

BUILDING INFORMATION CERTIFICATE APPLICATION FORM

Made under Div 6.7 of the Environment Planning and Assessment Act 1979

LOCATION OF BUILDING SITE Address: _____

Lot/s No: _____ DP/SP/s No: _____

PARTICULARS OF APPLICATION

Type of Buildings: Residential Commercial or Industrial Other _____

whole part of building (including detached buildings and/or swimming pool)

If part, describe structure _____

Unauthorised works - (If you are applying for a standard building certificate please proceed to the next section)

What was the actual cost of work? _____

What was the approximate date when works commenced: _____

What is the total additional/altered gross floor area? _____ m²

Which of the following best describes the unauthorised works: Alterations Additions New Building

APPLICANT DETAILS Name: _____

Postal Address: _____ (tick preferred correspondence)

Email: _____

Contact person for inspection: _____

Phone: _____ Mobile: _____

COUNCIL CANNOT ACCEPT AN APPLICATION WITHOUT THE OWNER'S CONSENT IN WRITING

I consent to this application being submitted to Council. I understand that Council officers will need to enter the subject property to carry out inspections relating to the application.

Signature of Owner/s: _____

On receipt of an application for a building information certificate, Council reserves the right to require the applicant to supply it with such information (including building plans, specifications and certificates) as may reasonably be necessary to enable the proper determination of the application.

As a minimum, a survey report prepared by a qualified and practising surveyor is required to be submitted with the application.

CERTIFICATE FEE (OVERLEAF)

P 1300 136 833

E council@armidale.nsw.gov.au

W armidaleregional.nsw.gov.au

135 Rusden Street PO Box 75A Armidale NSW 2350

ABN 39 642 954 293

CERTIFICATE FEE **Minimum charge \$250.00** - (eg. residential buildings (per dwelling if more than one at the site))

Unauthorised work - same fee that would be payable for a DA+CC or a CD

Non-residential buildings - based on floor area of building or part of building:

Floor area of building or part	Certificate fee
Not exceeding 200 m ²	\$250
Exceeding 200 m ² but not exceeding 2,000 m ²	\$250, plus an additional \$0.50 per m ² over 200 m ²
Exceeding 2,000 m ²	\$1,165, plus an additional \$0.075 per m ² over 2,000 m ²