



## ORDINARY MEETING OF COUNCIL

Held on

Wednesday, 25 August 2021  
4pm

at

Online via Zoom

**PRESENT:** Councillor Ian Tiley (Mayor), Councillor Debra O'Brien (Deputy Mayor), Councillor Peter Bailey, Councillor Jon Galletly, Councillor Andrew Murat, Councillor Margaret O'Connor, Councillor Dorothy Robinson.

**IN ATTENDANCE:** Mr James Roncon (General Manager), Mr Scot MacDonald (Director Businesses & Services), Mr Damien Connor (Chief Officer Corporate and Strategy), Mr Daniel Boyce (Chief Officer Sustainable Development), Ms Jessica Bower (Executive Officer) and Ms Melissa Hoult (Executive Officer).

MINUTES

## Index

<b>1. CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY</b>	
<b>2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS</b>	
<b>3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS</b>	
<b>4. DISCLOSURES OF INTEREST</b>	
<b>5. CONFIRMATION OF MINUTES</b>	
Ordinary Council - 28 July 2021.....	4
<b>6. MAYORAL MINUTE</b>	
<b>7. NOTICES OF MOTION</b>	
7.1 Call for Increased Action on Global Warming to the Federal Government.....	4
7.2 Question to Hunter New England Health regarding the Hydrotherapy Pool Operational Costs.....	5
7.3 Live streaming of presentations and 'Have your Say' .....	5
7.4 Healthy Winter Air Strategy .....	5
<b>8. LEADERSHIP FOR THE REGION</b>	
8.1 Integrated Planning and Reporting - Delivery Program 2018-2022 and Operational Plan 2020-2021 Progress Report - Fourth Quarter.....	6
8.2 Council Meeting Cycle for Ordinary Meetings for 2021-2022 .....	6
8.3 Events on Public Roads Policy - For Adoption (Post Public Exhibition).....	7
8.4 Mall Market Operations Policy - For Adoption (Post Public Exhibition) .....	7
8.5 Private Works Policy - For Adoption (Post Public Exhibition) .....	7
8.6 Grazing Permits on Road Reserves Policy - For Adoption (Post Public Exhibition).....	7
8.7 Management of Road Reserves Policy - For Adoption (Post Public Exhibition) .....	8
<b>9. GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT</b>	
9.1 Local Strategic Planning Statement (LSPS) Implementation - Merge Current Development Control Plans - Update .....	8
9.2 Armidale Regional Local Environmental Plan (ARLEP) - Planning Proposal Public Exhibition Timing .....	8
9.3 Armidale Regional Local Environmental Plan (ARLEP) - Amalgamated Council's Status Comparison .....	8
9.4 Update on Alterations to Parking Time Limits within the Armidale CBD .....	9
9.5 FOR INFORMATION: Cash and Investment Report 31 July 2021 .....	9
<b>10. ENVIRONMENT AND INFRASTRUCTURE</b>	
10.1 Armidale Regional Council Social Housing Waste Strategy .....	9
10.2 Dumaresq Dam Safety Upgrade Project - Progress update.....	10
10.3 Removal of high risk AIF memorial poplar trees on Waterfall Way .....	10
10.4 Public Exhibition of Road Closure of unnamed road off Kempsey Rd .....	10
10.5 Armidale and Guyra Alcohol Free Zones.....	11

10.6	Biodiversity Offset Area Dumaresq Dam .....	14
10.7	Appointment of NSW Public Works Advisory to project manage the NSW DPIE Public Spaces Legacy project - Armidale Creeklands Restoration .....	14
10.8	Request to waive fees for the use of the Guyra Community Hall .....	15
10.9	Acceptance of Waste from Outside of Armidale Regional Council's Local Government Area Policy - For Adoption (Post Public Exhibition).....	15
10.10	Cemeteries Operations Management Policy - For Adoption (Post Public Exhibition)	15
10.11	Urban Streetscape Policy - For Adoption (Post Public Exhibition).....	15
10.12	Memorials Policy - For Adoption (Post Public Exhibition) .....	16
<b>11.</b>	<b>OUR PEOPLE AND COMMUNITY</b>	
11.1	Guyra Preschool and Long Day Care Centre annual fee increases .....	16
11.2	Waive families gap fees at Guyra Preschool and Long Day Care Centre during lock down .....	17
<b>12.</b>	<b>COMMITTEE REPORTS</b>	
12.1	Traffic Advisory Committee - Minutes of meeting held 3 August 2021 .....	17
<b>13.</b>	<b>MATTERS OF AN URGENT NATURE</b>	
<b>14.</b>	<b>QUESTIONS ON NOTICE</b>	
14.1	Questions on Notice - Cr Robinson .....	18
<b>15.</b>	<b>CONFIDENTIAL MATTERS</b>	
15.1	Tender Exemption for Dattner Pty Ltd - Back to Basics .....	18
	(General Manager's Note: The report considers a tender and is deemed confidential under Section 10A(2)(d) of the Local Government Act 1993, as it deals with commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).	

**1. CIVIC AFFIRMATION AND ACKNOWLEDGEMENT OF COUNTRY**

The GM delivered the Civic Affirmation and the Acknowledgement of Country.

**2. STATEMENT IN RELATION TO LIVE STREAMING OF COUNCIL MEETINGS**

The GM delivered the statement.

**3. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE BY COUNCILLORS - NIL**

**4. DISCLOSURES OF INTEREST - NIL**

**5. CONFIRMATION OF MINUTES**

**CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 28 JULY 2021**

311/21

**RESOLVED**

That the minutes be taken as read and be accepted as a true record of the Meeting.

**Moved Cr O'Brien**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**

It was noted at 4:08pm that Cr Murat had left the meeting.

**6. MAYORAL MINUTE - NIL**

**7. NOTICES OF MOTION**

**7.1 Call for Increased Action on Global Warming to the Federal Government**

*Ref: AINT/2021/28264 (ARC16/0025)*

312/21

**RESOLVED**

That Armidale Regional Council write to Prime Minister Scott Morrison and our local Member, the Hon Barnaby Joyce MP stating that:

a) This Council declared a Climate Emergency in October 2019

b) During the term of this Council, our Region has suffered the worst drought and the worst bushfires in recorded history causing enormous financial losses and social disruption, and therefore

c) We call on the Federal Government to commit to a 45% decrease in greenhouse emission by 2030 (as considered essential by the IPCC to keep global warming below 1.5 degrees and avoid the serious consequences outlined in the IPCC report) and

d) Achieve net zero emissions by 2050.

e) Encourage member councils of the New England Joint Organisation of Councils to also write to Prime Minister and their Local Federal Member.

**Moved Cr Robinson**

**Seconded Cr O'Connor**

**The Motion on being put to the vote was CARRIED unanimously.**

The meeting closed at 4:13pm due to technical difficulties.

The meeting resumed at 4:40pm. Cr Murat returned to the meeting at 4:40pm.

**7.2 Question to Hunter New England Health regarding the Hydrotherapy Pool  
Operational Costs**

*Ref: AINT/2021/28292 (ARC16/0025)*

313/21

**RESOLVED**

That Council write to the Director of Hunter New England Health and the Minister for Health, Hon Brad Hazzard MP, copy to local member Hon Adam Marshall MP, requesting advice as to why Hunter New England Health has ceased to take responsibility for the operational costs of Hydrotherapy services in Armidale in light of the fact that it does contribute to operational costs of Hydrotherapy services in other places within the Hunter New England Health and other health districts in NSW.

**Moved Cr O'Connor**

**Seconded Cr Robinson**

**The Motion on being put to the vote was CARRIED unanimously.**

**7.3 Live streaming of presentations and 'Have your Say' Ref: AINT/2021/28554 (ARC16/0025)**

314/21

**RESOLVED**

That, at the request of participants, presentations and 'Have your Say' sessions prior to council meetings are live streamed for the benefit of community members who cannot attend in person.

**Moved Cr Robinson**

**Seconded Cr O'Brien**

*FOR: Crs P Bailey, A Murat, D O'Brien, M O'Connor and D Robinson*

*AGAINST: Crs J Galletly and I Tiley*

**The Motion on being put to the vote was CARRIED.**

**7.4 Healthy Winter Air Strategy**

*Ref: AINT/2021/28810 (ARC16/0025)*

315/21

**RESOLVED**

- a) That Armidale Regional Council advocate to the State and Federal Governments' for funds to undertake a pilot, 'healthy winter air', project in the city of Armidale.
- b) That the Healthy Winter Air Project seek to employ a specialist term Education Officer with the grant money to undertake a major education project to showcase alternative home heating solutions and reduce emissions from existing wood heaters.

**Moved Cr Robinson**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**

**8. LEADERSHIP FOR THE REGION**

**8.1 Integrated Planning and Reporting - Delivery Program 2018-2022 and Operational Plan 2020-2021 Progress Report - Fourth Quarter**

*Ref: AINT/2021/26896 (ARC19/3619)*

316/21

**RESOLVED**

That Council note the Delivery Program 2018-2021 and Operational Plan 2020-2021 Progress Report (Fourth Quarter).

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**8.2 Council Meeting Cycle for Ordinary Meetings for 2021-2022**

*Ref: AINT/2021/26775 (ARC16/0001-6)*

317/21

**RESOLVED**

- a. That the Ordinary Council Meeting cycle for the 2021-2022 financial year up until the 2021 NSW Local Government Election be scheduled for the fourth Wednesday of each month as follows:
  - Wednesday 22 September 2021, in Armidale
  - Wednesday 27 October 2021, in Guyra
  - Wednesday 24 November 2021 in Armidale
- b. That the Ordinary Council Meeting date for the newly-elected Council following the 2021 NSW Local Government Election be scheduled for:
  - Wednesday 22 December 2021 in Armidale (this meeting is dependent on the results of the election being called by the AEC by close of business on Thursday 16 December 2021)
  - Wednesday 5 January 2022 in Armidale (this meeting will only be held if the meeting on 22 December 2021 does not proceed).
- c. That the time for the Ordinary Council meetings to commence is 4pm.
- d. That the Council shutdown period for the Administration Centres and Depots be from Monday 20 December 2021 and reopening Tuesday 4 January 2022.
- e. That Council advertise the shutdown period for the Administration Centres and Depots and that this advertisement also includes the operating hours for all other Council facilities during this period.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**8.3 Events on Public Roads Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27694 (ARC17/1759)*

318/21

**RESOLVED**

That Council:

- a) Adopt the Events on Public Roads Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**8.4 Mall Market Operations Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27820 (ARC17/1772)*

319/21

**RESOLVED**

That Council:

- a) Adopt the Mall Market Operations Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**8.5 Private Works Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27923 (ARC17/1877)*

320/21

**RESOLVED**

That Council:

- a) Adopt the Private Works Policy

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**8.6 Grazing Permits on Road Reserve's Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27928 (ARC17/1762)*

321/21

**RESOLVED**

That Council:

- a) Adopt the Grazing Permits on Road Reserves Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

### **8.7 Management of Road Reserve's Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27962 (ARC17/1763)*

322/21

#### **RESOLVED**

That Council:

- a) Adopt the Management of Road Reserves Policy

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

## **9. GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT**

### **9.1 Local Strategic Planning Statement (LSPS) Implementation - Merge Current Development Control Plans - Update**

*Ref: AINT/2021/25155 (ARC19/3364)*

323/21

#### **RESOLVED**

That Council receive and note this report.

**Moved Cr Robinson**

**Seconded Cr O'Brien**

**The Motion on being put to the vote was CARRIED unanimously.**

### **9.2 Armidale Regional Local Environmental Plan (ARLEP) - Planning Proposal Public Exhibition Timing**

*Ref: AINT/2021/27850 (ARC19/3364)*

324/21

#### **RESOLVED**

That Council note that the public exhibition period for the ARLEP Planning Proposal (PP-2021-4173) will commence as soon as possible after 12 September 2021.

**Moved Cr Murat**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**

### **9.3 Armidale Regional Local Environmental Plan (ARLEP) - Amalgamated Council's Status Comparison**

*Ref: AINT/2021/27953 (ARC19/3364)*

325/21

#### **RESOLVED**

That Council note the status of the Armidale Regional Local Environmental Plan Planning Proposal relative to other relevant amalgamated council planning proposals.

**Moved Cr Murat**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**



#### **9.4 Update on Alterations to Parking Time Limits within the Armidale CBD**

*Ref: AINT/2021/27167 (ARC16/0168-6)*

326/21

#### **RESOLVED**

That Council

- a. Notes the report on the status of the alterations to the parking time limits in Armidale CBD.
- b. Resolves that Council will review the efficacy of the Parking strategy and its implementation 12 months from the commencement of the new time limitations in the CBD. The review will include public consultation.

**Moved Cr Murat**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**

#### **FOR INFORMATION: 9.5 Cash and Investment Report 31 July 2021**

*Ref: AINT/2021/26892 (ARC16/0001-6)*

327/21

#### **RESOLVED**

That Council note the Cash and Investment Report for July 2021.

**Moved Cr Murat**

**Seconded Cr Bailey**

**The Motion on being put to the vote was CARRIED unanimously.**

### **10. ENVIRONMENT AND INFRASTRUCTURE**

#### **10.1 Armidale Regional Council Social Housing Waste Strategy**

*Ref: AINT/2021/18979 (ARC21/4644)*

328/21

#### **RESOLVED**

That Council:

- a. Delegate to the General Manager authority to establish a partnership with Homes North for a trial period of 12 months to improve waste disposal by their social housing tenants.
- b. Contribute \$3,000 to a communications strategy to be run by Homes North with the aim of informing tenants of the importance of correct waste disposal.
- c. That Council forgoes waste revenue, estimated at up to \$35,000 for the 12 month period, for the disposal of waste collected under this scheme.
- d. Council note that any foregone revenue will have no impact on the budgeted general fund surplus.

**Moved Cr O'Brien**

**Seconded Cr Robinson**

**The Motion on being put to the vote was CARRIED unanimously.**

### **10.2 Dumaresq Dam Safety Upgrade Project - Progress update**

*Ref: AINT/2021/25024 (ARC19/3458)*

329/21

#### **RESOLVED**

That Council note the status report for the Dumaresq Dam Safety Upgrade Project.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

### **10.3 Removal of high risk AIF memorial poplar trees on Waterfall Way**

*Ref: AINT/2021/25759 (ARC18/3044)*

330/21

#### **RESOLVED**

That Council:

- a) Note the Quantified Tree Risk Assessment (QTRA) undertaken by Council staff that identifies an unacceptable risk posed to life and property by up to 60 poplar trees on Waterfall Way.
- b) Note the preliminary results of an independent consulting arborist Arborviews for 38 Poplar trees Waterfall Way identified by Council staff as an imminent risk of failure.
- c) Note the decision to take immediate action to remove the high risk trees based on professional advice, recognising Council approval in advance is always preferred, other than in cases where risk assessments suggest imminent danger to the public.
- d) Approve the removal of additional trees that form part of the memorial avenue should the risk develop to an unacceptable level based on QTRA assessment.
- e) Note new Lombardy poplars will be established following the removal works to renew this important memorial planting for the next generation.

**Moved Cr Bailey**

**Seconded Cr Murat**

**The Motion on being put to the vote was CARRIED unanimously.**

### **10.4 Public Exhibition of Road Closure of unnamed road off Kempsey Rd**

*Ref: AINT/2021/26174 (ARC21/4740)*

331/21

#### **RESOLVED**

That Council:

- a) Place the closure of the unformed and unnamed council roads at 9823 Kempsey Rd Carrai NSW, adjoining Lots 18, 19, 37 of Deposited Plan 756471 and bordered by the Macleay River, on public exhibition for a minimum of 28 days.
- b) Formally advise all Notifiable Agencies of the proposed closure seeking their agreement.
- c) Refer the road closure to the Local Traffic Committee for comments.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.5 Armidale and Guyra Alcohol Free Zones**

*Ref: AINT/2021/26451 (ARC16/0867)*

332/21

**RESOLVED**

That Council:

- a) That the existing Alcohol Free Zones in Armidale and Guyra, in accordance with Part 4 of Chapter 16 of the *Local Government Act 1993*, be re-established for a further period of four years from a date seven days after the publication of a public notice under Section 644B of the Act, to cover the following public roads:

**Armidale:**

Allingham Street	between Rusden and Beardy Streets,
Barney Street	between Dangar and Faulkner Streets,
Beardy Street	between Niagara and Taylor Street (include Mall),
Butler Street	between Beardy and Barney Streets,
Burton Lane	between Woodward and Faulkner Streets,
Cinders Lane,	
Coucon Lane	off Allingham Street between Rusden and Beardy Streets,
Dangar Street	between Moore and Barney Streets,
Dangar Street	between Dumaresq and Kirkwood Streets,
Dumaresq Street	between Markham and Taylor Streets,
Faulkner Street	between Kirkwood and Barney Streets,
Jessie Street	between Rusden and Dumaresq Streets,
Kirkwood Street	between Marsh and Markham Streets,
Markham Street	between Dumaresq and Barney Streets,
Marsh Street	between Kirkwood and Barney Streets,
Moore Street	between Faulkner and Dangar Streets,
Naughten Avenue	between Taylor and Marsh Streets,
Niagara Street	between Beardy and Barney Streets,
O'Connor Place	between Cinders Lane and Rusden Street,
O'Dell Street	between Beardy and Barney Streets,
Ohio Street	between Beardy and Barney Streets,
Rusden Street	between Niagara and Taylor Streets,
Solomon Avenue,	
Tingcombe Street,	
West Avenue,	
Woodward Street	between Dumaresq and Marsh Streets.

**Narwan Village / Galloway Street (East) Area:**

Archibald Street,

Cookes Road	between Mann Street and Long Swamp Road,
Long Swamp Road	between Mossman Street and Galloway Street,
Mann Street	between Canambe Street and the western entrance to the Armidale Traffic Education Centre, 2-16 Mann Street
Mossman Street	between Canambe Street and Cookes Road,
De Silva Avenue, Smith Street Bracken Street, Bower Place, Chisholm Lane, Dale Crescent, Galloway Street	between Kennedy Street and Long Swamp Road,
Heagney Close, Morson Avenue, Murtagh Close, Parry Parade, See Avenue.	

**Girraween Area:**

Alexander Street, Bailey Crescent, Bain Crescent, Brogan Street, Claude Street	from Dumaresq Creek to the bypass,
Edward Street, Golgotha Street	from Tancredi Street to Claude Street,
Hiddens Street, McIntosh Crescent, Niagara Street	from Tancredi Street to Dumaresq Creek,
Purkiss Street, Queen Elizabeth Drive	from Dumaresq Creek to the bypass,
Samuelson Crescent, Tancredi Street	unformed section from Niagara Street to Golgotha Street.

**Guyra:**

Bradley Street, Guyra , between McKie Parkway and thirty (30) metres north of the northern road boundary of Ollera Street;

the New England Highway/ Malpas Street Guyra and the surrounding footpaths and parks, between the Viaduct and thirty (30) metres north of the northern road boundary of Ollera

Street Guyra;

Ollera Street west to Lagoon Street and east to Prisk Street;

Dutton Parade and Marne Street in their entirety;

North along the New England Highway and Llangothlin Street as far as the Sole Street intersection; and

South along Bradley and Lagoon Roads as far as the Guyra Railway Station

- (b) That the re-establishment of the Alcohol Free zones also include the following public car parks:

APEX Lookout Car Park at the Western End of Jeffrey Street,

'Aquatic Centre Car Parks', corner of Markham and Dumaresq Streets, and off Dumaresq Street,

'Cinders Lane Car Park' off Cinders Lane

'Dumaresq Street Car Park', east of the Aquatic Centre,

Former 'Gasworks Car Park', corner of Allingham and Beardy Streets,

'Naughten Avenue Car Park', Naughten Avenue,

'Rusden Street Car Park' including decked area, between Rusden, Faulkner and Marsh Streets,

'Rusden/Jessie Street Car Park', between Rusden and Jessie Streets,

'Tourist Information Centre Car Park', off Dumaresq Street and adjacent to Marsh Street.

- (c) Allow an exemption to the Alcohol Free Zone for Council approved outdoor eating area, events and activities subject to the following conditions;

- i. Tasting cups are to be served in plastic drinking apparatus of not more than 100ml capacity.
- ii. The lifting of the prohibition does not preclude Council or the Police from taking any action considered necessary under the provisions of all relevant legislation.
- iii. Any necessary Liquor licences through the Office of Liquor, Gaming and Racing must be obtained prior to the period's identified events.

- (d) That the re-establishment of the above Zones be subject to public notice for 14 days and signposting, in accordance with Sections 644B and 644C of the Local Government Act 1993.

- (e) That the Police Local Area Commander and the officer-in-charge of the local Police Station be notified of this resolution so that the zone operates and can be enforced effectively. The local Liquor Accord, existing liquor licensees/club secretaries in the relevant areas, as well as the local Aboriginal Land Councils are also to be notified of the Council's decision.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.6 Biodiversity Offset Area Dumaresq Dam**

*Ref: AINT/2021/26825 (ARC17/2196)*

333/21

**RESOLVED**

That Council:

Seek to defer the item pending further information on the matter.

**Moved Cr O'Brien**

**Seconded Cr Robinson**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.7 Appointment of NSW Public Works Advisory to project manage the NSW DPIE  
Public Spaces Legacy project - Armidale Creeklands Restoration**

*Ref: AINT/2021/27273 (ARC21/4635)*

334/21

**RESOLVED**

That Council

- a. Invoke Section 55(3)(g) of the Local Government Act for the purpose of engaging Public Works Advisory under a procurement exemption as they are registered under a NSW State Government Buying Scheme.
- b. Accept the fee estimate tabled in the attachment from NSW Public Works Advisory for project management and contract administration of the Public Spaces Legacy nominated project – Armidale Creek lands Restoration.
- c. Appoint Public Works Advisory as Project Manager and manage the contract administration of the Armidale Creek lands Restoration project in accordance with the fee proposal provided.
- d. Delegate to the General Manager the authority to approve variations to the approved fee to a maximum of 25%.
- e. That the General Manager ensure the governing body is informed of community consultation progress in relation to this project.
- f. NSW Public Works advisory project management encourage to use local contractors as much as possible.

**Moved Cr O'Connor**

**Seconded Cr Robinson**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.8 Request to waive fees for the use of the Guyra Community Hall**

*Ref: AINT/2021/27384 (ARC20/3877)*

335/21

**RESOLVED**

That Council waives the fees for the hire of the Guyra Community Hall for the Bald Blair Public School P & C Committee to host a fundraising event to commemorate a century of the School's foundation. The total cost of hire is \$492.00 including GST.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.9 Acceptance of Waste from Outside of Armidale Regional Council's Local Government Area Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/26936 (ARC16/1455)*

336/21

**RESOLVED**

That Council adopt the Acceptance of Waste from Outside of Armidale Regional Council's Local Government Area Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.10 Cemeteries Operations Management Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/27767 (ARC18/2895)*

337/21

**RESOLVED**

That Council adopt the revised Cemeteries Operations Management Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**10.11 Urban Streetscape Policy - For Adoption (Post Public Exhibition)**

*Ref: AINT/2021/28064 (ARC17/1844)*

338/21

**RESOLVED**

That Council adopt the revised Urban Streetscape Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

## 10.12 Memorials Policy - For Adoption (Post Public Exhibition)

Ref: AINT/2021/28078 (ARC16/0651)

339/21

### RESOLVED

That Council adopt the revised Memorials Policy.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

## 11. OUR PEOPLE AND COMMUNITY

### 11.1 Guyra Preschool and Long Day Care Centre annual fee increases

Ref: AINT/2021/26837 (ARC17/2469)

340/21

### RESOLVED

- a. That Council endorse for public exhibition the proposed amendments to attendance fees for the Guyra Preschool and Long Day Care Centre and Guyra OSHC as outlined in this report.
- b. That the proposed amended attendance fees be publicly exhibited in accordance with the *Local Government Act 1993*.
- c. That a further report addressing any matters raised through the public exhibition period be brought back to Council for consideration prior to finalising the proposed amended attendance fees.
- d. That the daily fees be increased for all age groups of the Guyra Preschool and Long Day Care Centre and Guyra OSHC service by \$7.00 per day and the fees for all age groups for Before and After School Care be increased by \$2 per day. The proposed fees from 1 January 2022 would resultantly be:

Date	1/1/2022
3-6 year old daily fee	\$85.00
2-3 year old	\$88.00
0-2 year old daily fee	\$91.00
Vacation care daily fee	\$71.00
Before School Care	\$14.00
After School Care	\$28.00

**Moved Cr Galletly**

**Seconded Cr Murat**

**The Motion on being put to the vote was CARRIED unanimously.**



**11.2 Waive families gap fees at Guyra Preschool and Long Day Care Centre during lock down**

*Ref: AINT/2021/28714 (ARC17/2469)*

341/21

**RESOLVED**

- a) That Council approve the write-off of Gap Fees for customers of the Guyra Preschool and Long Day Care Centre who are unable to utilise the centres services under the current NSW Public Health Orders (Stay at Home Order) as they are not considered essential workers;
- b) That the Gap Fee waivers apply to the current Stay at Home Order Period, being from Saturday the 7 August to Saturday the 21 August inclusive;
- c) That if the current Stay at Home Order covering the Armidale Regional Council Local Government Area is extended then the Gap Fee waiver arrangement be extended to cover this period;
- d) That funding be sort from the State and Federal Government to off-set the loss of income incurred from the waiving of Gap Fees as a result of the NSW Public Health Order requirements;
- e) That if external funding isn't obtained to off-set the waiving of Gap Fees then the operating expenditure budget be reduced by an amount of 50% of the loss of Gap Fee income in order to limit the impact on the operating result and sustainability of the Centre.

**Moved Cr Galletly**

**Seconded Cr Murat**

**The Motion on being put to the vote was CARRIED unanimously.**

**12. COMMITTEE REPORTS**

**12.1 Traffic Advisory Committee - Minutes of meeting held 3 August 2021**

*Ref: AINT/2021/27624 (ARC16/0168-6)*

342/21

**RESOLVED**

That the Minutes of the Traffic Advisory Committee meeting held on 3 August 2021 be noted and endorsed and:

- a. To erect a "Bus Zone" signage – 8.00am-9.30am 2.30pm-4.00pm closing sign at the Northern end of the Ben Venue Public School bus zone.
- b. To erect "No Stopping" signs outside of the bus zone within the Ben Venue Public School bus bay.
- c. That Council be requested to approve the installation of a "No Stopping" zone on the southern side of Mann St adjacent to Armidale Secondary College.
- d. That subject to grant funding being received, Council approve the installation of a central median island in Golden Grove at the intersection with Ash Tree Drive.
- e. That a "Stop Sign" and associated line marking be installed at Lynches Road on the intersection with O'Connor Road.

**Moved Cr Murat**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

**13. MATTERS OF AN URGENT NATURE - NIL.**

**14. QUESTIONS ON NOTICE**

**14.1 Questions on Notice - Cr Robinson**

*Ref: AINT/2021/27627 (ARC16/0025)*

**2. OFFICERS' RECOMMENDATION:**

That Council note the response to the Questions on Notice submitted by Cr Robinson.

**15. CONFIDENTIAL MATTERS**

**15.1 Tender Exemption for Dattner Pty Ltd - Back to Basics**

*Ref: AINT/2021/28085 (ARC21/4551)*

343/21

**RESOLVED**

That Council:

- a. Endorse the sole supplier Procurement Strategy of The Dattner Group to continue to provide high level and specialist consultancy services and a consistent approach to achieve Councils culture change objectives as part of the 'Restore and Thrive' Strategy;
- b. That this Procurement Strategy be endorsed under Section 55(i) of the *Local Government Act 1993* (that) an exception to the act as endorsed for this contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, a council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders" for the reasons earlier outlined in this report and;
- c. Endorse an upper level limit of \$350,000 for the continuation and/or completion of this project by the Dattner Group.

**Moved Cr O'Connor**

**Seconded Cr Galletly**

**The Motion on being put to the vote was CARRIED unanimously.**

There being no further business the Mayor declared the meeting closed at 5:19pm.