

## Rural Address Sign Application Form

(If you have more than one property, please complete a separate form for each property)

Council is making available new rural road addressing signs for rural ratepayers to order and purchase.

The address sign will be double sided, reflective blue with white writing indicating your road number, road name and property name if applicable.

Cost per sign is \$300 (GST Inc), including installation, and is payable upon application.

"Property Name"

1234

Rural Road Name

### LODGEMENT

Submit the form and pay by **CASH/CHEQUE/CREDIT CARD** at either Council office in: Armidale (135 Rusden St, Armidale) or Guyra (158 Bradley St, Guyra); OR

Send your form **BY POST** with your **cheque made payable to**: Armidale Regional Council to: Armidale Regional Council, PO Box 75A, Armidale NSW 2350

For assistance with this application form, please contact  
Armidale Regional Council on 1300 136 833 or [council@armidale.nsw.gov.au](mailto:council@armidale.nsw.gov.au)

**To request your rural road sign, please complete the following details and lodge as above:**

Applicant's Name/s: \_\_\_\_\_

Are you the property owner/s? Yes  No  If not the owner, please list the owner's name/s:

\_\_\_\_\_

Company Name: (if applicable) \_\_\_\_\_

Property Owner's Mailing/Postal Address: \_\_\_\_\_

\_\_\_\_\_

Property Owner's Contact Number/s: \_\_\_\_\_

Applicant's Contact Number/s: \_\_\_\_\_

E-mail: \_\_\_\_\_

Land Rates Assess No: \_\_\_\_\_

 .../2

I/We request and agree to pay for a rural property address sign with the following details:

**Property Address Site (PLEASE PRINT CLEARLY)**

Property Name: \_\_\_\_\_

Rural Address Number: \_\_\_\_\_ Road Name: \_\_\_\_\_

*NOTE: If your property does not currently have a rural address number or you do not know what it is, please leave "Rural Address Number" (above) blank and a Council Officer will contact you.*

Please advise how your main entrance is identified eg *black wooden fence & ramp, yellow gate*

\_\_\_\_\_

**Installation**

I/We agree the installation position of the rural address sign will be at the main address site entrance (access point) to the property as per *Rural Address Standards (AS:NZS:4819:2011)*.

**Additional Signs**

Further, if I/we decide an additional blue & white directional property sign is necessary to assist with locating the property, I/we agree to pay the costs for the additional directional sign/s.

Consent to payment for the fabrication and installation of sign/s:

\_\_\_\_\_  
Please print name/s

\_\_\_\_\_  
Signature/s & date

**OFFICE USE ONLY -**

Property Address Correct Yes / No      OR      New Rural Address Number Allocated Yes / No

Rural Number: \_\_\_\_\_ Road Name: \_\_\_\_\_ Locality: \_\_\_\_\_

**TRIM: ARC18/3041**

**Please Initial & Date**

Lodgement (Cashier):	Address Process (Prop/NAR)	Sign Order (Roads Maintenance)
Date: _____	Number allocated: _____	WO Number: ATR003039
Officer: _____	Pathway updated: _____	Fabrication request sent: _____
Fee: \$300 per sign	Owner notified: _____	Plate received: _____
Receipt Code: A 828	Agencies notified: _____	Sign installation date: _____
Receipt #: _____	Records notified: _____	
TRIM: AI/ _____		

Notes: \_\_\_\_\_

\_\_\_\_\_