

# Armidale

## Regional Council

### ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 22 March 2017  
9am

at

Guyra Council Chambers

**PRESENT:** Administrator, Dr Ian Tiley.

**IN ATTENDANCE:** Mr Peter Dennis (Chief Executive Officer), Mr Lindsay Woodland (Group Leader Organisation Services), Mr Mark Piorkowski (Group Leader Service Delivery), Mr Greg Meyers (Director Planning and Environmental Services), Mr Keith Lockyer (Chief Financial and Information Officer), Mr Rob Shaw (Director Regional Infrastructure), Mr Ralf Stoeckeler (Director of Engineering), Mrs Jessica Bower (Executive Officer), Mr Peter Wilson (Senior Governance Officer), Mr Paul Woods (Manager, Merger Implementation), Mr Evan Hutchings (Merger Implementation Officer).

MINUTES

1. CIVIC PRAYER AND RECOGNITION OF TRADITIONAL OWNERS  
ADVICE REGARDING TAPING OF MEETINGS
2. CONFIRMATION OF PREVIOUS MINUTES

**CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 1 MARCH 2017**

68/17

**RECOMMENDATION:**

**That the minutes be taken as read and be accepted as a true record of the Meeting.**

**The recommendation was ADOPTED.**

**CONFIRMATION OF THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 17 MARCH 2017**

69/17

**RECOMMENDATION:**

**That the minutes be taken as read and be accepted as a true record of the Meeting.**

**The recommendation was ADOPTED.**

3. DECLARATIONS OF INTEREST  
Nil.
4. HAVE YOUR SAY ON AN AGENDA ITEM  
Nil.
5. DEPUTATIONS BY GROUPS/COMMUNITY ORGANISATIONS  
Nil.
6. ADMINISTRATOR MINUTES

**6.1 Decision in Relation to Mergers**

*Ref: AINT/2017/03610 (ARC16/0002)*

70/17

**RECOMMENDATION:**

**That the report on the decision in relation to mergers, and the letter from the Minister of Local Government dated 25 February 2017 be noted.**

**The recommendation was ADOPTED.**

## 6.2 Memorandum of Understanding - Homes North Community Housing

*Ref: AINT/2017/03929 (ARC16/1399)*

71/17

### RECOMMENDATION:

That Council enter into a Memorandum of Understanding with Homes North Community Housing in accordance with the terms detailed in the report.

The recommendation was ADOPTED.

## 6.3 Memorandum of Understanding - NSW Department of Family and Community Services

*Ref: AINT/2017/04537 (ARC16/1315)*

72/17

### RECOMMENDATION:

That the item be deferred until further notice.

The recommendation was ADOPTED.

## 7. REPORTS OF OFFICERS

### 7.1 OUR ENVIRONMENT

#### 7.1.1 Temporary Suspension of Armidale Mall Alcohol Free Zone for the purposes of wine tasting at Armidale Mall Markets

*Ref: AINT/2017/03590 (ARC16/0070)*

73/17

### RECOMMENDATION:

a) That Council suspend the operation of the Alcohol Free Zone within the Central Mall as follows to allow for the tasting of wine for marketing purposes at PCYC's Armidale Markets In the Mall for the following dates 26/3/2017, 30/4/2017, 28/5/2017, 25/6/2017, 30/7/2017, 27/8/2017, 24/9/2017,29/10/2017,26/11/2017 and the 31/12/2017. Subject to the following conditions:

- i. Tasting cups are to be served in plastic drinking apparatus of not more than 100ml capacity and may be consumed within the suspended areas.
- ii. The lifting of the prohibition does not preclude Council or the Police from taking any action considered necessary under the provisions of all relevant legislation.
- iii. Any necessary Liquor licences through the Office of Liquor, Gaming and Racing must be obtained prior to the period's identified events.

b) At the completion of the Markets in the Mall function the prohibition to consume alcohol will return.

c) The prescribed and required Public Notification being undertaken in accordance with the requirements of section 645(1) of the Local Government Act 1993.

The recommendation was ADOPTED.

### 7.1.2 Aldi Supermarket application for packaged liquor license

*Ref: AINT/2017/03598 (ARC16/0070)*

74/17

#### **RECOMMENDATION:**

**That Council advise the Office Liquor Gaming and Racing that it supports “in principle” the proposal for a packaged liquor licence for the ALDI Supermarket located at 95 Barney Street ARMIDALE 2350 (PT Lot 1 in DP1219336).**

**The recommendation was ADOPTED.**

## 7.2 OUR GOVERNANCE

### 7.2.1 Cash & Investments Report February 2017

*Ref: AINT/2017/03396 (ARC16/0291)*

75/17

#### **RECOMMENDATION:**

**That the Cash & Investments report for Armidale Regional Council as at 28 February 2017 be received and noted.**

**The recommendation was ADOPTED.**

### 7.2.2 Review of Council Meeting Cycle for 2017

*Ref: AINT/2017/03119 (ARC16/0620)*

76/17

#### **RECOMMENDATION:**

**That Council adopt the following revised Ordinary Council Meeting cycle to the end of September 2017, which is based on a monthly cycle:**

- **Wednesday 12 April 2017, 9.00am in Armidale (Second Wednesday)**
- **Wednesday 24 May 2017, 9.00am in Guyra**
- **Wednesday 28 June 2017, 9.00am in Armidale**
- **Wednesday 26 July 2017, 9.00am in Armidale**
- **Wednesday 23 August 2017, 9.00am in Guyra**
- **Wednesday 20 September 2017, 9.00am in Armidale (New Council)**
- **Wednesday 27 September 2017, 9.00am in Armidale (New Council alternate date)**

**The recommendation was ADOPTED.**

**7.2.3 Rates - Pensioner Concessions Policy**

*Ref: AINT/2017/03779 (ARC16/0029)*

77/17

**RECOMMENDATION:**

- a) That the Draft Rates - Pensioner Concessions Policy be endorsed;
- b) That the Draft Policy be placed on public exhibition for a period of 28 days, and if no submissions are received, the policy be adopted.

The recommendation was ADOPTED.

**7.2.4 Stronger Communities Fund - Community Grant Program and Major Projects Program**

*Ref: AINT/2017/04750 (ARC16/0113-3)*

78/17

**RECOMMENDATION:**

- a) That Council allocate funds to the projects supported by the Stronger Communities Assessment Panel for the Community Grant Program \$1m, as per the minutes of the Stronger Communities Assessment Panel meeting held on 17 March 2017.
- b) That Council allocate funds to the projects supported by the Stronger Communities Assessment Panel for the \$9m Major Projects Fund, as per the minutes of the Stronger Communities Assessment Panel meeting held on 17 March 2017.

The recommendation was ADOPTED.

**7.3.3 OUR INFRASTRUCTURE**

**7.3.1 Armidale City Mall Vibrancy Plan**

*Ref: AINT/2017/04679 (ARC16/1419)*

79/17

**RECOMMENDATION:**

- a) That Council adopt the Armidale City Mall Vibrancy Plan.
- b) That a total amount of \$558,000 be approved to fund the Mall Vibrancy Plan
  - 50% contribution from the Stronger Regions Fund (\$279,000)
  - The balance to be funded from Council's budget over 4 years (\$279,000).

The recommendation was ADOPTED.

7.4 OUR PEOPLE

**7.4.1 Community Small Grant Applications R2 2016/2017 Ref: AINT/2017/03800 (ARC16/0443)**

80/17

**RECOMMENDATION:**

**(a) That Council approve funding of \$20,461.20 under the 2016/17 Community Assistance Small Grants for the following organisations:**

<b>Grant Recipient</b>	<b>Program Delivery</b>	<b>Grant \$ (Max \$1,000)</b>
African Association of New England	Welcome lunch for new African refugees, students and information about support services.	\$1000.00
Armidale and District Amateur Radio Club	New repeater replacement for training with scouts and emergency applications	\$1000.00
Armidale and New England Descendants	Healthy lifestyle program for local Aboriginal community members.	\$1000.00
Armidale Community Preschool	Sun safe protection (UV protective laserlite)	\$976.20
Armidale Eisteddfod Society	Funding toward 2017 33 <sup>rd</sup> Armidale Eisteddfod	\$1000.00
Armidale Hospital and Community Health Staff Social Club	Funding toward costs of hospital fundraising pantomime.	\$1000.00
Armidale Men's Shed	On your bike exhibition to encourage healthy active lifestyle for men.	\$1000.00
Armidale Tree Group	For equipment to maintain Mike O'Keeffe Woodland for community use and recreation.	\$1000.00
Australian Garden History Society, Armidale Sub-Branch	Oral History workshop to record interviews of heritage gardens for Heritage Centre.	\$1000.00
Bald Blair Public School P&C Association	Catering equipment for school and community events.	\$1000.00
Children's Book Council of Australia, New England & North West Sub-Branch	Support the Booked in! Children's Literature Festival 2017	\$950.00
Dog Sports New England	Dog training equipment to support responsible dog ownership.	\$1000.00
Friends of the Old Teacher's College Inc	Reprinting of lost heritage College Year photographs.	\$1000.00
Guyra Veterans Golfers	Replace storm damaged trees.	\$1000.00
Harmony Group Armidale Inc	Harmony Day multicultural event 2017	\$1000.00
High Country Theatre	Community performance event Hannah's Arcarde	\$500.00
Nepalese Community Armidale	Cultural exchange promoting social harmony	\$1000.00
New England Art Society	Signage and promotion material to raise community and business support for the Armidale Art Gallery	\$1000.00
Northwest Church	Equipment for Guyra food pantry program.	\$1000.00

Quota Club of Armidale	Print and frame for Inspirational Women exhibition	\$100.00
Rotary Club of Armidale	Care Packs for homeless women	\$1000.00
St James Guyra Anglican Church	Improve access for people with disability to Parish community hall	\$1000.00
<b>TOTAL</b>		<b>\$20,461.20</b>

**The recommendation was ADOPTED.**

**7.4.2 Fee Rebate for Use of Central Park and Electricity to Hold the Welcome Party for International Students 2017**

*Ref: AINT/2017/03831 (ARC16/0048)*

81/17

**RECOMMENDATION:**

**That Council provide a rebate of \$152.00 to St Peter's Anglican Cathedral for fees paid to use Armidale Central Park for the 2017 Welcome Party for International Students.**

**The recommendation was ADOPTED.**

**8. COMMITTEE REPORTS**

**8.1 Environmental Sustainability Advisory Committee - Minutes of the meeting held on 16 February 2017**

*Ref: AINT/2017/03068 (ARC16/0864)*

82/17

**RECOMMENDATION:**

**That the Minutes of the Environmental Sustainability Advisory Committee meeting held on 16 February be noted and the following recommendations endorsed:**

- (a) that Armidale Regional Council includes urgent efforts to improve air quality including incentivising the phase out of wood heaters in the inversion layer of Armidale in the 2017-2027 Community Strategic Plan.**
- (b) that the committee endorsed the Draft Sustainability Strategy Consultant Brief with the inclusion of "strategic partnerships" and revised goal of "zero net carbon emissions."**
- (c) that the Committee intends to meet on the third Thursday of every second month.**

**The recommendation was ADOPTED.**

**Notation by Council**

In regard to Recommendation (a) it is acknowledged that the intent of the Committee was to have an action identified in the Community Strategic Plan 2027, even though the Committee was informed that the CSP is a broad aspirational document and that such actions would be best included in the Delivery Plan 2017 – 2021.

The Committee proposes to identify those actions for consideration in the 2017/18 Operational Plan and 2017-2021 Delivery Program.

**8.2 Access Advisory Committee - Minutes of the meeting held on 23 February 2017**

*Ref: AINT/2017/03762 (ARC16/0524-2)*

83/17

**RECOMMENDATION:**

**That the Minutes of the Access Advisory Committee meeting held on 23 February 2017 be noted.**

**The recommendation was ADOPTED.**

**8.3 Audit and Risk Committee - Minutes of the meeting held on 28 February 2017**

*Ref: AINT/2017/03365 (ARC16/0522)*

84/17

**RECOMMENDATION:**

**That the Minutes of the Audit and Risk Committee meeting held on 28 February 2017 be noted and the following recommendations endorsed:**

- a) **That the Committee receive and note the audited Annual General Purpose and Special Purpose Financial Statements and Auditor's Report, for the former Armidale Dumaresq Council for the year ended 12 May 2016 (amalgamation day);**
- b) **That the Committee receive and note the audited Annual General Purpose and Special Purpose Financial Statements and Auditor's Report, for the former Guyra Shire Council, for the year ended 12 May 2016 (amalgamation day);**
- c) **That the meeting be held on Tuesday 30 May 2017 commencing at 5.30pm;**
- d) **That the Internal Audit Report – Stronger Communities Grant Fund Program \$1M be noted;**
- e) **That the report on the various organisational performance indicators identified at the meeting held on 22 November 2016 be noted; and**
- f) **That the progress report on the 2016/17 Strategic Internal Audit Plan be noted.**

**The recommendation was ADOPTED.**

**8.4 Hillgrove Progress Association Inc and Local Area Committee - Minutes of the meeting held 21 February 2017**

*Ref: AINT/2017/03807 (ARC16/0728)*

85/17

**RECOMMENDATION:**

**That the Minutes of the Hillgrove Progress Association Inc and Local Area Committee meeting held on 21 February 2017 be noted.**

**The recommendation was ADOPTED.**



9. PUBLIC FORUM

Ms Beth White requested that formal recognition be provided to the first Guyra Shire Council in the form of a plaque or monument in a prominent location in Guyra.

Mr Robert Gordon requested that a plaque be installed in a public place marking the end of 110 years of the former Guyra Shire Council.

Action: The Administrator advised that the requests for a monument/plaque will be taken on board with the wording to be confirmed.

**DECISIONS FROM CLOSED SESSION**

86/17

**RECOMMENDATION:**

**Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 10A(s) of the Local Government Act, 1993 as the items lists come within the following provisions:-**

- 10.1 Outstanding debt to be written off . (AINT/2017/03098) - *As this report deals with personnel matters concerning particular individuals (Section 10A(2)(a) of the Local Government Act 1993). Council closes the meeting, in accordance with Council's Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.*

**The recommendation was ADOPTED.**

**RESUMPTION OF MEETING**

87/17

**RECOMMENDATION:**

**That the decisions of Closed Session be noted as follows:-**

**The recommendation was ADOPTED.**

10. CLOSED SESSION

**10.1 Outstanding debt to be written off**

*Ref: AINT/2017/03098 (ARC16/1228)*

88/17

**RECOMMENDATION:**

**That the outstanding debt of \$26,330.44 be written off.**

**The recommendation was ADOPTED.**

There being no further business the Administrator declared the meeting closed at 9:41am.