



## ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 28 October 2020  
4pm

at

Armidale Council Chamber

**PRESENT:** Mr VHR (Viv) May PSM (Interim Administrator)

**IN ATTENDANCE:** Mr John Rayner (Acting General Manager), Mr Scot MacDonald (Director Businesses & Services), Ms Marissa Racemelara (Acting Director Organisational & Corporate Services), Ms Kelly Stidworthy (Manager Financial Services), Mr Ambrose Hallman (Manager Development and Regulatory Services), Mr Sharn Woolnough (Project Officer), Mr Darren Schaefer (Manager Communications and Marketing), (Ms Stacey Drew (Executive Policy Advisor) and Ms Hayley Ward (Executive Officer).

MINUTES

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**1. CIVIC AFFIRMATION AND ACKNOWLEDGMENT OF COUNTRY**

**2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETING**

**3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

**4. DISCLOSURES OF INTERESTS**

The Interim Administrator Mr Viv May declared a Non pecuniary – Non significant Conflict on Item 11.11 Guyra Spring Flower Festival . *Peter and Wendy Mulligan invited my grandchildren (2), their parents and me to visit their property to witness a farm and lambs on 4 October 2020.*  
Intended Action: Remain in the meeting.

**5. PUBLIC FORUM (HAVE YOUR SAY)**

Dr Dorothy Robinson - Speaking for Item 9.8 Review of Council's Committee Structure

Ms Annette Kilarr - Speaking for Items 9.8 Review of Council's Committee Structure  
and 16.2 Minutes - Environmental Sustainability Advisory Committee Meeting  
6th October 2020

Mr Peter Davis, Costa - Speaking For Item 11.14 Approval Of Da-70-2020: Construction Of 50 MI  
Surface Water Storage Dam And 40 MI Bore Water Storage Dam

Ms Ali Cairns - Speaking on Item 11.14 Approval Of Da-70-2020: Construction Of 50 MI Surface  
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Mr Peter Taylor - Speaking For Item 11.15 Approval Of Da-77-2020: Intensive Animal  
Husbandry - Construction And Operation Of 999 Scu Feedlot

Ms Emma Hodgens - Speaking Against Item 11.15 Approval Of Da-77-2020: Intensive Animal  
Husbandry - Construction And Operation Of 999 Scu Feedlot

Mr Alexander Hodgens - Speaking Against Item 11.15 Approval Of Da-77-2020: Intensive Animal  
Husbandry - Construction And Operation Of 999 Scu Feedlot

**6. CONFIRMATION OF MINUTES**

**CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 23  
SEPTEMBER 2020**

253/20

**RESOLVED:**

That the minutes be taken as read and be accepted as a true record of the Meeting.

**Moved and declared carried by the Interim Administrator**

**7. INTERIM ADMINISTRATOR MINUTE**

**FOR DECISION: 7.1 Interim Administrator Minute - ARMIDALE PLAN 2040 Final Report**

*Ref: AINT/2020/36169 (ARC20/4191)*

254/20

**MOTION:**

**That notwithstanding the fact that ARMIDALE PLAN 2040 has been used to inform Council's response to the Local Strategic Planning Statement the Acting General Manager arrange for ARMIDALE PLAN 2040 Final Report June 2020 to be placed on public exhibition for 42 days for community consultation to inform staff in the preparation of the report on the actions that deliver the objectives of the Community Strategic Plan.**

**Moved and declared carried by the Interim Administrator**

**8. NOTICES OF MOTION**

Nil.

**9. REPORTS FOR DECISION - LEADERSHIP FOR THE REGION**

**FOR DECISION: 9.1 Approval of Membership Fee FY20/21 to New England Joint Organisation**

*Ref: AINT/2020/30890 (ARC18/2713)*

**OFFICER RECOMMENDATION:**

That Council endorse payment of the annual membership contribution to the New England Joint Organisation (NEJO) per NEJO's Operational Plan 2020/21.

255/20

**RESOLVED:**

**That Council endorse payment of the annual membership contribution to the New England Joint Organisation (NEJO) per NEJO's Operational Plan 2020/21.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.2 Amendments to the Model Code of Conduct**

*Ref: AINT/2020/33759 (ARC16/0617)*

OFFICER RECOMMENDATION

That Council:

- a) Adopt the updated Code of Conduct attached as Attachment 1 to this report.
- b) Revoke the Social Media Policy (POL222) as provisions are now incorporated in the Code of Conduct.

256/20

**RESOLVED:**

**That Council:**

- a) **Adopt the updated Code of Conduct attached as Attachment 1 to this report.**
- b) **Revoke the Social Media Policy (POL222) as provisions are now incorporated in the Code of Conduct.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.3 Adoption of Revised Policy POL205 Pathway Name & Address (NAR)**

*Ref: AINT/2020/33808 (ARC16/0022-5)*

OFFICER RECOMMENDATION:

That Council:

- a) Endorse the draft policy (POL205) Pathway Name and Address (NAR) - Changes to Name, Postal Address, Communication and Information Details, attached as Attachment 1 and place on Public Exhibition for 28 days.
- b) Receive a further report following the conclusion of the exhibition period.

257/20

**RESOLVED:**

**That Council:**

- a) **Endorse the draft policy (POL205) Pathway Name and Address (NAR) - Changes to Name, Postal Address, Communication and Information Details, attached as Attachment 1 and place on Public Exhibition for 28 days.**
- b) **Receive a further report following the conclusion of the exhibition period.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.4 2020 Christmas and New Year Closure Dates**

*Ref: AINT/2020/33855 (ARC17/2389)*

OFFICER RECOMMENDATION:

That Council endorse the 2020 Christmas and New Year close down period from Friday, 25 December 2020 until the re-opening on Monday, 4 January 2021.

258/20

**RESOLVED:**

**That Council endorse the 2020 Christmas and New Year close down period from Friday, 25 December 2020 until the re-opening on Monday, 4 January 2021.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.5 Independent Review of Governance Arrangements**

*Ref: AINT/2020/33902 (ARC16/0001-5)*

OFFICER RECOMMENDATION:

That Council:

- a) Receive and note the report.
- b) Formally acknowledge and thank Mr Todd Hopwood and Ms Samantha Charlton for their assistance and the support of their respective Councils.
- c) Note that work has commenced on implementing the recommendations contained in the report.
- d) Direct that the Audit, Risk and Improvement Committee receive regular reports and monitor progress on the implementation of the recommendations.

259/20

**RESOLVED:**

**That Council:**

- a) **Receive and note the report.**
- b) **Formally acknowledge and thank Mr Todd Hopwood and Ms Samantha Charlton for their assistance and the support of their respective Councils.**
- c) **Note that work has commenced on implementing the recommendations contained in the report.**
- d) **Direct that the Audit, Risk and Improvement Committee receive regular reports and**



**monitor progress on the implementation of the recommendations.**

- e) Forward a copy of the Independent Review of Governance Arrangements and the Acting General Manager's report and recommendations to the Office of Local Government.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.6 Adoption for Public Exhibition: Draft Risk Management Policy**

*Ref: AINT/2020/33907 (ARC16/0692)*

OFFICER RECOMMENDATION

That Council:

- a) Endorse the draft Risk Management Policy being placed on public exhibition for a period of 28 days, commencing 4 November 2020 concluding 1<sup>st</sup> December 2020.
- b) Receives a further report at the conclusion of the exhibition period.

260/20

**RESOLVED:**

**That Council:**

- a) Endorse the draft Risk Management Policy being placed on public exhibition for a period of 28 days, commencing 4 November 2020 concluding 1<sup>st</sup> December 2020.**
- b) Receives a further report at the conclusion of the exhibition period.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.7 Adoption of draft Policy Framework** *Ref: AINT/2020/34348 (ARC18/2518)*

OFFICER RECOMMENDATION

That Council adopt the draft Policy Framework.

261/20

**RESOLVED:**

**That Council adopt the draft Policy Framework.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.8 Review of Council's Committee Structure**

*Ref: AINT/2020/34570 (ARC16/0759)*

**OFFICER RECOMMENDATION:**

That Council:

- a) Note the community based Advisory Committees of Council are currently under review and that a number of consultative forums have been scheduled as part of this process. In addition, a number of personal interviews are currently being conducted with a range of external stakeholders and Council staff.
- b) Defer meetings of the Community Wellbeing Committee, The Environmental Sustainability Advisory Committee, the Arts Cultural and Heritage Advisory Committee, the Sports Council Committee, the Community Wellbeing Committee, the Armidale Regional Aboriginal Advisory Committee, the Regional Growth and Place Activation Advisory Committee pending the Council's consideration of the recommendations from the current review of committees.
- c) Committee members be thanked for their valuable contribution to Council and the community.
- d) Defer meetings of all Working Groups, attached to committees, pending Council's consideration of the recommendations from the current review of committees.
- e) Working group members be thanked for their valuable contribution to Council and the community.

262/20

**RESOLVED:**

**That Council:**

- a) Note the community based Advisory Committees of Council are currently under review and that a number of consultative forums have been scheduled as part of this process. In addition, a number of personal interviews are currently being conducted with a range of external stakeholders and Council staff.**
- b) Defer meetings of the Community Wellbeing Committee, The Environmental Sustainability Advisory Committee, the Arts Cultural and Heritage Advisory Committee, the Sports Council Committee, the Community Wellbeing Committee, the Armidale Regional Aboriginal Advisory Committee, the Regional Growth and Place Activation Advisory Committee pending the Council's consideration of the recommendations from the current review of committees.**
- c) Committee members be thanked for their valuable contribution to Council and the community.**
- d) Defer meetings of all Working Groups, attached to committees, pending Council's consideration of the recommendations from the current review of committees.**
- e) Working group members be thanked for their valuable contribution to Council and the community.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.9 Tabling of Disclosure of Pecuniary Interests and  
Other Matters for the period 1 July 2019 – 30 June 2020**

*Ref: AINT/2020/34900 (ARC19/3543)*

**OFFICER RECOMMENDATION:**

That Council note the tabling of Disclosures of Pecuniary Interest and Other Matters by designated persons lodged for the 12 months ending 30 June 2020.

263/20

**RESOLVED:**

**That Council note the tabling of Disclosures of Pecuniary Interest and Other Matters by designated persons lodged for the 12 months ending 30 June 2020.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.10 Regional City Living and Working Campaign**

*Ref: AINT/2020/34926 (ARC18/2825)*

**OFFICER RECOMMENDATION:**

That Council endorse the Memorandum of Understanding between Regional Cities NSW, of which Armidale Regional Council is a member, to commit to a promotion of regional city living and working.

264/20

**RESOLVED:**

**That Council endorse the Memorandum of Understanding between Regional Cities NSW, of which Armidale Regional Council is a member, to commit to a promotion of regional city living and working.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.11 New England Joint Organisation - Meeting 29 September 2020**

*Ref: AINT/2020/34966 (ARC18/2713)*

OFFICER RECOMMENDATION:

That Council receive and note the Minutes of the Meeting of the New England Joint Organisation held on 29 September 2020.

265/20

**RESOLVED:**

**That Council receive and note the Minutes of the Meeting of the New England Joint Organisation held on 29 September 2020.**

**Moved and declared carried by the Interim Administrator**

**10. REPORTS FOR DECISION - GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT**

**FOR DECISION: 10.1 Local Roads and Community Infrastructure successful funding programs including CBD/Mall Vibrancy Enhancement Project**

*Ref: AINT/2020/34154 (ARC17/2177-6)*

OFFICER RECOMMENDATION

That Council:

- a) Note that the Local Roads and Community Infrastructure Program funding application has been successful in obtaining funding \$1,429,701 for:
  - i. Guyra Community Precinct (complimentary to the Guyra Early Learning Childhood Centre Stage 1) \$985,000
  - ii. Central Business District Revitalisation Project \$423,100
  - iii. Council Owned Community Facility Renewal \$6,601
  - iv. Ebor Local Area Committee – Community Initiatives \$15,000
  
- b) Endorse the work schedule attached for the Central Business District Revitalisation project, which aligns with the adopted Mall Vibrancy Plan 2017 – 2021.

266/20

**RESOLVED:**

**That Council:**

- a) **Note that the Local Roads and Community Infrastructure Program funding application has been successful in obtaining funding \$1,429,701 for:**

- i. **Guyra Community Precinct (complimentary to the Guyra Early Learning Childhood Centre Stage 1) \$985,000**
- ii. **Central Business District Revitalisation Project \$423,100**
- iii. **Council Owned Community Facility Renewal \$6,601**
- iv. **Ebor Local Area Committee – Community Initiatives \$15,000**

**b) Endorse the work schedule attached for the Central Business District Revitalisation project, which aligns with the adopted Mall Vibrancy Plan 2017 – 2021.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.2 Bushfire Community Recovery and Resilience Fund (Phase 2) -  
Stream 1 - Funding application Ref: AINT/2020/34331 (ARC17/2177-6)**

**OFFICER RECOMMENDATION**

That Council endorse the submission of a funding application to the Department of Regional NSW - Bushfire Community Recovery and Resilience Fund (BCRRF) Phase 2 Stream 1 with total cost of \$250,000 for the following projects:

- i. Council-led community grants program \$62,500
- ii. Community events and social activities in the Eastern Villages that have been affected by the bushfires \$42,500
- iii. Waterfall Way Tourism Recovery Campaign \$120,000
- iv. Review of Council Grants and Subsidies \$15,000
- v. Development of a plan/ document for Clubs to use when seeking Regional, State and Federal events \$10,000.

267/20

**RESOLVED:**

**That Council endorse the submission of a funding application to the Department of Regional NSW - Bushfire Community Recovery and Resilience Fund (BCRRF) Phase 2 Stream 1 with total cost of \$250,000 for the following projects:**

- i. **Council-led community grants program \$65,000**
- ii. **Community events and social activities in the Eastern Villages that have been affected by the bushfires \$40,000**
- iii. **Waterfall Way Tourism Recovery Campaign \$120,000**
- iv. **Review of Council Grants and Subsidies \$15,000**
- v. **Development of a plan/ document for Clubs to use when seeking Regional, State and National events \$10,000.**

**Moved and declared carried by the Interim Administrator**

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**FOR DECISION: 10.3 Special Rate Variation and Rates Harmonisation**

*Ref: AINT/2020/34374 (ARC17/2315)*

**Introduction by Manager Financial Services.**

This report recommends that Council proceed to community engagement on three Special Rate Variation or SRV scenarios and also on the impacts of rates harmonisation. While these are distinct processes, it is important to the SRV process that Council explain the separate impact of each process on ratepayers. I will talk to rates harmonisation first.

The rates harmonisation process is a statutory process where Council is required under current legislation to merge the currently separate Armidale and Guyra council rate structures from 1 July 2021. For many ratepayers this will not result in any impact to the rates they pay, other than application of the rate peg. But for some ratepayers there will be impacts because the existing rating categories they are in are not be able to be maintained as they are under a harmonised rating structure. Council will not raise any more revenue as a result of rates harmonisation.

Council has made representations to the NSW Government and has supported proposed legislative amendments to allow for the impacts of rates harmonisation to be introduced more gradually than what is currently required. For the purpose of the proposed community engagement process; however, we must advise the community about the impacts of rates harmonisation it must be applied under the current legislation. If and when amended legislation is available, Council will look at how this can assist with mitigating the adverse impacts of the rates harmonisation process for impacted ratepayers. The SRV process is a critical process for this Council at this time.

In 2021 a temporary SRV of 10% (above the rate peg) applied by the former Armidale Dumaresq Council over a seven year period will expire, reducing Council's overall rates income by \$1.5 million annually. Failure to, at a minimum, secure the funding provided by the temporary SRV would result in Council incurring significant operating deficits and unrestricted cash reserves would fall into an overdraft deficit position very quickly. This outcome would be financially unsustainable and would require significant cuts to services.

For the community engagement process we have modelled three SRV scenarios as outlined in the report and stated in the recommendation. It is important for the community to note that the recommendation being put forward today is for Council to proceed to community engagement on the SRV. A final decision on whether Council applies for an SRV will not occur until after the community engagement period has ended. In order to ensure that information on the SRV and rates harmonisation is disseminated as widely as possible a comprehensive community engagement plan has been developed and we are aiming to try and cover as many aspects of the community as possible.

There will be some limitations where face to face interactions are concerned due to the requirement to comply with Covid-19 physical distancing. However, despite this challenge, we are planning to deliver as comprehensive program as possible given available resources. The timeframe for the community engagement is from the 2nd of November through to the 10th of December.

In closing, I recommend this report and the recommendations to you Mr Interim Administrator, in order to ensure that Council can meet the timeframe requirements set by IPART to be able to submit an application for a Special Rate Variation effective for the 2021/22 financial year.

OFFICER RECOMMENDATION:

That Council:

- a) Commence community engagement on the following Special Rate Variation (SRV) options:
  1. A permanent SRV of 18.5% plus 2.0% rate peg (total 20.5%) commencing in 2021-22;
  2. A permanent SRV of 8.5% plus 2.0% rate peg (total 10.5%) commencing in 2021-22; and
  3. Discontinuation of the temporary SRV of 10% (above the rate peg) applied by the former Armidale Dumaresq Council and ending on 30 June 2021;
- b) On or before 27 November 2020, formally notify IPART that Council intends to submit a Special Rate Variation application;
- c) Note that the community engagement will also cover rates harmonisation impacts effective 1 July 2021; and
- d) Note that the Special Rate Variation and Rates Harmonisation community engagement period runs from Monday, 2 November 2020 through to Thursday, 10 December 2020.

268/20

**RESOLVED:**

**That Council:**

- a) **Commence community engagement on the following Special Rate Variation (SRV) options:**
  1. **A permanent SRV of 18.5% plus 2.0% rate peg (total 20.5%) commencing in 2021-22;**
  2. **A permanent SRV of 8.5% plus 2.0% rate peg (total 10.5%) commencing in 2021-22; and**
  3. **Discontinuation of the temporary SRV of 10% (above the rate peg) applied by the former Armidale Dumaresq Council and ending on 30 June 2021;**
- b) **On or before 27 November 2020, formally notify IPART that Council intends to submit a Special Rate Variation application;**
- c) **Note that the community engagement will also cover rates harmonisation impacts effective 1 July 2021; and**
- d) **Note that the Special Rate Variation and Rates Harmonisation community engagement period runs from Monday, 2 November 2020 through to Thursday, 10 December 2020.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.4 Adoption of amendments to Interim Hardship Policy**

*Ref: AINT/2020/34397 (ARC19/3442)*

OFFICER RECOMMENDATION

That Council endorse the amendments to the Interim Hardship Policy - Coronavirus (COVID-19).

269/20

**RESOLVED:**

**That Council endorse the amendments to the Interim Hardship Policy - Coronavirus (COVID-19).**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.5 Loan Waiver Request from New England Regional Indoor Sports Complex (NERISC)**

*Ref: AINT/2020/34419 (ARC16/1073)*

OFFICER RECOMMENDATION

That Council:

- a) Note the correspondence from New England Regional Indoor Sporting Complex to The Hon. Adam Marshall, MP, regarding their request to have the loan owing to Council waived.
- b) Advise New England Regional Indoor Sporting Complex that, in response to the request, the loan repayments will be deferred for two years and the loan term extended by two years with all other conditions remaining as per the loan agreement.

270/20

**RESOLVED:**

**That Council:**

- a) **Note the correspondence from New England Regional Indoor Sporting Complex to The Hon. Adam Marshall, MP, regarding their request to have the loan owing to Council waived.**
- b) **Advise New England Regional Indoor Sporting Complex that, in response to the request, the loan repayments will be deferred for two years and the loan term extended by two years with all other conditions remaining as per the loan agreement.**

**Moved and declared carried by the Interim Administrator**



**FOR DECISION: 10.6 Payment Deferral Request RAMS Rugby League Football Club**

*Ref: AINT/2020/34420 (ARC19/3442)*

OFFICER RECOMMENDATION

That Council approve a payment deferral until March 2021 and associated extension of time on the payment arrangement for the outstanding water debt with RAMS Rugby League Football Club (Assessment 29002-3).

271/20

**RESOLVED**

**That Council approve a payment deferral until March 2021 and associated extension of time on the payment arrangement for the outstanding water debt with RAMS Rugby League Football Club (Assessment 29002-3).**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.7 Proposal to Deploy Smart Water Metering**

*Ref: AINT/2020/34536 (ARC19/3212)*

OFFICER RECOMMENDATION:

That Council:

- a) Prepare a costed proposal to deploy Smart Water Metering across the ARC potable water network.
- b) Advise NSW DPIE Water it will be seeking funding to deploy Smart Water Metering as a strategy to enhance town water security.

272/20

**RESOLVED:**

**That Council:**

- a) **Prepare a costed proposal to deploy Smart Water Metering across the ARC potable water network.**
- b) **Advise NSW DPIE Water it will be seeking funding to deploy Smart Water Metering as a strategy to enhance town water security.**
- c) **Delegate to the General Manager authority to accept a final scope of project and proceed to tender.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.8 Armidale Airside Business Park Street Naming**

*Ref: AINT/2020/34546 (ARC16/1405)*

OFFICER RECOMMENDATION:

That Council endorse the recommended street names of 'Momentum Drive' and 'Aviation Avenue' for the indicated two streets located in Armidale Airside Business Park.

273/20

**RESOLVED:**

**That Council refer the matter to the General Manager for a further report taking into consideration the Council's Community Recognition Program Policy, the decision of Council, 24 May 2017 on the Naming of Roads – Armidale Regional Airport Industrial Subdivision and the Naming of Roads Policy.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.9 Armidale Beer and BBQ Festival 2021 - Request for Armidale Regional Council to access a Limited Liquor Licence**

*Ref: AINT/2020/34567 (ARC20/3769)*

OFFICER RECOMMENDATION

That Council:

- a) Submit an application for a Limited Liquor Licence: Special Event (or Trade Fair), for the Armidale Beer and BBQ Festival scheduled to be held on 20 and 21 March 2021.
- b) Authorise the General Manager to appoint a member of staff to hold the licence.

274/20

**RESOLVED:**

**That Council:**

- a) **Submit an application for a Limited Liquor Licence: Special Event (or Trade Fair), for the Armidale Beer and BBQ Festival scheduled to be held on 20 and 21 March 2021.**
- b) **Authorise the General Manager to appoint a member of staff to hold the licence.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 10.10 Tender for Provision of Professional Engineering and Project Management Services** *Ref: AINT/2020/34378 (ARC18/2692)*

OFFICER RECOMMENDATION

That Council:

- a) Appoint the tenderers listed under each Category and sub-category as per Annexure B in the attached Tender Evaluation Report to the Professional Engineering and Project Management Services panel contract for the period 1 October 2020 to 30 September 2023.
- b) Allow provision for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 30 September 2024.

275/20

**RESOLVED:**

**That Council:**

- a) **Appoint the tenderers listed under each Category and sub-category as per Annexure B in the attached Tender Evaluation Report to the Professional Engineering and Project Management Services panel contract for the period 1 October 2020 to 30 September 2023.**
- b) **Allow provision for a 12 month extension based on satisfactory supplier performance, which may take this contract through to 30 September 2024.**

**Moved and declared carried by the Interim Administrator**

## 11. REPORTS FOR DECISION - ENVIRONMENT AND INFRASTRUCTURE

### FOR DECISION: 11.1 Creeklands Master Plan - Adoption of Plan and stage 1 implementation

*Ref: AINT/2020/33921 (ARC17/2184)*

#### OFFICER RECOMMENDATION:

That Council:

- a) Receive and note the submissions contained in the report.
- b) Adopt the Creeklands Master Plan with the following amendments:
  - i. The option to retain the Civic Park pond.
  - ii. The option to retain the labyrinth in its current location.
- c) At a quarterly budget review, consider the engagement of appropriately qualified consultant to review Council's 2004, ERM Australia, 'Armidale Creeklands Environmental Management Plan', and to:
  - i. Undertake soil testing within the area covered by the Creeklands Master Plan
  - ii. Provide an updated management plan to ensure compliance with current EPA legislation.
  - iii. Provide an updated management plan that provides WHS compliant procedures to ensure environmental and human health safeguards can be effectively implemented and managed for any works that disturb these soils.
- d) Endorse the proposed stage 1 Implementation Plan.

276/20

#### RESOLVED:

That Council:

- a) Receive and note the submissions contained in the report.
- b) Adopt the Creeklands Master Plan with the following amendments:
  - i. The option to retain the Civic Park pond.
  - ii. The option to retain the labyrinth in its current location.
- c) At a quarterly budget review, consider the engagement of appropriately qualified consultant to review Council's 2004, ERM Australia, 'Armidale Creeklands Environmental Management Plan', and to:
  - i. Undertake soil testing within the area covered by the Creeklands Master Plan
  - ii. Provide an updated management plan to ensure compliance with current EPA legislation.
  - iii. Provide an updated management plan that provides WHS compliant procedures to ensure environmental and human health safeguards can be effectively implemented and managed for any works that disturb these soils.
- d) Endorse the proposed stage 1 Implementation Plan.
- e) Note the community priorities are to be reported at the next available Council meeting.

Moved and declared carried by the Interim Administrator

**FOR DECISION: 11.2 Adoption of the Local Strategic Planning Statement**

*Ref: AINT/2020/34225 (ARC19/3364)*

**Introduction by Manager Development and Regulatory Services.**

This report is presented for Council to formally adopt the Local Strategic Planning Statement following consultation with the community.

The 0.9% long term population growth projection recommended to be endorsed in the LSPS is in line with the NSW Government population projections. This projection sits within a projected growth range (low and high) and is used by the State Government in planning for delivery of services to our community. During the exhibition of the LSPS Council received submissions requesting a lower population projection be adopted, due to the environmental sustainability impact, in particular the need for new and upgraded infrastructure (Roads, Water, Sewer) required to support a 1% growth rate. Likewise other submissions requested that Council adopt a higher population target as the region needs to grow to attract new businesses, facilities, support services and the like. Council's Community Strategic Plan states "the community experiences the benefits of an increasing population".

The NSW Population projections for the New England North West show that only two centres are projected to experience positive population growth:- Tamworth (0.6%) and Armidale (0.9%); all other centres are shown as experiencing population decline. The projected population for Armidale is estimated to result in an increase of 7,800 people between 2016 and 2041, from 30,300 to 38,100.

The endorsement of the NSW Population Projections for Armidale, while not the ambitious target some members of the community desire, is considered to be a precautionary approach in line with the Section 8.3.3 of Armidale Plan 2040.

Planning Priority 1b) of the LSPS is to "Undertake integrated strategic planning to facilitate preferred development of each settlement." The New England North West Regional Plan action 7.1 also requires the development of local growth management strategies and the use of local plans to reinforce regional cities and centres as the primary locations for commerce, housing, tourism, social activity and regional services. These local growth management strategies/ local plans could consider different population growth options and the potential impact. A short briefing paper on the different population rates would assist in informing future planning activities. I would requests these comments be added into the minutes.

OFFICER Recommendation:

That Council:

- a) Receive and note the submissions contained in the report on the draft Local Strategic Planning Statement;
- b) Adopt the final Local Strategic Planning Statement as detailed in Attachment 1 and forward a copy to the Department of Planning Industry and Environment for publishing on the NSW Planning Portal;
- c) Endorse the NSW Government Population Projections as the basis for all Council strategic

planning activities;

- d) Reallocate the \$20,000 identified in the 2020/21 budget for the completion of the Masterplan, to the implementation of the immediate actions in the Local Strategic Planning Statement;
- e) Receive a further report on the resources (including both staff and budget) required to implement the short and medium term planning and administrative actions identified in the final Local Strategic Planning Statement.

277/20

**RESOLVED:**

**That Council:**

- a) **Receive and note the submissions contained in the report on the draft Local Strategic Planning Statement;**
- b) **Adopt the final Local Strategic Planning Statement as detailed in Attachment 1 and forward a copy to the Department of Planning Industry and Environment for publishing on the NSW Planning Portal;**
- c) **Endorse the NSW Government Population Projections as the basis for all Council strategic planning activities;**
- d) **Reallocate the \$20,000 identified in the 2020/21 budget for the completion of the Masterplan, to the implementation of the immediate actions in the Local Strategic Planning Statement;**
- e) **Receive a further report on the resources (including both staff and budget) required to implement the short and medium term planning and administrative actions identified in the final Local Strategic Planning Statement.**
- f) **Prepare a short discussion paper noting the advice of the Manager of Development on population growth in the Armidale Regional Council local Government area acknowledging the Armidale Plan 2040 resident input of 2 - 3% and the assumptions in the Statement and comparison with NSW regional areas of relevance with a view of informing future planning activities and studies.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.3 Adoption of Redevelopment of Dumaresq Dam Recreation  
Facility Design**

*Ref: AINT/2020/34301 (ARC17/1491)*

**OFFICER RECOMMENDATION:**

That Council endorse the 'Redevelopment of Dumaresq Dam Recreation Facility' Design Report authored by Local Government Engineering Services currently on public exhibition.  
That Council engages further consultancy to design and survey the proposed upgrade.

278/20

**RESOLVED:**

**That Council:**

- a) **Note the grant of \$3,889,131 from the State and Federal Governments through the Bushfire Local Economic Recovery Fund.**
- b) **Note that public consultation for this project has been extended to 18 November 2020 and that a report will be submitted to Council on outcomes.**
- c) **Authorise the General Manager to commence preliminary preparation of plans to ensure the project is shovel ready in February 2021.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.4 Managing environmental risks at former Guyra landfill (Everett  
St, Guyra)**

*Ref: AINT/2020/34312 (ARC17/1997)*

**OFFICER RECOMMENDATION:**

**That Council prepare a costed option study for managing the environmental risks at the former Guyra landfill (Everett Street, Guyra) that includes options for the future of the site.**

279/20

**RESOLVED:**

**That Council prepare a costed option study for managing the environmental risks at the former Guyra landfill (Everett Street, Guyra) that includes options for the future of the site.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.5 Air Quality Working Group Formation**

*Ref: AINT/2020/34475 (ARC16/0864)*

OFFICER RECOMMENDATION

That Council:

- a) Defer the Call for Expressions of Interest for the Environmental Sustainability Advisory Committee (ESAC) sub committee - the Air Quality Working Group.
- b) Advise the Environmental Advisory Sustainability Committee that the Air Quality Working Group is deferred until such time as the Advisory Committee review has been finalised

280/20

**RESOLVED:**

**That Council:**

- a) **Defer the Call for Expressions of Interest for the Environmental Sustainability Advisory Committee (ESAC) sub committee - the Air Quality Working Group.**
- b) **Advise the Environmental Advisory Sustainability Committee that the Air Quality Working Group is deferred until such time as the Advisory Committee review has been finalised.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.6 Adoption of Planning Proposal No 11 - Madgwick Drive  
Rezoning**

*Ref: AINT/2020/34508 (ARC16/0484)*

OFFICER RECOMMENDATION:

That Council:

- a) Exercise its local plan making delegations under section 3.36 of the *Environmental Planning and Assessment Act 1979 (EP&A Act 1979)*, to adopt and make Draft Amendment No 11 to *Armidale Dumaresq Local Environmental Plan 2012*, consistent with Planning Proposal No 11 as exhibited; and
- b) Advise the proponent for Planning Proposal No 11 of Council's decision.

281/20

**RESOLVED:**

**That Council:**

- a) **Exercise its local plan making delegations under section 3.36 of the *Environmental Planning and Assessment Act 1979 (EP&A Act 1979)*, to adopt and make Draft Amendment No 11 to *Armidale Dumaresq Local Environmental Plan 2012*, consistent with Planning Proposal No 11 as exhibited; and**



- b) Advise the proponent for Planning Proposal No 11 of Council's decision.**
- c) Delegate to the General Manager authority to negotiate and enter into a Planning Agreement with the Applicant relative to the subject land prior to final approval.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.7 Response to Aboriginal Land Claim No's 8895, 47027 & 49456**

*Ref: AINT/2020/34523 (ARC16/0295)*

**OFFICER RECOMMENDATION**

That Council:

- a) Note the letter on Aboriginal Land Claims 8895, 47027 and 49456 from the Department of Planning, Industry and Environment – Crown Lands, Aboriginal Claim Investigation Unit;
- b) Endorse the submission to the Department of Planning, Industry and Environment in relation to Aboriginal Land Claim Number 8895 over Lot 1 and 2 DP 1068131 known as 2-16 Mann Street Armidale advising the subject land is lawfully used; and
- c) Endorse the submission to the Department of Planning, Industry and Environment advising Aboriginal Land Claim Numbers 47027 and 49456 over Lot 1166 DP 721188 known as 45 Castledoyle Road Armidale advising:
  - i. Council does not hold records for development on Crown Land sites;
  - ii. The land is currently vacant; and
  - iii. There is no Council record showing any development on the land.

282/20

**RESOLVED:**

**That Council:**

- a) Note the letter on Aboriginal Land Claims 8895, 47027 and 49456 from the Department of Planning, Industry and Environment – Crown Lands, Aboriginal Claim Investigation Unit;**
- b) Endorse the submission to the Department of Planning, Industry and Environment in relation to Aboriginal Land Claim Number 8895 over Lot 1 and 2 DP 1068131 known as 2-16 Mann Street Armidale advising the subject land is lawfully used; and**
- c) Endorse the submission to the Department of Planning, Industry and Environment advising Aboriginal Land Claim Numbers 47027 and 49456 over Lot 1166 DP 721188 known as 45 Castledoyle Road Armidale advising:**

- i. **Council does not hold records for development on Crown Land sites;**
- ii. **The land is currently vacant; and**
- iii. **There is no Council record showing any development on the land.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.8 Stronger Country Communities Fund Project - The Hub at Guyra  
additional funds to complete Stage 1**

*Ref: AINT/2020/34538 (ARC18/2964)*

**OFFICER RECOMMENDATION:**

That Council:

- a) Approve an additional \$11,000 to enable completion of stage 1 of The Hub at Guyra.
- b) Funding for the additional expenditure be identified at the first quarter budget review.
- c) Note that a variation has been sought to the Deed of Agreement to delete *the external painting of the existing building* from the final deliverables.

283/20

**RESOLVED:**

**That Council:**

- a) **Approve an additional \$11,000 to enable completion of stage 1 of The Hub at Guyra.**
- b) **Funding for the additional expenditure be identified at the first quarter budget review.**
- c) **Note that a variation has been sought to the Deed of Agreement to delete *the external painting of the existing building* from the final deliverables.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.9 Notice to Provide Information and Records to NRAR- Council's  
Groundwater program** *Ref: AINT/2020/34547 (ARC19/3333)*

OFFICER RECOMMENDATION:

That Council note the response provided to the Natural Resource Access Regulator (NRAR) following a Notice to provide Information and Records regarding the Guyra groundwater program.

284/20

**RESOLVED:**

**That Council note the response provided to the Natural Resource Access Regulator (NRAR) following a Notice to provide Information and Records regarding the Guyra groundwater program.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.10 Park Furniture Style and Design Guide**

*Ref: AINT/2020/34552 (ARC20/4348)*

OFFICER RECOMMENDATION:

That Council endorse the draft Park Furniture Style and Design Guide.

285/20

**RESOLVED:**

**That Council:**

- a) Endorse the draft Park Furniture Style and Design Guide being placed on public exhibition for a period of 28 days, commencing 4 November 2020 concluding 1 December 2020**
- b) Following the exhibition period the General Manager is authorised to adopt the new Guide if there are no submissions.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.11 Support for a Guyra Spring Flower Festival 2021 proposal**

*Ref: AINT/2020/34562 (ARC16/0891-1)*

The Interim Administrator Mr Viv May declared a Non pecuniary – Non significant Conflict in this matter.

OFFICER RECOMMENDATION:

That Council:

- a) Provide in principle support for the proposal of the Guyra Garden Club's proposal of a Guyra Spring Flower Festival 2021.
- b) Provide a letter of support to the Guyra Garden Club for their application for external funding for the Guyra Spring Flower Festival 2021 proposal.

286/20

**RESOLVED:**

**That Council:**

- a) Provide in principle support for the proposal of the Guyra Garden Club's proposal of a Guyra Spring Flower Festival 2021.**
- b) Provide a letter of support to the Guyra Garden Club for their application for external funding for the Guyra Spring Flower Festival 2021 proposal.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.12 Planning Proposal No 9 - Airport Rezoning**

*Ref: AINT/2020/34669 (A15/6879)*

OFFICER RECOMMENDATION:

That Council:

- a) Forward the Planning Proposal for Draft Amendment No 9 to the *Armidale Dumaresq Local Environmental Plan 2012*, which proposes to:
    - Rezone parts of the land to B7 Business Park, SP2 Infrastructure (Air Transport Facility) or IN2 Light Industrial;
    - Alter the lot size standard so that 1,000 square metres applies to land to be zoned IN2 Light Industrial and no standard applies to land to be zoned B7 Business Park or SP2 Infrastructure (Air Transport Facility); and
    - Permit additional permitted uses as follows:
      - Hotel or motel accommodation on part of the land to be zoned B7 Business Park
      - Information and education facilities on part of Lot 2 DP 1198787.
- to the Minister for Planning, Industry and Environment requesting that the Minister

make the amendment to the *Armidale Dumaresq Local Environment Plan 2012*.

b) Notify the person who made a submission during the public exhibition period for Planning Proposal No 9 of Council's decision.

287/20

**RESOLVED:**

**That Council:**

a) Forward the Planning Proposal for Draft Amendment No 9 to the *Armidale Dumaresq Local Environmental Plan 2012*, which proposes to:

- Rezone parts of the land to B7 Business Park, SP2 Infrastructure (Air Transport Facility) or IN2 Light Industrial;
  - Alter the lot size standard so that 1,000 square metres applies to land to be zoned IN2 Light Industrial and no standard applies to land to be zoned B7 Business Park or SP2 Infrastructure (Air Transport Facility); and
  - Permit additional permitted uses as follows:
    - Hotel or motel accommodation on part of the land to be zoned B7 Business Park
    - Information and education facilities on part of Lot 2 DP 1198787.
- to the Minister for Planning, Industry and Environment requesting that the Minister make the amendment to the *Armidale Dumaresq Local Environment Plan 2012*.

b) Notify the person who made a submission during the public exhibition period for Planning Proposal No 9 of Council's decision.

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.13 Proposal to acquire land for a Community Hall at Lower Creek.**

*Ref: AINT/2020/35926 (ARC16/0606)*

OFFICER RECOMMENDATION:

That Council commence negotiations to acquire land (Lot70 DP 655374) at Lower Creek for the purpose of supporting the Lower Creek Local Area Committee to construct a community hall.

288/20

**RESOLVED:**

**That Council:**

a) Commence negotiations to acquire land (Lot70 DP 655374) at Lower Creek for the purpose of supporting the Lower Creek Local Area Committee to construct a community hall.

b) Delegate to the General Manager authority to finalise the purchase.

c) The land be classified as Operational land upon acquisition.

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.14 Approval of DA-70-2020: Construction of 50 ML Surface Water Storage Dam and 40 ML Bore Water Storage Dam***Ref: AINT/2020/34925 (D*

OFFICER RECOMMENDATION:

That Council:

- a) Approve DA-70-2020 subject to the conditions, as detailed in the conditions document in Attachment 7 to this report.
- b) Notify all those who made a submission on the Application, of the determination.

289/20

**RESOLVED:**

**That Council:**

- a) **Approve DA-70-2020 subject to the conditions, as detailed in the conditions document in Attachment 7 to this report.**
- b) **Notify all those who made a submission on the Application, of the determination.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.15 Approval of DA-77-2020: Intensive Animal Husbandry - Construction and Operation of 999 SCU feedlot**

*Ref: AINT/2020/35028 (DA-77-2020)*

OFFICER RECOMMENDATION:

That Council:

- a) Approve Development Application DA-77-2020 subject to the conditions, as detailed in the conditions documented in Attachment 6 to this report.
- b) Notify all those who made a submission on the Application of the determination.

290/20

**RESOLVED:**

**That Council defer consideration of DA-77-2020 to the November meeting of the Council.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 11.16 Request for tender - provision of bulk materials 2020 - 2021**

*Ref: AINT/2020/36254 (ARC18/2692)*

OFFICER RECOMMENDATION:

That Council accepts six tenders received for a supplier panel contract for the Provision of Bulk Materials from 1 November 2020 to 31 October 2022.

291/20

**RESOLVED:**

**That Council accepts six tenders received for a supplier panel contract for the Provision of Bulk Materials from 1 November 2020 to 31 October 2022.**

**Moved and declared carried by the Interim Administrator**

**12. REPORTS FOR DECISION - OUR PEOPLE AND COMMUNITY**

**FOR INFORMATION: 12.1 Policy update - Use of Public Space by Personal and Group Trainers**

*Ref: AINT/2020/34025 (ARC17/1839)*

OFFICER RECOMMENDATION:

That Council:

- a) Adopt the updated draft Policy for use of Public Space by Personal and Group Trainers.
- b) Exhibit the draft policy for 28 days and be provided with a further report following the exhibition period.

292/20

**RESOLVED:**

**That Council:**

- a) **Adopt the updated draft Policy for use of Public Space by Personal and Group Trainers.**
- b) **Exhibit the draft policy for 28 days and be provided with a further report following the exhibition period.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 12.2 Everyone Can Play Program Round 3 - Grant Application**

*Ref: AINT/2020/34279 (ARC17/2177-6)*

OFFICER RECOMMENDATION

That Council:

- a) Endorse the submission of a funding application to the Department of Planning, Industry and Environment - Everyone Can Play Program for Option 1 Extension of playground located at Curtis Park to incorporate a "Nature Playground" with total cost of \$150,000
- b) Endorse the use of \$18,750 of the \$102,000 allocated under the 2021-2022 "Shade Replacement Program" funding to be used as for shade over this new playground as a co-contribution to the grant application.
- c) Endorse the use of \$56,250 of the \$1,762,217 allocated under the "Local Roads and Community Infrastructure Program extension as a co-contribution to the grant application

293/20

**RESOLVED:**

**That Council:**

- a) **Endorse the submission of a funding application to the Department of Planning, Industry and Environment Everyone Can Play Program for Option 2 of a new playground located at Curtis Park to incorporate a "Nature Playground" with total cost of \$600,000.**
- b) **Endorse the use of \$75,000 of the \$102,000 allocated under the 2021-2022 "Shade Replacement Program" funding to be used as for shade over this new playground as a co-contribution to the grant application.**
- c) **Endorse the use of \$225,000 of the \$1,762,217 allocated under the "Local Roads and Community Infrastructure Program extension as a co-contribution to the grant application**

**Moved and declared carried by the Interim Administrator**



**FOR DECISION: 12.3 Recreational Fishing Trusts funding - Grant application**

*Ref: AINT/2020/34333 (ARC17/2177-6)*

OFFICER RECOMMENDATION

That Council endorse the submission of a funding application to the Department of Primary Industries - Recreational Fishing Trusts funding for the construction of the Dumaresq Dam Jetty at a total cost of \$228,000.

294/20

**RESOLVED:**

**That Council endorse the submission of a funding application to the Department of Primary Industries - Recreational Fishing Trusts funding for the construction of the Dumaresq Dam Jetty at a total cost of \$228,000.**

**Moved and declared carried by the Interim Administrator**

**13. REPORTS FOR INFORMATION**

**FOR INFORMATION: 13.1 Update on Koala Management Strategy**

*Ref: AINT/2020/33787 (ARC16/0864)*

OFFICER RECOMMENDATION

That Council:

- a) Note that funding of \$23,000 has been awarded to Council from the Department of Planning, Industry and Environment to develop a Koala Management Strategy.
- b) Undertake consultation with the Department of Planning, Industry and Environment, Northern Tablelands Local Land Services, and Southern New England Landcare as stakeholders in the strategy.

295/20

**RESOLVED:**

**That Council:**

- a) **Note that funding of \$23,000 has been awarded to Council from the Department of Planning, Industry and Environment to develop a Koala Management Strategy.**
- b) **Undertake consultation with the Department of Planning, Industry and Environment, Northern Tablelands Local Land Services, and Southern New England Landcare as**

**stakeholders in the strategy.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 13.2 Guyra Early Childhood Learning Centre Development - Budget, Funding Sources and Principal Design Consultant**

*Ref: AINT/2020/33928 (ARC20/4291)*

OFFICER RECOMMENDATION:

That Council:

- a) Note the estimated costs of \$4,592,106 identified sources of funding of \$2,068,197 and timetable following DA approval for the Guyra Early Childhood Learning Centre project.
- b) Endorse the engagement of CKDS Architects as the Principal Design Consultant for the Guyra Early Childhood Learning Centre project.

296/20

**RESOLVED:**

**That the matter be deferred to the next available meeting of Council for further information.**

**Moved and declared carried by the Interim Administrator**

**FOR INFORMATION: 13.3 Cash and Investment Report September 2020***Ref: AINT/2020/34059*

OFFICER RECOMMENDATION

That Council note the Cash and Investment Report for September 2020.

297/20

**RESOLVED:**

**That Council note the Cash and Investment Report for September 2020.**

**Moved and declared carried by the Interim Administrator**

**FOR INFORMATION: 13.4 Saving our Species Iconic Koala Project 2018 – 2021:  
Northern Tablelands Koala Partnership**

*Ref: AINT/2020/34145 (ARC20/4183)*

OFFICER RECOMMENDATION

That Council:

- a) Endorse the joint partnership of the Save our Species Partnership for Koalas in the Northern Tablelands area.
- b) Note the formation of the Northern Tablelands Koala Partnership includes the Department Planning Industries and Environment, Northern Tablelands Local Land Services, Uralla Shire Council, Southern New England Landcare, local ecological consultants and our Council.
- c) Acknowledges that the Save our Species Northern Tablelands Koala Partnership may require “in kind” resources from Council.
- d) Delegate authority to the General Manager to sign the final Partnership agreement on behalf of Council once received.

298/20

**RESOLVED:**

**That Council defer this matter for a further report as new arrangements are now in place.**

**Moved and declared carried by the Interim Administrator**

**FOR INFORMATION: 13.5 Fixing Country Bridges - Grant Application Amendment  
to Amount Submitted** *Ref: AINT/2020/34413 (ARC17/2177-6)*

OFFICER RECOMMENDATION

That Council note the amount to be submitted in the funding application to Transport for New South Wales Fixing Country Bridges Program has increased from \$3,366,621 to \$3,602,500 as a result of revised estimates made on the following two of the four bridges within the funding application:

1. Lambs Valley Creek Bridge on Chandler Road revised from \$340,214 to \$440,000
2. Laura Creek Bridge on Baldersleigh Road revised from \$501,907 to \$638,000

299/20

**RESOLVED:**

**That Council note the amount to be submitted in the funding application to Transport for New South Wales Fixing Country Bridges Program has increased from \$3,366,621 to \$3,602,500 as a result of revised estimates made on the following two of the four bridges within the funding application:**

1. Lambs Valley Creek Bridge on Chandler Road revised from \$340,214 to \$440,000
2. Laura Creek Bridge on Baldersleigh Road revised from \$501,907 to \$638,000

**Moved and declared carried by the Interim Administrator**

**FOR INFORMATION: 13.6 Road Reclassification Application for Kempsey Road**

*Ref: AINT/2020/34499 (ARC20/4329)*

**OFFICER RECOMMENDATION:**

That Council note a joint submission for the reclassification of Kempsey Road has been made together with Kempsey Shire Council.

300/20

**RESOLVED:**

**That Council note a joint submission for the reclassification of Kempsey Road has been made together with Kempsey Shire Council.**

**Moved and declared carried by the Interim Administrator**

**14. REQUESTS FOR LEAVE OF ABSENCE**

Nil.

**15. AUTHORITY TO AFFIX COUNCIL SEAL**

Nil.

## 16. COMMITTEE REPORTS

**FOR DECISION: 16.1 Minutes - Sports Council Committee Meeting held on 1 September 2020** *Ref: AINT/2020/33884 (ARC16/0330)*

OFFICER RECOMMENDATION:

That the Minutes of the Sports Council Committee meeting held on 1 September 2020 be noted.

301/20

**RESOLVED:**

**That the Minutes of the Sports Council Committee meeting held on 1 September 2020 be noted.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 16.2 Minutes - Environmental Sustainability Advisory Committee Meeting 6th October 2020** *Ref: AINT/2020/34281 (ARC16/0864)*

OFFICER RECOMMENDATION:

That the Minutes of the Environmental Sustainability Advisory Committee (ESAC) meeting held on 6 October 2020 be noted and the following recommendations endorsed:

- a) That the final version of EcoARC, Council's "Green-Print" strategy for environmental sustainability, be loaded to the Council website.
- b) That ESAC review the final EcoARC document to determine what actions have already been undertaken.
- c) That two nominees of ESAC meet with Council staff and undertake a detailed analysis of EcoARC to:
  - i) determine how some of the actions and recommendations can be undertaken through Council initiatives in alignment with the Community Strategic Plan (CSP); and
  - ii) prepare a 10 year Implementation Plan.
- d) That minor modifications be made to the Terms of Reference and the Expressions of Interest (EOI) for the Air Quality Working Group in relation to: i) the end date; and ii) ESAC membership, and then these documents be forwarded to the next Council meeting for review and approval.
- e) That once approved by Council, the EOI for the Air Quality Working Group be advertised and a report be prepared on proposed membership for consideration at the next ESAC meeting.

- f) That the Climate Emergency Working Group (CEWG) report *A Framework for Climate Action*, be loaded to the Council website.
- g) That the *Updated status report - Priority table Climate Emergency Working Group Report* that provides an update on numerous projects undertaken by Council addressing the items in the CEWG Report *A framework for Climate Action*, be included in Council news.
- h) That another meeting with two representatives from the CEWG and Council staff be held and that alignment with the Community Strategic Plan (CSP) is evidenced and articulated, with any funding needing to go to unfunded items within the CSP.

302/20

**RESOLVED:**

**That the Minutes of the Environmental Sustainability Advisory Committee (ESAC) meeting held on 6 October 2020 be noted.**

**Moved and declared carried by the Interim Administrator**

**FOR INFORMATION: 16.3 Minutes - Regional Growth and Place Activation Peak Advisory Committee** *Ref: AINT/2020/34399 (ARC19/3530)*

OFFICER RECOMMENDATION:

That the Minutes of the Regional Growth and Place Activation Peak Advisory Committee meeting held on 25 September 2020 be noted.

303/20

**RESOLVED:**

**That the Minutes of the Regional Growth and Place Activation Peak Advisory Committee meeting held on 25 September 2020 be noted.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 16.4 Minutes - Traffic Advisory Committee held 6th October 2020**

*Ref: AINT/2020/35018 (ARC16/0168-5)*

OFFICER RECOMMENDATION:

That the Minutes of the Traffic Advisory Committee meeting held on 6 October 2020 be noted and the following recommendations endorsed:

- a) That approval be provided for the temporary road closures of Dangar Street and Faulkner Street between Rusden and Moore Street, along with the East and West Beardy Street Mall, for the 'Christmas in the Mall 2020', Thursday 3<sup>rd</sup> December 2020, with road closures advertised ahead of time.
- b) That the request to install a directional sign for the village of Black Mountain be provided to Transport for NSW for their consideration.
- c) That 4 south bound chevron alignment markers be installed on the Shambrook Ave substandard curve.
- d) That chevron alignment markers and edge line with RRPM's be installed on the Link Road substandard curve.
- e) That cautionary signs "Gravel Road Drive to Conditions" be installed on Junction Road New Valley as speed advisory signs are not appropriate.
- f) That No Stopping signs and yellow line marking be installed on the western corners of the Rusden Street intersection with O'Dell Street.

304/20

**RESOLVED:**

**That the Minutes of the Traffic Advisory Committee meeting held on 6 October 2020 be noted and the following recommendations endorsed:**

- a) **That approval be provided for the temporary road closures of Dangar Street and Faulkner Street between Rusden and Moore Street, along with the East and West Beardy Street Mall, for the 'Christmas in the Mall 2020', Thursday 3<sup>rd</sup> December 2020, with road closures advertised ahead of time.**
- b) **That the request to install a directional sign for the village of Black Mountain be provided to Transport for NSW for their consideration.**
- c) **That 4 south bound chevron alignment markers be installed on the Shambrook Ave substandard curve.**
- d) **That chevron alignment markers and edge line with RRPM's be installed on the Link Road substandard curve.**
- e) **That cautionary signs "Gravel Road Drive to Conditions" be installed on Junction Road New Valley as speed advisory signs are not appropriate.**
- f) **That No Stopping signs and yellow line marking be installed on the western corners of the Rusden Street intersection with O'Dell Street.**

**Moved and declared carried by the Interim Administrator**

17. MATTERS OF AN URGENT NATURE

**MOTION**

305/20

**RESOLVED**

Pursuant to clause 9.3 of the Code Of Meeting Practise the Interim Administrator moved that late items:

- **Item 9.12 – Appointment of Acting Director Organisational and Corporate Services**
- **Item 12.4 – Public Library Infrastructure Grant Application**

be considered at this meeting and ruled them to be of great urgency noting that public notice of same was given on 26 October 2020.

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 9.12 Appointment of Acting Director Organisational and Corporate Services**

*Ref: AINT/2020/36546 (ARC20/4268)*

OFFICER RECOMMENDATION:

That Council note the appointment of Ms Marissa Racomelara to the position of Acting Director Organisational and Corporate Services.

306/20

**RESOLVED:**

**That Council note the appointment of Ms Marissa Racomelara to the position of Acting Director Organisational and Corporate Services.**

**Moved and declared carried by the Interim Administrator**

**FOR DECISION: 12.4 Public Library Infrastructure Grant Application**

*Ref: AINT/2020/34195 (ARC20/4249)*

OFFICER RECOMMENDATION



That Council endorse the submission of a funding application to the State Library of NSW for Public Library Infrastructure Grant funds up to an estimated \$200,000 to be utilised for improvements to the Armidale War Memorial Library.

307/20

**RESOLVED:**

**That Council endorse the submission of a funding application to the State Library of NSW for Public Library Infrastructure Grant funds up to an estimated \$200,000 to be utilised for improvements to the Armidale War Memorial Library.**

**Moved and declared carried by the Interim Administrator**

18. QUESTIONS ON NOTICE

Nil

**There being no further business the Interim Administrator declared the meeting closed at 6.20pm.**