



REGIONAL GROWTH AND PLACE  
ACTIVATION PEAK ADVISORY COMMITTEE

Held on

Friday, 25 September 2020  
8:30am

at

Function Room, Armidale Council  
Chambers  
135 Rusden Street, Armidale &  
GoToMeeting

**PRESENT:** Mahalath Halperin, Paul Packham, Bronwyn Pearson & Jess Webb.

**IN ATTENDANCE:** Viv May (Interim Administrator), Scot MacDonald (Director  
Businesses & Services), Jade Meddemmen (Events & Administration  
Coordinator), David Ackroyd (Committee Review Officer) & Melissa Hault  
(minutes).

MINUTES

1. APOLOGIES  
Jim White, Kevin Dupe & John Rayner

2. CONFIRMATION OF PREVIOUS MINUTES -

**CONFIRMATION OF THE MINUTES OF THE REGIONAL GROWTH AND PLACE ACTIVATION PEAK ADVISORY COMMITTEE MEETING HELD ON 7 AUGUST 2020**

**RECOMMENDATION:**

That the minutes be taken as read and be accepted as a true record of the Meeting.

**MOVED Scot MacDonald**

**SECONDED Mahalath Halperin**

3. DECLARATIONS OF INTEREST

Paul Packham declared he was an independent member of the Uralla Audit and Risk Committee.

Mahalath Halperin declared she has offered her services pro-bono for the Business Hub.

4. BUSINESS ARISING

Paul Packham asked if there had been any more progress on the Terms of Reference which was deferred at last meeting. Viv May advised that David Ackroyd is working on the Terms of Reference for all Committees.

5. GENERAL BUSINESS

- Scot MacDonald welcomed everyone and introduced David Ackroyd who is reviewing Council's Advisory Committee's.
- Viv May and Scot MacDonald gave the committee an update on the Business Hub. The Administrator moved the recommendation at the previous council meeting that the Acting GM announced that all progress on the Business Hub be put on hold.
- Jade Meddemmen gave an update on the Small Business Relief Grant which is offering 50 x \$2000 business grants. Jade asked for three members of the committee to assess the applications. Bronwyn Pearson, Mahalath Halperin and Paul Packham volunteered to assess the applications. Applications open 2<sup>nd</sup> October 2020 and close on the 30<sup>th</sup> October 2020.
- Jade Meddemmen announced to the committee the International Rural Women's Day Business Support Grant which is allocated to support Women on the land. \$20K will be used for Women to participate in Zoom workshops such as marketing campaigns, budgeting and financial management and, social media expertise and fundamentals. Jess Webb, Jenny Jackson and Bronwyn Pearson were nominated to review applications.
- Scot MacDonald gave a report on Council's submission to the Public Spaces Legacy Program. Endorsement was received from Council and 3 and/or 4 projects have been nominated. The first nine months will be all about accelerating the planning process.

It's all about economic stimulus which has put a spotlight on Council's planning process.

- Scot MacDonald and Jade Meddemmen provided an update on Mall improvements and activities planned for the rest of this year. \$400K of work will be completed on the Mall. There will also be activation work in the Mall around mural's, plant installation and music events.

6. TIME AND DATE OF NEXT MEETING  
Date, time and location of next meeting TBA.

There being no further business the Chairman declared the meeting closed at 9:55am.