

# Armidale

## Regional Council

### EXTRAORDINARY MEETING OF COUNCIL

Held on

Friday, 14 October 2016  
9am

at

Armidale Council Chambers

**PRESENT:** Administrator, Dr Ian Tiley.

**IN ATTENDANCE:** Mr Greg Meyers (Acting Interim General Manager), Mr Rob Shaw (Director Regional Infrastructure), Mr Don Tydd (Executive Officer), Ms Heather Sills (Corporate Services Officer).

MINUTES

1. CIVIC PRAYER AND RECOGNITION OF TRADITIONAL OWNERS  
ADVICE REGARDING TAPING OF MEETINGS

2. DECLARATIONS OF INTEREST

Mr Greg Meyers declared a pecuniary interest in item 4.1 under the *Local Government Act 1993*.

3. HAVE YOUR SAY ON AN AGENDA ITEM

Nil.

4. ADMINISTRATOR MINUTES

4.1 Recruitment to the Position of Chief Executive Officer

Ref: AINT/2016/06841

167/16

**RECOMMENDATION:**

- a) That with the recent resignation of the Interim General Manager, Glenn Wilcox, action be now taken to appoint a new Chief Executive Officer for the Armidale Regional Council under Section 334 of the Local Government Act.
- b) That Council formally acknowledge and thank Mr Wilcox for his contributions to Council in the positions of General Manager of Armidale Dumaresq Council and Interim General Manager of Armidale Regional Council.
- c) That it be noted, in the interim period, the Administrator has appointed Mr Greg Meyers, current Director Planning and Environmental Services with Armidale Regional Council as Interim General Manager.
- d) That it be noted the position of Chief Executive Officer will have the statutory duties of general manager under Section 335 of the Local Government Act and will be expected to lead the staff organisation for a period up to five (5) years and deliver the performance expected of the new organisation by the regional community.
- e) That the Administrator be delegated authority under Section 377 of the Local Government Act and Council policies to select an appropriate and experienced recruitment consultant to assist in undertaking the recruitment of a new Chief Executive Officer.
- f) That the Administrator expedite this action so that a new Chief Executive Officer can be appointed as soon as possible, desirably before Christmas 2016.

The recommendation was ADOPTED.

4.2. Establishment of an Interim Executive Leadership Team (ELT)

Ref: AINT/2016/06858

168/16

**RECOMMENDATION:**

- a) That an Interim Executive Leadership Team (ELT) be established comprising the Interim General Manager (Acting), Director Regional Infrastructure (Acting), Director Regional Services, Chief Finance Officer, and Senior Governance Officer.
- b) That the Administrator shall attend the ELT meetings as necessary and appropriate to ensure clear communication and engagement in regard to matters of common interest to the Administrator and ELT.
- c) That other staff may be invited to attend ELT meetings on a regular basis to present and contribute to relevant reports relating to their key areas of responsibility.

The recommendation was ADOPTED.

There being no further business the Administrator declared the meeting closed at 9:05am.

## DECLARATION OF CONFLICT OF INTEREST FORM

To the Administrator,

Given Names: Gregory Surname: Meyers

Nature of Meeting:  Ordinary  
 (Please tick)  Extraordinary  
 Other (Please Specify)

Date of Meeting: ...14.../...10...../...2016.....

**ITEM A - Report Item (see item B if the interest relates to environmental planning/zone control item)**

Item No: 4.1 Recruitment to the Position of Chief Executive Officer Page No: 3

Reason for the Interest: Report identifies my appointment as Acting Interim General Manager for the period until a new Chief Executive Officer is appointed and commences.

This conflict of interest has been identified as an:  
 (Please tick appropriate boxes)

Actual conflict of interest	<input type="checkbox"/>	<i>having a</i>	Pecuniary Interest	<input checked="" type="checkbox"/>
Perceived conflict of interest	<input type="checkbox"/>		Non-pecuniary Interest	<input type="checkbox"/>
Potential conflict of interest	<input type="checkbox"/>			


**ITEM B - Report Item (complete if the interest relates to environmental planning/zone control)**

Item No: \_\_\_\_\_ Page No: \_\_\_\_\_

Pecuniary interest	
Address of land in which councillor or an associated person, company or body has a proprietary interest (the <i>identified land</i> ) <sup>1</sup>	
Relationship of identified land to councillor [Tick one box.]	<input type="checkbox"/> Councillor has interest in the land (e.g. is owner or has other interest arising out of a mortgage, lease, trust, option or contract, or otherwise). <input type="checkbox"/> Associated person of councillor has interest in the land. <input type="checkbox"/> Associated company or body of councillor has interest in the land.

Matter giving rise to pecuniary interest <sup>2</sup>	
Nature of land that is subject to a change in zone/ planning control by proposed LEP (the <b>subject land</b> ) <sup>3</sup> [Tick one box]	<input type="checkbox"/> The identified land. <input type="checkbox"/> Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	
Proposed change of zone/planning control [Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land]	

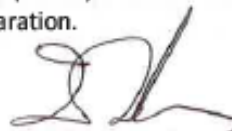
I hereby declare that the above details are correct to the best of my knowledge and I make this conflict declaration in good faith.



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Signature  
Date: 14/10/2016.

I hereby declare that I have received and appropriately noted this conflict of interest declaration.



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Signature Administrator  
Date: 14/10/16

**IMPORTANT INFORMATION:** This information is being collected for the purpose of making a special disclosure of pecuniary interests under sections 451 (4) and (5) of the *Local Government Act 1993*. You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints made about contraventions of these requirements may be referred by the Director-General to the Local Government Pecuniary Interest and Disciplinary Tribunal. This form must be completed by you before the commencement of the Council or Council committee meeting in respect of which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. This form is to be retained by the General Manager and included in full in the minutes of the meeting.

1. Section 443 (1) of the *Local Government Act 1993* provides that you may have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative<sup>4</sup> or because your business partner or employer has a pecuniary interest. You may also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.
2. Section 442 of the *Local Government Act 1993* provides that a **pecuniary interest** is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in section 448 of that Act (for example, an interest as an elector or as a ratepayer or person liable to pay a charge).
3. A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in section 443 (1) (b) or (c) of the *Local Government Act 1993* has a proprietary interest—see section 448 (g) (ii) of the *Local Government Act 1993*.
4. **Relative** is defined by the *Local Government Act 1993* as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.