

Armidale

Regional Council

ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 14 September 2016
9am

at

Armidale Council Chambers

PRESENT: Administrator, Dr Ian Tiley.

IN ATTENDANCE: Mr Glenn Wilcox (Interim General Manager), Mr Greg Meyers (Director Planning and Environment; and Community Development), Mr Keith Lockyer (Chief Financial and Information Officer), Mr Andre Kompler (Director Regional Services), Mr Tim Weeks (Airport Manager), Mr Don Tydd (Executive Officer to the Administrator), Ms Heather Sills (Corporate Services Officer).

MINUTES

1. CIVIC PRAYER AND RECOGNITION OF TRADITIONAL OWNERS
ADVICE REGARDING TAPING OF MEETINGS

2. CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2016

125/16

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

The recommendation was ADOPTED.

3. DECLARATIONS OF INTEREST

Nil.

4. HAVE YOUR SAY ON AN AGENDA ITEM

Nil.

5. DEPUTATIONS BY GROUPS/COMMUNITY ORGANISATIONS

Nil.

6. ADMINISTRATOR MINUTES

6.1 Interim General Managers Annual Performance Review

Ref: AINT/2016/04893

126/16

RECOMMENDATION:

That the Interim General Manager's Annual Performance Review be noted as "more than satisfactory".

The recommendation was ADOPTED.

7. REPORTS OF OFFICERS

7.1 OUR ENVIRONMENT

7.1.1 Day on the Gravel - Proposed temporary suspension of Alcohol Free Zone - Cinders Lane Council carpark - event to be held on the 9 October 2016*Ref: AINT/2016/044.*

127/16

RECOMMENDATION:

That Council supports the suspension of the Cinders Lane Alcohol Free Zone on 9 October 2016 between the hours of 10:00am and 4:00pm.

The recommendation was ADOPTED.

7.2 OUR GOVERNANCE

7.2.1 Asset Reporting and Framework

Ref: AINT/2016/04569

128/16

RECOMMENDATION:

a) That Council engages a contractor to:

- 1. configure council's existing software applications to report against the requirements of special schedule 7 under the accounting code in the Annual Financial Statements, and**
- 2. define the business processes and policies around what is required to ensure Council's reporting framework meets its reporting and operating requirements.**

The recommendation was ADOPTED.

7.2.2 Draft Policy for Amalgamation of Lots Straddling the Old LGA Boundary*Ref: AINT/2016/04.*

129/16

RECOMMENDATION:

That the draft policy Rates – Amalgamation of Lots Straddling the Old LGA Boundary, be placed on public exhibition for a period of 28 days from Wednesday 28 September to Wednesday 26 October 2016, and if no significant submissions are received, the policy be adopted.

The recommendation was ADOPTED.

7.2.3 NSW Government Emergency Services Levy

Ref: AINT/2016/04723

130/16

RECOMMENDATION:

- a) That the status report from NSW government on the implementation on the Emergency Services levy be noted.**

- b) That the Memorandum of Understanding with NSW Treasury be not approved for signing by the Interim General Manager until clarity is secured on unresolved issues.

The recommendation was ADOPTED.

7.2.4 Work Program to achieve a Strong Council

Ref: AINT/2016/04734

131/16

RECOMMENDATION:

That Council adopt the 'Five Characteristics of a Strong Council' developed in collaboration with the Department of Premier and Cabinet, as the primary focus of outcomes to be achieved under Council's merger implementation plan.

The recommendation was ADOPTED.

7.3 OUR INFRASTRUCTURE

7.3.1 Central Park Plan of Management

Ref: AINT/2016/04586

132/16

RECOMMENDATION:

- a) That the Central Park Plan of Management be adopted and that the Conservation Study be recognised as the key supporting document.
- b) That projects identified in the Plan Of Management be prioritised and funding sought through the Stronger Regions Fund.

The recommendation was ADOPTED.

7.4 OUR PEOPLE

7.4.1 The Armidale Youth Council

Ref: AINT/2016/04567

133/16

RECOMMENDATION:

- a) That the report on the history of the Armidale Youth Council is noted.
- b) That Council endorse the status of the Armidale Regional Youth Council and appropriate Terms of Reference be developed in consultation with the Youth Council.
- c) That Council extend the membership across the Armidale Regional Council area.

The recommendation was ADOPTED.

7.4.2 Stronger Communities Fund

Ref: AINT/2016/04828

134/16

RECOMMENDATION:

- a) That Council approve the following projects approved by the Stronger Communities Assessment Panel for the Community Grant Program \$1m:
1. New England Mountain Bikers Incorporated - Kermit – UNE Green Trails (\$41,800)
 2. Armidale Rugby League Incorporated- New Boundary Fencing (\$20,000)
 3. Global Care Trading as Armidale Community Caravan (Caravan, Carport and Dish Washer (\$6500)
 4. Armidale Riding Club and Equestrian Centre - Renovated Kitchen (\$20,000)
 5. Armidale Rifle Club (Improved Wollomombi Rifle Range Facilities (\$17,448)
 6. Gayinyaga Aboriginal Advisory Committee (Aboriginal Memorial Unmarked Graves Armidale Cemetery (\$20,000)
- b) That Council approve the following projects approved by the Stronger Communities Assessment Panel for the \$9m Stronger Regions Infrastructure Fund
1. Kempsey Road (\$440,000)
 2. Platform Road (\$740,000)
 3. Timber Bridges (\$2.1m)
 4. Solar Project (\$434,000)
 5. Rockvale Road (\$495,000)
 6. Dumaresq Dam Recreation Area (\$170,000)
 7. NERAM Cladding and Insulation (\$240,000)

The recommendation was ADOPTED.

7.4.3 Request for Suspension of Alcohol Free Zone - Bradley Street GuyraRef: AINT/2016/05040

135/16

RECOMMENDATION:

That Council pursuant to its powers under Section 645 of the Local Government Act, 1993-

1. Suspend the declaration of that portion of the Guyra alcohol free zone from 10.00am to 3.30pm on Saturday the 1st October 2016, which it is proposed to use for the Guyra Spring Trout Festival and includes Bradley Street Guyra.
2. Notify the officer in charge of the Guyra Police district of the proposed suspension of the alcohol free zone.
3. Council remove or cover the alcohol free zone signs in the subject areas.

The recommendation was ADOPTED.

8. COMMITTEE REPORTS

8.1 Regional Marketing and Growth Advisory Committee - Minutes of the meeting held on 16 August 2016

Ref: AINT/2016/04425

136/16

RECOMMENDATION:

That the Minutes of the Regional Marketing and Growth Advisory Committee meeting held on 16 August 2016 be noted and the following recommendations endorsed:

- a) That the Committee name be amended to Regional Growth Advisory Committee.
- b) That the Terms of Reference be adopted.

The recommendation was ADOPTED.

8.2 Audit and Risk Committee - Minutes of the meeting held on 23 August 2016 *Ref: AINT/2016/04425*

137/16

RECOMMENDATION:

That the Minutes of the Audit and Risk Committee meeting held on 23 August 2016 be noted and the following recommendations endorsed:

- a) That the Audit Office Management Letters on the interim audit of the former Armidale Dumaresq Council and former Guyra Shire Council for the period 1 July 2015 to 12 May 2016 be noted.
- b) That the revised Audit and Risk Committee Charter be adopted.
- c) That Ben Harris, Sebastian Hempel and Michael O'Connor be appointed as independent committee members.
- d) That the committee composition be increased to seven (7) comprised of two (2) Council and five (5) Independent Members and the quorum be a minimum of three (3) Independent Members and that the Charter be amended accordingly.
- e) That Margaret O'Connor's interim role on the committee cease following the appointment of the additional independent members and that a thankyou letter be forwarded to her in recognition of her support for the committee.
- f) That the report on Council's Risk Register be noted.

The recommendation was ADOPTED.

8.3 Civic Advisory Committee - Minutes of the meeting held 20 August 2016 *Ref: AINT/2016/0*

138/16

RECOMMENDATION:

- a) That the Minutes of the Civic Advisory Committee meeting held on Saturday 20th August be noted.
- b) That the Administrator's response to the Committee concerns be noted.

The recommendation was **ADOPTED**.

8.4 Guyra Aged Care Advisory Committee - Minutes - 1 September 2016 *Ref: AINT/2016/05193*

139/16

RECOMMENDATION:

That the Minutes of the Guyra Aged Care Advisory Committee meeting held on 1 September 2016 be noted and the following recommendations endorsed:

- a) That the Terms of Reference, as amended, for the Guyra Aged Care Advisory Committee be noted.
- b) That the Committee investigate and advise the Administrator on the most appropriate, cost effective and efficient Operation and Management Model for the new Kolora Aged Care Facility.
- c) That the committee note the tenders received for the construction of the new Kolora Aged Care Facility and that the Tender Assessment Process is underway

The recommendation was **ADOPTED**.

8.5 Wollomombi Local Area Committee Minutes 28 June 2016

Ref: AINT/2016/05314

For information only.

8.6 Hillgrove Progress Association Minutes 16 August 2016

Ref: AINT/2016/05315

For information only.

8.7 Hillgrove Progress Association AGM 16 August 2016

Ref: AINT/2016/05316

For information only.

9. PUBLIC FORUM

Nil.

There being no further business the Chairman declared the meeting closed at 9:30am.