does not meet the ongoing operational needs to support this critical service for northern NSW, nor does it meet the requirements of a large portion of Australia's regional commercial aircraft fleet.

A commitment of \$140m from our government partners will ensure this critical piece of infrastructure to support and improve the resilience of the New England and northern NSW regions, can be delivered.

Sam Coupland
Mayor



We choose to grow and be more than we are today.

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We set an aspirational target to grow jobs in our region by 4,000 by 2040 and generate at least 1,000 new jobs over the next 5 years.

Advancing the Armidale region

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Liveable Region – we will develop and maintain pristine places and spaces and provide facilities to grow an active and healthy community

Enriched Region – we will protect our unique landscape and environment and we will celebrate activities that improve the quality of life for our community

Strong Region – we will be a productive, transparent and strong community always putting the needs of our community first

Armidale Regional Airport Master Plan



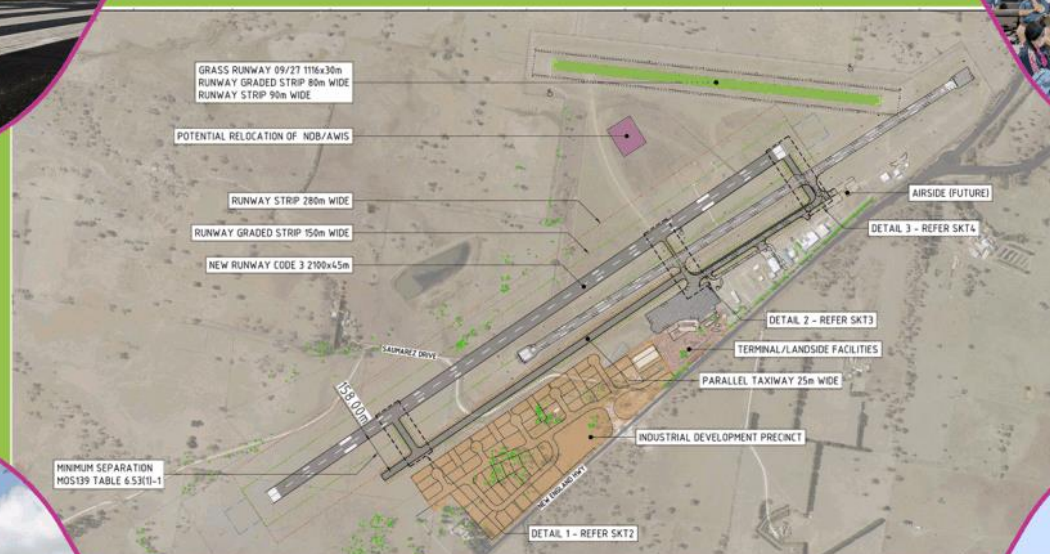
Establishing a fit-for-purpose runway to support the operational and safety needs of the New England region and first responder emergency management.

Prior to COVID, Armidale Regional Airport received over 130,000 passengers in 2019 with 3.1% increase over the past decade. In addition, it also supported a busy general aviation environment and the base for New England Rural Fire Control Centre.

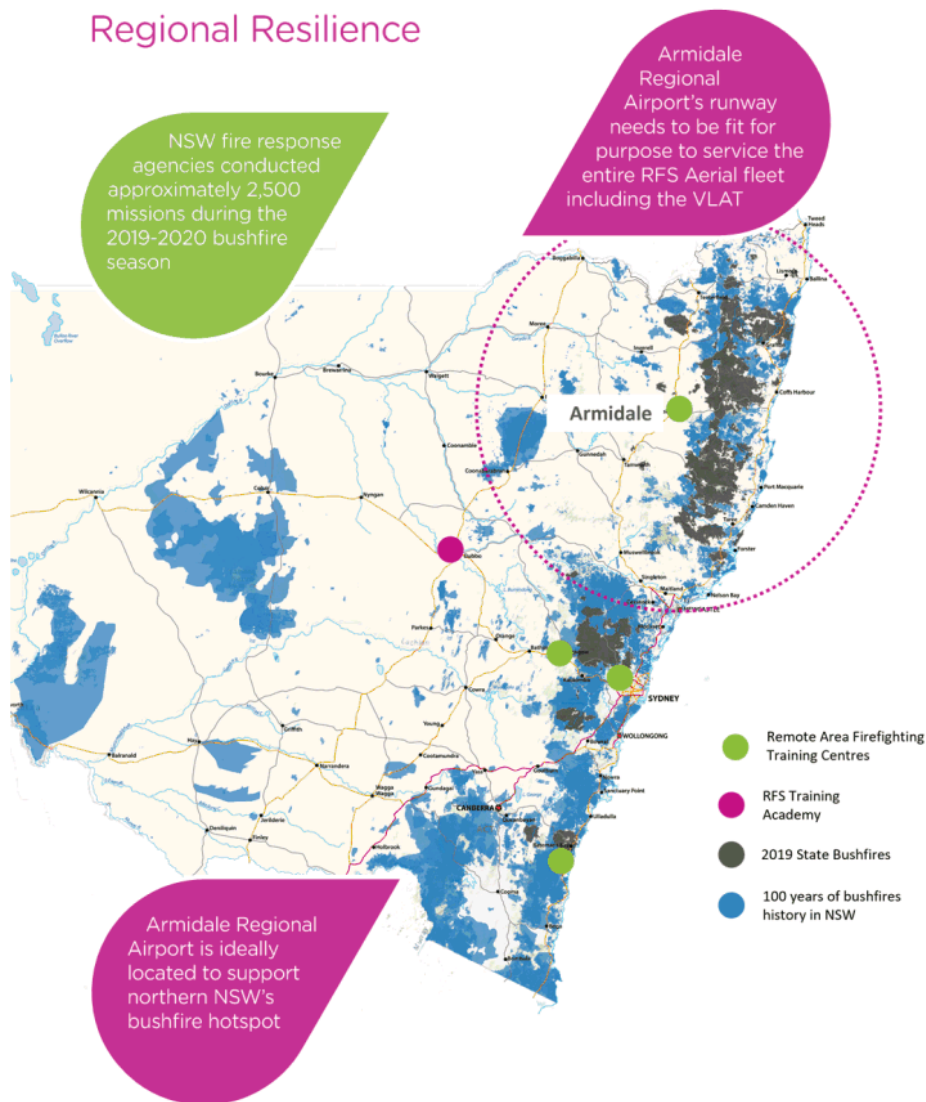


Australia's regional aircraft fleet are changing. The current runway does not meet the requirements for the majority of commercial regional aircrafts.

The new Armidale Regional Airport runway will meet the operational and safety requirements of the entire RFS Fleet including the Very Large Airtankers (VLAT) - this will ensure that the northern NSW bushfire hotspot can be fully serviced from Armidale.



Regional Resilience



6 |

Advancing the Armidale region | Resilient Regional Runway

Delivering a Resilient Regional Runway

Armidale Regional Airport has recently undergone several improvements including:

\$10m project works with an upgraded modern Airport Terminal building, Apron upgrade and expansion to four (4) commercial parking bays

Construction has also recently commenced on airside amenities and a crew rest area and automated gate improvements - \$300,000

Based on commercial passengers alone, the community has valued access to the Armidale Regional Airport at approximately \$30m per annum

The proposed new runway, which will service both commercial and emergency services requirements has an estimated construction cost of \$140m including all necessary runway works, extensions of taxiways and installation of a full instrument landing system.

A preliminary benefit cost for commercial operations and emergency responses indicates that the proposal will have a benefit cost ratio > 1 (tangible and intangible)

Whilst Council is able to complete the design, tender and construction of the proposed runway and associated works within 24-30 months, Council requires a capital grant to deliver the runway. Council and users will be responsible for ongoing maintenance once the new runway is operational.



Resilient Regional Runway Project

| Item | Cost |
|---|---------------|
| Runway works and extension of taxiway | \$86m |
| Full instrument landing system | \$13m |
| Contingency | \$29.5m |
| Design, procurement and construction management | \$11.5m |
| Total | \$140m |

Advancing the Armidale region | Resilient Regional Runway

| 7



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***Planning Proposal No. 19 – 242 Rusden Street, Armidale Additional
Permitted Use
Lot A DP 329168***

July 2022

Armidale Regional Council
135 Rusden Street, Armidale
New South Wales 2350
Telephone +61 2 6770 3600
Email council@armidale.nsw.gov.au

Document Control

| Revision | Date | Purpose |
|----------|-----------|---|
| 1.0 | 14/6/2022 | Draft for internal review |
| 2.0 | 13/7/2022 | For Council endorsement for Gateway Application |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



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Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



INTRODUCTION

The Planning Proposal Site

The site the subject of this Planning Proposal (PP) is Lot A DP 329168, which is known as 242 Rusden Street, Armidale. The location of the site is shown in **Figure 1** and an aerial photograph provided in **Figure 2**.

The site has an area of 35 ¼ perches by title, which converts to 891.5m². The site contains an existing commercial building sited on the western boundary of the site and a detached shed in the southwestern corner of the site. The remainder of the site is undeveloped; however, the eastern part of the site is encumbered by sewerage infrastructure. **Plate 1** and **Plate 2** shows the site from Rusden Street.



Plate 1: Subject site (western side)



Plate 2: Subject site (eastern side)

The site is zoned R1 General Residential under *Armidale Dumaresq Local Environmental Plan 2012* (LEP).

History of the Site

A review of historic aerial imagery for the site shows the building was in existence from at least in 1956 (refer **Plate 3**).

Council records indicate that on 20 December 2001 consent was granted for a change of use from a butcher's shop (approved in the 1960s) to a commercial premises for food preparation. Council granted consent for a retail clothing outlet on the site on 27 March 2006.

It is considered that the current use being undertaken from the premises at 242 Rusden Street, benefits from 'Existing Use' rights, as the original use was permissible in the zone when it was approved under a previous LEP.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Figure 1: Site Location

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Figure 2: Site Aerial



Source: (NSW Government, 2022)

Plate 3: Aerial Imagery 1956

Site Context

The site is located in a hub of commercial type uses (refer **Figure 3**) at the intersection of Rusden and Ohio Streets, despite being with a R1 zone (refer **Figure 4**). This hub comprises the Grand Hotel (**Plate 3**) on the north-eastern corner, a hairdresser (**Plate 4**) to the immediate east of the hotel, a curtain shop (**Plate 5**) on the south-western corner which is adjacent to the subject site. Drummond Public School is located on the south-western corner of the intersection. These commercial land uses have been in existence for quite some time as evidenced by the 1956 aerial image (**Plate 3**) which shows the hotel, corner shop and subject site building.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Figure 3: Land Use

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

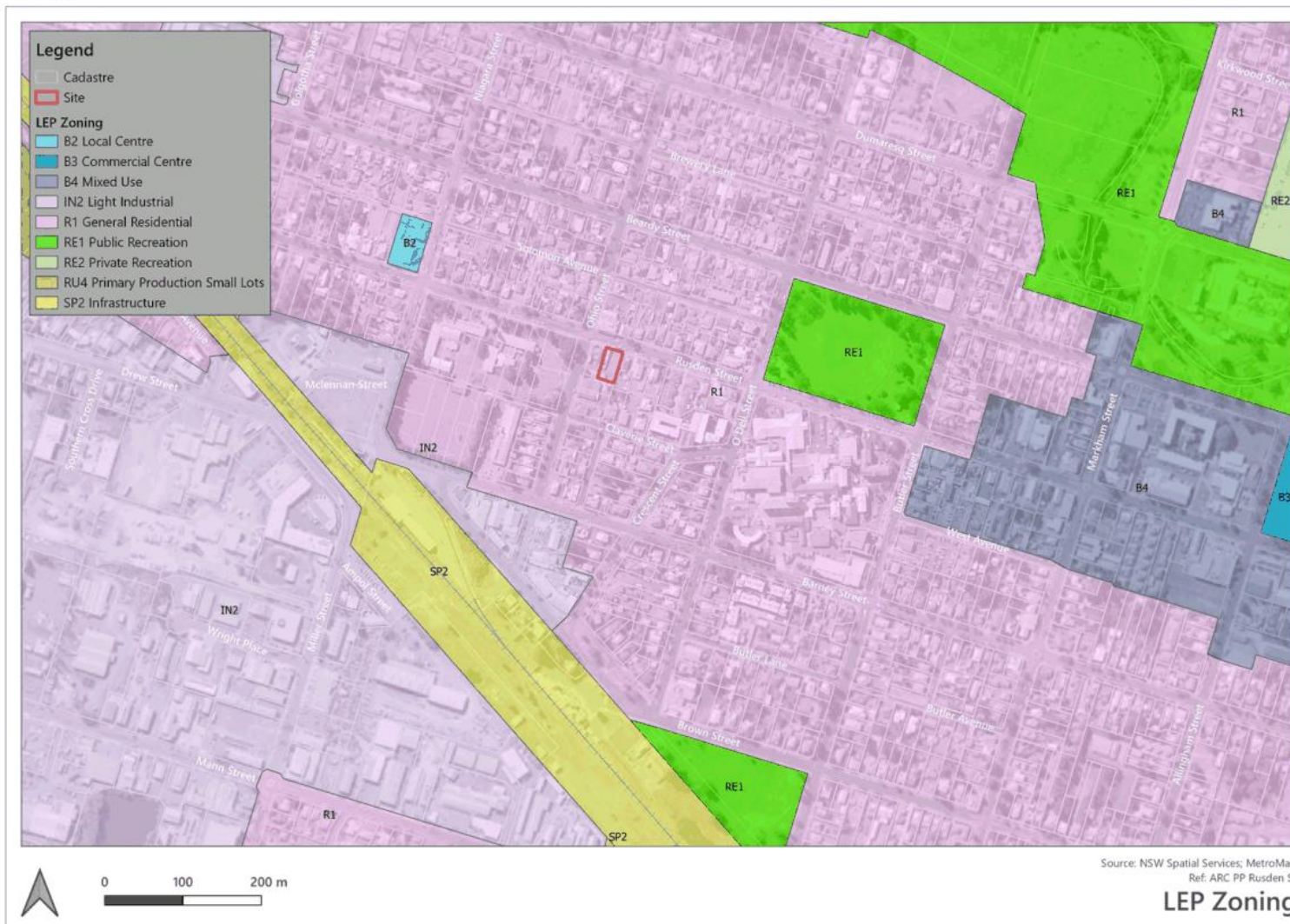


Figure 4: LEP Zoning

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Plate 4: The Grand Hotel – 251 Rusden Street



Plate 5: Hairdresser adjacent to the Grand Hotel – 249 Rusden Street

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Plate 6: Curtain Shop adjacent to the subject site – 244 Rusden Street

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Plate 7: Northern Inland Catering Equipment – 97-99 Ohio Street

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



PART 1 – OBJECTIVES OR INTENDED OUTCOMES

The objective of the PP is:

- To amend the *Armidale Dumaresq Local Environmental Plan 2012* to regularise the permissibility of the retail premises land uses that have historically and continually been carried out at 242 Rusden Street, Armidale.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



PART 2 - EXPLANATION OF PROVISIONS

The PP includes the following intended provisions:

- Amend the Armidale Dumaresq LEP 2012 Schedule 1 to include an Additional Permitted Use for the site as follows:
 - "7 Use of certain land at 242 Rusden Street, Armidale**
 - (1) This clause applies to land at 242 Rusden Street, Armidale, being Lot A DP 329168.
 - (2) Development for the purposes of Retail Premises is permitted with development consent.
 - (3) The retail floor area of the retail premises must not exceed 150 square metres."
- Amend the Armidale Dumaresq LEP 2012 Additional Permitted Uses Map to include the site.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



PART 3 - JUSTIFICATION

Section A. Need for the planning proposal

Q1. Is the planning proposal a result of any strategic study or report?

No.

Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

The retail use of the site has been continuing to operate under existing use rights since the permissible uses of the site were changed in 2008.

There are considered to be three (3) options to achieve the outcomes of the PP. The first is to retain the status quo and rely upon existing use rights for continued retail operations on site. By virtue of the limitations surrounding existing use rights within the *Environmental Planning & Assessment Regulation 2021*, such a use can only extend to minor alterations and additions, and does not permit rebuilding of premises or significant intensification of the land use. The existing use rights are also limited by continuance of use provisions. Due to the condition and small size of the existing building on site, it significantly limits continued use of the site and certainly prohibits any significant investment to modernise the building.

The second and preferred option is the PP option, which is to provide for an additional permitted use of “retail premises” on the site. This option would permit the continued use of the site whilst allowing for modernisation of the building and improving functionality/flexibility which cannot be reasonably achieved utilising option 1. This option would also limit the scale of the use to ensure it remains an appropriate scale for its context.

The third option would be to rezone the site to a B2 Local Centre Zoning, like has occurred at 118-120 Niagara Street. This option is potentially appropriate to apply to the site and the adjacent existing commercial uses within the intersection hub, however, it would require more detailed consideration to ensure the blanket rezoning is appropriate. This option is considered to be a long term strategy to consider, however, would not enable more immediate reuse of the site due to the time to appropriate the require studies.

Section B. Relationship to strategic planning framework

Q3. Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?

New England North West Regional Plan 2036

The *New England North West Regional Plan 2036* (‘NENW Regional Plan’) (NSW Planning & Environment, 2017) will guide the NSW Government’s land use planning priorities and decisions in the region up to 2036. The NENW Regional Plan provides an overarching framework to guide subsequent and more detailed land use plans, development proposals and infrastructure funding decisions and is accompanied by an Implementation Plan.

The goals of the NENW Regional Plan are:

- A strong and dynamic regional economy
- A healthy environment with pristine waterways
- Strong infrastructure and transport networks for a connected future
- Attractive and thriving communities.

For each goal the NENW Regional Plan identifies directions and associated actions to assist in achieving the goal.



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 1 below summarises the directions of the NENW Regional Plan, provides comment on the directions and actions of the Plan that are directly relevant to the Planning Proposal, and indicates whether the Proposal is considered to be consistent or inconsistent with the Plan.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 1: New England North West Regional Plan

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|-------------------------------------|---|
| | | COMMENTS |
| Goal 1: A strong and dynamic regional economy | | |
| D1: Expand agribusiness and food processing sectors. | Immediate to ongoing | Not relevant. |
| D2: Build agricultural productivity. | Medium term to ongoing | Not relevant. |
| D3: Protect and enhance productive agricultural lands. | Immediate to medium term to ongoing | Not relevant. |
| D4: Sustainably manage mineral resources. | Ongoing | Not relevant. |
| D5: Grow New England North West as the renewable energy hub of NSW. | Short term to ongoing | Not relevant. |
| D6: Deliver new industries of the future. | Immediate to ongoing | Not relevant. |
| D7: Build strong economic centres. | Ongoing | <p>The PP is considered to be consistent with the Plan as it is consistent with the Interim Settlement Planning Principles by virtue of:</p> <ul style="list-style-type: none">• Design and locate land uses to minimise the need to travel; to maximise opportunity for efficient public transport and pedestrian access options; and to encourage energy and resource efficiency.• Provide for local services that meet the day to day needs of residents. <p>Furthermore it will facilitate economic activity around industry anchors, such as health and education facilities, through planning controls that encourage clusters of complementary uses and address infrastructure needs (7.4).</p> |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

| Table 1: New England North West Regional Plan | | |
|--|--------------------------------------|--|
| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
| | | COMMENTS |
| D8: Expand tourism and visitor opportunities. | Ongoing | Not relevant. |
| D9: Coordinate growth in the cities of Armidale and Tamworth. | Immediate to ongoing | Not relevant. |
| Goal 2 : A healthy environment with pristine waterways | | |
| D10: Sustainably manage and conserve water resources. | Medium term to Ongoing | Not relevant. |
| D11: Protect areas of potential high environmental value. | Ongoing | Not relevant. |
| D12: Adapt to natural hazards and climate change. | Ongoing to long term | Not relevant. |
| Goal 3: Strong infrastructure and transport networks for a connected future | | |
| D13: Expand emerging industries through freight and logistics connectivity. | Medium term to ongoing | Not relevant. |
| D14: Enhance transport and infrastructure networks. | Short term to ongoing | Not relevant. |
| D15: Facilitate air and public transport infrastructure. | Ongoing | Not relevant. |
| D16: Coordinate infrastructure delivery. | Short term to ongoing | Not relevant. |
| Goal 4: Attractive and thriving communities. | | |
| D17: Strengthen community resilience. | Short term to medium term to ongoing | Not relevant. |
| D18: Provide great places to live. | Immediate to short term to ongoing | <p>The PP is considered to be consistent with the Plan as it is consistent with the Interim Settlement Planning Principles by virtue of:</p> <ul style="list-style-type: none"> Design and locate land uses to minimise the need to |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 1: New England North West Regional Plan

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|---|--|
| | | COMMENTS |
| | | travel; to maximise opportunity for efficient public transport and pedestrian access options; and to encourage energy and resource efficiency. <ul style="list-style-type: none"> • Provide for local services that meet the day to day needs of residents. |
| D19: Support healthy, safe, socially engaged and well connected communities. | <i>Immediate to short term to ongoing</i> | Not relevant. |
| D20: Deliver greater housing diversity to suit changing needs. | <i>Immediate to medium term to ongoing</i> | Not relevant. |
| D21: Deliver well planned rural residential housing. | <i>Ongoing</i> | Not relevant. |
| D22: Increase the economic self-determination of Aboriginal communities. | <i>Short term to medium term to ongoing</i> | Not relevant. |
| D23: Collaborate with Aboriginal communities to respect and protect Aboriginal culture and heritage. | <i>Immediate to ongoing</i> | Not relevant. |
| D24: Protect the region's historic heritage assets. | <i>Ongoing</i> | Not relevant. |

Planning for the future of retail | Discussion Paper

The DPE prepared the *Planning for the future of retail | Discussion Paper* (NSW Department of Planning & Environment, 2018). It “... describes how the NSW planning system could address the State’s increasingly dynamic retail sector (NSW Department of Planning & Environment, 2018)”. The Discussion Paper provides three directions for modernising the retail planning framework and achieving the right balance of customer and community amenity. Each of these is addressed below in relation to the PP.

Table 2: Directions

| Direction | PP Response |
|--|--|
| Direction 1: Better local strategic planning for retail | |
| <p>Retail planning will place greater emphasis on strategic planning and local place-based outcomes to guide retail land use objectives and decisions. In practice, this could mean:</p> <ul style="list-style-type: none"> Establishing long-term place based outcomes for retail at the local level consistent with local strategic planning statements. Updating local retail strategies to reflect current and future trends in the retail sector and the implications these have for floor space requirements and other planning considerations such as accessibility. Aligning strategic narrative and statutory planning controls. | <p>Council’s LSPS has longer term intentions to carry out a local retail strategy. This PP intends to provide an interim solution to regularise the existing uses that have been carried out on the site since it was initially developed in the 1960s. The PP will limit the scale of the use to ensure in the interim it does not detract from the integrity of the town centre whilst providing some certainty for continued use and investment into the site.</p> |
| Direction 2: A modern approach to retail development that reflects a range of retail formats in centres | |
| <p>While most retail will remain well-suited to traditional centre-based development, retail is an important activity in other locations. The emergence of retail clusters in some locations will require an appropriate strategic planning and infrastructure response. In practice this could mean:</p> <ul style="list-style-type: none"> Transitioning clusters of retail into an emerging centre in accordance with principles of planning for centre development. Ensuring appropriate levels of investment in infrastructure, accessibility and amenity are commensurate with the development of an emerging centre. Renewing main streets through greater coordination and targeting of investment in social and cultural infrastructure to help support local place-making, tourism and cohesion, particularly for regional towns. Providing guidance to support councils in planning for retail. | <p>The PP intends to regularise the existing uses that have been carried out on the site since it was initially developed in the 1960, and within an existing retail cluster/hub as outlined in the Site Context section.</p> <p>Being an existing development and being within an existing retail cluster/hub, the site is considered to have adequate existing infrastructure.</p> <p>The PP will provide for renewal of the existing hub through providing certainty in land use permissibility to enable investment into the redevelopment of the site in order to modernise the existing building.</p> |

Table 2: Directions

| Direction | PP Response |
|--|--------------------------|
| Direction 3: Adaptability and certainty for retail | |
| <p>A greater emphasis on strategic planning for controlling retail land use outcomes will need to be matched with changes to the current statutory controls, many of which are complicated and burdensome. In practice this could mean:</p> <ul style="list-style-type: none"> Controlling permissibility by setting open zones. Establishing a retail innovation provision to allow a proposal that involves an undefined or prohibited use to be evaluated and potentially permitted. In the longer term, introducing a strategic plan aligned zoning framework as part of a comprehensive review of all zones. | Not relevant to this PP. |

Integrating Land Use and Transport

Integrating Land Use And Transport | The Right Place for Business and Services — Planning policy “aims to encourage a network of vibrant, accessible mixed use centres which are closely aligned with and accessible by public transport, walking and cycling” (NSW Department of Urban Affairs and Planning, 2001). Whilst the policy is more focussed on the development assessment stage of the planning process, the principles are applicable to PPs. The policy considerations are outlined below in relation to the PP.

Table 3: Policy Considerations

| Direction | PP Response |
|--|---|
| Objectives | |
| <ul style="list-style-type: none"> locate trip-generating development which provides important services in places that: <ul style="list-style-type: none"> help reduce reliance on cars and moderate the demand for car travel encourage multi-purpose trips encourage people to travel on public transport, walk or cycle provide people with equitable and efficient access minimise dispersed trip-generating development that can only be accessed by cars ensure that a network of viable, mixed use centres closely aligned with the public transport system accommodates and creates opportunities for business growth and service delivery | <p>Rusden Street and other surrounding streets form part of the local bus network (refer Attachment 3).</p> <p>The site is located within a cluster/hub of retail uses. It is also located adjacent to an existing school and in close proximity to the hospital precinct. The site and surrounds are interconnected by footpath infrastructure.</p> <p>The site is therefore located in an accessible area to all forms of transport.</p> |

Table 3: Policy Considerations

| Direction | PP Response |
|--|--|
| <ul style="list-style-type: none"> protect and maximise community investment in centres, and in transport infrastructure and facilities encourage continuing private and public investment in centres, and ensure that they are well designed, managed and maintained foster growth, competition, innovation and investment confidence in centres, especially in the retail and entertainment sectors, through consistent and responsive decision making. | The PP will reinforce the existing retail hub, thus encouraging investment in the hub. |
| Structure | |
| <ul style="list-style-type: none"> The right location — locating trip-generating activities and development in places that optimise accessibility, limit the demand for travel, encourage and facilitate public transport use, and reduce car travel and reliance on cars | The PP site is accessible by all forms of transport, including for pedestrians, cyclists, public transport and private motor vehicles. It is located within a permeable and interconnected road and footpath network, making it easily accessible. |
| <ul style="list-style-type: none"> The right centre — supporting a viable network of mixed use centres of a variety of sizes and functions to accommodate activities and services, foster the greater use of public transport, walking and cycling, and encourage multi-purpose trips | The site is located in an area with a cluster of non-residential uses as well as being in a wider residential based area. The site has and, with this PP, will enable such development to lawfully continue to serve the needs of its local community. |

Q4. Is the planning proposal consistent with a Council's local strategy or other local strategic plan?

Armidale Local Strategic Planning Statement: A Plan for 2040

The Armidale Regional LSPS:

- Provides a 20 year land use vision for the Armidale Regional Council Local Government Area;
- Directs where further investigations are to be undertaken to identify how future growth and change will be managed;
- Identifies where further strategic land use planning is required; and
- Explains how the planning priorities and related actions will be implemented.

The LSPS vision is:

The Armidale Regional Council local government area is an exemplary sustainable region of New England, defined by its rich agricultural lands and its attractive natural environment, complemented by a series of well serviced interconnected communities, with the city of Armidale as the regional hub.

The Armidale area offers a positive, healthy and vibrant country lifestyle. Its identity is founded on its diverse economy, cultural heritage, civic and educational institutions and strong sense of community (Armidale Regional Council, 2020).

The Armidale Regional Local Strategic Planning Statement aims to meet the community's future social, economic and environmental needs by addressing important strategic land use planning and development issues. The LSPS identifies priorities for the Armidale Regional Local Government Area that will support and



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

develop the local identity, values and opportunities. It will shape the land use over time and the development standards we use. Immediate, short, medium and long term actions have been developed as part of the LSPS to help deliver on these priorities and the vision for the future.

Table 2 below summarises the directions of the LSPS, provides comment on the directions and actions of the Plan that are directly relevant to the Planning Proposal, and indicates whether the Proposal is considered to be consistent or inconsistent with the LSPS.

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|-------------------------------------|--|
| | | COMMENTS |
| Theme 1. Community | | |
| 1a) Population Growth | | |
| i) Endorse the NSW Population Projections as the basis for all Council strategic planning activities. | Immediate: 2020 | Not relevant. |
| ii) Use the current version of the NSW Population Projections as the basis for all Council strategic planning activities. | Ongoing | Not relevant. |
| 1b) Settlement Network | | |
| i) Prepare a place-based strategy to guide future growth and development of each of the following villages and immediate surrounds consistent with the desired future character of the relevant village: a) Ben Lomond; b) Black Mountain; c) Ebor; d) Hillgrove; and e) Wollomombi. | Immediate: 2020/21 | Not relevant. |
| ii) Prepare a place-based strategy to guide future growth and development of Guyra and immediate surrounds consistent with the desired future character of the centre. | Immediate: 2021/22 | Not relevant. |
| iii) Prepare a place-based strategy to guide future growth and development of Armidale and immediate surrounds consistent with “regional city” status. | Immediate: 2022/23 | Not relevant. |
| iv) Review and amend the merged LEP in response to the above-mentioned strategy findings. | Subject to related strategy timing. | Not relevant. |
| 1c) Land for Housing | | |
| i) Undertake such studies as are required to: a) identify land required and suitable for residential and | Short-term | Not relevant. |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|----------------------------------|--|
| | | COMMENTS |
| related purposes within and/or as a logical extension to existing settlements; and b) address the related land use planning implications. | | |
| ii) Review and amend the merged LEP, in response to the above-mentioned study outcomes, to: a) allow development of land identified as being required and suitable for residential and related purposes. | Subject to related study timing. | Not relevant. |
| 1d) Housing Options | | |
| i) Undertake such studies as are required to: a) identify housing options designed to respond to existing and projected future community needs; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, in response to the above-mentioned study outcomes, to: a) allow the development of housing options identified as being required to meet existing and projected future community needs. | Subject to related study timing. | Not relevant. |
| Theme 2. Economy | | |
| 2a) Armidale CBD | | |
| i) Undertake such studies as are required to: a) identify opportunities to facilitate revitalisation of the Armidale central business district consistent with “regional city” status; and b) address the related land use planning implications. | Short-term | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|----------------------------------|--|
| | | COMMENTS |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes to: (a) allow development designed to revitalise the Armidale central business district. | Subject to related study timing. | Not relevant. |
| 2b) Agricultural Land | | |
| i) Undertake such studies as are required to: a) identify areas of important or potentially important agricultural land; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) protect areas identified as being important or potentially important agricultural land; and b) require development proponents to address important agricultural land values in areas containing or potentially containing such values. | 2021+ | Not relevant. |
| 2c) Agribusiness | | |
| i) Undertake such studies as are required to: a) identify opportunities to develop agribusiness and related facilities, and the appropriate circumstances for such development; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, in response to the above-mentioned study outcomes, to: | Subject to related study timing. | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|----------------------------------|--|
| | | COMMENTS |
| a) allow the development of agribusiness and related activities under the defined circumstances. | | |
| 2d) Employment Land | | |
| i) Undertake such studies as are required to: a) identify land required and suitable for commercial or industrial and related purposes to support diversification of the local economy; and b) address the related land use planning implications. | Short-term | May form part of these future studies. |
| ii) Review and amend the merged LEP, in response to the above-mentioned study outcomes, to: a) allow development of land identified as being required and suitable for commercial or industrial and related purposes. | Subject to related study timing. | May form part of these future studies. |
| 2e) Tourism Facilities | | |
| i) Undertake such studies as are required to: a) identify opportunities to develop tourism and related facilities, and the appropriate circumstances for such development; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: a) allow the development of tourism and related facilities under the defined circumstances. | Subject to related study timing. | Not relevant. |
| Theme 3. Infrastructure | | |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|----------------------------------|--|
| | | COMMENTS |
| 3a) Infrastructure | | |
| i) Undertake such studies as are required to: a) identify existing and likely future infrastructure requirements to achieve desired standards of service and to service projected growth and related development; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) facilitate the delivery of infrastructure to achieve desired standards of service and to service projected growth and related development; and b) require development proponents to address infrastructure requirements. | Subject to related study timing. | Not relevant. |
| 3b) Transport Corridors | | |
| i) Undertake such studies as are required to: a) identify the existing and likely future operational requirements of major transport corridors and related infrastructure; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amended the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) protect the operation of major transport corridors, | 2021+ | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|-----------------------------|--|
| | | COMMENTS |
| including related infrastructure; and b) require development proponents to address major transport corridor operational requirements in areas impacting or potentially impacting such requirements. | | |
| 3c) Regional Airport | | |
| i) Undertake such studies as are required to: a) identify the existing and likely future operational requirements of Armidale Regional Airport; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) facilitate and protect the operation of Armidale Regional Airport; and b) require development proponents to address Armidale Regional Airport operational requirements in areas impacting or potentially impacting such requirements. | 2021+ | Not relevant. |
| 3d) Armidale Hospital | | |
| i) Undertake such studies as are required to: a) identify whether opportunities exist to cluster development related to the Armidale Rural Referral Hospital near the Hospital site, and if so, under what circumstances; and b) address the related land use planning implications. | Medium-term | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|----------------------------------|--|
| | | COMMENTS |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: <ul style="list-style-type: none"> a) allow the clustering of related development near the Armidale Rural Referral Hospital site under the defined circumstances. | Subject to related study timing. | Not relevant. |
| 3e) Education Facilities | | |
| i) Undertake such studies as are required to: <ul style="list-style-type: none"> a) identify opportunities to develop education and related facilities, and the appropriate circumstances for such development; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: <ul style="list-style-type: none"> a) allow the development of education and related facilities under the defined circumstances. | Subject to related study timing. | Not relevant. |
| 3f) Facilities for Arts and Culture | | |
| i) Undertake such studies as are required to: <ul style="list-style-type: none"> a) identify opportunities to develop facilities that promote arts and culture, and the appropriate circumstances for such development; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: <ul style="list-style-type: none"> a) allow the development of facilities that promote arts | Subject to related study timing. | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|----------------------------------|--|
| | | COMMENTS |
| and culture under the defined circumstances. | | |
| 3g) Open Space and Recreation | | |
| i) Undertake such studies as are required to: a) identify opportunities to develop open space and recreation facilities, and the appropriate circumstances for such development; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: a) allow the development of open space and recreation facilities under the defined circumstances; and b) facilitate the development of the open space network. | Subject to related study timing. | Not relevant. |
| 3h) Renewable Energy | | |
| i) Undertake such studies as are required to: a) identify whether opportunities exist to develop renewable energy production facilities, and if so, under what circumstances; and b) address the related land use planning implications. | Medium-term | Not relevant. |
| ii) Review and amend the merged LEP, subject to the above-mentioned study outcomes, to: a) allow the development of renewable energy production facilities under the defined circumstances. | Subject to related study timing. | Not relevant. |
| Theme 4. Environment | | |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|-----------------------------|--|
| | | COMMENTS |
| 4a) Natural Environment | | |
| i) Undertake such studies as are required to: a) identify areas of high or potential high natural environmental value; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) protect areas identified as being of high or potentially high natural environmental value; and b) require development proponents to address natural environmental values in areas containing or potentially containing such values. | 2021+ | Not relevant. |
| 4b) Cultural Heritage | | |
| i) Undertake such studies as are required to: a) identify sites or potential sites of cultural heritage value; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) protect sites identified as being of cultural heritage or potential cultural heritage value; and b) require development proponents to address cultural heritage values on sites containing or potentially | 2021+ | Not relevant. |

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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|--|-----------------------------|--|
| | | COMMENTS |
| containing such values. | | |
| 4c) Natural Hazards | | |
| i) Undertake such studies as are required to: a) identify areas impacted or potentially impacted by natural hazards, including flooding and bushfire; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) restrict development in areas identified as being impacted or potentially impacted by natural hazards; and b) require development proponents to address natural hazards on sites / in areas impacted or potentially impacted by such hazards. | 2021+ | Not relevant. |
| 4d) Contaminated Land | | |
| i) Undertake such studies as are required to: a) identify sites impacted or potentially impacted by contamination; and b) address the related land use planning implications. | Short-term | Not relevant. |
| ii) Review and amend the merged LEP, as soon as practicable and/or in response to the above-mentioned study outcomes, to: a) manage development on sites identified as being | 2021+ | Not relevant. |



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Table 4: Armidale Local Strategic Planning Statement: A Plan for 2040

| DIRECTIONS & APPLICABLE ACTIONS | TIMEFRAME OF IMPLEMENTATION | Planning Proposal response – is the Proposal consistent with the Strategy? |
|---|-----------------------------|--|
| | | COMMENTS |
| b) impacted or potentially impacted by contamination; and require development proponents to address contamination on sites impacted or potentially impacted by contamination. | | |



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New England Development Strategy

The *New England Development Strategy* (Worley Parsons, 2010) ('NEDS') was prepared for Armidale Dumaresq, Guyra Shire, Uralla Shire and Walcha Councils. The Strategy outlines key land use policies and principles for the four council areas and provided the planning context for the preparation of the Standard LEP Instruments for each local government area. The Strategy, which has a timeframe up to 2032, was adopted by the four councils and endorsed by the Director-General of the Department of Planning & Infrastructure.

The proposed PP is considered to be consistent with the NEDS. It will facilitate the lawful continuation of existing uses within the neighbourhood hub.

Q5. Is the planning proposal consistent with applicable State Environmental Planning Policies?

Consideration of each of the State Environmental Planning Policies (SEPPs) is provided in **Attachment 1**. There are none that have any provisions that are specifically applicable to the PP.

Q6. Is the planning proposal consistent with applicable Ministerial Directions (section 9.1 directions)?

The Ministerial Directions are considered in **Attachment 2**. The PP is not considered to be inconsistent with any of the Ministerial Directions.

Section C. Environmental, social, and economic impacts

Q7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

As shown on the mapping in **Attachment 4**,

- the site is not mapped as being on the Biodiversity Values Map
- The site is not mapped as containing native vegetation
- There are no threatened species mapped as recorded, by BioNet, as occurring on or near the site.

The site is highly modified through previous use of the site, as shown in **Plate 1** and **Plate 2**. It does not contain any significant or remnant vegetation. Based on this, it is not expected that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the PP.

Q8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

There are no other likely environmental effects as a result of the PP.

Q9. Has the planning proposal adequately addressed any social and economic effects?

Heritage

A search of the State Heritage Inventory has revealed the site is not mapped as containing any items of non-Aboriginal heritage significance. An Aboriginal Heritage Information Management System (AHIMS) Search has identified that no items of Aboriginal heritage significance have been identified on the site (refer **Attachment 5**).

Based on the absence of items of heritage significance, it is not expected that the PP would impact on any items/areas of heritage significance.

Estimate the number of jobs

The PP will regularise the lawfulness of the existing retail use of the site. This will provide certainty for existing and future employment on the site.



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Identify the impact on existing social infrastructure

Given the existing use of the site, the PP is not expected result in a measurable impact on existing social infrastructure.

Identify the need for public open space or impacts on green infrastructure

The PP is not expected to result in an increased need for public open space or green infrastructure.

Identify the impact on existing retail centres

The PP will regularise the lawfulness of the existing retail use of the site. This would reinforce the commercial hub that is located at the intersection of Rusden and Ohio Streets. It is expected to have an immeasurable impact on the Armidale CBD.

Measures to mitigate any adverse social or economic impacts, where necessary, and whether additional studies are required

Nil required.

Public Benefits

On balance of issues, the PP is expected to result in a net public benefit through the certainty it will provide in continued use of the site and services provided to the local community.

Section D. State and Commonwealth interests

Q.10 Is there adequate public infrastructure for the planning proposal?

The site has existing connections to reticulated potable water supply and sewerage infrastructure. The use is in existence on the site. Given this it is understood that site has access to adequate existing public infrastructure.

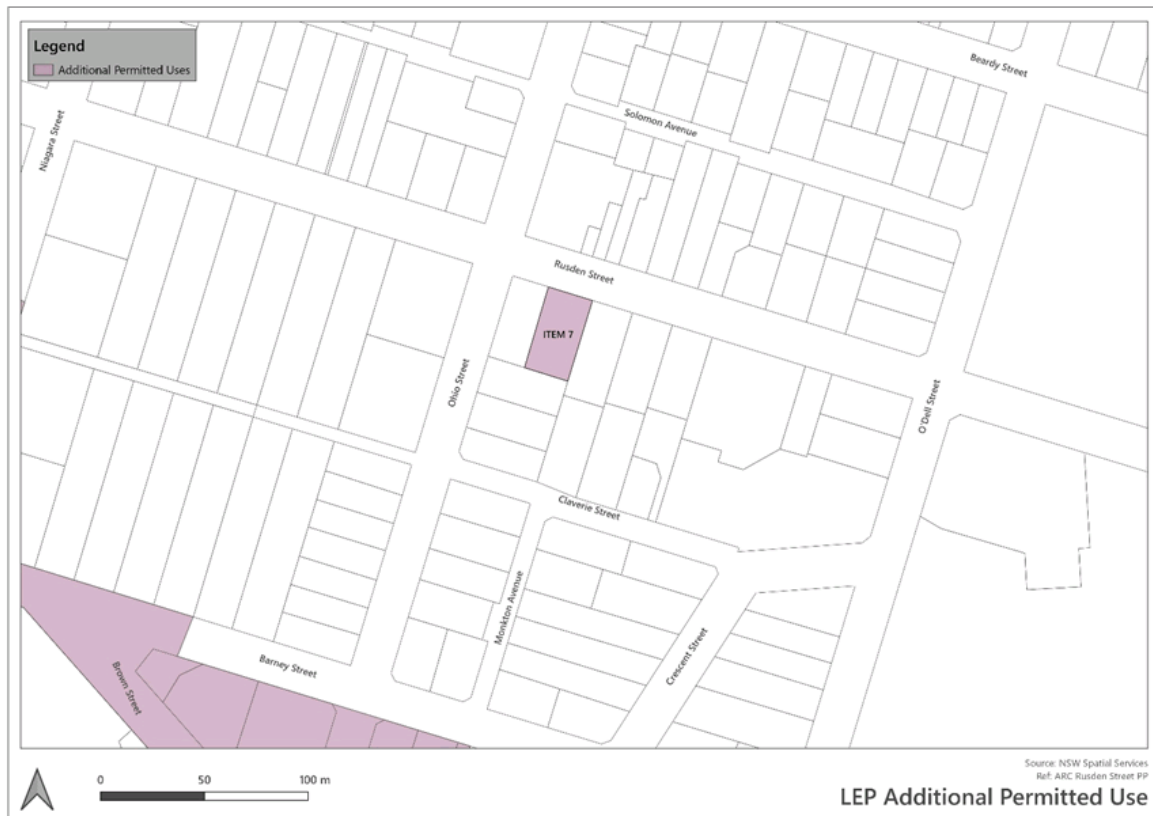
The site has direct access to Rusden Street, which is a two lane two way local street. The continued retail use of the site is not expected to result in exceedances of the capacity of the local network.

Q.11 What are the views of State and Commonwealth Public Authorities consulted in accordance with the gateway determination?

There are no State or Commonwealth Public Authorities deemed to be required to be consulted as part of this PP unless DPE determines otherwise.

PART 4 – MAPPING

The LEP “Additional Permitted Uses Map – Sheet APU_002AA” is to be amended to include the site as Item 7 as generally shown below. Council’s GIS Officer will finalise these in the standard technical format required by the Department prior to finalisation of the PP.





Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

PART 5 – COMMUNITY CONSULTATION

Preliminary consultation with DPE indicated the PP could be undertaken as a Basic Category which requires a maximum of 10 working days public exhibition.

Notification of the PP would be undertaken in the following manner:

- In a newspaper that circulates in the area affected by the PP
- On the Planning Portal
- On council's website
- In writing to affected and adjoining landowners.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



PART 6 – PROJECT TIMELINE

The anticipated project timeline for completion of the Planning Proposal is outlined in **Table 3**.

Table 5: Project timeline

| Task | Anticipated Timeframe |
|---|---|
| Date of Gateway Determination | TBA |
| Completion of technical information, studies if required | Not required |
| Timeframe for government agency consultation (pre and post exhibition as required by Gateway determination) | Not required |
| Commencement and completion dates for public exhibition. | 10 business days exhibition |
| Dates for public hearing if required. | Not required |
| Timeframe for the consideration of submissions | 30 days |
| Timeframe for the consideration of the PP post exhibition | 30 days |
| Date of submission to the Department to finalise the LEP. | TBA following council endorsement meeting |
| Anticipated date council will make the plan (if delegated). | TBA following council endorsement meeting |
| Anticipated date council will forward to the Department for notification. | TBA following council endorsement meeting |



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

REFERENCES

- Armidale Regional Council. (2020). *Local Strategic Planning Statement: A Plan for 2040*. Armidale: Armidale Regional Council.
- NSW Department of Planning & Environment. (2018). *Planning for the future of retail | Discussion Paper*. Sydney: DPE.
- NSW Department of Urban Affairs and Planning. (2001). *Integrating Land Use And Transport | The Right Place for Business and Services — Planning policy*. Sydney: NSW DUAP.
- NSW Government. (2022). *Historical Imagery*. Retrieved from Spatial Collaboration Portal.
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- Worley Parsons. (2010). *New England Development Strategy*. Newcastle: Worley Parsons.

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



ATTACHMENTS

Attachment 1: APPLICABLE STATE ENVIRONMENTAL PLANNING POLICIES

The following table considers the applicability of each of the State Environmental Planning Policies (SEPPs).

Table 6: State Environmental Planning Policies

| SEPP | Consistent | Comment |
|---|------------|---|
| Biodiversity and Conservation 2021 | N/A | No provisions applicable to the PP. |
| Building Sustainability Index: (BASIX) 2004 | N/A | No BASIX affected buildings. |
| Exempt and Complying Development Codes 2008 | N/A | Provides for exempt and complying development provisions. No provisions applicable to the PP. |
| Housing 2021 | N/A | No housing included or proposed. No provisions applicable to the PP. |
| Industry and Employment 2021 | | No provisions applicable to the PP. |
| No 65—Design Quality of Residential Apartment Development | N/A | No residential apartment development provided. No provisions applicable to the PP. |
| Planning Systems 2021 | | No provisions applicable to the PP. |
| Precincts—Central River City 2021 | N/A | Not applicable to the site. |
| Precincts—Eastern Harbour City 2021 | N/A | Not applicable to the site. |
| Precincts—Regional 2021 | | No provisions applicable to the PP. |
| Precincts—Western Parkland City 2021 | N/A | Not applicable to the site. |
| Primary Production 2021 | N/A | No provisions applicable to the PP. |
| Resilience and Hazards 2021 | | No provisions applicable to the PP. |
| Resources and Energy 2021 | | No provisions applicable to the PP. |
| Transport and Infrastructure 2021 | | No provisions applicable to the PP. |

Attachment 2: APPLICABLE MINISTERIAL DIRECTIONS (SECTION 9.1 DIRECTIONS)

The following table contains the Ministerial Directions and outlines the applicability and consistency of the PP with each.

Table 7: Section 9.1 Ministerial Directions

| Direction | | Consistent | Comments |
|---|---|------------|---|
| Focus area 1: Planning Systems | | | |
| 1.1 | Implementation of Regional Plans | Yes | As outlined in under Question 3 of Section B. |
| 1.2 | Development of Aboriginal Land Council land | N/A | Not on land shown on the land application map of Chapter 3 in <i>State Environmental Planning Policy (Planning Systems) 2021</i> . |
| 1.3 | Approval and Referral Requirements | Yes | The PP does not include any provisions requiring concurrence, consultation or referral of development applications to a Minister or public authority. The PP does not identify any designated development. |
| 1.4 | Site Specific Provisions | Yes | The development will regularise the lawfulness of existing uses on the site without reliance on existing use right provisions. It will achieve this by provision of an additional permitted use on the site within the existing zoning and without imposing developments standards/requirements in addition to those already contained in the LEP. The PP does not contain any or refer to any drawings showing the details of the proposed development. |
| Focus area 1: Planning Systems – Place-based | | | |
| 1.5 | Parramatta Road Corridor Urban Transformation Strategy | N/A | Not applicable to the site/LGA. |
| 1.6 | Implementation of North West Priority Growth Area Land Use and Infrastructure Implementation Plan | N/A | Not applicable to the site/LGA. |
| 1.7 | Implementation of Greater Parramatta Priority Growth Area Interim Land Use and Infrastructure Implementation Plan | N/A | Not applicable to the site/LGA. |
| 1.8 | Implementation of Wilton Priority Growth Area Interim Land Use and Infrastructure Implementation Plan | N/A | Not applicable to the site/LGA. |
| 1.9 | Implementation of Glenfield to | N/A | Not applicable to the site/LGA. |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 7: Section 9.1 Ministerial Directions

| Direction | Consistent | Comments |
|--|------------|--|
| Macarthur Urban Renewal Corridor | | |
| 1.10 Implementation of the Western Sydney Aerotropolis Plan | N/A | Not applicable to the site/LGA. |
| 1.11 Implementation of Bayside West Precincts 2036 Plan | N/A | Not applicable to the site/LGA. |
| 1.12 Implementation of Planning Principles for the Cooks Cove Precinct | N/A | Not applicable to the site/LGA. |
| 1.13 Implementation of St Leonards and Crows Nest 2036 Plan | N/A | Not applicable to the site/LGA. |
| 1.14 Implementation of Greater Macarthur 2040 | N/A | Not applicable to the site/LGA. |
| 1.15 Implementation of the Pyrmont Peninsula Place Strategy | N/A | Not applicable to the site/LGA. |
| 1.16 North West Rail Link Corridor Strategy | N/A | Not applicable to the site/LGA. |
| 1.17 Implementation of the Bays West Place Strategy | N/A | Not applicable to the site/LGA. |
| Focus area 2: Design and Place | | |
| Nil | | |
| Focus area 3: Biodiversity and Conservation | | |
| 3.1 Conservation Zones | N/A | The PP will not impact any land that is identified as an environmentally sensitive area or land within a conservation zone or land otherwise identified for environment conservation/protection purposes in a LEP. |
| 3.2 Heritage Conservation | N/A | <p>The PP site is not known to contain any</p> <ul style="list-style-type: none"> (a) items, places, buildings, works, relics, moveable objects or precincts of environmental heritage significance to an area, in relation to the historical, scientific, cultural, social, archaeological, architectural, natural or aesthetic value of the item, area, object or place, identified in a study of the environmental heritage of the area, (b) Aboriginal objects or Aboriginal places that are protected under the National Parks and Wildlife Act 1974, and (c) Aboriginal areas, Aboriginal objects, Aboriginal places or landscapes identified |

Table 7: Section 9.1 Ministerial Directions

| Direction | | Consistent | Comments |
|---|---|------------|--|
| | | | by an Aboriginal heritage survey prepared by or on behalf of an Aboriginal Land Council, Aboriginal body or public authority and provided to the relevant planning authority, which identifies the area, object, place or landscape as being of heritage significance to Aboriginal culture and people. |
| 3.3 | Sydney Drinking Water Catchments | N/A | Not applicable to the site/LGA. |
| 3.4 | Application of C2 and C3 Zones and Environmental Overlays in Far North Coast LEPs | N/A | Not applicable to the site/LGA. |
| 3.5 | Recreation Vehicle Areas | N/A | The PP does not include development for the purpose of a recreation vehicle area. |
| Focus area 4: Resilience and Hazards | | | |
| 4.1 | Flooding | N/A | The PP does not create, removes or alter a zone or a provision that affects flood prone land. |
| 4.2 | Coastal Management | N/A | The PP does not apply to land that is within the coastal zone. |
| 4.3 | Planning for Bushfire Protection | N/A | The PP will not affect, or not be in proximity to, land mapped as bushfire prone land. |
| 4.4 | Remediation of Contaminated Land | N/A | The PP site is not: <ul style="list-style-type: none"> (a) land that is within an investigation area within the meaning of the Contaminated Land Management Act 1997, (b) land on which development for a purpose referred to in Table 1 to the contaminated land planning guidelines is being, or is known to have been, carried out, (c) for residential, educational, recreational or childcare purposes, or for the purposes of a hospital. |
| 4.5 | Acid Sulfate Soils | N/A | The PP site is not land having a probability of containing acid sulfate soils as shown on the Acid Sulfate Soils Planning Maps held by the Department of Planning and Environment. |
| 4.6 | Mine Subsidence and Unstable Land | N/A | The PP site is not located within a declared mine subsidence district in the Coal Mine Subsidence Compensation Regulation 2017 pursuant to section 20 of the Coal Mine Subsidence Compensation Act 2017, or has been identified as unstable in a study, strategy or other |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Table 7: Section 9.1 Ministerial Directions

| Direction | Consistent | Comments |
|--|------------|--|
| | | assessment undertaken by or on behalf of the relevant planning authority or by or on behalf of a public authority and provided to the relevant planning authority. |
| Focus area 5: Transport and Infrastructure | | |
| 5.1 Integrating Land Use and Transport | Yes | The PP will regularise the lawfulness of the existing retail land use of the site. The PP would not be inconsistent with aims, objectives and principles of: (a) Improving Transport Choice – Guidelines for planning and development (DUAP 2001), and (b) The Right Place for Business and Services – Planning Policy (DUAP 2001). |
| 5.2 Reserving Land for Public Purposes | N/A | The PP does not create, alter or reduce existing zonings or reservations of land for public purposes. |
| 5.3 Development Near Regulated Airports and Defence Airfields | N/A | The PP will not create, alter or remove a zone or a provision relating to land near a regulated airport. |
| 5.4 Shooting Ranges | N/A | The PP will not affect, create, alter or remove a zone or a provision relating to land adjacent to and/ or adjoining an existing shooting range. |
| Focus area 6: Housing | | |
| 6.1 Residential Zones | Yes | The PP will regularise the lawfulness of the existing retail uses on site, thus making use of the existing infrastructure and services. It will not impact on the choice of building types/locations available, or impact on the consumption of land for housing and associated urban development on the urban fringe. Furthermore it will not impact on the density of residential development. |
| 6.2 Caravan Parks and Manufactured Home Estates | N/A | The PP does not identify suitable zones, locations and provisions for caravan parks or manufactured home estates. |
| Focus area 7: Industry and Employment | | |
| 7.1 Business and Industrial Zones | N/A | The PP will not impact on any existing or proposed business or industrial zone. |
| 7.2 Reduction in non-hosted short-term rental accommodation period | N/A | Not applicable to the site/LGA. |

Table 7: Section 9.1 Ministerial Directions

| Direction | | Consistent | Comments |
|---|--|------------|--|
| 7.3 | Commercial and Retail Development along the Pacific Highway, North Coast | N/A | Not applicable to the site/LGA. |
| Focus area 8: Resources and Energy | | | |
| 8.1 | Mining, Petroleum Production and Extractive Industries | N/A | The PP would not have the effect of: <ul style="list-style-type: none"> (a) prohibiting the mining of coal or other minerals, production of petroleum, or winning or obtaining of extractive materials, or (b) restricting the potential development of resources of coal, other minerals, petroleum or extractive materials which are of State or regional significance by permitting a land use that is likely to be incompatible with such development. |
| Focus area 9: Primary Production | | | |
| 9.1 | Rural Zones | N/A | The PP does not rezone land from a rural zone to a residential, business, industrial, village or tourist zone. |
| 9.2 | Rural Lands | N/A | The PP does not: <ul style="list-style-type: none"> (a) will affect land within an existing or proposed rural or conservation zone (including the alteration of any existing rural or conservation zone boundary) or (b) changes the existing minimum lot size on land within a rural or conservation zone. |
| 9.3 | Oyster Aquaculture | N/A | The PP does not apply to a 'Priority Oyster Aquaculture Areas' or oyster aquaculture outside such an area as identified in the NSW Oyster Industry Sustainable Aquaculture Strategy (2006). |
| 9.4 | Farmland of State and Regional Significance on the NSW Far North Coast | N/A | Not applicable to the site/LGA. |

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Attachment 3: BUS SERVICES

Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

ARMIDALE
Regional Council

Timetable

Armidale & Uralla

EDWARDS
Making travel easier.

- 480** Uralla/Armidale Loop
- 481** Armidale to UNE
- 482** via Gurraveen
- 485** Armidale to UNE
- via Gurraveen & Colleges.
- 483** Armidale to South Hill
- (Loop Service)
- via East.
- 484** Armidale to
- North Hill (Loop Service)
- via Erskine St & McDonald Dr.



Effective November 2020

! Buses do not operate on Sundays or Public Holidays.
All scheduled services are wheelchair accessible.

Uralla/Armidale Loop **480**

Monday to Friday

| Route | Armidale Mall to Uralla | Uralla Visitor Info to Armidale |
|--------|-------------------------------|---------------------------------------|
| 480 am | 7.35S | 8.50 |
| 480 am | 8.20H | |
| 480 pm | 12.25 | 12.50 |
| 480 pm | 2.40S | 3.50 |
| 480 pm | 3.25 | |

Explanations:

H - School holidays only.
S - School days only.

Saturday

| Route | Armidale Mall to Uralla | Uralla Visitor Info to Armidale |
|--------|-------------------------------|---------------------------------------|
| 480 am | 8.45 | 9.15 |
| 480 pm | 1.15 | 1.45 |

Important Note:

Trip time Uralla &
Armidale - allow up to
30 minutes



Routes

481, 482, 485

UNE Bus timetable



Town to UNE **481, 482, 485**

includes Colleges and Elm Ave

Monday to Friday



| | | |
|----|-------|------|
| am | 7.35 | 481 |
| am | 8.10 | 482 |
| am | 8.35 | 481 |
| am | 9.15 | 482 |
| am | 9.45 | 481 |
| am | 10.45 | 481 |
| am | 11.45 | 482 |
| pm | 12.45 | 481 |
| pm | 1.45 | 481 |
| pm | 2.15 | 482 |
| pm | 2.50 | 481 |
| pm | 3.20 | 482 |
| pm | 3.50 | 481 |
| pm | 4.20 | 482 |
| pm | 4.50 | 481 |
| pm | 5.20 | 482 |
| pm | 5.50 | 485R |
| pm | 6.50 | 481 |
| pm | 7.45 | 481 |
| pm | 8.45 | 481 |

Saturday

| | | |
|----|-------|------|
| am | 8.35 | 481N |
| am | 9.45 | 481 |
| am | 10.45 | 481 |
| am | 11.45 | 481 |
| pm | 12.45 | 481 |
| pm | 1.45 | 481 |
| pm | 2.45 | 481 |
| pm | 3.45 | 481 |
| pm | 4.50 | 481 |

Friday & Saturday Nights

| | | |
|----|-------|-----|
| pm | 6.50 | 481 |
| pm | 7.45 | 481 |
| pm | 8.45 | 481 |
| pm | 9.45 | 481 |
| pm | 10.45 | 481 |
| pm | 11.45 | 481 |

Explanations:

AM normal type/PM bold type

N - via Newling Campus

R - via Railway Station

on request

S - via South Hill.



UNE buses do connect with
route 483/484 and visa versa.

UNE to Town **481, 482, 485**

includes Colleges and Elm Ave

Monday to Friday



| | | |
|----|-------|--------|
| am | 7.50 | 485R/S |
| am | 8.25 | 485N |
| am | 8.50 | 485N |
| am | 9.30 | 482 |
| am | 10.00 | 481N |
| am | 11.00 | 481N |
| pm | 12.00 | 482N |
| pm | 1.00 | 481N |
| pm | 2.05 | 481N |
| pm | 2.30 | 482 |
| pm | 3.05 | 481N |
| pm | 3.35 | 482 |
| pm | 4.05 | 481N |
| pm | 4.35 | 482 |
| pm | 5.05 | 481N |
| pm | 5.35 | 482 |
| pm | 6.05 | 481N |
| pm | 7.05 | 481N |
| pm | 8.00 | 481 |
| pm | 9.00 | 481 |

Saturday

| | | |
|----|-------|--------|
| am | 8.15 | 485N/R |
| am | 8.50 | 485N |
| am | 10.00 | 481N |
| am | 11.00 | 481N |
| pm | 12.00 | 481N |
| pm | 1.00 | 481N |
| pm | 2.00 | 481N |
| pm | 3.00 | 481N |
| pm | 4.00 | 481N |
| pm | 5.05 | 481N |

Friday & Saturday Nights

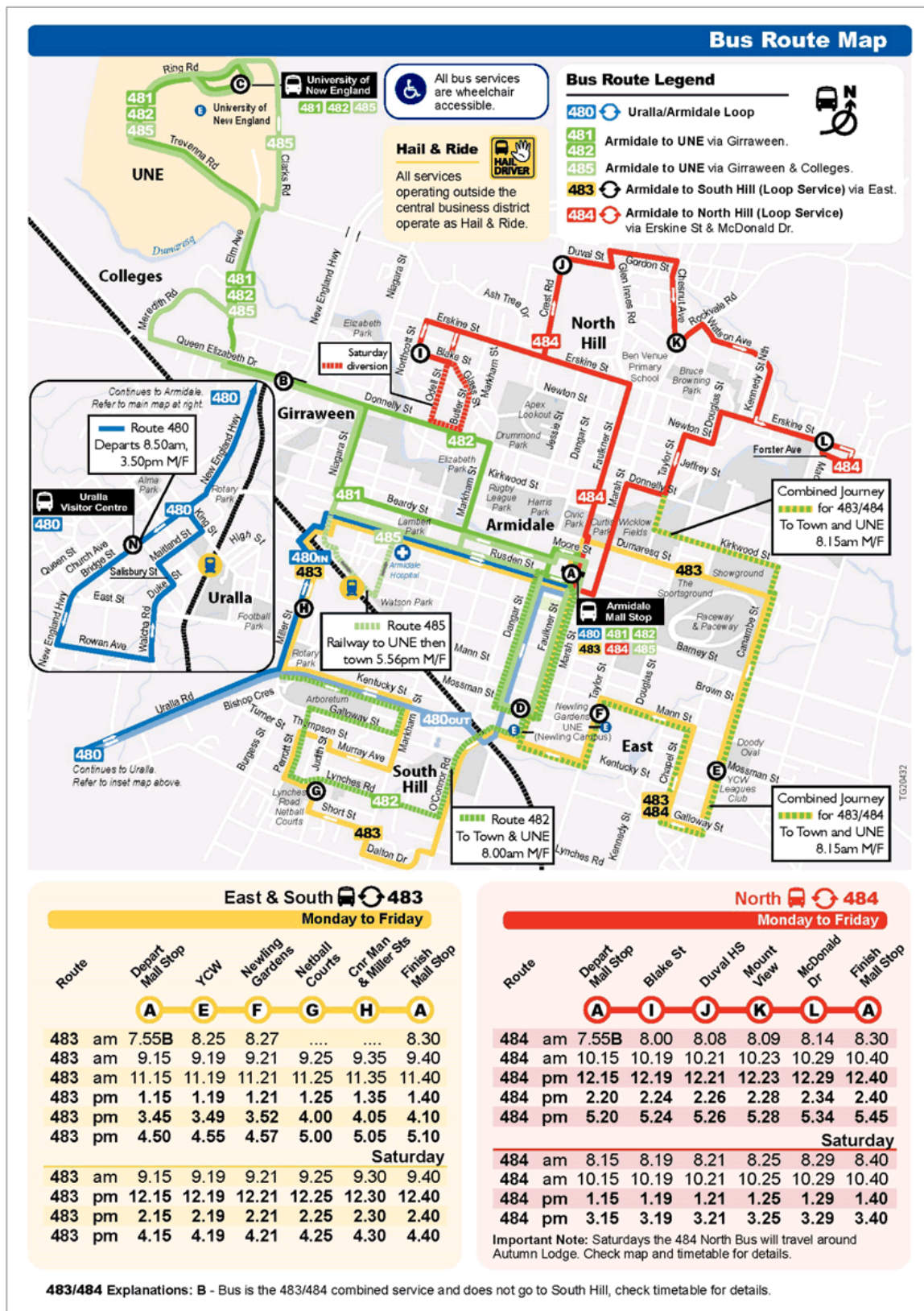
| | | |
|----|-------|------|
| pm | 7.05 | 481N |
| pm | 8.00 | 481 |
| pm | 9.00 | 481 |
| pm | 10.00 | 481 |
| pm | 11.00 | 481 |
| am | 12.00 | 481 |

Important Notes:

Passengers in South Hill may catch the
482 via town to UNE at approximately
8.00am. Refer to map for details.

EDWARDS
www.edwardscoaches.com.au | 02 6772 3116

Making travel easier.



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use

Attachment 4: BIODIVERSITY MAPPING


Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Planning Proposal No. 19 – 242 Rusden Street Armidale Additional Permitted Use



Attachment 5: AHIMS Search


AHIMS Web Services (AWS)
Search Result

Your Ref/PO Number : 21131

Client Service ID : 691648

Integrated Consulting

Date: 14 June 2022

PO Box 9026

Bathurst West New South Wales 2795

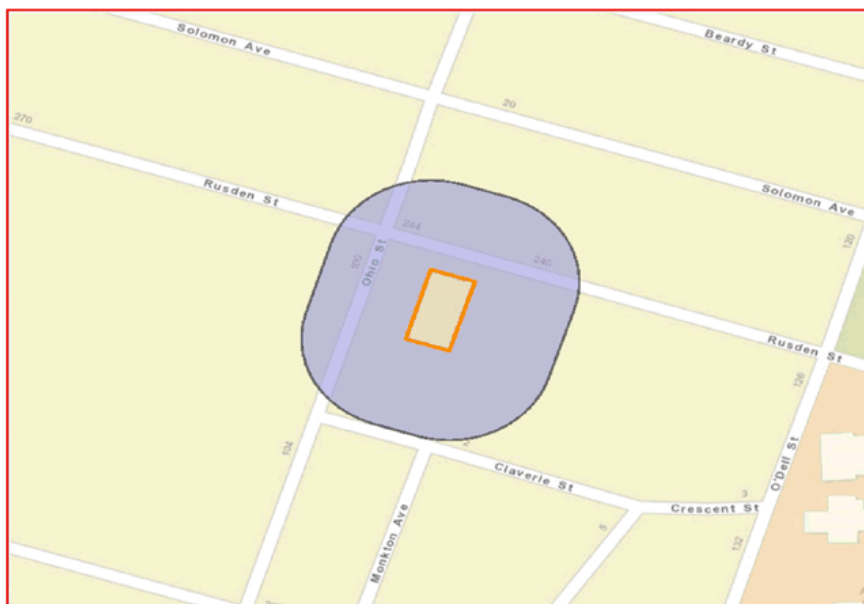
Attention: Erika Dawson

Email: erika@integratedconsulting.com.au

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : A, DP:DP329168, Section : - with a Buffer of 50 meters, conducted by Erika Dawson on 14 June 2022.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of Heritage NSW AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

| | |
|---|---|
| 0 | Aboriginal sites are recorded in or near the above location. |
| 0 | Aboriginal places have been declared in or near the above location. * |

If your search shows Aboriginal sites or places what should you do?

- You must do an extensive search if AHIMS has shown that there are Aboriginal sites or places recorded in the search area.
- If you are checking AHIMS as a part of your due diligence, refer to the next steps of the Due Diligence Code of practice.
- You can get further information about Aboriginal places by looking at the gazettal notice that declared it. Aboriginal places gazetted after 2001 are available on the [NSW Government Gazette](https://www.legislation.nsw.gov.au/gazette) (<https://www.legislation.nsw.gov.au/gazette>) website. Gazettal notices published prior to 2001 can be obtained from Heritage NSW upon request

Important information about your AHIMS search

- The information derived from the AHIMS search is only to be used for the purpose for which it was requested. It is not to be made available to the public.
- AHIMS records information about Aboriginal sites that have been provided to Heritage NSW and Aboriginal places that have been declared by the Minister;
- Information recorded on AHIMS may vary in its accuracy and may not be up to date. Location details are recorded as grid references and it is important to note that there may be errors or omissions in these recordings,
- Some parts of New South Wales have not been investigated in detail and there may be fewer records of Aboriginal sites in those areas. These areas may contain Aboriginal sites which are not recorded on AHIMS.
- Aboriginal objects are protected under the National Parks and Wildlife Act 1974 even if they are not recorded as a site on AHIMS.
- This search can form part of your due diligence and remains valid for 12 months.

Level 6, 10 Valentine Ave, Parramatta 2150
Locked Bag 5020 Parramatta NSW 2124
Tel: (02) 9585 6345

ABN 34 945 244 274
Email: ahims@environment.nsw.gov.au
Web: www.heritage.nsw.gov.au

TRIM:

Compliance and Enforcement Policy

ADOPTED BY COUNCIL: [DATE TO BE COMPLETED BY GOVERNANCE]

1. PURPOSE

This policy provides information for all internal and external stakeholders and interested parties about council's position on compliance and enforcement matters in the local government area.

The purpose of this policy is to provide structure for consistency and transparency in decision making, and to facilitate a proportional approach to compliance and enforcement. It is also intended to assist council staff to act promptly, effectively and consistently in response to allegations of unlawful activity.

This policy outlines matters to be considered at the various stages of the enforcement process from the receipt and investigation of reports alleging unlawful activity, through to what enforcement option council will choose and whether to commence criminal or civil proceedings.

In certain circumstances council will have shared enforcement responsibilities with other regulatory authorities. This policy sets out a collaborative and cooperative approach to such matters. Advice and guidance is also provided on the role of council in building and construction compliance matters where there is a private certifier, and the role of councillors in enforcement.

Responsible council staff are not limited by this policy in their use of discretion and exercise of official functions. The full circumstances and facts of each case need to be considered and a decision made on the merits.

2. APPLICATION

This policy applies to regulatory issues within Council's area of responsibility including, but not limited to:

- development and building control
- pollution control
- environmental health
- public health and safety
- septic systems
- control over animals
- food safety
- fire safety
- tree preservation.

3. POLICY INTENT

The intent of this policy is to establish clear guidelines and protocols for Council staff in the management of Council's regulatory activities. It provides workable guidelines on:

- responding to reports alleging unlawful activity

- assessing whether reports alleging unlawful activity require investigation
- deciding on whether enforcement action is warranted
- options for dealing with confirmed cases of unlawful activity
- taking legal action
- implementing shared enforcement responsibilities.

The policy also provides advice and guidance on:

- the role of the Principal Certifying Authority and
- the role of Councillors in enforcement.

4. COMMUNITY STRATEGIC PLAN OBJECTIVES

Enriched Region

E1. Access to the services and support that facilitate quality of life

E1.3 Foster safety and security within our community and support the provision of basic needs.

Undertake regulatory controls that maintain community order and safety including Companion Animals Regulation, parking management, building compliance, and Development Applications (E1.3.3)

5. POLICY

Compliance and enforcement is an important element of Councils role as a regulatory authority. Some of the reasons to undertaken compliance and enforcement are as follows:

- to prevent or minimise harm to health, welfare, safety, property or the environment
- to improve the safety and amenity of residents and visitors to the area
- for the collective good, the welfare of the community or the public interest
- to promote social policies (eg to preserve or protect the environment)
- to manage risks
- to uphold social order
- to meet the expectations of the community
- to encourage reports about possible unlawful activity from the community
- to make the regulated community aware of their legal obligations and how to comply
- details of any other relevant strategic planning.

It is important to note under Section 8 of the Local Government Act 1993 Council is obliged to ensure that regulatory functions are exercised consistently and without bias.

5.1. DEFINITIONS

The following are the definitions of key terms in this policy:

| Term | Meaning |
|-----------|---|
| Complaint | <p>A complaint is an expression of dissatisfaction made about Council services, staff or the handling of a complaint, where a response or resolution is explicitly or implicitly expected or legally required. For the purposes of this policy, a complaint does not include:</p> <ul style="list-style-type: none"> • a report alleging unlawful activity (see definition below) • a request for information about a Council policy or procedure |

| | |
|-----------------------------------|---|
| | <ul style="list-style-type: none"> • a request for an explanation of actions taken by Council • a request for internal review of a Council decision. |
| Enforcement | Actions taken in response to serious or deliberate contraventions of laws. |
| Regulation | Using a variety of tools and strategies to influence and change behaviour to achieve the objectives of an Act, Regulation or other statutory instrument administered by Council. |
| Report alleging unlawful activity | An expression of concern or a request for service in relation to alleged unlawful activity, where a response or resolution is explicitly or implicitly expected or legally required. |
| Unlawful activity | <p>Any activity or work that has been or is being carried out contrary to the below and/or failure to take required action in order to be compliant with:</p> <ul style="list-style-type: none"> • terms or conditions of a development consent, approval, permit or licence • an environmental planning instrument that regulates the activities or work that can be carried out on particular land • a legislative provision regulating a particular activity or work • a required development consent, approval, permission or licence |

5.2. COMPLIANCE AND ENFORCEMENT PRINCIPLES:

The following are the principles that underpin Council actions relating to compliance and enforcement:

| Principle | Action |
|-----------------------------|---|
| Accountable and transparent | <ul style="list-style-type: none"> • acting in the best interests of public health and safety and in the best interests of the environment • ensuring accountability for decisions to take or not take action • acting fairly and impartially and without bias or unlawful discrimination • providing information about compliance and enforcement priorities and reasons for decisions to improve understanding and certainty and promote trust by the regulated community • ensuring meaningful reasons for decisions are given to all relevant parties, particularly when there is a departure from this policy • acting on any complaints or concerns about the conduct of compliance officers in accordance with Council's complaints management policy and procedures • advising people and organisations subject to enforcement action of any avenues available to seek an internal or external review of a decision. |
| Consistent | <ul style="list-style-type: none"> • ensuring all compliance and enforcement action is implemented consistently • encouraging reports about possible unlawful activity by acting reasonably in response to the circumstances and facts of each matter. |
| Proportional | <ul style="list-style-type: none"> • ensuring the level of enforcement action is proportionate to the level of risk and seriousness of the breach |

| | |
|--------|---|
| | <ul style="list-style-type: none"> making cost-effective decisions about enforcement action taking action to address harm and deter future unlawful activity. |
| Timely | <ul style="list-style-type: none"> ensuring responses to reports alleging unlawful activity and decision making in relation to those is timely. |

5.3. RESPONDING TO CONCERNS ABOUT UNLAWFUL ACTIVITY

5.3.1. HOW REPORTS ALLEGING UNLAWFUL ACTIVITY WILL BE DEALT WITH BY COUNCIL.

Council will record and assess every report alleging unlawful activity. Council will respond to every such report unless the person raising the matter has indicated they do not wish to receive a response about Council's handling of the matter, or the report is anonymous. Generally speaking, Council's objectives when dealing with reports alleging unlawful activity are to:

- maintain the collective good and welfare of the community
- prevent or minimise harm to health, welfare, safety, property or the environment
- consider the broader public interest having regard to Council's priorities and any resource limitations
- consider the report fairly and impartially.

Not all reports will need to be investigated. A preliminary assessment of all matters will be made to determine the priority for a response, and whether investigation or other action is required. An investigation of alleged unlawful activity may take a significant amount of time to complete, particularly where the issues are complex.

If Council decides to investigate, staff will give the person who reported the alleged unlawful activity regular feedback on the progress of the investigation, and any reasons for delay. This does not mean that the individual can expect to be given details about every aspect of the investigation or information that would compromise the integrity of the investigation.

Decisions about what action should be taken by Council are made at the Council's discretion. This means the objective is that reports alleging unlawful activity will be resolved to the satisfaction of Council, not necessarily the person raising the matter.

Council will generally try to resolve matters as quickly and informally as possible so as to avoid the need to take formal action. Council staff will endeavour to manage the expectations of people who report alleged unlawful activity, and in particular explain that in the absence of sufficient evidence of unlawful activity, Council may be unable to take further action. They will also explain that Council does not have unlimited resources and powers to deal with reports alleging unlawful activity. If Council is unable to fully investigate or take action on a matter because it is restricted by any legal or resource limitations this will be explained to the individual.

While there are certain statutory requirements that must be met in relation to notices and orders Council staff will ensure that all explanatory communications are made in plain English and explain any technical language the law requires to be used.

5.3.2. CONFIDENTIALITY OF PEOPLE WHO REPORT ALLEGATIONS OF UNLAWFUL ACTIVITY.

People who report allegations of unlawful activity should not expect that their identities will remain confidential from the subject of their report in all circumstances. Council may have to disclose information that identifies them in the following cases:

- the disclosure is necessary to investigate the matter

- their identity has already been disclosed to the subject of their report directly or in a publicly available document
- the individual was consulted following receipt of a Government Information (Public Access) Act 2009 application and did not object to the disclosure
- the individual consents in writing to their identity being disclosed
- the disclosure is required to comply with principles of procedural fairness
- the matter proceeds to court.

Council will take seriously any concerns an individual may have about their physical safety being endangered as a result of making a report. However, this may limit Council's ability to investigate the matter.

5.3.3. WHAT COUNCIL EXPECTS FROM PEOPLE WHO REPORT ALLEGATIONS OF UNLAWFUL ACTIVITY

Council expects that people who report allegations of unlawful activity will cooperate and act in good faith in respect of any investigations conducted by Council. This includes:

- providing a clear description of the problem (and the resolution sought, if relevant)
- giving all available and relevant information to Council, including any new information about the alleged activity that may become known to the person following the making of their report
- not giving any information that is intentionally misleading or wrong
- cooperating with Council's inquiries and giving timely responses to questions and requests for information
- treating Council's staff with courtesy and respect
- allowing the investigation to be completed without prematurely taking the matter to other agencies unless referred to by Council.

If these expectations of the individual are not met, Council may need to set limits or conditions on the continuation of the investigation or may need to restrict any further communications with the individual.

Any unreasonable conduct will be dealt with in accordance with the principles of the NSW Ombudsman's Managing Unreasonable Complainant Conduct Manual 2012 and any applicable Council policy.

5.3.4. WHAT PARTIES CAN EXPECT FROM COUNCIL STAFF

People who report alleged unlawful activity, as well as individuals or businesses that are subject to investigation and any enforcement action, can expect that Council staff will:

- treat them with courtesy and respect
- advise them of the outcome of the allegation reported, including a full explanation of the reasons why that outcome was considered to be reasonable in the circumstances
- clearly explain decisions in plain English
- provide information about any relevant internal and external appeal processes that may be available
- carefully assess any new information provided by any party after a decision has been made and advise whether further action will be taken.

5.3.5. COMPLAINTS ABOUT COUNCIL'S ENFORCEMENT ACTIONS

Any complaints about Council's handling of reports alleging unlawful activity will be recorded separately and handled in accordance with Council's complaints management policy and procedures. Where a person or organisation subject to enforcement action merely disputes Council's decision to take enforcement against them, they will be directed to make representations in accordance with any relevant internal and external appeal processes.

Council staff will act on any complaints about the conduct of compliance officers in accordance with Council's complaints management policy and procedures and the code of conduct.

5.3.6. ANONYMOUS REPORTS

Anonymous reports will be recorded and assessed in accordance with the above requirements. However, because it is not possible to seek clarification or additional information about a matter, it may be more difficult to evaluate the allegations and therefore these reports are less likely to warrant investigation.

5.3.7. UNLAWFUL ACTIVITY OUTSIDE BUSINESS HOURS

Unlawful activity can occur outside business hours. In particular, Council may receive reports about matters such as offensive noise and failure to comply with limitations on hours of operation during nights and weekends. Due to resource and operational capability restraints on Council, investigations into alleged unlawful activity outside business hours will be assessed on the basis of risk of harm to health, welfare, safety, property or the environment or it is otherwise in the public interest to take such action.

5.3.8. NEIGHBOUR DISPUTES

Council will at times receive reports from parties involved in neighbour disputes seeking Council's involvement. When a dispute between two neighbours is a civil matter, Council will often have no authority to resolve the issue in dispute. Some reports will raise several matters, some of which will require Council's involvement and some of which will be personal to the parties. Council staff will thoroughly assess such reports to determine whether there is evidence of any possible unlawful activity requiring action by Council. Care will be taken to explain which aspects of a report Council can deal with and which cannot be dealt with and why. Where possible, individuals will be provided with information about how to resolve neighbour disputes including referral information resources such as LawAccess NSW and Community Justice Centres.

It is possible that one party will provide further information about a matter which changes Council's decision about whether it will become involved. In such circumstances, Council staff will carefully consider the matter before taking action and document reasons for the new decision. Relevant parties will be advised about the reasons Council has changed its position on a matter. Council staff will not change a decision about whether or not Council should be involved purely as a response to the conduct of an individual such as persistent demands or threats. Council may publish advice on how we will generally deal with the most common types of neighbour issues including:

- noise (from air conditioning units, after hours work, power tools, barking dogs, etc)
- dividing fences and retaining walls
- encroachments
- illegal development
- non-compliance with development consent
- drainage and flooding issues
- damage from trees.

5.4. INVESTIGATING ALLEGED UNLAWFUL ACTIVITY

Not all reports alleging unlawful activity will warrant investigation. A preliminary assessment of all matters will be made to determine whether investigation or other action is required. Council will prioritise matters on the basis of risk to public safety, human health and environment.

If there is insufficient information in the report to undertake a preliminary assessment, further information may need to be sought from the person who made the report or an inspection undertaken. Staff may also

need to consult Council records and other internal business units to understand the relevant history and context of a matter.

5.4.1. CIRCUMSTANCES WHERE NO ACTION WILL BE TAKEN

Council will take no further action if, following a preliminary assessment, it is identified that:

- Council does not have jurisdiction to investigate or is not the appropriate authority to take action on the issues raised. Where there is another appropriate authority or course of action, Council may bring the matter to the attention of the authority or provide information and contact details to the individual. For example NSW WorkCover for workplace safety matters, the NSW Environment Protection Authority for possible environmental offences and Community Justice Centres NSW for personal disputes
- the report relates substantially to a matter previously determined by Council and no new or compelling information is presented which would cause Council to change its earlier decision. In this case, staff will acknowledge the report and advise that no further action will be taken as no new information had been provided (other than where the person has previously been advised they would receive no further response)
- the allegations relate to a lawful activity (eg where there is an existing approval or the activity is permissible without Council approval or consent being required)
- the report is not supported with evidence or appears to have no substance
- the relevant Manager, Director or the General Manager determines that investigation or other action would have an unreasonable impact on resources and/or is unlikely to achieve an outcome sufficient to justify the expenditure of resources.

5.4.2. RELEVANT FACTORS GUIDING DECISIONS AS TO WHETHER TO TAKE ACTION:

When deciding whether to investigate, Council will consider a range of factors including whether:

- the activity is having a significant detrimental effect on the environment or it constitutes a risk to public safety
- the report is premature as it relates to some unfinished aspect of work that is still in progress
- the activity or work is permissible with or without permission
- all conditions of consent are being complied with
- much time has elapsed since the events the subject of the report took place
- another body is a more appropriate agency to investigate and deal with the matter
- it appears there is a pattern of conduct or evidence of a possible wide spread problem
- the person or organisation reported has been the subject of previous reports
- the report raises matters of special significance in terms of the Council's existing priorities
- there are significant resource implications in relation to an investigation and any subsequent enforcement action.
- it is in the public interest to investigate the report.

The above are factors for Council to consider and weigh in making a determination. Council staff are not limited in their use of discretion by these considerations and may decide to investigate based on these and other factors. The objective of the processes Council staff use when investigating incidents of alleged unlawful activity is to:

- determine the cause of the incident
- determine if there has been a contravention of law, policy or standards
- gather evidence to the required standard to support any required enforcement action
- determine any necessary action to mitigate the possibility of reoccurrence of similar incidents.

Any decision not to investigate an allegation of unlawful activity will be recorded and the reasons for that decision clearly stated.

5.5. TAKING ENFORCEMENT ACTION

When deciding whether to take enforcement action in relation to a confirmed case of unlawful activity, Council will consider the full circumstances and facts of the matter and the public interest. The following common considerations will assist Council staff in determining the most appropriate response in the public interest.

5.5.1. CONSIDERATIONS ABOUT THE ALLEGED OFFENCE AND IMPACT:

- the nature, extent and severity of the unlawful activity, including whether the activity is continuing
- the harm or potential harm to the environment or public health, safety or amenity caused by the unlawful activity
- the seriousness of the breach, including whether the breach is merely technical, inconsequential or minor in nature
- the time period that has lapsed since the date of the unlawful activity.

5.5.2. CONSIDERATIONS ABOUT THE ALLEGED OFFENDER:

- any prior breaches, prior warnings, instructions, advice that was issued to the person or organisation reported or previous enforcement action taken against them
- whether the offence was committed with intent
- whether the person or organisation reported has been proactive in the resolution of the matter and assisted with any Council requirements and instructions
- any mitigating or aggravating circumstances demonstrated by the alleged offender
- any particular circumstances of hardship affecting the person or organisation reported.

5.5.3. CONSIDERATIONS ABOUT THE IMPACT OF ANY ENFORCEMENT ACTION:

- the need to deter any future unlawful activity
- whether an educative approach would be more appropriate than a coercive approach in resolving the matter
- the prospect of success if the proposed enforcement action was challenged in court
- the costs and benefits of taking formal enforcement action as opposed to taking informal or no action
- what action would be proportionate and reasonable in response to the unlawful activity
- whether Council is prevented from taking action based on earlier advice given, ie whether an estoppel situation has been created.

5.5.4. CONSIDERATIONS ABOUT THE POTENTIAL FOR REMEDY:

- whether the breach can be easily remedied
- whether it is likely consent would have been given for the activity if it had been sought
- whether there is a draft planning instrument on exhibition that would make the unauthorised use legal.

A further explanation of the above considerations is provided in Appendix 1.

5.5.5. LEGAL OR TECHNICAL ISSUES

Where legal and/or technical issues are in question, Council staff will consider whether legal advice or professional advice from duly qualified staff or other experts should be obtained and considered. Council

may also require a person subject to possible enforcement action to obtain professional advice in relation to issues of concern to Council for assessment as to whether further action is required.

5.5.6. REQUIREMENTS OF COUNCIL STAFF CONSIDERING ENFORCEMENT ACTION

Prior to taking enforcement action, Council staff will take into account the above considerations as well as the evidence gathered during their investigation. Council staff must act impartially, be mindful of their obligations under Council's code of conduct and not act as a decision-maker in relation to any matter in which they have a personal interest.

Enforcement action will not be taken purely as a response to the conduct of an individual such as persistent demands or threats. Council staff are required to maintain records about critical thinking and decision-making processes in relation to reports alleging unlawful activity and any enforcement action, as well as records of interactions with relevant parties. Council staff will at all times adhere to Council's internal approval processes prior to the commencement of any enforcement action. Council staff will take steps to ensure that any enforcement action is taken against the correct person or organisation. Where there are multiple possible parties to an alleged unlawful activity, it will generally not be appropriate to take enforcement action against every person who may be liable for the alleged unlawful activity. In such circumstances, Council staff will be guided by legal advice in determining the appropriate persons to pursue.

5.6. OPTIONS FOR DEALING WITH CONFIRMED CASES OF UNLAWFUL ACTIVITY

Council will use the most effective, informal option to deal with unlawful activity where ever possible unless there is little likelihood of compliance with such options. Council staff will use discretion to determine the most appropriate response to confirmed cases of unlawful activity and may take more than one approach.

Any enforcement action taken by Council will depend on the full circumstances and facts of each case, with any decision being made on the merits.

At all times, council's key concerns are:

- to prevent or minimise harm to health, welfare, safety, property or the environment
- to influence behaviour change for the common good and on behalf of the community.

The following enforcement options to be considered by council are ordered to reflect an escalation in response that is proportionate to the level of risk, the seriousness of the confirmed breach or the need for a deterrent:

Figure 1: Enforcement actions available to Council

| Level of risk | Enforcement options |
|---------------|---|
| Very low | <ul style="list-style-type: none"> • take no action on the basis of a lack of evidence or some other appropriate reason • provision of information/advice on how to be compliant |
| Low | <ul style="list-style-type: none"> • negotiating with the person to obtain voluntary undertakings or an agreement to address the issues of concern • issuing a warning or a formal caution |
| Medium | <ul style="list-style-type: none"> • issuing a letter requiring work to be done or activity to cease in lieu of more formal action • issuing a notice of intention to serve an order or notice under relevant legislation, and then serving an order or notice if appropriate |

| | |
|-----------|---|
| High | <ul style="list-style-type: none"> • issuing a penalty notice • carrying out the works specified in an order at the cost of the person served with the order |
| Very high | <ul style="list-style-type: none"> • seeking an injunction through the courts to prevent future or continuing unlawful activity • commence legal proceedings for an offence against the relevant Act or Regulation. |

5.6.1. FOLLOWING UP ENFORCEMENT ACTION

All enforcement action will be reviewed and monitored to ensure compliance with any undertakings given by the subject of enforcement action or advice, directions or orders issued by Council. Reports alleging continuing unlawful activity will be assessed and further action taken if necessary. If the unlawful activity has ceased or the work has been rectified, the matter will be resubmitted for follow up action to ensure compliance outcomes are met. Should initial enforcement action be found to have been ineffective, Council staff will consider other enforcement options.

5.7. TAKING LEGAL ACTION

The Council and its delegated staff will be guided by legal advice in deciding whether to commence criminal or civil proceedings and will consider the following:

- whether there is sufficient evidence to establish a case to the required standard of proof
- whether there is a reasonable prospect of success before a court
- whether the public interest warrants legal action being pursued.

5.7.1. WHETHER THERE IS SUFFICIENT EVIDENCE TO ESTABLISH A CASE TO THE REQUIRED STANDARD OF PROOF

Council considers the decision to take legal action a serious matter, and as such will only initiate and continue proceedings once it has been established that there is admissible, substantial and reliable evidence to the required standard of proof. The basic requirement of any criminal prosecution is that the available evidence establishes a prima facie case. The prosecutor is required to prove the elements of the offence beyond reasonable doubt. In civil enforcement proceedings, Council will require sufficient evidence to satisfy the court that an actual or threatened breach has occurred on the balance of probabilities.

5.7.2. WHETHER THERE IS A REASONABLE PROSPECT OF SUCCESS BEFORE A COURT.

Given the expense of legal action Council will not take legal action unless there is a reasonable prospect of success before a court. In making this assessment, Council staff will consider the availability, competence and credibility of witnesses, the admissibility of the evidence, all possible defences, and any other factors which could affect the likelihood of a successful outcome.

5.7.3. WHETHER THE PUBLIC INTEREST REQUIRES LEGAL ACTION BE PURSUED

The principal consideration in deciding whether to commence legal proceedings is whether to do so is in the public interest. In making this determination, the same factors to be considered when taking enforcement action apply. (See Section 5.6, Taking enforcement action).

The following considerations relate more specifically to the decision to commence legal proceedings and will assist Council and its delegated staff in making this determination:

- the availability of any alternatives to legal action
- whether an urgent resolution is required (court proceedings may take some time)
- the possible length and expense of court proceedings
- any possible counter-productive outcomes of prosecution
- what the effective sentencing options are available to the court in the event of conviction
- whether the proceedings or the consequences of any resulting conviction would be unduly harsh or oppressive.

5.7.4. TIME WITHIN WHICH TO COMMENCE PROCEEDINGS

Council staff must be aware of legislative time limits in which enforcement proceedings must be commenced. Sometimes legal action will be statute barred despite good evidence that unlawful activity has occurred.

5.8. SHARED ENFORCEMENT RESPONSIBILITIES

Some reports will raise matters involving shared regulatory responsibilities between Council and other authorities including the Environment Protection Authority, the NSW Police Force, the Office of Liquor, Gaming and Racing, NSW Fair Trading, NSW Food Authority and Crown Lands.

Council recognises that collaboration and cooperation between authorities to address issues of shared regulatory responsibility is the best approach. To this end, where there are shared legislative responsibilities, Council staff will liaise with relevant authorities to establish:

- which authority will take the leading role on any joint investigation
- which activities each authority will carry out
- responsibilities for updating an individual where relevant
- protocols for exchanging confidential information between the relevant authorities.

Council will reasonably endeavour to respond to requests for information or assistance on joint regulatory matters in a timely manner.

5.9. ROLE OF COUNCIL WHERE THERE IS A PRIVATE CERTIFIER

Council retains its regulatory role and enforcement powers where a private certifier has been appointed the Principal Certifying Authority (PCA). However, if a private certifier is appointed the PCA, it is not Council's responsibility to ensure building and construction compliance. Private certifiers have limited enforcement powers as the PCA. They have the power to issue a notice of intention to issue an order to the owner or builder to comply with the conditions of consent or rectify any breaches. A copy of any notice of intention issued by a private certifier must be provided to Council for assessment as to whether Council will enforce the notice by issuing an order. Council and private certifiers will work together to resolve any issues when they arise to achieve compliance with the development consent or complying development certificate. Council staff will take steps to ensure individuals are clear about which agency performs which role.

5.10. ROLE OF COUNCILLORS IN ENFORCEMENT

Decision making relating to the investigation of reports alleging unlawful activity and taking enforcement action is the responsibility of appropriately authorised Council staff or the Council itself. Individual Councillors do not have the right to direct Council staff in their day-to-day activities. Councillors can help individuals who raise concerns with them by satisfying themselves that their Council's policies are being carried out correctly, however they cannot ignore or alter a policy in order to satisfy the demands of special groups. The General Manager may present certain decisions to be ratified by the elected Council if this is necessary or desirable, and the Councillors may also have the right to call for a report about particular issues to a Council meeting.

5.11. DELEGATIONS

Council staff delegations for taking action under this policy are included in Council's Delegation Register. Only Council staff with appropriate delegations from the general manager can undertake investigations or compliance and enforcement action in relation to this policy

6. LEGISLATIVE REQUIREMENTS

This enforcement policy is governed by the Acts, Regulations under which the enforcement action is being taken and needs to be read in conjunction with this policy.

7. REVIEW

This Policy will be reviewed every two years from the date of each adoption of the policy, or more frequently as required.

8. REPORTING

The policy does not require any additional report requirement then those in the various legislative reporting requirements.

9. RESPONSIBLE OFFICER

- The Coordinator Regulation is the Responsible Officer for this Policy and are responsible for the following:
 - Maintaining records/ register
 - Updating Pinforce
 - Keeping the policy current
 - Investigating breaches and enforcing compliance with this policy
 - Implementing communications, education and monitoring strategies.

10. ROLES AND RESPONSIBILITIES

Council receives information about alleged unlawful activity from members of the public, contact from other government agencies and information gathered by its officers during proactive inspections.

All council staff who deal with reports alleging unlawful activity are responsible for implementing this policy. Council staff are also responsible for ensuring that any other possible unlawful activity identified as a result of an inspection, proactive enforcement or other activity is brought to the attention of the appropriate business unit of council.

Council staff are required to:

- treat all relevant parties with courtesy and respect
- communicate with all relevant parties and provide feedback on the progress of an investigation and any reasons for delay without compromising the integrity of the investigation
- make full and proper records in relation to the assessment and investigation of reports alleging unlawful activity, including reasons for any decisions
- inform all relevant parties of reasons for decisions
- provide as much information as possible to all relevant parties about the outcomes of investigations to show that adequate and appropriate action was taken and/or is proposed to be taken in response to a report of alleged unlawful activity
- provide information to all relevant parties about any avenues to seek an internal or external review of a decision.

All reports alleging unlawful activity are to be entered into council's case management system and actioned in a timely manner by the appropriate business unit.

11. RELATED PROCEDURES

Other resources

The NSW Ombudsman website has the following helpful resources at :

- Managing unreasonable complainant conduct – a model policy and procedure
- Managing Unreasonable Complainant Conduct Manual 2012
- The Rights Stuff – Tips for making complaints and solving problems
- Effective complaint handling guidelines – 2nd edition
- Managing information arising out of an investigation – Balancing openness and confidentiality
- Reporting of progress and results of investigations
- Good Conduct and Administrative Practice
- Options for Redress
- Investigating Complaints – A manual for investigators
- Enforcement guidelines for Councils
- Better Service and Communication for Council See also:
 - Commonwealth Director of Public Prosecutions (2014), Prosecution Policy of the Commonwealth: Guidelines for the making of decisions in the prosecution process
 - NSW Planning (2010), Prosecution Guidelines..

| APPROVAL AND REVIEW | | |
|---------------------------|-------------------------------|----------------|
| Responsible Business Unit | [Name of Business Unit] | |
| Responsible Officer | [Name of Responsible Officer] | |
| | <i>Council Executive</i> | <i>Council</i> |

| | | |
|------------------------------|--------------------------------|----------------|
| Date/s adopted | [updated by policy owner] | [DD Mmmm YYYY] |
| Date/s of previous adoptions | [Dates of previous adoptions] | |
| Date of next review | [Two years from last adoption] | |
| TRIM Reference | | |

APPENDIX 1

TAKING ENFORCEMENT ACTION

When deciding whether to take enforcement action in relation to a confirmed case of unlawful activity, council will consider all the circumstances of the matter. The section below is intended to assist staff by providing a further explanation of matters to be taken into consideration when deciding whether to take enforcement action.

Considerations about the alleged offence and impact

- the nature, extent and severity of the unlawful activity including whether the activity continued
- the harm or potential harm to the environment or public health, safety or amenity caused by the unlawful activity
- the seriousness of the breach, including whether the breach is merely technical, inconsequential or minor in nature
- the costs and benefits of taking formal enforcement action as opposed to taking informal or no action
- the time period that has lapsed since the date of the unlawful activity.

Consideration should be given to the nature, extent and severity of any actual or potential impact of the unlawful activity. If there is actual or potential detriment to the natural or built environment, to the health or safety of residents or the amenity of an area, this would normally warrant a decision to take action to remedy or restrain the breach. It is also important to consider whether the unlawful activity is ongoing or has ceased. Consideration should be given to whether the likely costs and benefits of any enforcement action is justifiable where breaches result in no material impacts upon any other party or the health, safety and amenity of the environment and community. A breach of a technical, inconsequential or minor nature, in the absence of any other aggravating factor, will generally not warrant a decision to take action to remedy or restrain the breach. Legislation may provide time limits in which to commence proceedings and take enforcement action, and sometimes prosecution will be statute barred despite good evidence that unlawful activity has taken place. In addition, consideration should be given to the time which the offence or breach occurred and the 'reasonableness' of taking enforcement action if a significant time has lapsed since the time of the offence or breach.

Considerations about the alleged offender

- any prior warnings, instructions, advice that was issued to the person or organisation reported or previous enforcement action taken against them
- whether the offence was committed with intent
- whether the person or organisation reported has been proactive in the resolution of the matter and assisted with any council requirements and instructions
- any mitigating or aggravating circumstances demonstrated by the subject of the report
- any particular circumstances of hardship affecting the person or organisation reported.

Consideration should be given to the previous history of the offender. If prior warnings, instructions or advice has been issued to the person or organisation reported which was not followed, a more formal and coercive enforcement approach would appear more appropriate.

Consideration should be given to whether the offence was committed deliberately, recklessly or with gross negligence. It may be appropriate that cases of this nature are more likely to result in prosecution. Where an offence was committed as a result of an accident or genuine mistake, providing education and guidance or a formal warning may be more suitable in achieving desired outcomes.

Where the offender has been proactive in the resolution of the matter and has assisted council in the resolution of the matter, it may be that the public interest would not be best served by prosecuting the offender, especially if the offending conduct or work has been rectified. If the offender has demonstrated a lack of contrition and is uncooperative with the investigation or remediation, a prosecution or monetary penalty would appear more appropriate.

Consideration should be given to any genuine mitigating circumstances of the offender such as age, physical or mental health, disability and any financial hardship of the offender resulting in an inability to pay.

Considerations about the impact of the enforcement action

- the need to deter any future unlawful activity
- whether an educative approach be more appropriate than a coercive approach in resolving the matter
- the prospect of success if the proposed enforcement action was challenged in court
- the costs and benefits of taking formal enforcement action as opposed to taking informal or no action
- what action would be proportionate and reasonable in response to the unlawful activity
- whether the council has created an estoppel situation

Consideration should be given to the deterrent effect, both on the offender and others. Prosecutions, because of their great stigma if a conviction is secured, may be appropriate even for minor unlawful activity where they might contribute to a greater level of overall deterrence.

When deciding whether to take an educative approach or enforcement approach, consideration should be given to the following matters:

- the reasonable likelihood that the person may have known or should have known the relevant requirements or rules
- the level of contrition shown by the responsible person
- whether the parties have previously been advised of the regulatory requirements or provisions
- whether or not any previous warnings or instructions have been provided
- the apparent level of intent shown by the responsible person.

It may not be appropriate to take enforcement action if the chances of success, in the event of an appeal or hearing, are unlikely. In such situations, you would need to identify the causes of that likelihood and address them in the particular case or as a general issue.

Consideration should be given to what is reasonable in the particular circumstances that apply. This includes a reasonable proportionality between the ends to be achieved and the means used to achieve them. Consideration is to be given to what is reasonable in the circumstances and ensure the action is not disproportionate to the level of harm or damage arising from the breach.

Legal proceedings are expensive. When doing a cost-benefit analysis, costs and benefits should be assessed broadly and indirect costs and benefits should also be considered.

Estoppel is a legal rule which prevents a person from later denying something which may have previously been relied on, and acted upon by another person.

Consideration should be given to whether the actions of council have created a reasonable expectation that no enforcement action would be taken.

Considerations about the potential for remedy

- whether the breach can be easily remedied.
- whether it is likely consent would have been given for the activity if it had been sought.

- whether there is a draft planning instrument on exhibition that would make the unauthorised use legal.

If there is evidence of a significant issue of unlawful activity and that matter can be easily remedied by some action on the part of the person the subject of the report, there is a less compelling case for enforcement action, depending on the other circumstances of the case such as the conduct of the offender.

If retrospective approval is possible, it may be reasonable to allow an opportunity to obtain this prior to taking other enforcement action. In some cases, compliance by informal means may be the most efficient way to resolve the matter and other enforcement action may not be necessary.

This needs to be balanced with other considerations such as the public interest in enforcing the law.



Zero30 Project Board Terms of Reference

22 January 2021

Version 0.3

Project Board Terms of Reference

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DOCUMENT CONTROL

Version History

| Version No (n.n) | Author(s) | Date | Amendments |
|------------------|------------------|----------------|--|
| 0.1 | Ian Gesch | 8 October 2019 | Initial draft |
| 0.2 | David Miron | 8 January 2020 | Addition of Section 5 Composition |
| 0.3 | Madeleine Murphy | 25 August 2020 | Removed board member names/position titles (outdated involvement in project) |

Distribution

| Version No | Distribute To | Purpose | Date |
|------------|-----------------------|---------------------------|-------------------|
| 0.1 | Project team | Initial review | 18 October 2019 |
| 0.3 | Project Board Members | Approval of Updated Names | 16 September 2020 |
| 0.4 | | | |

1. Purpose

Project Board Terms of Reference is the document that establishes the agreed roles and functions for the Project Board, both collectively and individually. It is owned, maintained and used by the Project Board to ensure the project is governed responsibly. A Project Board can be defined as the key body within the project governance structure that is responsible for the business issues associated with the project.

A Terms of Reference is developed to provide:

- A clear description of the roles and functions of the Project Board.
- An agreed charter by which the Project Board can oversight its performance.
- A formalised agreement between the Project Board and the Project Sponsor on what roles and functions the Project Board has agreed to accept.

2. Project Background and Purpose

The Armidale Regional Council (ARC) in partnership with the University of New England (UNE) has a unique opportunity to move the Armidale Local Government Area to zero CO₂ emissions by achieving National Carbon Offset Standard (NCOS) certification by 2030.

Project Zero30 is a unique opportunity that will leverage the combined networks of UNE and ARC to identify, develop and implement both climate mitigation and adaptation activities through the innovation and research that can be only achieved by community successfully working with its civic university. The open and transparent nature of Project Zero30 will provide communication pathways to ensure other communities can progressively adopt rather than wait for completion of the project to benefit from its research and innovation.

Project Zero30 will achieve NCOS certification for the Armidale Local Government Area by 2030 under NCOS category five - Precincts.

More information on project background can be found in the ARC-UNE Carbon Neutral Project Opportunity Paper (May 2019) or the Zero30 Project Management Plan.

3. Function of the Project Board

The Function of the Project Board is to take responsibility for the business decisions associated with the project. The Project Board is responsible for approving strategy, budgets, defining and realising benefits, monitoring risks, quality and timeliness. The Project Board will be called upon to make decisions that fall outside of the bounds of the Project Management Plan.

4. Role of the Project Board

The Role of the Project Board is to serve as a critical element of project governance, specifically to:

- take on responsibility for the project's plans and achievement of outcomes;
- ensure the project's scope aligns with the requirements of the stakeholder groups;

- provide those directly involved in the project with guidance on project business issues;
- ensure effort and expenditure are appropriate to stakeholder expectations;
- address any issue that has major implications for the project;
- manage project scope;
- reconcile differences in opinion and approach;
- report on project progress to those responsible at a high level, such as the respective UNE and ARC Councils.

The role of the individual members of the Project Board includes:

- understanding the strategic implications and outcomes of initiatives being pursued through project outputs;
- appreciating the significance of the project for some or all major stakeholders and represent their interests;
- being genuinely interested in the initiative and the outcomes being pursued in the project;
- being an advocate for the project's outcomes;
- having a broad understanding of project management issues and the approach being adopted;
- ensuring the requirements of stakeholders are met by the project's outputs;
- helping balance conflicting priorities and resources;
- providing guidance to the project team and users of the project's outputs;
- considering ideas and issues raised;
- reviewing the progress of the project; and
- ensuring adherence of project activities to standards of best practice, both within the project and in a wider context.

5. Composition

The Board shall be composed of the following persons:

- (a) one person appointed by UNE;
- (b) one person appointed by the ARC;
- (c) up to two persons recommended by the Board and approved by the ARC and UNE;
- (d) one person jointly nominated by the ARC and UNE.

provided that the Board resolves that any nominee under item (d) above possesses skills, knowledge and experience considered beneficial to the Project.

6. Project Board Membership

The Project Board membership is described in the following table.

| Project Board Membership | | |
|---------------------------------------|------|--------------------------------------|
| Project Role | Name | Job Title |
| UNE Representative | | Deputy Vice-Chancellor Research |
| ARC Representative | | Armidale Regional Council Member |
| Agricultural Representative | | |
| VET Representative | | |
| Local Business Representative | | President, Armidale Business Chamber |
| Local Community Representative | | |
| Project Leader | | ARC Project Leader (Non-Voting) |
| Project Leader | | UNE Project Leader (Non-Voting) |

The Chair of the Project Board will be elected by its independent members.

The Zero30 Project Board will be supported by members of the project team.

| Project Board Support | | |
|---|------|----------------------------|
| Project Role | Name | Job Title |
| Project Board Secretariat ARC Representative | | ARC Sustainability Officer |
| Project Board Secretariat UNE Representative | | UNE Senior Project Manager |

7. Project Board Meeting Agenda

All Project Board agenda items must be forwarded to the Project Secretariat 10 days prior to the next scheduled meeting. The Project Board agenda, with attached meeting papers will be distributed to all committee members at least 7 days prior to the next scheduled meeting.

The Chair has the right to refuse to list an item on the formal agenda, but members may raise an item under 'Other Business' if necessary and as time permits.

Project Board Agenda will be captured in the appropriate repository for the purposes of version and access control.

8. Minutes & Meeting Papers

The minutes of each Project Board meeting will be prepared by the Project Secretariat. The minutes will be reviewed prior to release to other committee members. Full copies of the Minutes, including attachments, shall be provided to all committee members no later than 7 days following each meeting. By agreement of the Committee, out-of-session decisions will be deemed acceptable but not preferable. Where agreed, all out-of-session decisions shall be recorded in the minutes of the next scheduled Project Board meeting.

9. Frequency of Meetings

The Project Board will meet at least every 2 months but determined by project pace and Project Board members' availability.

10. Proxies to Meetings

No proxies

11. Quorum Requirements

A minimum of 3 Project Board members is required for the meeting to be recognised as an authorised meeting for the recommendations or resolutions to be valid. This 3-member quorum must include the Chair.

12. Self-review

The Project Board shall review these Terms of Reference annually.



Leadership Principles to Create Our Shared Future

The following leadership principles were developed to guide us as we position ourselves to address the opportunities and challenges that the next decade will bring. Leaders who can help our communities thrive in the face of disruptive changes in our environmental, social and economic landscape will bring the following capabilities to the table:

Self: how I lead myself and what I bring to the leadership table:

1. Purposeful; achieve desired outcomes
2. Trustworthy; communicate factually and transparently
3. Adaptive; learning and applying in response to change
4. Measured; calm, considered, and rational approach to problems
5. Engaged; listen and communicate

Others: how I engage and lead the teams and our organisation:

1. We deliver truthful and optimistic communication
2. We understand the situation and what we can and can't control
3. We are focussed on teams and maintaining contact and teamwork
4. Respond calmly
5. In critical events, we have a business continuity plan and we stick to it (no matter who's in the role they build response)
6. We plan for welfare breaks with a focus on self-care
7. We stay open to new ideas and how we can solve things
8. Make time to time to review and evaluate

Context: providing leadership to our communities, working with our partners and others stakeholders in a global context:

1. Create skills based leadership
2. Provide consistent, transparent, frequent communication
3. Find creative solutions
4. Identify and align with relevant ecosystem
5. Become the case study for "ACTION"

Climate Emergency Action Plan

During the Look Up! Program [6th & 7th June 2022] Leaders in Armidale Regional Council identified the following actions to be taken to progress plans reflecting the organisations commitment to creating a zero carbon future for the organisation and the region. The following actions were identified for Councillors, other Leaders and Staff to address:

Councillors

| WHAT | WHEN | WHO |
|---|-------------------|-------------------|
| Educate (workshop/briefing) | July 2022 | Councillors/Execs |
| Reactivate agreement [Endorse Zero30] | TBC – August 2022 | Councillors |
| Cost/Benefits of options [preliminary] | October 2022 | Councillors/Execs |
| Review R.E.2. Policy, Develop Advocacy Strategy | November 2022 | Councillors/Execs |
| Community Mandate | March 2023 | Councillors/Execs |
| KPWG's | | |

Other Leaders

| WHAT | WHEN | WHO |
|--|------------------|-----------|
| Seek affirmation of Zero30 from Council for LGA and ARC | July 2022 OCM | JR |
| Prioritise and finalise ARC initiative to form roadmap | January 2023 | DS |
| Launch roadmap to: <ul style="list-style-type: none"> • Staff • Community } Engagement | March 2023 | ELT/Comms |
| Set targets for OP/DP | March/April 2023 | ELT |
| Cross divisional teams to deliver the "How" [OPARC] | April 2023 | OPARC |
| Ongoing engagement including celebrating successes | Ongoing | All |

Staff

- Understand priority and project by asking questions and raising concerns with Leadership team – have input and understand the why?
- Commit to priority and projects by being accountable and promoting projects value, by giving ownership and having buy-in
- Support the Leadership group and council in delivering projects
- Deliver on agreed project/priority actions on time, within budget and be held accountable
- Measure and review outcomes; provide input and feedback

| WHAT | HOW | WHO |
|------------------------------|---|---------------------------|
| Launch | World Café Surveys | All Staff |
| Projects | Team Meeting | Project Teams |
| Roadshow (after finalised) | Build project plans, involve relevant staff | Delivery Teams |
| After Project Plan confirmed | Works for Staff Contractors | Delivery Team |
| Quarterly/End Project | Debrief Final Report | Team, Supervisor, Manager |



Look Up! Make the State of Our Planet BAU

Why Knowing What's Happening Matters to Leaders



Dattner Group
Little by Little

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This document is derived from the report Global Trends 2040: A More Contested World (https://www.dni.gov/files/ODNI/documents/assessments/GlobalTrends/_2040.pdf) a March 2021 publication of the United States National Intelligence Council. Dattner Group has edited this [156 Page] document for brevity and relevance for our intended audience. We acknowledge the authorship of the publisher and the immense contributions of the many academics and global authorities that provided their expertise in its creation.

LOOK UP!

Make the state of our planet BAU

This document is designed to provide information to support people and organizations to better navigate an uncertain future. The intent is to help people see what may lie beyond the horizon and prepare for an array of possible futures. The focus is on global, long-term trends and dynamics that are likely to shape communities and states for decades and to present them in a broader context. Accordingly, there is less on other near-term issues and crises.

During 2020/21 the COVID-19 pandemic reminded the world of its fragility and demonstrated the inherent risks of high levels of interdependence. In the coming years and decades, the world will face more intense and cascading global challenges ranging from disease to climate change to disruptions from new technologies and financial crises.

These challenges will repeatedly test the resilience and adaptability of communities, organizations, states, and the international system, often exceeding the capacity of existing systems and models.

SOURCE: GLOBAL TRENDS 2040: A MORE CONTESTED WORLD: U.S. NATIONAL INTELLIGENCE COUNCIL
[MARCH, 2021] [HTTP://WWW.DNI.GOV/NIC/GLOBALTRENDS](http://www.dni.gov/nic/globaltrends)

EXECUTIVE SUMMARY

STRUCTURAL FORCES

DEMOGRAPHICS AND HUMAN DEVELOPMENT

Slowing global population growth and a rising median age will help some developing economies, but rapidly aging and contracting populations will weigh on many developed economies. Decades of progress in education, health, and poverty reduction will be difficult to build on or even sustain. Pressure for migration is likely to increase.

Key Takeaways

- Slowing population growth and rising global median age are presenting potential economic opportunities for some developing economies, but rapidly aging and contracting populations in some developed economies and China will weigh on economic growth.
- Relatively poor countries in Sub-Saharan Africa and South Asia will account for almost all global population growth during the next two decades and will be rapidly urbanizing at the same time, most likely overwhelming their capacity to provide the infrastructure and education systems necessary to fully harness their economic growth potential.
- During the next two decades, demographic shifts and economic incentives are likely to increase pressure for migration out of developing countries, mostly from Sub-Saharan Africa, and primarily into aging, developed countries. Conflict and climate disruptions will compound these broader migration trends.
- These demographic and human development trends will put pressure on governments to increase public investment and control immigration, potentially fuel instability in some countries, contribute to a rising Asia, and add to the agenda of already strained international development institutions.

STRUCTURAL FORCES

ENVIRONMENT

There are many elements of our environment that have exceeded the boundaries of survivability but the climate crisis is at the top of these concerns. The Climate crisis will increasingly exacerbate risks to humanity and force states to make hard choices and tradeoffs. The burdens are unevenly distributed, heightening competition, contributing to instability, and encouraging political movements.

Key Takeaways

- During the next 20 years, the physical effects from the Climate crisis of higher temperatures, sea-level rise, and extreme weather events will impact every country. The costs and challenges will disproportionately fall on the developing world, intersecting with environmental degradation to intensify risks to food, water, health, and energy security.
- There will be an increased emphasis on mitigating greenhouse gas emissions to achieve net zero with new energy technologies and carbon dioxide removal techniques to meet the Paris Agreement goal of limiting warming to 1.5 degrees Celsius. However, as the world gets closer to exceeding 1.5°C—probably within the next 20 years — calls will increase for geoengineering research and possible deployment to cool the planet, despite possibly dire consequences.

STRUCTURAL FORCES

ECONOMICS

Several global economic trends, including the rising national debt, a more complex and fragmented trading environment, the global spread of trade in services, new employment disruptions, and the continued rise of powerful firms, are shaping conditions within and between states. Calls for more planning and regulation will intensify, particularly of large platform, e-commerce corporations.

Key Takeaways

- During the next two decades, several global economic trends, including the rising national debt, a more complex and fragmented trading environment, the global spread of trade in services, new employment disruptions, and the continued rise of powerful firms, are likely to shape conditions within and between states.
- Many governments may find they have reduced flexibility as they navigate greater debt burdens, diverse trading rules, and public pressure to deal with challenges that range from demographic shifts to climate change.
- Asian economies appear poised to continue decades of growth, although potentially at a slower pace. Productivity growth will be a key variable globally; increased growth rates in the Organization for Economic Cooperation and Development [OECD] countries would help governments deal with economic, demographic, and other challenges; and increased growth rate in Asia could help countries avoid the middle - income trap.

STRUCTURAL FORCES

TECHNOLOGY

The exponential pace and reach of technological developments will increase, transforming human experiences and capabilities while creating new tensions and disruptions for all actors. Global competition for the core elements of technology supremacy will increase. Spinoff technologies and applications will enable rapid adoption.

Key Takeaways

- During the next two decades, the pace and impact of technological developments are likely to increase, transforming and improving human experiences and capabilities and offering the potential to tackle challenges such as aging, climate change, and low productivity growth, while creating new tensions and disruptions within and between societies, industries, and states.
- The next decades will see increasing global competition for the core elements of technology supremacy, such as talent, knowledge, and markets, potentially resulting in new technological leaders or hegemonies.
- The race for technological dominance is inextricably intertwined with evolving geopolitics and the broader US-China rivalry, but at the same time, the technological advantage will be augmented by companies that have a long-term focus, resources, and global reach.
- Spin off technologies and applications will be available for rapid adoption, enabling developing countries to take advantage of the latest core advances, develop global applications in niche areas, and contribute to global supply chains.

EMERGING DYNAMICS

SOCIETAL

Many populations are increasingly pessimistic and distrustful as they struggle to deal with disruptive economic, technological, and demographic trends. Newly prominent identities, resurgent established allegiances, and a siloed information environment are exposing fault lines within communities and states, undermining civic nationalism, and increasing volatility. Populations are more informed and have a greater ability to express their demands.

Key Takeaways

- Slowing economic growth and gains in human development, coupled with rapid societal changes have left large segments of the global population feeling insecure, uncertain about the future, and distrustful of institutions and governments they view as corrupt or ineffective.
- Many people are gravitating toward familiar and like-minded groups for community and security, including ethnic, religious, and cultural identities as well as groupings around interests and causes. These groups are more prominent and in conflict, creating a cacophony of competing visions, goals, and beliefs.
- The combination of newly prominent transnational identities, the resurgence of established allegiances, and a siloed information environment are creating and exposing fault lines within states, undermining civic nationalism, and increasing volatility.
- Populations in every region are becoming better equipped with the tools, capacity, and incentive to agitate for social and political change and to demand resources, services, and recognition from their governments.

EMERGING DYNAMICS

STATE

Governments will face mounting pressures from the combination of economic constraints; demographic, environmental, and other challenges; and more empowered populations. A growing gap between public demands and what governments can deliver will raise tensions, increase political volatility, and threaten democracy. The mismatch may also spur new or shifting sources and models of governance.

Key Takeaways

- Governments in all regions will face mounting pressures from economic constraints and a mix of demographic, environmental, and other challenges. Meanwhile, populations will demand more, and they are empowered to push for their conflicting goals and priorities.
- The relationships between societies and their governments are likely to face persistent tensions because of a growing mismatch between what the public expects and what governments deliver. This widening gap portends more political volatility, risks for democracy, and expanding roles for alternative sources of governance.
- Growing public discontent, if accompanied by a catalyzing crisis and inspired leadership, could spur significant shifts or transformations in how people govern.

EMERGING DYNAMICS

INTERNATIONAL

At the time of writing the Russian invasion of Ukraine is potentially rewriting the current geopolitical context in which this analysis was undertaken. This, as well as the February 2022 "no limits strategic partnership agreement" between China and Russia, makes more complex the already complex geopolitics of our world. Sanctions complicate the economic scenario on top of the existing inflationary cost of COVID related expenditure.

Power in the international system will evolve to include a broader set of sources, but no single state is likely to be positioned to dominate across all regions or domains. The United States and China will have the greatest influence on global dynamics, forcing starter choices on other actors, increasing jockeying over global norms, rules, and institutions, and heightening the risk of interstate conflict.

Key Takeaways

- During the next two decades, power in the international system will evolve to include a broader set of sources and features with expanding technological, network, and information power complementing more traditional military, economic, and cultural soft power. No single state is likely to be positioned to dominate across all regions or domains, opening the door for a broader range of actors to advance their interests.
- The United States and China will have the greatest influence on global dynamics, supporting competing visions of the international system and governance that reflect their core interests and ideologies. This rivalry will affect most domains, straining and in some cases reshaping existing alliances, international organizations, and the norms and rules that have underpinned the international order.
- In this more competitive global environment, the risk of interstate conflict is likely to rise because of advances in technology and an expanding range of targets, new frontiers for conflict and a greater variety of actors, more difficult deterrence, and a weakening or a lack of treaties and norms on acceptable use.

COVID-19 IN CONTEXT

The COVID-19 pandemic emerged globally in 2020, wreaking havoc across the world, killing more than 6 million people (as of early 2022), devastating families and communities, and disrupting economies and political dynamics within and between countries. Previous global trend predictions had forecast the potential for new diseases and even imagined scenarios with a pandemic but lacked a full picture of the breadth and depth of its disruptive potential. COVID-19 has shaken long-held assumptions about resilience and adaptation and created new uncertainties about the economy, governance, geopolitics, and technology. COVID-19 has also demonstrated the capacity of the world to unite and solve a common problem. We have the capacity to change quickly when needed.

STRUCTURAL FORCES

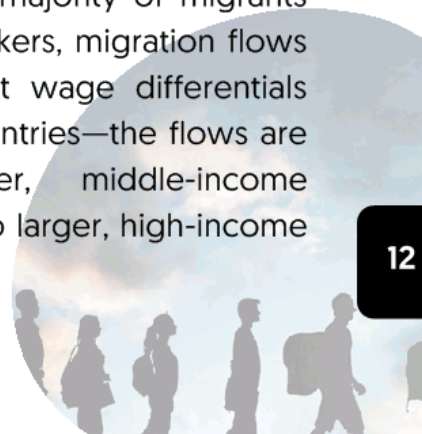
Demographic, environmental, economic, and technological developments will shape the contours of the world we will live in during the coming decades. These structural forces—both individually and collectively—will offer new benefits and opportunities for individuals, communities, and governments in every region to improve how we live, work, and prosper. In addition, the acceleration and intersection of these trends are fostering new or more intense challenges, straining the capacity of societies and governments to manage and adapt.

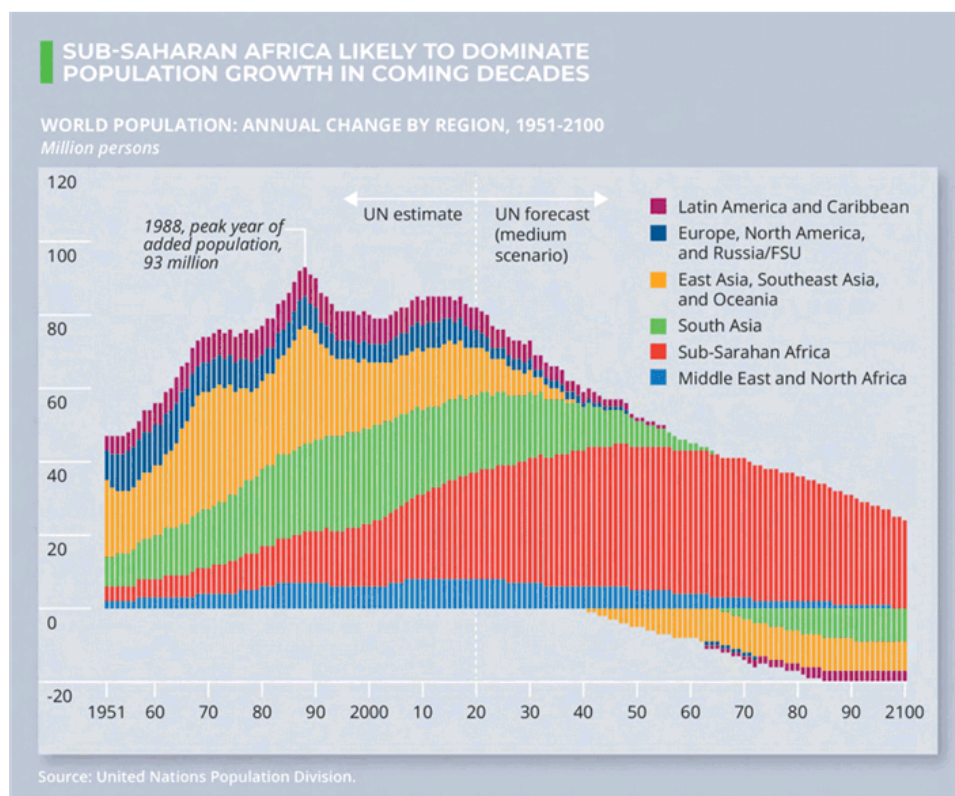
DEMOGRAPHICS AND HUMAN DEVELOPMENT

MIGRATION: PEOPLE ON THE MOVE

Demographic trends and economic incentives will continue to drive large-scale migration during the next two decades. Although there is little certainty about the level of migration as government policies fluctuate, the push and pull factors for cross-border movements of people will endure globally—feeding debates in destination countries over migration and aggravating social divisions in some areas. The past 20 years saw a large increase in cross-border migration, not only in absolute numbers but also as a percent of the global population.

More than 270 million persons in 2020 were living in a country to which they had migrated, 100 million more than in 2000, representing an increase of more than half a percent of the global population. Most migrants left their homes to pursue better economic prospects, but tens of millions were fleeing conflict, crime, religious and social repression, and natural disasters. For the vast majority of migrants who are workers, migration flows clearly reflect wage differentials between countries—the flows are from smaller, middle-income economies to larger, high-income economies.





Almost two-thirds of migrants in 2019 originated from middle-income economies, and more than half migrated to high income countries for higher pay and to send remittances home.

INCREASED DEBATE OVER MIGRATION:

Immigrants can help developed economies mitigate the downsides of an aging population by improving economic productivity, providing services, and expanding the tax base.

However, countervailing pressures such as strong cultural preferences for maintaining national identity and ethnic homogeneity could continue to fuel an anti-migrant backlash in many developed countries and increasingly in some developing and middle-income countries with declining workforces, such as China. As a result, many are likely to choose technological innovation and automation and limit migration to highly skilled labor. Within and between countries, debates and division will continue over how much migration to allow and how to control flows.

FUTURE GLOBAL HEALTH CHALLENGES

Advances in basic healthcare during the past few decades, such as wider availability of medicines and vaccines and improvements in medical procedures, have reduced disease, improved overall health outcomes, and extended longevity for large numbers of people globally. During the next two decades, however, several health challenges are likely to persist and expand, in part because of population growth, urbanization, and antimicrobial resistance.

Stalled Progress on Combating Infectious Disease

International progress against tuberculosis and malaria has stalled in recent years. From 2015-19, the number of cases of drug-resistant tuberculosis worldwide increased, and malaria cases declined just 2 percent, compared to 27 percent in the preceding 15 years, in part because of the leveling of international investments. Looking forward, longstanding, emerging, and re-emerging infectious diseases will continue to endanger individuals and communities. The incidence of new pandemics also is likely to grow due to the increased risk of new animal pathogens infecting humans and factors that enable spread, such as human mobility and population density.

Growing Antimicrobial Resistance

Resistance to antibiotic treatment is rising globally, due in part to overuse and misuse of antibiotics in livestock and antimicrobials in human medicine. Drug-resistant infections cause more than half a million deaths annually, and the cumulative economic cost could reach \$100 trillion between 2020 and 2050 because of productivity loss and the high cost of extended hospital stays or treatment.

Rising Levels of Noncommunicable Disease

Noncommunicable diseases now cause the majority of deaths worldwide—principally because of diabetes, cardiovascular disease, cancer, and chronic respiratory conditions such as asthma. Health experts project that by 2040, noncommunicable diseases could cause 80 percent of deaths in low-income countries, up from 25 percent in 1990, due in part to longer life expectancies but also to poor nutrition, pollution, and tobacco use. In many countries, health systems are not adequately equipped to respond to this shift, which could increase human suffering. Periods of economic slowdown exacerbate those risks by straining public health systems and putting downward pressure on foreign assistance and private health investments.

Increasing Strains on Mental Health, Especially Among Youth

Mental health and substance abuse disorders increased 13 percent during the past decade, principally because of increases in population and life expectancy but also because of the disproportionate prevalence of mental illness among adolescents. Currently, between 10 and 20 percent of children and adolescents globally suffer from mental health disorders, and suicide is the third leading cause of death among people between 15 and 19 years old.

Health experts project that the economic cost of mental illness worldwide could exceed \$16 trillion during the next 20 years, with much of the economic burden resulting from lost income and productivity as a result of chronic disability and premature death. Preliminary research suggests that because of the pandemic, people in every region will experience increased rates of mental distress caused by economic losses and social isolation stress disorder.

E NVIRONMENT

THE CLIMATE CRISIS: AN EXISTENTIAL THREAT TO HUMANITY

We are living in a world in the grip of a climate crisis caused by growing human-induced concentrations of greenhouse gases in the atmosphere. The world has warmed on average 1.1 degrees Celsius since the late 19th century, causing diminished glaciers and ice caps, higher sea levels, more intense storms, heatwaves, and a more acidic ocean, according to the Intergovernmental Panel on Climate Change. The past 10 years were the hottest on record, and every decade since the 1960s has been hotter than the previous one. On the current path, within the next 20 years global warming will surpass 1.5°C while heading toward 2°C possibly by mid-century. Cumulative emissions already in the atmosphere will drive temperature increases in the next two decades even if emissions were to reach net zero immediately, according to the US National Climate Assessment.

Physical Effects

The physical effects of a changing climate will gradually intensify during the next two decades compared to the catastrophic impacts modeled for the latter half of the century, should temperature rise continue unabated. No country or region is immune from the physical effects of climate change and environmental degradation, but the impact will vary—some regions will even see some marginal benefits in the form of longer growing seasons. In general, developing countries will suffer more as they lack the capacity to adapt to climate change and on average are more highly exposed to its effects.

ADDING TO ENVIRONMENTAL DEGRADATION

During the next two decades, population growth, rapid urbanization, and poor land and resource management will increasingly intersect with and exacerbate climate crisis effects in many countries, particularly in the developing world. With coastal cities growing, more people than ever will be threatened by a combination of storm surges and sea level rise that worsen existing coastal erosion.

- **Land Degradation**

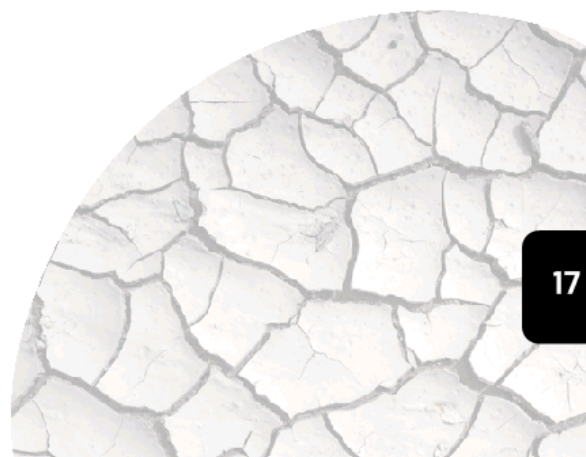
The expansion and unsustainable management of agriculture and forestry practices degrade land, and both contribute to and intensify the effects of climate change. A 2019 study found that global deforestation and land degradation each contributed to about 10 percent of all human-induced greenhouse gas emissions by releasing carbon stored in the trees and the soil.

- **Water Misuse**

Poor water governance within and between states will remain the primary driver of water stress during the next two decades. As precipitation declines or becomes more erratic, population growth, economic development, and continued inefficient irrigation and agricultural practices will increase demand. In many river basins, upstream countries are building dams and altering water sources with little or no consultation with their downstream neighbours, such as the Grand Ethiopian Renaissance Dam, increasing the risk of conflict.

- **Impact on the Oceans**

Fisheries are also under threat from severe overfishing that climate change will further stress through oxygen depletion, rapid warming, and ocean acidification. Fishermen have to go further to catch fewer and smaller fish, potentially venturing into the territorial waters of other countries. In addition, warming ocean temperatures threaten to kill many more coral reefs—already they have declined by 30 to 50 percent, and at 1.5°C warming, they could decline by 70 to 90 percent—further threatening fishing and tourism industries.



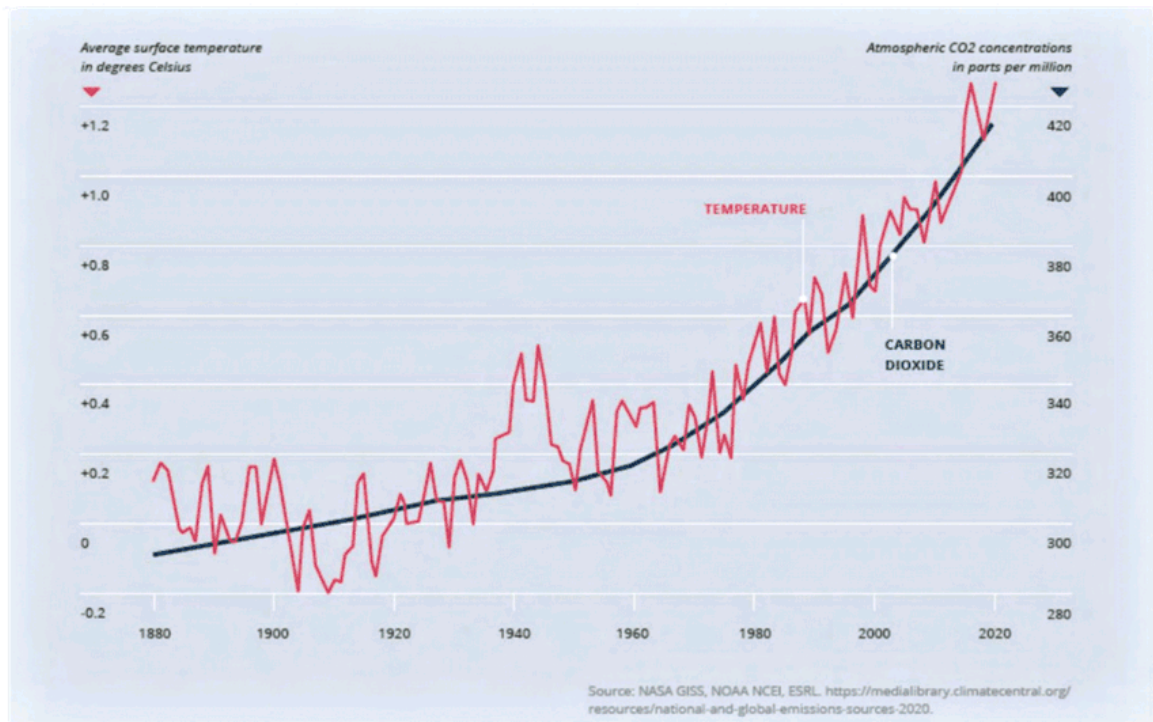
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Loss of Biodiversity

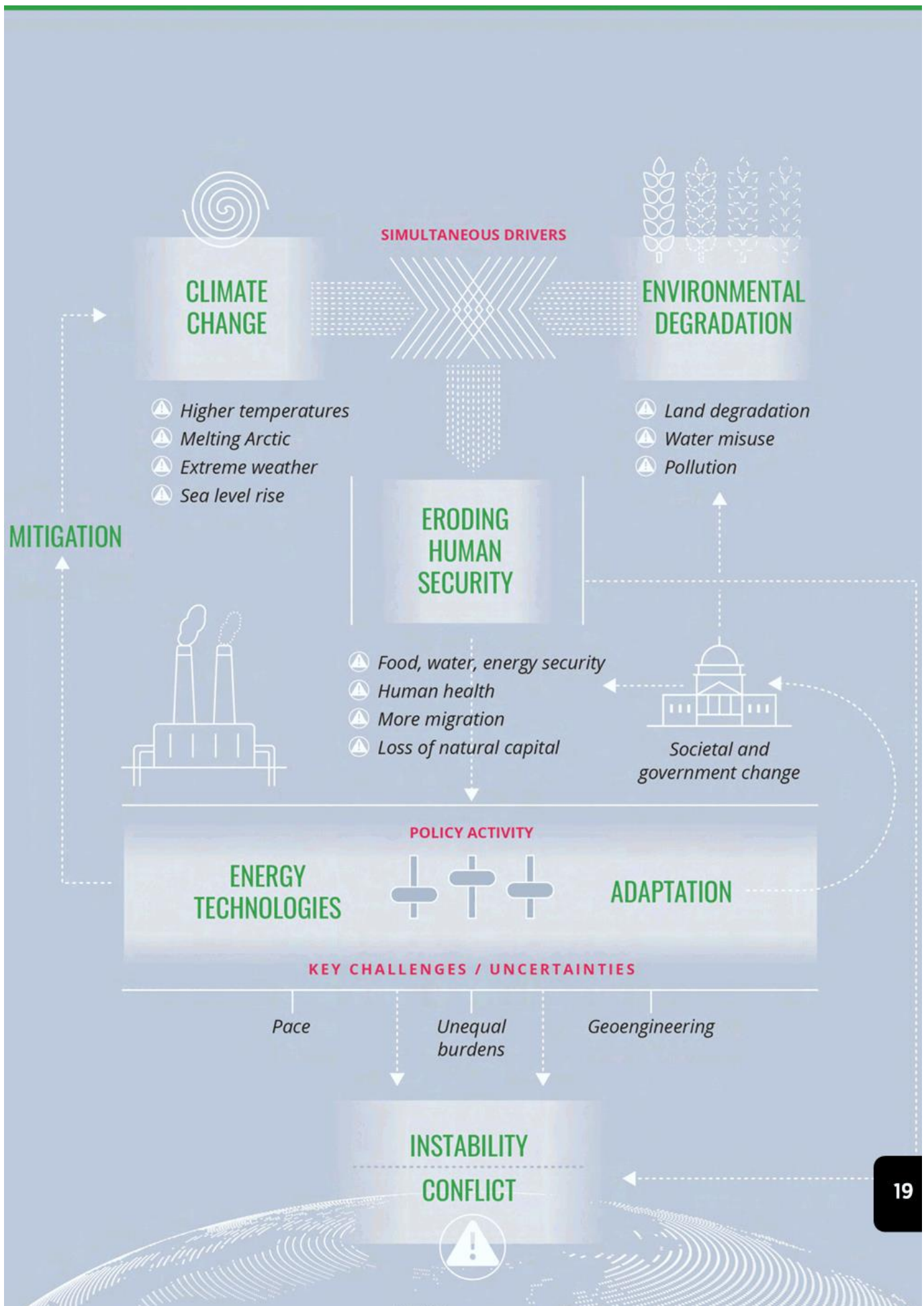
The variability among all living organisms—known as biodiversity—is declining faster than at any point in human history, risking food and health security and undermining global resilience. Warming temperatures are likely to lead to the extinction of plants and animals that can no longer survive in their traditional habitats or shift quickly to new locations as well as encourage the spread of invasive species that choke out native organisms.

”

GLOBAL RISE IN CARBON DIOXIDE AND AVERAGE TEMPERATURE



This graph illustrates the change in global carbon dioxide concentrations in atmospheric parts per million and in global surface temperature in degrees Celsius relative to pre-industrial average temperatures. Nineteen of the 20 warmest years have occurred since 2001, and 2020 tied for the hottest year on record.



KEY EMERGING ENERGY TECHNOLOGIES

The cost to build and operate new **solar photovoltaic and wind-powered plants** are broadly cheaper than equivalent fossil fuel-fired power plants. Even more efficient, lower cost renewable technologies, such as perovskite solar cells, are poised to transform and disrupt energy industries in the next two decades. Moreover, increasingly connected wind turbine technology is enabling massive and lower-cost offshore wind projects worldwide. China is the world's largest producer and exporter of solar panels and wind turbines.

Advanced energy storage will be needed to enable more renewables in grid systems and support the broad deployment of electric vehicles. Lithium-ion batteries have seen large cost reduction and performance improvements in recent years, and investments are also increasing in potentially safer, cheaper, more powerful, and longer duration alternatives.

In the future, it is likely that advanced energy storage would allow for the development of decentralized and autonomous electrical grids that integrate batteries, renewable power sources, and electric vehicles and that potentially have no need for backup from fossil fuels.

Green hydrogen—produced through electrolysis with no by-products—has the potential to play a greater role in storing excess solar and wind energy and helping to decarbonize heating, industry, and heavy transport. The industry is still in its infancy, but costs are expected to come down because countries with cheap renewable energy sources are particularly interested in it, such as Chile.

ENERGY TRANSITION GEOPOLITICS AND ECONOMICS

The transition from fossil fuels has the potential to significantly reshape geopolitics and economics, depending on its speed and structure. Petro-states—currently accounting for 8 percent of world GDP and nearly 900 million citizens—would face major revenue losses in an aggressively decarbonizing scenario. Those that can more efficiently and cheaply extract oil or diversify their economies will better weather the transition.

In addition, the transition will diminish countries' ability to use energy as a tool of coercion or statecraft because energy systems will become more decentralized. Countries will have decreased leverage in energy markets because oil and renewables operate differently; the former is an extracted resource that is traded, whereas the latter is harnessed by building out domestic infrastructure. As a result, it will be more difficult for any one country to affect others' energy supply.

For example, the Chinese dominance of the clean energy equipment market does not allow Beijing to threaten global energy supplies in the way that control of the oil markets by the Organization of Petroleum Exporting Countries once did.

However, a shift to renewable energy will increase competition over certain minerals, particularly cobalt and lithium for batteries and rare earths for magnets in electric motors and generators. As actors race to develop new renewable energy technology during the next two decades, they will focus on countries that supply these minerals, such as the Democratic Republic of the Congo and Bolivia.

ECONOMICS

Economic trends during the next two decades probably will vary more than trends in demography and climate. Economic forecasting is inherently uncertain and highly connected to other key trends, including technology, as well as government policies. In this section, we focus on several longer term economic trajectories that are creating both opportunities and challenges for states and nonstate actors.

HIGH NATIONAL DEBT ENDURING, RISING

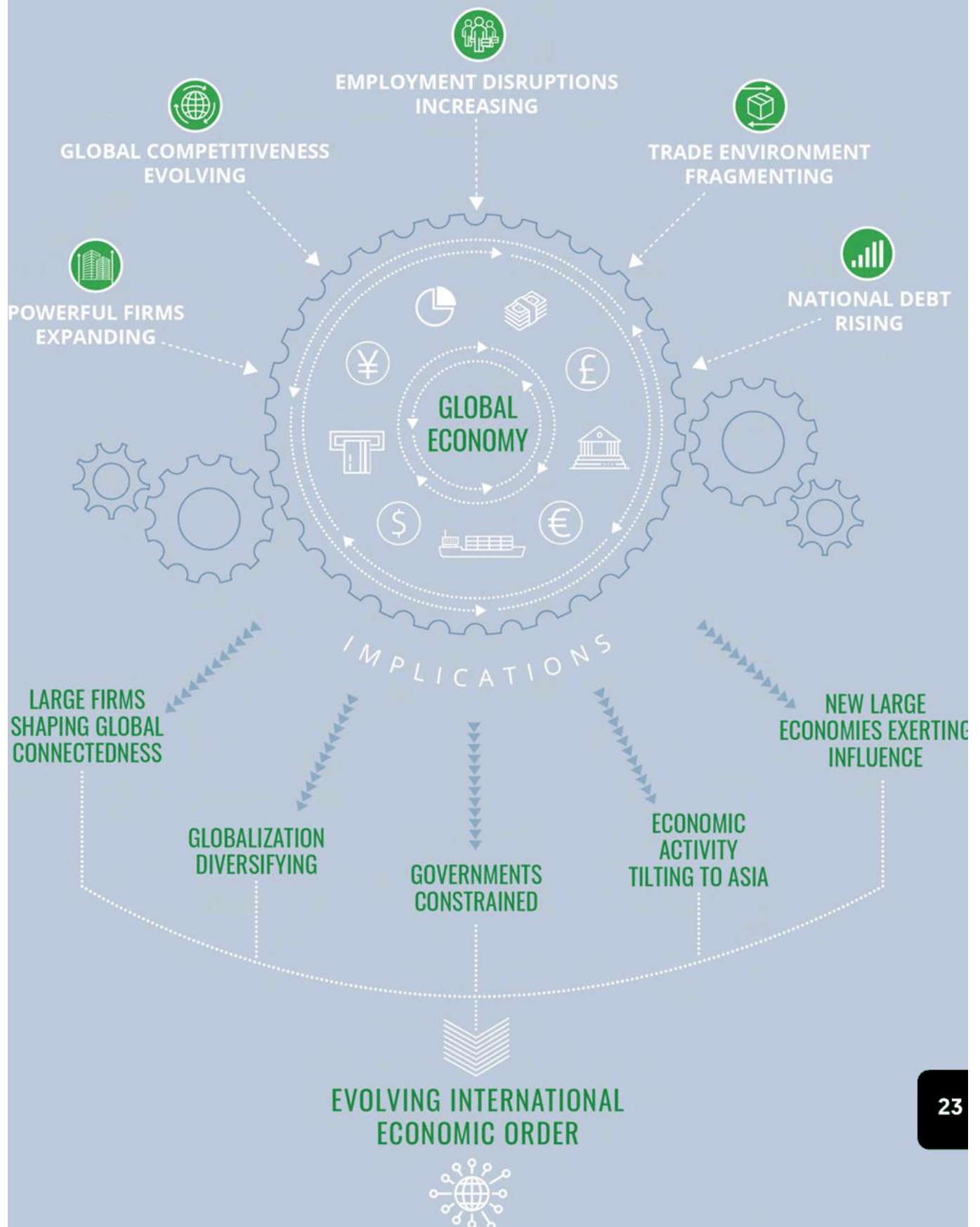
National debt levels have risen in almost every country since the 2007-08 global financial crisis and are likely to continue to face upward pressure through at least 2040. Strong borrowing in response to the COVID-19 pandemic, rising old-age dependency burdens in most of the largest economies, and increased demands on governments to spur economic growth as well as respond to other global challenges have all contributed to the debt levels.

National debt to gross domestic product [GDP] ratios were higher in 2019 than in 2008 in almost 90 percent of advanced economies, including the United States and Japan, and leapt upward in 2020 because of the pandemic and government responses.

At the time of writing global government debt was estimated to have increased in the order of 165% due to the COVID Pandemic, reaching a total of US\$226 Trillion, after a one year debt surge not seen since World War 2.

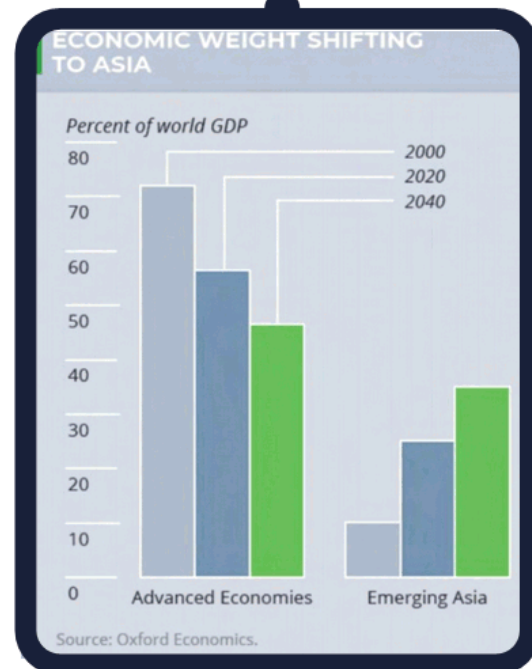
DISRUPTIONS IN EMPLOYMENT

The global employment landscape will continue to shift because of new technologies, notably automation, online collaboration tools, artificial intelligence [AI], and perhaps additive manufacturing. Tasks that once seemed uniquely suited to human abilities, such as driving a car or diagnosing a disease, are already automated or potentially amenable to automation in the next decade. Studies have estimated that automation could eliminate 9 percent of existing jobs and radically change approximately one-third in the next 15 to 20 years. Emerging technologies will also create jobs and will enable greater virtual labor mobility through Internet-based freelance platforms that match customers with self-employed service providers as well as speed-of-light commercial data and software transmission.



CONTINUED TILT TOWARD ASIA

Global economic activity has been tilting toward Asia during the past 40 years, reflecting its higher rate of economic growth in comparison with the rest of the world, large population, and reduction in grinding poverty—a trend that almost certainly will continue through at least 2030 and perhaps through 2040. Some of the most populous countries in Asia are positioned to be among the world's largest economies by 2040, even as their per capita income lag behind that of advanced economies.



UNCERTAIN FUTURE OF MONEY

The financial sector is not immune from the technological changes that are transforming other industries. Digital currencies are likely to gain wider acceptance during the next two decades as the number of central bank digital currencies increase. China's central bank launched its digital currency in 2020, and a consortium of central banks, working in conjunction with the Bank of International Settlements, is exploring foundational principles for sovereign digital currencies.

The introduction of privately issued digital currencies, such as Facebook's proposed Libra, would further drive the acceptance of digital currencies. The extent to which privately issued digital currencies will provide a substitute for the use of national or regional fiat currencies, including the US dollar and the euro, to settle transactions will depend on the regulatory rules that are established.

The US dollar and the euro are also likely to face threats from other fiat currencies, the potency of which will depend on changes in the current international financial architecture and the global importance of international linkages. Privately issued digital currencies could add complexity to the conduct of monetary policy by reducing countries' control over their exchange rates and money supply.

TECHNOLOGY

The increasing convergence of seemingly unrelated fields and the rise of global competition to generate and lock in advantage are accelerating the emergence of cutting-edge technologies.

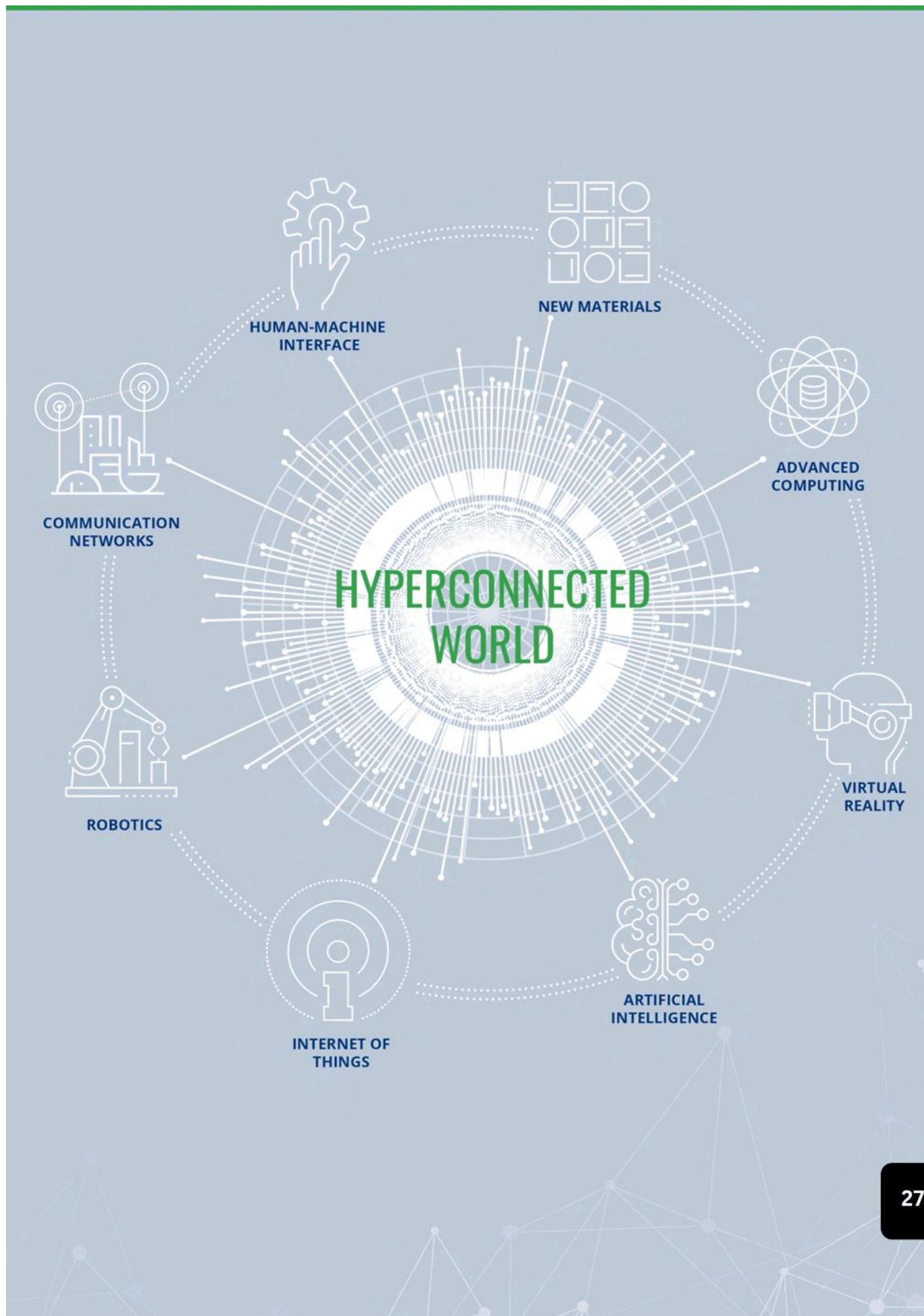
SCIENTIFIC CONVERGENCE SPARKING INNOVATION

The convergence of seemingly unrelated areas of scientific research and technological applications is making the rapid development of novel applications possible, practical, and useful. For example, the smartphone was enabled by decades of basic research and development in electronics, antennas, materials, batteries, telecommunications networks, and user interfaces. By 2040, the increasing convergence of technologies, such as artificial intelligence [AI], high-speed telecommunications, and biotechnology, will be augmented by increased understanding of the social and behavioral sciences to enable rapid breakthroughs and user customized applications that are far more than the sum of their parts.

Taken together, these technology platforms can then provide a foundation for rapid innovation while lowering the barriers to market entrance.

ARTIFICIAL INTELLIGENCE BECOMING MAINSTREAM

AI is the demonstration of cognition and creative problem solving by machines rather than humans or animals, ranging from narrow AI, designed to solve specific problems, to Artificial General Intelligence, a system that in the future may match or exceed a human being's understanding and learning capacity. By 2040, AI applications, in combination with other technologies, will benefit almost every aspect of life, including improved healthcare, safer and more efficient transportation, personalized education, improved software for everyday tasks, and increased agricultural crop yields.





DATA WILL BE KING

AI dependent industries and organizations of the future will require massive quantities of data to operate efficiently and competitively. Institutions, companies, and countries already investing in ways to acquire, classify, store, and monetize data will have advantages. The unprecedented amounts of data available in 2040 will provide valuable insights and capabilities but also open up access, privacy, ownership, and control of data as areas of increasing competition and conflict.

BIOTECHNOLOGY ENABLING RAPID INNOVATION

Improved capability to predictably manipulate biological systems, augmented by advances in automation, information, and materials sciences, is spurring unprecedented innovation in health, agriculture, manufacturing, and cognitive sciences. By 2040, biotechnology innovations most likely will enable societies to reduce disease, hunger, and petrochemical dependence and will transform how we interact with the environment and each other. Societies will be challenged to harness these beneficial advancements while addressing the market, regulatory, safety, and ethical concerns surrounding these technologies—for example, genetically modified crops and foods.

ACCELERATED SOCIETAL CHANGE

Privacy and anonymity may effectively disappear by choice or government mandate, as all aspects of personal and professional lives are tracked by global networks. Real-time manufactured or synthetic media could further distort truth and reality, destabilizing societies at a scale and speed that dwarfs current disinformation challenges. Many types of crimes, particularly those that can be monitored and attributed with digital surveillance, will become less common while new crimes, and potentially new forms of discrimination, could arise.

NEW CYBERSECURITY PARADIGMS

Greater connectivity almost certainly will increase the vulnerability of connected individuals, institutions, and governments as the presence of hundreds of billions of connected devices vastly increase the cyber-physical attack surface. In addition, cyber security enforcement based on geographic borders is likely to become less relevant in an increasingly global web.

EXISTENTIAL RISKS

Technological advances may increase the number of existential threats; threats that could damage life on a global scale challenge our ability to imagine and comprehend their potential scope and scale, and they require the development of resilient strategies to survive. Technology plays a role in both generating these existential risks and in mitigating them. Anthropomorphic risks include runaway AI, engineered pandemics, nanotechnology weapons, or nuclear war. Such low-probability, high-impact events are difficult to forecast and expensive to prepare for but identifying potential risks and developing mitigation strategies in advance can provide some resilience to exogenous shocks.

BENEFITS AND RISKS OF ADVANCED BIOTECHNOLOGY APPLICATIONS

BENEFITS

Misdiagnoses plummet and healthcare outcomes improve.

Rapid, more effective medical treatments.

Reduce delays and rejections of organ transplants and repairs.

Major reduction in inherited genetic diseases.

Novel treatments for neurological disorders. Enhanced cognition and expanded perception.

Improved speed and reliability in designing and making novel materials, medicines.

Ready production of new and novel molecules, materials and treatments.

Make barren or depleted lands productive. Mitigate human-induced and natural threats to the environment.

Practically unlimited capacity for long-term data storage.

Increased variety of cheaper, more nutritious foods created with lower environmental impact.

APPLICATION

DIGITAL HEALTH / PERSONALIZED MEDICINE

Tailored medical treatments using AI to combine data from genetic sequencing, diagnostics, and biomonitoring.

ON DEMAND MEDICINE PRODUCTION

Cell and gene-based therapies, combined with improvements in drug design and production, for faster disease response.

BIOPRINTING AND XENOTRANSPLANTATION

Additive manufacturing to "print" biological parts for medical testing or tissue replacement, grow human-compatible organs in animals for transplantation.

REPRODUCTIVE ENGINEERING

Using genomic technologies to select and modify human embryos for broad range of traits and abilities.

COMPUTER-HUMAN INTERFACES

Machine augmentation of human cognitive processes.

BIO-MANUFACTURING

Bio-design and production of enhanced or highly specified materials, medicines and foods.

SYNTHETIC ORGANISMS

Genetically modified organisms and biological processes create new materials and medicines.

ENVIRONMENTAL RESTORATION

Large-scale ecological intervention, through biotechnology, reforestation, or ocean engineering creates, manipulates, or rescues damaged environments.

DNA-BASED DATA STORAGE

DNA used to encode and store data.

TRANSFORMED AGRICULTURE AND FOOD PRODUCTION

Automated precision production processes and integrated crop-livestock systems use genetically altered organisms.

RISKS

Access disparities due to costs or location. Personal health data misuse or manipulation.

Disputes over R&D prioritization in developed vs. developing countries.

Access disparities due to the high up-front costs.

Ethical and social divides over applications. Unequal access.

Tensions between augmented and non-augmented individuals. New cyber/bio vulnerabilities.

Increased potential for misuse and workforce restructuring.

Potential for weapons applications or accidental misuse. Unknown environmental impacts.

Unintended, potentially global environmental or public health consequences.

Increased potential for long-term social monitoring.

Reduced biodiversity, social tensions over genetic modification, workforce and supply chain disruptions.

EMERGING DYNAMICS

While these demographic, environmental, economic, and technological trends are setting the stage, the story of the next 20 years will be written primarily by the choices made at societal, state, and international levels. Emerging dynamics at all levels point to greater debate and contestation. Personal and policy choices will determine the cohesiveness of societies, the resilience of states in all regions, and the types of interactions between states.

In many countries, people are pessimistic about the future and growing more distrustful of leaders and institutions that they see as unable or unwilling to deal with disruptive economic, technological, and demographic trends. In response, people are gravitating to familiar and like-minded groups for community and security, including ethnic, religious, and cultural identities as well as groupings around interests and causes. Communities are more fragmented and in conflict; a cacophony of competing visions, goals, and beliefs are placing greater demands on governments.

At the same time, governments are struggling under mounting pressures and tighter resources, and they are finding it difficult to meet the challenges of a globally interconnected, technologically advanced, and diverse world. The result is a growing disequilibrium between public demands and governments' ability to deliver welfare and security, portending greater political volatility and increasing risks for democracy. Unmet needs and expectations are encouraging a flourishing marketplace of additional actors providing governance, security, and services, including nongovernmental organizations, churches, corporations, and even criminal organizations. States that adapt to the mounting governance challenges probably will be better positioned to rebuild trust and legitimacy.



SOCIETAL: DISILLUSIONED, INFORMED, AND DIVIDED

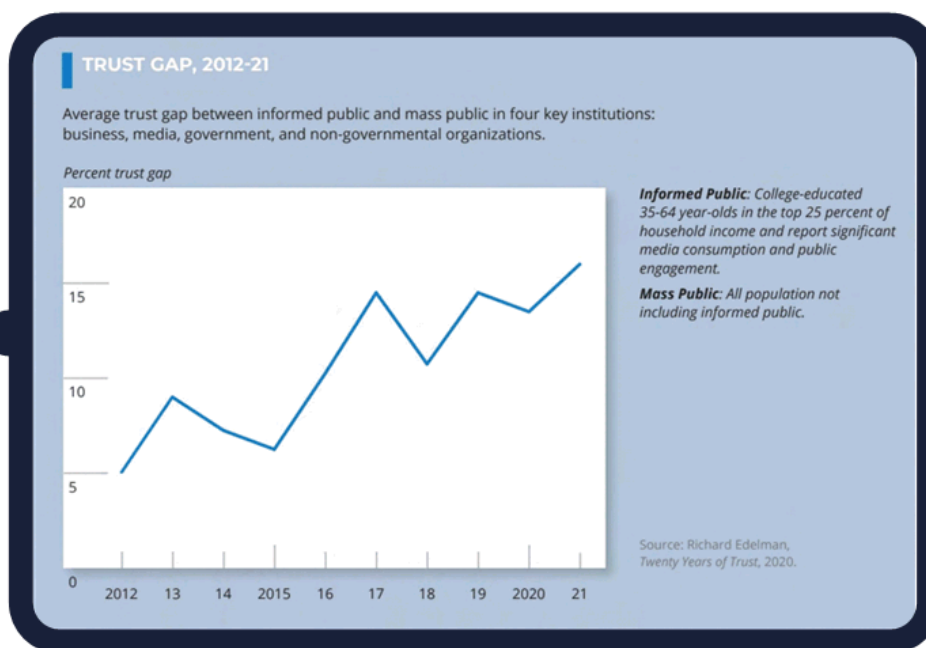
Potentially slower economic growth in coming years and smaller gains in human development in many countries are likely to exacerbate distrust of institutions and formal sources of authority for some members of the public.

RIISING PESSIMISM, WAVERING TRUST

Global and local challenges, including economic strains, demographic shifts, extreme weather events, and rapid technological change, are increasing perceptions of physical and social insecurity for much of the world's population. The COVID-19 pandemic is intensifying these economic and social challenges. Many people, particularly those who are benefiting less than others in their societies, are increasingly pessimistic about their own prospects, frustrated with government performance, and believe governments are favoring elites or pursuing the wrong policies. The economic growth and rapid improvements in health, education, and human development of the past few decades have begun to level off in some regions, and people are sensitive to the increasing gap between winners and losers in the globalized economy and are seeking redress from their governments.

Approximately 1.5 billion people moved up into the middle class in the past few decades, but some are beginning to fall back, including in advanced economies.

Public opinion polls repeatedly have shown increasing pessimism about the future in countries of all types around the world, but especially in advanced and middle-income economies. According to the 2022 Edelman Trust Barometer, less than 1/3 of people in Japan, Germany, Italy, The Netherlands, UK and Russia believed they and their families would be better off in 5 years time. In the coming years, this pessimism is likely to spread in developing countries with large youthful populations but with slowing progress in eradicating poverty and meeting human development needs, particularly Sub-Saharan Africa.



IDENTITIES MORE PROMINENT

As trust in governments, elites, and other established institutions erodes, societies are likely to fragment further based on identities and beliefs. People in every region are turning to familiar and like-minded groups for community and a sense of security, including cultural and other subnational identities as well as transnational groupings and interests. Identities and affiliations are simultaneously proliferating and becoming more pronounced. In turn, this is leading to more influential roles for identity groups in societal and political dynamics but also generating divisions and contention.

Many people are gravitating to more established identities, such as ethnicity and nationalism. In some countries, slowing population growth, increasing migration, and other demographic shifts are intensifying perceptions of vulnerability, including a sense of cultural loss. Many people who feel displaced by rapid social and economic changes resent violations of age-old traditions and perceive that others are benefiting from the system at their expense. These perceptions also fuel beliefs that economic and social change is damaging and that some leaders are pursuing misguided goals.

Transcending National Identity

Many people are emphasizing and organizing around different aspects of their identities, including race, gender, and sexual orientation, as well as around causes and issues, such as climate change and religious freedom. The forces of globalization, including greater mobility, urbanization, and connectivity, are increasing awareness and prominence of a wide array of constituencies that transcend national boundaries and are making it easier for people to organize around common interests and values. These identities are playing greater roles within and between countries as groups agitate for recognition and specific goals.

Identities In Conflict

The expansion and increasing prominence of identity groups demanding recognition and rights are forcing an increase in the debate about the social and economic foundations of societies. Intensifying and competing for identity dynamics are likely to provoke increasing political debate and polarization, societal divisions, and in some cases, unrest and violence.

Increasing numbers of immigrants, refugees, and guest workers in many countries, such as middle-income countries in Southeast and Central Europe, are prompting heated debates about national identity and citizenship and leading to the emergence of ethnic nationalist political parties, greater demands for assimilationist policies, and a decline in support for migrants globally.

The growing recognition and support for LGBTQ rights are prompting responses from people in countries in every region, such as Brazil, Iran, Nigeria, and Poland, where some people perceive such movements as an affront to their deeply held beliefs and corrosive to their societies. Political and religious leaders in some countries are advocating laws restricting LGBTQ rights and criminalizing homosexuality.

While some improvement in education, health, leadership has occurred, in most countries the progress towards gender equality has been marginal. As of September 2021 only 26 women were serving as heads of state and/or government; at the current rate, gender equality in the highest positions of power will not be reached for another 130 years.

Repeated global movements such as the global #MeToo movement shed light on the breadth of sexual harassment and sexual assault that occurs across the world, but still, several countries, such as Hungary and Russia, have reduced protections for women, including decriminalizing domestic and sexual violence.

More and more people will rely on their own identity communities for information and piggyback on the knowledge of others. People will also use social identities such as culture, ethnicity, nationality, and religion as critical filters for managing information overload, potentially further fragmenting national identities and undermining trust in government. These identities provide a sense of belonging and reinforce norms about how group members should behave, rules about whom to trust, and beliefs about complex issues. Identity-based violence, including hate and political crimes, may increasingly be facilitated by social media.

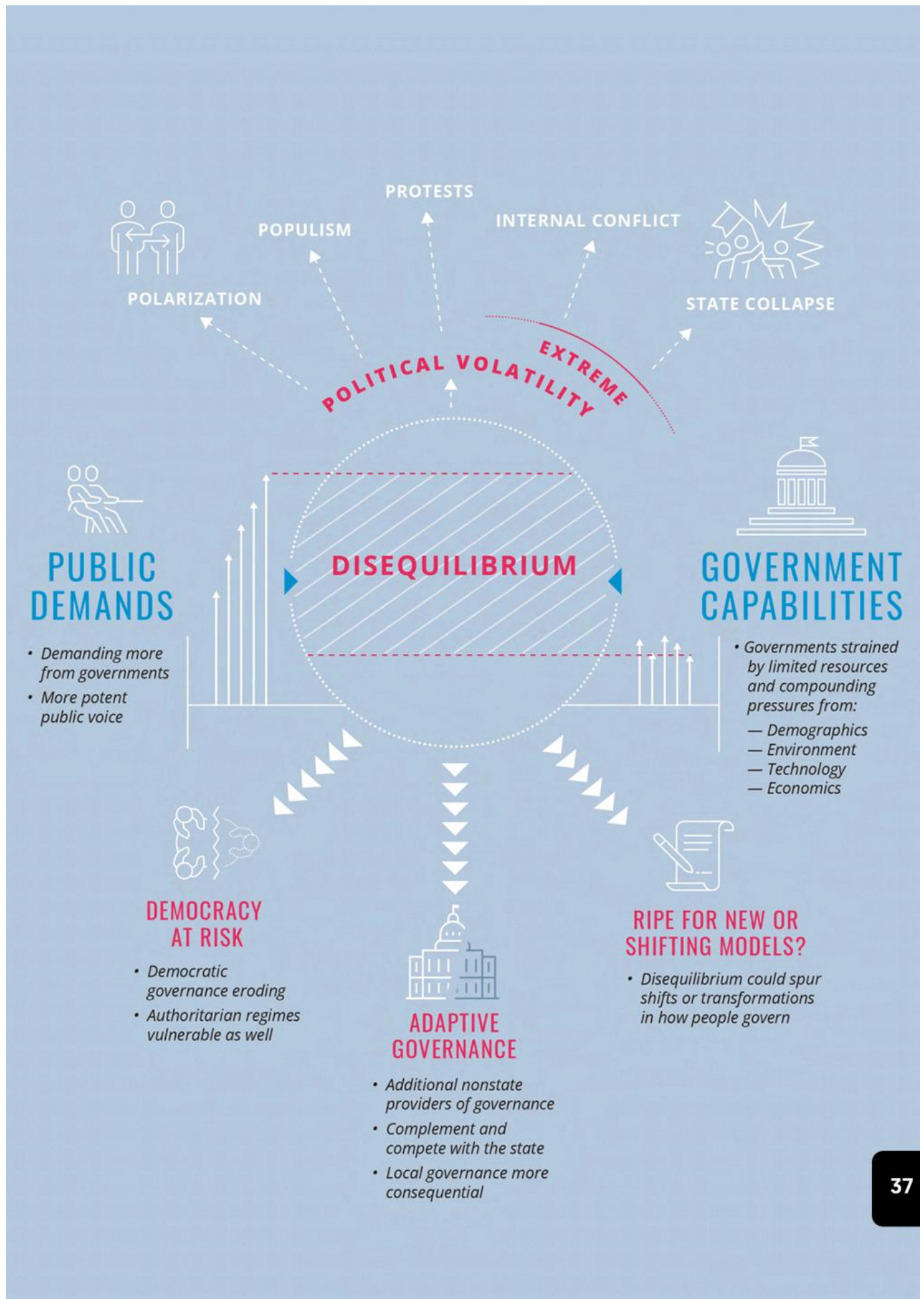
People increasingly will depend on their favorite gatekeepers—such as news media outlets, social media platforms, and trusted voices of authority—to sift truth from fiction. Efforts to arbitrate controversial content, such as flagging or removing demonstrably false claims, are unlikely to be effective in changing beliefs and values aligned with one's closely held identities, however. Identity-based beliefs tend to eclipse truth-seeking because of the overriding need to belong, obtain status, understand the social world, maintain dignity, and feel morally justified.

STATE: TENSIONS, TURBULENCE AND TRANSFORMATION

While populations are exercising more potent public voices, governments will experience mounting pressure from economic constraints and a mix of demographic, environmental, and other challenges.

GROWING MISMATCH BETWEEN PUBLIC DEMANDS AND GOVERNMENT CAPABILITIES

Over the next two decades, the relationships between states and their societies in every region are likely to face persistent tensions because of a growing mismatch between what publics need or expect and what governments can or are willing to deliver. In many countries, populations with expectations heightened by previous prosperity are likely to face greater strains and disruptions from slowing economic growth, uncertain job opportunities, and changing demographics. These populations also will be better equipped to advocate for their interests after decades of steady improvements in education and access to communication technologies as well as the greater coherence of like-minded groups. Although trust in government institutions is low among the mass public, people are likely to continue to view the state as ultimately responsible for addressing their challenges and to demand more from their governments to deliver solutions.



Demographics and Human Development

Many countries will struggle to build on or even sustain the human development successes achieved in the past several decades because of setbacks from the ongoing global pandemic, slower global economic growth, the effects of conflict and climate, and more difficult steps required to meet higher development goals. Meanwhile, countries with aging populations and those with youthful and growing populations will each face unique sets of challenges associated with those demographics. Migration is likely to increase the salience of identity issues that divide societies in receiving countries and may fuel ethnic conflicts. Rapid urbanization—occurring mostly in Africa and Asia—will stress governments' ability to provide adequate infrastructure, security, and resources for these growing cities.

Climate Crisis and Environmental Degradation

These challenges will strain governments in every region. The impact will be particularly acute in Africa, Asia, and the Middle East, where governments are already weak, stressed, or fragile. Wealthy countries will also increasingly face environmental costs and even disasters that challenge governments' responsiveness and resources, potentially undermining public trust.

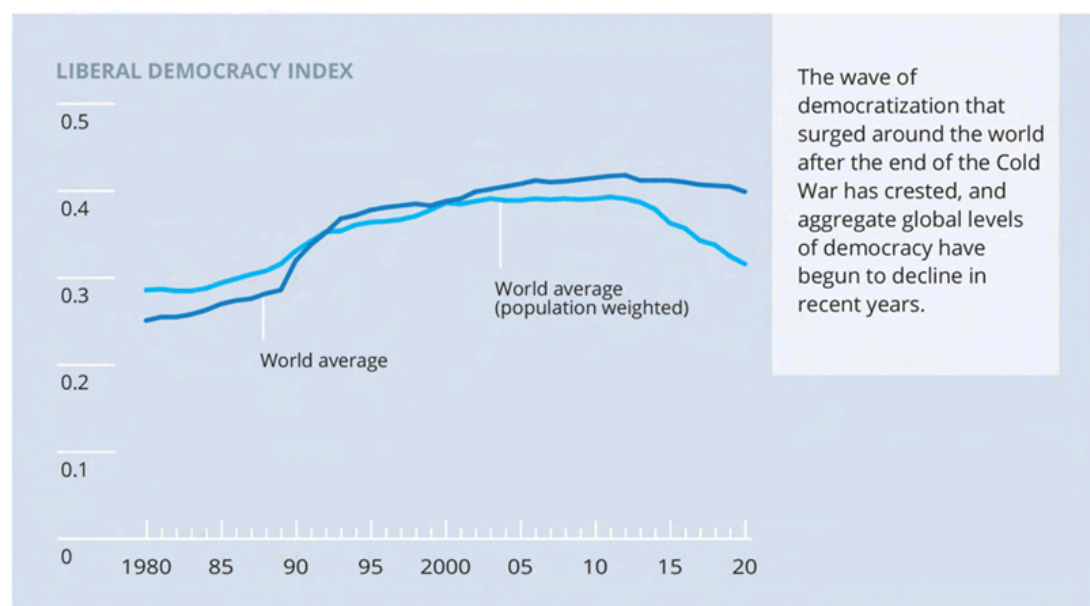
Economic Constraints

The expected trend of slowing economic growth is likely to strain the resources and capacity of governments to provide services. Governments are already saddled with debt on an unprecedented scale. In addition, rising or persistent inequality within many states, coupled with corruption, will threaten people's faith in government and trust in one another.

Democracy Eroding

The challenges governments face suggest there is a high risk that an ongoing trend in the erosion of democratic governance will continue during at least the next decade and perhaps longer. This trend has been widespread—seen in established, wealthy, liberal democracies as well as less mature partial democracies. Key democratic traits, including freedom of expression and the press, judicial independence, and protections for minorities, are deteriorating globally with countries sliding in the direction of greater authoritarianism. The democracy promotion non-governmental organization [NGO] Freedom House reported that 2020 was the 15th consecutive year of decline in political rights and civil liberties. Another respected measure of democracy worldwide, Varieties of Democracy, indicates that as of 2020, 34 percent of the world's population were living in countries where democratic governance was declining, compared with 4 percent who were living in countries that were becoming more democratic.

DEMOCRATIC GOVERNANCE DECLINING GLOBALLY



Source: Varieties of Democracy's Liberal Democracy Index measures electoral freedoms, civil liberties, rule of law, and constraints on the executive branch.

ADAPTIVE APPROACHES TO GOVERNANCE: MORE ACTORS PROVIDING A WIDER RANGE OF SERVICES

As public needs and expectations mount, there is likely to be a growing shift toward adaptive approaches to governance that involve a broader set of actors outside state institutions delivering welfare and security. Nonstate actors, including private sector companies, NGOs, civil society groups, religious organizations, and insurgent and criminal networks, have long provided governance in all types of states.

These roles are likely to expand to a wider range of actors and functions because of a combination of factors including: the failure of states to provide adequate governance; the increasing resources and reach of the private sector, NGOs, and individuals because of technology; and the growing complexity and number of public policy challenges that require multiple stakeholders to address. This shift is likely to produce some tensions and growing pains within states, as exemplified by illiberal regimes cracking down on civil society organizations or democracies seeking to regulate social media and operations of some nonstate actors.

Depending on the context and activity, nonstate actors will complement, compete with, and in some cases replace the state. The provision of governance outside state institutions does not necessarily pose a threat to central governments, nor does it diminish the overall quality of governance for the population. The roles and relationships between state and nonstate actors will depend on their relative capacity, penetration, and alignment with population expectations. From the Middle East to Africa and Latin America, insurgent groups and criminal organizations are filling in the governance gap and at times exploiting weak governments to expand their influence by providing employment and social services, ranging from healthcare and education to security and trash collection. In other cases particularly in Africa, international NGOs, some religiously based, augment the role of the state by providing health and education services. During the COVID-19 pandemic, numerous examples of adaptive governance have appeared. Corporations, philanthropies, technology companies, and research and academic institutions have worked in concert with governments to produce breakthroughs at record speeds. Elsewhere, civil society organizations all over the world have filled gaps in government responses, providing humanitarian relief and welfare services. This role of nonstate actors in governance extends beyond providing

services; for example, technology companies wield significant power in their control over information flows and networks with the ability to shape political discourse.

RIPE FOR NEW OR SHIFTING MODELS?

The combination of widespread public discontent and major crises or shocks could create conditions that are ripe for significant shifts or transformations in the models, ideologies, or ways of governing. Historically, ideological shifts across regions have taken place at moments of catastrophic crisis, such as in the wake of a major war or economic collapse, because people are more willing to embrace bold systemic changes to address overarching problems. However, the emergence of a new unifying ideology or system—on the scale of communism or economic liberalism—is rare. Other stresses, such as another pandemic or a major environmental catastrophe, that expose governance shortcomings might create conditions ripe for new or alternative models to gain traction if widespread dysfunction is sustained.

WHAT KIND OF CAPITALISM DO WE WANT?

Klaus Schwab, Founder and Executive Chairman of the World Economic Forum

Dec 2, 2019

What kind of capitalism do we want? That may be the defining question of our era. If we want to sustain our economic system for future generations, we must answer it correctly.

Generally speaking, we have three models to choose from. The first is “shareholder capitalism,” embraced by most Western corporations, which holds that a corporation’s primary goal should be to maximize its profits. The second model is “state capitalism,” which entrusts the government with setting the direction of the economy, and has risen to prominence in many emerging markets, not least China. But, compared to these two options, the third has the most to recommend it. “Stakeholder capitalism,” a model I first proposed a half-century ago, positions private corporations as trustees of society, and is clearly the best response to today’s social and environmental challenges.

Shareholder capitalism, currently the dominant model, first gained ground in the United States in the 1970s and expanded its influence globally in the following decades. Its rise was not without merit. During its heyday, hundreds of millions of people around the world prospered, as profit-seeking companies unlocked new markets and created new jobs. But that wasn’t the whole story.

Advocates of shareholder capitalism, including Milton Friedman and the Chicago School, had neglected the fact that a publicly listed corporation is not just a profit-seeking entity but also a social organism. Together with financial-industry pressures to boost short-term results, the single-minded focus on profits caused shareholder capitalism to become increasingly disconnected from the real economy. Many realize this form of capitalism is no longer sustainable. The question is: why have attitudes begun to change only now?

One likely reason is the “Greta Thunberg” effect. The young Swedish climate activist has reminded us that adherence to the current economic system represents a betrayal of future generations, owing to its environmental sustainability. Another (related) reason is that millennials and Generation Z no longer want to work for, invest in, or buy from companies that lack values beyond maximizing shareholder value. And, finally, executives and investors have started to recognize that their own long-term success is closely linked to that of their customers, employees, and suppliers.

The result is that stakeholder capitalism is quickly gaining ground. The change in direction is long overdue. I first described the concept back in 1971, and I created the World Economic Forum to help business and political leaders implement it. Two years later, attendees at the Forum’s Annual Meeting signed the “Davos Manifesto,” which describes a firm’s principal responsibilities toward its stakeholders.

Now, others are finally coming to the “stakeholder” table. The US Business Roundtable, America’s most influential business lobby group, announced this year that it would formally embrace stakeholder capitalism. And so-called impact investing is rising to prominence as more investors look for ways to link environmental and societal benefits to financial returns.

We should seize this moment to ensure that stakeholder capitalism remains the new dominant model. To that end, the World Economic Forum is releasing a new “Davos Manifesto,” which states that companies should pay their fair share of taxes, show zero tolerance for corruption, uphold human rights throughout their global supply chains, and advocate for a competitive level playing field—particularly in the “platform economy.”

But to uphold the principles of stakeholder capitalism, companies will need new metrics. For starters, a new measure of “shared value creation” should include “environmental, social, and governance” (ESG) goals as a complement to standard financial metrics. Fortunately, an initiative to develop a new standard along these lines is already underway, with support from the “Big Four” accounting firms and led by the chairman of the International Business Council, Bank of America CEO Brian Moynihan.

The second metric that needs to be adjusted is executive remuneration. Since the 1970s, executive pay has skyrocketed, mostly to “align” management decision-making with shareholder interests.

In the new stakeholder paradigm, salaries should instead align with the new measure of long-term shared value creation.

Finally, large companies should understand that they themselves are major stakeholders in our common future. Clearly, all companies should still seek to harness their core competencies and maintain an entrepreneurial mindset. But they should also work with other stakeholders to improve the state of the world in which they are operating. In fact, this latter proviso should be their ultimate purpose.

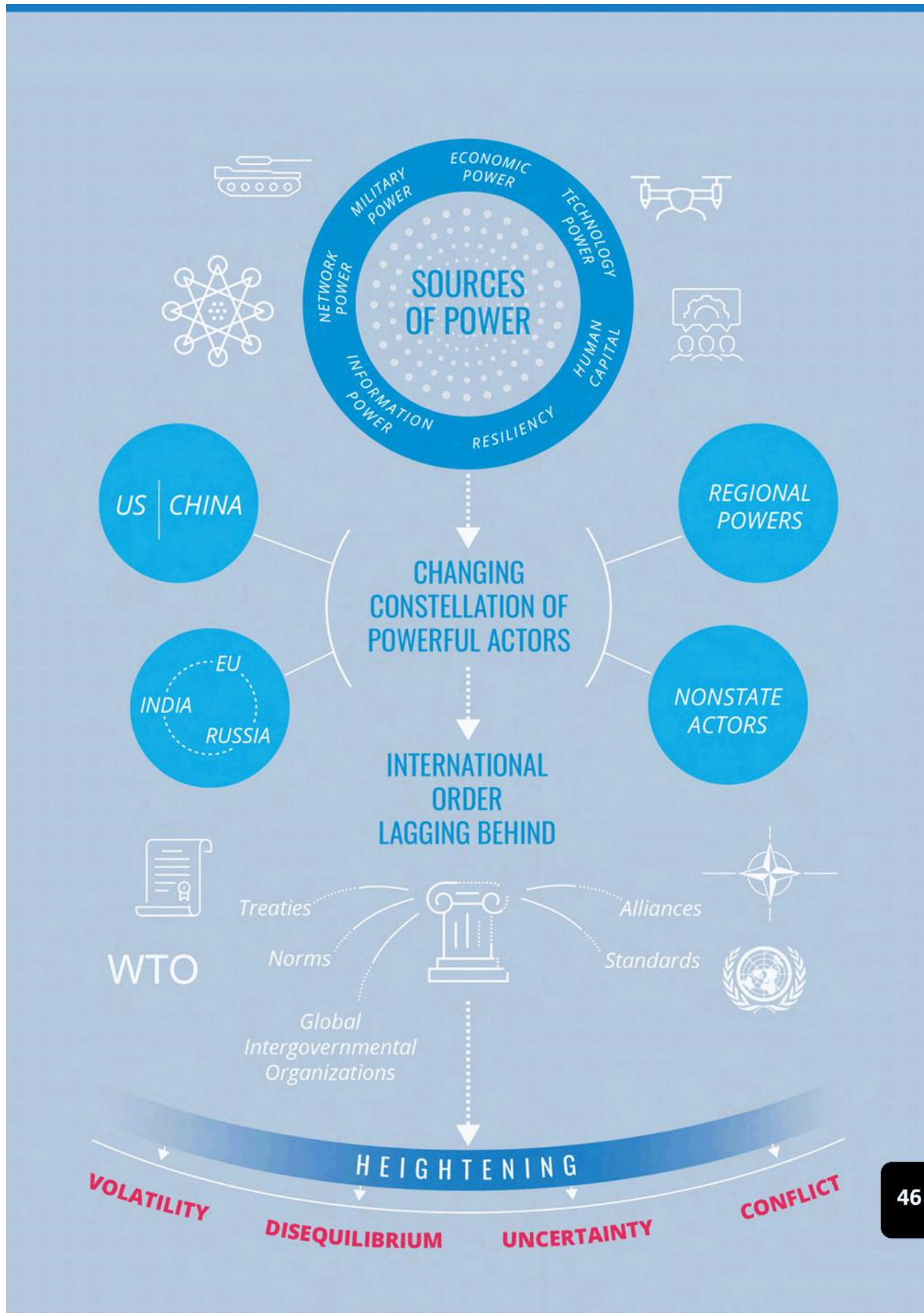
Is there any other way? State capitalism, its proponents would say, also pursues a long-term vision, and has enjoyed recent successes, especially in Asia. But while state capitalism may be a good fit for one stage of development, it, too, should gradually evolve into something closer to a stakeholder model, lest it succumbs to corruption from within.

Source: <https://www.project-syndicate.org/commentary/stakeholder-capitalism-new-metrics-by-klaus-schwab-2019-11>

INTERNATIONAL: MORE CONTESTED, UNCERTAIN, AND CONFLICT-PRONE

At the time of writing the conflict in the Ukraine is advanced and unresolved. These power dynamics are likely to produce a more volatile and confrontational geopolitical environment, reshape multilateralism, and widen the gap between transnational challenges and cooperative arrangements to address them.

During the next two decades, the intensity of competition for global influence is likely to reach its highest level since the Cold War. No single state is likely to be positioned to dominate across all regions or domains, and a broader range of actors will compete to advance their ideologies, goals, and interests. Expanding technological, network, and information power will complement more traditional military, economic, and soft power aspects in the international system. These power elements, which will be more accessible to a broader range of actors, are likely to be concentrated among leaders that develop these technologies.



CHANGING SOURCES AND COMPOSITION OF POWER

During the next 20 years, sources of power in the international system are likely to expand and redistribute. Material power, measured by the size of a nation's economy, military, and population, and its technological development level, will provide the necessary foundation for exercising power but will be insufficient for securing and maintaining favorable outcomes. In an even more hyperconnected world, power will include applying technology, human capital, information, and network position to modify and shape the behavior of other actors, including states, corporations, and populations. The attractiveness of a country's entertainment, sports, tourism, and educational institutions will also remain important drivers of its influence. As global challenges such as extreme weather events and humanitarian crises intensify, building domestic resiliency to shocks and systemic changes will become a more important element of national power, as well as a state's ability and willingness to help other countries. In the coming years, the countries and nonstate actors that are best able to harness and integrate material capabilities with relationships, network centrality, and resiliency will have the most meaningful and sustainable influence globally.

• Material Power

Military capabilities and economic size will remain the foundation of state capacity and power projection, compelling other countries to take a state's interests and policies into account.

• Technology Power

Technology, particularly military technologies, will continue to be central to a country's security and global influence, but going forward, cutting edge artificial intelligence (AI), biotechnology, and data-driven decision making will provide states with a range of advantages for economic growth, manufacturing, healthcare, and societal resiliency.

• Human Capital

Favourable demographics, including a strong working-age population, universal basic education, and a concentration of science, engineering, math, and critical thinking skills, will provide large advantages for innovation, technological advancement, economic growth, and resiliency.

• Networks and Nodes

Control of key sites of exchange, including telecommunications, finance, data flows, and manufacturing supply chains will give countries and corporations the ability to gain valuable information, deny access to rivals, and even coerce behavior.

• Information and Influence

Compelling ideas and narratives can shape the attitudes and priorities of other actors, the soft power attractiveness of society, including its culture, entertainment exports, sports, lifestyles, and technology innovations, can also capture the imagination of other populations. Tourism and education abroad—particularly higher education—can also increase this attractiveness.

China Reclaiming Global Power Role

As sources of power expand and shift globally, the actors and the roles they play in shaping global dynamics will also change. No single actor will be positioned to dominate across all regions and in all domains, offering opportunities for a broader array of actors and increasing competition across all issues. The growing contest between China and the United States and its close allies is likely to have the broadest and deepest impact on global dynamics, including global trade and information flows, the pace and direction of technological change, the likelihood and outcome of interstate conflicts, and environmental sustainability. Even under the most modest estimates, Beijing is poised to continue to make military, economic, and technological advancements that shift.

Contestation Weakening Institutions

Many of the global intergovernmental organizations that have underpinned the Western-led international order for decades, including the UN, World Bank, and World Trade Organization (WTO), are bogged down by political deadlock, decreasing capacity relative to worsening transnational challenges, and increasing country preferences for ad hoc coalitions and regional organizations. Most of these organizations are likely to remain diplomatic battlegrounds and to become hollowed out or sidelined by rival powers.

Competition Over Global Norms

A broad set of actors will increasingly compete to promote and shape widely shared global norms ranging from respect for human rights and democratic institutions to conduct in warfare. Some democracies that experienced populist backlashes have backed away from their longstanding roles as champions of norms protecting civil liberties and individual rights. At the same time, authoritarian powers, led by China and Russia, have gained traction as they continue to emphasize their values and push back on norms they view as Western-centric—particularly those that gained currency after the end of the Cold War, such as exceptions that allow for interfering in the internal affairs of member states to defend human rights.

During the next 20 years, this competition probably will make it harder to maintain a commitment to many established norms and to develop new ones to govern behaviour in new domains, including cyber, space, seabeds, and the Arctic. Existing institutions and norms are not well designed for evolving areas such as biotechnology, cyber, and environmental response and for the growing number of new actors operating in space. Many norm-setting efforts may shift from consensus-based, universal membership institutions to non-global formats, including smaller and regionally led initiatives.

OUTLOOK FOR INTERNATIONAL NORMS

Norms least likely to be contested

Description:
Broadly accepted by states; violations widely condemned

- National sovereignty
- Territorial integrity
- International criminal accountability for mass atrocities
- Prohibition of military coups
- Prohibition of genocide
- Prohibition of torture
- Right of self-defense
- Child soldiers

Norms likely to experience the most regional variation

Description:
Disparate acceptance across different regions

- Freedom of navigation
- Intellectual property rights
- Digital privacy
- Responsibility to Protect
- LGBTQ protections
- Space traffic management and satellite deorbiting
- Environmental protections
- Conduct in armed conflict
- Child marriage

Norms at highest risk of weakening globally in the next decade

Description:
Contravened by at least one major power; stalled or curtailed implementation

- Arms control and nonproliferation
- Civil and political human rights
- Refugee non-refoulment and resettlement
- Women's rights and reproductive rights
- Open commerce
- Rule of law
- Democratic institutions

Norms in early development

Description:
Not formally codified or widely agreed; future agreement unclear

- Biotechnology
- Artificial Intelligence
- Cyber security and conflict
- Arctic access and resource extraction

A FINAL THOUGHT, WHAT ROLE DO I PLAY?



Community and consumer expectations have changed. Leaders and organisations across all sectors must show demonstrated stewardship, collaborative practice, and accountability for their impact on people and the planet, or risk becoming socially and commercially redundant.



Despite many positive strides forward on so many fronts, we all know things are not okay in our world. The challenges we face as individuals, communities, organisations, and as a species, as described in these pages are daunting. It can be all too easy to succumb to pessimism and fear for our shared future.

At a time when the need to stand up is so pressing, being aware of and having conversations about the good and bad effects of our leadership is crucial. Everything and everyone on this planet is connected and every action makes an impact. When combined with a meaningful vision, that impact is for the greater good.

The best leaders have always demonstrated a sense of stewardship, for their people, their organisations, and communities, demonstrating a desire to leave their patch a little better than they found it. Today, any organisation that is not actively engaging their people at all levels to understand and be accountable for their impact on people and the planet is at risk of becoming commercially and socially redundant.

We ask ourselves, what in the practise of leadership got us to this point and, in answering it, what will get us to a sustainable future?

We crave leaders who care about the whole. Who don't think other people have to lose for them to gain. In business, terms it can be as simple as the question 'how do I add value?' From kindness and consideration in the workplace to a decision on the packaging, it is important for leaders to own the purpose, not as an act of ego, but as a commitment to representing the whole.

Personal achievement has been the 'go to' driver of performance since our ancestors began using competition and combat to earn the right to rule a tribe.

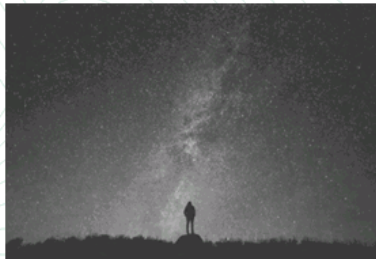
Today, collaboration, collective commitment, and creating legacy will be the things that will determine whether we create the future we aspire to or inherit the future we fear.



Dattner Group
Little by Little

ABOUT US

For thirty-five years, Dattner Group has been questioning, challenging, and driving leadership to be more collaborative, inclusive, legacy-minded, and gender balanced in its approach. We know that the leadership practices which have brought us here are not sufficient for ensuring a sustainable and profitable future.



WHY

Dattner Group has big ambitions - ambitions to change the narrative of leadership, for the greater good.

HOW

Dattner Group contributes to creating a culture of rapid and adaptive learning that empowers individuals to contribute to our complex and changing world.



RESULTS

We work with our clients to develop leaders at all levels who are deeply self-aware, guided by their values, driven by purpose, and skilled at sustaining constructive relationships.

Always Accountable | Calmly Courageous
Deeply Collaborative | Categorically Curious

www.dattnergroup.com.au

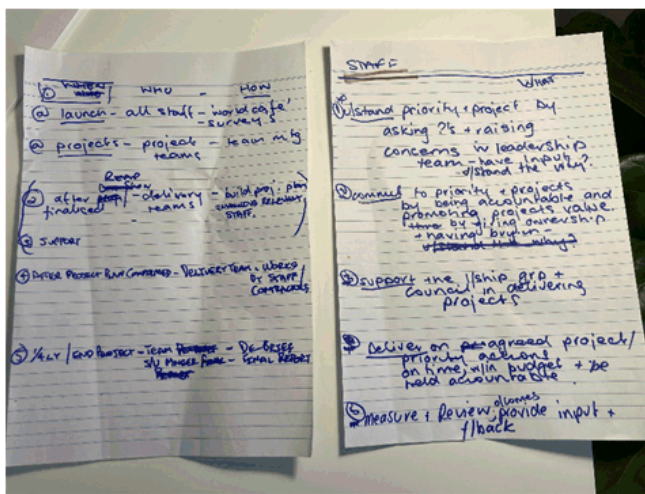
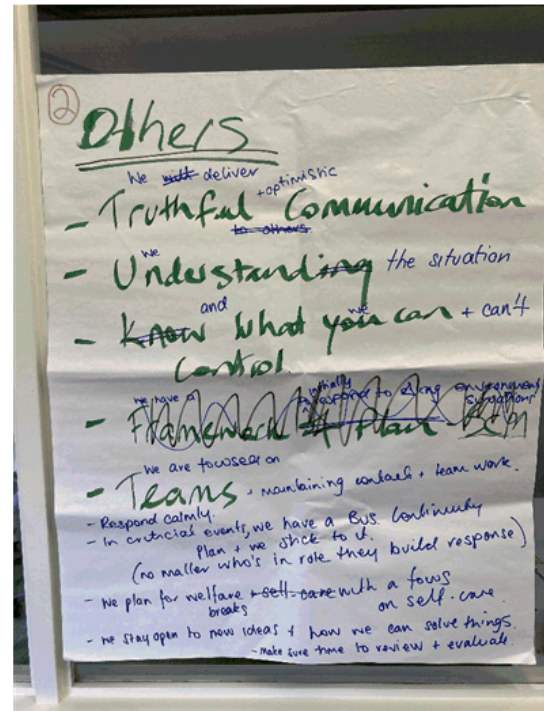
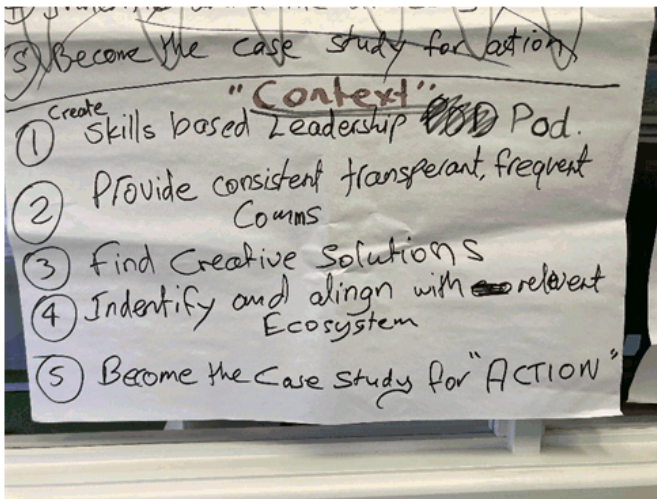


Dattner Group
Little by Little



| What | LEADERS | When | By Whom |
|---|---------|------------------------------------|-----------|
| Seek affirmation of zero30 from Council for LGA + ARC | | July 02M | JR |
| • Prioritise + Finalise ARC initiative to form road map. | | Jan 2023 | DS |
| • Launch roadmap roadmap to: i/ Staff } Engagement ii/ Community } | | MARCH 2023 ELT/COMMS | ELT/COMMS |
| • Set targets for OP/DP | | MARCH/APRIL 23 | ELT |
| • Cross divisional teams to deliver the "How?" (OPARC) | | APRIL 23 | OPARC |
| • Ongoing engagement including celebrating successes. | | Ongoing | ALL |

| What | COUNCILLORS | When | Who |
|---------------------------------------|-------------|----------------------|---------------------|
| Educate (workshop/briefing) | | July 2022 | Councillors + Exec. |
| Reactivate agreement (Endorse zero30) | | ? (August) | Councillors |
| Cost/Benefits of options (prelim) | | October | Councillors + Exec. |
| Review R.E 2. Policy | | (Don?) November 2022 | Councillors + Exec. |
| Develop Advocacy Strat | | | |
| Community Mandate. | | March 23 | Councillors + Exec. |
| KPWG's | | | |





BUSINESS PAPER

TRAFFIC ADVISORY COMMITTEE

To be held on

Tuesday, 7 June 2022
10am

at

Function Room

Committee Members:

Ms Susan McMichael (Chair)
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Ms Wendy Wallace/Mel Jones (TfNSW)

Council Staff:

Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)
Mr Ian Chetcuti (Ranger)

Others:

Nil

AGENDA

The Armidale Traffic Advisory Committee, has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority.

The Committee operates under Roads and Maritime Services 'A guide to the delegation to councils for the regulation of traffic'.

In summary:

Roads and Maritime Services (RMS) has delegated certain aspects of the control of traffic on regional and local roads to Council. A condition of this delegation is that Council must refer all traffic related matters to the Traffic Advisory Committee prior to exercising its delegated functions.

The four voting members on the Traffic Advisory Committee are:

- Council's representative (chair)
- RMS representative
- NSW Police representative for the Local Area Command containing the item.
- State Member of Parliament representative for the electorate containing the item.

The meeting does not need a specific quorum, however any advice can only be returned to the Council if the views of NSW Police and RMS have been obtained.

The Traffic Advisory Committee meeting operates as a closed meeting and attendance to the meeting is via invitation only. At times interested stakeholders may address items referred to the Traffic Committee where their information adds value and does not greatly increase the time spent by the Committee on progressing the item. Interested stakeholders always have the opportunity to attend the Council meeting when the minutes of the Traffic Advisory Committee are discussed / determined.

All formal items referred to the Traffic Advisory Committee typically have been fully investigated, consulted (if needed) and proposed actions identified.

Where the Council decides on an item contrary to the Traffic Advisory Committee recommendation, then Council must immediately advise RMS and NSW Police in writing of its decision. The RMS or NSW Police may then lodge an appeal within 14 days to the Regional Traffic Committee.

The Council must not action any item under appeal until the matter has been determined by the Regional Traffic Committee.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---|--|----|
| 1 | Apologies / Leave of Absence Mr Graham Earl (ARC Technical Officer), Mr Ian Chetcuti (Ranger) | |
| 2 | Confirmation of Previous Minutes <i>Traffic Advisory Committee - 3 May 2022</i> | |
| 3 | Declarations of Interest | |
| 4 | Business Arising | |
| | 4.1 Actions from the previous meeting held 3 May 2022 | 4 |
| 5 | Special Event Reports | |
| | 5.1 Royal Far West Country Kids Ride | 5 |
| | 5.2 Special Event Management - NSW Country Gymnastics Competition | 7 |
| | 5.3 NAIDOC Street March | 21 |
| 6 | Correspondence | |
| | 6.1 Kiss and drop at Guyra Central School | 30 |
| 7 | General Business | |

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---------------------|--|-----------------------------|
| Item: | 4.1 | Ref: AINT/2022/17513 |
| Title: | Actions from the previous meeting held 3 May 2022 | Container: |
| | ARC16/0168-7 | |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | Nil | |

1. Purpose

To note the actions from the previous meeting.

OFFICERS' RECOMMENDATION:

That the Committee note the below actions from the previous meeting:

- a. That Council endorse the request for use of public roads for the Armidale Athletics Club Annual Winter Cross Country Season.

Noted

- b. That Council endorse the recommendation that the existing "No Parking" zone in front of the PCYC on the south side of Rusden St be changed to a "Loading Zone" for a trial period of 6 months.

Consultation with PCYC prior to implementation commenced

- c. That Council endorse the recommendation that a "Stop" sign and appropriate line marking be installed in Boiler House Rd at the intersection with Handel St.
As per below

- d. That Council endorse the recommendation to change the current No parking to No stopping on the corners of Handel Street intersection with Boiler House Rd.

Consultation with UNE prior to implementation commenced.



Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---------------------|---|--------------------------------|
| Item: | 5.1 | Ref: AINT/2022/17984 |
| Title: | Royal Far West Country Kids Ride | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | Nil | |

1. Purpose

The purpose of this report is to note the conduct of a bike ride for the Royal Far West

2. OFFICERS' RECOMMENDATION:

That Council note the use of Council roads for part of the Royal Far West Kids Ride

3. Background

Council received an email for Entoure in relation the Far West Country Kids Ride

Katrina

I understand Tara from the Royal Far West has had discussions with you about their upcoming ride May 22 to 24 and the use of a park to finish the ride.

I attach the below documents, detailing the event, and would appreciate it if you could ensure they get to the correct personnel within the council.

The ride

- 1. open road event ... no road closures required*
- 2. fully supported vehicles front and back*
- 3. max 35 riders*
- 4. 3 small groups*
- 5. very low footprint*

The ride is a major fundraiser for the Royal Far West and when I receive the letter of no objection from the police (expected soon) and our insurance certificate I will send these on for council reference.

Thanks in advance and I wish you a great day.

Kent Williams

Entoure

4. Discussion

This is a fund raising bike ride that will be using roads in the various LGAs of the region.

Approval has been given by the NSW Police, and the organisers are to abide by the rules for the event as laid out in the documents provided by the police.

The roads to be used in the Armidale Regional LGA are Bundarra Rd from the LGA boundary, Miller St, Niagara St, and Dumaresq St finishing at the Visitor Information Centre.

There are no financial implications for Council.

5. Implications

Armidale Regional Council
Traffic Advisory Committee
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5.1. Strategic and Policy Implications

The application is in accordance with POL86 – Road – Events on public roads and as per TfNSW guidelines for event management

5.2. Risk

- To reduce the risk of an accident

5.3. Sustainability

- Promoting the Royal Far West by fund raising.

5.4. Financial

| | | | | | | | |
|------------------|--------------------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Traffic Facilities | | | | | | |
| Funding Source: | Traffic Facilities Block Grant | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| N/A | | Nil | Nil | | | Nil | |

The event is of no cost to Council.

6. Consultation and Communication

Council received an email from the organisers of the event on the 6th May advising of the event. This was then sent to members of the Traffic Advisory Committee by email for approval of the event which was given.

The ride took place from the 22nd May to 24th May.

7. Conclusion

The ride is a major fundraiser for the Royal Far West and has no impact for Council

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---------------------|--|-----------------------------|
| Item: | 5.2 | Ref: AINT/2022/18038 |
| Title: | Special Event Management - NSW Country Gymnastics Competition Container: ARC16/0168-7 | |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. ARC Transport Management Plan Gymnastics Competition 2. Plan - TCP Gymnastic Competition 2022 3. GYMNASTICS SAFETY Plan - Armidale 4. Armidale Gymnastics Certificate of Currency Insurance ACGC | |

1. Purpose

The Purpose of this report is to approve the traffic management for the NSW Country Gymnastic Competition to be held from 5 to 10 July 2022

2. OFFICERS' RECOMMENDATION:

That Council approve the traffic management plan for Kentucky St between Faulkner St and Dangar St for the NSW Country Gymnastic Competition from Tuesday 5th July to Sunday 10th July 2022.

3. Background

The Armidale Gymnastics Club will be hosting the annual NSW Country Gymnastics Competition. The competition will run from Tuesday 5th July to Sunday 10th July and attracts approx. 3,000 people during the week of competition.

This is first time this event has been held in Armidale and will showcase the new Gymnasium in Kentucky St.

4. Discussion

Council staff have met with the executive of the club to discuss the competition and the traffic management around the gymnasium.

Due to the high volumes of traffic, both vehicular and pedestrian, expected and the organisers have requested that a 30km/h speed restriction be implemented and that the parking be limited to drop off and pick up only.

It is intended that the majority of the parking will be at Moran Oval with participants walking via a path behind the NERAM to the gym. A shuttle bus will operate from the Visitor Information Centre for people using the motels near the centre of the city.

5. Implications

5.1. Strategic and Policy Implications

- CPS: G3.1 Tourism strategy to attract visitors to stay and enhance the economic and cultural offerings and attractions of the region.
- The application is in accordance as per POL086 – Road – Events on public roads and as per the TfNSW guidelines for Event Management.

5.2. Risk

Armidale Regional Council
Traffic Advisory Committee
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- The traffic management will ensure the public are aware of activity in the area for the duration of the event.
- No homes are disadvantaged by the closure.
- The temporary traffic management controls the risk of contact between pedestrians and moving vehicles.

5.3. Sustainability

- A tourism strategy to attract visitors to return and enhance the economic and cultural offerings and attractions of the region

5.4. Financial

| | | | | | | | |
|------------------|----------------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Private Works | | | | | | |
| Funding Source: | NSW Gymnastics | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| N/A | Install | Nil | Nil | Nil | Nil | \$715 | |
| Revenue | Install Traffic Management | Nil | Nil | Nil | \$1,035 | | \$321 |

The Gymnastic Club will reimburse the cost of the installation of the traffic management.

6. Consultation and Communication

Advertising of the event and traffic management by Variable Message Signs will give advance notice of the event for motorists using the area.

The Gymnastic Club will notify participants and visitors via newsletter and noticeboards prior to the event

7. Conclusion

That the committee request Council to endorse of the temporary traffic management plan for Kentucky St between Faulkner St and Dangar St for the NSW Country Gymnastic Competition from Tuesday 5th July to Sunday 10th July 2022, for the safety of those attending the competition.

Attachment 1

ARC Transport Management Plan Gymnastics Competition

Schedule 1 - Notice of Intention to Hold a Public Assembly

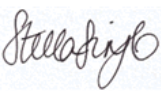
SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

| | |
|----------|---|
| 1 | <p>I Stella Single (name) of 124 Kentucky St, Armidale (address) on behalf of Armidale City Gymnastics (organisation) notify the Commissioner of Police that on the ..5 - 10..... (day) ofJuly.. (month), ..2022.. (year), it is intended to hold <i>either:</i></p> <p>(a) a public assembly, not being a procession, of approximately ..1200 per day..... (number) persons, which will assemble at 124 Kentucky St.....(Place) at approximately .7..... am and disperse at approximately ...7..... pm.</p> <p style="text-align: center;"><i>or</i></p> <p>(b) a public assembly, being a procession of approximately (number) persons, which will assemble at approximately am/pm, and at approximately am/pm the procession will commence and shall proceed (Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)</p> |
| 2 | <p>The purpose of the proposed assembly is NSW Gymnastics 2022 NSW Country Championships</p> |
| 3 | <p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (<i>strike out whichever is not applicable</i>):</p> |

Attachment 1

ARC Transport Management Plan Gymnastics Competition

| | |
|---|--|
| | <p>(I) There will be 200-250. (number) of vehicles and/or..... (number) of floats involved.</p> <p>The type and dimensions are as follows:</p> <p>There will be approximately 200-250 cars per session and there will be 3 sessions daily, meaning there will be four changeover points throughout the day. Approx 7:30am, 11:30am, 3:15pm and 7pm</p> <p>(II) There will be (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(III) The following number and type of animals will be involved in the assembly:</p> <p>.....</p> <p>.....</p> <p>(IV) Other special characteristics of the proposed assembly are as follows:</p> <p>.....</p> <p>.....</p> |
| 4 | I take responsibility for organising and conducting the proposed assembly. |
| 5 | <p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>124 Kentucky St, Armidale, NSW</p> <p>.....</p> <p>..... Postcode 2350</p> <p>Telephone No.</p> |
| 6 | <p>Signed </p> <p>Capacity/Title Event Coordinator / Committee Vice President</p> <p>Date 10/05/2022</p> |

Attachment 1

ARC Transport Management Plan Gymnastics Competition

Special Event Transport Management Plan

1 EVENT DETAILS

1.1 Event summary

Event Name NSW Gymnastics 2022 NSW Country Championships

Event Location: 124 Kentucky St, Armidale

Event Date: 5 – 10 July 2022 Event Start Time: 7am Event Finish Time: 7pm

Event Setup Start Time: 6:30am Event Packdown Finish Time: 8:00pm

Event is ☒ off street ☐ on street - moving ☐ on street non-moving

1.2 Contact names

Event Organiser* **Stella Single**

Phone: 0434578810 Mobile: <> E-mail: stellasingle1@gmail.com

Event Management Company (if applicable)

Phone: Fax: Mobile: E-mail:

Police ARMIDALE POLICE

Phone: 02 6771 0699 Fax: 02 67710611

Council ARMIDALE REGIONAL COUNCIL

Phone: 02 67703800 Fax: 02 67729275 council@armidale.nsw.gov.au

Roads & Traffic Authority (if Class 1).....

Phone: Fax: Mobile: E-mail:

**Note: The Event Organiser is the person or organisation who is the employer and in whose name the Public Liability Insurance is taken out.*

1.3 description of the event (Include roads to be used, times & safety

**2022 GYMNASTICS NSW, COUNTRY CHAMPIONSHIPS. MULTI DISCIPLINARY
COMPETITION FOR ALL COUNTRY CLUBS FROM NSW. HIGH VEHICLE TRAFFIC ON
KENTUCKY ST, AND FOOT TRAFFIC ON KENTUCKY AND SURROUNDING STREETS.**

Attachment 1

ARC Transport Management Plan Gymnastics Competition

Attachment 1

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Attachment 1

ARC Transport Management Plan Gymnastics Competition

2 RISK MANAGEMENT - TRAFFIC

| | | |
|--|-------------------------------------|--|
| <div>CLASS 1</div> <div>CLASS 2</div> <div>CLASS 3</div> | 2.1 | Occupational Health & Safety - Traffic Control |
| | <input checked="" type="checkbox"/> | Risk assessment plan (or plans) attached |
| | 2.2 | Public Liability Insurance |
| | <input type="checkbox"/> | Public liability insurance arranged. <u>Copy of Policy attached.</u> |
| | 2.3 | Police |
| | <input type="checkbox"/> | Police written approval attached <u>Letter sent to the Armidale Police – referred to David Steller, Armidale Dumaresq Council.</u> |
| | 2.4 | Fire Brigades and Ambulance |
| | <input type="checkbox"/> | Fire brigades notified 02 67715076 |
| | <input type="checkbox"/> | Ambulance notified 02 6771 1710 |

3 TRAFFIC AND TRANSPORT MANAGEMENT

| | | |
|--|--|--|
| <div>CLASS 1</div> <div>CLASS 2</div> <div>CLASS 3</div> | 3.1 | The route or location |
| | <input checked="" type="checkbox"/> | Map attached |
| | 3.2 | Parking |
| | <input checked="" type="checkbox"/> | Parking organised - details attached. |
| | <input type="checkbox"/> | Parking not required <> |
| | 3.3 | Construction, traffic calming and traffic generating developments |
| | <input checked="" type="checkbox"/> | Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | <input type="checkbox"/> | There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes |
| | 3.4 | Trusts and Authorities |
| | <input type="checkbox"/> | This event uses a facility managed by a Trust or Authority; written approval attached |
| | <input checked="" type="checkbox"/> | This event does not use a facility managed by a trust or Authority |
| | 3.5 | Public transport |
| | <input type="checkbox"/> | Public transport plans created - details attached |
| | <input checked="" type="checkbox"/> | Public transport not required |
| | 3.6 | Reopening roads after moving events |
| | <input type="checkbox"/> | This is a moving event - details attached. |
| | <input checked="" type="checkbox"/> | This is a non-moving event. |
| | 3.7 | Traffic management requirements unique to this event |
| <input checked="" type="checkbox"/> | Description of unique traffic management requirements attached | |
| <input type="checkbox"/> | There are no unique traffic requirements for this event | |

Attachment 1

ARC Transport Management Plan Gymnastics Competition

| | | |
|-------------------------------------|---|---|
| Class 1 | 3.8 | Contingency plans |
| | <input type="checkbox"/> | Contingency plans attached |
| | 3.9 | Heavy vehicle alternate routes |
| | <input type="checkbox"/> | Alternative routes for heavy vehicles required - RTA to arrange |
| | <input checked="" type="checkbox"/> | Alternative routes for heavy vehicles not required |
| | 3.10 | Special event clearways |
| <input type="checkbox"/> | Special event clearways required - RTA to arrange | |
| <input checked="" type="checkbox"/> | Special event clearways not required | |

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

| | | |
|-------------------------------|--------------------------------------|---|
| CLASS 1 CLASS 2 CLASS 3 | 4.1 | Access for local residents, businesses, hospitals and emergency vehicles |
| | <input type="checkbox"/> | Plans to minimise impact on non-event community attached |
| | <input checked="" type="checkbox"/> | This event does not impact the non-event community either on the main route (or location) or detour routes |
| | 4.2 | Advertise traffic management arrangements |
| | <input type="checkbox"/> | Road closures -advertising medium and copy of proposed advertisements attached |
| | <input type="checkbox"/> | No road closures but special event clearways in place - advertising medium and copy of proposed advertisements attached |
| | <input checked="" type="checkbox"/> | No road closures or special event clearways - advertising not required |
| | 4.3 | Special event warning signs |
| | <input checked="" type="checkbox"/> | Special event information signs are described in the Traffic Control Plan/s |
| | <input type="checkbox"/> | This event does not require special event warning signs |
| | 4.4 | Permanent Variable Message Signs |
| | <input checked="" type="checkbox"/> | Messages, locations and times attached |
| | <input type="checkbox"/> | This event does not use permanent Variable Message Signs |
| | 4.5 | Portable Variable Message Signs |
| | <input checked="" type="checkbox"/> | The proposed messages and locations for portable VMS are attached |
| <input type="checkbox"/> | This event does not use portable VMS | |

5 APPROVAL

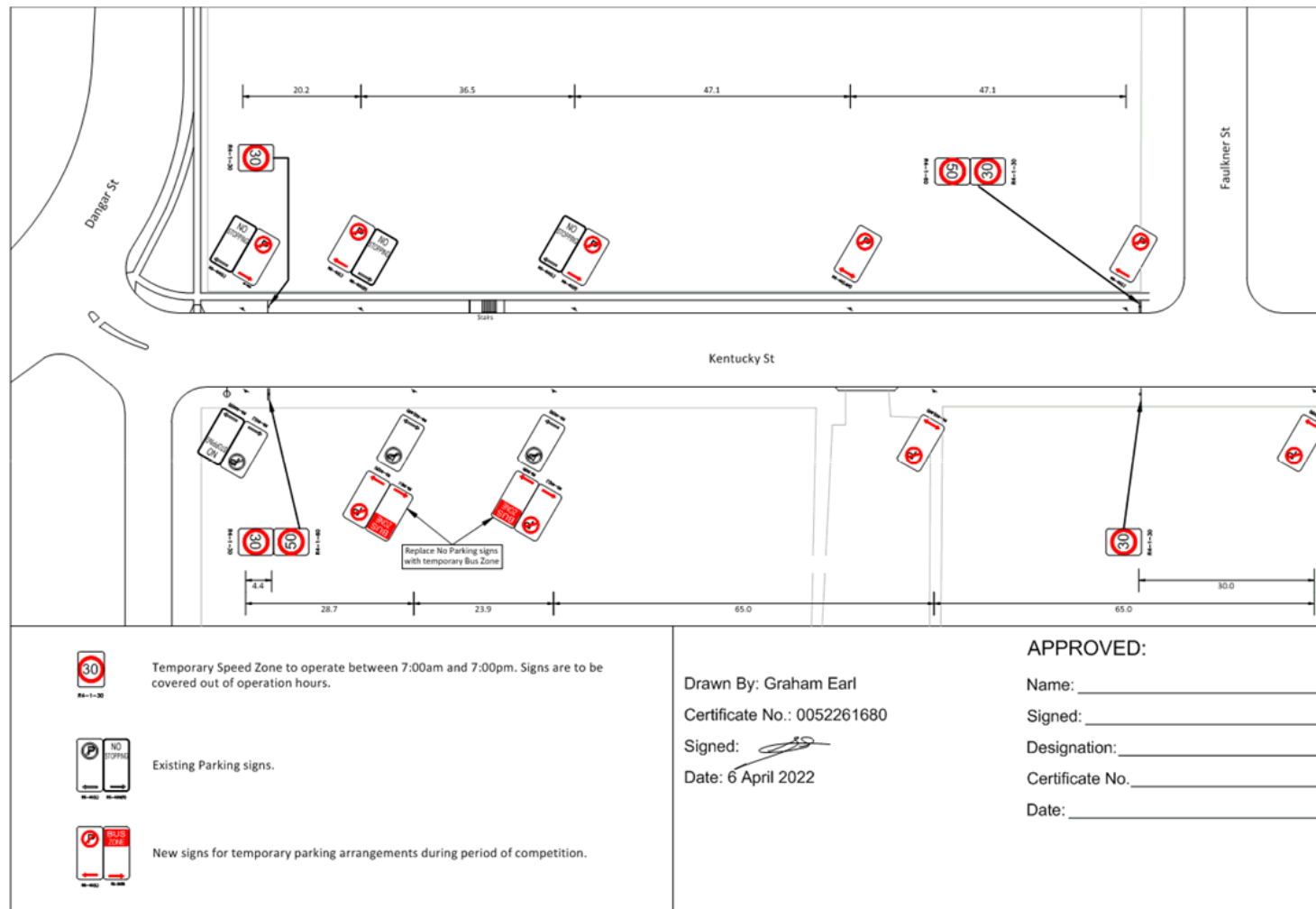
Approved by Event Organiser Date

| Privacy and Personal Information Protection Notice (S.10 PPIPA Act 1998) |
|---|
| Your information will be stored and used by Armidale Dumaresq Council, 135 Rusden St, Armidale 2350 |
| Purpose of Collection: Traffic Management for a Special Event |
| Intended Recipients of your information: Local Traffic Committee |
| You have the right to access and amend your personal information by contacting the Public Officer at the address above. |
| Your personal information is required: By law |

Attachment 1

ARC Transport Management Plan Gymnastics Competition

Consequences if you do not supply your information:



SAFETY Risk Assessment and Management Plan – GYM NSW 2022 COUNTRY CHAMPIONSHIPS



Name of workplace: Workplace manager:

Activity, event or task: Date of activity:

| Situation | Anticipate | Find out | | Eliminate or control | | Talk others | You |
|---|--|--|---------------------------|---|----------------------|---------------------------------|---|
| List the details of the activity, event or task | What could go wrong? | What current controls are in place? | Risk rating | What else can be done to control this risk? | Residual risk rating | Controls to be actioned by who? | When do you need to review the control? |
| Walking to and from transport | Struck by vehicle on road | Event Signage | 3 | Parents & Coaches | 5 | All | Prior to walk |
| | Uneven footpath | Parking plan | 6 | Parking Volunteers to wear hi visibility vests | 6 | | |
| | Dangerous weather conditions | | 4 | Brief participants on rules and behavior | 5 | | Rego information to participants |
| | | | | Remain on pedestrian pathways and use pedestrian crossings at all times | | | |
| Coach transport to excursion venue | Boarding coach | | 6 | Ensure vehicle operators hold appropriate license(s) and insurance | 6 | Coaches | Prior to booking |
| | Vehicle accidents | | 4 | Check availability of seat belts | 5 | Coaches | |
| | | | | Vehicle to be appropriate for needs of the group e.g. wheelchair access if required | | | |
| | | | | Enforce rules and monitor behaviour | | | |
| | | | Ensure seatbelts are worn | | | | |
| Car travel | Vehicle accidents | | 2 | Written permission from the parent(s) or caregiver(s) of the student(s) being transported is obtained. | 4 | Parents / Coaches | |
| | Parent consent | Drivers licence | 4 | | 6 | | |
| | Licence and insurance do not meet requirements | Car registration | 4 | The driver is licensed and, if issued with a provisional licence, complies with any relevant peer passenger conditions. | 6 | | |
| | Child protection | Working with Children Check, Appendix 5 – Declaration for volunteers and contractors | 2 | The vehicle is registered. | 4 | | |
| | | | | The number of passengers in the vehicle does not exceed the number of seatbelts. | | | |

SAFETY Risk Assessment and Management Plan – GYM NSW 2022 COUNTRY CHAMPIONSHIPS

| Situation | Anticipate | Find out | | Eliminate or control | | Talk others | You |
|---|--|---|--|--|--|---------------------------------|---|
| List the details of the activity, event or task | What could go wrong? | What current controls are in place? | Risk rating | What else can be done to control this risk? | Residual risk rating | Controls to be actioned by who? | When do you need to review the control? |
| | | Road Safety Education, Driver Education and Training Policy Legal Issues Bulletin 8 - <i>Claims for loss of or damage to personal property and use of private motor vehicles by staff, parents and students</i> Legal Issues Bulletin 24 - <i>Use of cars at work</i> | <div style="background-color: #FFD700; width: 20px; height: 20px;"></div> | <p>Current driver's licence and car registration details have been sighted by the school prior to giving permission for students to be transported in the vehicle.</p> <p>All parents, caregivers or volunteers who transport students in cars have completed a <i>Working with Children Check</i>, Appendix 5 – Declaration for volunteers and contractors prior to the excursion.</p> | | | |
| Injury and emergency management | <p>Sprains, strains, concussion, fractures, superficial abrasions</p> <p>Exposure to sun, dehydration, heat exhaustion, heat stroke</p> <p>Anaphylaxis , allergies and other health conditions</p> | Incident Notification and Response Procedures WHS Training Requirements Staff Training Guide Training Register First Aid Plan Portable first aid kit Emergency Management Plan Infection Control Procedures Individual Health Care Plans ASCIA Action Plan | <div style="background-color: #FFD700; width: 20px; height: 20px;"></div> <div style="background-color: #FFD700; width: 20px; height: 20px;"></div> | <p>Staff trained in first aid, CPR, emergency care, anaphylaxis and emergency response procedures.</p> <p>Ensure staff and students are aware of emergency response procedures.</p> <p>Identify students with known medical conditions and ensure appropriate medication/treatment is available (epipens, asthma puffers etc.).</p> <p>Portable First Aid Kits are taken to the event and contains a general use epipen.</p> <p>ASCIA plans and other emergency response plans for students are available to staff.</p> <p>Staff and students aware of first aid facilities at the venue.</p> <p>Emergency contact details for all staff and students.</p> | <div style="background-color: #90EE90; width: 20px; height: 20px;"></div> <div style="background-color: #90EE90; width: 20px; height: 20px;"></div> | Gym NSW Staff | Prior to and during activity |

SAFETY Risk Assessment and Management Plan

– GYM NSW 2022 COUNTRY CHAMPIONSHIPS



| Situation | Anticipate | Find out | Risk rating | Eliminate or control | Residual risk rating | Talk others | You |
|---|--|---|-------------|--|----------------------|---------------------------------|---|
| List the details of the activity, event or task | What could go wrong? | What current controls are in place? | | What else can be done to control this risk? | | Controls to be actioned by who? | When do you need to review the control? |
| | | | | <p>Ensure effective communication systems are in place.</p> <p>Report any serious injuries to the Incident Report and Support Hotline 1800 811 523.</p> <p>Students briefed to drink plenty of water and drink breaks in place.</p> <p>Should an injury occur involving bleeding these procedures should be followed:</p> <p>All clothing, equipment and surfaces contaminated by blood must be viewed as potentially infectious and treated accordingly</p> <p>Participants who are bleeding must have the wound dressed and securely covered</p> <p>Any blood covered body area (and surface area where appropriate), must be cleaned thoroughly and any blood covered clothing and equipment cleaned or removed prior to the participant recommencing the activity.</p> <p>Where possible, ice should be available for the treatment of injuries.</p> | | | |
| Diet and food during excursions, including eating out at different venues | Student allergies to certain food products | Incident Notification and Response Procedures WHS Training Requirements Staff Training Guide Training Register First Aid Plan | 1 | <p>Confirm appropriate food with parents/carers for student with allergies</p> <p>Liaise with venue managers about provision of appropriate food for students with food allergies in liaison with parents/carers</p> <p>Food brought by student should only be approved and provided by student's parent/carer</p> | 3 | Parents / Coaches | Prior to and during excursion |



Marsh Pty Ltd
ABN 86 004 651 512
727 Collins Street
MELBOURNE VIC 3008
GPO Box 1229L
MELBOURNE VIC 3001
P: 1300 130 373 E: sport@marsh.com
www.sport.marshadvantage.com.au

13 FEBRUARY 2022

Certificate of Currency

This certificate confirms that the under-mentioned policy is effective in accordance with the details shown.

Insured: Gymnastics Australia Club Insurance Program
(including Gymnastics Australia and Armidale City Gymnastics Club Incorporated)

Cover: Public Liability: \$20,000,000 any one occurrence
Products Liability: \$20,000,000 any one occurrence and in the aggregate
Professional Indemnity: \$10,000,000 and one claim and in the aggregate
(For the Business of Gymnastics as more clearly defined in the Policy Wording)

Sport: Gymnastics and Fundraising

Territorial Limits: Worldwide

Jurisdictional Limits: Commonwealth of Australia

Excess: As per policy schedule

Period of Insurance: 31 December 2021 to 01 November 2022

Underwriters: Sportscover Australia under an authority from Certain Underwriters at Lloyds and Liberty International Underwriters

Policy Number: PMEL99/0110560 & MECAS17431383

Interested Parties: Armidale Regional Council shall be indemnified for acts of negligence by the Insured only arising out of the participation of the sport nominated in the schedule.

This Certificate has been issued in accordance with the Authority granted by the Insurers to:
Marsh Advantage Insurance Pty Ltd

Sarah Dowds
Principal

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---------------------|---|--------------------------------|
| Item: | 5.3 | Ref: AINT/2022/19069 |
| Title: | NAIDOC Street March | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. Special Event Transport Management Plan 2022 NAIDOC March 2. Notice to hold public assemble 2022 NAIDOC Street March 3. NAIDOC WEEK MARCH 2017 MAP | |

1. Purpose

The purpose of this report is to approve the NAIDOC Street March to be conducted on 7 July 2022.

2. OFFICERS' RECOMMENDATION:

That Council approve the traffic management associated with the NAIDOC Street March to conducted on 7 July 2022

3. Background

This is a march to celebrate NAIDOC Week 2022.

This is an annual event, which due to Covid has not happened in the last 2 years.

4. Discussion

The march will involve Elders, school students and members of the Aboriginal and non-Aboriginal community.

The march will be in Central business District, Armidale. The proposed route is from Central Park (cnr of Tingcombe Lane and Dangar Streets), moving north down Dangar Street to Moore Street, right turn to Faulkner Street and south to Rusden Street finishing at the Armidale Town Hall, Rusden Street.

The march will have minimal effect of traffic. There will be road closures that will operate only when the parade passes. The march will have a Police escort.

5. Implications

5.1. Strategic and Policy Implications

The activity align with Council Delivery Program: **Our People and Community**

- P2 Culture - Deliver and support local programs and events which meet the social and cultural needs of the community.
- P3 Diversity - Promote partnerships between businesses and the community which offer programs that encourage inclusivity and networking

5.2. Risk

Risk for this event is minimal. Participants will be walking a short distance in the Central Business District. Short Temporary Road closures will be undertaken by Armidale Regional Council Staff. Elders and persons with disabilities who are unable to walk the distance will be driven. Key people will have mobile phone access in case of any emergencies.

5.3. Sustainability

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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This section is not applicable to the event

5.4. Financial

| | | | | | | | |
|------------------|-----------------------|-----------------|----------|-----------|----------|----------------------------|------------------|
| Budget Area: | Parks and Town Spaces | | | | | | |
| Funding Source: | Parks and Reserves | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 240350 | Traffic Control | \$83,222 | \$39,909 | \$2,181 | \$430 | \$42,520 | \$40,702 |

The total cost of traffic control to be provided from the Parks and Town Spaces budget

6. Consultation and Communication

Consultation has taken place between the Aboriginal Community and Police.

Notification of the event will be through Council's newsletter and social media pages.

7. Conclusion

This is an important cultural event for the Aboriginal Community and helps to promote awareness of the issues that affect the community, and assists to bring the community together.

Attachment 1

Special Event Transport Management Plan 2022 NAIDOC March

4 Special Event Transport Management Plan

1 EVENT DETAILS

1.1 Event summary

Event Name: 2022 ABORIGINAL DAY STREET MARCH

Event Location: Central business District, Armidale, NSW. Proposed route from Central Park (cnr of Tingcombe Lane and Dangar Streets, moving north down Dangar Street to Moore Street, right turn to Faulkner Street and south to Rusden Street finishing at the Armidale Town Hall, Rusden Street.

Event Date: Thursday, 7 July, 2022

Event Start Time: 10.30 AM Event Finish Time: 11.00AM

Event Setup Start Time: 10.30AM.....Event Packdown Finish Time: 11.30AM

Event is ☐ off street ☒ on street - moving ☐ on street non-moving

1.2 Contact names

Event Organiser* CYRIL GREEN, ABORIGINAL COMMUNITY DEVELOPMENT OFFICER, ARMIDALE REGIONAL COUNCIL

Phone: 02 67 703 936 Fax: 02 67 729 275 Mobile: 0428 227 966
E-mail: cgreen@armidale.nsw.gov.au

Event Management Company (if applicable) N/A

Phone: Fax: Mobile: E-mail:

Police ARMIDALE POLICE

Phone: 02 67710699 Fax: 0267710611 Mobile: E-mail:

Council..... ARMIDALE REGIONAL COUNCIL

Phone: 02 67 703 800 Fax: 02 67 729 275 Mobile: E-mail: council@armidale.nsw.gov.au

Roads & Traffic Authority (if Class 1).....

Phone: Fax: Mobile: E-mail:

**Note: The Event Organiser is the person or organisation who is the employer and in whose name the Public Liability Insurance is taken out.*

1.3 Brief description of the event (one paragraph)

A march celebrating NAIDOC Week 2022. Moving event under Police Control – organised by Aboriginal Advisory Committee, ARC. Participants include Elders, School Students and Members of the Aboriginal and non Aboriginal Community. The event is classified as a Class 4 Event with Police Escort and has minimal impact on the non-event community.

Attachment 1

Special Event Transport Management Plan 2022 NAIDOC March

2 RISK MANAGEMENT - TRAFFIC

| | | |
|-------------------------------|--------------------------|---|
| CLASS 1 CLASS 2 CLASS 3 | 2.1 | Occupational Health & Safety - Traffic Control |
| | <input type="checkbox"/> | Risk assessment plan (or plans) attached. Risk for this event is minimal. Participants will be walking a short distance in the Central Business District. Short Temporary Road closures will be undertaken by Armidale Regional Council Staff. Elders and persons with disabilities who are unable to walk the distance will be driven. Key people will have mobile phone access in case of any emergencies. |
| | 2.2 | Public Liability Insurance |
| | <input type="checkbox"/> | Public liability insurance arranged. Copy of Policy attached. Event uses Armidale Regional Council Public Liability Insurance |
| | 2.3 | Police |
| | <input type="checkbox"/> | Police written approval attached Police notified via Schedule 1 – Notice of intention to hold a Public Assembly (copy attached). Aboriginal Liaison Officer will contact the Armidale Police and request a Police Escort and written approval for the event. |
| | 2.4 | Fire Brigades and Ambulance |
| | <input type="checkbox"/> | Fire brigades notified Aboriginal Liaison Officer to notify Fire Brigade and Ambulance of event and short/temporary road closures as per Traffic Management Plan. |
| | <input type="checkbox"/> | Ambulance notified |

3 TRAFFIC AND TRANSPORT MANAGEMENT

| | | |
|-------------------------------|--------------------------|---|
| CLASS 1 CLASS 2 CLASS 3 | 3.1 | The route or location |
| | <input type="checkbox"/> | Map attached |
| | 3.2 | Parking |
| | <input type="checkbox"/> | Parking organised - details attached |
| | <input type="checkbox"/> | Parking not required Participants will use public on street and off street parking in the vicinity of the event. |
| | 3.3 | Construction, traffic calming and traffic generating developments |
| | <input type="checkbox"/> | Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | <input type="checkbox"/> | There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes |
| | 3.4 | Trusts and Authorities |
| | <input type="checkbox"/> | This event uses a facility managed by a Trust or Authority; written approval attached |
| | <input type="checkbox"/> | This event does not use a facility managed by a trust or Authority |
| | 3.5 | Public transport |
| | <input type="checkbox"/> | Public transport plans created - details attached |
| | <input type="checkbox"/> | Public transport not required |
| | 3.6 | Reopening roads after moving events |
| | <input type="checkbox"/> | This is a moving event - details attached. Refer Items 2 and 1.3. |
| | <input type="checkbox"/> | This is a non-moving event. |

Attachment 1

Special Event Transport Management Plan 2022 NAIDOC March

| | | |
|--------------------------|---|---|
| Class 1 | 3.7 | Traffic management requirements unique to this event |
| | <input type="checkbox"/> | Description of unique traffic management requirements attached |
| | <input type="checkbox"/> | There are no unique traffic requirements for this event |
| | 3.8 | Contingency plans |
| | <input type="checkbox"/> | Contingency plans attached |
| | 3.9 | Heavy vehicle alternate routes |
| | <input type="checkbox"/> | Alternative routes for heavy vehicles required - RTA to arrange |
| | <input type="checkbox"/> | Alternative routes for heavy vehicles not required |
| | 3.10 | Special event clearways |
| | <input type="checkbox"/> | Special event clearways required - RTA to arrange |
| <input type="checkbox"/> | Special event clearways not required | |

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

| | | | |
|--------------------------|---|---|--|
| Class 1 | Class 3 | 4.1 | Access for local residents, businesses, hospitals and emergency vehicles |
| | | <input type="checkbox"/> | Plans to minimise impact on non-event community attached. Short/Temporary road closures. |
| | | <input type="checkbox"/> | This event does not impact the non-event community either on the main route (or location) or detour routes |
| | Class 2 | 4.2 | Advertise traffic management arrangements |
| | | <input type="checkbox"/> | Road closures -advertising medium and copy of proposed advertisements attached Road closures will be advertised through Armidale Regional Council's News Page in local media and in any other advertising/brochures or posters relating to the event. |
| | | <input type="checkbox"/> | No road closures but special event clearways in place - advertising medium and copy of proposed advertisements attached |
| | <input type="checkbox"/> | No road closures or special event clearways - advertising not required | |
| | 4.3 | Special event warning signs | |
| | <input type="checkbox"/> | Special event information signs are described in the Traffic Control Plan/s | |
| | <input type="checkbox"/> | This event does not require special event warning signs | |
| | 4.4 | Permanent Variable Message Signs | |
| | <input type="checkbox"/> | Messages, locations and times attached | |
| | <input type="checkbox"/> | This event does not use permanent Variable Message Signs | |
| | 4.5 | Portable Variable Message Signs | |
| | <input type="checkbox"/> | The proposed messages and locations for portable VMS are attached | |
| <input type="checkbox"/> | This event does not use portable VMS | | |

5 APPROVAL

Approved by :

Event Organiser : ARC

Date :

Schedule 1 - Notice of Intention to Hold a Public Assembly


SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

[illegible]

Attachment 2

Notice to hold public assemble 2022 NAIDOC Street March

| | |
|---|---|
| 3 | <p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly (<i>strike out whichever is not applicable</i>):</p> <p>(I) There will be nil..... (number) of vehicles and/or....nil..... (number) of floats involved.</p> <p>The type and dimensions are as follows:</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>(II) There will be ...nil..... (number) of bands, musicians, entertainers, etc. which will entertain or address the assembly.</p> <p>(III) The following number and type of animals will be involved in the assembly:</p> <p>nil.....</p> <p>.....</p> <p>(IV) Other special characteristics of the proposed assembly are as follows:</p> <p>nil.....</p> <p>.....</p> |
| 4 | <p>I take responsibility for organising and conducting the proposed assembly.</p> |
| 5 | <p>Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:</p> <p>Armidale Regional Council office,</p> <p>..... Postcode.</p> <p>Telephone No. ...67703800.....</p> |
| 6 | <p>Signed </p> <p>Capacity/Title Aboriginal Community Development Officer</p> <p>Date 24 May 2022</p> |

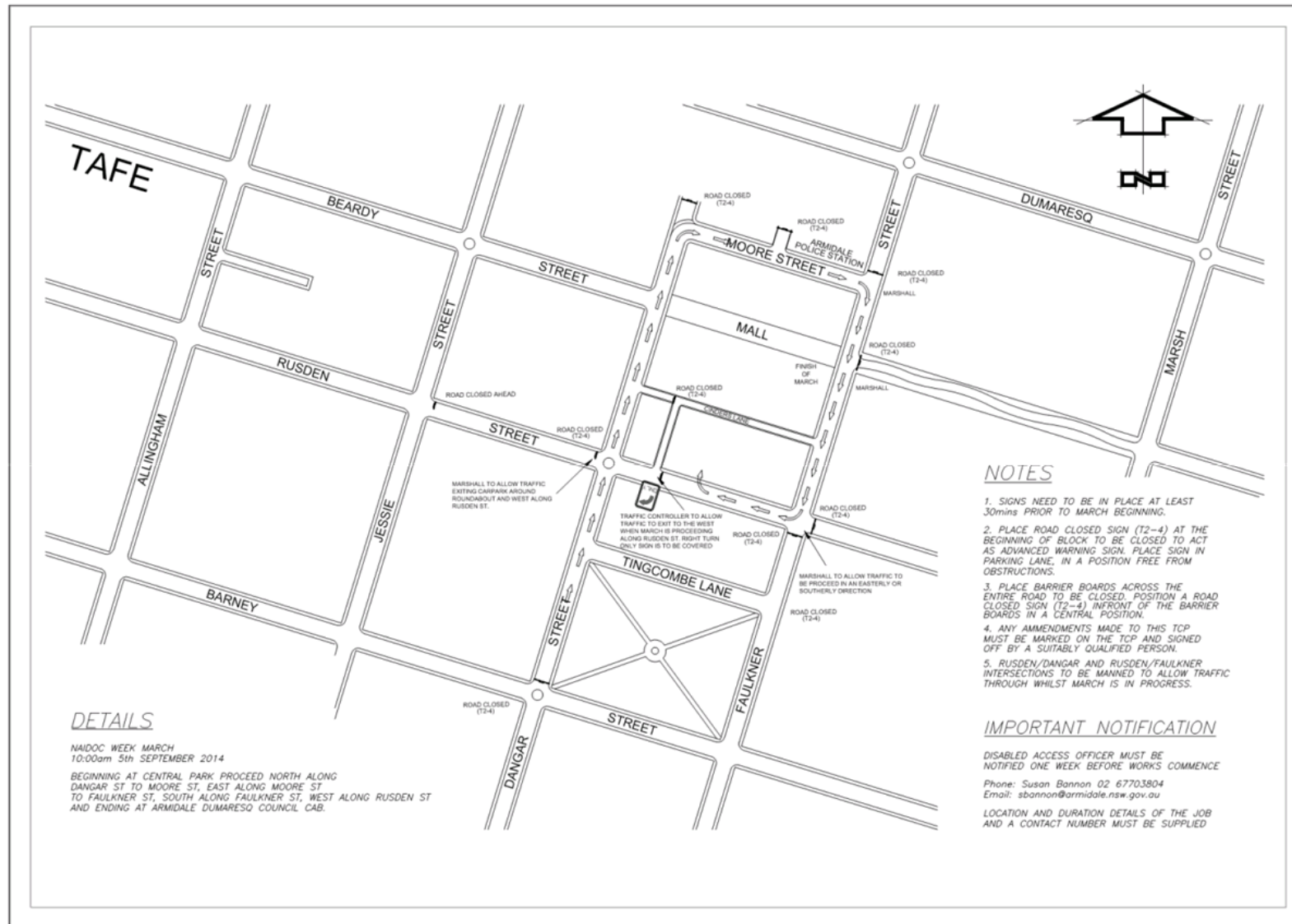
Attachment 2

Notice to hold public assemble 2022 NAIDOC Street March



Attachment 3

NAIDOC WEEK MARCH 2017 MAP



Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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| | | |
|---------------------|---|--------------------------------|
| Item: | 6.1 | Ref: AINT/2022/17506 |
| Title: | Kiss and drop at Guyra Central School | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. Plan - Guyra Central School Kiss and Drop Zone 2. Information School Drop-off and Pick-up | |

1. Purpose

The purpose of this report is to improve a safety at Guyra School by changing the current restrictions to accommodate a Kiss and Drop Zone.

2. OFFICERS' RECOMMENDATION:

That Council endorse the recommendation to install a Kiss and Drop zone for Guyra Central School

3. Background

Council received an email from the Guyra Central School regarding the provision of a Kiss and Drop Zone adjacent to the main entrance.

At Guyra Central nearly the whole length of out the front of the school is a designated bus zone, which is great as the entire space is used with the 10 buses of an afternoon.

However, in the mornings the buses are staged and only 1-2 arrive at a time leaving plenty of space.

For safety and convenience when it is raining, parents often use the bus bay to drop off their child/ren in the morning. Last term parents were fined by police for using this area.

We would like to make a small 1-2 car space bay that is a 'kiss and drop' area from 8:25- 9:15 directly out the front of the school.

Any advice on how to proceed with this would be greatly appreciated.

Also, while looking at the bus area, I noticed a very outdated council sign about no alcohol consumption that expired years ago. I am not sure if a new updated one needs to replace it?

Kind regards,

Sjaan Mitchell

Assistant Principal

Guyra Central School

4. Discussion

Council has undertaken an investigation into the site and there is adequate space to install a "Kiss and Drop" zone in the approach zone to the Childrens Crossing.

The school has been sent information relating to the responsibilities and operation of a "Kiss and Drop" zone.

5. Implications

5.1. Strategic and Policy Implications

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

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Link to the Community Strategic Plan and Delivery Program

Environment and Infrastructure:

- E4 Transport - The Community has access to transport which enables connectivity both locally and outside of the region. .
- E4.1: Maintain safe and effective traffic facilities on the road network, through appropriate resourcing, including applying for a Special Rate Variation to maintain and renew roads and bridges to expected service levels.

5.2. Risk

- To reduce the risk of an accident.
- Try to promote better driving.
- To improve safety around schools.

5.3. Sustainability

- Promoting more efficient and improved service delivery through collaboration and innovation with the community.

5.4. Financial

| | | | | | | | |
|------------------|------------------------------------|-----------------|-------------|-------------|----------|----------------------------|------------------|
| Budget Area: | Traffic Facilities | | | | | | |
| Funding Source: | Traffic Facilities Block Grant | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 270219 | Sign installation and line marking | \$116,000 | \$58,051.29 | \$13,969.00 | \$300 | \$72,320.29 | \$43,679.71 |

The expenditure includes the cost of the purchase and installation of the sign and markings.

6. Consultation and Communication

Consultation with the Guyra Central School and bus operators has occurred. Further discussion will be held with the school community their newsletter and noticeboards prior to installation.

7. Conclusion

As the area is currently used as a Bus Zone the proposed change to include a Kiss and Drop Zone will assist with allowing parents to safely drop their children off and will have minimal impact on the existing bus accommodation.

Attachment 1

Plan - Guyra Central School Kiss and Drop Zone



Centre for Road Safety

Some schools and councils use No Parking areas, signed as Drop-off and Pick-up, Kiss and Ride, or Kiss and Drop zones, to provide parents and carers with a safe environment to drop off and collect their children from school by car.

These areas, always on the school side of the road, provide convenience for drivers and improve children's safety. Parents and carers are able to legally drop off or pick up their children within a two-minute timeframe.

The school Drop-off and Pick-up initiative includes a volunteer adult supervisor, who assists children in and out of the vehicle. The Drop-off and Pick-up initiative allows:

- Drivers to drop off or pick up students legally at busy times at the beginning and end of the school day
- A volunteer adult supervisor to marshal the students at the designated school gate
- The driver to pull into the Drop-off and Pick-up zone and remain in control of the vehicle while a volunteer adult supervisor assists the school student to exit or enter the vehicle



Advantages

- Provides a designated zone at a school access point for drivers to stop and drop off or pick up their children
- Relieves traffic congestion around the school by ensuring cars do not park illegally
- Provides adult supervision for students being dropped off and picked up from school by car
- Allows smaller children to remain secured in the car while school age children are dropped off and picked up from school
- Reinforces road safety messages and safe passenger behaviour to parents and children



Setting up the initiative

Schools need to:

- Reach agreement with the school community
- Consult with the local council to determine if the school environment is suitable
- Establish a roster of volunteers to be zone supervisors
- Develop policies and procedures to administer the initiative
- Fully understand all legal issues regarding liability in respect of students and volunteers

The [Drop-off and Pick-up initiative \(PDF, 104Kb\)](#) and [Parent letter \(PDF, 2.42Mb\)](#) documents provide information to help set up the zones. The [Drop-off and Pick-up safety tips \(PDF, 96Kb\)](#) document provides information for drivers, students and volunteers.

School Drop-off and Pick-up Organising the initiative

What is a school Drop-off and Pick-up zone?

Some schools and councils use No Parking areas, signed as Drop-off and Pick-up, Kiss and Ride, or Kiss and Drop zones.

These areas are always on the school side of the road and are designated by "No Parking" signs.

They provide a safe spot for parents and carers to drop off and collect their children from school by car.

Drivers may drop off and pick up passengers legally within a two-minute timeframe.



What is a school Drop-off and Pick-up initiative?

This strategy allows the efficient use of the Drop-off and Pick-up area during busy times at the beginning and end of the school day.

A driver pulls into the kerb and remains in control of the vehicle while an identified supervising adult from the school community assists students to exit or enter the vehicle.



Kids and Traffic
Safety Door sticker
RTA45091021K

What must be planned?

The school community needs to:

- Consult with the local council to consider whether the traffic environment outside the school would support the initiative without disrupting traffic flow.
- Consider existing school access points and school entry and exit procedures.
- Confirm school community support for the initiative.
- Fully understand all legal issues regarding liability in respect of students and volunteers.

How to implement the initiative

The school community needs to:

- Consider relevant insurance policies and child protection guidelines.
- Determine the operating times of the initiative.
- Develop a system for matching the child to the correct vehicle at pick-up times.
- Develop a roster of those adults approved by the school community to supervise students as they exit or enter a vehicle.
- Communicate details of the initiative's operation and safety procedures to drivers, students, supervising adults and the general school community.
- [Keeping our kids safe around schools](#) has information for principals, parents and members of the school community. Order Safety Door stickers from our [online catalogue](#).

roadsafety.transport.nsw.gov.au

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Drop-off and Pick-up zones

Safety tips

Safety tips for drivers using a Drop-off and Pick-up zones

- Always drop off or pick up your child from the designated zone and follow the school's procedures.
- Drivers should remain in their vehicles at all times in the Drop-off and Pick-up zone.
- Make sure children use the Safety Door (the rear footpath side door) to get in and out of the car.
- Make sure the handbrake is applied when the vehicle is stationary.
- Always park legally.
- Avoid dangerous manoeuvres such as U-turns and three-point turns.



Kids and Traffic Safety
Door sticker
RTA45091021K

Safety tips for students

- Always get in and out of the vehicle through the Safety Door, the rear footpath-side door.
- Stay buckled up until the vehicle has stopped in the Drop-off and pick-up area.
- Make sure your school bag and other items are in a safe position, such as on the floor.
- Be ready to get out of the vehicle with your belongings when the car has stopped and you have unbuckled your seatbelt.

Safety tips for volunteers

- For easy identification, wear a safety item, such as a fluoro vest, sash or hat.
- Remain on the footpath when helping students to exit and enter each vehicle, in turn, in the Pick-up and Drop-off zone.
- Do not attempt to direct traffic and do not enter the road environment.

More information

[Keeping our kids safe around schools](#) has information for principals, parents and members of the school community.

Order Safety Door stickers from the Centre for Road Safety website [online catalogue](#).

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Drop-off and pick-up initiative | December 2016

School Drop-off and Pick-up Organising the initiative

What is a school Drop-off and Pick-up zone?

Some schools and councils use No Parking areas, signed as Drop-off and Pick-up, Kiss and Ride, or Kiss and Drop zones.

These areas are always on the school side of the road and are designated by "No Parking" signs.

They provide a safe spot for parents and carers to drop off and collect their children from school by car.

Drivers may drop off and pick up passengers legally within a two-minute timeframe.



What is a school Drop-off and Pick-up initiative?

This strategy allows the efficient use of the Drop-off and Pick-up area during busy times at the beginning and end of the school day.

A driver pulls into the kerb and remains in control of the vehicle while an identified supervising adult from the school community assists students to exit or enter the vehicle.



Kids and Traffic
Safety Door sticker
RTA45091021K

What must be planned?

The school community needs to:

- Consult with the local council to consider whether the traffic environment outside the school would support the initiative without disrupting traffic flow.
- Consider existing school access points and school entry and exit procedures.
- Confirm school community support for the initiative.
- Fully understand all legal issues regarding liability in respect of students and volunteers.

How to implement the initiative

The school community needs to:

- Consider relevant insurance policies and child protection guidelines.
- Determine the operating times of the initiative.
- Develop a system for matching the child to the correct vehicle at pick-up times.
- Develop a roster of those adults approved by the school community to supervise students as they exit or enter a vehicle.
- Communicate details of the initiative's operation and safety procedures to drivers, students, supervising adults and the general school community.
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Drop-off and Pick-up zones

Safety tips

Safety tips for drivers using a Drop-off and Pick-up zones

- Always drop off or pick up your child from the designated zone and follow the school's procedures.
- Drivers should remain in their vehicles at all times in the Drop-off and Pick-up zone.
- Make sure children use the Safety Door (the rear footpath side door) to get in and out of the car.
- Make sure the handbrake is applied when the vehicle is stationary.
- Always park legally.
- Avoid dangerous manoeuvres such as U-turns and three-point turns.



Kids and Traffic Safety
Door sticker
RTA45091021K

Safety tips for students

- Always get in and out of the vehicle through the Safety Door, the rear footpath-side door.
- Stay buckled up until the vehicle has stopped in the Drop-off and pick-up area.
- Make sure your school bag and other items are in a safe position, such as on the floor.
- Be ready to get out of the vehicle with your belongings when the car has stopped and you have unbuckled your seatbelt.

Safety tips for volunteers

- For easy identification, wear a safety item, such as a fluoro vest, sash or hat.
- Remain on the footpath when helping students to exit and enter each vehicle, in turn, in the Pick-up and Drop-off zone.
- Do not attempt to direct traffic and do not enter the road environment.

More information

[Keeping our kids safe around schools](#) has information for principals, parents and members of the school community.

Order Safety Door stickers from the Centre for Road Safety website [online catalogue](#).

roadsafety.transport.nsw.gov.au

Disclaimer
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Drop-off and pick-up initiative | December 2016



Insert School Logo

In partnership with (insert Council name)

Dear Parent/Carer

A new school 'Drop-off, Pick-up' student marshalling initiative will be commencing at <insert name> soon. Under this system, a driver pulls in to a designated *No Parking* zone and a supervising adult volunteer then assists the student/s to exit or enter the vehicle from the kerbside doors only.

The 'Drop-off Pick-up' student marshalling initiative will be located on <insert road> outside <insert school>.

Advantages of the Drop off Pick Up student marshalling initiative

The 'Drop off and Pick Up' student marshalling initiative has a number of safety advantages for school students which include:

- Relieving traffic congestion around the school by ensuring cars don't park for long periods of time in the *No Parking* zone.
- Providing adult supervision for students being dropped of and picked up from the school.
- Managing the various transport options available in the school environment.

If you are interested in participating in this initiative, please call into the office and pick up further information.

Watching out for our children

Attachment 2

Information School Drop-off and Pick-up

Ethical Decision Making and Conflicts of Interest***A guiding checklist for Councillors, officers and community committees*****Oath or Affirmation of Office**

Councillors are reminded of the Oath or Affirmation taken of office, made under section 233A of the *Local Government Act 1993* when elected.

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

1st Do I have private interests affected by a matter I am officially involved in?

2nd Is my official role one of influence or perceived influence over the matter?

3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to the *Local Government Act 1993*, Chapter 14 Honesty and Disclosure of Interest and Model Code of Conduct.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 440AAA(3) of the *Local Government Act 1993* (pecuniary interests) and the Model Code of Conduct it is necessary for you to disclose the nature of the interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosures and Declarations of Interest at Meetings](#).



TRAFFIC ADVISORY COMMITTEE

Held on

Tuesday, 7 June 2022
10am

at

Via Email

Committee Members:

Ms Susan McMichael (Chair)
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Ms Wendy Wallace and Ms Mel Jones (TfNSW)

Council Staff:

Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)
Mr Ian Chetcuti (Ranger)

MINUTES

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

Page 2

1. Apologies / Leave Of Absence
2. Confirmation of Previous Minutes -

CONFIRMATION OF THE MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 3 MAY 2022

RESOLVED

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED unanimously.

3. Declarations of Interest
Nil

4. Business Arising

4.1 Actions from the previous meeting held 3 May 2022*Ref: AINT/2022/17513 (ARC16/0168-7,*

That the Committee note the below actions from the previous meeting:

- a. That Council endorse the request for use of public roads for the Armidale Athletics Club Annual Winter Cross Country Season.

Noted

- b. That Council endorse the recommendation that the existing "No Parking" zone in front of the PCYC on the south side of Rusden St be changed to a "Loading Zone" for a trial period of 6 months.

Consultation with PCYC prior to implementation commenced

- c. That Council endorse the recommendation that a "Stop" sign and appropriate line marking be installed in Boiler House Rd at the intersection with Handel St.

Completed

- d. That Council endorse the recommendation to change the current No parking to No stopping on the corners of Handel Street intersection with Boiler House Rd.

Completed

Noted

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 7 June 2022

Page 3

5. Special Events Report

5.1 Royal Far West Country Kids Ride

Ref: AINT/2022/17984 (ARC16/0168-7)

Noted

That Council note the use of Council roads for part of the Royal Far West Kids Ride (this event did not require any formal approval and was for notation only)

5.2 Special Event Management - NSW Country Gymnastics Competition*Ref: AINT/2022/18038*

RESOLVED

That Council approve the traffic management plan and the speed reduction to 30km/h for Kentucky St between Faulkner St and Dangar St for the NSW Country Gymnastic Competition from Tuesday 5th July to Sunday 10th July 2022.

The Motion on being put to the vote was endorsed in theory by the Committee, waiting for further consideration and endorsement from TfNSW Customer Operations Planner before their final approval can be released.

5.3 NAIDOC Street March

Ref: AINT/2022/19069 (ARC16/0168-7)

RESOLVED

That Council approve the proposed rolling road closure route associated with the NAIDOC Street March to be conducted on 7 July 2022, from Central Park (cnr of Tingcombe Lane and Dangar Streets), moving north down Dangar Street to Moore Street, right turn to Faulkner Street and south to Rusden Street finishing at the Armidale Town Hall in Rusden Street.

The Motion on being put to the vote was endorsed in theory by the Committee, waiting for further consideration and endorsement from TfNSW Customer Operations Planner before their final approval can be released.

6. Correspondence

6.1 Kiss and drop at Guyra Central School

Ref: AINT/2022/17506 (ARC16/0168-7)

RESOLVED

That Council endorse the recommendation to install a Kiss and Drop zone for Guyra Central School.

The Motion on being put to the vote was CARRIED unanimously.

7. General Business

Nil

There being no further business the Chairman declared the meeting closed on 10 June 2022



SPORTS COUNCIL

Held on

Thursday, 24 March 2022
5pm

at

Armidale Council Chambers

PRESENT:

Councillor J Galletly, Mr M Porter, Mr M Fittler, Mr G Parsons, Mr R Morsley
(Armidale Regional Council) Mr A Jain (Armidale Regional Council)

Quorum: 5 Members to be Present

MINUTES

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

Page 2

1. APOLOGIES

Mr S McMillan, Ms Sophie Sincock, and Mr J Campbell were an apology for the meeting

2. CONFIRMATION OF PREVIOUS MINUTES -

CONFIRMATION OF THE MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 8 SEPTEMBER 2021

RECOMMENDATION:

The Committee did not meet on 8th September 2021 for the Sports Council meeting and therefore, no minutes were drafted.

3. DECLARATIONS OF INTEREST

Nil

4. BUSINESS ARISING

Mr M Porter suggested that a new security fence needs to be installed around Armidale Sportsground. Mr A Jain obtained a quote from Bluedog Fencing which inferred that the project would cost around \$247,000. It was agreed that an application would be submitted for this project in the next round of the Stronger Country & Communities Fund.

5. ADMINISTRATION REPORTS

5.1 Sports Council Priority List

Ref: AINT/2022/11312 (ARC16/0330)

2. OFFICERS' RECOMMENDATION:

That the Committee:

- a. Review the Sports Council's Priority List
- b. Make amendments to the list as necessary
- c. Nominate projects, the Committee recommended to receive Sports Council funding

As we did not have the required quorum, Mr J Galletly proposed that the Priority List be reviewed in the next meeting. In the meantime, Mr A Jain is to draft an Expression of Interest and invite more people to take a position on the Sports Council. Mr G Parsons advised how it is significant for representative of different sport to be a part of the Sports Council Committee as that would help clubs understand how the Sports Council operates and how they can get the most out of it.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

Page 3

5.2 Update on Sports Council projects

Ref: AINT/2022/11336 (ARC16/0330)

OFFICERS' RECOMMENDATION:

That the Committee note the report

Mr M Porter provided an update on the projects that were approved to be funded by the Sports Council Players' Development Levy Fund. The Committee agreed to commit \$33,00 for the three projects in the last meeting.

- **Rologas Shed:** The slab was poured a couple of weeks back and the frame was installed for the shed at Rologas. Mr M Porter informed that the structure would be cladded on 25th March 2022 completing the project.
- **Armidale Sportsground Scoreboard:** \$15,000 was assigned for this project. However, Mr M Porter informed that cost of a multiuse electronic scoreboard ranged from \$27,000 - \$40,000. Hence, ADCA will be looking out for grants that can help this project with remaining funds.
- **Armidale Sportsground Clubhouse Extension:** Due to a change in price of materials, previous quote obtained by Mr M Porter was not valid and he requested the contractor for a new plan and quote for this project.

5.3 Lynches Road Netball Courts Lighting Project Update

Ref: AINT/2022/11353 (ARC16/0330)

OFFICERS' RECOMMENDATION:

That the Committee note the report

Mr A Jain provided a summary of where we are up to with the Lynches Road Netball Courts Lighting Project. According to the timeline provided by the Project Manager, James Croft, work should commence in early April 2022 and is expected to be completed by the end of June 2022.

Mr M Porter proposed the installation of a new public toilet block at the Lynches Road Netball Courts accessible to the general public. A new toilet block will help everyone using the netball courts or the playground. Again, as the Priority List was not reviewed in this meeting, the project was not added to the list and will be considered in the next meeting.

5.4 Armidale Sportsground Indoor Cricket Centre Extension Project Update

Ref: AINT/2022/11.

OFFICERS' RECOMMENDATION:

That the Committee note the report

Mr M Porter provided details about the Sportsground Indoor Cricket Centre Extension project. A new DA application was submitted to the Council for Stage 2 of the project which includes the extension and fitout.

Once the DA is approved and a Construction Certificate is granted, ADCA and Mr M Porter will get in touch with the contractor and start with the final phase of the project.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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5.5 Sports Council Financial Report to 28 February 2022 *Ref: AINT/2022/11432 (ARC16/0330)*

2. OFFICERS' RECOMMENDATION:

That the committee note the financial report for the period to 28 February 2022.

The Committee accepted the report as it was and no further discussion took place.

6. CORRESPONDENCE

Nil

7. GENERAL BUSINESS

7.1 Sports Development Levy

Ref: AINT/2022/11449 (ARC16/0330)

OFFICERS' RECOMMENDATION:

That the Committee note the report

Mr R Morsley advised the Committee that the proposed idea of calling back the invoices and charging 2021-22 Summer Sports with the fees before the rise was not feasible. Members agreed to it and decided accept the fees as they are. However, following last year's 20% rise in the Sports Development Levy, it was suggested by the Committee that the fees for the 2022-23 season should be raised by the CPI of 2.5% only.

MOVED: M Porter

SECONDED: M Fittler

There being no further business the Chairman declared the meeting closed at 06:15pm.



BUSINESS PAPER

SPORTS COUNCIL

To be held on

Thursday, 24 March 2022
5pm

at

Armidale Council Chambers

Members

Councillor J Galletly

Mr S McMillan

Mr M Porter

Mr J Campbell

Mr M Fittler

Mr G Parsons

Ms S Sincock

Ms A Jain (Armidale Regional Council)

Mr R Morsley (Armidale Regional Council)

Quorum: 5 Members to be Present

AGENDA

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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Sports Council
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| | | |
|---------------------|---|------------------------------|
| Item: | 5.1 | Ref: AINT/2022/11312 |
| Title: | Sports Council Priority List | Container: ARC16/0330 |
| Author: | Ankur Jain, Sport & Recreation Development Officer | |
| Attachments: | Nil | |

1. Purpose

The purpose of the report is to have the Sports Council Committee review the Sports Council's Priority List so it can be amended and projects nominated by the members can be incorporated.

2. OFFICERS' RECOMMENDATION:

That the Committee:

- a. Review the Sports Council's Priority List
- b. Make amendments to the list as necessary
- c. Nominate projects, the Committee recommended to receive Sports Council funding

3. Background

The Sports Council Priority List has been developed and implemented by the Sports Council successfully for a long period of time. The list organises community sporting infrastructure projects in order of priority as deemed by the Sports Council and provides details of funding needed for the project and funding requested from the Sports Council Development Fund. The Development Fund has previously been the revenue collected from Sports Development Player Levies and intermittent funding provided by Council.

4. Discussion

The Sports Council are required to review the priority list during each meeting to ensure the status of projects are still current and that any Development Fund applications that are received between meetings can be assessed for inclusion on the Priority List and prioritised accordingly.

The Sports Council needs to sort out a few more minor and medium cost projects in the Sports Council Priority List.

It also is important that projects are assessed for their suitability for grant funding opportunities as they arise, and that the Sports Council determine who will be responsible for submitting the grant funding applications and managing the projects.

5. Implications

5.1. Strategic and Policy Implications

Reviewing and implementing the Sports Council Priority List links into the ARC Delivery Program 2018-2021 by supporting the characteristics of a strong council including robust community relationships, strong performance and outstanding service provision. The Priority list provides direct community input into the development and implementation of the Community Strategic Plan E3.3 through its contribution to ensuring that recreation facilities meet the on-going needs of the community.

5.2. Risk

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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There are currently no risks identified for the Sports Council reviewing and amending the Priority List as recommended.

5.3. Sustainability

The Sports Council Priority List model encourages sustainability by promoting more efficient and improved service delivery through collaboration between the sporting community and Council. The Sports Council acts as a direct connection between Council and the broader sporting community and enables Council to be aware of the needs and desires of the Sporting Community in a streamlined and organised fashion. This removes the need for Council to determine the sporting communities priorities based on council staffs assesment alone, and ensures that sporting infrastructure is prioritised and funded in line with community needs.

5.4. Financial

| Budget Area: | Nil | | | | | | |
|------------------|-------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Funding Source: | Nil | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |

The budgets for projects on the Sports Council Priority List are often made up of multiple funding sources including grant funding, sporting body contributions and requests for funding from the Sports Development Fund. The financial report included within the agenda will stipulate the funds available for the Sports Council to nominate projects to receive funding

6. Consultation and Communication

The Sports Council Priority List is reviewed internally by Public and Town Spaces staff to ensure there is cohesion between the projects listed on the Priority List and projects within the Public and Town Spaces Forward Works Program and Asset Management Plans. This ensures that the priorities between the Sports Council and the Public and Town Spaces portfolio are aligned and that both council and the sporting community are working towards the same goals.

7. Conclusion

The Sports Council Priority List requires regular review by the Sports Council to ensure that the projects within the list continue to reflect the needs of the sporting community and that funding opportunities are identified for projects where appropriate.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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| | | |
|---------------------|---|------------------------------|
| Item: | 5.2 | Ref: AINT/2022/11336 |
| Title: | Update on Sports Council projects | Container: ARC16/0330 |
| Author: | Ankur Jain, Sport & Recreation Development Officer | |
| Attachments: | Nil | |

OFFICERS' RECOMMENDATION:

That the Committee note the report

Context

Last year, the Sports Council approved the funding of three projects from the Sports Council budget:

- Installation of an additional shed at Rologas*
- Installation of a new scoreboard at Armidale Sportsground*
- Extension of the clubhouse at Armidale Sportsground*

The Sports Council approved \$33,000 out of the Sports Council's budget for these three projects.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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| | | |
|---------------------|---|-----------------------------|
| Item: | 5.3 | Ref: AINT/2022/11353 |
| Title: | Lynches Road Netball Courts Lighting Project Update | Container: |
| | ARC16/0330 | |
| Author: | Ankur Jain, Sport & Recreation Development Officer | |
| Attachments: | Nil | |

OFFICERS' RECOMMENDATION:

That the Committee note the report

Context

Armidale Regional Council received a grant of \$350,000 from the Regional Sport Facility Fund 2020/21 as a contribution towards the installation of lighting at the Lynches Road Netball Courts.

Purpose

Lighting at the Lynches Road Netball Courts will allow user groups to have evening training sessions and organize twilight competitions all year round.

Summary

The project construction and full program of works went to tender with multiple businesses submitting tenders. Following a thorough assessment process, the tender was awarded to SHINE ON.

The timeline of construction has been determined. The contractor is waiting for the delivery of material and work is expected to commence in the beginning of April. Armidale & District Netball Association has been informed about the same and it is expected that work will finish by the end of June 2022.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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| | | |
|---------------------|---|------------------------------|
| Item: | 5.4 | Ref: AINT/2022/11389 |
| Title: | Armidale Sportsground Indoor Cricket Centre Extension Project Update | Container: ARC16/0330 |
| Author: | Ankur Jain, Sport & Recreation Development Officer | |
| Attachments: | Nil | |

OFFICERS' RECOMMENDATION:

That the Committee note the report

Context

Armidale & District Cricket Association received a grant of \$89,000 from the Stronger Country and Communities Fund as a contribution towards the extension of the Indoor Cricket Centre at Armidale Sportsground.

Purpose

The Indoor Cricket Centre at Armidale Sportsground will be further extended to include the male and female amenities, change room facilities, an office space, and a kitchenette.

Summary

Armidale & District Cricket Association has submitted a new DA application for the extension of the Indoor Cricket Centre and work will commence as soon as their application is approved and they receive the Construction Certificate.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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Item: 5.5 **Ref:** AINT/2022/11432
Title: Sports Council Financial Report to 28 February 2022 **Container:** ARC16/0330
Author: Brad Munns, Financial Accountant
Attachments: Nil

1. Purpose

The purpose of this report is to provide the Sports Council Financial Report for the period to 28 February 2022.

2. OFFICERS' RECOMMENDATION:

That the committee note the financial report for the period to 28 February 2022.

3. Background

The Sports Council has an operational and capital project budget for revenues and expenditure. This budget is reported against at each meeting in this financial report.

Sports Player and Association levies invoiced and received by Council are accumulated into Council's Trust Account for application to priority capital projects. Three projects are included in the FY2022 Capital budget totalling \$33,000 and funds have been remitted from the Reserve Funds to the Sports Council Project Manager for the projects.

4. Discussion

The tables below show the Sports Council Financial report for:

1. FY2020/21 Operational and Capital Budgets and Actual Results; and
2. FY2021/22 Operational and Capital Budgets and Actual Results to 28 February 2022.
3. Balance of the Sports Council Capital Priority Projects Reserve at 28 February 2022.

| <u>Operating Income</u> | <u>Budget</u> | <u>Actual</u> | <u>Budget</u> | <u>Actual to</u> |
|-----------------------------|----------------|----------------|----------------|------------------|
| Project No. 240250 | <u>FY20/21</u> | <u>FY20/21</u> | <u>FY21/22</u> | <u>28Feb2022</u> |
| | \$ | \$ | \$ | \$ |
| Association & Player Levies | 42,000 | 26,761 | 42,000 | 39,082 |
| Total Operating Income | 42,000 | 26,761 | 42,000 | 39,082 |

Note: Actual levies received are transferred into Council's Trust Account Reserve at EOFY for allocation to capital priority projects.

| <u>Operating Expenditure</u> | | | | |
|---|--------|-------|--------|---|
| Donations – Small Grants paid | 10,000 | 1,250 | - | - |
| Materials - Defibrillators | - | 8,000 | - | - |
| Allocation of Levies into Trust bank account Reserve for capital priority projects. | | | 42,000 | - |
| Total Operating Expenditure | 10,000 | 9,250 | 42,000 | - |

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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| Capital Income | Budget FY20/21 | Actual FY20/21 | Budget FY21/22 | Actual to 28Feb2022 |
|--|---------------------------|---------------------------|---------------------------|--------------------------------|
| Project No. 240386 | | | | |
| | \$ | \$ | \$ | \$ |
| Capital Income (Allocation from Reserve) | - | - | 33,000 | 33,000 |
| Total Capital Income | - | - | 33,000 | 33,000 |
| Capital Expenditure | | | | |
| Priority Projects allocation | - | - | 33,000 | - |
| Rologas Cricket Storage Shed | - | - | - | 8,000 |
| Armidale Sportsground - replacement of electronic scoreboard | - | - | - | 15,000 |
| Armidale Sportsground - extension of Armidale District Cricket Association clubhouse | - | - | - | 10,000 |
| Total Capital Expenditure | - | - | 33,000 | 33,000 |

Balance of Sports Council Capital Priority Projects Reserve at 28 February 2022:

| | |
|---|-----------------|
| Opening Balance of ARC Trust Account Reserve 30/06/2021 | \$67,570 |
| Add Newcastle Permanent Bank Account balance (to be transferred to ARC Trust Account) | \$885 |
| Less payment to Sports Council Project Manager for 3 x capital priority projects up to 28 February 2022 | (\$33,000) |
| Current balance at 28 February 2022 | \$35,455 |
| Add FY2022 Levies to be transferred 30 June 2022 | \$39,082 |
| Forecast Balance at 30 June 2022 | \$74,537 |

Commentary:

Operating Income and Expenditure

- Sports registrations have returned to near budget levels after Covid-19 lockdowns impacted on sports and players during FY2020-2021. Levies of \$39,082 have been invoiced up to February 2022, as compared to the budget of \$42,000.
- No operating expenditure has been incurred up to 28 February 2022, as compared with the budgeted expenditure of \$42,000. This item represents the quarantining of player levies into a Trust Account Reserve for allocation towards the Sports Council priority capital projects, in accordance with Council's resolution at the 29 July 2021 Ordinary Council meeting.

Capital Income and Expenditure

- The Sports Council has a list of priority capital projects. Up to 28 February 2022, \$33,000 was allocated in the capital budget for Sports Council projects (\$8,000 for Rologas Cricket Storage Shed, \$15,000 for Armidale Sportsground replacement of electronic scoreboard and \$10,000 for Armidale Sportsground extension of the Cricket Association clubhouse).
- The balance of the Reserve at 28 February 2022 is \$35,455.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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- Up to 30 June 2022, based upon current invoicing and receipt of levies, a forecast balance of \$74,537 is expected for the Reserve for allocation to future capital priority projects.
- Other Capital priority projects for FY2021/22 are subject to grant funding opportunities.

5. Implications

5.1. Strategic and Policy Implications

There are no strategic or policy implications from this report.

5.2. Risk

Overall financial management risk is considered to be low.

Identified risks include budgeted sports levies revenues not being achieved for the full year. This is as a result of Covid19 restrictions on sports events.

Capital projects are reviewed and approved as funding becomes available.

5.3. Sustainability

While not directly related to this report, overall Sustainability Implications include:

- Promoting more efficient and improved service delivery through collaboration and innovation
- Demonstrating potential efficiencies to be gained through service delivery

5.4. Financial

| Budget Area: | Nil | | | | | | |
|------------------|-------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Funding Source: | Nil | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| Nil | Nil | Nil | Nil | Nil | Nil | Nil | Nil |

6. Consultation and Communication

Consultation and Communication occurs between Council and the Sports Council during the year as required.

7. Conclusion

This report is the Sports Council financial report for the period to 28 February 2022.

Armidale Regional Council
Sports Council
Thursday, 24 March 2022

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| | | |
|---------------------|---|------------------------------|
| Item: | 7.1 | Ref: AINT/2022/11449 |
| Title: | Sports Development Levy | Container: ARC16/0330 |
| Author: | Ankur Jain, Sport & Recreation Development Officer | |
| Attachments: | Nil | |

OFFICERS' RECOMMENDATION:

That the Committee note the report

Context

The player levy is applied to all players from registered sports clubs and from the membership base for 'Affiliated Sports Council members' for both individuals and groups. Player levies are paid to Council by local sporting bodies when the numbers of registered players for each season are known. Invoices are sent out in July for winter sports and December for summer sports. Annual income is currently around \$45,000.

These funds are administered by Council and transferred into a bank account where they can be accessed by Council via a recommendation from the Sports Council Committee with endorsement from a meeting of Council.

Last year, Council increased the player levies by around 20%. The increase was then put out on public exhibition where Council received no complaints about the same. However, this increase according to the Sports Council has had an adverse impact on various clubs and the Sports Council would like to discuss it.



BUSINESS PAPER

TRAFFIC ADVISORY COMMITTEE

To be held on

Tuesday, 5 July 2022
10am

at

Function Room

Committee Members:

Cr Susan McMichael (Chair)
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Ms Wendy Wallace & Mel Jones (TfNSW)

Council Staff:

Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)
Mr Ian Chetcuti (Ranger)

Others:

Nil

AGENDA

The Armidale Traffic Advisory Committee, has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority.

The Committee operates under Roads and Maritime Services 'A guide to the delegation to councils for the regulation of traffic'.

In summary:

Roads and Maritime Services (RMS) has delegated certain aspects of the control of traffic on regional and local roads to Council. A condition of this delegation is that Council must refer all traffic related matters to the Traffic Advisory Committee prior to exercising its delegated functions.

The four voting members on the Traffic Advisory Committee are:

- Council's representative (chair)
- RMS representative
- NSW Police representative for the Local Area Command containing the item.
- State Member of Parliament representative for the electorate containing the item.

The meeting does not need a specific quorum, however any advice can only be returned to the Council if the views of NSW Police and RMS have been obtained.

The Traffic Advisory Committee meeting operates as a closed meeting and attendance to the meeting is via invitation only. At times interested stakeholders may address items referred to the Traffic Committee where their information adds value and does not greatly increase the time spent by the Committee on progressing the item. Interested stakeholders always have the opportunity to attend the Council meeting when the minutes of the Traffic Advisory Committee are discussed / determined.

All formal items referred to the Traffic Advisory Committee typically have been fully investigated, consulted (if needed) and proposed actions identified.

Where the Council decides on an item contrary to the Traffic Advisory Committee recommendation, then Council must immediately advise RMS and NSW Police in writing of its decision. The RMS or NSW Police may then lodge an appeal within 14 days to the Regional Traffic Committee.

The Council must not action any item under appeal until the matter has been determined by the Regional Traffic Committee.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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| 1 | Apologies / Leave of Absence | |
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Traffic Advisory Committee
Tuesday, 5 July 2022

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| | | |
|---------------------|---|-----------------------------|
| Item: | 4.1 | Ref: AINT/2022/24843 |
| Title: | Actions from the previous meeting held 7 June 2022 | Container: |
| | ARC16/0168-7 | |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | Nil | |

1. Purpose

To note the actions from the previous meeting.

2. OFFICERS' RECOMMENDATION:

That the Committee note the below actions from the previous meeting:

- a. That Council note the use of Council roads for part of the Royal Far West Kids Ride (this event did not require any formal approval and was for notation only)
Noted.
- b. That Council approve the traffic management plan and the speed reduction to 30km/h for Kentucky St between Faulkner St and Dangar St for the NSW Country Gymnastic Competition from Tuesday 5th July to Sunday 10th July 2022.
Noted.
- c. That Council approve the proposed rolling road closure route associated with the NAIDOC Street March to be conducted on 7 July 2022, from Central Park (cnr of Tingcombe Lane and Dangar Streets), moving north down Dangar Street to Moore Street, right turn to Faulkner Street and south to Rusden Street finishing at the Armidale Town Hall in Rusden Street.
Noted.
- d. That Council endorse the recommendation to install a Kiss and Drop zone for Guyra Central School.
Consultation with Guyra Central School to be commenced.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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| | | |
|---------------------|---|-----------------------------|
| Item: | 5.1 | Ref: AINT/2022/23761 |
| Title: | National Police Memorial Wall to Wall Ride 2022 | Container: |
| | ARC16/0168-7 | |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. National Police Memorial Primary Liability - 2021-22 2. Police Memorial Ride - Transport Management Plan original | |

1. Purpose

The purpose of this report is to advise of the proposed road closure of Moore St for the gathering of Police for the National Police Memorial Wall to Wall Ride 2022

2. OFFICERS' RECOMMENDATION:

That Council endorse the road closure of Moore Street from Dangar Street to Faulkner Street as requested for the National Police Memorial Wall to Wall Ride 2022 between the hours of 6am and 8.30am on Wednesday 15th September 2022.

3. Background

The National Police Memorial Wall to Wall Ride is an annual event that is used by the Police to raise awareness of police lives lost while undertaking their duties.

The ride will be stopping in Armidale overnight of the 14th September 2022

4. Discussion

The Police have requested that Moore St be closed from 6:00am to 8:30am on Thursday 15th September to enable the participant to enjoy breakfast in the police precinct.

There will be approx. 100-150 participants mostly and their motorbikes gathered in the street for breakfast that will be provided by the Lions Club.

5. Implications

5.1. Strategic and Policy Implications

- CPS: G3.1 Tourism strategy to attract visitors to stay and enhance the economic and cultural offerings and attractions of the region.
- The application is in accordance as per POL086 – Road – Events on public roads and as per the TfNSW guidelines for Event Management.

5.2. Risk

Risk for this event is minimal.

Participants will be gathered in a closed road in the early morning when the pedestrian and vehicular traffic is minimal.

The road will be closed and reopened by Armidale Regional Council staff.

5.3. Sustainability

There is no sustainability issues with this event.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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5.4. Financial

| | | | | | | | |
|------------------|-----------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Parks and Town Spaces | | | | | | |
| Funding Source: | Parks and Reserves | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 240350 | Traffic Control | \$625,195 | Nil | Nil | \$200 | \$200 | \$625,995 |

The total cost of traffic control to be provided from the Parks and Town Spaces budget.

6. Consultation and Communication

Notification of the road closure will be publishing on Council's Social Media pages and newsletters

7. Conclusion

That the committee request Council to endorse of the closure of Moore St on the 15th September 2022 to enable the participants of the National Police Memorial Wall to Wall Ride the enjoy breakfast in safety.

Attachment 1

National Police Memorial Primary Liability - 2021-22

**Certificate of Currency**

This is to certify the insurance policy detailed below is current and in force.

Insured Companies

National Police Memorial

Type of Policy

Primary Public and Products Liability

Policy Number

AU00009672LI21A

Period of Insurance

27 August 2021 to 27 August 2022 at 4:00 pm AEST

Territorial Limit

Worldwide excluding the United States of America and Canada

Limit of Liability

| | |
|--------------------|--|
| Public Liability | AUD 20,000,000 any one occurrence |
| Products Liability | AUD 20,000,000 any one occurrence and in the aggregate |

For full details regarding coverage refer to the policy documentation.

Signed on behalf of XL Insurance Company SE



.....
Casey Nguyen

Casualty | Insurance

Date: 2 September 2021

XL Insurance Company SE, Australia Branch ABN 36 083 570 441
Angel Place, Level 28, 123 Pitt Street, Sydney NSW 2000, Australia
Telephone: +61 2 8270 1400 Fax: +61 2 8270 1799 axaxl.com
XL Insurance Company SE, 8 St Stephen's Green, Dublin 2, Ireland
A European public limited liability company registered in Ireland
Registered in Ireland No. 6416861 Regulated by the Central Bank of Ireland | Directors: P.R.Bradbrook (UK), B.R.P.Joseph (UK), Y.Slattery, P. Wilson (UK), D. Palici-Chehab (FR), J. O'Neill, H. Browne, P.H. Rastoul (FR)

Attachment 2

Police Memorial Ride - Transport Management Plan original

Special Event Transport Management Plan

1 EVENT DETAILS

1.1 Event summary

Event Name: National Police Memorial Wall to Wall Ride 2022

Event Location: Moore Street Armidale

Event Date: 15th September 2022 Event Start Time: 6.00am Event Finish Time: 8.30am

Event Setup Start Time: 6am Event Pack down Finish Time: 8.30

Event is ☐ off street ☐ on street - moving ☒ on street non-moving

1.2 Contact names

Event Organiser* **Armidale Police – Darren Williams**

Phone: Mobile: 0491 908152 E-mail: will1dar@police.nsw.gov.au

Event Management Company (if applicable)

Phone: Fax: Mobile: E-mail:

Police ARMIDALE POLICE

Phone: 02 67710699 Fax: 02 67710611

Council ARMIDALE REGIONAL COUNCIL

Phone: 02 67703800 Fax: 02 67729275 E-mail: council@armidale.nsw.gov.au

Roads & Traffic Authority (if Class 1).....

Phone: Fax: Mobile: E-mail:

**Note: The Event Organiser is the person or organisation who is the employer, and, in whose name, the Public Liability Insurance is taken out.*

1.3 Detailed description of event (please attach any maps to back of application)

National Police Memorial Wall 2 Wall Ride are expecting 100-150 participants mostly on motorbikes to stop overnight in Armidale on the 14th of September 2022. The request to close

Attachment 2

Police Memorial Ride - Transport Management Plan original

Moore Street, Armidale is to provide a safe location for a short gathering where participants will be provided with breakfast by the Lions Club prior to commencing the next leg of their journey.

2 Risk Management - Traffic

| | | |
|-------------------------------|-------------------------------------|--|
| CLASS 1 CLASS 2 CLASS 3 | 2.1 | Occupational Health & Safety - Traffic Control |
| | <input type="checkbox"/> | Risk assessment plan (or plans) attached |
| | 2.2 | Public Liability Insurance |
| | <input type="checkbox"/> | Public liability insurance arranged. <u>Copy of Policy attached.</u> |
| | 2.3 | Police |
| | <input checked="" type="checkbox"/> | Police written approval attached <u>Letter sent to the Armidale Police – referred to Belinda Ackling: Armidale Regional Council.</u> |
| | 2.4 | Fire Brigades and Ambulance |
| | <input checked="" type="checkbox"/> | Fire brigades notified 02 67715076 |
| | <input checked="" type="checkbox"/> | Ambulance notified 02 6771 1710 |

3 TRAFFIC AND TRANSPORT MANAGEMENT

| | | |
|-------------------------------|-------------------------------------|--|
| CLASS 1 CLASS 2 CLASS 3 | 3.1 | The route or location |
| | <input checked="" type="checkbox"/> | Map attached |
| | 3.2 | Parking |
| | <input type="checkbox"/> | Parking organised - details attached. |
| | <input checked="" type="checkbox"/> | Parking not required |
| | 3.3 | Construction, traffic calming and traffic generating developments |
| | <input type="checkbox"/> | Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached |
| | <input checked="" type="checkbox"/> | There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes |
| | 3.4 | Trusts and Authorities |
| | <input type="checkbox"/> | This event uses a facility managed by a Trust or Authority; written approval attached |
| | <input checked="" type="checkbox"/> | This event does not use a facility managed by a trust or Authority |
| | 3.5 | Public transport |
| | <input type="checkbox"/> | Public transport plans created - details attached |
| | <input checked="" type="checkbox"/> | Public transport not required |
| | 3.6 | Reopening roads after moving events |
| | <input type="checkbox"/> | This is a moving event - details attached. |
| | <input checked="" type="checkbox"/> | This is a non-moving event. |
| | 3.7 | Traffic management requirements unique to this event |
| | <input checked="" type="checkbox"/> | Description of unique traffic management requirements attached |
| | <input type="checkbox"/> | There are no unique traffic requirements for this event |

Attachment 2

Police Memorial Ride - Transport Management Plan original

| | | |
|---------|-------------------------------------|---|
| Class 1 | 3.8 | Contingency plans |
| | <input type="checkbox"/> | Contingency plans attached |
| | 3.9 | Heavy vehicle alternate routes |
| | <input type="checkbox"/> | Alternative routes for heavy vehicles required - RTA to arrange |
| | <input checked="" type="checkbox"/> | Alternative routes for heavy vehicles not required |
| | 3.10 | Special event clearways |
| | <input type="checkbox"/> | Special event clearways required - RTA to arrange |
| | <input checked="" type="checkbox"/> | Special event clearways not required |

4 MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

| | | | | |
|---------|---------|---------|-------------------------------------|---|
| CLASS 1 | CLASS 2 | CLASS 3 | 4.1 | Access for local residents, businesses, hospitals and emergency vehicles |
| | | | <input checked="" type="checkbox"/> | Plans to minimise impact on non-event community attached |
| | | | <input type="checkbox"/> | This event does not impact the non-event community either on the main route (or location) or detour routes |
| | | | 4.2 | Advertise traffic management arrangements |
| | | | <input checked="" type="checkbox"/> | Road closures -advertising medium and copy of proposed advertisements attached |
| | | | <input type="checkbox"/> | No road closures but special event clearways in place - advertising medium and copy of proposed advertisements attached |
| | | | <input type="checkbox"/> | No road closures or special event clearways - advertising not required |
| | | | 4.3 | Special event warning signs |
| | | | <input type="checkbox"/> | Special event information signs are described in the Traffic Control Plan/s |
| | | | <input checked="" type="checkbox"/> | This event does not require special event warning signs |
| | | | 4.4 | Permanent Variable Message Signs |
| | | | <input type="checkbox"/> | Messages, locations and times attached |
| | | | <input checked="" type="checkbox"/> | This event does not use permanent Variable Message Signs |
| | | | 4.5 | Portable Variable Message Signs |
| | | | <input type="checkbox"/> | The proposed messages and locations for portable VMS are attached |
| | | | <input checked="" type="checkbox"/> | This event does not use portable VMS |

5 APPROVAL

Attachment 2**Police Memorial Ride - Transport Management Plan original**

Your application needs to be provided to Council 4 weeks prior to the Local Traffic Committee meeting which is held 1st Tuesday of each month, with Council endorsement occurring 3rd Wednesday of each month.

| Privacy and Personal Information Protection Notice (S.10 PPIPA Act 1998) |
|---|
| Your information will be stored and used by Armidale Dumaresq Council, 135 Rusden St, Armidale 2350 |
| Purpose of Collection: Traffic Management for a Special Event |
| Intended Recipients of your information: Traffic Advisory Committee |
| You have the right to access and amend your personal information by contacting the Public Officer at the address above. |
| Your personal information is required: By law |
| Consequences if you do not supply your information: |



D.A.WILLIAMS

9 June 2022

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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| | | |
|---------------------|--|--------------------------------|
| Item: | 6.1 | Ref: AINT/2022/23833 |
| Title: | Parking Issues in Naughten Ave | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. Photos - Naughten Ave Parking. 2. Plan - Proposed No Stopping Zone, Naughten Ave | |

1. Purpose

The purpose of this report to improve the safety of pedestrians and motorists in Naughten Ave, between Taylor St and Douglas St.

2. OFFICERS' RECOMMENDATION:

That Council endorse the recommendation to install a No Stopping zone across the frontage of number 9 and 11 Naughten Ave to improve the safety and amenity for pedestrians and motorists.

3. Background

Council received emails from the resident of number 8 Naughten Ave and the owners of 11 Naughten Ave in relation to parking problems that have been created since the building on new units at number 10.

Email from the resident at No. 8

To Traffic Advosory Committee

Please could your committee look at signage re parking in Naughten Avenue as it has become a dangerous issue for the residents at nos. 8 and 11.

Jan Richards

Email form the owner of No. 11

Good Evening Graham,

Thank you for your prompt reply to Jan's email and apologies for the brevity.

As a property owner in Naughten Avenue, I write to you to explain the situation, submit a request and provide supporting photos.

I have been monitoring this problem over the past two weeks and have been conversing with Brett from the Armidale Regional Council.

Andrew and I are the owners of Units 1 & 2 / 11 Naughten Avenue, Jan Richards is the owner of Units 1 & 2 / 8 Naughten Avenue, The Professionals are the property managers of Units 1 & 2 / 10 Naughten Avenue.

Since the end of May, when I believe there was a change in tenancy at Unit 2/10 Naughten Avenue, there has been too many cars parked at the property which has created congestion within the street and heightened safety concerns for other property owners, passing traffic and pedestrians. At any one time there have been up to 5 cars parked at number 10 between the two units + more in Naughten Avenue (generally along our side of the street) when there are visitors (see photo 2). I note that both units are advertised and leased by The Professionals with one car parking allocation (see attachment 1).

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On Friday the 3rd of June whilst at our units (we do not reside there), I contacted The Professionals and spoke with the property manager for 10 Naughten Avenue – Sophia. Initially thinking this was my best point of contact - I asked her to kindly address the congestion situation with the tenants, but upon driving past in her 'bigger vehicle' she fobbed it off and told me that, "she didn't see a problem!" At the time, the vehicles belonging to/residing at unit 2 included - the grey vehicle parked in the driveway, the bronze broken down vehicle parked on the front lawn and the black vehicle parked on the opposite side of the road between units 1 & 2 / 11 Naughten Avenue. The vehicles belonging to/residing at unit 1 included the black vehicle parked in the driveway and the grey vehicle parked on the front lawn (see photo 1 – taken at lunchtime on the 3.6.22)

I understand that it is: an offense to park on a nature strip (council), illegal to obstruct another person's driveway (traffic control), not lawful to park vehicles on common property (according to the bylaws of The Owners Corporation for 11 Naughten Avenue).

Naughten Avenue is a one way flow of traffic from Taylor Street through to Douglas street and this congestion takes place halfway along the avenue.

I myself at times have had difficulty manoeuvring through the avenue and have encountered some near misses when reversing from our property, particularly from the driveway of Unit 1. When the grey car is parked on the lawn at Unit 1/10 Naughten Avenue and the black car is parked between our units at 11 Naughten Ave (see photo 3), there is not much room to get out. We do not allow our tenants at any stage to park on the lawn between our two units.

Brett's advice last Friday was to raise my concerns personally with the boys living in unit 2/10 Naughten Avenue, which I did. I feel that they were quite understanding and obliging, however on Sunday night & Monday morning, the black car was parked on the road beside the bronze vehicle and right opposite the driveway of unit 2/11 Naughten Avenue (see photo 4 – luckily our tenants had reversed into the driveway). The broken down bronze vehicle has since been removed this week. When talking to the boys last Saturday, Campbell from unit 2 told me that Jan (from no 8) had reversed into his mother's car (Vicki Everleigh) on Saturday the 4th of June, because Vicki had parked behind Jan's driveway (in the same position the blue car is in photo 5 - potentially another vehicle that Jan could have reversed into). Damage was done to both cars and I find it totally unfair that Jan is now liable for an insurance claim and expense that is probably not entirely her fault. More photos recently taken on Monday afternoon, show a visiting vehicle at unit 1/10 Naughten Avenue parked facing the wrong way and their little grey car on our side of the avenue (see photo 6). Today @ 2pm, there were no vehicles park at 10 Naughten Avenue and the black car from unit 2, still chose to park on our side – after I had asked him not to last Saturday (see photo 7). All of these photos support a very frustrating and ongoing situation that requires urgent attention!

I would like to submit a request for NO PARKING SIGNS to be installed on our side of Naughten Avenue. I believe this will alleviate the stress of other property owners in Naughten Avenue, our tenants at 11 Naughten Avenue and it may encourage the tenants of 10 Naughten Avenue to utilise garages for car parking and ask their visitors to park in Taylor Street. It will also ensure that The Professionals are held more accountable for enforcing the correct number of cars allowed at the property and manage the property according to the lease agreement.

I look forward to discussing this with you further at 10am tomorrow morning.

Kind regards

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Tracey

4. Discussion

Naughten Ave is a narrow, 5.5m wide, one way street, with the traffic flow directed in an easterly direction. Whilst conducting a site inspection 2 cars travelled against the One Way direction.

Two new units were built on the site at No.10 with a single garage for each unit. Onsite observation indicated that cars were parked in front of the garages and that one garage had a vehicle parked inside, there was also a car parked on the footpath of the 2nd unit. Parking on the road is restricted by the width of the road and parking on the footpath damages Council infrastructure.

The concerns raised have been stated in the email above and the congestion can be seen in the photos provide by Tracey Whitehill.

After onsite discussions with Jan Richards and Tracey Whitehill, Council's officer stated that it is not usual to provide parking restrictions in front of private property. However, due to the narrowness of the road and location of driveways it is recommended that a No Stopping zone be installed across the frontage of No.11 and for 15m across the frontage of No.9, to allow the free flow of traffic and the safe ingress and egress to the adjacent properties.

5. Implications

5.1. Strategic and Policy Implications

Link to the Community Strategic Plan and Delivery Program

Environment and Infrastructure:

- E4.1: Maintain safe and effective traffic facilities on the road network, through appropriate resourcing, including applying for a Special Rate Variation to maintain and renew roads and bridges to expected service levels.

5.2. Risk

- To reduce the risk of an accident.
- Try to promote better driving.
- To improve safety around schools.

5.3. Sustainability

- Promoting more efficient and improved service delivery through collaboration and innovation with the community.

5.4. Financial

| | | | | | | | |
|------------------|--------------------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Traffic Facilities | | | | | | |
| Funding Source: | Traffic Facilities Black Grant | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 270219 | Sign installation | \$116,000 | Nil | Nil | \$350 | \$350 | \$115,650 |

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The expenditure includes the cost of the purchase and installation of the signs.

6. Consultation and Communication

Consultation with the residents of Naughten Ave advising of the changes to parking restrictions and the implications of the changes.

7. Conclusion

Naughten Ave is a 5.5m wide road that is designed to reduce the traffic volumes and speeds negotiating the area. The building of the units at No.10 has presented problems for the residents in the adjacent properties and when vehicles are parked on both side of the street restricted the traffic flow and increase the potential for an incident.

Attachment 1

Photos - Naughten Ave Parking.



Attachment 1

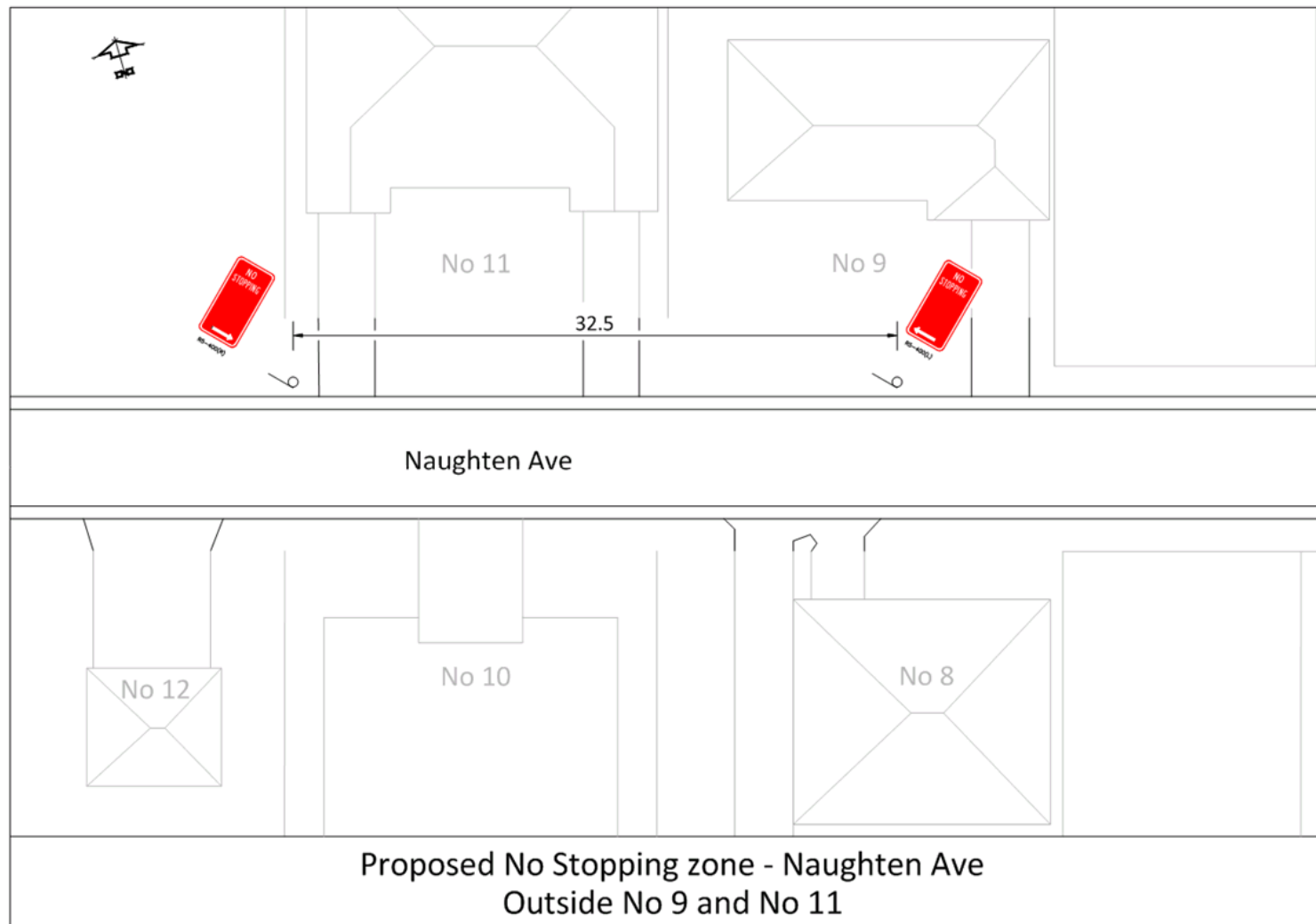
Photos - Naughten Ave Parking.





Attachment 2

Plan - Proposed No Stopping Zone, Naughten Ave



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| | | |
|---------------------|---|--------------------------------|
| Item: | 6.2 | Ref: AINT/2022/23892 |
| Title: | Traffic Problems in Power Place | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | 1. Plan - Proposed No Parking Zone, Power Pl | |

1. Purpose

The purpose of this report is to highlight issues for large vehicles using the cul-de-sac of Power Place.

2. OFFICERS' RECOMMENDATION:

That Council endorse the installation of a No Parking zone in the turn around of the cul-de-sac of Powers Place.

3. Background

A complaint came in from a resident who lives at the end of Power Place to discuss his concerns for large vehicles, particularly the garbage truck, when vehicles are parked in the turn around.

Hi Graham

I have had Terry Hoyt, come into the office today wanting to speak to someone about Power Place – there are parking issues with Cleanaway trucks, delivery trucks that are coming into the Cul-de-sac having trouble turning around – he is concerned about having a truck run over a small child without knowing this has happened.

What he believes would solved the problem is if there was no parking in the street at all – giving the truck drivers more room to turn around.

Terry would like to have a face to face on site meeting to discuss these issues.

Can you phone to set up a meeting please.

4. Discussion

Graham Earl met Terry on site to discuss the issue.

When vehicles are parked in the turnaround of the cul-de-sac the garbage truck and delivery vehicles have difficulty manoeuvring around the turn. This necessitates the vehicle then having to reverse in this tight area. The garbage truck is also required to reverse into the drive of No. 8 to empty the bins for the flats at numbers 8 and 9 Power Pl. There are approx. 10 bins for these 2 properties.

The truck is causing damage to the driveway of No.7 due to the tightness of the turn.

5. Implications

5.1. Strategic and Policy Implications

Link to the Community Strategic Plan and Delivery Program

Environment and Infrastructure:

- E4 Transport - The Community has access to transport which enables connectivity both locally and outside of the region. .
- E4.1: Maintain safe and effective traffic facilities on the road network, through appropriate resourcing, including applying for a Special Rate Variation to maintain and renew roads and bridges to expected service levels.

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5.2. Risk

- To reduce the risk of an accident.
- Try to promote better driving.
- To improve safety in residential areas.

5.3. Sustainability

- Promoting more efficient and improved service delivery through collaboration and innovation with the community.

5.4. Financial

| | | | | | | | |
|------------------|--------------------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Traffic Facilities | | | | | | |
| Funding Source: | Traffic Facilities Block Grant | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 270219 | Install Parking signs | \$116,000 | Nil | \$350 | \$350 | \$700 | \$115,300 |

The expenditure includes the cost of the purchase and installation of the signs.

6. Consultation and Communication

Consultation with the residents of Power Pl advising of the changes to parking restrictions and the implications of the changes.

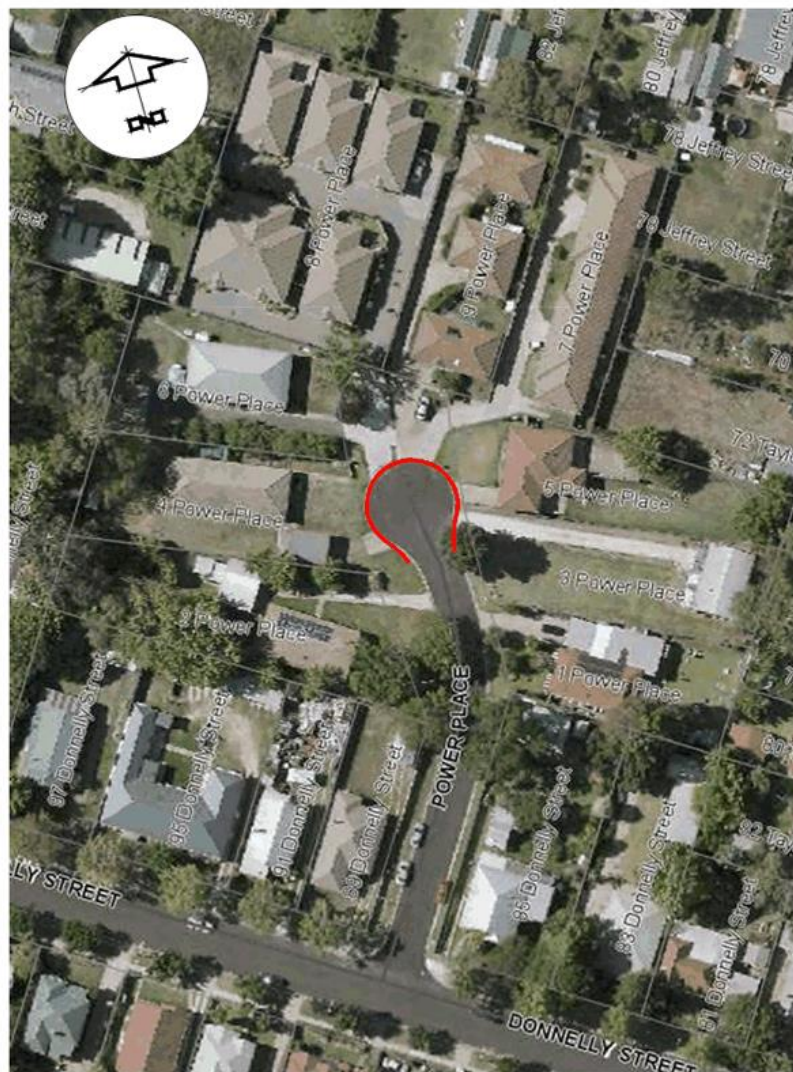
7. Conclusion

Due the nature of the turn around in the cul-de-sac of Power Place it makes it very difficult for large vehicles to manoeuvre without causing damage to the adjacent footpath. By giving room to negotiate the area it will improve safety and reduce the risk of an incident.

Proposed No Parking - Power Place



Limits of proposed No Parking zone.



Locality Plan - Power Place

Armidale Regional Council
Traffic Advisory Committee
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| | | |
|---------------------|---|--------------------------------|
| Item: | 7.1 | Ref: AINT/2022/25517 |
| Title: | Change Taxi Zone in Bradley St Guyra to a Bus Zone | Container: ARC16/0168-7 |
| Author: | Graham Earl, Engineering Technical Officer | |
| Attachments: | Nil | |

1. Purpose

The purpose of this report is to recommend a change of use of a Taxi Zone in Ollera St, Guyra to a Bus Zone.

2. OFFICERS' RECOMMENDATION:

That Council approve the change of the Taxi Zone in Ollera St, Guyra to a Bus Zone.

3. Background

Council has received a request from Guyra Home Support Service to change the use of the Taxi Zone adjacent to the IGA Supermarket in Ollera St, Guyra is changed from Taxi Zone to a Bus Zone.

Hi Graham,

The Guyra Taxi Services will terminate their services as of tomorrow. Guyra Home Support Services will take up the slack by running a bus service Monday afternoons, Tuesday's and Thursday's. There is a taxi rank very close to the IGA supermarket in Ollera Street and we would like the Taxi parking area to be changed to the bus stop.

If you have any questions please ring Home Support Services on 67707127.

Thank you

4. Discussion

As there is no longer a taxi service in Guyra, this zone would have to be removed as a matter of course. Changing the usage would enable the Guyra Home Support Services a designated place to pick up and set down passengers without impacting on existing parking in the area.

5. Implications

5.1. Strategic and Policy Implications

Link to the Community Strategic Plan and Delivery Program

Environment and Infrastructure:

- E4 Transport - The Community has access to transport which enables connectivity both locally and outside of the region. .
- E4.1: Maintain safe and effective traffic facilities on the road network, through appropriate resourcing, including applying for a Special Rate Variation to maintain and renew roads and bridges to expected service levels.

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5.2. Risk

- To improve safety in residential areas

5.3. Sustainability

- Promoting more efficient and improved service delivery through collaboration and innovation with the community.

5.4. Financial

| | | | | | | | |
|------------------|--------------------------------|-----------------|--------|-----------|----------|----------------------------|------------------|
| Budget Area: | Traffic Facilities | | | | | | |
| Funding Source: | Traffic Facilities Block Grant | | | | | | |
| Budget Ref: (PN) | Description | Approved Budget | Actual | Committed | Proposed | Total Forecast Expenditure | Remaining Budget |
| 270219 | Traffic Facilities | \$116,000 | Nil | \$700 | \$100 | \$800 | \$115,200 |

The expenditure includes the cost of the purchase and installation of the signs.

6. Consultation and Communication

Consultation to be undertaken prior to the change with the adjacent business

7. Conclusion

There is no major change to the parking layout in Ollera St as this only a change of use from a Taxi Zone to a Bus Zone. The dimensions of the zone will remain the same as the service will be provided by a small bus. If the taxi service is restarted it can easily be changed back to a Taxi Zone.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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Ethical Decision Making and Conflicts of Interest

A guiding checklist for Councillors, officers and community committees

Oath or Affirmation of Office

Councillors are reminded of the Oath or Affirmation taken of office, made under section 233A of the *Local Government Act 1993* when elected.

Ethical decision making

- Is the decision or conduct legal?
- Is it consistent with Government policy, Council's objectives and Code of Conduct?
- What will the outcome be for you, your colleagues, the Council, anyone else?
- Does it raise a conflict of interest?
- Do you stand to gain personally at public expense?
- Can the decision be justified in terms of public interest?
- Would it withstand public scrutiny?

Conflict of interest

A conflict of interest is a clash between private interest and public duty. There are two types of conflict:

- **Pecuniary** – regulated by the *Local Government Act 1993* and Office of Local Government
- **Non-pecuniary** – regulated by Codes of Conduct and policy. ICAC, Ombudsman, Office of Local Government (advice only). If declaring a Non-Pecuniary Conflict of Interest, Councillors can choose to either disclose and vote, disclose and not vote or leave the Chamber.

The test for conflict of interest

- Is it likely I could be influenced by personal interest in carrying out my public duty?
- Would a fair and reasonable person believe I could be so influenced?
- Conflict of interest is closely tied to the layperson's definition of 'corruption' – using public office for private gain.
- Important to consider public perceptions of whether you have a conflict of interest.

Identifying problems

1st Do I have private interests affected by a matter I am officially involved in?

2nd Is my official role one of influence or perceived influence over the matter?

3rd Do my private interests conflict with my official role?

Local Government Act 1993 and Model Code of Conduct

For more detailed definitions refer to the *Local Government Act 1993*, Chapter 14 Honesty and Disclosure of Interest and Model Code of Conduct.

Disclosure of pecuniary interests / non-pecuniary interests

Under the provisions of Section 440AAA(3) of the *Local Government Act 1993* (pecuniary interests) and the Model Code of Conduct it is necessary for you to disclose the nature of the

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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interest when making a disclosure of a pecuniary interest or a non-pecuniary conflict of interest at a meeting.

A Declaration form should be completed and handed to the General Manager as soon as practicable once the interest is identified. Declarations are made at Item 3 of the Agenda: Declarations - Pecuniary, Non-Pecuniary and Political Donation Disclosures, and prior to each Item being discussed: The Declaration Form can be downloaded at [Disclosures and Declarations of Interest at Meetings](#).



TRAFFIC ADVISORY COMMITTEE

Held on

Tuesday, 5 July 2022
10am

at

Function Room

In attendance

Committee Members:

Cr Susan McMichael (Chair)
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Ms Wendy Wallace & Russell Humble (TfNSW)

Council Staff:

Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)
Mr Ian Chetcuti (Ranger)

Others:

Nil

MINUTES

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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1. Apologies / Leave Of Absence
Wendy Wallace, Ian Chetcuti, Hans Heithbrink

2. Confirmation of Previous Minutes -

CONFIRMATION OF THE MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 7 JUNE 2022

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

3. Declarations of Interest
Nil

4. Business Arising

4.1 Actions from the previous meeting held 7 June 2022 *Ref: AINT/2022/24843 (ARC16/0168-7,*

2. OFFICERS' RECOMMENDATION:

That the Committee note the below actions from the previous meeting:

- a. That Council note the use of Council roads for part of the Royal Far West Kids Ride (this event did not require any formal approval and was for notation only)
Noted.
- b. That Council approve the traffic management plan and the speed reduction to 30km/h for Kentucky St between Faulkner St and Dangar St for the NSW Country Gymnastic Competition from Tuesday 5th July to Sunday 10th July 2022.
Noted.
- c. That Council approve the proposed rolling road closure route associated with the NAIDOC Street March to be conducted on 7 July 2022, from Central Park (cnr of Tingcombe Lane and Dangar Streets), moving north down Dangar Street to Moore Street, right turn to Faulkner Street and south to Rusden Street finishing at the Armidale Town Hall in Rusden Street.
Noted.
- d. That Council endorse the recommendation to install a Kiss and Drop zone for Guyra Central School.
Consultation with Guyra Central School to be commenced.

Armidale Regional Council
Traffic Advisory Committee
Tuesday, 5 July 2022

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5. Special Event Reports

5.1 National Police Memorial Wall to Wall Ride 2022 *Ref: AINT/2022/23761 (ARC16/0168-7)*

RESOLVED

That Council endorse the road closure of Moore Street from Dangar Street to Faulkner Street as requested for the National Police Memorial Wall to Wall Ride 2022, between the hours of 6am and 8.30am on Thursday 15th September 2022.

The Motion on being put to the vote was CARRIED unanimously.

6. Correspondence

6.1 Parking Issues in Naughten Ave

Ref: AINT/2022/23833 (ARC16/0168-7)

2. OFFICERS' RECOMMENDATION:

That further investigation and report is required for the August meeting, to consider the activities of the street and look further at the signage.

6.2 Traffic Problems in Power Place

Ref: AINT/2022/23892 (ARC16/0168-7)

RESOLVED

That Council endorse the installation of a No Parking zone in the turn around of the cul-de-sac of Powers Place.

The Motion on being put to the vote was CARRIED unanimously.

7. General Business

7.1 Change Taxi Zone in Bradley St Guyra to a Bus Zone*Ref: AINT/2022/25517 (ARC16/0168-7)*

2. OFFICERS' RECOMMENDATION:

That further investigation and report is required for the August meeting, to consider the size of the bus to be used and available parking space.

There being no further business the Chairman declared the meeting closed at 10.45am

North East Area

NEW ENGLAND BUSH FIRE MANAGEMENT COMMITTEE MINUTES

| | |
|-----------------------|--|
| Meeting: | May 2022 |
| Convened by: | Paul Metcalfe, NSW RFS District Manager, New England |
| Location: | Armidale Fire Control Centre, |
| Date and time: | Tuesday 10 May 2022 10:00am |
| Minutes by: | Bridget Vanderburg |

Table 1: Attendance Record

| Members (alternates) | Organisation | Present | Apology | Absent |
|----------------------|---------------------------|---------|---------|--------|
| Mozzel, Ned | Armidale Regional Council | | | X |
| Mephram, Steven | Armidale Regional Council | X | | |
| Martin, Warren | Crown Lands | X | | |
| O'Brien, Rodney | Crown Lands | X | | |
| McWilliam, Paul | Essential Energy | | | X |
| Summers, Mark | Essential Energy | | | X |
| Chawner, Warren | FCNSW | X | | |
| Miller, Gary | FCNSW | X | | |
| Gosling, Garry | FCNSW | X | | |
| Cooper, Tom | FRNSW | | | X |
| Zikan, Wayne | FRNSW | X | | |
| White, Roger | UGL Regional Linx (Rail) | | | X |
| Livermore, Greg | LALC Anaiwan | | | X |
| Deforge, Sam | LALC Guyra | | | X |
| Fuller, Ross | LLS | | X | |
| Ward, Helen | LLS | | | X |
| Crossle, James | LLS | X | | |
| Simmon, Aaron | NSW NPWS | X | | |
| Makeham, Mat | NSW NPWS | | | X |
| Greenwood, Andrew | NSW NPWS | | | X |
| Harrison, Murray | NSW NPWS | X | | |
| Williams, Darren | NSW Police | | | X |

| | | | | |
|--------------------|----------------|---|---|---|
| Cooper, David | NSW Police | | | X |
| Chaffey, Graeme | NSW RFS | | X | |
| Bashford, Garry | NSW RFS | X | | |
| de la Motte, Jacob | NSW RFS | X | | |
| Carmichael, Steven | NSW RFS | X | | |
| Metcalfe, Paul | NSW RFS | X | | |
| Egener, Peter | NSWAS | X | | |
| Leslie, Thomas | SRA | | | X |
| Williams, Peter | Transgrid | | | X |
| Parsons, Mitchell | Transport NSW | X | | |
| Seymour, Terry | Uralla Council | X | | |
| Clarkson, Matthew | Uralla Council | | | X |
| Pearce, Michael | Uralla Council | | | X |
| Omundson, Barry | Walcha Council | | X | |
| Blomfield, Rob | NSW Farmers | X | | |
| Schaefer, Greg | Walcha Council | X | | |

Table 2: Documents referred to in the Meeting

| Document title | Author | Date |
|---|--------|-------------|
| Correspondence Register since August 2021 to May 2022 | RFS | 10 May 2022 |

Minutes

| Item 1 | Welcome/Acknowledgement to Country | Chair |
|--------|------------------------------------|-------|
|--------|------------------------------------|-------|

Meeting opened 1002 hours.

Acknowledgment to Country - Attendees were welcomed to the meeting by Paul Metcalfe – District Manager, New England.

Please note that the scheduled meeting for March 2022 was cancelled due to the Northern Rivers Flood Response.

| Item 2 | Election of Chair for 2022 |
|--------|----------------------------|
|--------|----------------------------|

Paul Metcalfe called upon the attendees for a nomination of Chair for 2022.

Steven Mephram was nominated by the Crown Lands representative. Being that there were no other nominations, Steven accepted the position of Chair.

| | | |
|--------|-----------|-------|
| Item 3 | Apologies | Chair |
|--------|-----------|-------|

As per attendance record in Table 1.

| | | |
|--------|-------------------------|-------|
| Item 4 | Disclosure of Interests | Chair |
|--------|-------------------------|-------|

No disclosures were made.

| | | |
|--------|---|-------|
| Item 5 | Confirmation of Minutes of 2/2021 held on 21 April 2021 | Chair |
|--------|---|-------|

The Minutes were confirmed – with an amendment to the date of the meeting. Meeting was held on 8 September 2021 and minutes to be amended accordingly to show correct date.

Moved: Garry Bashford

Seconded: Mitch Parsons
CARRIED

| | | |
|--------|---|-------|
| Item 6 | Business arising from previous minutes - Action Items | Chair |
|--------|---|-------|

Wetland Project update

Following the presentation by Euan at the BFMC meeting 8/9/21, Euan met with new RFS District Manager and staff in April 2022 at the local office. Further follow up to occur to provide ongoing support and assistance where possible for the development and implementation of the GIS wetland layer into the RFS mapping system.

| | | |
|--------|-------------------------|-------|
| Item 7 | Correspondence Register | Chair |
|--------|-------------------------|-------|

Correspondence Register was passed around to attendees for review and comment – noting that all correspondence is available for member review.

New England BFMC Attendee Register passed around to all attendees to verify and update contact details for each agency where necessary.

ACTION 01/22: RFS to follow up with agencies that to date, have not confirmed membership status for New England BFMC.

| | | |
|--------|-------------------------------------|--------------|
| Item 8 | Bushfire Risk Management Plan BFRMP | All Agencies |
|--------|-------------------------------------|--------------|

Agency reports that have been received were tabled and will be attached to minutes for future reference.

- › NPWS - Written report
- › Forestry Corporation - Written report
- › RFS - Written report
- › Local Land Service - Written report
- › Police - Written report
- › Crown Lands - Written report
- › Others tabled by agencies in attendance – Verbal reports

ACTION 02/22: All agencies unanimously agreed to submit written reports to newenglandteam@rfs.nsw.gov.au for future BFMC meetings.

To assist with tracking the annual treatment works program, a reporting requirement for all agencies, the committee was presented with a summary spreadsheet. It was agreed that agencies would be sent this template to complete their annual works program report. The plan would be to table and review annual works progress at each BFMC meeting.

ACTION 03/22: The Agency report template and tracking spreadsheet to be sent out approximately one (1) month prior to each BFMC meeting for Agencies to update and return within the fortnight prior to the next BFMC meeting.

Members were advised of the challenges regarding the lack of a treatment reference for works on TSR's when trying to schedule works within the Guardian software system. To assist, a new treatment reference has been recommended and added to the Guardian software system for treatments on TSR's. This additional treatment requires the support of BFMC members. All agreed to support this treatment reference for TSR's.

| | | |
|--------|---|--------------|
| Item 9 | Operations Coordination Plan – review/updates | All Agencies |
|--------|---|--------------|

BFMC has a current and approved Section 52 plan, however due to a number of Agency staff changes, RFS continue to work with partnership agencies to ensure the plan remains current. A new draft template has been proposed which was circulated to partnership agencies for comment.

ACTION 04/22: XO to send out new draft Section 52 plan template for review.

It was also suggested that a Microsoft Teams could be set up for the BFMC Committee to easily share documents in the future.

| | |
|---------|--|
| Item 10 | Fire Access and Fire Trail Register (FAFT) |
|---------|--|

Overview and re-familiarisation of Plan

- XO reported that the New England FAFT Plan that has been endorsed by the New England BFMC is still awaiting approval by the BFCC.
- Jacob de la Motte NSW RFS (NEAC), advised he is able to provide a copy of the plan via Teams.

Update on three (3) priority trails for 21/22 and report on progress to date

Members were provided with an update on the three (3) priority trails identified for works in 21/22:

- Rocklea Fire Trail
- Dyamberin Road Fire Trail
- Styx River Complex Fire Trail

Rocklea Fire Trail

RFS is liaising with local land owners to sign the Private Land Agreement (PLA) for access.

RFS still awaiting on quote from SoilCon before applications for funding can be submitted in the new financial year for works in 22/23. A question was raised from members in relation to the ownership of

Private Land Agreements. The committee was advised that Private Land Agreements stay with the current owner and hence would need to be revisited should ownership of the land change.

Jacob de la Motte also advised that the plan is, where possible, to utilise existing farm tracks for the fire trails rather than cutting in new ones.

Dyam berin Road and Styx River Complex Fire Trails

The Committee was advised that planning for works on Dyamberin Road and Styx River Complex Fire Trails is yet to commence. The focus has been to ensure Rocklea Fire trail planning and works have been locked in before progressing to new trails.

Endorse updated route and track naming for Rocklea Fire Trail links

- Chair suggested a motion to endorse the updated route and track naming for Rocklea Fire Trail.

Moved: Terry Seymour

Seconded: Graeme Chaffey

CARRIED

Identify and BFMC to endorse additional trails for works in 2022/23

BFMC is required to have a FAFT works schedule approved annually and submitted by 31 May.

Considerable discussion occurred around the previous work on trail ratings. From this discussion the Committee agreed that FAFT priorities should to be linked to the BRRMP. The following was noted:

- There have been a number of trails that provide good strategic protection for National Parks and other assets, however members discussed and committed to revisiting planning with a view to ensure that villages have adequate protection.
- A number of trails were discussed and the FAFT Plan works schedule was updated and approved. Updated proposed signed schedule attached to minutes for reference.
- It was also noted that West Kunderang – Raspberry – Armidale Road and Oxley – provides a connection all the way through and is the key to the whole plateau. NPWS looking at having a machine in there in October.

Further FAFT Amendments – Tabled for BFMC to consider:

1. NPWS Proposal – Works: Kunderang – Raspberry Fire Trail Upgrade

- Murray Harrison – provided an update on FAFT rollout for NPWS. The area has been broken up in to 10 work units based in Walcha. Trail work planned for Spring: State Forest – Long Point trail network. While they have heavy plant available, they will bring the network up to a standard while they are there. They could possibly include turning bays and vegetation maintenance – RFS could possibly piggyback off the procurement.

2. Private request - Reddie Water Hole

- Barry Moule's proposal was submitted at the BFMC Meeting. Mr Moule's proposal and letter was tabled and discussed by the BFMC. The committee discussed the challenges of the topography, vegetation and the history of fires in the area and formed the view that constructing a trail that would be both safe and meet the National Fire Trail Standards was unachievable. NPWS, being the land manager responsible, also spoke about the challenges and the work they have done and continue to do in the area of concern. Area Manager for NPWS, Mr Aaron Simmon, advised that

local Rangers continue to liaise and remain committed to working with Mr Moule to address bush fire risk concerns on his property.

ACTION 05/22: Letter of response regarding a request to re-establish the disused Reedie Water Hole fire trail to be sent Mr Moule by Chair.

3. Lower Creek

- Request from the Captain of Lower Creek Brigade – To review Fire Trails identified within the Lower Creek area. Following discussions between the local RFS District Officer and the Lower Creek Fire Brigade Captain, these additional trails have been identified as potential tactical trails as opposed to strategic trails. This was noted by the BFMC. The Brigade has also requested a review into access to locked gates into national parks. The agreed solution was to ensure RFS vehicles within the Lower Creek brigade have keys to gates from NPWS so that they can provide faster support.

ACTION 06/22: Letter of response regarding tactical fire trails to be sent to Lower Creek RFS Captain by Chair.

| | | |
|---------|------------------|--------------|
| Item 11 | Seasonal Outlook | All Agencies |
|---------|------------------|--------------|

Very wet season with 112 Incident calls; a normal year usually entails around 300-310 incidents.

1,326 Fire Permits issued.

| | |
|---------|------------------|
| Item 13 | General Business |
|---------|------------------|

General Discussion

- Lower Creek – Concerns regarding telecommunications and regrowth from 19/20 Fire Season
- Regrowth of Wattle – possibly provide education around the native ecology
- Request and need raised to undertake HRs on TSR's
- Meeting dates: 9 August 2022 commencing 1000 hours and 11 October 2022 commencing 1000 hours
- Bushfire Danger Period in the New England area commences 1 August each year.

NSW Farmers

- Enquired about UHF in Fire Trucks – given that a majority of farmers only have UHF and are often the people fighting the fires on their own properties. Rob advised RFS units all have UHF radios.
- GRN radios – NPWS – only a small subset have them – relying on the current radios – and a number of RFS radios.
- After 19/20 fires, some landowners have sprayed their fence lines to keep on top of the regrowth. Concerns have been raised that the firebreaks put in during the 19/20 fire season need to be maintained – some sections that were previously burnt will soon be overgrown again.
- Renewable energy – windfarms – are supportive of their operations noting the following:
 - Wind turbine location may affect flight path of aerial firefighting, however the wind turbines provide better access for vehicle firefighting access and the advantages far outweigh the negatives.

NPWS

- Requested that people come to NPWS with their requests for assistance regarding maintenance works required on boundary fence lines.
- In relation to the 6.0m boundary exclusion, a response was received and there is no change to this requirement.

RFS - Property identification signs

In relation to recent requests from a number of RFS members to promote property identification signs available from Armidale Regional Council and Walcha, it was requested this be raised for other agencies to promote also. It was noted that this program is not available within the Uralla LGA at this stage. Link included for reference <https://www.armidaleregional.nsw.gov.au/living-here/your-property/property-address-signs/property-address-signs>.

A brief discussion occurred, noting some of the background to the roll out of this initiative, possibly something for Councils to look at getting funding via resilience grants. All agreed that they are beneficial to all Agencies in locating properties via property name and address.

| | |
|---------|-------|
| Item 14 | Close |
|---------|-------|

The Chair closed the meeting at 1140 hours.

Table 4. Updated Action Items

| Ref No. | Item Description | Responsible | Due Date | Status |
|---------|--|-------------------|-----------|-----------|
| 01/22 | RFS to follow up with agencies that to date, have not confirmed membership status for New England BFMC. | Steven Carmichael | 9/8/2022 | Ongoing |
| 02/22 | All agencies unanimously agreed to submit written reports to newenglandteam@rfs.nsw.gov.au for future BFMC meetings. | All | | Ongoing |
| 03/22 | The Agency report template and tracking spreadsheet to be sent out approximately one (1) month prior to each BFMC meeting for Agencies to update and return within the fortnight prior to the next BFMC meeting. | Steven Carmichael | 9/7/2022 | Ongoing |
| 04/22 | XO to send out new draft Section 52 plan template for review. | Paul Metcalfe | | |
| 05/22 | Letter of response regarding a request to re-establish the disused Reddie Water Hole fire trail to be sent Mr Moule by Chair. | XO & Chair | 30/5/2022 | Completed |
| 06/22 | Letter of response regarding tactical fire trails to be sent to Lower Creek RFS Captain by Chair. | XO & Chair | 30/5/2022 | Completed |

Table 5. Next meeting

| Date | Start time | Finish time | Location |
|-----------------|------------|-------------|--------------|
| 9 August 2022 | 1000 | 1130 | Armidale FCC |
| 11 October 2022 | 1000 | 1130 | Armidale FCC |

Documents attached to minutes for distribution

- Power point presentation – New England BFMC 10 May 2022
- Agencies Reports
- Endorsed FAFT Plan works schedule

BUSH FIRE MANAGEMENT COMMITTEE

Organisation Report Template

New England

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item: 7

Date: 8 March 2022

DPE – Crown Lands Progress Report

| Item | Progress Summary |
|---|--|
| Action Items | |
| <i>Provide an overview of the status of any BFMC Action Items assigned to your organisation</i> | |
| Bush Fire Risk Management Plan | <p>APZ works contractors engaged, works commenced following inspections:</p> <ul style="list-style-type: none"> • Acacia Park APZ x2 • Llangothlin APZ x2 • Prince Avenue Uralla APZ x2 • Bundara Souter St x2 <p>No burns on Crown land currently planned.</p> |
| <i>Provide an outline of any treatment activities completed since the last BFMC meeting. Overview of any planned activities coming up.</i> | |
| Fire Access and Fire Trail Plan | <p>Aerial inspection of firetrails with significant Crown land component undertaken November 2021, report provided to BFMC (only one firetrail in NE BFMC area this year). Hillgrove FT inspected on ground.</p> <p>Commenced development of deed of agreement for NPWS to undertake FAFT works on firetrails on Crown land where Crown land component is small part of larger NPWS network/trail.</p> |
| <i>Summarise any fire trail works that have been completed since the last BFMC meeting. Planned activities.</i> | |
| Operations Coordination Plan | Nil |
| <i>Provide an update of any significant operational / response and pre-incident planning activities that have occurred since the last BFMC meeting.</i> | |
| <i>Advise of any significant changes in personnel and contacts as listed in the OCP appendices.</i> | |
| Training / Joint Initiatives | Crown Lands staff undertaking Guardian training |
| <i>Include information on any past or upcoming training / joint initiatives that are relevant to the BFMC</i> | |

| | |
|--|-----|
| Infrastructure | Nil |
| <i>Provide an overview of any changes / enhancements to infrastructure that would be of interest to the BFMC</i> | |
| General | Nil |
| <i>Summarise any other matters that would relate to BFMC business (e.g. tenure changes, new relevant organisation policy or plans)</i> | |

Organisation Report Template

Darren WILLIAMS

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item:

Date: 11/02/2022

NSW Police Force Progress Report

| Item | Progress Summary |
|---|------------------|
| Action Items | |
| <i>Nil issues identified</i> | |
| Bush Fire Risk Management Plan | |
| <i>Nil issues for NSWPF</i> | |
| Fire Access and Fire Trail Plan | |
| <i>Nil issues for NSWPF</i> | |
| Operations Coordination Plan | |
| <i>I commenced duties at Armidale in December 2021 and have taken over the role as LEOCON from Chief Inspector David COOPER</i> | |
| Training / Joint Initiatives | |
| <i>Nil to report for NSWPF</i> | |
| Infrastructure | |
| <i>Nil to report for NSWPF</i> | |
| General | |
| <i>I am the new LEOCON for Armidale LGA.</i> | |

Organisation Report Template

New England

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item:

Date:

Local Land Services Progress Report

| Item | Progress Summary |
|--|------------------|
| Action Items | |
| No actions from previous minutes. | |
| Bush Fire Risk Management Plan | |
| TSR – Coordination has been undertaken with the HR teams (Goats and mechanical) but no works completed. | |
| Broader LLS Environment team as per Euan Belson - Acknowledge the delays in drafting this Plan due to the roll out of State guidance. A proposal has been made, and accepted in principle by NE & NT that: | |
| ...the 59 sites of the Australian Government listed Upland Wetlands of the New England Tablelands (New England Tableland Bioregion) and the Monaro Plateau (South Eastern Highlands Bioregion) on the Northern Tablelands, | |
| ...is included in the Zones' BFRM Plans as requiring special consideration, perhaps classified as a discrete asset and managed and reported on accordingly. | |
| This is as a result of presentations being made to both Zone committees during 2021, and to a Senior Management Committee which was notably supportive. The case is supported with an 8-minute informative video https://www.youtube.com/watch?v=zcSUQeF3qls The BFRMP would underpin further work at a mitigation and operational level for Pre-Incident Plans etc. | |
| Fire Access and Fire Trail Plan | |
| Fire access trails on TSR are managed by the NSW Crown Lands department as is representation on the FAFT | |
| Summaries any fire trail works that have been completed since the last BFMC meeting. Planned activities. | |
| Operations Coordination Plan | |
| James Crossle has joined the NTLLS Travelling Stock Reserve team as a Land Services Officer. James's role will include testing the LLS compliance with relevant legislation and testing delivery of commitments in plans including the RBFMP. | |
| Ross Fuller is undergoing training for the role of Operations Officer in an Incident Management Team. | |
| Training / Joint Initiatives | |
| Nil | |
| Infrastructure | |
| 12km of fencing has been repaired/ installed on TSR as a bushfire asset recovery program. Fencing has been installed at Delungra Silo's to support grazing as a hazard reduction tool. | |
| Provide an overview of any changes / enhancements to infrastructure that would be of interest to the BFMC | |
| General | |
| Nil. | |
| Summaries any other matters that would relate to BFMC business (e.g. tenure changes, new relevant organisation policy or plans) | |

Organizational Report:

NSW Rural Fire Service - New England Zone

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item:

10th May 2022

NSW Rural Fire Service Progress Report

Please see attachment NSW Rural Fire Service New England Zone

Bush Fire Risk Management Plan

On review of BFRMP treatments, it was identified that there were a large number of Assets that have no treatment listed against them. Therefore it is recommended that treatment number 50 be added and approved by the BFMC –See below

| Treatment Reference | Strategy | Action | Comment | Responsible Agency | Other Responsible Agency | Support Agency | Scheduled Action Date |
|---------------------|------------------|---|---|---------------------|--------------------------|------------------------|-----------------------|
| 50 | Hazard Reduction | Inspection and Fuel Treatment as required across Travelling Stock Route | Maintain fuel loads below Very High as described in the overall Fuel Hazard Guide | Local Land Services | | NSW Rural Fire Service | |

Fire Access and Fire Trail Plan

Three Fire Trail Upgrades were approved by the NE BFMC Sub Committee;

1. Rocklea Fire Trail – A list of all property owners along the route was compiled, followed by a stakeholder meeting with the Fire Trails Team (HQ), Area Command, Local Brigade and Soilcon at the Bilga Road station Invergowrie. Agreement was reached on the route, District Staff obtained a GPS track (ground truthing). The final proposal has been approved by stakeholders. Area Command now awaiting BFMC - Sub Committee endorsement to then apply for funding (Final Map Attached).
2. Dyamberin Road Fire Trail – Property Owner details have been confirmed through Armidale Regional Council (ARC)
3. Styx River Fire Trail - Work yet to begin.

Operations Coordination Plan

BFMC still awaiting Agency confirmation of IMT Qualified Persons.

| Training / Joint Initiatives |
|---|
| <p>Courses completed so far this year:</p> <p>CLW – 12 Trainees</p> <p>FAA (First Aid) – 8 personnel</p> <p>CCA (Communications Centre Assistant) – 9 people between NEZ & NTT.</p> <p>All other training now on hold until flood emergency subsides.</p> <p>Group Leader training being undertaken by several of our members to be completed mid-May.</p> <p>Staff training in IMT Roles ongoing with Elaine Van Dyk doing CBD, Steve – MLO, Martin Mooney finalizing – IMT Planning, MLO.</p> <p>No Joint agency training undertaken yet this year above brigade level, Local incident interaction with Ambos and SES at Brigade Level</p> |

Training Cont'

BFMC to look at joint exercise IMT or airport type scenario later in the year

| Infrastructure |
|--|
| <p><i>Approaching completion of the new Fire Control Centre at the Armidale Airport.</i></p> |
| General |

Organisation Report Template

New England

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item: 8 – Agency reports

Date: 10/05/2022

NPWS Progress Report

| Item | Progress Summary |
|---|------------------|
| Action Items | |
| <i>Inspection of Winterbourne undertaken with Bloomfield's</i> | |
| Bush Fire Risk Management Plan | |
| <i>Usual APZ works have been ongoing where not hindered by wet weather</i> | |
| <i>HRB preparations are complete at Front Tableland but remains very wet</i> | |
| <i>Burn planning targets are over 200% complete and approved</i> | |
| Fire Access and Fire Trail Plan | |
| <i>The Kunderang work unit has started and has been significantly hindered by wet weather</i> | |
| <i>Mark up for Raspberry and Western work units is complete</i> | |
| <i>Tender for REF on next years program awarded and has started</i> | |
| <i>RFT for heavy plant is in preparation</i> | |
| Operations Coordination Plan | |
| <i>Pre-season fire day will be undertaken on June 28 at Uralla, is more operationally focused</i> | |
| <i>Fire fighter health and fitness programme has begun – medicals are all but done TBA training has started</i> | |
| Training / Joint Initiatives | |
| <i>All helicopter training requirements are now complete – WSAA and WHE</i> | |
| <i>Core competencies such as first aid and chainsaw training are complete for the year</i> | |
| <i>Basic firefighter training upcoming for new staff</i> | |
| Infrastructure | |
| <i>Miller Street depot now has 150,000L of tank rainwater for operations inc firefighting taking pressure of treated town water</i> | |
| General | |
| <i>Bulagaranda (Mt Yarrowyck) NR has now been handed back to the Traditional Aboriginal Owners</i> | |
| <i>Issues with Raspberry Road and Carrai Road due to commercial operations are of concern</i> | |

Organisation Report Template

New England

BUSH FIRE MANAGEMENT COMMITTEE

AGENDA Item: 8 – Agency reports

Date: 10/05/2022

FCNSW Progress Report

| Item | Progress Summary |
|--|------------------|
| Action Items | |
| Bush Fire Risk Management Plan | |
| <i>Usual trail inspections conducted where possible.</i> | |
| Fire Access and Fire Trail Plan | |
| <i>All FAFT planning has been impacted by wet weather and clean up trail work from the snow event of last winter, clearing is still ongoing.</i> | |
| Operations Coordination Plan | |
| <i>Pre-season fire day TBA</i> | |
| Training / Joint Initiatives | |
| <i>Burn planner training scheduled for early June for 3 members all other training up to date with new staff trained as required.</i> | |
| Infrastructure | |
| <i>All new firefighting units (slipons) fitted with crew protection systems (CAFS compressed air foam systems) all older units to be retro fitted.</i> | |
| General | |
| <i>Very quiet/wet fire season with no patrols or stand by.</i> | |



NEW ENGLAND BFMC

Meeting 10 May 2022

Welcome & Acknowledgement to Country

- Election of Chair for 2022

(refer to NSW RFS Regulation 2013 Section 14 Eligibility for membership of Bush fire Management Committees)

Section 17 Chairperson

Apologies and absences confirmed

- Apologies –
 - Barry Omundson – GM Walcha Council
 - Ross Fuller – Local Land Service
 - Graeme Chaffey – Local RFS Member
- Note absences to be added to minutes from Membership list.
- Members disclosure of Interests if applicable

New England Bush Fire Management Committee

Chairperson: Mick Pearce 0488 732 320
Executive Officer: Liz Ferris 6771 2409
Email: newenglandteam@efa.nsw.gov.au



MINUTES

Meeting held 15 June 20201
at Armidale Fire Control Centre (New England)

Meeting opened at 10:10am by Chair Mick Pearce

Present: TBA

Apologies: Graeme Chaffey.

Minutes of meeting held 16 February 2021

No corrections

Moved: Liz Ferris Seconded: Warren Martin

Accepted

Business arising from Minutes

Nil

Correspondence In

• Nil

Correspondence Out

• All Agencies Letter - To nominate Primary and Alternate members - required by BFMC

Main Business

- Documentation – Reports to accompany minutes, are important, leading from enquiries into Black Summer Fires 2020/21.
- NSW Rural Fire Service - See Report

Reports from Agencies

- NSW Rural Fire Service – Booroolong TSR, Bocklea Rd HR Burns completed. Council assisted with roadside slashing. FAFT sub-committee to review plan. FAFT report by Angus
- FAFT draft plan still sitting with BFCC for sign off.
- Fire trail co-ordinators – can assist with trail upgrading all agencies. BFMC is the vehicle for this.
- HR funding report for all Agencies is showing that there has been no applications for funding across the New England RFS District.
- Grants funding team still to go on funding program. Still being done via grants portal.
- Permits are being processed at a rapid rate.
- Bushfire forecast – fuel loads are high, and above normal fire potential exists for the District. A plane has been observed in the Northern Tichener mountains. It is a reminder into fire season.

NSW F&R – Report attached.

Northern Tablelands LLS – Thanks for the works completed by the RFS with MIT Crew assistance.

Armidale Dumaresq Council - NIL

Uralla Council – NIL

Crown Lands – Guardian Training being rolled out. Report attached.

Walcha Council – Quiet nothing to report

Farmers – NIL

National Parks – Reports emailed to Angus today. Fire trails – some still difficult to get to. Started HR at Yarrowitch, reduced the ridge line with aerial appliance. Getting more Arduous fire Fighters – RAFT capability improving.

Upgraded water storage in town. Trail work at the Winterbourne Area in line with FAFT.

Forestry Corporation – Quite, sorry for no reports but are starting works program next month. Another Slip-on unit to come. A few more staff have joined us.

Local Aboriginal Land Councils – NIL

Police – NIL

General Business

- A thank you to Steve Mackham and a good luck from all members BFMC.
- No further General Business.
- FAFT Sub-committee to go over amendments in Teams after conclusion of BFMC meeting.

Meeting closed at 10.53am

Next Meeting: TBA

Business Arising from previous minutes

- Wetland Project update –

- Post presentation from Euan at the BFMC meeting 8/9/21 Euan met with new RFS District Manager in April 2022 and staff at local office. Further follow to occur to provide ongoing support and assist where possible

Correspondence Register since August 2021

| 2022 NEW ENGLAND ZONE BFMC CORRESPONDENCE | | | | | | |
|---|--------|-----------------|-----------------------|---|---|------------------|
| DATE | IN/OUT | DELIVERY METHOD | RECIPIENT | SENDER | SUBJECT | Entered into HPE |
| 2/08/2021 | In | Email | Liz Ferris | 2021/22 Bush Fire Risk Mitigation & Resilience Grants Program - Round 1 - BFMC Review - New Eng | | yes |
| 26/08/2021 | Out | Email | HQ | Liz Ferris | FY22 BFMC Review - New England v2 - updated and sent to HQ | yes |
| 8/09/2021 | In | Email | Angus McDowell | FRNSW | Agency Report - FRNSW September 2021 | yes |
| 7/09/2021 | In | Email | Angus McDowell | Crown Lands | Agency Report - Crown Lands 8 September 2021 | yes |
| 9/09/2021 | In | Email | Angus McDowell | NPWS | Agency Report - NPWS 8 September 2021 | yes |
| 1/11/2021 | In | Email | Paul Metcalfe | Hon Matthew Kean MP | Native Vegetation Clearing in National Parks | yes |
| 9/11/2021 | In | Email | Steve Carmichael | Paul McWilliam | Essential Energy BFMC participant update | yes |
| 12/11/2021 | In | Email | Paul Metcalfe | Tom Bower | RFS Fire Trails - Petrol Rd, Lower Creek | yes |
| 19/11/2021 | In | Email | BFMC | Andrew Little | BFMC - Phase Reminder and request for dates 2022 | No |
| 6/12/2021 | In | Email | Steve Carmichael | Emily Howells | Transport NSW BFMC participant update | yes |
| 10/12/2021 | In | Email | BFMC | NSW NPWS | Update on arrival of 552 plans from Tamworth | no |
| 27/01/2022 | In | Email | BFMC | Warren Martin | Aerial Fire Trail Inspection Report - Crown Lands | yes |
| 11/02/2022 | In | Email | Steve Carmichael | Emily Howells | Transport NSW BFMC participant update | yes |
| 11/02/2022 | In | Email | Steve Carmichael | Darren Williams | Request from Transport for NSW to include previously unidentified State Roads in the NE | yes |
| 11/02/2022 | In | Email | Steve Carmichael | Roger White | NSW Police BFMC participant update | yes |
| 14/02/2022 | In | Email | Steve Carmichael | Philip Hood | UGL Regional Link BFMC participant update | yes |
| 17/02/2022 | In | Email | Steve c and Elaine V | Scott Keelan | Waikana Council BFMC participant update | yes |
| 23/02/2022 | In | Email | Steven C | Jacob De La Motte | NTT BFMC Templates and 2022 BFMC Meeting Dates | No |
| 24/02/2022 | In | Email | BFMC | Jacob de la Motte | Rocklea Fire Trail Route for Endorsement by BFMC Sub Committee | No |
| 28/02/2022 | In | Email | BFMC | Warren Martin | Rocklea Fire Trail - Proposed route for BFMC endorsement | No |
| 1/03/2022 | In | Email | Steven Carmichael | Jacob De La Motte | Agency Report - Crown Lands | Yes |
| 2/03/2022 | In | Email | BFMC | Aaron Simmonds - NPWS | Meeting Attendance - Accepted | No |
| 9/03/2022 | In | Email | BFMC | Greg Schaefer | NE 552 Plan - IMT Roles Confirmation | No |
| 29/03/2022 | Out | Email | BFMC | Steven Carmichael | Waikana Council Member details update | No |
| 30/03/2022 | In | Email | BFMC | Ross Fuller - LLS | BFMC Cancellation and re-scheduling | No |
| 4/04/2022 | In | Email | BFMC | Steve Mephem | Acknowledgement of Meeting Rescheduling | No |
| 5/04/2022 | Out | Email | BFMC Sub Committee | Steven Carmichael | ARC Appointment as delegate to BFMC - Steven Mephem | No |
| 5/04/2022 | In | Email | Steven C | Warren Martin - Crown Land | Rocklea FT proposal for endorsement | No |
| 6/04/2022 | In | Email | Steven C | NSW NPWS | Rocklea Fire Trail - Endorsed | No |
| 6/04/2022 | In | Email | Steven C | NT LLS | Rocklea Fire Trail - Endorsed | No |
| 8/04/2022 | In | Email | Steven C | Jacob De La Motte | Proposed Names for Rocklea FT Complex | No |
| 12/04/2022 | Out | Email | BFMC Sub Com - Member | Steven Carmichael | Proposed Names for Rocklea FT Complex | No |
| 12/04/2022 | In | Email | BFMC Sub Committee | NSW F&R | Rocklea Fire Trail - Route and Names - Endorsed | No |
| 19/04/2022 | In | Email | BFMC Sub Committee | Crown Lands | Rocklea Fire Trail - Route and Names - Endorsed | No |
| 20/04/2022 | In | Email | BFMC Sub Committee | Forestry - Warren Chawner | Rocklea Fire Trail - Route and Names - Endorsed | No |
| 28/04/2022 | Out/In | Email | Barry Moule | Steven Carmichael | Letter and Map requesting Fire Trail Consideration "Bonnie Doon" Enmore | No |

Bush Fire Risk Management Plan (BFRMP)

- Agencies Report include:
 - NPWS
 - Crown Lands
 - Forestry Corporation
 - RFS
 - Local Land Service
 - Police
- Others tabled by agencies in attendance.
- Written reports to be forwarded to newenglandteam@rfs.nsw.gov.au

Agencies Reporting & Annual Works Program.

| Priority | Proposal | Proposal Name | Subs | Treatment ID | Action/Description | Responsible | Support | BFMC Site Ref | Area To | Properties P | Schedule | Status | Complete | BFMC Team | Notes |
|----------|----------|-------------------------------------|----------------------|--------------|------------------------|-------------|---------|---------------|---------|--------------|----------|--------|----------|-----------|-------|
| 2 | 1 | Bank Hut | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 3 | 2 | Cathedral Rock NP | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 4 | 3 | East Underpass Homestead & Precinct | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 5 | 4 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 6 | 5 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 7 | 6 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 8 | 7 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 9 | 8 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 10 | 9 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 11 | 10 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 12 | 11 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 13 | 12 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 14 | 13 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 15 | 14 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 16 | 15 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 17 | 16 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 18 | 17 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 19 | 18 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 20 | 19 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 21 | 20 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 22 | 21 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 23 | 22 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 24 | 23 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 25 | 24 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 26 | 25 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 27 | 26 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 28 | 27 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 29 | 28 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 30 | 29 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 31 | 30 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 32 | 31 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 33 | 32 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 34 | 33 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 35 | 34 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 36 | 35 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 37 | 36 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 38 | 37 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 39 | 38 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 40 | 39 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 41 | 40 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 42 | 41 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 43 | 42 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 44 | 43 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 45 | 44 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 46 | 45 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 47 | 46 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 48 | 47 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 49 | 48 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |
| 50 | 49 | Yoodalla Hut & Stock Yards | Oxley Wild Rivers NP | 7 | Inspect & Maintain APZ | NWWS | | | | | | | | | |

Link <L:\Staff\New England\Community Safety 51-100\ZR-CS-0064-BFMC\Reporting\BFMC Reporting 2021-2022\New England BFMC Works Plan 21-22.xlsx>

Operations Co-ordination Plan

- Current plan is approved
- Review underway for updated contacts with key agencies.
- New Template has been proposed.



BFMC PLAN OF OPERATIONS FOR CO-ORDINATED FIRE FIGHTING ARRANGEMENTS

AUTHORISATION

Signature

Rob Rogers, Commissioner, BFCC Chair
Approved by BFMC Chair on: _____

BFMC Name

BFMC Chair Name

Endorsed by BFMC on: _____

AUTHORITY

This plan has been prepared by the Bush Fire Management Committee (BFMC), and approved by the Bush Fire Coordinating Committee (BFCC).

This plan is authorised in accordance with the provisions of the *Rural Fires Act 1997*.

This plan details the coordinated fire fighting arrangements in place for the Local Government Area(s) of and encompasses actions for each Fire Fighting Authority as well as members of the BFMC.

This plan will be distributed to all BFMC members, as well as the relevant Fire Fighting Authorities (NSW RFS, FRNSW, NPWS and FCNSW), relevant Government Agencies (NSW Police Force, Local Council) and Support Agencies / Organisations within the BFMC area that have an active interest or involvement in the execution of this Plan.

OBJECTIVES

The objectives of the BFMC Plan of Operations for Co-ordinated Fire Fighting Arrangements are:

- ▶ The protection of life, property and the environment from bush and grass fires.
- ▶ To undertake proactive planning, preparedness and prevention activities which shall mitigate the impact of bush and grass fires on the community.
- ▶ The provision of appropriate and adequate resourcing from all BFMC members to allow for a coordinated response to bush and grass fires.
- ▶ The coordination of communications and reporting to provide appropriate and timely alerts, warnings and safety messages to the public with a consistent multi-agency narrative.
- ▶ The facilitation of an early transition to recovery arrangements.

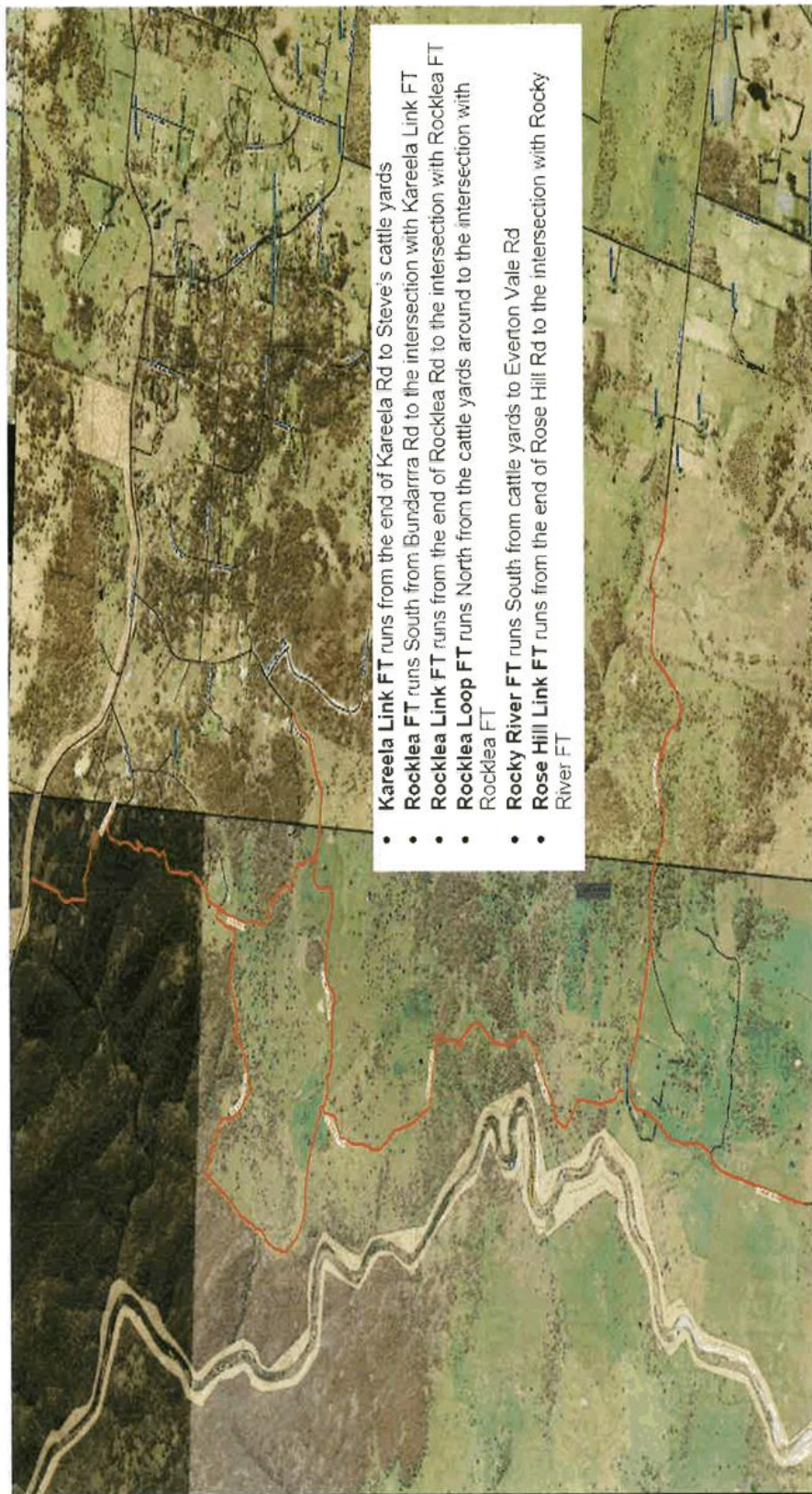
BFMC PLAN OF OPERATIONS - FOR CO-ORDINATED FIRE FIGHTING ARRANGEMENTS

Page 3

Update on 3 priority trails for 21/22 and Report on progress to date

- Rocklea
- Dyamberin Road
- Styx River

Updated route and track naming for Rocklea Trail links.



Identify and BFMC to endorse additional trails for works in 2022/23.

- [Copy of New England FAFT Trail Ranking 20210111 Angus Working Doc.xlsm](#)

- BFMC to discuss top 5 priorities for 22/23 e.g.
 - Kunderang Fire Trail (NPWS/RFS/Private)
 - Dourallie Fire Trail (NPWS/RFS/Private)
 - Raspberry Road (Forestry Corp/NPWS)

New England Treatment Register

| BPAC Source Priority | Fire Trail ID No | Fire Trail Name | Local | Land Management Authority | Is private land? If yes, for what? | Existing / New | Proposed VEC | 2020 / 2021 | 2021 / 2022 | 2022 + |
|----------------------|------------------|---------------------|---------------------------|---------------------------|------------------------------------|----------------|--------------|-------------|---------------------|------------|
| 1 | 80 | Kandorah Fire Trail | Whittle | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Upgrade to Standard | 2023 + |
| 2 | 80 | Kandorah Fire Trail | Armidale Regional Council | NRM | N/A | Existing | Cat 1 | Management | Management | Management |
| 3 | 80 | Choules Fire Trail | Whittle | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 4 | 80 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | N/A | Existing | Cat 1 | Management | Management | Management |
| 5 | 80 | Choules Fire Trail | Whittle | NRM, NRM (Private) | N/A | Existing | Cat 1 | Management | Management | Management |
| 6 | 80 | Choules Fire Trail | Whittle | NRM, NRM (Private) | N/A | Existing | Cat 1 | Management | Management | Management |
| 7 | 80 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | N/A | Existing | Cat 1 | Management | Management | Management |
| 8 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | N/A | Existing | Cat 1 | Management | Management | Management |
| 9 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 10 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 11 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 12 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 13 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 14 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 15 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 16 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 17 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 18 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 19 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 20 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 21 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 22 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 23 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 24 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |
| 25 | 78 | Choules Fire Trail | Armidale Regional Council | NRM, NRM (Private) | No | Existing | Cat 1 | Management | Management | Management |

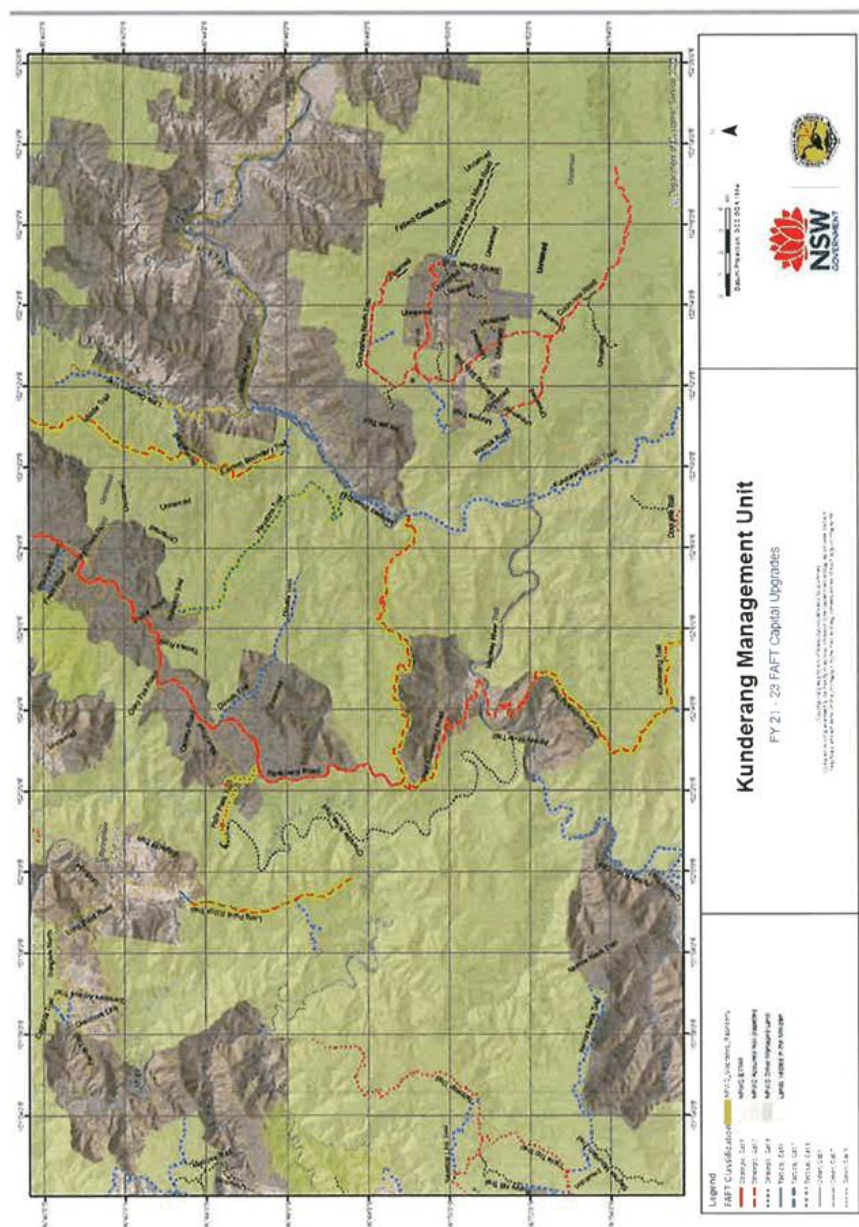
Recommended

Chairperson
District Name Bush Fire Management Committee

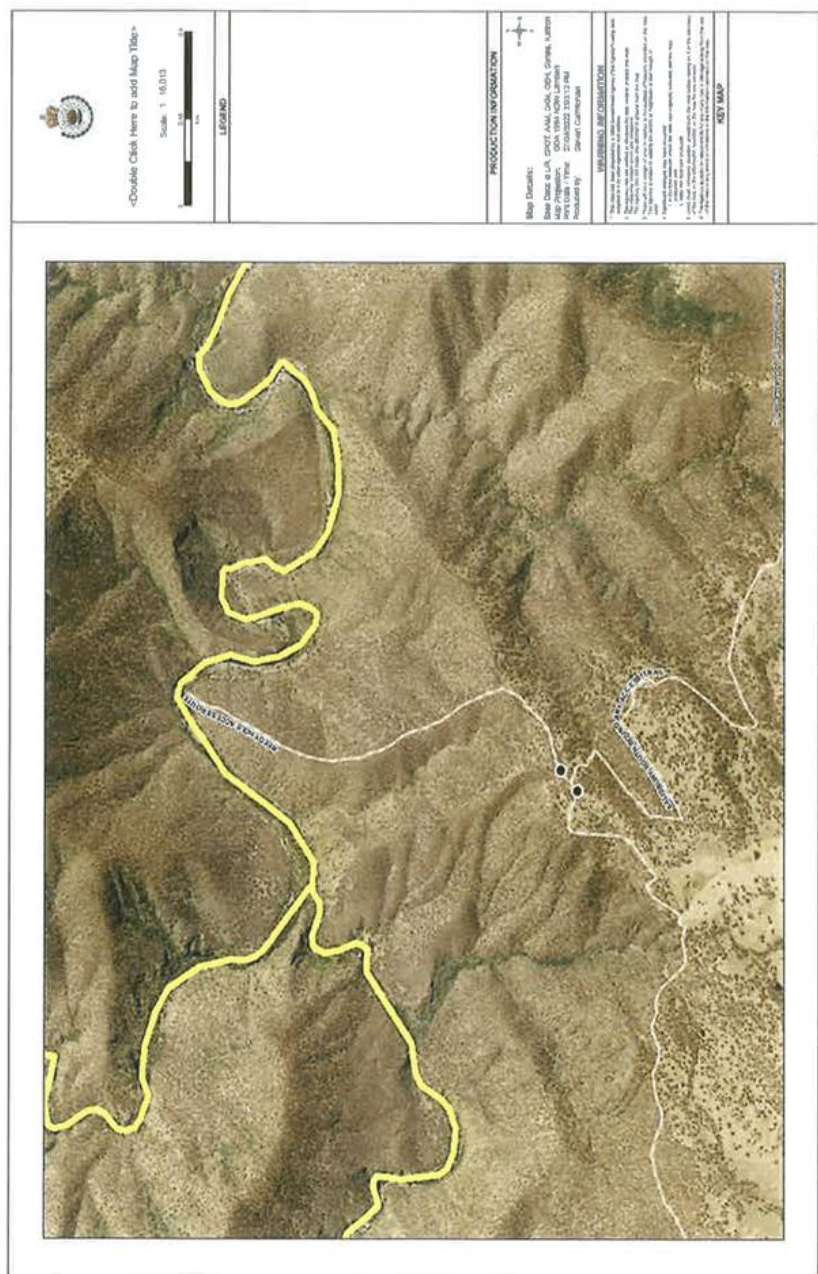
Discuss potential FAFT Amends

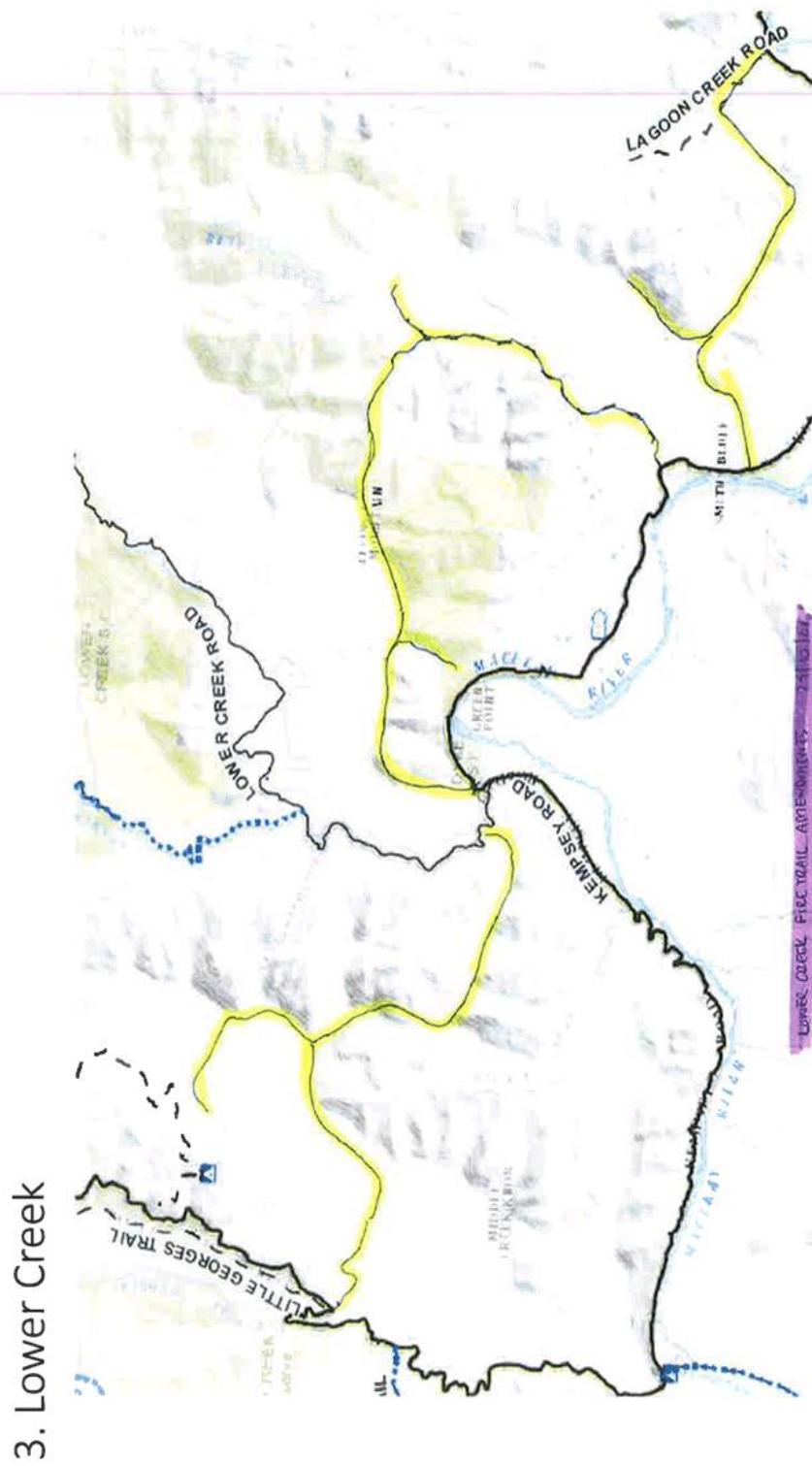
- 1 NPWS Proposal – Works: Kunderang – Raspberry F.T. Upgrade.
- 2. Private request - Reddie Water hole
- 3. Lower Creek

1 NPWS Proposal – Works: Kunderang – Raspberry F.T. Upgrade.



2.Private request - Reedie Water hole





Season Summary

- 112 Incident call normal year around 300 -310 incidents
- 1326 Permits issued
- Wet

General Business

- Lower Creek - concerns re Telco-communications and Regrowth from 2019/20 Fire Season
 - Request to undertake HR's on TSR's
 - Meeting Dates for remainder of 2022
 - 9 August at 10:00 (hopefully at New FCC)
 - 11 October at 10:00
 - Other Business – NSW Farmers
 - Property Identification Signs
 - Feedback
-
- Next meeting (9/8/22 at 1000 – 1130)
 - Meeting Closed



Rural Property Address Signs

General Business

SitRep Olive Glen 2022 Agedclass Establishment Burn. Oberon

| Event Details | |
|--------------------------------|-------------------------------------|
| SitRep / Main | Fire (& other incidents/events) |
| Damage Information | Action |
| Event Origin Details | Support |
| Current Event Location Details | Command / Control / Comms |
| Backburn Details | |
| Backburn Implemented? | |
| Backburn Date* | <input checked="" type="checkbox"/> |
| Authorised By* | <input type="checkbox"/> |
| Backburn Type* | <input type="checkbox"/> |
| Notes | 1444 02/01/2022 |
| Fire Status | |
| ADT Damage Information | |

Calculate Area



New England Treatment Register

| BFMC Funding Priority | BFMC Score | Fire Trail ID no | Fire Trail Name | LGA | Land Management Agencies | If private trail, land agreement in place? | Existing / New | Proposed VCC | 2022 / 2023 | 2023 / 2024 |
|-----------------------|------------|------------------|---|---------------------------|--|--|----------------|--------------|--|----------------------------|
| 1 | 80 | | Rocklea Fire Trail | Ukalla | RFS (Private) | Yes | New | Cat 7 | Scope and Quote Private Agreement Negotiations Major Works | Inspections Maintenance |
| 2 | 80 | | Dyanberlin Fire Trail | Armidale Regional Council | NPWS; RFS (Private) | N/A | Existing | Cat 7 | Scope and Quote Private Agreement Negotiations Major Works | Inspections Maintenance |
| 3 | 77 | | Stye River Forest Way | Armidale Regional Council | Forestry Corp NSW, NPWS, RFS (Private) | N/A | Existing | Cat 1 | Inspections Private Agreement Negotiations | Major Works |
| 4 | 77 | | West Kunderang Fire Trail | Armidale Regional Council | RFS (Private) | No | Existing | Cat 7 | Inspections | Upgrade to Standard |
| 5 | 80 | | Raspberry Road | Armidale Regional Council | Forestry NSW; NPWS | N/A | #N/A | Cat 7 | Inspections | Upgrade to Standard |
| 6 | 72 | | Cochrane Road - Strategic | Armidale Regional Council | NPWS; RFS (Private) | No | Existing | Cat 7 | Inspections | Upgrade to Standard |
| 7 | 80 | | Kunderang Fire Trail | Walcha | NPWS; RFS (Private) | No | Existing | Cat 1 | | |
| 8 | 80 | | Cobcroft Fire Trail | Armidale Regional Council | NPWS | N/A | Existing | Cat 1 | | |
| 9 | 80 | | Bourville Fire Trail | Walcha | NPWS; RFS (Private) | No | Existing | Cat 1 | | |
| 10 | 80 | | Mooraback Road | Walcha | NPWS; DPI Lands | N/A | Existing | Cat 1 | | |
| 11 | 80 | | Racecourse Fire Trail | Walcha | NPWS | N/A | Existing | Cat 1 | | |
| 12 | 78 | | Carrai Road | Armidale Regional Council | Forestry NSW; NPWS; RFS (Private) | N/A | Existing | Cat 1 | | |
| 13 | 78 | | Snowy Range Fire Trail | Armidale Regional Council | RFS (Private); NPWS | No | Existing | Cat 9 | | |
| 14 | 78 | | West Kunderang Road | Armidale Regional Council | RFS (Private); NPWS | No | Existing | Cat 1 | | |
| 15 | 78 | | Western Boundary Fire Trail (Nowendoc SF) | Armidale Regional Council | Forestry Corp NSW; NPWS | N/A | Existing | Cat 9 | | |
| 16 | 78 | | Wild Cattle Creek Road | Walcha | Forestry Corp NSW | N/A | Existing | Cat 7 | | |
| 17 | 77 | | Bees Nest Fire Trail | Armidale Regional Council | NPWS | N/A | Existing | Cat 9 | | |
| 18 | 77 | | Long Point Ridge Fire Trail | Armidale Regional Council | NPWS; RFS (Private) | No | Existing | Cat 7 | | |
| 19 | 76 | | Myall Fire Trail | Walcha | NPWS; Forestry Corp NSW | N/A | Existing | Cat 1 | | |
| 20 | 75 | | Gochranes North Fire Trail | Armidale Regional Council | NPWS | N/A | Existing | Cat 7 | | |
| 21 | 75 | | Enfield Road | Walcha | FC NSW; NPWS | N/A | Existing | Cat 1 | | |
| 22 | 75 | | Western Perimeter Fire Trail - Strategic | Guyra | RFS (Private) | No | Existing | Cat 7 | | |
| 23 | 74 | | East Kunderang Road | Armidale Regional Council | NPWS | N/A | Existing | Cat 7 | | |
| 24 | 73 | | Paddysland Road | Guyra | NPWS; DPI Lands | N/A | Existing | Cat 7 | | |
| 25 | 72 | | Calls River Road | Walcha | Council | N/A | Existing | Cat 1 | | |
| 26 | 72 | | Western Boundary Fire Trail (Cathedral Rock NP) | Walcha | NPWS; RFS (Private) | No | Existing | Cat 9 | | |

Recommended

Steven Magham
Chairperson
District Name Bush Fire Management Committee