



EXTRAORDINARY MEETING OF COUNCIL

To be held on

Tuesday, 3 November 2020 4pm

at

Armidale Council Chambers

Page 2

INDEX

6	GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT		
6.1	Bushfire Community Recovery and Resilience Fund (Phase 2) - Stream 2 - Funding application		
	Attachment 1:	Bushfire Community Recovery and Resilience Fund Phase 2 Stream 2 - Program guidelines	3
	Attachment 2:	Bushfire Community Recovery and Resilience Fund Phase 2 - Program outline	11
7.2	Minutes: Extraordinary Traffic Advisory Committee Meeting 29th October 2020		
	Attachment 1:	Minutes - Traffic Advisory Committee - 29 October 2020 Special	12
	Attachment 2:	Swept path plan and details Kempsey Road	17
	Attachment 3:	Kempsey Road Workshop 29th October 2020	30

PHASETWO STREAM 2

GUIDELINES





Overview

Phase Two of the Bushfire Community Recovery and Resilience Fund (BCRRF) will support community recovery by funding \$25 million worth of projects that will promote community well-being, social and broader recovery and future disaster resilience following the bushfires. Stream 1 involves allocation of funds to local councils for smaller-scale, short term community projects. Stream 2 will involve allocation of grants to medium and long-term community projects. This guideline covers BCRRF Phase Two Stream 2.

The funding for the BCRRF is provided through the joint Commonwealth-State Disaster Recovery Funding Arrangements. The BCRRF guidelines have been developed in consultation with Emergency Management Australia and are supported by the National Bushfire Recovery Agency. Funding will be made available to support community recovery of areas in New South Wales impacted by the unprecedented bushfires from 31 August 2019 onwards. Resilience NSW are the lead disaster management agency for NSW, responsible for all aspects of disaster recovery and building community resilience to future disasters.

Objective

The objective of Phase Two Stream 2 of the BCRRF is to support social recovery from bushfires for affected local communities to:

- reduce the adverse impact of the bushfires and make a sustained recovery, and
- be more resilient to future disasters and improve general wellbeing.

Funding

Phase Two Stream 2 will allocate funding aligned with the bushfire declared Local Government Areas (LGAs) in the form of a competitive grants program. Funding is available for approved projects with a value of no less than \$20,000 and no more than \$300,000. Funding will be administered by Resilience NSW.

Funding will be provided for the value of the project as per the submission. Funding may be provided in instalment(s) depending on the proposed project size and delivery duration stipulated in the application.

Applications will be assessed at a regional level using Regional Panels (RPs); Southern RP, Northern RP and Greater Sydney, Hunter & Central RP. The remit of each RP is to assess BCRRF Phase 2 Stream 2 proposals specific to the declared LGAs in the table below.

Resilience NSW | 1

PHASETWO STREAM 2

GUIDELINES





Regional Panel	LGA Remit
Northern	Armidale, Ballina, Bellingen, Byron, Clarence Valley, Coffs Harbour, Glen Innes Severn, Gwydir, Inverell, Kempsey, Kyogle, Lismore, MidCoast, Nambucca, Narrabri, Port Macquarie-Hastings, Richmond Valley, Tamworth, Tenterfield, Tweed, Uralla, Walcha.
Greater Sydney, Hunter & Central	Blue Mountains, Central Coast, Cessnock, Dungog, Hawkesbury, Kuring-gai, Lake Macquarie, Lithgow, Mid-Western, Muswellbrook, Oberon, Penrith, Singleton, Sutherland, Upper Hunter, Wollondilly.
Southern	Bega, Cootamundra-Gundagai, Eurobodalla, Goulburn Mulwaree, Greater Hume, Queanbeyan–Palerang, Shoalhaven, Snowy Monaro, Snowy Valleys, Upper Lachlan, Wagga Wagga, Wingecarribee.

Eligibility

Applicants

Eligible applicants, referred to as lead organisations, are:

- incorporated non-government organisations including not-for-profit organisations, local community groups, business chambers and industry groups/peak bodies,
- local councils,
- joint organisations of council, and
- unincorporated community groups auspiced by an organisation that is eligible to apply in their own right

Auspice is defined as an incorporated organisation who receives, administers and acquits Resilience NSW' funding on behalf of an applicant. The auspice is required to:

- enter into a funding agreement with Resilience NSW
- · accept grant funds and pay the auspiced grant applicant
- monitor and acquit the use of funds at the completion of the project.

Ideally the auspice will have the technical skills to guide and support the applicant in the delivery of the project, while acknowledging project decisions remain with applicant

Eligible lead organisations must be located within, operate within or intend to deliver the project to a NSW declared LGA(s) relating to bushfires from 31 August 2019 onwards.

Each project should have a clearly identified lead organisation that has:

- the capacity and capabilities to establish, manage and be held accountable for the delivery
 of the project and intended outcomes,
- the ability to report on the progress and agreed outcomes of the project,
- · the ability to enter a legally binding funding agreement with the NSW Government

Lead organisations are encouraged to be formed through partnerships of one or more different types of eligible applicants listed above. Partnerships are encouraged for the purpose maximising the

Resilience NSW | 2

PHASETWO STREAM 2

GUIDELINES





reach and efficacy of a proposed project. In this instance the lead organisation will be recognised as the partnering entity.

Projects

Phase Two Stream 2 funding is focused on delivering projects that support sustained community recovery and improved community resilience in bushfire impacted areas. Projects can be aligned to local, regional or across multiple Local Government Areas. Projects will need to contribute to one or more of the following Disaster Recovery Outcomes:

- · The needs of vulnerable groups are addressed in disaster recovery
- · The community is aware of the disaster recovery processes
- · The community can express its changing disaster recovery needs
- · Community members are aware of the risks of future disasters
- · The community has improved capacity and capability to respond to future disasters
- · Business and not-for-profits have in place adequate mitigation practices for risks and threats
- Government, private sector, civil society and organisations are engaged in plans for preparedness and management of the recovery

Example projects

Projects eligible for funding could include but are not limited to:

- Regional social events and digital communication initiatives that support social recovery, commemoration and improve community connectedness;
- Programs and initiatives that support community recovery and well-being including support for connectedness, improved identity of place, cultural heritage and environmental restoration:
- Community education programs to improve regional knowledge and resilience in response and preparedness to future natural disasters and how to be better prepared for hazards into the future:
- Local and Regional community strengthening activities that focus specifically on capacity building, and knowledge building and sharing.

Activities that are not eligible for funding

- Applications that seek support for supplementing, increasing or continuing ongoing service delivery that is the core business of the lead organisation;
- Activities that have already occurred or are part-completed at the time of the application.
- Duplication of the same or similar project applications by the same lead organisation between BCRRF Stream 1, BCRRF Stream 2 and other similar government funding programs;
- · Applications that request ongoing program funding;
- Applications for projects and/or activities that are not related to the community recovery attributed to the bushfire event;
- Applications that request covering existing debts or budget deficits;
- Works that involve building new assets or infrastructure capital works.

Resilience NSW | 3

PHASETWO STREAM 2

GUIDELINES





Submission and Assessment Process



1. Submission of projects proposals

A nominated representative(s) from the applying lead organisation will submit the project proposal online through the Resilience NSW Online Grants Portal. All applications need to be completed in full and submitted prior to the closing date. The required information will include:

- · Details of the project,
- · The LGA(s) the project is being delivered within/ for,
- · Needs justification,
- · Geographical reach,
- · Social benefits and community engagement,
- · Key milestones,
- · Risks and evaluation,
- · Planned outcomes, and
- · The value of the project and associated costs

Late application requests for submission extension must be made in writing to Resilience NSW setting out the reasons for the request prior to the application close date. Each application's eligibility will be confirmed. Additional information may be requested of the lead organisation at this stage of the process.

2. Assessment of projects applications

Applications will be assessed only once the application period has closed. Applications will be checked for alignment with eligibility criteria and only eligible applicants will then be assessed by the Regional Panels. Each application will be delegated to the respective Regional Panel based on the LGA remit listed in the above table. The Regional Panel will assess each proposal and short-list priority proposals. Where a proposed project covers more than one region a joint Regional Assessment Panel will be convened. The Regional Panels may comprise of representatives from:

- · Resilience NSW.
- Regional NSW,
- the Bushfire Regional Recovery Committee or sub-committees for the respective bushfire recovery region or equivalent

The following factors will be taken into consideration when determining priority projects:

· identified need and level of community support for the delivery of the project,

Resilience NSW | 4

PHASETWO STREAM 2

GUIDELINES





- the geographical reach of the project within the affected bushfire region as well as the engagement reach within those communities
- how the project supports the local area's and/or region's social, community and broader recovery,
- · how the project will improve the community resilience to future natural disasters,
- · the project meets a local recovery need not covered by existing programs,
- · whether the project aligns with existing government commitments and priorities,
- · how the project result in ongoing and sustainable benefit to the community,
- · Alignment to one or more of the Disaster Recovery Outcomes,
- · The value for money that the project provides,
- · The consideration of evaluation in the project's design and delivery

4. Approval of projects proposal

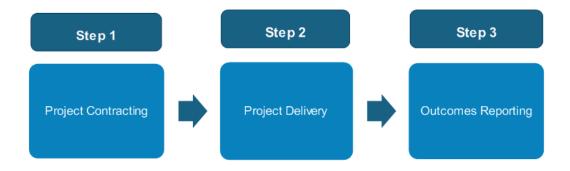
Each bushfire Regional Panel will inform Resilience NSW of the short-listed proposals that are supported for approval by Resilience NSW. Additional information will be requested of applicants if required. These supported proposals will be reviewed by Resilience NSW to ensure:

- · Required documentation is complete,
- · The lead organisation meets the eligibility criteria,
- Project(s) align with the program objectives and selection considerations,
- · The proposal does not contain ineligible costs, and
- · The proposal does not contain any sensitive or contentious activities.

Successful proposals must be approved for funding by Resilience NSW before project contracting and delivery. Applicants will be informed of the status of their application as soon as possible after approval. Applicants will be informed in writing on whether the application has been successful or unsuccessful.

Project Contracting and Delivery Process

Before a funding agreement (contract) is signed, Resilience NSW may request further details be provided by the lead organisation including further detail on the budget or project plan. The funding agreement is based on the information contained in the application and any additional information provided. Applicants will be expected to have an appropriate level of insurance cover the details of which will be determined in the funding agreement



Resilience NSW | 5

PHASETWO STREAM 2

GUIDELINES





1. Project contracting

Successful lead organisations will be notified in writing via email and/ or letter. Applicants may be requested to keep the grant confidential if an announcement will be made by the NSW Government or the Australian Government.

The nominated representative(s) from the successful lead organisation will need to enter into a legally binding funding agreement with the Resilience NSW to receive funding.

Funding may be provided in instalments over the project delivery duration, depending on the project value, size and delivery duration; as determined in the funding agreement. Any unspent monies must be returned to Resilience NSW.

Delivery milestone reporting will be negotiated between Resilience NSW and the lead organisation/ nominated representative(s), dependent on the risk profile, size and type of project activities to be delivered.

2. Project delivery

Lead organisations and the nominated representative(s) will be responsible for delivering their project(s) in accordance with the funding agreement, including evidence of expenditure, completion of milestone activities and any outcomes via Resilience NSW Online Grants Portal. Resilience NSW will monitor the progress of each activity for compliance against the funding agreement.

3. Outcomes reporting

Lead organisations and the nominated representative(s) will be responsible for reporting on the project progressively through milestone reporting periods established in the funding agreement. Quarterly reporting will be required as a minimum for all lead organisations. More regular reporting may be required dependent on the risk profile, size and type of project activities to be delivered. Similarly, a completion report will be required by all lead organisations within two months after the completion of the project. This can include collecting information on how the completed activities have met the Disaster Recovery Outcomes of the BCRRF. Lead organisations must provide proper financial reports and operational records and registers. Failure to do so may affect an organisation's eligibility for continued funding through the BCRRF Program.

Resilience NSW | 6

PHASETWO STREAM 2

GUIDELINES





Timeframes

Activity	Dates
Submissions of projects	29 September 2020 to midday 10 November 2020.
Project review and Approval	Assessment and approval expected in late November, early December 2020.
Contracting of lead organisations	As approved. Final contracts expected to be completed by 30 December 2020.
Project delivery	Commence once contracted. Projects and expenditure completed by 30 June 2022. Extensions may be considered on a case-by-case basis. Extensions cannot be granted without prior approval from Resilience NSW and the Australian Government
Reporting	Minimum quarterly reporting is required by all lead organisations. More regular reporting may be required based on the risk profile, size and delivery duration of the project. Completion reports due two months after project completion. Additional reporting on outcomes may be required up to 12 months from completion.

Contact

For further information and technical queries relating to the application form and Enquire please contact the Resilience NSW via email at bcrrf@resilience.nsw.gov.au.

Public Acknowledgment

Under the Disaster Recovery Funding Arrangements, all projects under the BCRRF must appropriately acknowledge and recognise that it is jointly funded under the Commonwealth/State Disaster Recovery Funding Arrangements.

Lead organisations must acknowledge the funding contributions of the Australian Government and New South Wales Governments at any public events, in announcements, or any other promotional material or publicity relating to the projects funded the Bushfire Community Recovery and Resilience Funding Program. Should any materials differ from the Disaster Recovery Funding Arrangement requirements the lead organisation must seek prior approval from the Australian Government.

These publications must also include both the Australian Government and State Government logos and the following disclaimer: 'Although funding for this product has been provided by both the Australian and New South Wales Governments, the material contained herein does not necessarily represent the views of either Government'.

Governance

Record keeping

For expenditure under the BCRRF, lead organisations must keep an accurate audit trail for seven (7) years from the end of the financial year in which the expenditure is claimed, or until such time as

Resilience NSW | 7

PHASE TWO STREAM 2

GUIDELINES





the claim is acquitted by the Australian Government. This will require transaction listing of eligible expenditure that reconcile to the claimed amount and support each transaction.

For assurance purposes, the Australian Government may at any time, through the Resilience NSW request documentation request from lead organisations to evidence the state's compliance under the Disaster Recovery Funding Agreements.

Assurance activities

The Australian Government or NSW Government may at any time undertake assurance activities to reconcile audited state claims either directly of via an independent advisor. Eligible lead organisations may be required to provide documentation to support assurance activities.

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Resilience NSW | 8

PHASE TWO

PROGRAM OUTLINE





Overview

Bushfire Community Recovery and Resilience Fund

The funding for the Bushfire Community Recovery and Resilience Fund (BCRRF) is provided through the joint Commonwealth-State Disaster Recovery Funding Arrangements. Funding will be made available to support community recovery of areas in New South Wales impacted by the unprecedented bushfires from 31 August 2019 onwards. Funding will be administered by Resilience NSW in consultation the National Bushfire Recovery Agency.

Phase One of the Bushfire Community Recovery and Resilience Fund (BCRRF) was delivered in March 2020, providing small-scale funding to councils to enact locally-led recovery activities led by councils in partnership with other organisations. Phase One funding is complete and Phase Two will now commence to continue supporting bushfire affected local communities.

Phase Two of the BCRRF will support community recovery by funding projects and initiatives that will promote community well-being, social and broader recovery and future disaster resilience following the bushfires. This funding will be available in two streams:

- Stream One will involve allocation of funds to local councils for small-scale, short term community activities including a minimum of 25% of the funds to be used for a local councilled community grants program. Stream One funding will be available to priority 2019/2020 NSW bushfire declared Local Government Areas (LGAs).
- Stream Two will involve allocation of grants for medium and long-term community projects open to applicants including local councils, joint organisations, community groups and notfor-profit organisations. Stream Two funding will be available to all 2019/2020 NSW bushfire declared LGAs assessed by Resilience NSW and Regional Panels (RPs); established for the purpose of assessing BCRRF Phase 2 Stream 2 applications.

Both Stream One and Stream Two projects must be aligned with National Disaster Recovery Outcomes and eligible applicants will be required to comply with the requirements outlined in the guidelines with regards to applicable projects, timeframes and reporting.

Key Dates

BCRRF Phase Two Stream One

Applications open: Tuesday 29 September 2020 Applications close: midday Tuesday 27 October 2020

BCRRF Phase Two Stream Two

Applications open: Tuesday 29 September 2020

Applications close: midday Tuesday 10 November 2020

Contact

For further information and technical queries relating to the application form and process, please contact Resilience NSW via email at bcrrf@resilience.nsw.gov.au.

Resilience NSW | 1



TRAFFIC ADVISORY COMMITTEE

Held on

Thursday, 29 October 2020 11.00

Council Chambers

In attendance

Committee Members:

Mr Hans Hietbrink (Rep. Member for Northern Tablelands) Snr Sgt Dave Bramble (NSW Police) Ms Liz Smith (TfNSW)

Council Staff:

Mr Ambrose Hallman (Manager Development and Regulatory Services)
Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)
Mr Ian Chetcuti (Ranger)

Others:

Ms Julie Simmons, Mr Morgan Thomson, Mr Shane Booth, Mr Paul Gilkinson

- Apologies / Leave Of Absence
 Mr Stefan Wielebinski (TfNSW), Sg Paul Caldwell (Police) (Alternatives representative
 attended)
- 2. Confirmation of Previous Minutes -

NO PREVIOUS MINUTES WERE CONSIDERED

Note:

That no previous minutes were considered at this meeting.

3. Correspondence

3.1 Kempsey Road Workshop

Ref: AINT/2020/37273 (ARC16/0168-5)

ACTION:

Project officer Adam Bashford provided the Committee with a brief on the current status of the Kempsey Road not taking into account the damages to the area by a storm the previous night. Discussions from the workshop is to be considered with issues raised by residents of Kempsey Road for a final recommendation on road restrictions being presented to Council.

3.2 Discussion with Kempsey Road Residents *Ref: AINT/2020/37274 (ARC16/0168-5)*

Ambrose thanked the resident for attending todays Extraordinary Traffic Advisory Committee meeting to express their concerns on the current road restrictions of "Light 4wd Vehicles Only for vehicles no greater than 4.3tonne GVM" and "Closed to RV, Caravans and Trailers".

Residents of Kempsey Road, Lower Creek attended today included Julie Simmons, Morgan Thomson, Shane Booth and Paul Gilkinson all are property & business owners in the area.

Morgan Thomson being the main speaker for the groups of tourist & business owners who were unable to attend today, advised that the current weight restriction has shutdown the operation of their businesses.

It was explained that residents can't move cattle anywhere including to saleyards, stock are still being grain feed and fertilizer to help recover pastures, is not able to be delivered.

ETS (Easton Tree Services) currently working down at the Lower Creek area this will shut down these maintenance operations. The Bee man needs to check and move his hives. The Garbage truck will not be able to attend. Deliveries for rebuilding. Mark Hall freight services business who operates for the Lower Creek area can't move.

Backtrack has been assigned to complete the fencing and requires material. The area has over 1000 head of cattle movements a year, there are requirements for dozer and excavator work to help with damage done to properties during the disaster, Water tank replacement for those

destroyed in the fires.

Its not ideal to sell cattle who have had to be walked up the mountain to an awaiting stock carrier, as they lose to much condition. Mental health was already an issue with the community without this restriction adding to the stress of rebuilding lives and livelihoods. The residents agree that the current restrictions should be imposed on those visiting the Lower Creek area, those who are unfamiliar with the road.

Potential solution for the committees consideration:

- Exemption for locals for heavy vehicles
- Exemption/permit for the delivery of loads

The residents asked what obligation does council have to community when it comes to access.

TfNSW Liz Smith - advised that people have a right to have access to their property but there are circumstances quoted the road legislation that allows the road authorities to regulate the roads.

The road act states: Division 1 General powers

114 Roads authorities may only regulate traffic in accordance with Part A roads authority may not regulate traffic on a public road otherwise than in accordance with this Part.

- 115 Roads authority may regulate traffic in connection with road work etc
- (1) A roads authority may regulate traffic on a public road by means of barriers or by means of notices conspicuously displayed on or adjacent to the public road.
- (2) The power conferred by this section may be exercised by RMS for any purpose but may not be exercised by any other roads authority otherwise than—
 - (a) for the purpose of enabling the roads authority to exercise its functions under this Act with respect to the carrying out of road work or other work on a public road, or
 - (b) for the purpose of protecting a public road from serious damage by vehicles or animals as a result of wet weather, or
 - (c) for the purpose of protecting earth roads from damage caused by heavy vehicles or by animals, or
 - (d) for the purpose of protecting members of the public from any hazards on the public road, or
 - (e) for the purpose of protecting vehicles and other property on the public road from damage, or
 - (f) for the purpose of enabling a public road to be used for an activity in respect of which a permit is in force under Division 4 of Part 9, or
 - (g) for a purpose for which the roads authority is authorised or required, by or under this or any other Act or law, to regulate traffic.
- (3) A roads authority may not restrict the passage of heavy vehicles or animals along the roadway of an earth road unless clear side tracks have been provided for their passage.
- (4) A person—
 - (a) must not, in wilful contravention of any such notice or in wilful disregard of any such barrier, pass along, or cause any vehicle or animal to pass along, a length of public road, and
 - (b) must not damage, remove or otherwise interfere with a notice or barrier erected for

the purposes of this section.

Maximum penalty—10 penalty units.

(5) It is the duty of a roads authority by which a notice or barrier has been erected under this section to remove the notice or barrier if there is no longer any need to regulate traffic for the purpose for which the notice or barrier was erected.

The committee agreed to consider a limit that would be workable for residents. The minimum preferred allowance that would allow for the resident to operate is 12mt ridged cattle trucks which have apparently been negotiating the road with no concerns (15t gvm allowance of 12 – 16 cows)

The concerns of residents be taken into account and the weight limits be reconsidered

3.3 Consideration of Kempsey Road restrictions Ref: AINT/2020/37303 (ARC16/0168-5)

TfNSW rep Liz Smith – Advised considering the swept path analysis presented to the committee, TfNSW and would be happy to allow vehicles of the 8.8m access to Kempsey Road.

Police disagreed with altering the current weight limits imposed on the road, until proof could be presented to the committee that the road is structurally capable of carrying such weight limits.

A further Geotec report will be requested for the pinch points considered at todays workshop for further consideration, before expanding the load and length limit of the road.

Investigations will include length and weight of vehicles up to 8.8m and 12t gvm and which areas may be able to operate without a restriction on them, potentially providing movement between some properties.

It was agreed that the Kempsey Road will continue to operate under the current Emergency TMP and until such time as further recommendations are provided from the new investigation.

The investigations and any future outcome will be discussed with the community, while there is empathy to the hardship that these conditions impose on the livelihoods of the community the committee will not put lives at risk.

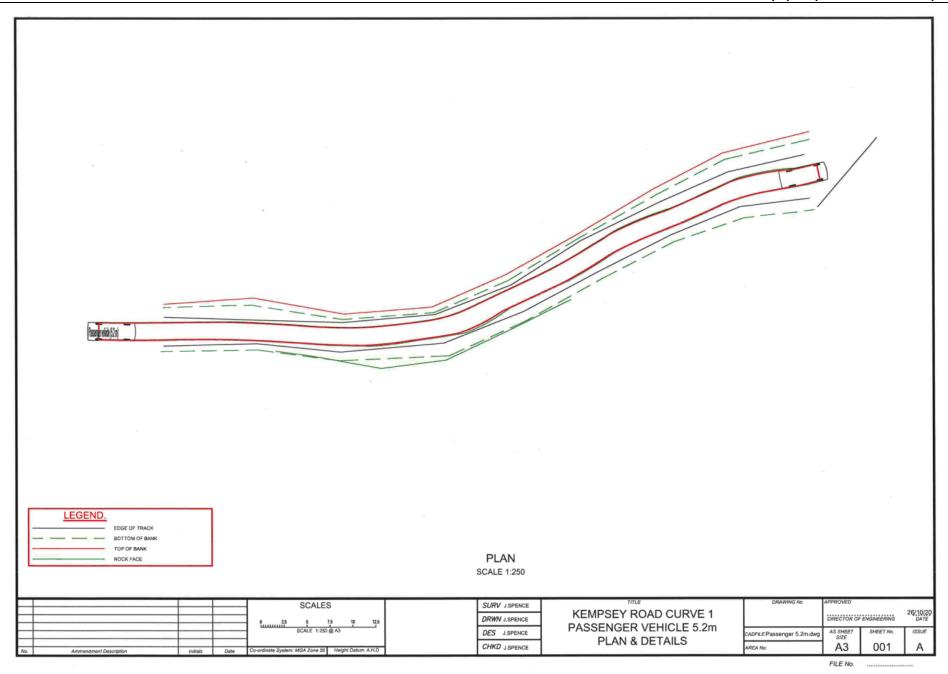
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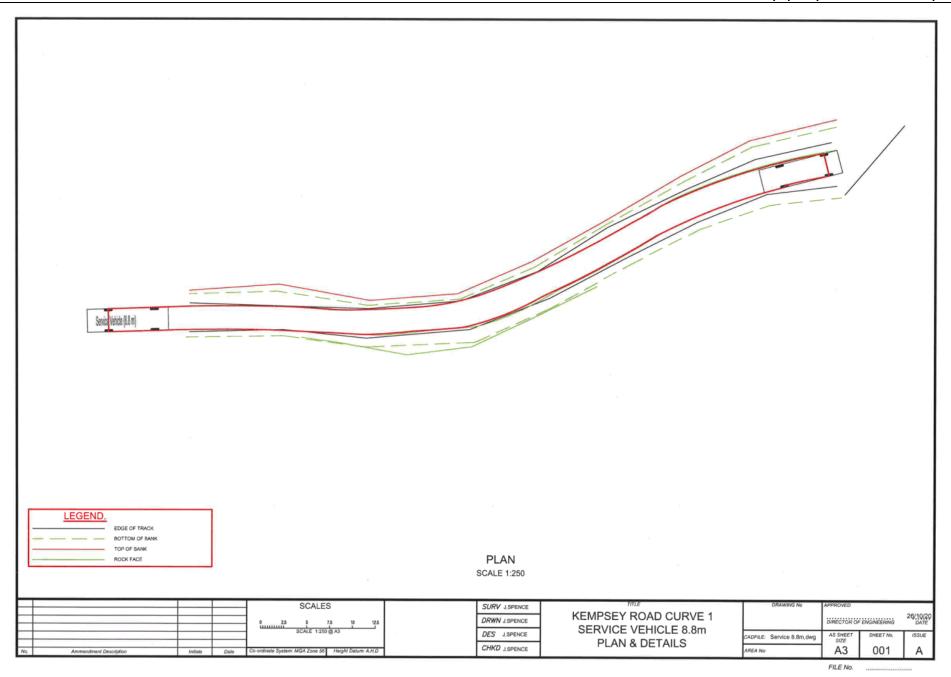
- Liz Smith (TfNSW) will enquire about the permits currently in use at Glen Innes.
- Council Investigations will include length and weight of vehicles up to 8.8m and 12t gvm, and
- Areas that may be able to operate without a restriction on them, potentially providing movement between some properties.

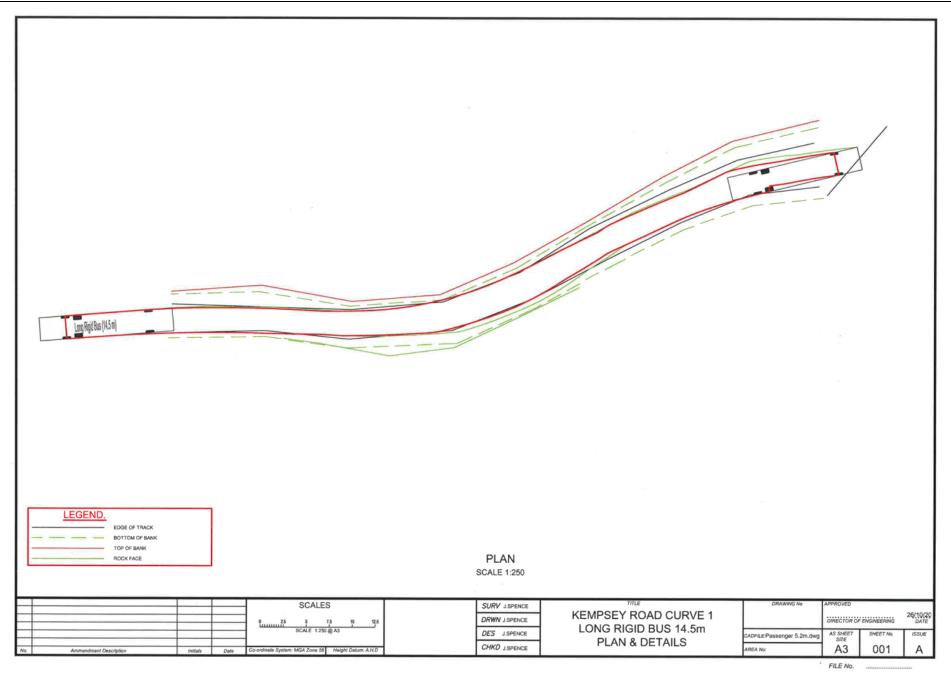
RECOMMENDATION:

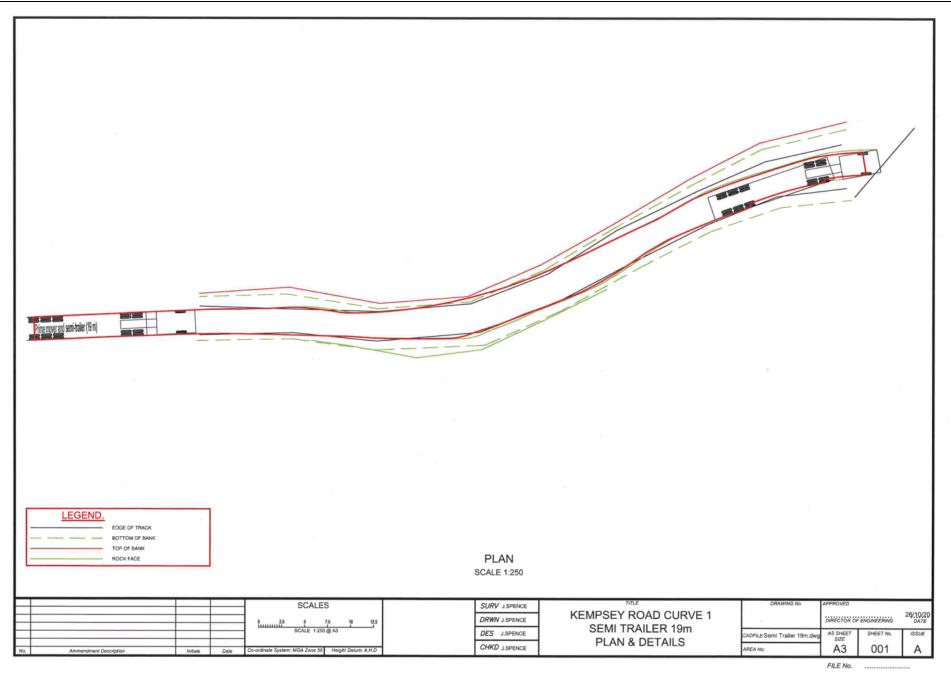
- a) That Council maintain the current restriction on Kempsey Road being:
 - i. That access is granted for Light 4wd Vehicles Only for vehicles no greater than 4.3tonne GVM , and
 - ii. That the Closed to RV, Caravans and Trailers advisory sign remain.
- b) Council undertake Geotec assessment on the identified pinch points of Kempsey road reconsider load weight and length restrictions.
- c) Council investigate with conjunction with TfNSW a permit system for local residents.

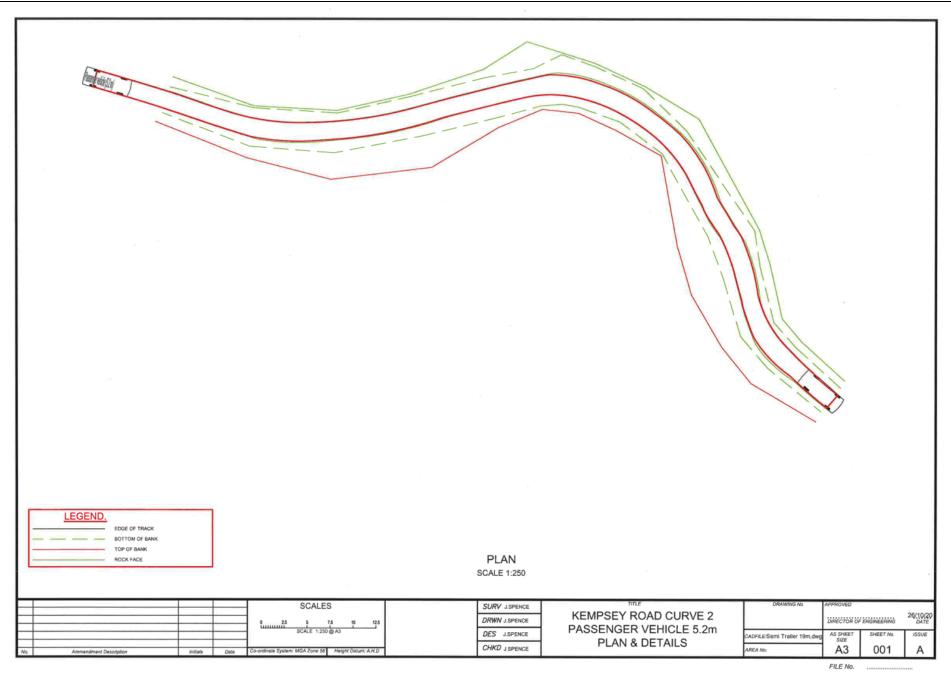
There being no further business the Chairman declared the meeting closed at 12.40pm.

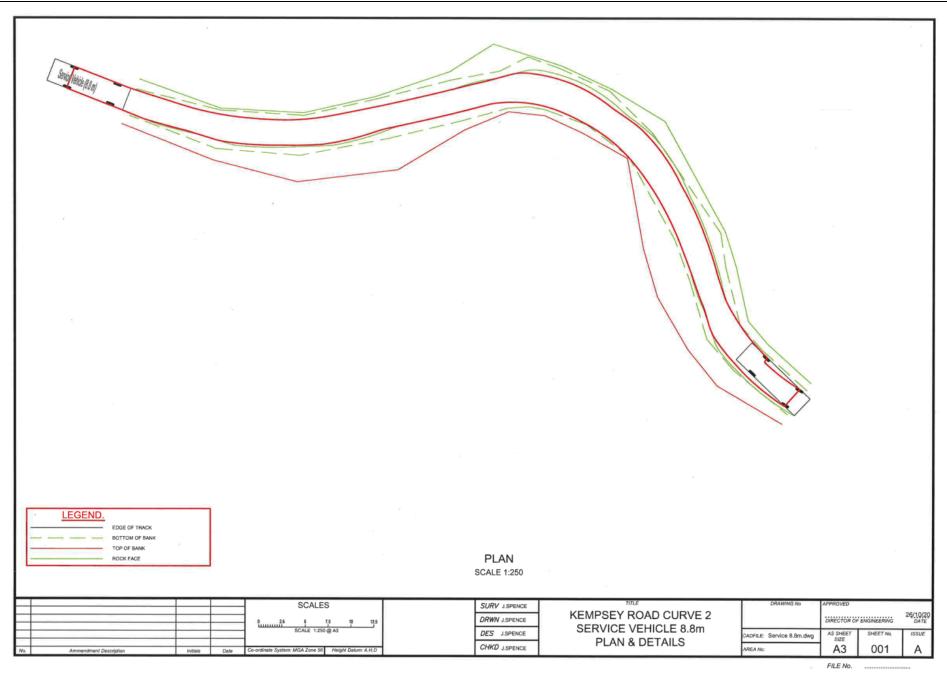


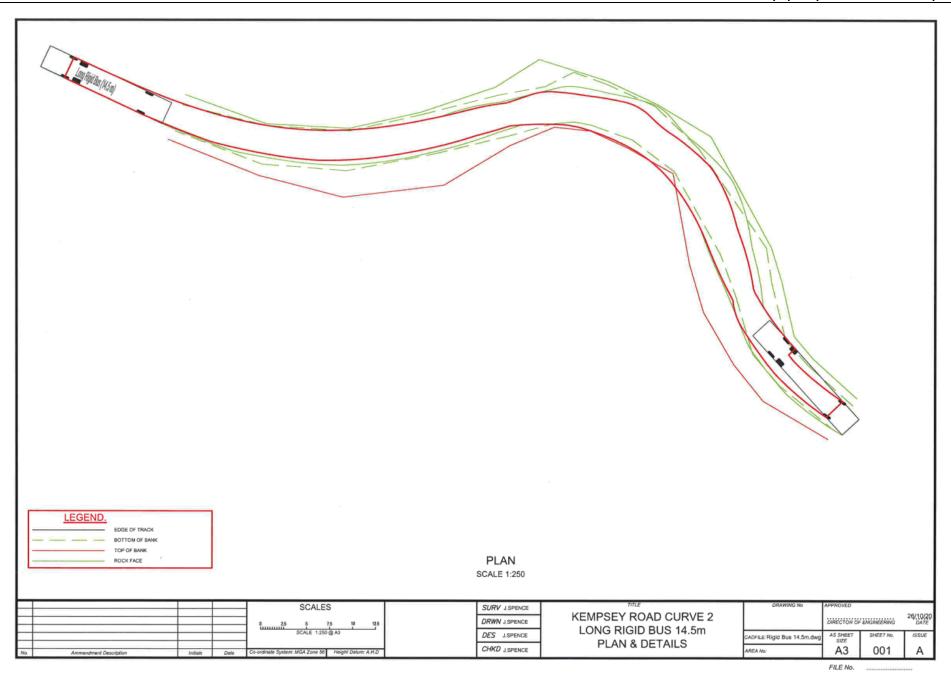


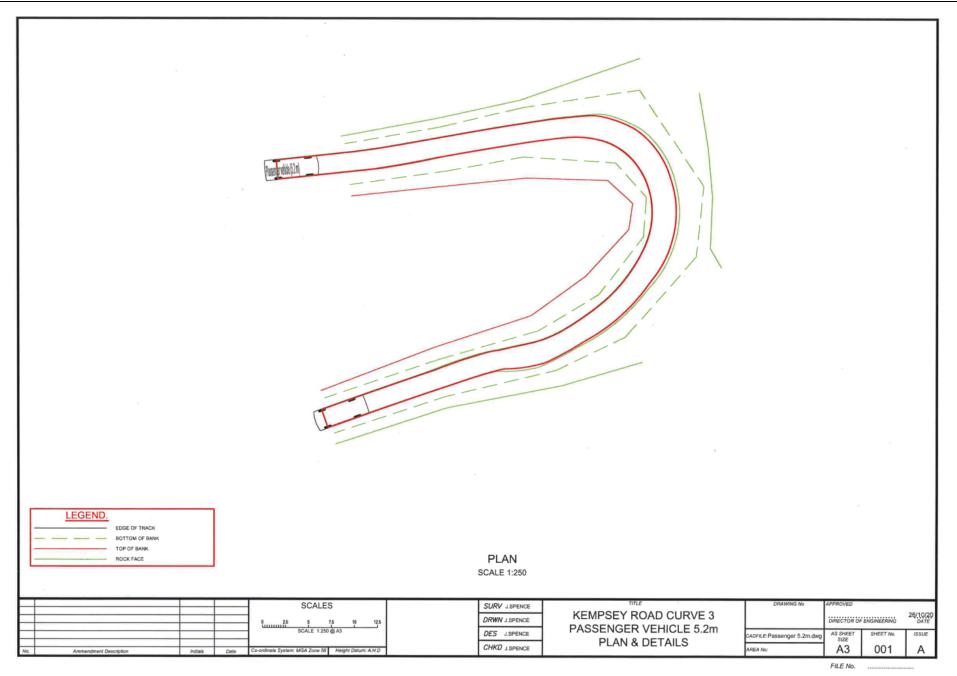




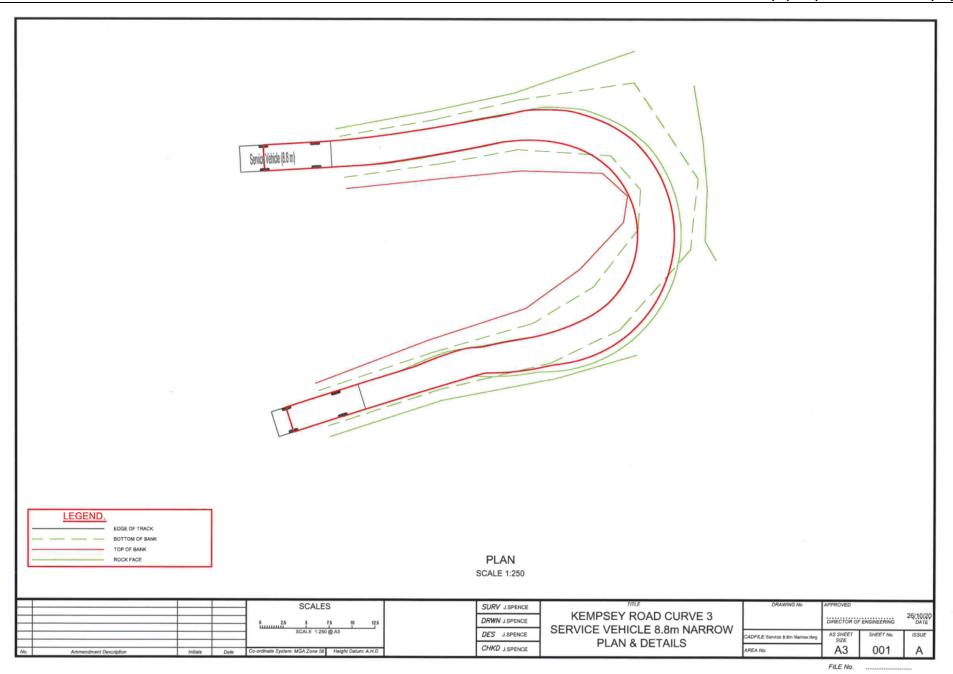


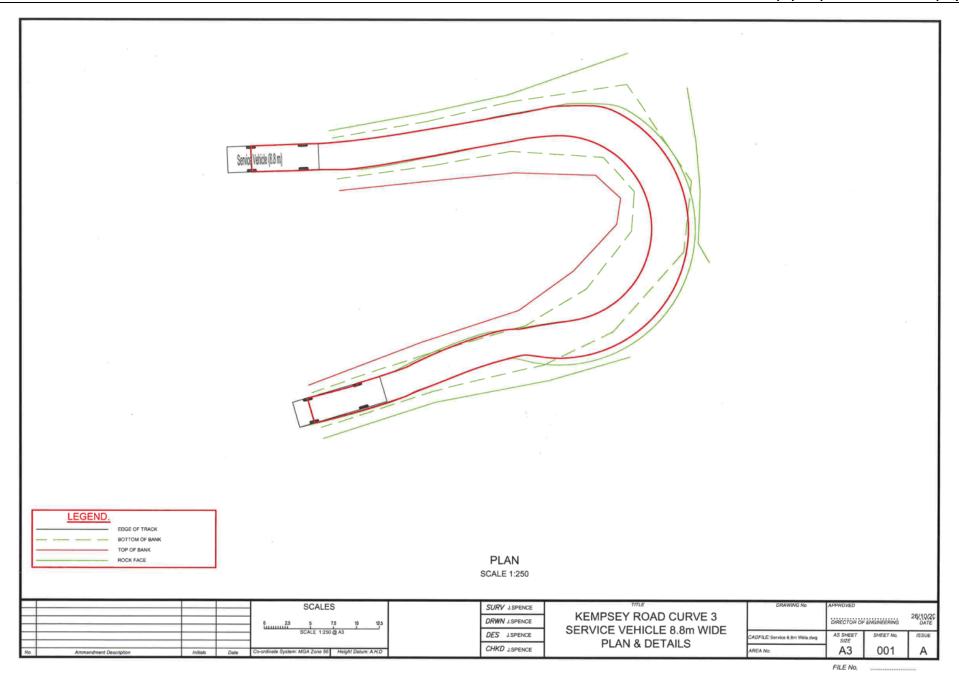


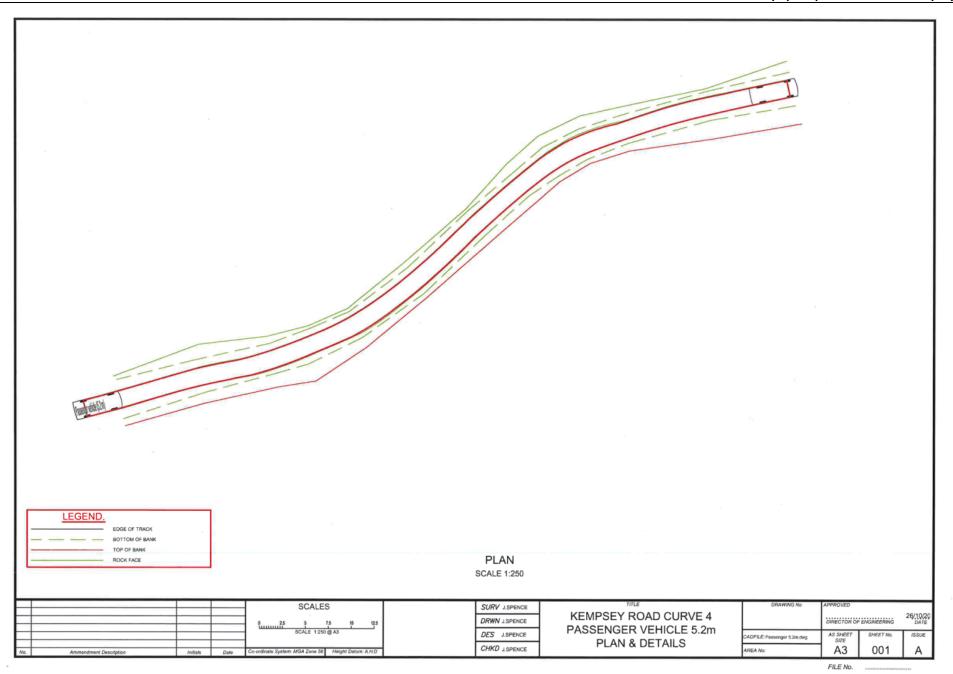




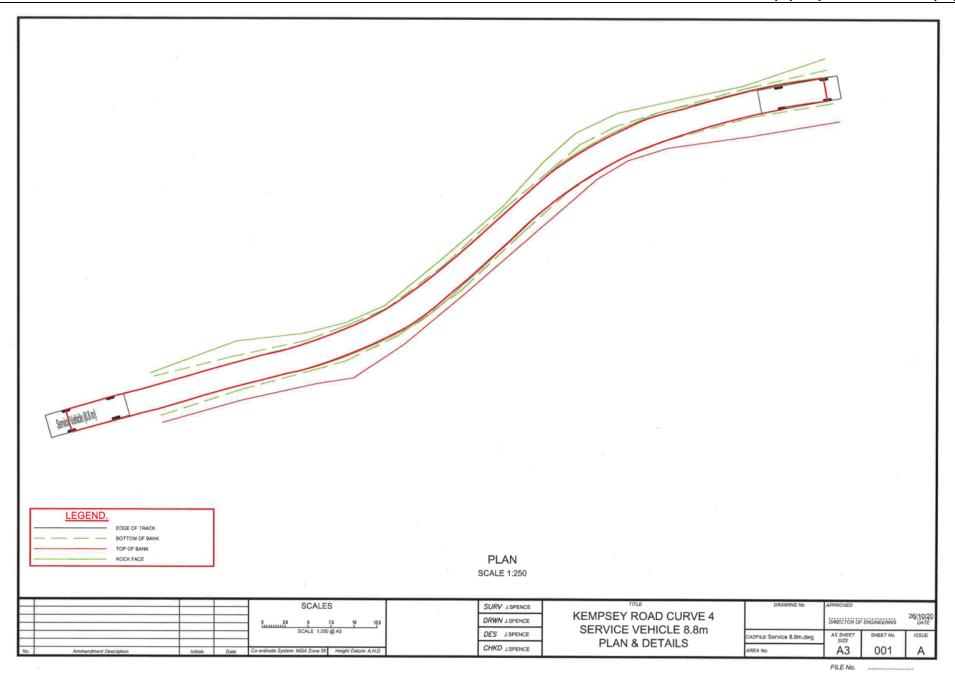
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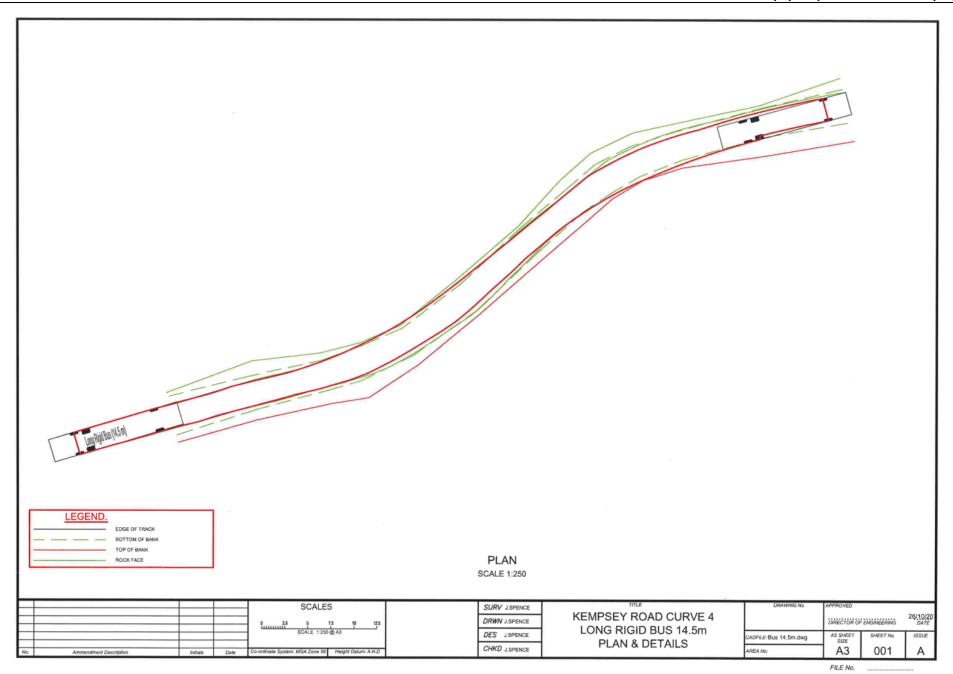






Attachment 2





Attachment 2



Kempsey Road Workshop Brief 29th October 2020

Unleash the opportunities

www.armidaleregional.nsw.gov.au

Kempsey Road

With the devastation caused to Kempsey Road by bushfire and then flood. Council has been working continually to make sure the road remains open to residents. Council continues to work with TfNSW and OEM to restore full vehicle access while maintaining safety.

Council has undertaken a number of investigations such as arborists to assess the stability of trees in proximity to the road and remove dangerous trees, geotechnical expertise to assess slope stability and rectification measures are still on going. Based on the results of these investigations Council will be outsourcing the further development of a high level Traffic Management Plan. Council has been and will continue to operate under the current Emergency TMP and until such time as further recommendations are provided.

Permanent signage instructing that the road is unsuitable for the use of caravans or trailers is currently in place, Council is waiting on a plate that will change the wording to "Closed to" which will be attached over the wording of "unsuitable for" and the road can only be used by Light 4wd Vehicles Only (for vehicles no greater than 4.3tonne). This is based on the assessment of the heaviest 4 wheel drive (75 series Toyota LandCruiser) available in Australia, note: the 75 series Toyota LandCruiser has a 1tonne payload, this is included in the 4.3tonne limit. The signs that have been installed advise a weight limit of 4.3 tonne.

Signage based on the assessment that a Light 4wd Vehicles being "4.3tonne", has been installed at the Waterfall Way intersection, Raspberry Rd intersection, Five Day Creek Road Bellbrook and the outskirts of Kempsey.

The swept path analysis for 4 curves on Kempsey Road are attached, these assessments highlight that passenger vehicles of 5.2 m can negotiate the road without any issues, service vehicles of 8.8m encroach into the table drainage system section of the road.

Currently the table drain system is non existent in some sections of the road, however Council intends to reinstate the drainage system. Curve 3 is a hairpin type curve, whilst vehicles can utilise the drainage system for negotiating curves this infringes on potential unstable formation and is damaging.

Attached are some of some photo and the swept path analysis these will be shown on the screen for better viewing.

A number of 20 second videos will also be shown.

Seg 2



Seg 24



Seg 24





Seg 21



Seg 35



Seg 35



Seg 35



Slip section



Exposed tree roots

