

Armidale

Regional Council

BUSINESS PAPER

ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 27 July 2016
9am

at

Armidale Council Chambers

Members

Administrator, Dr Ian Tiley

SUPPLEMENTARY AGENDA

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Item: 7.2.6 **Ref:** AINT/2016/02637
Title: Review of Council's Committee Structure - Armidale Pine Forest
Advisory Committee **Container:** A09/4682-2
Author: Governance Officer
Attachments: 1. Armidale Pine Forest Advisory Committee - Terms of Reference
DRAFT

RECOMMENDATION:

- a) That the former Armidale Pine Forest Committee be reconstituted as the Armidale Pine Forest Advisory Committee;
- b) That the Draft Terms of Reference be referred to the Committee for endorsement prior to being adopted by Council;
- c) That the committee composition comprise those persons listed in the report;
- d) That it be noted that the Administrator has appointed Herman Beyersdorf as the Chairperson, until a new Council is elected.

Introduction:

This report is to reconstitute the committee as the Armidale Pine Forest Advisory Committee.

Report:

The purpose of the committee is to provide a coordinated community input into the management of the Pine Forest in a way that is consistent with the Forests NSW Management Plan, the Stakeholder Analysis and the MoU.

The composition of the committee is:

Committee Member	Stakeholder Representatives
Herman Beyersdorf	Former Armidale Dumaresq Councillor (Chairperson)
Gary Miller and Warren Chawner	Forests NSW
Helen Schwarz	Landcare
John Kleeman	Former Herbert Park Local Area Committee (Treasurer)
Angus Cameron	Walkers
James Rowe	Interests of the neighbourhood (Secretary)
John Brandis	Friends of the Pine Forest
Jim Maguire	Leaseholders - cattle grazing
Lisa Harris	New England Mountain Bikers (NEMTB)
Annie Sorrell	Horse riders
Many Choice	Dog walkers
Maurice Anker	Orienteering
Christopher de Cespiny	Adjoining properties
Adele Nye	New England Mediaeval Arts Society (NEMAS)

Financial Implications:

Not applicable.

Environmental Implications:

A Plan of Management was adopted by Forests NSW in 2009 with the area to be used primarily for community recreation and sustainable ecological management with commercial forestry being planned around this focus.

Policy Issues:

Good governance is central to ensuring that committees are effective and that they meet their responsibilities. The Terms of Reference have been reviewed by the Administrator in consultation with the previous Committee Chairperson and Secretary to clearly articulate the committee's role, responsibilities and strategic focus.

Social Implications:

Good systems and processes will help the organisation to perform in a sustainable effective way and will impact on our quadruple bottom line performance. The Pine Forest is an important recreational resource for the community.

Integrated Planning and Reporting Issues:

Council's Integrated Planning and Reporting (IPR) Framework has influenced the review. The scope of the committee is set out in the Terms of Reference. Advisory committees provide a key link between the community, State agencies and sector interest groups and Council by providing advice and recommendations that help form the direction and policies of Council.

Risk Management Issues:

Not applicable.

Legal Issues:

The committee has no delegations from Council.

Item: 7.2.7 **Ref:** AINT/2016/02820
Title: Establishment of Regional Marketing & Growth Advisory Committee
Container: ARC16/0169
Author: Governance Officer
Attachments: 1. Terms of Reference - Regional Marketing and Growth Advisory Committee

RECOMMENDATION:

- a) That the committee composition comprise those sixteen (16) persons listed in the report;
- b) That Dr Sandra Welsman be appointed as the Chairperson;
- c) That the Draft Terms of Reference be referred to the Committee for endorsement prior to being adopted by Council; and
- d) That the highest order task of the new committee be to undertake a review of the 2011 Armidale Economic Development Strategy, with the review to incorporate an extensive community engagement process.

Introduction:

This report is to formalise the committee composition following the calling of Expressions of Interest, endorse the draft Terms of Reference and identify the immediate priority of the committee.

Report:

The new Advisory Committee was established by Council on 15 June 2016 and replaces the former Armidale Dumaresq Council's Economic Development & Tourism Committee. The restructure of the committee is designed to broaden the scope of the committee and give them a more holistic and strategic focus.

The committee is responsible for providing advice to Council in the formulation, monitoring, implementation and review of Council's economic development program and policies with a strong focus on business attraction and expansion, business development, industry development and business infrastructure. It will also provide advice or assistance to Council on any other economic development matters, as requested by Council.

Council recognises the important role that other organisations and agencies play in economic development and therefore specifically identified the University of New England (UNE), Armidale and Guyra Chambers of Commerce, Regional Development Australia Northern Inland (RDA) and the NSW Department of Industry as being represented on the committee. The remaining eleven (11) committee members have diverse business and industry backgrounds and possess a wide range of skillsets.

The committee is to be made up of the following people:

- Nathan Axelsson (Regional Development Australia)
- Susan Cull (Armidale Business Chamber)
- Aileen MacDonald (Guyra and District Chamber of Commerce)
- Peter Sniekers (NSW Department of Industry)
- Representative to be advised (University of New England)
- Glen Chapman
- Lynne Chapman
- Bruce Chick
- Alun Davies
- Diane Gray
- Maria Hitchcock
- Jock Mitchell
- Kate Mitchell
- Kate Richards
- Robert Ryan
- Dr Sandra Welsman (Chairperson)

Financial Implications:

It is envisaged that the rationalisation of the Council's committee structure will result in administrative efficiencies.

Environmental Implications:

Good systems and processes will help the organisation to perform in a sustainable way.

Policy Issues:

Good governance is central to ensuring that committees are effective and that they meet their responsibilities. The Terms of Reference clearly articulate the committee's role, responsibilities and strategic focus.

Social Implications:

The committee will focus on driving forward sustainable business and economic development initiatives for the region.

Integrated Planning and Reporting Issues:

Council's Integrated Planning & Reporting (IPR) Framework has influenced the review. Advisory committees provide a key link between the Council, community, Federal and State agencies and sector interest groups, by providing advice and recommendations that help form the strategic direction and practices of council.

Risk Management Issues:

Not applicable.

Legal Issues:

Not applicable.