



## ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 19 August 2020  
4pm

at

Armidale Council Chamber

**PRESENT:** Mr VHR (Viv) May PSM (Interim Administrator)

**IN ATTENDANCE:** Mr David Kerr (Acting General Manager) Mr Scot MacDonald (Director Businesses & Services), Ms Leah Cook (Acting Director Organisational & Corporate Services), Mr Scott Waterson (Principal Advisor Governance & Risk) Ms Kelly Stidworthy (Manager Financial Services), Mr Ambrose Hallman (Manager Development and Regulatory Services), Mr Andrew Levingston (Manager Plant & Facilities), Mr Darren Schaefer (Manager Communications and Marketing), Mr Billy Gleeson-Barker (Acting Manager Armidale Regional Airport) and Ms Stacey Drew (Executive Policy Advisor).

MINUTES

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	<i>As this report deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i) of the Local Government Act 1993). Council closes part of this meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.</i>	
19.3	FOR DECISION: Land Exchange .....	29
	<i>As this report deals with commercial information of a confidential nature which, if disclosed, confers a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c) of the Local Government Act 1993). Council closes the meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.</i>	
20	Close of Ordinary Meeting	

**CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 22 JULY 2020**

177/20 **RESOLVED**

That the minutes be taken as read and be accepted as a true record of the Meeting.

**Moved and declared carried by the Interim Administrator**

**CONFIRMATION OF THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 29 JULY 2020**

178/20 **RESOLVED**

That the minutes be taken as read and be accepted as a true record of the Meeting.

**Moved and declared carried by the Interim Administrator**

9. REPORTS FOR DECISION - LEADERSHIP FOR THE REGION

**9.1 FOR DECISION: By-election to Replace Councillors**

*Ref: AINT/2020/27810 (ARC16/0001-5)*

Mr Scott Waterson Principal Advisor Governance & Risk introduced the item.

RECOMMENDATION:

That Council dispense with a by-election to replace the vacancies caused by the resignation of Councillors Gray, Martin, Widders and Murray in accordance with s294 of the Local Government Act.

179/20

**RESOLVED**

**That Council dispense with a by-election to replace the vacancies caused by the resignation of Councillors Gray, Martin, Widders and Murray in accordance with s294 of the Local Government Act.**

**Moved and declared carried by the Interim Administrator**

**9.2 FOR DECISION: Amendments to the Model Code of Conduct**

*Ref: AINT/2020/28456 (ARC16/0617)*

Mr Scott Waterson Principal Advisor Governance & Risk introduced the item.

RECOMMENDATION:

That Armidale Regional Council adopt the amended Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW as revised by the Office of Local Government 14 August 2020.

180/20

**RESOLVED**

**That Armidale Regional Council adopt the amended Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW as revised by the Office of Local Government 14 August 2020.**

**Moved and declared carried by the Interim Administrator**

10. REPORTS FOR DECISION - GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT

**10.1 FOR DECISION: New England Regional Hydrotherapy Centre**

*Ref: AINT/2020/23616 (ARC16/0001-5)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

RECOMMENDATION:

- a) That Council notes the findings of an Expression of Interest to explore possible entities, or consortium of entities, to provide design, build and operate services for the development of the New England Regional Hydrotherapy Centre (NERHC).
- b) That Council notes a requirement under NSW Stronger Country Community funding requirements for acquittal \$1.4M by the end of FY2021.
- c) Council to proceed to open tender for design, build and operate.

181/20

**RESOLVED**

- a) That Council notes the findings of an Expression of Interest to explore possible entities, or consortium of entities, to provide design, build and operate services for the development of the New England Regional Hydrotherapy Centre (NERHC).**
- b) That Council notes a requirement under NSW Stronger Country Community funding requirements for acquittal \$1.4M by the end of FY2021.**
- c) Council to proceed to open tender for design, build and operate.**

**Moved and declared carried by the Interim Administrator**

**10.2 FOR DECISION: Name and Branding for Business Hub**

*Ref: AINT/2020/27357 (ARC20/4207)*

Mr Darren Schaefer Manager Communications and Marketing introduced the item.

RECOMMENDATION:

That Council endorse NEXUS as the name and branding for the Armidale Business Hub located at 112 Faulkner Street, Armidale.

182/20

**RESOLVED**

**That Council endorse NEXUS as the name and branding for the Armidale Business Hub located at 112 Faulkner Street, Armidale.**

**Moved and declared carried by the Interim Administrator**

**10.3 FOR DECISION: Name and Branding for Armidale Airport Business Park**

*Ref: AINT/2020/27358 (ARC16/1405)*

Mr Darren Schaefer Manager Communications and Marketing introduced the item.

RECOMMENDATION:

That Council endorse Armidale Airside as the name and branding for the Armidale Industrial Precinct located near the Armidale Airport.

183/20

**RESOLVED**

**That Council endorse Armidale Airside as the name and branding for the Armidale Industrial Precinct located near the Armidale Airport.**

**Moved and declared carried by the Interim Administrator**

**10.4 FOR INFORMATION: Financial Support to Community Groups and Community**

**Wellbeing Initiatives**

*Ref: AINT/2020/27441 (ARC19/3335)*

Mr David Kerr Acting General Manger introduced the item.

Thank you Interim Administrator, the report demonstrates support in excess of \$900,000 provided to community support groups for the Armidale Region. This report is also provided to ensure transparency in the allocation of funds by Council to Community Organisations. Council relies on many community organisations to provide services for the region and thanks them for their hard work.

Ms Kelly Stidworthy Manager Financial Services also spoke to the report.

**RECOMMENDATION:**

That Council note the financial support to community groups and community wellbeing initiatives contained in the 2020/21 budget.

184/20

**RESOLVED**

- 1. Noting Financial Assistance Grants to individuals and community groups and wellness initiatives will total \$970,000 or approximately 5% of the ordinary rate yield in 2020/21 and demand greater community transparency; and**
- 2. Recognising that Council has a number of binding Memoranda of Understanding and agreements with recipients of financial assistance.**
- 3. Where not already established, appropriate Partnership Agreements be put in place subject to the following conditions:**
  - i. The General Manager be delegated authority to approve payment of financial assistance up to \$9,999;**
  - ii. Payments \$10,000 and above be submitted to Council for determination;**
  - iii. Partnership agreements are to include the purpose of the grant or contribution, outline value for the ratepayer contribution, require appropriate accounting and audit controls be in place, recognise Council through appropriate means and require an acquittal report be provided to Council outlining what was achieved with the financial assistance received.**

**Moved and declared carried by the Interim Administrator**



**10.5 FOR DECISION: Application for funding to the NSW Government's Public**

**Spaces Legacy Program**

*Ref: AINT/2020/27697 (ARC16/0891)*

Mr David Kerr Acting General Manger introduced the item.

Thank you Interim Administrator, this report is presented to enable Council to access up to \$3M of grant funding under the NSW Government's Public Spaces Legacy Program. In order to access funding Council must commit to improving its Development Application processing time and also identify projects that meet the funding criteria. The report provides advice as to possible projects and I will note a number additional comments as follows.

On the 16th August 2020, the Treasurer of the Guyra Garden Club wrote to the Interim Administrator requesting that consideration be made in relation to submitting a funding application under the NSW Public Spaces Legacy Program for the preparation of holding a Armidale-Guyra Spring Flower Festival. Staff reviewed the submission against the grant criteria and unfortunately this event would not be eligible.

I have also recently been informed by staff that significant work was undertaken in 2018 on a Master Plan for the Dumaresq Creek Open Space area by Council Officers including preliminary community engagement and a draft works program developed. The Plan known as the Armidale Creeklands Master Plan has to my knowledge never been presented to Council, yet it contains a schedule of works that would fit neatly with requirements of this grant and possible future grant opportunities. At this point the grant requires Council to identify the location of works, with more detailed plans and cost estimates required at a later stage. As such there is an opportunity to potentially include some of the works identified in the Armidale Creeklands Master Plan but first Council must present it to the community for their review and submission.

Accordingly I will present the recommendation as printed as point A with the inclusion of point B that reads as follows;

**RECOMMENDATION:**

That Council:

- a) submit an application to the NSW Government's Public Spaces Legacy Program and commit to the program's key requirements to improve Planning outcomes.
- b) Immediately commences Community engagement on Armidale Creeklands Master Plan, 2018 for a minimum of 28 days and report the outcomes of the consultation to Council for consideration.

185/20

**RESOLVED**

**That Council:**

- a) submit an application to the NSW Government's Public Spaces Legacy Program and commit to the program's key requirements to improve Planning outcomes.**
- b) Immediately commences Community engagement on Armidale Creeklands Master Plan, 2018 for a minimum of 28 days and report the outcomes of the consultation to Council for consideration.**

**Moved and declared carried by the Interim Administrator**

**10.6 FOR DECISION: Grant Submission - Regional Airports Screening Infrastructure (RASI)**

*Ref: AINT/2020/26516 (ARC16/0001-5)*

Mr Billy Gleeson-Barker Acting Manager Armidale Regional Airport introduced the item

**RECOMMENDATION:**

That Council approve a grant submission to the Federal Department of Infrastructure, Transport, Regional Development and Communications for the Regional Airports Screening Infrastructure (RASI) grant opportunities. Specific grant items to be noted are:

- a) The application is being submitted to support security screening at Armidale Airport.  
The application includes:
  - i.* 100% funding over a 12 month period for security screening contracted services, including equipment maintenance, screening consumables and additional Council personnel support (staff wages).
  - ii.* 100% funding for the establishment of security 'anti-ram' bollards across the entire ground-side profile of the airport terminal.
  - iii.* 100% funding to relocate the Airport Operations Office (management and staff) to the Airport Terminal to provide adequate supervision and assistance to security screening processes.

186/20

**RESOLVED**

**That Council approve a grant submission to the Federal Department of Infrastructure, Transport, Regional Development and Communications for the Regional Airports Screening Infrastructure (RASI) grant opportunities. Specific grant items to be noted are:**

- a) **The application is being submitted to support security screening at Armidale Airport.  
The application includes:**
  - i.* **100% funding over a 12 month period for security screening contracted services, including equipment maintenance, screening consumables and additional Council personnel support (staff wages).**
  - ii.* **100% funding for the establishment of security 'anti-ram' bollards across the entire ground-side profile of the airport terminal.**
  - iii.* **100% funding to relocate the Airport Operations Office (management and staff) to the Airport Terminal to provide adequate supervision and assistance to security screening processes.**

**Moved and declared carried by the Interim Administrator**

11. REPORTS FOR DECISION - ENVIRONMENT AND INFRASTRUCTURE

**11.1 FOR DECISION: Draft Local Strategic Planning Statement**

*Ref: AINT/2020/24722 (ARC19/3364)*

Mr David Kerr Acting General Manger introduced the item

Thank you interim Administrator, this report presents to Council an important Strategic Planning policy known as the Local Strategic Planning Statement and seeks endorsement for the document to be placed on public exhibition. A robust community engagement program is proposed to ensure our community has the opportunity to provide meaningful input to the future of the Armidale region.

The history of Council's approach to the Local Strategic Planning Statement is complex and should not have been. The Statement is a legislated requirement for all NSW Council's to produce and to date the majority of Council's have an adopted LSPS. Armidale has fallen behind in the development of its LSPS as previously there was a focus on an Armidale Masterplan known as "Masterplan 2040". The intentions and directions of the "Masterplan 2040" Plan were, and still are, laudable however this document was resolved by Council to be of greater importance than the Local Strategic Planning Statement. In essence both the Masterplan 2040 and the Local Strategic Planning Statement seek to develop long term visions for Armidale but the Masterplan 2040 has added a layer of unnecessary complexity to the current process. In the preparation of the Local Strategic Planning Statement, Council officers have taken the relevant sections of the Masterplan 2040 Plan and incorporated them into the LSPS.

Council must place the Local Strategic Planning Statement as its priority as the NSW Government mandated completion deadline passed in July 2020 and Council has yet to exhibit a draft plan. To ensure clarity in this matter it is recommended that all work on the Masterplan 2040 be placed in abeyance until the Local Strategic Planning Statement has been adopted by Council and is published by the Department of Planning, infrastructure and the Environment. As such the following additional recommendation is presented;

**RECOMMENDATION:**

- a) That Council Endorse the draft Local Strategic Planning Statement for public exhibition, for a minimum of 28 days, commencing 31 August 2020.
- b) That no further action be taken on Masterplan 2020
- c) That upon submission of the Local Strategic Planning Statement to the Department of Planning, infrastructure and the Environment a report be provided to Council identifying any remaining actions of Masterplan 2040 that deliver the objectives of the Community Strategic Plan.

187/20

**RESOLVED**

- a) That Council Endorse the draft Local Strategic Planning Statement for public exhibition, for a minimum of 28 days, commencing 31 August 2020.**
- b) That no further action be taken on Masterplan 2040**
- c) That upon submission of the Local Strategic Planning Statement to the Department of Planning, infrastructure and the Environment a report be provided to Council identifying any remaining actions of Masterplan 2040 that deliver the objectives of the**

**Community Strategic Plan.**

**Moved and declared carried by the Interim Administrator**

**11.2 FOR DECISION: Road Reclassification Application for Kempsey Road**

*Ref: AINT/2020/27010 (ARC16/0891)*

Ms Leah Cook Acting Director Organisational & Corporate Services introduced the item

RECOMMENDATION:

That Council:

- a) Submit an application to reclassify the Kempsey Road, Wollomombi to Bellbrook, from Local Road Status to:
  - i. Primary Option State Road Status;
  - ii. Secondary Option Regional Road Status
- b) Liaise with Kempsey Shire Council to support a joint submission for reclassification of Kempsey Road.

188/20

**RESOLVED**

**That Council:**

- a) **Submit an application to reclassify the Kempsey Road, Wollomombi to Bellbrook, from Local Road Status to:**
  - i. **Primary Option State Road Status;**
  - ii. **Secondary Option Regional Road Status**
- b) **Liaise with Kempsey Shire Council to support a joint submission for reclassification of Kempsey Road.**

**Moved and declared carried by the Interim Administrator**

**11.3 FOR DECISION: Review of Drought Management Plans**

*Ref: AINT/2020/27563 (ARC19/3212)*

Mr Scot MacDonald Director Businesses & Services introduced the item

RECOMMENDATION:

That Council prepares a new Drought Management Plan.

189/20

**RESOLVED**

**That council prepares a new Drought Management Plan informed by community consultation by 30 June 2021**

**Moved and declared carried by the Interim Administrator**

**11.4 FOR DECISION: Water Restrictions**

*Ref: AINT/2020/27569 (ARC19/3212)*

Mr Scot MacDonald Director Businesses & Services introduced the item

RECOMMENDATION:

That Council implement Level 3 Water Restrictions from 1 September 2020.

190/20

**RESOLVED**

**That Council implement Level 3 Water Restrictions from 1 September 2020.**

**Moved and declared carried by the Interim Administrator**

**11.5 FOR DECISION: Grant submission to the Local Roads and Community Infrastructure Program**

*Ref: AINT/2020/27536 (ARC17/2177-5)*

Ms Leah Cook Acting Director Organisational & Corporate Services introduced the item and altered the recommendation to include part iv. and amend part i. amount to \$985,000.

**RECOMMENDATION:**

- a) That Council submits the following funding nomination to the Department of Infrastructure, Transport, Regional Development and Communications for the Local Roads and Community Infrastructure Program:
- i. Guyra Community Precinct (complimentary to the Guyra Early Learning Childhood Centre Stage 1) \$985,000
  - ii. CBD Vibrancy Enhancement in the Mall \$423,100
  - iii. Council Owned Community Facility Renewal \$6,601
  - iv. Ebor Local Area Committee – Community Initiatives \$15,000

191/20

**Moved Cr Interim Administrator**

- a) That Council submits the following funding nomination to the Department of Infrastructure, Transport, Regional Development and Communications for the Local Roads and Community Infrastructure Program:
- v. Guyra Community Precinct (complimentary to the Guyra Early Learning Childhood Centre Stage 1) \$985,000
  - vi. CBD Vibrancy Enhancement in the Mall \$423,100
  - vii. Council Owned Community Facility Renewal \$6,601
  - viii. Ebor Local Area Committee – Community Initiatives \$15,000

**Moved and declared carried by the Interim Administrator**

**11.6 FOR DECISION: Grant submission to Safer Roads and Deferral Black Spot Programs**

*Ref: AINT/2020/28017 (ARC17/2177-5)*

Ms Leah Cook Acting Director Organisational & Corporate Services introduced the item

RECOMMENDATION:

- a) That Council submits the following funding application to the Australian Government Black Spot Program and the NSW Government Safer Roads Program:
- i. Boorolong Road \$50,000;
  - ii. Kennedy Street Mann Street \$50,000;
  - iii. Cluny Road intersecting with Madgwick Drive \$254,000;
  - iv. Niagara Street intersection with McLennan Street \$30,000;
  - v. Minor projects \$16,000.

192/20

**RESOLVED**

- a) **That Council submits the following funding application to the Australian Government Black Spot Program and the NSW Government Safer Roads Program:**
- i. Boorolong Road \$50,000;**
  - ii. Kennedy Street Mann Street \$50,000;**
  - iii. Cluny Road intersecting with Madgwick Drive \$254,000;**
  - iv. Niagara Street intersection with McLennan Street \$30,000'**
  - v. Minor projects \$16,000.**

**Moved and declared carried by the Interim Administrator**

**11.7 FOR DECISION: NSW 2020 Start Strong Capital Grants Program**

*Ref: AINT/2020/28351 (ARC17/2055)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

RECOMMENDATION:

That Council endorse an application for \$425,000 under the NSW Government 2020 Start Strong Capital Grants Program for the construction of the new Outdoor Activity Area for the new Early Childhood Learning Centre at Guyra.

193/20

**RESOLVED**

**That Council endorse an application for \$425,000 under the NSW Government 2020 Start Strong Capital Grants Program for the construction of the new Outdoor Activity Area for the new Early Childhood Learning Centre at Guyra.**

**Moved and declared carried by the Interim Administrator**

**11.8 FOR DECISION: Application for Funding to the Bushfire Recovery Sector  
Package - Saleyards**

*Ref: AINT/2020/28408 (ARC16/0001-5)*

Mr Andrew Levingston Manager Plant & Facilities introduced the item.

RECOMMENDATION:

That Council endorse an application for \$4,998,000 to the NSW Bushfire Industry Package – Sector Development Grants for the upgrade of the Armidale and Guyra Livestock Selling Centres.

194/20

**RESOLVED**

**That Council endorse an application for \$4,998,000 to the NSW Bushfire Industry Package – Sector Development Grants for the upgrade of the Armidale and Guyra Livestock Selling Centres.**

**Moved and declared carried by the Interim Administrator**

12. REPORTS FOR DECISION - OUR PEOPLE AND COMMUNITY

**12.1 FOR DECISION: Collaboration with Local Business Chambers in the LGA**

*Ref: AINT/2020/27567 (ARC16/1177)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

RECOMMENDATION:

That Council:

- a) authorise the General Manager to approve a Memorandum of Understanding between Armidale Regional Council and the Armidale Business Chamber, Guyra Chamber of Commerce, Armidale Locals 4 Locals and Renew Armidale.
- b) work with and encourage a single Memorandum of Understanding encompassing the four Guyra and Armidale business groups.

195/20

**DEFERRED BY THE INTERIM ADMINISTRATOR**

**That the matter be deferred to allow the Interim Administrator to liaise with the organisations with a view to forming a single entity.**



**12.2 FOR DECISION: Confirmation of Federal Bushfire Recovery Funding and State Drought Stimulus Funding**

*Ref: AINT/2020/27843 (ARC17/2177-5)*

Ms Leah Cook Acting Director Organisational & Corporate Services introduced the item.

RECOMMENDATION:

That Council:

- a) approve the Federal Bushfire Funding Grant \$1.3m for the projects listed below

	\$
Guyra Men's Shed - Payment towards relocation and welding bay	25,000
Guyra Historical Society Renovations - Payment towards Renovations	22,000
Community Facilities Renovations	100,000
Lamb & Potato Festival Renovation - Co-contribution Kitchen Upgrade (\$130k recently announced by State)	25,000
SES Guyra – Communications Improvements	5,000
Emergency Communications – Armidale Regional Council Satellite Phone Payment towards equipment number dependent on budget	20,000
NEW: Community Connectivity Assistance - provision for NFP community groups to stay connected through teleconference/ video equipment provisions (\$1,200 for 40 groups) Independently assessed	60,000
Women on the Land Events or substitute with something that will benefit Women on the Land	20,000
NEW: Armidale Street Art Additions	20,000
Guyra Street Art Additions - (to be added to Guyra Main Street Project)	20,000
Tree Safety Works (confirm with Kelly if already been done)	50,000
Armidale Golf Club Tree Work	50,000
Guyra Community Hub	40,000
Project Management for the Restoration of Damaged Infrastructure	129,803
Project Zero 30 - Project seed money	25,000
Support the recovery of local koala population	10,000
Business Continuity Plan	50,000
Business Community Facility Exchange - Transition of Building office space	15,000
Guyra Preschool Facility	313,197
Drought & Bushfire Resilience Officer - Create a temporary role to support rural, remote and refugee communities	150,000
Business Hub Concierge - Create a temporary role to support business community and start ups including sme's and new ventures refugee start-up businesses	150,000
<b>TOTAL Federal Bushfire Recovery Funding</b>	<b>1,300,000</b>

- b) approve the State Drought Stimulus Funding Grant \$900k

	\$
Ben Lomond Landcare group (LAC) - Payment towards Audio/Visual upgrade for community hall	40,000
Wards Mistake Progress Association (LAC) - Payment towards Children's play ground equipment	60,000
Hillgrove Progress Association (LAC) - Payment towards causeway, solar power & Heaters in Hall	60,000
Ebor Community Group (LAC) - Payment towards Ebor Community Hall Project & Community Mower & Shed	60,000
Wollomombi (LAC) - Payment towards Septic and toilet	60,000
Lower Creek (LAC) Payment towards Multipurpose centre and park toilet block	60,000
Reserve for Black Mountain, Boorolong and Wongibindi (LACs) or supplementary funding for existing LACs projects	80,000
NEW: Local Business Sponsorship - enhancing economic stimulus (through better online services, expanding business or start up assistance - \$2,000 for 50 businesses) Independently assessed	100,000
Business Community Facility - Building Renovations up to Standard	380,000
<b>TOTAL State Drought Stimulus Funding</b>	<b>900,000</b>

- c) authorise the General Manager to distribute these grants
- d) write to the Member of New England Barnaby Joyce and Member for Northern Tablelands Adam Marshall expressing gratitude for supporting our local community

196/20

**RESOLVED**

**That Council:**

- a) **approve the Federal Bushfire Funding Grant \$1.3m for the projects listed below**

	\$
Guyra Men's Shed - Payment towards relocation and welding bay	25,000
Guyra Historical Society Renovations - Payment towards Renovations	22,000
Community Facilities Renovations	100,000
Lamb & Potato Festival Renovation - Co-contribution Kitchen Upgrade (\$130k recently announced by State)	25,000
SES Guyra – Communications Improvements	5,000
Emergency Communications – Armidale Regional Council Satellite Phone Payment towards equipment number dependent on budget	20,000
NEW: Community Connectivity Assistance - provision for NFP community groups to stay connected through teleconference/ video equipment provisions (\$1,200 for 40 groups) Independently assessed	60,000

Women on the Land Events or substitute with something that will benefit Women on the Land	20,000
NEW: Armidale Street Art Additions	20,000
Guyra Street Art Additions - (to be added to Guyra Main Street Project)	20,000
Tree Safety Works (confirm with Kelly if already been done)	50,000
Armidale Golf Club Tree Work	50,000
Guyra Community Hub	40,000
Project Management for the Restoration of Damaged Infrastructure	129,803
Project Zero 30 - Project seed money	25,000
Support the recovery of local koala population	10,000
Business Continuity Plan	50,000
Business Community Facility Exchange - Transition of Building office space	15,000
Guyra Preschool Facility	313,197
Drought & Bushfire Resilience Officer - Create a temporary role to support rural, remote and refugee communities	150,000
Business Hub Concierge - Create a temporary role to support business community and start ups including sme's and new ventures refugee start-up businesses	150,000
<b>TOTAL Federal Bushfire Recovery Funding</b>	<b>1,300,000</b>

**b) approve the State Drought Stimulus Funding Grant \$900k**

	\$
Ben Lomond Landcare group (LAC) - Payment towards Audio/Visual upgrade for community hall	40,000
Wards Mistake Progress Association (LAC) - Payment towards Children's play ground equipment	60,000
Hillgrove Progress Association (LAC) - Payment towards causeway, solar power & Heaters in Hall	60,000
Ebor Community Group (LAC) - Payment towards Ebor Community Hall Project & Community Mower & Shed	60,000
Wollomombi (LAC) - Payment towards Septic and toilet	60,000
Lower Creek (LAC) Payment towards Multipurpose centre and park toilet block	60,000
Reserve for Black Mountain, Boorolong and Wongibindi (LACs) or supplementary funding for existing LACs projects	80,000
NEW: Local Business Sponsorship - enhancing economic stimulus (through better online services, expanding business or start up assistance - \$2,000 for 50 businesses) Independently assessed	100,000
Business Community Facility - Building Renovations up to Standard	380,000
<b>TOTAL State Drought Stimulus Funding</b>	<b>900,000</b>

- c) **authorise the General Manager to distribute these grants**
- d) **write to the Member for New England The Honourable Barnaby Joyce and Member for Northern Tablelands The Honourable Adam Marshall expressing gratitude for supporting our local community**

**Moved and declared carried by the Interim Administrator**

### 13. REPORTS FOR INFORMATION

#### 13.1 FOR INFORMATION: Delegations to Local Traffic Committee

*Ref: AINT/2020/25242 (ARC16/0168-5)*

#### RECOMMENDATION:

That Council notes the report concerning the operations and the Roads and Maritime Services delegations to Armidale Regional Council regarding the operations of the Local Traffic Committee.

197/20

#### **RESOLVED**

**That Council notes the report concerning the operations and the Roads and Maritime Services delegations to Armidale Regional Council regarding the operations of the Local Traffic Committee.**

**Moved and declared carried by the Interim Administrator**

#### 13.2 FOR INFORMATION: Integrated Planning and Reporting - Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report - Fourth Quarter

*Ref: AINT/2020/25854 (ARC19/3298)*

Mr Ambrose Hallam Manager Development and Regulatory Services introduced the item.

#### RECOMMENDATION:

That Council note the Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report (Fourth Quarter)

198/20

#### **RESOLVED**

**That Council note the Delivery Program 2018-2021 and Operational Plan 2019-2020 Progress Report (Fourth Quarter)**

**Moved and declared carried by the Interim Administrator**

**13.3 FOR INFORMATION: Cash and Investment Report July 2020**

*Ref: AINT/2020/26395 (ARC16/0001-5)*

Ms Kelly Stidworthy Manager Financial Services introduced the item.

RECOMMENDATION:

That Council note the Cash and Investment Report for July 2020.

199/20

**RESOLVED**

**That Council note the Cash and Investment Report for July 2020.**

**Moved and declared carried by the Interim Administrator**

**13.4 FOR INFORMATION: Notice of Intent to Consider Listing former Armidale Courthouse and Sheriff's Cottage on the State Heritage Register**

*Ref: AINT/2020/26751 (ARC17/2042)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

RECOMMENDATION:

That Council

- a) Note the report on the potential listings of the former Armidale Courthouse (including furniture and fixtures of the Main Courthouse) and Sheriff's Cottage on the State Heritage Register.
- b) Endorse the submission to the Heritage Council of New South Wales.

200/20

**RESOLVED**

**That Council**

- a) **Note the report on the potential listings of the former Armidale Courthouse (including furniture and fixtures of the Main Courthouse) and Sheriff's Cottage on the State Heritage Register.**
- b) **Endorse the submission to the Heritage Council of New South Wales.**

**Moved and declared carried by the Interim Administrator**

**13.5 FOR INFORMATION: Minutes - New England Weeds Authority**

*Ref: AINT/2020/27553 (ARC16/0463-2)*

Mr Scott Waterson Principal Advisor Governance & Risk introduced the item.

RECOMMENDATION:

That Council note the Minutes of the New England Weeds Authority meeting held on 16 June 2020.

201/20

**RESOLVED**

**That Council note the Minutes of the New England Weeds Authority meeting held on 16 June 2020.**

**Moved and declared carried by the Interim Administrator**

**13.6 FOR INFORMATION: Status of Council's Position on the New England Rail Trail**

*Ref: AINT/2020/27551 (ARC16/0085)*

Mr Ambrose Hallam Manager Development and Regulatory Services Introduced the item.

RECOMMENDATION:

That Council note the current position concerning the New England Rail Trail.

202/20

**RESOLVED**

**That Council note the current position concerning the New England Rail Trail and a further report be presented to the next meeting on the final date for the receipt of consultant report and allow time for consultation with Glen Innes Severn Council on the commencement of negotiations with both levels of government to source funds in the event the consultants report is favourable.**

**Moved and declared carried by the Interim Administrator**

**13.7 FOR INFORMATION: Groundwater Program**

*Ref: AINT/2020/28302 (ARC19/3333)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

**RECOMMENDATION:**

- a) Council notes the Groundwater testing and supply project was initiated in emergency water conditions in 2019; and
- b) That the aim of the project is to supplement Council's town water supply for Guyra and Armidale. Council notes bore testing and infrastructure construction associated with the groundwater program will be completed in 20/21.

203/20

**RESOLVED**

**That Council:**

- a) **notes groundwater testing and supply project was initiated in emergency water conditions in 2019**
- b) **notes the aim of the project is to supplement Council's town water supply for Guyra and Armidale. Bore testing and infrastructure construction associated with the groundwater program will be completed in 20/21**
- c) **notes the bores comprising the Guyra groundwater network will be used in drought emergency conditions. Minor quantities will be used to maintain the network integrity and utilised at Guyra Showground, sporting fields and other uses**
- d) **notes the policy for operation of the bores will be detailed through community consultation in the Drought Management Plan**
- e) **acknowledges its communication with the Banbai Aboriginal Organisation in relation to the bore adjacent to Mother of Ducks Lagoon given its proximity to a culturally significant site could have been handled better.**

**Moved and declared carried by the Interim Administrator**

16. COMMITTEE REPORTS

**16.1 FOR DECISION: Minutes - Traffic Advisory Committee Meeting**

*Ref: AINT/2020/27364 (ARC16/0168-5)*

Mr Ambrose Hallam Manager Development and Regulatory Services Introduced the item.

RECOMMENDATION:

- a) That Council note the Minutes of the Traffic Advisory Committee meeting held on 4<sup>th</sup> August 2020.
- b) That the application for the 2020 Armidale Athletic Club's Wednesday Winter Social Cross-Country be approved, as per the Special Event Transport Management Plan.
- c) That a part time Bus Zone be installed on the northern end of Jessie Street closest the intersection with Rusden Street, equivalent to 24.4 mtr or 4 car parking spaces operational during School Zone hours between 8am to 9.30am and 2.30pm to 4pm, and then revert back to general ½ parking outside of the School Zone times.
- d) That a full time Bus Zone equivalent to 42.3 mtr or 3 bus parking spaces operate full time during School Days in Jessie Street (following the part time Bus Zone) be installed.
- e) That the parking on the western side of Jessie Street be left at 2hr, in accordance with the parking strategy.

204/20

**RESOLVED**

- a) **That Council note the Minutes of the Traffic Advisory Committee meeting held on 4<sup>th</sup> August 2020.**
- b) **That the application for the 2020 Armidale Athletic Club's Wednesday Winter Social Cross-Country be approved, as per the Special Event Transport Management Plan.**
- c) **That a part time Bus Zone be installed on the northern end of Jessie Street closest the intersection with Rusden Street, equivalent to 24.4 mtr or 4 car parking spaces operational during School Zone hours between 8am to 9.30am and 2.30pm to 4pm, and then revert back to general ½ parking outside of the School Zone times.**
- d) **That a full time Bus Zone equivalent to 42.3 mtr or 3 bus parking spaces operate full time during School Days in Jessie Street (following the part time Bus Zone) be installed.**
- e) **That the parking on the western side of Jessie Street be left at 2hr, in accordance with the parking strategy.**

**Moved and declared carried by the Interim Administrator**



**16.2 FOR DECISION: Minutes - Environmental Sustainability Advisory Committee  
Meeting 10th August 2020**

*Ref: AINT/2020/27451 (ARC16/0864)*

Ms Leah Cook Acting Director Organisational & Corporate Services introduced the item and altered the recommendation part j).

RECOMMENDATION

- a) That Council note the minutes of the Environmental Sustainability Advisory Committee meeting held on 20<sup>th</sup> April be taken as read and be accepted as a true record;
- b) That the Minutes of the Environmental Sustainability Advisory Committee (ESAC) meeting held on 10<sup>th</sup> August 2020 be noted;
- c) That the adoption of the updated Terms of Reference (ToR) be deferred until such time that Council has investigated and endorsed a Model ToR that will ensure representation of the Committee is appropriately reflected.
- d) That a Council staff member chair the Committee until such time as the Committee has endorsed a ToR and elected a Chair.
- e) That the Climate Emergency Working Group report for A Framework for Climate Action be noted;
- f) That the Environment and Sustainability Advisory Committee (ESAC) members and Council formally thank the Climate Emergency Working Group for applying their knowledge and donating their time to produce a highly professional report.
- g) That the actions identified by the Climate Emergency Working Group that align with EcoARC Councils "Green print" document that was adopted by Council on 11<sup>th</sup> December 2019 and endorsed by the Community be noted.
- h) That the Committee consider all recommendations within Priority actions in Table 1 of the report and acknowledge that a selection of these initiatives will need to be considered to align with the adopted 20/21 Operational Plan and budget allocation.
- i) That initiatives identified within this report be considered in future years when developing operational plans and budgets.
- j) That two nominees of the Committee meet with Council staff and undertake detailed analysis of the report to determine how some of the actions and recommendations could be undertaken through Council Initiatives in alignment to the Community Strategic Plan, adopted 20/21 Operational Plan and \$60,000 budget allocation.

205/20

**RESOLVED**

- a) **That Council note the minutes of the Environmental Sustainability Advisory Committee meeting held on 20<sup>th</sup> April be taken as read and be accepted as a true record;**

- b) That the Minutes of the Environmental Sustainability Advisory Committee (ESAC) meeting held on 10<sup>th</sup> August 2020 be noted;**
- c) That the adoption of the updated Terms of Reference (ToR) be deferred until such time that Council has investigated and endorsed a Model ToR that will ensure representation of the Committee is appropriately reflected.**
- d) That a Council staff member chair the Committee until such time as the Committee has endorsed a ToR and elected a Chair.**
- e) That the Climate Emergency Working Group report for A Framework for Climate Action be noted;**
- f) That the Environment and Sustainability Advisory Committee (ESAC) members and Council formally thank the Climate Emergency Working Group for applying their knowledge and donating their time to produce a highly professional report.**
- g) That the actions identified by the Climate Emergency Working Group that align with EcoARC Councils “Green print” document that was adopted by Council on 11<sup>th</sup> December 2019 and endorsed by the Community be noted.**
- h) That the Committee consider all recommendations within Priority actions in Table 1 of the report and acknowledge that a selection of these initiatives will need to be considered to align with the adopted 20/21 Operational Plan and budget allocation.**
- i) That initiatives identified within this report be considered in future years when developing operational plans and budgets.**
- j) That two nominees of the Committee meet with Council staff and undertake detailed analysis of the report to determine how some of the actions and recommendations could be undertaken through Council Initiatives in alignment to the Community Strategic Plan, adopted 20/21 Operational Plan and \$60,000 budget allocation.**

**Moved and declared carried by the Interim Administrator**

**16.3 FOR INFORMATION: Minutes - Regional Growth and Place Activation Peak  
Advisory Committee**

*Ref: AINT/2020/28047 (ARC19/3530)*

Mr Scot MacDonald Director Businesses & Services introduced the item.

RECOMMENDATION

That the Minutes of the Regional Growth and Place Activation Peak Advisory Committee

206/20

**RESOLVED**

**That the Minutes of the Regional Growth and Place Activation Peak Advisory Committee meeting held on 9 July 2020 be noted.**

**Moved and declared carried by the Interim Administrator**

17. MATTERS OF AN URGENT NATURE

Pursuant to clause 9.3 of the Code Of Meeting Practise the Interim Administrator moved that late items:

- **9.2 - Amendments to the Model Code of Conduct**
- **11.7 - NSW 2020 Start Strong Capital Grants Program**
- **11.8 – Application for funding to the Bushfire Recovery Sector Package – Saleyards**
- **13.7 – Groundwater Program**

be considered at this meeting and ruled them to be of great urgency noting that public notice of same was given on 18 August 2020.

**Declared carried**

**PROCEDURAL MOTION**

207/20 **RESOLVED**

a) **Prior to putting the motion and in accordance with clause 14.9 of the Code Of Meeting Practice it be noted that the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.**

b) **That Council move into closed Session to receive and consider the following items:**

19.1 FOR DECISION: Land Purchase Option. (AINT/2020/26958) - *As this report deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i) of the Local Government Act 1993). Council closes part of this meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.*

19.2 FOR DECISION: Debt Write Off. (AINT/2020/27235) - *As this report deals with commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it (Section 10A(2)(d)(i) of the Local Government Act 1993). Council closes part of this meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.*

19.3 FOR DECISION: Land Exchange. (AINT/2020/25894) - *As this report deals with commercial information of a confidential nature which, if disclosed, confers a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business (Section 10A(2)(c) of the Local Government Act 1993). Council closes the meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.*

c) **That Council exclude the press and public from the proceedings of the Council in Confidential Session pursuant to Section 10A, subsections 2 & 3 and section 10B of the Local Government Act 1993, on the basis that the items to be considered are of a confidential nature.**

d) **That Council make the resolutions made in Confidential Session public as soon as practicable.**

**Moved and declared carried by the Interim Administrator**

Council entered Closed Session at 5:30pm.  
Council returned to Open Session at 5:35pm.

**RESUMPTION OF MEETING**

208/20 **RESOLVED**

**That the recommendations of Closed Session be adopted.**

**Moved and declared carried by the Interim Administrator**

19. CLOSED SESSION

**19.1 FOR DECISION: Land Purchase Option**

*Ref: AINT/2020/26958 (P/4082-2)*

209/20

**RESOLVED**

- a) That Armidale Regional Council request an extension of an additional 60 days for the right of first refusal to purchase Lot 2/182 Rusden Street, Armidale (Title Reference 2/SP84763).

**Moved and declared carried by the Interim Administrator**

**19.2 FOR DECISION: Debt Write Off**

*Ref: AINT/2020/27235 (ARC18/2692)*

210/20

**RESOLVED**

- a) That Council approve to write off the pro rata monthly charge of \$66,522.36 including GST for airport passenger head tax as outlined in this report due to the impact of COVID-19 on the airline operator; and
- b) That Council note the temporary agreement that has been put in place with the airline operator.

**Moved and declared carried by the Interim Administrator**

**19.3 FOR DECISION: Land Exchange**

*Ref: AINT/2020/25894 (ARC18/2692)*

211/20

**RESOLVED**

**That Council:**

- a) Authorise the Acting Interim General Manager to finalise the sale of Lot 101 DP 1237922 to the Armidale Ex Services Memorial Club for the sum of \$150,000 plus GST and accept the transfer of ownership of Lot 106 DP 1237922 to Council.
- b) Upon transfer of ownership of Lot 106 DP 1237922 the lot be classified as community land under Section 31 of the Local Government Act 1993.

**Moved and declared carried by the Interim Administrator**

There being no further business the Mayor declared the meeting closed at 05:39pm.