

APPLICATION FOR s68 (Parts D, E & F) APPROVAL 2020-2021

1. Information

Under Section 68 of the *Local Government Act 1993* prior approval of Council is required for the activities listed in part 5 of this application. s68 approvals are also required for other activities not included on this form; refer to the NSW *Local Government Act 1993* for more information.

Approval to install/modify/operate an Onsite Waste Water System and Approval to install a solid fuel heater are to be completed on their separate forms.

Note. A person who fails to obtain an approval or who carries out an activity otherwise than in accordance with an approval is guilty of an offence. Approvals cannot be given retrospectively.

2. Applicant's Information

Name		Company/Organisation (if applicable)	
Street Address/Postal Address			
Town	State	Postcode	
Email Address	Telephone	Mobile	

3. Where and when is the activity is to occur

Property Street Address		Lot and DP Number (if available)	
Town	State	Postcode	
Date/s	Start Time	Finish Time	

4. Has approval been sought from the landowner

All owners must sign this consent. If property ownership has recently been transferred, please also provide evidence of the transfer.

As the owner/s of the above property, I/we consent to the lodgement of this Application. If Council is the owner of the land, a completed Application for the use of council facilities – Mall, Parks, Arboretum and Dumaresq Dam form must be attached.

I/we permit officers of Council to enter the land to carry out inspections as required for the assessment of this application and will provide access where required.

Owner's Name	Signature	Date

Applications will not be accepted unless signed by the owner(s) of the property.

COUNCIL USE ONLY

Records Stamp

Application Number	Amount Paid	
s68 /	\$ 150.00	
Receipt Number	Received by	
Signature	Date	
Record Scanned into TRIM		
Yes <input type="checkbox"/>		

APPLICATION DETAILS

5. Application Type (for s68 parts D, E and F) – items not listed have an alternate application form

Refer to s68 of the *Local Government Act 1993*

Check applicable

D1 Engage in trade or business (on community land)	<input type="checkbox"/>
D2 Direct or procure a theatrical, musical or other entertainment for the public (on community land)	<input type="checkbox"/>
D3 Construct a temporary enclosure for the purpose of public entertainment (on community land)	<input type="checkbox"/>
D4 For fee or reward, play a musical instrument or sing (on community land)	<input type="checkbox"/>
D5 Set up, operate or use a loudspeaker or sound amplifying device (on community land)	<input type="checkbox"/>
D6 Deliver a public address or hold a religious service or public meeting (on community land)	<input type="checkbox"/>
E1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway (public roads)*	<input type="checkbox"/>
E2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road (public roads)*	<input type="checkbox"/>
F1 Operate a public car park	<input type="checkbox"/>
F5 Install or operate amusement devices	<input type="checkbox"/>
F7 Use a standing vehicle or any article for the purpose of selling any article in a public place	<input type="checkbox"/>

*for activities on public roads, *Roads Act* approval is also to be sought.

6. Requirements for all approvals

	Yes	No
Has approval been granted to use the land for the event/car park?	<input type="checkbox"/>	<input type="checkbox"/>
Has <i>Roads Act</i> approval been sought for road closure/use of road?	<input type="checkbox"/>	<input type="checkbox"/>

7. Requirements for Parts D & F

Check when completed

Refer to Council's Policy on Street Trading (POL180) and the Mall Market Operations Policy (POL078)	<input type="checkbox"/>
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8. Information to accompany the application to operate a car park

Refer to *Local Government (General) Regulation 2005*

Check when completed

Three copies of a plan that sufficiently identifies the land concerned and the streets to which the land has frontage and, if the car park comprises the whole or part of a building, describes the building, its location on the site and any other purpose for which it is to be used.	<input type="checkbox"/>
Details of the number of vehicles proposed to be accommodated in the car park and the manner in which this is to be done.	<input type="checkbox"/>
Details of the means or proposed means of entry to or exit from the car park and as to the method of movement within the car park.	<input type="checkbox"/>
Details of the off-street parking facilities available for the temporary accommodation of vehicles awaiting access to the car park.	<input type="checkbox"/>
Details of ventilation to be provided if it is a building.	<input type="checkbox"/>
Details of any petrol or oil or any motor service facilities to be provided in the car park.	<input type="checkbox"/>
Details of the proposed hours of operation and the method or proposed method of receiving the fee or charge and the location or proposed location of any facility for receiving the fee or charge.	<input type="checkbox"/>

9. Install and operate an amusement device

(Refer to Local Government (General) Regulation 2005)

Name of the Device	Type of device
Type of motor	Method of support
Number of persons operating the device	Number of persons device is approved to hold
Insurance company (min \$10,000,000 per person)	Public Risk Policy Number
WorkCover authority registration number	By signing this application you agree to abide by the requirements of the Local Government (General)

10. Brief description of activity and/or drawing of location (use back of page for more room)

i.e.: Sale of food and beverages (individually wrapped cakes, tea and coffee sold from a gazebo with three enclosed walls) or,
Musical performance using amplified devices (30W amp, guitar, bass, microphone and drums)

11. Processing

1. Lodge your application and pay the application fees to Council. Normal processing is within 14 working days. Failure to provide information may result in rejection of your application with no refund of fees.
2. Council will issue the approval/rejection by mail and email to owner/occupier and installer.
3. Please notify Council at completion of installation to arrange for a final inspection. At least 24 hours is required.

12. Privacy Statement

The personal information requested on this form will only be used to fulfil the purpose for which it is being collected as described on this form. The supply of information by you is voluntary, but if you cannot, or do not wish to, provide the information sought, we may not be able to process your application. Council is to be regarded as the agency that holds the information and will endeavour ensure that this information remains accurate and up-to-date. You may make an application for access or amendment to this information held by Council. This application form is accessible to the public upon written application, subject to Council's Privacy Management Plan and the *Government Information (Public Access) Act 2009*