

Armidale

Regional Council

ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 10 August 2016
9am

at

Guyra Council Chambers

PRESENT: Administrator, Dr Ian Tiley.

IN ATTENDANCE: Mr Glenn Wilcox (Interim General Manager), Mr Greg Meyers (Director Planning and Environment; and Community Development), Mr Keith Lockyer (Chief Financial and Information Officer), Mr Andre Kompler (Director Regional Services), Mr Rob Shaw (Director Regional Infrastructure), Mr Ralf Stoeckeler (Director Engineering), Ms Jessica Jones (Executive Officer).

MINUTES

1. CIVIC PRAYER AND RECOGNITION OF TRADITIONAL OWNERS
ADVICE REGARDING TAPING OF MEETINGS

2. CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 JULY 2016

90/16

RECOMMENDATION

That the minutes be taken as read and be accepted as a true record of the Meeting.

The recommendation was ADOPTED.

3. DECLARATIONS OF INTEREST
Nil.

4. HAVE YOUR SAY

Mr Jim Dedes of the Armidale Jockey Club spoke on item 7.2.4 Armidale Jockey Club - Armidale Cup - Part Day Holiday Request.

7.2.4 Armidale Jockey Club - Armidale Cup - Part Day Holiday Request. Ref: AINT/2016/03652

91/16

RECOMMENDATION

- a) That Council seeks public comment for a period of 28 days from Wednesday 17 August 2016 to Wednesday 14 September 2016 for either a Local Event Day or a Half Day Holiday from 12noon – 5pm on 20 March 2017 for the Armidale city area only for the running of the 2017 Armidale Cup.
- b) That a further report be brought back to Council following the period of public consultation.

The recommendation was ADOPTED.

5. DEPUTATIONS BY COMMUNITY GROUPS/ORGANISATIONS
Nil.

6. MAYORAL MINUTES

6.1 A new Armidale Regional Council War Memorial Library

Ref: AINT/2016/03403

92/16

RECOMMENDATION

That the Director of Environment and Planning prepare report for a new Armidale Regional Council War Memorial Library for the 24 August 2016 Ordinary Meeting of Armidale Regional Council.

The recommendation was ADOPTED.

7. REPORTS OF OFFICERS

7.1 OUR ENVIRONMENT

Nil reports.

7.2 OUR GOVERNANCE

7.2.1 Processing of Development Applications

Ref: AINT/2016/02584

93/16

RECOMMENDATION

- a) **That Council commence a community information campaign outlining where and how to access information relating to development and building related applications to assist applicants in the preparation of a comprehensive and complete application.**
- b) **That Council include in its community information campaign advice that it will be implementing a roster system for counter access to Planners and Building Surveyors.**
- c) **Where Council is satisfied that an application contains the required information but is deficient in detail, a letter seeking additional information be issued providing the applicant 30 days to provide the specified information. Should the information not be received within the prescribed 30 days, a 7 day final advice letter be issued advising that unless the information is received or the application is withdrawn within the final 7 days, the application will be assessed based on the inadequate information and likely lead to a refusal.**
- d) **Council apply the provisions of the Environmental Planning and Assessment Act and reject inadequate and/or incomplete Development and other Building related applications. The rejected application shall be returned to the applicant with an explanation as to what information must be provided before the application can be resubmitted.**
- e) **Following the community information campaign Council implement a roster system for access to a Planner / a Building Surveyor between the hours of 11am - 1pm each day. Access to Planning and Building staff outside the 11am - 1pm access period shall be by mutually agreed appointment only.**
- f) **That Council identify, fund (within existing budgets) and implement specific in house, on the job and external training for all Customer Service and Administrative Support staff to provide them with the skills and knowledge to deal with basic/intermediate property,**

planning and building related enquiries.

- g) That Council continue with the implementation of the recommendations from the Internal Audit in a timely manner.**
- h) That the Consultants undertaking the review of the Organisation Structure consider opportunities and capacity to transfer “Administrative tasks” away from the professional staff and back to customer service and administrative support staff.**

The recommendation was ADOPTED.

7.2.2 Preparation of New Planning Policies and Documents - Local Environmental Plan, Development Control Plan and Section 64 & 94 Developer Contribution Plans.

Ref: AINT/2016/02611

94/16

RECOMMENDATION

- a) That Council note and support the actions thus far regarding the harmonisation of the Local Environmental Plan.**
- b) That Council proceed to call quotations from suitably qualified and appropriately experienced consultants to review, prepare, exhibit and finalise the following plans for the new Armidale Regional Council:**
 - **Draft Development Control Plan;**
 - **Draft Section 64 - Developer Servicing Plans for Water and Sewer;**
 - **Draft Section 94 Developer Contribution Plans which may include contributions toward Rural Roads, Community Facilities, Embellishment of Open Space, Emergency Services, Major Roads, Car Parking, Regional Airport, Plan Administration, Extractive Industries, Waste Management and the like;**
 - **Draft Section 94A Development Levy Plan.**
- c) That the Administrator and General Manager be authorised to accept the most advantageous quotations for Council after considering the quoted price, the estimated completion period, prior experience and demonstrated ability to deliver.**

The recommendation was ADOPTED.

7.2.3 Proposed Meeting Dates for September 2016 to January 2017 *Ref: AINT/2016/02664*

95/16

RECOMMENDATION

That Council adopt the following schedule for Ordinary Meetings to be held on the following dates commencing at 9am, at the locations listed below:

14 September 2016 (Armidale office Council Chamber, 135 Rusden Street, Armidale)

5 October 2016 (Guyra office Council Chamber, 158 Bradley St, Guyra)

26 October 2016 (Armidale office Council Chamber, 135 Rusden Street, Armidale)

16 November 2016 (Armidale office Council Chamber, 135 Rusden Street, Armidale)

7 December 2016 (Guyra office Council Chamber, 158 Bradley St, Guyra)

18 January 2017 (Armidale office Council Chamber, 135 Rusden Street, Armidale).

The recommendation was ADOPTED.

7.3 OUR INFRASTRUCTURE

7.3.1 Tingha Flood Study - Final Report

Ref: AINT/2016/02708

96/16

RECOMMENDATION

That the Tingha Flood Study – Final report be adopted and that Council apply for funding in the next round to prepare a Flood Risk Management Study and Plan during 2017/18.

The recommendation was ADOPTED.

7.3.2 Guyra Drought Management Plan

Ref: AINT/2016/02721

97/16

RECOMMENDATION

a) That the Guyra Drought Management Plan be adopted.

b) That Council thanks the Minister for Primary Industries, Lands and Water the Hon Niall Blair MLC for his interim response to Council's submission.

The recommendation was ADOPTED.

7.3.3 Guyra and Tingha Draft Asset Management Plans for Water and Sewerage

Ref: AINT/2016/02733

98/16

RECOMMENDATION

That the Draft Asset Management Plans for Guyra and Tingha Water Supplies and Sewerage Systems be put on public display for a period of 28 days from Wednesday 17 August until 14 September 2016.

The recommendation was ADOPTED.

Action: That the Interim General Manager follow up the submission to Minister for Primary Industries, Lands and Water the Hon Niall Blair MLC.

7.3.4 Relay for Life 2016 - Request for in-kind donation

Ref: AINT/2016/02988

99/16

RECOMMENDATION

a) That Council supports the Relay for Life organisers request for an in-kind donation of the recycling trailer and barriers boards worth \$180 for the 2016 Armidale Relay for Life to be held at the Armidale Showground on 26 and 27 November 2016.

The recommendation was ADOPTED.

7.3.5 Sale of Airport Land

Ref: AINT/2016/03016

100/16

RECOMMENDATION

- a) That the Interim General Manager be authorised to negotiate the sale of land to existing General Aviation (GA) tenants at the price per square metre within the Airport precinct as previously adopted by Council when dealing with the 2016/17 Fees and Charges in June 2016.**
- b) That Council prepare a subdivision application and have this determined by external consultants to complete contracts of sale and for registration.**
- c) That the proceeds of the sales be directed towards the construction of agreed infrastructure improvements to the freehold land.**
- d) That where asset improvements are made to land that is sold in the future, that the asset improvement becomes part of the land and becomes the responsibility of the landowner. That a special condition is added to all land sale contracts to this effect.**
- e) That any income and/or profits made from the operation of the airport and sale of land are returned to the airport operational budget to undertake improvements at the airport.**

The recommendation was ADOPTED.

7.3.6 Taxiway and Apron work at Airport

Ref: AINT/2016/03022

101/16

RECOMMENDATION

- a) That the proceeds of the sale of airside land in the General Aviation (GA) area be applied to airfield related infrastructure, Shand Road upgrades and other remedial works as identified under item 7.3.5 in this council business paper.
- b) That the Airport Manager prepares a plan of infrastructure upgrades consistent with this report for timely delivery and funded from future land sales.
- c) That the identified upgrades are developed to project delivery stage including plans and costings and discussed with tenants as to delivery timing in future budgets.
- d) That any income and/or profits made from the operation of the airport are returned to the airport operational budget to undertake improvements at the airport.

The recommendation was ADOPTED.

7.4 OUR PEOPLE

7.4.1 Transition of the Recreation Access Program

Ref: AINT/2016/03113

102/16

RECOMMENDATION

- a) That Council note the transition of the Recreation Access Program through a Memorandum of Understanding to the Ascent Group Australia Limited (Armidale) ABN 54059901512 through to 30 June 2017.
- b) That Council offers the use of the Kent House Community Centre as a venue to continue to run RAP activities.

The recommendation was ADOPTED.

8. COMMITTEE REPORTS

8.1 Community Safety Advisory Committee - Minutes of the meeting held on 12 July 2016

Ref: AINT/2016/02440

103/16

RECOMMENDATION

That the Minutes of the Community Safety Advisory Committee meeting held on 12 July 2016 be noted.

The recommendation was ADOPTED.

9. PUBLIC FORUM

Mr Hans Hietbrink spoke on the item of water security in Guyra.

There being no further business the Administrator declared the meeting closed at 9:35pm.