

Armidale

Regional Council

BUSINESS PAPER

ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 24 August 2016
9am

at

Armidale Council Chambers

Members

Administrator, Dr Ian Tiley

SUPPLEMENTARY AGENDA

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Item: 7.2.8 **Ref:** AINT/2016/04497
Title: Proposed Closure for Armidale Regional Council Staff Event **Container:**
A07/3593
Author: General Manager
Attachments: Nil

RECOMMENDATION:

That Council permit the closure of all facilities, excluding Kolora Hostel and Guyra Pre School and Long Day Care, on Thursday 22 September 2016 from 12 noon for a staff event.

Introduction:

To highlight the successes of the merged entity and foster staff morale, it is proposed that Council host an event for staff to attend as a celebration of the newly formed Armidale Regional Council.

Report:

The Interim General Manager would like to host an event for staff to attend on Thursday 22 September 2016 from 12:30pm – 3:00pm to provide an opportunity for staff from different work locations to meet and interact in a casual, social setting. A lunch will be provided for staff and there will be a presentation of service awards for a number of staff.

To allow for the attendance of as many staff as possible it is proposed that Council close all of its facilities with the exception of Kolora Hostel and Guyra Pre School and Long Day Care from 12 noon on the day in question. The proposed closures would be advertised at each affected site and also in the local newspaper so as to give the community plenty of advanced notice.

Rostered on-call staff would remain on-call for the duration of the event and on into the afternoon as usual.

The proposed location for the event is currently the Armidale Sportsground. This may change if a more suitable option is available.

Community Engagement and Internal Consultation

The closure would be advertised on the Armidale Regional Council News page in the local paper leading up to the event. Internal stakeholders have been consulted and will continue to be informed as the date of the event moves closer.

Financial Implications

There will be a number of services unavailable to the community for the afternoon however payment of rates etc. can be processed online.

Good Governance

The event will be held at a Council venue thus limiting the exposure to the community. A risk assessment of the site will be completed once activities and catering have been confirmed.