

## APPLICATION FOR TREE REMOVAL OR PRUNING

Applications for tree removal as part of development are to be addressed in a Development Application.  
Trees must not be removed or pruned until approval advice is received from Council. Penalties may apply.

### 1. Information

The following documentation may be beneficial to support your application:

- Photos
- Reports from a qualified specialist e.g. arborist (AQF 5) or registered structural engineer

### 2. Applicable Inspection/Assessment Fees

- |                          |  |                          |
|--------------------------|--|--------------------------|
| <input type="checkbox"/> | Tree assessment and determination for removal of 1 - 3 trees | \$128.00 per application |
| <input type="checkbox"/> | Number of additional trees (advise number) _____             | \$85.00 per tree         |
| <input type="checkbox"/> | Review of determination                                      | \$164.00                 |

### 3. Applicant/Owner's Information

Name:

Company/Organisation:

Owner's Name (if not applicant):

If you are not the owner, state reason for application:

Address:

Email Address:

Telephone:

Mobile:

### 4. Property Information

Property Address (or as above):

Town:

Postcode:

Lot and DP (if known) Lot: DP:

### 5. Proposal

Description of proposal for which a permit is sought

- Tree Removal
- Tree Trimming

Reason for proposed work (**MANDATORY**):

## 6. Site Sketch/Locality Plan

Name adjacent streets/roads  
Clearly indicate position and species of affected trees  
Show distances of trees to site boundaries and any buildings



## 7. Signature Owner (applications must be signed by the property owner)

Owners Name	Signature	Date

### MANDATORY

If you are signing on the owner's behalf as the owner's legal representative, please state the nature of your legal authority and attach documentary evidence (e.g., power of attorney, executor, trustee, company director).

## 8. Processing Your Application

Please provide adequate and accurate details to ensure prompt processing of your tree removal permit. Applications are normally processed within 10 working days of receipt. You will be advised in writing of council's decision in this matter.

**No works are to be undertaken until formal approval is provided to the applicant.**

## 9. Privacy and Personal Information Protection Notice (s.10 PPIP Act 1998)

The purpose of collection of this information is to process your application and make contact with you in relation to your application. The intended recipient of your information is the Armidale Regional Council. You have the right to access and amend your personal information by contacting Council. Your personal information is voluntary.

## 10. Office Use

Application No:     /     Total fee \$                      Receipt number:                      Officer: