



## EXTRAORDINARY MEETING OF COUNCIL

Held on

Friday, 1 June 2018  
1pm

at

Armidale Council Chambers

**PRESENT:** Councillor Simon Murray (Mayor), Councillor Dorothy Robinson (Deputy Mayor), Councillor Peter Bailey, Councillor Diane Gray, Councillor Jon Galletly, Councillor Libby Martin, Councillor Andrew Murat, Councillor Debra O'Brien, Councillor Margaret O'Connor, Councillor Ian Tiley.

**IN ATTENDANCE:** Mr Chris Rose (Interim Chief Executive Officer), Ms Kim Bryan (Service Leader People Safety and Communications) Ms Nathalie Heaton (Service Leader Governance Risk and Corporate Planning), and Mrs Jessica Bower (Executive Officer).

MINUTES

1. CIVIC PRAYER AND RECOGNITION OF TRADITIONAL OWNERS
2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETING  
The meeting will not be streamed as it is in Closed Session.
3. APOLOGIES  
Cr Widders is an apology.

**MOTION**

110/18

Moved Cr Murat

Seconded Cr Martin

**That Cr Widders apology be accepted.**

**The recommendation was ADOPTED.**

4. DISCLOSURE AND DECLARATION OF INTERESTS

Name	Item	Nature of Interest	Reason/Intended Action
Chris Rose (Interim Chief Executive Officer)	5.1	<input type="checkbox"/> Pecuniary  <input checked="" type="checkbox"/> Non Pecuniary – Significant Conflict  <input type="checkbox"/> Non Pecuniary – Non Significant Conflict	Reason: Mr Rose is the Managing Director of a Company that offers recruitment services. Mr Rose has not taken part in the selection process for Council’s new CEO to date.  Intended action: Leave the Chamber once interviews for the position commence.

The Interim Chief Executive Officer left the Chambers at 1:10pm.

**PROCEDURAL MOTION**

111/18

Moved Cr Murat

Seconded Cr Gray

- a) **That Council move into Closed Session to receive and consider the following items:**
  - 5.1 Mayoral Minute - Recruitment and Appointment of CEO. (AINT/2018/10382) - *As this report deals with personnel matters concerning particular individuals (Section 10A(2)(a) of the Local Government Act 1993). Council closes the meeting, in accordance with Council’s Code of Meeting Practice, as consideration of this matter in open Council would be contrary to the public interest.*
- b) **That Council exclude the press and public from the proceedings of the Council in Closed Session pursuant to Section 10A, subsections 2 & 3 and section 10B of the Local Government Act 1993, on the basis that the items to be considered are of a confidential nature.**

- c) **That Council make the resolutions made in Confidential Session public as soon as practicable.**

**The Motion on being put to the vote was CARRIED.**

Council entered Closed Session at 1.10pm.

Council returned to Open Session at 2.58pm.

#### **RESUMPTION OF MEETING**

112/18 **Moved Cr Martin** **Seconded Cr Gray**

**That the decisions of Closed Session be noted as follows:-**

5. **CLOSED SESSION**

5.1 **Mayoral Minute - Recruitment and Appointment of CEO**

*Ref: AINT/2018/10382 (ARC18/2692)*

113/18 **Moved Cr Martin** **Seconded Cr Gray**

- (a) That the Mayoral Minute considered in Closed Session be received and noted;**
- (b) That the preferred candidate, selected at the conclusion of the closed sessions discussions, be offered the position of Chief Executive Officer (CEO) of the Armidale Regional Council based on the following:**
  - (i) A five year performance-based contract;**
  - (ii) A total remuneration package of \$320,000;**
  - (iii) The contract of employment being in accordance with the Office of Local Government's Standard Contract for the Employment of General Managers.**
- (c) That Council authorise the Mayor to finalise any other contractual details and to execute the Employment Contract under the seal of Council;**
- (d) That no public announcement of the name of the successful applicant be made until the Mayor has obtained a written acceptance of the offer from the preferred candidate;**
- (e) That Council delegate to the CEO, the functions of the Council under Section 377 of the NSW Local Government Act as amended from time to time, including the authority to accept Council tenders with a contract value of up to \$500,000 (inclusive GST), where all other tender requirements of the Local Government Act 1993 and the Local Government (General) Regulation 2005 are met;**
- (f) That Council authorise the Mayor to sign the Instrument of Delegation on behalf of Council;**

**(g) That the Group Leader, Organisation Services, Mr Lindsay Woodland, be appointed as Council's Acting CEO from 2 June 2018 until the commencement of the permanent CEO.**

**The Motion on being put to the vote was CARRIED.**

**The Motion on being put to the vote was CARRIED.**

There being no further business the Mayor declared the meeting closed at 3:00pm.