



ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 22 May 2019
4pm

at

Guyra Council Chambers

ATTACHMENTS

INDEX

9	REPORTS FOR DECISION - LEADERSHIP FOR THE REGION	
9.1	FOR DECISION: Code of Meeting Practice - Submissions Received	
	Attachment 1: Draft ARC Code of Meeting Practice	4
	Attachment 2: Submissions received in relation to including the Civic Prayer in the Code of Meeting Practice	52
9.2	FOR DECISION: 2018/19 Third Quarter Budget Review	
	Attachment 1: 2018/19 Third Quarter Budget Review	93
10	REPORTS FOR DECISION - GROWTH, PROSPERITY AND ECONOMIC DEVELOPMENT	
10.1	FOR DECISION: Evocities	
	Attachment 1: Minutes - Regional Growth Advisory Committee - 11 April 2019.....	109
11	REPORTS FOR DECISION - ENVIRONMENT AND INFRASTRUCTURE	
11.1	FOR DECISION: Planning Proposal for Draft Amendment No. 14 to Armidale Dumaresq LEP 2012	
	Attachment 1: Planning Proposal No 14 - Draft	114
12	REPORTS FOR DECISION - OUR PEOPLE AND COMMUNITY	
12.1	FOR DECISION: Adoption - Plan of Management - Kolara Aged Care Site	
	Attachment 1: Draft - Plan of Management Kolara Aged Care Site	168
13	REPORTS FOR INFORMATION	
13.1	FOR INFORMATION: Cash & Investment Report for April 2019	
	Attachment 1: Cash and Investments Dashboard - April 2019	184
13.2	FOR INFORMATION: Monthly Financial Report April 2019	
	Attachment 1: Monthly Financial Report April 2019	185
13.5	FOR INFORMATION: Summary of Resolutions of Council November 2018 - April 2019	
	Attachment 1: Resolutions of Armidale Regional Council - November 2018 to April 2019	194
16	COMMITTEE REPORTS	
16.1	FOR DECISION: Minutes - Regional Growth Advisory Committee 11 April 2019	
	Attachment 1: Minutes - Regional Growth Advisory Committee - 11 April 2019.....	256

**16.2 FOR INFORMATION: Minutes - Armidale Regional Aboriginal Advisory Committee
- 24 April 2019**

Attachment 1:	Minutes - Armidale Regional Aboriginal Advisory Committee - 24 April 2019	261
----------------------	--	-----

16.3 FOR DECISION - Minutes - Traffic Advisory Committee 7 May 2019

Attachment 1:	Minutes - Traffic Advisory Committee - 07 May 2019	265
----------------------	--	-----

Table of Contents

1 Introduction	3
2 Meeting Principles.....	4
3 Before the Meeting	6
4 Public Forums.....	11
5 Coming Together.....	14
6 The Chairperson	17
7 Modes of Address	18
8 Order of Business for Ordinary Council Meetings.....	19
9 Consideration of Business at Council Meetings	20
10 Rules of Debate.....	22
11 Voting	25
12 Committee of the Whole	27
13 Dealing with Items by Exception	28
14 Closure of Council Meetings to the Public.....	29
15 Keeping Order at Meetings	33
16 Conflicts of Interest.....	36
17 Decisions of the Council	37
18 Time Limits on Council Meetings	39
19 After the Meeting	40
20 Council Committees	42
21 Irregularities.....	45
22 Definitions.....	45

1 Introduction

This Model Code of Meeting Practice for Local Councils in NSW is made under section 360 of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

This code applies to all meetings of council and committees of council of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

Councils must adopt a code of meeting practice that incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2 Meeting Principles

2.1 Council and Committee meetings should be:

Transparent Decisions are made in a way that is open and accountable.

Informed Decisions are made based on relevant, quality information.

Inclusive Decisions respect the diverse needs and interests of the local community.

Principled Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful Councillors, staff and meeting attendees treat each other with respect

Effective Meetings are well organised, effectively run and skilfully chaired.

Orderly Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3 Before the Meeting

Timing of ordinary council meetings

- 3.1 The council shall, by resolution, set the frequency, time, date and place of its ordinary meetings.

Note: Under section 365 of the Act, councils are required to meet at least ten (10) times each year, each time in a different month unless the Minister for Local Government has approved a reduction in the number of times that a council is required to meet each year under section 365A.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) councillors, the mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.
- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.6 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.6 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.9 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12noon, seven (7) business days before the meeting is to be held.
- 3.10 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion or question on notice submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
- 3.11 If the general manager considers that a notice of motion submitted by a councillor for consideration at an ordinary meeting of the council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council.
- 3.12 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:
- (a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or
 - (b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions on notice

- 3.13 A councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the general manager about the performance or operations of the council.
- 3.14 A councillor is not permitted to ask a question with notice under clause 3.13 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.
- 3.15 The general manager or their nominee may respond to a question on notice submitted under clause 3.13 by way of a report included in the business papers and minutes of a subsequent ordinary meeting of Council, or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.16 The general manager must ensure the agenda for a meeting of the council or a committee of the council is prepared as soon as practicable before the meeting.
- 3.17 The general manager must ensure that the agenda for an ordinary meeting of the council states:
- (a) all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - (b) if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - (c) all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - (d) any business of which due notice has been given under clause 3.9.
- 3.18 Nothing in clause 3.17 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.
- 3.19 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.20 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- (a) identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - (b) states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.20 reflects section 9(2A)(a) of the Act.

- 3.21 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public, and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Availability of agenda and business papers to the public

- 3.22 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.22 reflects section 9(2) and (4) of the Act.

- 3.23 Clause 3.22 does not apply to the business papers for items of business that the general manager has identified under clause 3.20 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.23 reflects section 9(2A)(b) of the Act.

- 3.24 For the purposes of clause 3.22, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.24 reflects section 9(3) of the Act.

- 3.25 A copy of an agenda, or of an associated business paper made available under clause 3.22, may in addition be given or made available in electronic form.

Note: Clause 3.25 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.26 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.27 Despite clause 3.26, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:

- (a) a motion is passed to have the business considered at the meeting, and
- (b) the business to be considered is ruled by the chairperson to be of great urgency.

Note: It is common meeting practice for the chairperson to firstly rule that the business is of great urgency (b) before deciding on whether the motion is to be considered (a).

- 3.28 A motion moved under clause 3.27(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.29 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.27(a) can speak to the motion before it is put.
- 3.30 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.27(b) on whether a matter is of great urgency.

Pre-meeting briefing sessions

- 3.31 Prior to each ordinary meeting of the council, the general manager **will** arrange, if requested by a majority of Councillors, a pre-meeting briefing session to brief councillors on the items of business to be considered at the meeting. Pre-meeting briefing sessions may also be held for extraordinary meetings of the council and meetings of committees of the council.
- 3.32 Pre-meeting briefing sessions are to be held in the absence of the public.
- 3.33 The general manager or a member of staff nominated by the general manager is to preside at pre-meeting briefing sessions.
- 3.34 Councillors (including the mayor) must not use pre-meeting briefing sessions to debate or make preliminary decisions on items of business they are being briefed on, and any debate and decision-making must be left to the formal council or committee meeting at which the item of business is to be considered.
- 3.35 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of a briefing at a pre-meeting briefing session, in the same way that they are required to do at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at pre-meeting briefing sessions and how the conflict of interest was managed by the councillor who made the declaration.

4 Public Forums (Have Your Say)

- 4.1 The council will hold a public forum at each ordinary meeting of the council for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting. Public forums may also be held prior to extraordinary council meetings and meetings of committees of the council.
- 4.2 To speak at a public forum, a person must first make an application to the council by completing the online form. Applications to speak at the public forum must be received by 12.00noon on the day before the meeting date and must identify the item of business on the agenda of the council meeting the person wishes to speak on, and whether they wish to speak 'for' or 'against' the item.
- 4.3 A person may apply to speak on no more than two (2) items of business on the agenda of the council meeting.
- 4.4 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.
- 4.5 The general manager or their delegate may refuse an application to speak at a public forum. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 4.6 No more than two (2) speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.
- 4.7 The order of speakers will normally be as per the order of the agenda items.
- 4.8 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to address the council on the item of business. If the speakers are not able to agree on whom to nominate to address the council, the general manager or their delegate is to determine who will address the council at the public forum.
- 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the general manager or their delegate may, in consultation with the mayor or the mayor's nominated chairperson, increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 4.10 Approved speakers at the public forum are to register with the council any written, visual or audio material to be presented in support of their address to the council at the public forum, and to identify any equipment needs no more than two (2) days before the public forum. The general manager or their delegate may refuse to allow such material to be presented.
- 4.11 Each speaker will be allowed five (5) minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.12 Speakers at public forums must not digress from the item on the agenda of the council meeting they have applied to address the council on. If a speaker digresses to irrelevant

- matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.13 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.14 Speakers are under no obligation to answer a question put under clause 4.13.
- 4.15 Speakers at public forums cannot ask questions of the council, councillors or council staff.
- 4.16 The general manager or their nominee may, with the concurrence of the chairperson, address the council in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.17 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.18 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.19 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.18, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.
- 4.20 Clause 4.19 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.21 Where a speaker engages in conduct of the type referred to in clause 4.18, the general manager or their delegate may refuse further applications from that person to speak at public forums for such a period as the general manager or their delegate considers appropriate.
- 4.22 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum.

5 Coming Together

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting.
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because he or she has been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.
- Note: Clause 5.6 reflects section 234(1)(d) of the Act.**
- 5.7 A councillor who intends to attend a meeting of the council despite having been granted leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.9 reflects section 368(2) of the Act.

5.10 A meeting of the council must be adjourned if a quorum is not present:

- (a) at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
- (b) within half an hour after the time designated for the holding of the meeting, or
- (c) at any time during the meeting.

5.11 In either case, the meeting must be adjourned to a time, date and place fixed:

- (a) by the chairperson, or
- (b) in his or her absence, by the majority of the councillors present, or
- (c) failing that, by the general manager.

5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.

5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the safety and welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster (such as, but not limited to flood or bushfire), the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.

5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.2.

Entitlement of the public to attend council meetings

5.15 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.15 reflects section 10(1) of the Act.

5.16 Clause 5.15 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.

5.17 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:

- (a) by a resolution of the meeting, or
- (b) by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.17 reflects section 10(2) of the Act.

Webcasting of meetings

5.18 All meetings of the council and committees of the council are to be webcast on the council's website. The livestreaming of the meetings is to comprise of an audio visual recording of the meeting.

5.19 Clause 5.18 does not apply to parts of a meeting that have been closed to the public under section 10A of the Act.

5.20 At the start of each meeting the chairperson is to make a statement informing those in attendance that the meeting is being webcast and that those in attendance should refrain from making any defamatory statements.

5.21 A recording of each meeting of the council and committee of the council is to be retained on the council's website for a period of 12 months. Recordings of meetings may be disposed of in accordance with the State Records Act 1998.

Attendance of the general manager and other staff at meetings

5.22 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.22 reflects section 376(1) of the Act.

5.23 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

Note: Clause 5.23 reflects section 376(2) of the Act.

5.24 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

Note: Clause 5.24 reflects section 376(3) of the Act.

5.25 The attendance of other council staff at a meeting, (other than as members of public) shall be with the approval of the general manager.

6 The Chairperson

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.
- 6.4 The election of chairperson must be conducted:
- (a) by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
 - (b) by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.
- 6.5 If, at an election of a chairperson, two or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.
- 6.6 For the purposes of clause 6.5, the person conducting the election must:
- (a) arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
 - (b) then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.
- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.
- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

6.9 When the chairperson rises or speaks during a meeting of the council:

- (a) any councillor then speaking or seeking to speak must, if standing, immediately resume their seat, and
- (b) every councillor present must be silent to enable the chairperson to be heard without interruption.

7 Modes of Address

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mr Mayor' or 'Madam Mayor'.
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Mrs/Ms [Surname]
- 7.5 A councillor shall address all remarks or questions, either through or to the chairperson.

8 Order of Business for Ordinary Council Meetings

8.1 The general order of business for an ordinary meeting of the council shall be:

- 01 Civic affirmation and Acknowledgement of country
- 02 Statement in relation to live streaming of council meeting
- 03 Apologies and applications for leave of absence by councillors
- 04 Disclosures of interests
- 05 Public Forum (Have Your Say)
- 06 Confirmation of minutes
- 07 Mayoral minute(s)
- 08 Notices of rescission
- 09 Notices of motions
- 10 Reports to council – For Decision
- 11 Reports to council – For Information
- 12 Committee Reports (Advisory Committees)
- 16 Authority to affix the Council Seal
- 17 Requests for Leave of Absence
- 18 Matters of an Urgent Nature
- 19 Questions on notice
- 12 Confidential matters (Closed Session)

8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.

Note: Part 13 allows council to deal with Items of business by exception.

8.3 Despite clauses 10.20-10.30, only the mover of a motion referred to in clause 8.2 may speak to the motion before it is put to a vote.

9 Consideration of Business at Council Meetings

Business that can be dealt with at a council meeting

9.1 The council must not consider business at a meeting of the council:

- (a) unless a councillor has given notice of the business, as required by clause 3.9, and
- (b) unless notice of the business has been sent to the councillors in accordance with clause 3.6 in the case of an ordinary meeting and clause 3.8 in the case of an extraordinary meeting.

9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:

- (a) is already before, or directly relates to, a matter that is already before the council (for example, in the form of a supplementary motion), or
- (b) is the election of a chairperson to preside at the meeting, or
- (c) subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or
- (d) is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.

9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:

- (a) a motion is passed to have the business considered at the meeting, and
- (b) the business to be considered is ruled by the chairperson to be of great urgency.

Note: It is common meeting practice for the chairperson to firstly rule that the business is of great urgency (b) before deciding on whether the motion is to be considered (a).

9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20-10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.

9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of council, or of which the council has official knowledge.

9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.

- 9.8 A recommendation made in a mayoral minute put by the mayor is, insofar as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.10 Where a mayoral minute makes a recommendation which, if adopted, would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan, it must identify the source of funding for the expenditure that is the subject of the recommendation. If the mayoral minute does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the recommendation if adopted.

Staff reports

- 9.11 A recommendation made in a staff report is, insofar as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.12 The recommendations of a committee of the council are, insofar as they are adopted by the council, resolutions of the council.
- 9.13 If in a report of a committee of the council distinct recommendations are made, the council may make separate decision on each recommendation.

Questions

- 9.14 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.
- 9.15 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.16 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.17 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to documents. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.18 The councillor must put every such question directly, succinctly and without argument.
- 9.19 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10 Rules of Debate

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.9 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- (a) any other councillor may move the motion at the meeting, or
 - (b) the chairperson may defer the motion until the next meeting of the council at which the motion can be considered.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 11.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been rejected.

Motions Requiring the Expenditure of Funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and to any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.
- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clause 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- (a) if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - (b) if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is rejected, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter is closed and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11 Voting

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

- 11.5 If a councillor who has voted against a motion put at a council meeting so requests, the general manager must ensure that the councillor's dissenting vote is recorded in the council's minutes.

- 11.6 The decision of the chairperson as to the result of a vote is final, unless the decision is immediately challenged and not fewer than two (2) councillors rise and call for a division.

- 11.7 When a division on a motion is called, the chairperson must ensure that the division takes place immediately. The general manager must ensure that the names of those who vote for the motion and those who vote against it are recorded in the council's minutes for the meeting.

- 11.8 When a division on a motion is called, any councillor who fails to vote will be recorded as having voted against the motion in accordance with clause 11.4 of this code.

- 11.9 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

Voting on planning decisions

- 11.10 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.
- 11.11 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.
- 11.12 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.
- 11.13 Clauses 11.10–11.12 apply also to meetings that are closed to the public.

Note: Clauses 11.10–11.13 reflect section 375A of the Act.

Note: The requirements of clause 11.10 may be satisfied by maintaining a register of the minutes of each planning decision.

12 Committee of the Whole

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, insofar as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20-10.30 limit the number and duration of speeches.

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full but any recommendations of the committee must be reported.

- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13 Dealing with Items by Exception

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson is to list the items of business to be adopted and ask councillors to identify any of the individual items of business listed by the chairperson that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendations made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.2.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken as having been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14 Closure of Council Meetings to the Public

Grounds on which meetings can be closed to the public

14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:

- (a) personnel matters concerning particular individuals (other than councillors),
- (b) the personal hardship of any resident or ratepayer,
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
- (e) information that would, if disclosed, prejudice the maintenance of law,
- (f) matters affecting the security of the council, councillors, council staff or council property,
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on community land,
- (i) alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:

- (a) except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and

- (b) if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1(g) unless the advice concerns legal matters that:

- (a) are substantial issues relating to a matter in which the council or committee is involved, and
- (b) are clearly identified in the advice, and
- (c) are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:

- (a) a person may misinterpret or misunderstand the discussion, or
- (b) the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed, but only if:
- (a) it becomes apparent during the discussion of a particular matter that the matter is a matter referred to in clause 14.1, and
 - (b) the council or committee, after considering any representations made under section 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by 12noon on the day before the meeting at which the matter is to be considered.
- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11.
- 14.13 No more than two (2) speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers applies to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.

- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.20 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than two (2) speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed five (5) minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers are to confine their representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to so digress. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the person from that place and, if necessary restrain that person from re-entering that place.

Information to be disclosed in resolutions closing meetings to the public

- 14.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- (a) the relevant provision of section 10A(2) of the Act,
 - (b) the matter that is to be discussed during the closed part of the meeting,
 - (c) the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.20 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.21 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.22 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.21 during a part of the meeting that is webcast.

15 Keeping Order at Meetings

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately when it is raised. The chairperson must suspend business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been discharged as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- (a) contravenes the Act or any regulation in force under the Act or this code, or
 - (b) assaults or threatens to assault another councillor or person present at the meeting, or
 - (c) moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - (d) insults or makes personal reflections on or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - (e) says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into contempt.
- 15.12 The chairperson may require a councillor:
- (a) to apologise without reservation for an act of disorder referred to in clauses 15.11(a) or (b), or
 - (b) to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - (c) to retract and apologise without reservation for an act of disorder referred to in clauses 15.11(d) and (e).

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.
- 15.15 Clause 15.14, does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

- 15.16 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.
- 15.17 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.18 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.19 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.
- .

Use of mobile phones and the unauthorised recording of meetings

- 15.20 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.21 A person must not use a tape recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.22 Any person who makes a recording or attempts to make a recording of a meeting of the council or a committee of the council in contravention of clause 15.21, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.23 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16 Conflicts of Interest

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person must be recorded in the minutes of the meeting at which the declaration was made.

17 Decisions of the Council

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act.

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.9.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been rejected by the council, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.10.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been rejected by the council, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously rejected motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.10 with the consent of all signatories to the notice of motion.

17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the general manager no later than 4.00 pm on the day after the meeting at which the resolution was adopted.

17.11 A notice of motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council

Note: Clause 17.11 reflects section 372(6) of the Act.

17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:

(a) a notice of motion signed by three (3) councillors is submitted to the chairperson, and

(b) a motion to have the motion considered at the meeting is passed, and

(c) the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.

Note: It is common meeting practice for the chairperson to firstly rule that the business is of great urgency (c) before deciding on whether the motion is to be considered (b).

17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.

17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:

(a) to correct any error, ambiguity or imprecision in the council's resolution, or

(b) to confirm the voting on the resolution.

17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.

17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.

17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.

- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.
- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18 Time Limits on Council Meetings

18.1 Meetings of the council and committees of the council are to conclude no later than 8.00pm.

18.2 If the business of the meeting is unfinished at 8.00pm the council or the committee of council may, by resolution, extend the time of the meeting to 8.30pm.

18.3 If the business of the meeting is unfinished at 8.00pm, and the council does not resolve to extend the meeting under clause 18.2, the chairperson must either:

(a) defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or

(b) adjourn the meeting to a time, date and place fixed by the chairperson.

18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.

18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager must:

(a) individually notify each councillor of the time, date and place at which the meeting will reconvene, and

(b) publish the time, date and place at which the meeting will reconvene:

(i) on the council's website, and

(ii) in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19 After the Meeting

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- (a) details of each motion moved at a council meeting and of any amendments moved to it,
- (b) the names of the mover and seconder of the motion or amendment,
- (c) whether the motion or amendment was passed or lost, and
- (d) such other matters specifically required under this code.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20 Council Committees

Application of this Part

20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

20.2 The council may, by resolution, establish such committees as it considers necessary.

20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.

20.4 The quorum for a meeting of a committee of the council is to be:

- (a) such number of members as the council decides, or
- (b) if the council has not decided a number – a majority of the members of the committee.

Functions of committees

20.5 The council must specify the functions of each of its committees when the committee is established, but may from time to time amend those functions.

Notice of committee meetings

20.6 The general manager must send to each councillor regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:

- (a) the time, date and place of the meeting, and
- (b) the business proposed to be considered at the meeting.

20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:

- (a) has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or

- (b) has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- (a) to give notice of business for inclusion in the agenda for the meeting, or
 - (b) to move or second a motion at the meeting, or
 - (c) to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.11 The chairperson of each committee of the council must be:
- (a) the mayor, or
 - (b) if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - (c) if the council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.

- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 15 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 20.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- (a) details of each motion moved at a meeting and of any amendments moved to it,
 - (b) the names of the mover and seconder of the motion or amendment,
 - (c) whether the motion or amendment was passed or lost, and
 - (d) such other matters specifically required under this code.
- 20.23 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.24 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.25 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.

- 20.26 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.27 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21 Irregularities

21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:

- (a) a vacancy in a civic office, or
- (b) a failure to give notice of the meeting to any councillor or committee member,
or
- (c) any defect in the election or appointment of a councillor or committee member,
or
- (d) a failure of a councillor or a committee member to disclose a conflict of interest, or
to refrain from the consideration or discussion of, or vote on, the relevant matter,
at a council or committee meeting in accordance with the council's code of
conduct, or
- (e) a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

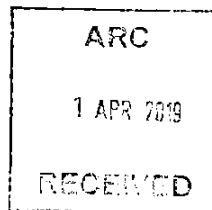
22 Definitions

general manager	general manager means the person referred to in the Local Government Act 1993 as the general manager of a council and, in the case of the Armidale Regional Council, means the person referred to as the Chief Executive Officer of the Armidale Regional Council
the Act	means the Local Government Act 1993
the Regulation	means the Local Government (General) Regulation 2005
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code; and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW and includes councillors, administrators, council staff, council committee members and delegates of the council
day	means calendar day
division	means a request by two (2) councillors under clause 11.6 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment
foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the Environmental Planning and Assessment Act

	1979 including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 2A of Part 6 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later date
year	means the period beginning 1 July and ending the following 30 June

Authorisation

Adopted by Council:

31st March 2019

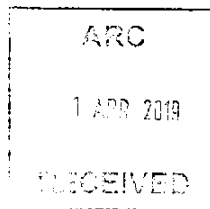
To the Armidale Regional Council,

I hereby submit my heartfelt objection to the civic prayer being replaced with the new affirmation. While some of the current councilors have a personal affinity against prayer, this is not so of their council predecessors and not so within the Armidale community. It is shortsighted to change this formal part of council meetings that has been part of tradition of this community. The councilors are duly elected officers of the region and as such, should not be making this change without communication with the ratepayers of the region. My understanding that this has not happened and as such, the councilors are out of order in asking to make this change.

Armidale is well known as a city of churches. For many, within this city and region, prayer is a significant feature. I suggest the councilors get on with their civic elected duties and responsibilities, and leave this small but significant aspect of their meetings as it has always been.

Kind regards,

Patterson CAROLINE PATTERSON
Robert Patterson Robert Patterson
God bless



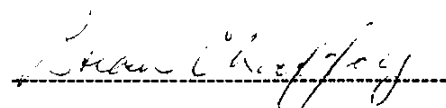
31st March 2019

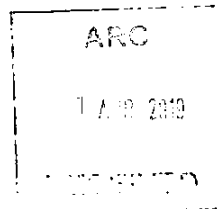
To the Armidale Regional Council,

I hereby submit my heartfelt objection to the civic prayer being replaced with the new affirmation. While some of the current councilors have a personal affinity against prayer, this is not so of their council predecessors and not so within the Armidale community. It is shortsighted to change this formal part of council meetings that has been part of tradition of this community. The councilors are duly elected officers of the region and as such, should not be making this change without communication with the ratepayers of the region. My understanding that this has not happened and as such, the councilors are out of order in asking to make this change.

Armidale is well known as a city of churches. For many, within this city and region, prayer is a significant feature. I suggest the councilors get on with their civic elected duties and responsibilities, and leave this small but significant aspect of their meetings as it has always been.

Kind regards,



31st March 2019

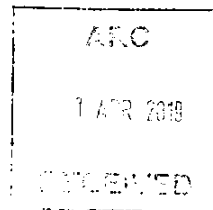
To the Armidale Regional Council,

I hereby submit my heartfelt objection to the civic prayer being replaced with the new affirmation. While some of the current councilors have a personal affinity against prayer, this is not so of their council predecessors and not so within the Armidale community. It is shortsighted to change this formal part of council meetings that has been part of tradition of this community. The councilors are duly elected officers of the region and as such, should not be making this change without communication with the ratepayers of the region. My understanding that this has not happened and as such, the councilors are out of order in asking to make this change.

Armidale is well known as a city of churches. For many, within this city and region, prayer is a significant feature. I suggest the councilors get on with their civic elected duties and responsibilities, and leave this small but significant aspect of their meetings as it has always been.

Kind regards,

A handwritten signature in black ink, appearing to be "J. L.", written over a dashed line. Below the signature is another dashed line.



To the Armidale Regional Council,

I hereby submit my heartfelt objection to the civic prayer being replaced with the new affirmation. While some of the current councilors have a personal affinity against prayer, this is not so of their council predecessors and not so within the Armidale community. It is shortsighted to change this formal part of council meetings that has been part of tradition of this community. The councilors are duly elected officers of the region and as such, should not be making this change without communication with the ratepayers of the region. My understanding that this has not happened and as such, the councilors are out of order in asking to make this change.

Armidale is well known as a city of churches. For many, within this city and region, prayer is a significant feature. I suggest the councilors get on with their civic elected duties and responsibilities, and leave this small but significant aspect of their meetings as it has always been.

Kind regards,

A handwritten signature in black ink, appearing to read "Anne O'Donnell-Ostini".

Anne O'Donnell-Ostini

Kate Cameron

From: Anne O'Donnell-Ostini
Sent: Wednesday, 15 May 2019 7:10 AM
To: Council
Subject: Replacing civic prayer

Dear Council Staff,

I request this submission be sent to all the elected councillors.

As recorded in my prior correspondence, the civic prayer has been a tradition of council and reflective of the Judeo-Christian roots of our nation. Our city is known as a city of churches. How paradoxical is it of council to take the reference of Almighty God out of the proceedings. Human strength and ideas are limited but for those of us that believe and can testify to the divine strength, inspiration and ideas that belief in God brings, those words are not simply words but instead an incredibly powerful prayer.

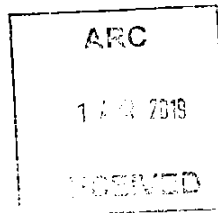
It is understandable that not all councillors have this same belief but for those who do, why take away reference to the most important tenet of both who they are and often why they are serving in a public service role in the first place.

As I reiterated in my previous correspondence, this motion has occurred without the consent of the community of rate payers in our region. Even in this submission process, information has been extremely difficult to find with nothing available on the council website.

Again, I implore the elected councillors to re-introduce the civic prayer that does mean so much to so many and is reflective of our city being a city of churches.

Yours faithfully,

Anne Ostini

31st March 2019

To the Armidale Regional Council,

I hereby request that council keep the civic prayer that has been previously used in council meetings and has formed part of the cultural and historical significance of these meetings. While some current councilors may have a dislike of this prayer, to many of their constituents this prayer does have meaning and significance. It is shortsighted to change this formal part of council meetings that has been part of tradition of this community. The councilors are duly elected officers of the region and as such, should not be making this change without communication with the ratepayers of the region. My understanding that this has not happened and as such, the councilors are out of order in asking to make this change.

Armidale is well known as a city of churches. For many, within this city and region, prayer is a significant feature. I suggest the councilors get on with their civic elected duties and responsibilities, and leave this small but significant aspect of their meetings as it has always been.

Kind regards,

Jill Ahoy Galloway

ARC

1 APR 2019

RECEIVED

31st March 2019 ✓

To the Armidale Regional Council,

I hereby request that council keep the civic prayer that has been previously used in council meetings and has formed part of the cultural and historical significance of these meetings. While some current councilors may have a dislike of this prayer, to many of their constituents this prayer does have meaning and significance. It is shortsighted to change this part of council meetings.

Armidale is well known as a city of churches. As such, the short prayer at the beginning of council meetings should not be changed.

Kind regards,

Bryan Scott
L.N.C Church Armidale

Keep God in all things that all will go
in to Him and His grace. //

Kate Cameron

From:
Sent: Tuesday, 7 May 2019 7:56 PM
To: Council
Subject: Prayer

Dear Council

I strongly object to Council removing prayer from the start of meetings. Please reconsider this decision and keep this long standing sequence to include God over decisions made on behalf of this community.

Kind Regards

Richard Lee

,

Kate Cameron

From: Judy White <[redacted]>
Sent: Wednesday, 8 May 2019 7:41 PM
To: Council
Cc: Margaret O'Connor; Diane Gray; Andrew Murat; itilley@armidale.nsw.gov.au; bwidders@armidale.nsw.gov.au; Libby Martin; Jon Galletly; Peter Bailey; Debra O'Brien; Dorothy Robinson; Simon Murray
Subject: Removal of Civic Prayer

I am concerned that Armidale Regional Council has decided that there will no longer be a prayer at the beginning of Council meetings. A prayer does not alienate different religions, if Council is concerned about alienating people of different religions, but unites peoples of all faiths. All faiths have the same basic fundamentals of love, hope and peace and praying for God's help and guidance in the civic decision-making process must surely encompass all faiths.

Judy White

ARC

- 9 MAY 2019

RECEIVED

8th May '19

To The Councillors
of The Armidale Regional Council.
Dear Councillors,

I personally was saddened when it was brought to my attention that the Regional Council has determined to delete asking God's guidance in their decision making as they impartially & faithfully carry out the functions, powers, authorities & discretions vested in the Council members.

I personally know two people who had ~~or~~ ^{NO} have objection to prayer. The 1st was a Muslim lady who came to Drummond school last year when I was there - & they believe in Allah & Koran is their equivalent to God's Word, The Holy Bible. The other person I see regularly is a Buddhist with

a young family!

Could I please invite a thought as to why there is so much lawlessness in this country - & the world. Does God work miracles? does He answer prayer? I believe God created the world and is saddened at "our" treatment of it, its creatures, & people - - -.

I won't write more but would really appreciate it if the Councilors of Armidale Regional Council would consider again and use the Lord's Prayer or some words to God asking for guidance as decisions are made.

Thank you for your time.
Faithfully. Mervyl Christie.

Kate Cameron

From: Luke Franklin ·
Sent: Friday, 10 May 2019 9:55 AM
To: Council
Subject: Submission regarding Council Civic Prayer

Dear Armidale Councilors,

It is deeply saddening that the Council is taking steps to remove the civic prayer from proceedings. The rationale given for the decision is not appropriate given the large representation of Christians in the region.

This step has been described as a way to recognise the spectrum of faiths and cultures within Armidale, but it is unnecessary and will actually do nothing to foster inter-faith and inter-culture relations. A agree that the Council should take steps to make Armidale a welcoming place to those from all walks of life, but it should look to positive actions that won't discriminate against one in favour of another.

As Christianity forms a significant part of Armidale's history and future, and as a resident of Armidale whom you represent, I urge the Council to reconsider. The civic prayer should be maintained as part of proceedings as it is an appropriate representation of our history and the current beliefs of the general populous.

Kind Regards,
Luke Franklin

Kate Cameron

From: Susan McPhee
Sent: Friday, 10 May 2019 10:22 PM
To: Simon Murray; Dorothy Robinson; Peter Bailey; Jon Galletly; Diane Gray; Libby Martin; Andrew Murat; Debra O'Brien; Margaret O'Connor; Ian Tiley; Bradley Widders; Council
Subject: Fwd: Armidale City Council removing civic prayer from council meetings
Attachments: Civic Prayer.pdf

Dear Mayor, Deputy Mayor, Counsellors and CEO,

I am forwarding to you an email I sent to a friend on April 2 after obtaining a copy of the civic prayer as evidence of the time over which I have been interested in providing my feedback on the matter of removal of this from council meetings.

At that time and on a few occasions afterwards, I was unable to find, on the Your Say webpage, a link which clearly related to this issue. My life got busy for a few weeks until late April when I checked again. The appropriate place to make my opinion known about this matter once again eluded me. I understood that the matter was to be up for comment for sixty days, which according to the minutes of the March meeting, should be for another week or more. This does not appear to be a genuine community consultation since it has not, to my knowledge, appeared in a manner that is easily accessible to the community. That aside, I am emailing you directly to voice my opinion.

I am grateful to all of you that you are willing to put your various experiences and skills to work for the benefit of the Armidale Region. I am confident that should I have a problem or concern needing your assistance, collectively or individually, that you would mine your knowledge and skills to help me. I am also confident that you would have no hesitation to access your contacts and resources to find the best response. This is what anyone would expect and I am confident, what you expect of yourselves and each other.

It is therefore interesting to me to learn that the current council and/or council administration seek to remove from council meetings just such a request for assistance during the opening proceedings. I speak of the Civic Prayer which addresses 'Almighty God' asking for assistance to the end that the deliberations and discussion advance the region and the country.

I recognise that you, Armidale Councillors and CEO, may not believe in the existence of a supreme being who has the interest and capacity to guide human affairs. Of course, we all know many examples where belief hasn't equalled fact. As a Christian, I am in no doubt that such an entity not only does exist but also

that 'Almighty God' is both interested and capable of guiding human affairs. Therefore, a request to the all powerful supernatural deity is surely a wise move. It took me 24 seconds to say the Civic Prayer. If it does turn out that Almighty God doesn't exist, surely the loss of half a minute will have been worth the gaining of the confidence of residents and those whose work or education bring them into the City of Churches on a daily basis. If Almighty God does exist, there is much to be gained.

I currently work and socialise in Armidale although my residence is in Uralla LGA. I travel into Armidale most days, do the bulk of my shopping there and was recently the lead organiser for a movie showing with the goal of creating discussion within the community about suicide.

Does this Council expect me to believe that this proposed change will result in greater efficiency? With due appreciation and respect for your efforts, I doubt that any other 24 second period has the potential to make any greater impact on the meeting outcomes.

Please retain/return the civic prayer at the commencement of council meetings.

Respectfully yours,
Susan McPhee

From: Susan McPhee
Sent: Tuesday, April 2, 2019 12:35 am
To: (Addressee removed)

In case you are interested, attached is the current/former civic prayer.

Susan

From: Susan McPhee
Sent: Saturday, 30 March 2019 11:00 AM
To: (Addressee removed)
Subject: Armidale City Council removing civic prayer from council meetings

On March 27th, 2018 Armidale Regional Council debated a proposal to replace the Civic Prayer from Council meetings with the following:

"We, the Councillors of the Armidale Region declare that we will undertake the duties of the office of Councillor, in the best interests of our community, and faithfully, and impartially, carry out the functions, powers, authorities and discretions vested in us, to the best of our skill and judgement."

The agenda item was to retain an amended acknowledgement of country.

The only details I have been able to find on the council website are on pages 11-12, of the following file (starting at the bottom of page 11). This is the most recent information to be found as of today, although it is supposed to be going on the 'Your Say' section. I have asked for a copy of the civic prayer.

file:///C:/Users/naomi_000/Downloads/Agenda%20-%2027%20March%202019.PDF

One of the councillors has asked "Armidale is the City of Churches! Please put a submission into Council objecting to this If you feel we should retain the Civic prayer at the start of each monthly meeting."

Would you consider putting this information to the church? I am told that 1000 people indicating their desire to have the prayer retained are needed to ensure that it is reinstated/kept. Submissions are accepted for another 6 weeks (until early May) and can be sent in a number of ways - on the Your Say website; by email or post to the General Manager, or to the Mayor, or to each councillor individually.

Details for contacting the eleven councillors are found

at: <https://www.armidaleregional.nsw.gov.au/council/the-council-and-meetings/councillors>. Your Say is

at <https://yoursay.armidale.nsw.gov.au/>



Your Say Armidale | Homepage

Your Say Armidale is an online hub for the Armidale region to engage with Council and provide views, opinions and feedback on projects and initiatives affecting the region.

yoursay.armidale.nsw.gov.au

Kate Cameron

From:
Sent: Saturday, 11 May 2019 11:55 AM
To: Council
Subject: Re: say " NO" to the removal of the Civic Prayer from monthly Council meetings

Dear Councils

My Christian belief is that any kind of Government should have a prayer before commencing their meetings and as it is the tradition of any forms of Australian Government, it should be continue practicing.

Being a migrant from Asian ethnic group that I fully understand how God blessing Australia and its people so we can continue living and enjoying lives in this lucky country.

Please do hear our hearts longing is to see " His Will be done in this Nation and on the whole earth"

Your faithfully

Ju Denton

Armidale NSW

Kate Cameron

From: Bernice Underwood
Sent: Sunday, 12 May 2019 12:48 PM
To: Council
Subject: Attn Mayor - memo

Re prayer at Council Meetings

It is with some disappointment that I have learned of Council's decision to abolish the prayer which accompanies each Meeting of Council.

I believe that members of Council are placed there by God Himself. Therefore, not to speak to Him is a mark of great disrespect.

I also realise that the members of our Council have a very important role, and deal with extremely difficult matters that affect the entire region in which we live. Surely we would welcome the guidance of an expert on many an occasion. The God who made our world, and sustains it, and who has promised us that He is willing to hear our requests and our cries for help has also promised that He is willing to help if only we would ask!

I ask, PLEASE re-think your decision to leave God out of Council.

Yours faithfully,
Bernice Underwood J.P.

Kate Cameron

From: Karl Holmes ·
Sent: Sunday, 12 May 2019 7:55 PM
To: Council
Subject: Proposed removal of prayer

Dear Armidale Regional Council,

We have recently found out about the plans of Council to remove the civic prayer at the start of Council meetings and replace it with a declaration. We would like to express our concern at this move (or proposed move). We have no problem with the addition of a declaration but urge that Council retain some form of prayer at the beginning of each meeting.

As Christians we see this as acknowledgment of the ultimate authority of God, but for non-Christians we ask that they might see the inclusion of a prayer as a recognition that part of our cultural heritage involves a Christian world view. Just as we celebrate and acknowledge that our heritage includes an Indigenous perspective so too does the history of our country include Christian influence and it is right that this be acknowledged and celebrated also. We are aware that some aspects of our history involve mistakes made by Christians and this should not be seen as unusual, since we are all humans and prone to making mistakes. However, there have been many aspects of our history which have benefitted from a Christian world and moral view. We ignore at our peril the Christian contribution to our society and we mention as examples the Rev. John Flynn's founding of what became the Royal Flying Doctor Service, the Rev. Alan Walker, founder of Lifeline and David Unaipon, an Indigenous Australian preacher, inventor and author (he is featured on the Australian \$50 note). Perhaps the civic prayer could do with a review but it is the concept of a prayer itself that we are supporting and urging Council to do the same.

We have heard the argument that many citizens of our country no longer consider themselves Christian and thus it is wrong to impose our view on them. However, we have not heard those people who espouse this view also advocating the removal of the holidays (originally holy days) of Christmas and Easter.

It could also be argued, that those who state that it is wrong to impose our view on others are in fact imposing their own view. Diversity is not uniformity and tolerance is not 'one size fits all'. Rather it is respecting the views of all.

We urge Council to retain a prayer that acknowledges our Christian heritage.

Yours sincerely,

Karl and Sharyn Holmes

Kate Cameron

From: Margaret O'Connor <MOconnor@armidale.nsw.gov.au>
Sent: Monday, 13 May 2019 11:01 AM
To: ARC_Councillors
Cc: Council
Subject: Fwd: Reinstatement of Civic Prayer

Dear Fellow Crs

Pamela Boyd asked that I circulate her request to reinstate the Civic Prayer to you all.

Regards Margaret O'Connor

From: Pamela Boyd
Date: 11 May 2019 at 11:08:12 pm AEST
To: Margaret O'Connor <MOconnor@armidale.nsw.gov.au>
Subject: Reinstatement of Civic Prayer

Dear Margaret

Would you kindly circulate to all Councillors my request that Council's Civic Prayer be reinstated?

I feel it is essential that the help and guidance of a "higher power" be called upon to assist in Council's decision-making processes.

Yours sincerely
Pamela Boyd

ARMIDALE

Kate Cameron

From: Keith Cleland
Sent: Monday, 13 May 2019 12:11 PM
To: Council
Subject: Fwd: Civic Prayer

Corrected for typo error!

----- Forwarded message -----

From: Keith Cleland <cleland.keith@gmail.com>
Date: Mon, May 13, 2019 at 12:05 PM
Subject: Civic Prayer
To: <council@armidale.nsw.gov.au>

We write concerning the replacement of the Civic Prayer by a “Declaration of civic role and Acknowledgement of country” and request that a copy of this email be forwarded to all Councillors prior to the closing date for submissions of 15th May.

We understand there may be concern among some Councillors that the Civic Prayer, which is intended to acknowledge the essential role of our Christian Heritage in the building of our nation, may be offensive to those of non-christian culture and faith, who emigrated to Australia of their own volition - in many cases to escape from the turmoil generated by non-christian, faith-driven cultures.

Councillors may be sure that what is valued lightly will in time, be replaced by values that will one way or another, erode our current way of life.

Whatever our personal beliefs, for the sake of our God given heritage currently underpinning the law and culture governing our local and national way of life, we urge Councillors to please give this proposal more careful thought.

Sincerely,

Keith and Carolyn Cleland

Dr Keith Cleland

1
 2
 3
 4
 5
 6
 7
 8
 9
 10
 11
 12
 13
 14
 15
 16
 17
 18
 19
 20
 21
 22
 23
 24
 25
 26
 27
 28
 29
 30
 31
 32
 33
 34
 35
 36
 37
 38
 39
 40
 41
 42
 43
 44
 45
 46
 47
 48
 49
 50
 51
 52
 53
 54
 55
 56
 57
 58
 59
 60
 61
 62
 63
 64
 65
 66
 67
 68
 69
 70
 71
 72
 73
 74
 75
 76
 77
 78
 79
 80
 81
 82
 83
 84
 85
 86
 87
 88
 89
 90
 91
 92
 93
 94
 95
 96
 97
 98
 99
 100
 101
 102
 103
 104
 105
 106
 107
 108
 109
 110
 111
 112
 113
 114
 115
 116
 117
 118
 119
 120
 121
 122
 123
 124
 125
 126
 127
 128
 129
 130
 131
 132
 133
 134
 135
 136
 137
 138
 139
 140
 141
 142
 143
 144
 145
 146
 147
 148
 149
 150
 151
 152
 153
 154
 155
 156
 157
 158
 159
 160
 161
 162
 163
 164
 165
 166
 167
 168
 169
 170
 171
 172
 173
 174
 175
 176
 177
 178
 179
 180
 181
 182
 183
 184
 185
 186
 187
 188
 189
 190
 191
 192
 193
 194
 195
 196
 197
 198
 199
 200
 201
 202
 203
 204
 205
 206
 207
 208
 209
 210
 211
 212
 213
 214
 215
 216
 217
 218
 219
 220
 221
 222
 223
 224
 225
 226
 227
 228
 229
 230
 231
 232
 233
 234
 235
 236
 237
 238
 239
 240
 241
 242
 243
 244
 245
 246
 247
 248
 249
 250
 251
 252
 253
 254
 255
 256
 257
 258
 259
 260
 261
 262
 263
 264
 265
 266
 267
 268
 269
 270
 271
 272
 273
 274
 275
 276
 277
 278
 279
 280
 281
 282
 283
 284
 285
 286
 287
 288
 289
 290
 291
 292
 293
 294
 295
 296
 297
 298
 299
 300
 301
 302
 303
 304
 305
 306
 307
 308
 309
 310
 311
 312
 313
 314
 315
 316
 317
 318
 319
 320
 321
 322
 323
 324
 325
 326
 327
 328
 329
 330
 331
 332
 333
 334
 335
 336
 337
 338
 339
 340
 341
 342
 343
 344
 345
 346
 347
 348
 349
 350
 351
 352
 353
 354
 355
 356
 357
 358
 359
 360
 361
 362
 363
 364
 365
 366
 367
 368
 369
 370
 371
 372
 373
 374
 375
 376
 377
 378
 379
 380
 381
 382
 383
 384
 385
 386
 387
 388
 389
 390
 391
 392
 393
 394
 395
 396
 397
 398
 399
 400
 401
 402
 403
 404
 405
 406
 407
 408
 409
 410
 411
 412
 413
 414
 415
 416
 417
 418
 419
 420
 421
 422
 423
 424
 425
 426
 427
 428
 429
 430
 431
 432
 433
 434
 435
 436
 437
 438
 439
 440
 441
 442
 443
 444
 445
 446
 447
 448
 449
 450
 451
 452
 453
 454
 455
 456
 457
 458
 459
 460
 461
 462
 463
 464
 465
 466
 467
 468
 469
 470
 471
 472
 473
 474
 475
 476
 477
 478
 479
 480
 481
 482
 483
 484
 485
 486
 487
 488
 489
 490
 491
 492
 493
 494
 495
 496
 497
 498
 499
 500
 501
 502
 503
 504
 505
 506
 507
 508
 509
 510
 511
 512
 513
 514
 515
 516
 517
 518
 519
 520
 521
 522
 523
 524
 525

Y . . .

2

I

Australia

+

Kate Cameron

From: Ian Pearce
Sent: Monday, 13 May 2019 4:33 PM
To: Bradley Widders; Diane Gray; Dorothy Robinson; Ian Tiley; Libby Martin; Margaret O'Connor; Peter Bailey; Simon Murray
Subject: Opening Prayer at Meetings

Dear Councilors

To each of you we thank you for your sense of duty towards our community in your representation of the people of Armidale, and your contribution to its function for its prosperity. However we are concerned for what we hear that a decision is to be ratified at your next meeting regarding the future of the opening prayer of each meeting. While the decision to abandon such prayer might, to some, be of little significance, as Christians we see its rejection as just another nail in the coffin of Christian principles on which this great nation has been built and prospered up until this century. We are also concerned for our grandchildren as they grow up in an increasingly ungodly society. We do not know the reasons why Council is considering this matter, but while we could guess, we dare not even suggest it out of fear that our freedom of speech has become all but unlawful. But we know that our God in Christ Jesus will honour those who honour Him but for those who do not? They are in His hands.

With respect Ian and Gaye Pearce

Kate Cameron

From: Melissa Adams
Sent: Tuesday, 14 May 2019 10:29 AM
To: Council
Subject: Submission re Civic Prayer at government meetings

Dear Councillors,

I respectfully request that the decision to remove civic prayer from monthly council meetings be reconsidered.

As a person of faith I feel it is helpful to request help and guidance from a higher source.

I don't feel that prayer is offensive to those of other non Christian faith - in fact God is big enough to cover all and bring blessing on entire communities not just Christians. Whenever I have asked friends of mine if I may pray for them regarding a particular need (Christian or not) I am yet to find that anyone is offended or rejects the offer. Most people take it as a sign of love and concern.

The prayer could be a simple ecumenical one requesting direction and guidance.

Thank you for the work you do in the local government of our region and thank you for considering my request.

Kind regards,

Melissa Adams

Sent from my iPhone

Kate Cameron

From: Trevor Esplin
Sent: Tuesday, 14 May 2019 8:28 AM
To: Council
Subject: Civic Prayer
Attachments: Armidale Regional Council Civic Prayer.docx

Here is my response to the changing of the Council Prayer.

Kind regards,

Trevor Esplin

Margret O’Conner,
Armidale Regional Council,
14th May, 2019.

Removal of the Civic Prayer

I am shocked by the “Cultural Cringe” which is infesting Australia at present. It is so very obvious that those who are demanding change have never travelled the world very widely and they still have the 1950’s mentality of asking visiting celebrities at the airport, “What do you think of Australia.” What response do they then get? “Well, the airport is nice.”

When are those suffering from “Cultural Cringe” going to realise the wonder of what we have?

People come to Australia because they like the place and the people and they want to live here. They do not come here because their ideas are better than ours and they want to change us so that we are more acceptable to them.

I have been around the world seven times, including living in the United States of America for over twelve months. Countries like Indonesia, America, the United Kingdom, France, Germany, Russia, Canada, Switzerland, Italy etc, etc, etc do not change their rules, regulations or customs in order to satisfy my whims and wishes. If I am going to those countries as a tourist or resident, I must comply with their customs if I want my stay to be pleasant.

As for this reckless assumption that the opening of Council Meetings with a Christian Prayer is somehow offensive to some, is a complete nonsense. By all means change the opening Christian Prayer, if you have to, when the reciting of the Christian Lords Prayer is removed from the opening of every session of Federal Parliament.

For those who are ashamed to admit that the Christian Religion has had any influence over their lives, will they have a sudden rude awakening on Judgement Day. Should they then try to have a last-minute realisation, too late.

This country has been based on Christian values and now that society has incorporated and acknowledged the wonderful original inhabitants, this is the Australia we all live in and love.

For those who are so motivated, please see Galatians 2:21.

Kindest regards,

PS As the new “Declaration” contains the word “IMPARTIALLY” and as it would seem that many Council decisions have questionable connection to this word, will councillors be placing themselves at risk of future Court action?

Kate Cameron

From: Sara McNeall
Sent: Tuesday, 14 May 2019 10:59 AM
To: Council
Subject: Submission to retain Prayer for opening of meetings

Please circulate this submission to all councillors.

I want to express my wish that Armidale Regional Council retains a prayer to open their local government and civic meetings. The prayer can be shorter, so long as it acknowledges the Christian God as a higher authority than the people present.
A 'Welcome to Country' is fine to be included. Any decision to change this should be determined by the Community, not just enacted in response to complaints.

Regards,
Sara McNeall

Kate Cameron

From: Admin Armidale City Church
Sent: Tuesday, 14 May 2019 11:26 AM
To: Council
Subject: Response to proposal to remove prayer from council meetings - in support of retaining civic prayer

Dear Armidale Council,

On behalf of the Armidale City Church, I implore you to retain the civic prayer in the Council meetings. We believe that this is of enormous importance to our city, and that removing the covering of prayer from decisions made in these meetings would be a great disadvantage to our city.

We ask that you please take our position into consideration as you make this decision.

Kind regards,
Paula Riley
Office Manager



Kate Cameron

From: Michael Adams
Sent: Tuesday, 14 May 2019 1:36 PM
To: Council
Subject: Submission in respect of the Civic Prayer at government/council meetings

PERSONAL:

Dear Councillors,

I believe that a vote has been taken to remove the civic prayer before Council Meetings. I respectfully request that the decision to remove the civic prayer, from monthly council meetings, be reconsidered.

As a person of faith (particularly the Christian faith) I feel it is helpful to request help and guidance from a higher power than humans.

I have never experienced in my employment as a senior academic (Professor at UTS and WSU and now UNE) or as a senior manager and leader of professional bodies, that a prayer is offensive to those of other non-Christian faiths - in fact God is big enough to cover all and bring blessing on entire communities not just Christians.

Whenever I have asked friends of mine if I may pray for them regarding a particular need (Christian or not) I am yet to find that anyone is offended or rejects the offer. Most people take it as a sign of love and concern.

We all want inclusion and tolerance and acceptance - this is a wonderful way to display it. The prayer could be a simple ecumenical one requesting direction and guidance.

Thank you for the work you do in the local government of our region and thank you for considering my request.

I have only moved to Armidale in January 2019 and am enjoying being part of the community.

All the best,
Michael

I am writing this in my personal capacity.

Professor Michael A Adams FAAL

[aw/michael-adams](#)

From: Maree Anker

Sent: Tuesday, 14 May 2019 2:21 PM

To: Margaret O'Connor; Diane Gray; Bradley Widders; Andrew Murat; Peter Bailey; Debra O'Brien; Dorothy Robinson; Simon Murray; Ian Tiley; Libby Martin; Jon Galletly

Subject: Re the Civic Prayer

Dear Councillors,

I wish to register my protest against the proposed removal of the Civic Prayer from the commencement of Council meetings and the replacement of it with a Declaration.

Our society, our nation, is founded on Judeo-Christian values, among which is the acknowledgement that we are 'under God'. Armidale itself is a city of churches, to which many, if not most, citizens acknowledge some form of affiliation – even if it be only the 'hatched, matched and dispatched' variety.

Our current society does indeed contain people of diverse faiths and backgrounds, some of whom indeed may find our heritage offensive. However, they are here because they choose to be, presumably seeking a better life than that offered in their countries of origin. It is – or used to be – normal to adapt to a new environment, not to seek to replace it. (When in Rome etc.....) Our society is, rightly, very accommodating, but I do not think that should include altering or replacing our cultural practices and mores in case we offend those whose cultures are different!

Moreover, I personally find it offensive that a declaration is needed to cover what should be a given: that each councillor will 'do their best'. Although it should be a given, our best is always better under the guidance of the Almighty. It is concerning that we human beings are so self confident and self assured that we cannot see that our limited and varied perspectives are not all encompassing in the present or for the future. It is truly said that our present problems have their roots in yesterday's poor choices. One does not need to look too far back – locally, nationally, and internationally – to see that. Nor to see that, when communities and nations have prayed, there have often been inexplicable occurrences beneficial to the welfare of humankind.

Thus I request that you will reconsider, and remove from further discussion, the replacement of the Civic Prayer.

With thanks in advance,

Maree L. Anker

Kate Cameron

From: Kevin Herd
Sent: Tuesday, 14 May 2019 2:48 PM
To: Simon Murray
Subject: FW: Objection to Removal of the Civic Prayer from Council Meetings

Below is a copy of my objection to removal of the Civic Prayer from Council Meetings that I have lodged with Council.

Kevin Herd

Sent: Tuesday, 14 May 2019 2:32 PM
To: 'council@armidale.nsw.gov.au'
Subject: Objection to Removal of the Civic Prayer from Council Meetings

OBJECTION TO REMOVAL OF THE CIVIC PRAYER FROM COUNCIL MEETINGS

As a resident within Armidale Regional Council area and a respected retired employee of Armidale Regional Council, I wish to submit the following objection to the removal of the Civic Prayer from Council Meetings along with some of my reasoning.

Prayer is communication with the One God, creator of all things including people. Atheists choose not to believe in God and try to dominate the beliefs of those who do. They also attempt to supplant established thinking with their own purely secular viewpoint.

Prayer is one of the common bonds between all religions. Its removal from Council meetings is seen as another act of contempt for religions of all faiths perpetrated by atheists. This assault on all religions has been increasing in recent years, especially with their distortion of the concept of marriage to accommodate atheist same sex couples. This action was far more offensive to people of non-Christian faiths than the Civic Prayer issue, and yet elicited no response from Council on their behalf.

The proposal to eliminate the Civic Prayer from Council meetings and replace it with a declaration on behalf of all councillors is offensive to people of all religions, who make up more than two thirds of the residents of Armidale Regional Council area.

In view of their failure to condemn same sex marriage, the claims by proponents that having a "Christian" prayer introduce the monthly Council Meeting is offensive to persons of non-Christian faiths can only be interpreted as an atheist tactic aimed at destabilisation of all religious belief by focusing attention on differences (which are to a large degree cultural) rather than what unites.

All religions practice prayer, or its equivalent of mindfulness and meditation in "non-religious" philosophies such as Buddhism.

Any so-called religious objection could be easily circumvented by having representatives of all different local faiths alternate in leading the prayer at successive meetings, as the prayer content and intent would probably be the same or similar for all religions. Why was this not recommended?

The proposed replacement declaration is nothing more than a restatement of an oath of office made by councillors when assuming office. Having Councillors restate or be reminded of their declaration of office at every meeting does not instil confidence in those they are representing that their declaration and intentions are indeed sincere.

The elimination of the prayer from Council meetings is far from recognition that the region is multi-faith. It is rather a denial of the collective faith of the region's residents, and (in my opinion) does not even imply recognition of the multi-cultural nature of the region.

The changes in the Acknowledgement of Country are more a matter of what aborigine people want and are comfortable with. I agree with the acknowledgement, but wonder why we don't have the same acknowledgement of God the creator, or those who have made Armidale and the region what it is today under the guidance of God the creator (which sentiments would more than likely have been included in the prayer proposed to be replaced).

Kevin Herd

Kate Cameron

From:
Sent: Tuesday, 14 May 2019 7:05 PM
To: Council
Cc: Margaret O'Connor; Diane Gray; Bradley Widders; Andrew Murat; Peter Bailey; Debra O'Brien; Dorothy Robinson; Simon Murray; Ian Tiley; Libby Martin; Jon Galletly
Subject: Re Civic Prayer at Armidale Regional Council Meetings!
Attachments: Re Civic Prayer at ARC.docx

We humbly recommend that the Armidale Regional Council consider a different option to the proposed “Declaration of civic role...” at the commencement of Council meetings. In fact, that declaration, presumably, was sworn by councillors when they were admitted as councillors. Of course, we have no objections for councillors being reminded of this by reciting it at the beginning of its meetings. However, this is certainly not a substitute for “prayer” to God, whose wisdom and grace exceeds that of any councillors gathered to deliberate on the agenda at hand. Seeking God’s wisdom and grace at the commencement of a meeting of the Council is most appropriate for councillors to acknowledge their need before God to receive more than what is according to “the **best of** (their own) **skill and judgement**”.

We do not really recommend **a form prayer**, which has the danger of being recited, without hearts and minds engaged, being a form of religion, but having no power within it. **We humbly recommend that the Armidale Regional Council invite the Armidale Ministers’ Fellowship to agree to sending one of its members (on a roster system?) to open their meetings with prayer** that is from the heart, and according to God’s Word, to invoke His blessing upon the Council in its deliberations, decisions and activities.

It is not many years since we, as older Australians, sang (the national anthem—a prayer!) “God Save the Queen”! The second verse of that anthem boldly asks “O Lord our God arise, scatter our enemies, and make them fall, confound their politics, frustrate their knavish tricks, on Thee our hopes we fix, Oh save us all!”

George & Marilyn Battese

Kate Cameron

From: Rhett Gray
Sent: Tuesday, 14 May 2019 10:21 PM
To: Council
Cc: Margaret O'Connor
Subject: Retention of prayer at monthly Council meetings

I request that this email please be forwarded on to current Councillors, who are all about to vote on whether an opening prayer should be retained as part of our monthly Council meetings.

I am a resident of Armidale and a Christian. I am an elder at Armidale City Church. I meet regularly during the week with others to pray for our city. On Tuesday nights a small group gathers to pray for our city. We pray for our civic leaders, that you will be protected and upheld, led into wisdom and granted peace. On Wednesday nights I gather with some local men, and we often pray for our Local Government. Once a month I attend the Prayer For Armidale meeting, where people from all of the 12 Christian churches in Armidale gather specifically to pray for our city, including it's residents, local Government, schools, teachers etc.

I cherish these opportunities to pray for my Councillors, fellow residents, businesses etc, because I believe that calling on the name of the Lord Jesus is a powerful way to shine light on a dark and broken world. I do not attend church because I have everything sorted out. I attend church because I need God's wisdom, peace, love, grace and mercy. I need his guidance. I need his father's heart towards me. My prayer is that others will share in these same things.

Australia is a Christian nation. Our laws, moral codes, even Constitution are based on biblical principals, as is much of modern society's governing systems. The Bible is the greatest political and social guide book ever written and it has outlasted every other written text in history. It is the word of God, it is as relevant today as it has been throughout history, and it will stand true when everything else fades away.

I have been made aware that Armidale Council is deciding whether to retain a "Civic Prayer" at the beginning of each Council meeting, and that it will be voted upon shortly. I would like the opening prayer to be retained. I believe that this prayer invites God to oversee your meetings, and provide wisdom, justice and truth. These are the cornerstones of our society.

I note that consideration is being made as to whether a prayer could be considered offensive to people of other religions, or of no religion. I believe that as a Christian nation we are called to respect that heritage and retain our core beliefs that God exists, and that he is above all, in all and over all.

If you attend any Anzac Day service you will note that prayers are read out, that our sacred odes are based on Christian values and that the very freedoms that our diggers fought for were for "God and Country". There has been a resurgence of nationalism, as people try to cling to their Australian identity. The Spirit of ANZAC is quickly becoming a nationalistic "religion", and it should be noted that the spirit of ANZAC is based on Christian freedoms. The average Aussie is not offended by that. They are proud of it.

Can we please be proud of our heritage and retain the Civic Prayer.
If you wish to discuss this in further detail, please do not hesitate to contact me.
You are in my prayers always.
Blessings,

Regards,

Rhett Gray

Rev. Andrew & Nicole Coburn

The Councillors
Armidale Regional Council

14 May 2019

Do Not Replace the Prayer at the Start of Council Meetings

Dear Councillors,

I ask that you reconsider the removal of the prayer from the start of the Council Meetings. Just as it is fitting to recognise the first inhabitants of our region, so it is fitting to recognise the significant role that having a faith in God has played in the development of our town over its history. Add to this the fact that the last ABS census revealed that just over 60% of people in Armidale still declare themselves Christian and affirm a heritage of faith in Jesus Christ and we find that not only is our Christian heritage important but Christianity is alive and well in Armidale and by far the majority faith stance.

The Civic prayer at the start of a Council Meeting is not long but has a significant impact for who we are in Armidale. If the Councillors truly represent the people of Armidale then it is only fitting that the Civic Prayer remain. If Councillors are unhappy with the wording of the prayer I would be happy to help with its revision.

Yours faithfully,

Rev. Andrew Coburn

Armidale District Baptist Church



c/- 142 Handel St
Armidale, NSW, 2350

Armidale Regional Council
75A Rusden St
Armidale, NSW, 2350

13 May 2019

**SUBMISSION TO COUNCIL ON THE DECISION TO REMOVE CIVIC PRAYER FROM MONTHLY
COUNCIL MEETINGS**

On behalf of the inter-church group Prayer for Armidale (PfA) I am writing in support of retaining a Civic Prayer as part of the Code of Meeting Practice at monthly Council Meetings. We understand that following a vote of the Armidale Regional Council on 27 March this year the Civic Prayer was replaced by a Declaration of civic role and Acknowledgement of country.

The belief that our democratic institutions operate 'under God' is a long standing one. The PfA group believes strongly that all meetings where decisions concerning the governance of our local community are made should be preceded by a form of prayer seeking divine guidance and wisdom. This is, after all, the current practice in our State and National Parliaments.

It is our understanding that the opening prayer was removed from the meeting procedure as it was perceived by some within the Council management that it may have been offensive to those of other faiths, or no faith. That this decision may well be seen as offensive by the majority of Australians who still consider themselves as Christians (52.1% in the 2016 census) seems not to have been considered at all.

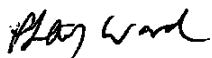
We are unsure whether any evidence of this perceived offence was presented to the Council in support of the removal of the prayer. The Council Agenda for the meeting of 27 March 2019 stated that: 'the proposed declaration aligns with the recognition that the Council represents a region that is both multicultural and multi faith'. However, by removing prayer altogether from the meeting procedure it would appear that in fact the Council now believes it represents a region that has no faith at all.

It is the belief of the PfA group that many people of other faiths would support a short opening prayer at monthly meetings. Equally, many of those people who do not profess any faith would not view an initial prayer as being a problem but rather would graciously support those people of faith for whom it is important.

This was the view endorsed by the Australian Senate in 1997 when an attempt was made to remove the opening prayers. The Procedure Committee 'reported that those senators who joined in the prayer considered its retention as important; and those who did not join in the prayer did not have a strong view as to its abolition'.
(https://www.aph.gov.au/About_Parliament/Senate/Powers_practice_n_procedures/aso/so050)

The PfA group, which has a following drawn from more than a dozen churches, requests that a Civic Prayer be reinstated as part of the normal Council Meeting procedure. The prayer used does not need to be overly long or complicated. We would be in favour of a return to the short and simple prayer which was used prior to the change in wording made in 2016.

With best wishes,



Philip Ward
Secretary, PfA

Note: This submission has been emailed to all Armidale Regional Councillors and a hard copy delivered to the Council office.

Saints Mary & Joseph Cathedral Parish Armidale

PO BOX 2025
132 DANGAR STREET
ARMIDALE NSW 2350
AUSTRALIA

12th May 2019

Dear Councillors of Armidale Regional Council

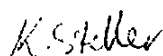
On behalf of the Sts Mary and Joseph Catholic Cathedral Parish Pastoral Council I write to you to express our dismay regarding the decision by the Armidale Regional Council to remove the Civic Prayer from its Council meetings. In our increasingly secular and diverse religious society there is continual pressure to remove prayer from the commencement of the Council meetings. In a Cathedral City such as Armidale, and in the current climate of our community's willingness to support those of many faiths settling in our city, prayer is more important than ever. We feel it is essential to invoke, through prayer, the help of God in guiding any decision-making that is made for the good of all humanity.

The Catholic Community of Armidale is very supportive of the amended Acknowledgement of Country that is said and we strongly support the Aboriginal Community and the call for ongoing Reconciliation. As a Christian community we strongly feel that a prayer, which is ecumenical and brief, should also be included at the commencement of each Council meeting. Prayer sets a tone for the meeting to allow councillors to reflect that they are there to serve others as God has placed them in these positions and that they have a great responsibility to their community to work for peace, justice and harmony.

The multitude of religious groups that continuously help and volunteer in our community is seen as an extension not only of our civic but our religious duty to help our fellow people. As Christians, we are only too willing to help others, irrespective of their religious beliefs. This valuable work should be recognised in a simple prayer. The police force has chaplains who assist the police in their duties. In time of disaster, Christians are called upon to help with prayers for grief and healing. Parliament still commences its sittings with a prayer.

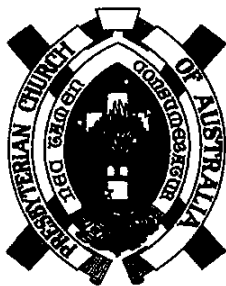
It would be a shame if this continual erosion of prayer went the same way as the Councillors' meeting with the Ministers' Fraternal that has now been scrapped. Any decision to remove this Civic Prayer from our Council meetings will be a backward step and to remove it permanently means that it will be unlikely ever to be reinstated. As a Catholic community we urge you not to take this step of removing Civic Prayer from the Ordinary Council meetings.

Yours sincerely



Kerry Steller
Secretary
Armidale Cathedral Parish Pastoral Council

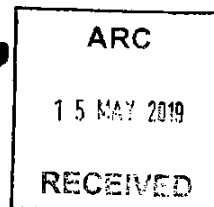
P: +61 26772 2218 F: +61 2771 2568
E: ARMIDALEPARISH@ARMIDALE.CATHOLIC.ORG.AU W: WWW.SM/CATHEDRAL.ORG.AU



Armidale Presbyterian Church St. Paul's

Faulkner St Armidale
P.O. Box 32
Armidale
NSW 2350

Ph 67722305 - Office
Ph. 67723093- After hours
apcoffice@internode.on.net



13th May, 2019.

Mayor Simon Murray.

Armidale Regional Council.

Armidale NSW 2350.

Dear Simon,

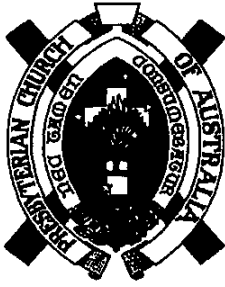
Enclosed is a letter from our church signed by 42 folk who are concerned about the issue mentioned in the letter.

We ask that you might please receive this letter at your next Council meeting.

Best wishes.

Yours sincerely,

David Moen. (Session Clerk)



Armidale Presbyterian Church St. Paul's

Faulkner St Armidale
P.O. Box 32
Armidale
NSW 2350

Ph 67722305 - Office
Ph. 67723093- After hours
apcoffice@internode.on.net



7th May, 2019.

Mayor Simon Murray and Councillors,
Armidale Regional Council.
Armidale NSW 2350.

Dear Simon and Councillors,

On 5th May 2019 our Church was informed Armidale Regional Council had decided in March that the Civic Prayer would be replaced by a "Declaration of Civic Role" and an "Acknowledgement of Country".

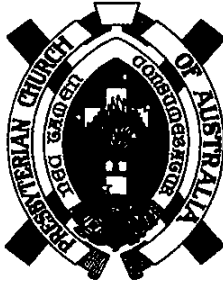
We, the undersigned parishioners of St. Paul's Presbyterian Church, Armidale wish to object to this decision. We are puzzled that while Christian Churches in our city regularly pray for our 3 tiers of government (which includes you all), yet you yourselves are now going to refrain from asking God's blessing upon your proceedings. In our opinion this is a very retrograde step. Surely no harm can come from requesting God to give you wisdom as you make your decisions that affect us all? And as to the idea that folk of another faith may be "offended" by such a prayer, none of us is aware, to the best of our knowledge, that this is occurring.

While we can see nothing wrong in reciting "the Declaration" after the Civic Prayer, we urge you all to re-think your decision made in March and once again ask Almighty God to bless you.

We will always continue to pray for our local elected representatives.
God bless you all.

Don Egan
P. J. King
Joan Harnetty
D. Pollard
R. Underwood
N. Lavin
J. Danson
L. Dawson
201

Nailey Gloor
P. O. Frank
R. D. Ant
Patricia Ganger
Rodney Watson
R. Seane
201



Armidale Presbyterian Church St. Paul's

Faulkner St Armidale
P.O. Box 32
Armidale
NSW 2350

Ph 67722305 - Office
Ph. 67723093- After hours
apcoffice@internode.on.net



7th May, 2019.

Mayor Simon Murray and Councillors,
Armidale Regional Council.
Armidale NSW 2350.

Dear Simon and Councillors,

On 5th May 2019 our Church was informed Armidale Regional Council had decided in March that the Civic Prayer would be replaced by a "Declaration of Civic Role" and an "Acknowledgement of Country".

We, the undersigned parishioners of St. Paul's Presbyterian Church, Armidale wish to object to this decision. We are puzzled that while Christian Churches in our city regularly pray for our 3 tiers of government (which includes you all), yet you yourselves are now going to refrain from asking God's blessing upon your proceedings. In our opinion this is a very retrograde step. Surely no harm can come from requesting God to give you wisdom as you make your decisions that affect us all? And as to the idea that folk of another faith may be "offended" by such a prayer, none of us is aware, to the best of our knowledge, that this is occurring.

While we can see nothing wrong in reciting "the Declaration" after the Civic Prayer, we urge you all to re-think your decision made in March and once again ask Almighty God to bless you.

We will always continue to pray for our local elected representatives.
God bless you all.

David L. Wren

Bradley Hardbidge

Bruce Alton Ch. Matthews

Rita Hess

W. J. Newman

Nicola Taylor

David [unclear]

D. K. Taylor

Ngel Schaeffer

Ed Schaeffer

S. J. [unclear]

John [unclear]

Tacari Toshi



Armidale Presbyterian Church St. Paul's

Faulkner St Armidale
P.O. Box 32
Armidale
NSW 2350

Ph 67722305 - Office
Ph. 67723093- After hours
apcoffice@internode.on.net



7th May, 2019.

Mayor Simon Murray and Councillors,
Armidale Regional Council.
Armidale NSW 2350.

Dear Simon and Councillors,

On 5th May 2019 our Church was informed Armidale Regional Council had decided in March that the Civic Prayer would be replaced by a "Declaration of Civic Role" and an "Acknowledgement of Country".

We, the undersigned parishioners of St. Paul's Presbyterian Church, Armidale wish to object to this decision. We are puzzled that while Christian Churches in our city regularly pray for our 3 tiers of government (which includes you all), yet you yourselves are now going to refrain from asking God's blessing upon your proceedings. In our opinion this is a very retrograde step. Surely no harm can come from requesting God to give you wisdom as you make your decisions that affect us all? And as to the idea that folk of another faith may be "offended" by such a prayer, none of us is aware, to the best of our knowledge, that this is occurring.

While we can see nothing wrong in reciting "the Declaration" after the Civic Prayer, we urge you all to re-think your decision made in March and once again ask Almighty God to bless you.

We will always continue to pray for our local elected representatives.
God bless you all.

David Ward
Elizabeth Ward
~~Elizabeth~~
P. Gunning
John L. Harvey
Susan & David Moen
Ross & Elizabeth Moen
Eloise Ford
Sandra Moen

Armidale Regional Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19**Table of Contents**

1. Responsible Accounting Officer's Statement
2. Income & Expenses Budget Review Statement's
 - General Fund
 - Water Fund
 - Sewer Fund
 - Consolidated
3. Capital Budget Review Statement
 - Consolidated
4. Cash & Investments Budget Review Statement
 - Consolidated
5. Key Performance Indicator (KPI) Budget Review Statement
6. Contracts & Other Expenses Budget Review Statement

Armidale Regional Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2019

It is my opinion that the Quarterly Budget Review Statement for Armidale Regional Council for the quarter ended 31/03/19 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

13/05/2019

Kelly Stidworthy
Responsible Accounting Officer

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - General Fund

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and Annual Charges	21,545		2,932		(8)		24,469			24,469	24,461
User Charges and Fees	12,476		(2,932)	(809)	628		9,362	714	1	10,076	7,250
Interest and Investment Revenues	653			(3)			650			650	445
Other Revenues	1,746			887	(19)		2,614	640	3	3,254	2,753
Grants & Contributions - Operating	12,972			3,062	904		16,938	610	4	17,548	10,591
Grants & Contributions - Capital	1,060			2,212	259		3,530	1,065	5	4,595	2,187
Total Income from Continuing Operations	50,451	-	-	5,349	1,764	-	57,564	3,029		60,592	47,687
Expenses											
Employee Costs	21,040			115	(120)		21,035	(161)	6	20,874	15,125
Borrowing Costs	1,274			1			1,275			1,275	806
Materials & Contracts	8,704	1,269		94	1,478		11,546	(275)	7	11,271	8,795
Depreciation	12,161						12,161	(145)	8	12,016	9,121
Legal Costs	126			76	36		237			237	260
Consultants	1,735			(534)	233		1,434	125	9	1,559	680
Other Expenses	7,809			(557)	(33)		7,219	1,863	10	9,082	5,076
Total Expenses from Continuing Operations	52,849	1,269	-	(805)	1,594	-	54,908	1,407		56,314	39,864
Net Operating Result from Continuing Operation	(2,398)	(1,269)	-	6,154	170	-	2,656	1,622		4,278	7,823
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	(2,398)	(1,269)	-	6,154	170	-	2,656	1,622		4,278	7,823
Net Operating Result before Capital Items	(3,458)	(1,269)	-	3,942	(89)	-	(874)	557		(317)	5,636

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Water Fund

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS						
Income												
Rates and Annual Charges	2,142						2,142				2,142	2,156
User Charges and Fees	8,558						8,558	(31)	1		8,527	6,819
Interest and Investment Revenues	230						230	620	2		850	665
Other Revenues	4						4	31	3		34	2
Grants & Contributions - Operating	89						89				89	72
Grants & Contributions - Capital	13,100			(3,470)			9,630				9,630	7,621
Total Income from Continuing Operations	24,122	-	-	(3,470)	-	-	20,652	620			21,272	17,335
Expenses												
Employee Costs	1,936			(122)			1,815				1,815	1,278
Borrowing Costs	344						344				344	147
Materials & Contracts	4,969			(187)			4,782	444	7		5,226	2,631
Depreciation	3,052						3,052	60	8		3,112	2,289
Legal Costs							-				-	
Consultants	605			(295)			310				310	198
Other Expenses	324			(5)			319	86	10		405	301
Total Expenses from Continuing Operations	11,230	-	-	(608)	-	-	10,622	590			11,212	6,844
Net Operating Result from Continuing Operation	12,892	-	-	(2,862)	-	-	10,030	30			10,060	10,491
Discontinued Operations - Surplus/(Deficit)							-				-	
Net Operating Result from All Operations	12,892	-	-	(2,862)	-	-	10,030	30			10,060	10,491
Net Operating Result before Capital Items	(208)	-	-	608	-	-	400	30			430	2,870

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Sewer Fund

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS						
Income												
Rates and Annual Charges	3,656		1,592				5,248				5,248	5,275
User Charges and Fees	1,764		(1,592)				172				172	126
Interest and Investment Revenues	317						317	133	2		450	346
Other Revenues	985						985				985	386
Grants & Contributions - Operating	88			(4)			84				84	68
Grants & Contributions - Capital	500						500				500	232
Total Income from Continuing Operations	7,309	-	-	(4)	-	-	7,305	133			7,438	6,433
Expenses												
Employee Costs	1,386			410			1,796				1,796	1,013
Borrowing Costs							-				-	
Materials & Contracts	2,919			(418)			2,502	(94)	7		2,408	1,493
Depreciation	1,593						1,593	31	8		1,624	1,195
Legal Costs							-				-	
Consultants	203			(90)			113				113	3
Other Expenses	869			(60)			810	51	10		861	470
Total Expenses from Continuing Operations	6,971	-	-	(158)	-	-	6,813	(12)			6,801	4,174
Net Operating Result from Continuing Operation	338	-	-	154	-	-	492	145			637	2,259
Discontinued Operations - Surplus/(Deficit)							-				-	
Net Operating Result from All Operations	338	-	-	154	-	-	492	145			637	2,259
Net Operating Result before Capital Items	(162)	-	-	154	-	-	(8)	145			137	2,027

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2019

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and Annual Charges	27,343	-	4,524	-	(8)	-	31,859	0		31,859	31,892
User Charges and Fees	22,797	-	(4,524)	(809)	628	-	18,092	683	1	18,775	14,195
Interest and Investment Revenues	1,200	-	-	(3)	-	-	1,197	753	2	1,950	1,456
Other Revenues	2,734	-	-	887	(19)	-	3,602	671	3	4,273	3,141
Grants & Contributions - Operating	13,148	-	-	3,058	904	-	17,110	610	4	17,721	10,731
Grants & Contributions - Capital	14,660	-	-	(1,258)	259	-	13,660	1,065	5	14,725	10,040
Total Income from Continuing Operations	81,882	-	-	1,875	1,764	-	85,521	3,781		89,302	71,455
Expenses											
Employee Costs	24,363	-	-	403	(120)	-	24,645	(161)	6	24,485	17,416
Borrowing Costs	1,619	-	-	1	-	-	1,620	0		1,620	953
Materials & Contracts	16,593	1,269	-	(511)	1,478	-	18,830	75	7	18,904	12,920
Depreciation	16,806	-	-	-	-	-	16,806	(54)	8	16,752	12,605
Legal Costs	126	-	-	76	36	-	237	0		237	260
Consultants	2,543	-	-	(919)	233	-	1,857	125	9	1,982	881
Other Expenses	9,002	-	-	(621)	(33)	-	8,348	2,000	10	10,348	5,847
Total Expenses from Continuing Operations	71,050	1,269	-	(1,571)	1,594	-	72,343	1,985		74,328	50,882
Net Operating Result from Continuing Operation	10,832	(1,269)	-	3,445	170	-	13,178	1,797		14,975	20,573
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	10,832	(1,269)	-	3,445	170	-	13,178	1,797		14,975	20,573
Net Operating Result before Capital Items	(3,828)	(1,269)	-	4,704	(89)	-	(483)	732		250	10,533

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Income & Expenses Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	User Charges and Fees (General Fund) Reclassification of User Charges & Fees to Other Revenue to align with end of financial year reporting (\$710k) Recognise increase in State Roads income \$1.2m largely offset by expenditure Adjustment to align airport budgeted income to actuals \$97k Recognise increase in private works income \$70k and quarries income \$60k
	User Charges and Fees (Water Fund) Reclassification from User Charges & Fees to Other Revenue to align with end of financial year reporting (\$31k)
2	Investments and Investment Revenue (Water Fund) Recognise an increase forecast in investment revenue
	Investments and Investment Revenue (Sewer Fund) Recognise an increase forecast in investment revenue
3	Other Revenues (General Fund) Reclassification from User Charges & Fees to Other Revenue to align with end of financial year reporting \$710k Reduce forecast income from cattle sales (\$96k) Recognise increase in economic development income \$21k
	Other Revenues (Water Fund) Reclassification from User Charges & Fees to Other Revenue to align with end of financial year reporting \$31k
4	Grants & Contributions - Operating (General Fund) Recognise increase in revenue due to: <ul style="list-style-type: none"> - Airport roundabout project \$255k - Armidale Golf Club upgrade \$253k - Library operating subsidy \$102k - Net increase in economic development grants \$79k Recognise decrease due to removal of aged care funding (\$78k)
5	Grants & Contributions - Capital (General Fund) Recognise increase in revenue due to: <ul style="list-style-type: none"> - RAFT Shed project \$547k - Drought Relief Heavy Vehicle Access Program \$300k - Safety & Security Project \$210k - Recycling Centre Upgrade \$65k Reallocation of library subsidy from capital to operating (\$61k)
6	Employee Costs (General Fund) Reallocation of staff medical expense costs from Materials and Contracts to Employee Costs \$11k Reclassification of Employee Costs to materials in the RMCC ordered works program (\$177k)

7	Materials & Contracts (General Fund) Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting (\$1.8m) RMCC ordered works program expenditure increase offset by revenue \$980k Review of overhead allocations in line with revised budget position \$499k Armidale Golf Club upgrade expenditure \$253k
	Materials & Contracts (Water Fund) Review of overhead allocations in line with revised budget position \$529k Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting (\$86k)
	Materials & Contracts (Sewer Fund) Review of overhead allocations in line with revised budget position (\$43k) Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting (\$52k)
8	Depreciation (General Fund) Reduce fleet depreciation expense to align with indicative actual cost
	Depreciation (Water Fund) Realign water fund depreciation expense to align with indicative actual cost
	Depreciation (Sewer Fund) Realign sewer fund depreciation expense to align with indicative actual cost
9	Consultants (General Fund) Recognise increase in economic development grant expenditure (offset by revenue)
10	Other Expenses (General Fund) Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting \$1.8m
	Other Expenses (Water Fund) Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting \$86k
	Other Expenses (Sewer Fund) Reclassification from Materials and Contracts to Other Expenses to align with end of financial year reporting \$51k

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2019

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs						
Capital Expenditure												
New Assets												
- Plant & Equipment				92	60		152				152	16
- Land & Buildings	150	30		1,453	51		1,684				1,684	925
- Facilities	41	304		1,313	134		1,792	547	1		2,339	303
- Footpaths				25			25				25	24
- Roads	2,051			(658)			1,392	4	2		1,396	184
- Airport Infrastructure	1,348			415	(45)		1,718				1,718	314
- Waste Infrastructure	5,786			(233)	(250)		5,303	65	3		5,368	2,031
- Other	396	1,169		(63)			1,502	(334)	4		1,168	488
- Water Infrastructure	18,472			(7,151)	(300)		11,021	(429)	5		10,591	3,840
- Sewer Infrastructure	344			(0)			344	(72)	6		271	
Renewal Assets (Replacement)												
- Plant & Equipment	3,106			(216)			2,890				2,890	1,510
- Buildings	85			(19)			66				66	3
- Facilities	100	4		(71)			33				33	24
- Bridges		2,121		46	200		2,367				2,367	1,627
- Roads	3,942	2,009		(580)	18		5,389	300	7		5,689	1,625
- Other							-				-	
- Water Infrastructure	2,158			311			2,468				2,468	1,134
- Sewer Infrastructure	2,850			80			2,931				2,931	1,106
Loan Repayments (Principal)	3,096			(112)	64		3,048				3,048	2,033
Total Capital Expenditure	43,925	5,638	-	(5,369)	(68)	-	44,126	80			44,206	17,187
Capital Funding												
Rates & Other Untied Funding							-				-	
Capital Grants & Contributions	14,660			(1,258)	259		13,660	518	8		14,178	10,040
Reserves:												
- External Restrictions/Reserves	1,578	6,907		2,192	5		10,682				10,682	
- Internal Restrictions/Reserves	4,220			(4,591)	60		(311)				(311)	
New Loans							-				-	
Receipts from Sale of Assets												
- Plant & Equipment	1,190			(31)			1,158				1,158	675
- Land & Buildings	2,000				300		2,300				2,300	
Total Capital Funding	23,647	6,907	-	(3,689)	624	-	27,489	518			28,007	10,715
Net Capital Funding - Surplus/(Deficit)	(20,278)	1,269	-	1,680	692	-	(16,636)	437			(16,199)	(6,472)

Armidale Regional Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Facilities (New) Increase to RAFT Shed project \$547k (offset by grant funding)
2	Roads (New) Transport infrastructure upgrades \$4k
3	Waste Infrastructure (New) Recycle centre upgrade \$65k (offset by grant funding)
4	Other Infrastructure (New) Review of overhead allocations in line with revised budget position (\$509k) Safety & Security Project \$210k (offset by grant funding) Reallocation of library grant expenditure from capital to operating (\$61k) Truckwash capacity upgrade \$26k
5	Water Infrastructure (New) Review of overhead allocations in line with revised budget position (\$429k)
6	Sewer Infrastructure (New) Review of overhead allocations in line with revised budget position (\$72k)
7	Roads (Renewal) Drought Relief Heavy Vehicle Access Program expenditure \$300k (offset by grant funding)
8	Capital Grants and Contributions Recognise increase in revenue due to: - Drought Relief Heavy Vehicle Access Program \$300k - Safety & Security Project \$210k - Recycling Centre Upgrade \$65k Reallocation of library subsidy from capital to operating (\$61k)

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2019

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes					Revised Budget 2018/19	Variations for this Mar Qtr	Notes	Projected Year End Result
		Carry Forwards ⁽¹⁾	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS				
Externally Restricted ⁽¹⁾										
Developer Contributions	1,664		223				1,887			1,887
Specific Purpose Unexpended Grants	2,839		6,519	(6,907)	(5)		2,446			2,446
Aged care bonds	2,010		72	(2,082)			-			-
NIRW Grant from EPA	499		482	(450)			531			531
RMS Contributions	142		10				152			152
Trust Fund			1,200				1,200			1,200
Unexpended Loans	1,294		5,617	(4,870)			2,041			2,041
External Reserve Water	19,802		4,893	2,979	(400)		27,274			27,274
External Reserve Sewer	12,773		1,149	(74)			13,848			13,848
Other			164				164			164
Total Externally Restricted	41,024	-	20,328	(11,404)	(405)	-	49,543	-		49,543
(1) Funds that must be spent for a specific purpose										
Internally Restricted ⁽²⁾										
Plant and Fleet	1,848		(1,848)				-			-
Employee Leave Entitlement	4,000		(1,479)	1,000			3,521			3,521
Sports Council	40		(40)				-			-
Kolora Sinking Fund				420	(60)		360			360
Kolora R&M				151			151			151
Performing Arts Centre				300			300			300
Total Internally Restricted	5,888	-	(3,367)	1,871	(60)	-	4,332	-		4,332
(2) Funds that Council has earmarked for a specific purpose										
Unrestricted (ie. available after the above Restrictic	3,247	-	(1,756)	3,333	222	-	5,046	894		5,940
Total Cash & Investments	50,159		15,205	(6,199)	(243)		58,922	894		59,816

Armidale Regional Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

The overall budget review position increased unrestricted cash by around \$894k resulting in Council's forecast unrestricted cash position increasing to around \$5.9m from a minimum level of around \$1.5m. Some uncertainty remains around the timing of \$1.6m in land sales, which are currently budgeted to occur prior to 30 June 2019.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$72,668,286

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	250	0.3 %	-5.7 %	-8.7 %	12.4 %
Operating Revenue (excl. Capital Grants & Contributions)	74,577				

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	56,857	63.7 %	66.0 %	71.3 %	59.5 %
Total Operating Revenue (incl. Capital Grants & Cont)	89,302				

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

3. Unrestricted Current Ratio

Current Assets less all External Restrictions	13,606	1.35	1.26	1.53	2.21
Current Liabilities less Specific Purpose Liabilities	10,097				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Key Performance Indicators Budget Review Statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2019

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	18,621	3.99	3.31	2.81	6.00
Principal Repayments + Borrowing Interest Costs	4,667				

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	2,870	9.5 %	9.5 %	7.2 %	6.8 %
Rates, Annual & Extra Charges Collectible	30,184				

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl.Term Deposits)	59,816	13.11	10.34	13.37	14.40
Operating & financing activities Cash Flow payments	4,562				

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Armidale Regional Council

Quarterly Budget Review Statement

for the period 01/01/19 to 31/03/19

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2019

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Broneills	Depot Power Upgrade Guyra	\$ 69,632	17/01/19 - 30/06/19		Y	
Hunter H2O	Guyra RWPS Switchboard Upgrade & Assoc Works 2019 - Su	\$ 48,032	26/02/19 - 31/08/19		Y	
Daifuka	X-Ray Integration - Baggage Handling System - 2yr contract	\$ 16,518	01/03/19 - 28/02/2021		Y	
Techspan	RAFT shed RFS - Airport	\$ 94,262	22/01/19 - 08/03/2019		Y	
Wideland Truck & Machinery	Replacement of PN2429 - JCB Backhoe Loader	\$ 205,966	21/02/19 - 21/04/2019		Y	

Armidale Regional Council

Quarterly Budget Review Statement
for the period 01/01/19 to 31/03/19**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	601,270	Y
Legal Fees	177,145	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.



REGIONAL GROWTH ADVISORY COMMITTEE

Held on

Thursday, 11 April 2019
5:30pm

at

Function Room, Armidale

PRESENT: Peter Bailey (Chair), Anthony Fox, Bruce Chick, Diane Gray, Hans Hietbrink, Jock Mitchell, Maria Hitchcock, Peter Sniekers, Bob Ryan.

IN ATTENDANCE: Greg Lawrence, Mark Piorkowski, Will Winter, Belinda Ackling (minutes).

MINUTES

1. APOLOGIES

Moved Anthony Fox Seconded Bob Ryan

Cr Andrew Murat, Bryn Griffiths, Laurie Knight, Aileen MacDonald, Alun Davies, Nathan Axelsson,

2. CONFIRMATION OF PREVIOUS MINUTES -

**CONFIRMATION OF THE MINUTES OF THE REGIONAL GROWTH ADVISORY COMMITTEE
MEETING HELD ON 14 FEBRUARY 2019**

Moved Maria Hitchcock Seconded Anthony Fox

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED.

3. DECLARATIONS OF INTEREST
NIL

4. BUSINESS ARISING

Greg Lawrence advised the committee that the Armidale Regional Council's Arts and Cultural Festival showcasing local talent, building creative capacity and cultural tourism local art, culture, performance, music, theatre, writing, heritage connecting arts and business, was a great success.

However, disappointment was expressed that the local businesses didn't and won't stay open after 2pm when there are events in the Mall.

For future events Council will investigate getting mobile coffee and food vendors, making sure there is adequate catering for the community.

Council will also look at doing some survey work prior to next year's event, a debrief was held and potentially Council may look at making it into a weekend event and combine it with the street parade.

5. ADMINISTRATION REPORTS

5.1 For Decision: Evocities MOU

Ref: AINT/2019/07172 (ARC16/1035-2)

Greg Lawrence provide an update on the Evocities MOU, the statics provided from Evocities showed did not support Armidale is directly benefiting from the Evocities program.

The Committee agreed that while the Evocities did good work in promoting the program it is hard to gauge from general statics if there were direct benefits to the region and that there

was little evidence of return on the investment. Also question posted whether money would be better invested in other areas of Economic Development like targeted promotion or advertising.

Management Comment

Mark Piorkowski noted during the discussion that the recommendation to withdraw from the Evocities program and repurpose the proposed funding for next financial year that the Committee cannot determine the use of the funding but can put a recommendation to Council for their support and agreement.

Moved Bob Ryan

Seconded Maria Hitchcock

That the Regional Growth Advisory Committee recommends to Council:

- a) **That the commitment to the Evocities program be withdrawn.**
- b) **That Economic Development Department presents to the Committee a report providing options and costings for promoting the Armidale Region, with specific outcomes and how to make best use of budget allocation commitment of \$80k.'**
- c) **That Council consider continuing with the prior budget allocation commitment for Evocities and investing it in a Regional Marketing Campaign for Armidale LGA.**

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

Management Comment

Noting the Committee's recommendation to withdraw from the Evocities program and repurpose the proposed funding for next financial year is contingent on Council's support and agreement.

5.2 Economic Development Priorities 2019/20

Ref: AINT/2019/07246 (ARC16/0169)

Greg Lawrence tabled the Economic Development Strategy 2019-20 and provided a verbal update. Actions in the Strategy have been used to set economic development priorities in the Council's draft Operating Plan and was tabled to provide the Committee insight into the actions proposed to be delivered by Council officers in the coming financial year.

Feedback and commentary from the Committee is encouraged ahead of Council's adoption of the Operating Plan which once adopted will form the action plan for the organisation.

As the document was tabled at the meeting questions can be provided to Greg Lawrence, Mark Piorkowski and/or Cllr Peter Bailey.

NOTED:

That the Regional Growth Advisory Committee noted the Economic Development Priorities for 2019/20. Comments concerning Economic Development priority actions for next financial year ahead of the adoption of Council's operating plan are welcomed.

5.3 Tourism Priorities 2019/20*Ref: AINT/2019/07248 (ARC16/0169)*

Greg Lawrence tabled the Tourism Priorities 2019-20 and provided a verbal update. The document has not been formally endorsed by council but it is intended it will assist in setting tourism priorities in the Councils draft Operating Plan and was tabled to provide the Committee insight into the actions proposed to be delivered by Council officers in the coming financial year.

Feedback and commentary from the Committee is encouraged ahead of Councils adoption of the Operating Plan which once adopted will form the action plan for the organisation.

As the document was tabled at the meeting questions can be provided to Greg Lawrence, Mark Piorkowski and/or Cllr Peter Bailey.

The public exhibition period for the Tourism Strategy ended COB 3rd April 2019, Council staff are currently considering comments resulting from the public exhibition and will provide an update on comments at the next meeting.

NOTED:

That the Regional Growth Advisory Committee noted the Tourism Priorities for 2019/20. Comments concerning Economic Development priority actions for next financial year ahead of the adoption of Council's operating plan are welcomed.

6. GENERAL BUSINESS**6.1 Ag Innovate***Ref: AINT/2019/07179 (ARC16/0875-2)***RECOMMENDATION:**

To be discussed at next meeting

6.2 Competitive Dialogue Armidale Airport & Business Park*Ref: AINT/2019/07183**(ARC16/0875-2)*

The EOI Competitive Dialogue Armidale Airport & Business Park closed a Tuesday, 19th March 2019 with the panel meet.

Step 1: Tabling the document

Step 2: submissions exploration followed by a report to council

There were a number of high quality enquiries from reputable companies that were considered.

NOTED:

That the verbal update provided concerning the EOI Competitive Dialogue Armidale Airport & Business Park be noted.

Cr Peter Bailey attended the Advanced Manufacturing Growth Centre workshop in collaboration with University of New England SMART Region Incubator, at the Airport on Thursday morning and advised it was really well organised and a great event with congratulations going to Mary-Louise Conway UNE and Will Winter ARC who event.

Upcoming Event

Industry Leader Forum: Armidale Regional Council is focused on proactively looking at new ways of doing business for the betterment of our region and community. Council will be holding two sessions on Wednesday 17 April 2019 at the Powerhouse Hotel, Armidale.

Breakfast: 7:30am for 8am start

Working Luncheon: 12noon for 12:30pm start

There being no further business the Chairman declared the meeting closed at 6.35pm



Planning Proposal No. 14 – Reclassification of Community land at 86 Dangar Street, Armidale, NSW

Lot 101 DP 1237922

May 6, 2019

Armidale Regional Council

135 Rusden Street, Armidale

New South Wales 2350

Telephone +61 2 6770 3600

Email council@armidale.nsw.gov.au

TABLE OF CONTENTS

Heading	Page
INTRODUCTION	... 1
PART 1 – OBJECTIVES OR INTENDED OUTCOMES	... 2
PART 2 – EXPLANATION OF PROVISIONS	... 2
PART 3 – JUSTIFICATION	... 3
Section A. Need for the planning proposal	... 3
Q1. Is the planning proposal a result of any strategic study or report?	... 3
Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?	... 3
Section B. Relationship to strategic planning framework	... 4
Q3. Is the planning proposal consistent with the objectives and actions of the applicable regional, sub-regional or district plan or strategy (including any exhibited draft plans or strategies)?	... 4
Q4. Is the planning proposal consistent with a Council's local strategy or other local strategic plan?	... 8
Q5. Is the planning proposal consistent with applicable State Environmental Planning Policies?	... 9
Q6. Is the planning proposal consistent with applicable Ministerial Directions (s9.1 Directions)?	... 9
Section C. Environmental, social, and economic impacts	... 9
Q7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?	... 9
Q8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?	... 10
Q9. Has the planning proposal adequately addressed any social and economic effects?	... 13
Section D. State and Commonwealth interests	... 14
Q.10 Is there adequate public infrastructure for the planning proposal?	... 14
Q.11 What are the views of State and Commonwealth Public Authorities consulted in accordance with the gateway determination?	... 15
Other. Mandatory matters to be addressed in reclassifying land	... 15
PART 4 – MAPPING	... 19
PART 5 – COMMUNITY CONSULTATION	... 20
PART 6 – PROJECT TIMELINE	... 20
LIST OF SOURCES	... 21
ATTACHMENTS	
Attachment 1. Lot 101 DP 1237922 Title Plan and Diagram.	... 22
Attachment 2. Minute no. 77/18 from Council's 26 April 2018 meeting, with relevant action underlined in red.	... 24
Attachment 3. Proposed LEP amendment.	... 25
Attachment 4. AHIMS search result.	... 26
Attachment 5. Extent of archaeological site (A028) listed in the LEP.	... 27
Attachment 6. Applicable State Environmental Planning Policies (SEPPs).	... 28
Attachment 7. Applicable Ministerial Directions.	... 30
Attachment 8. Book 2427, no. 345 – Deed (1957).	... 33

Attachment 9. Utilities Map.	... 35
Attachment 10. NSW Government Gazette No. 36 (1953).	... 36
Attachment 11a. Former Lot 1 DP 1136216 title diagram.	... 38
Attachment 11b. Former Lot 3 DP 1131420 title diagram.	... 39
Attachment 12a. Lease agreement between Council and the Club (1972).	... 40
Attachment 12b. Lease agreement between Council and the Club (1992).	... 44
Attachment 13. The Site with hatching showing whole of area to be reclassified.	... 50
LIST OF TABLES AND FIGURES	
Figure 1. Locality Map of the Site in Armidale, with inset aerial imagery of the Site – outlined in red – and immediate surrounds (2009).	... 1
Figure 2. Cadastre overlay of the walking track (Creeklands).	... 2
Table 1. Interests and restrictions pertaining to Lot 101 DP 1237922.	... 3
Table 2. New England North West Regional Plan.	... 5
Figure 3. Extract from the Biodiversity Values Map (undated) and enlarged inset of the Site.	... 5
Figure 4. LEFT: Looking west across Dangar St to the Creeklands path that is north of the Site. CENTRE: Looking south-west along the path and to the south-western portion of the Site. RIGHT: Looking south from the path to the eastern boundary of the Site.	... 9
Figure 5. TOP: The Site as overlayed by the 4.9% AEP (“20 yr”), 1% AEP (“100 yr”), and Flood Planning Level 1% AEP + 500mm freeboard (FPL). BOTTOM LEFT: The Site as overlayed by the 1% AEP flood depths. BOTTOM RIGHT: The Site as overlayed by the 1% AEP flood velocities.	... 11
Figure 6. Local archaeological item (heritage) shown in blue, nearby the Site.	... 13
Table 3. Agencies to be Consulted.	... 15
Table 4. Anticipated timeline for Proposal.	... 20

INTRODUCTION

Armidale Regional Council, as the planning proposal authority, has prepared this Planning Proposal to amend *Armidale Dumaresq Local Environmental Plan 2012* (the 'LEP'). The Planning Proposal has been prepared in accordance with Division 3.4 of the *Environmental Planning and Assessment Act 1979* ('EP&A Act 1979'), *A Guide to Preparing Planning Proposals* and *A Guide to Preparing Local Environmental Plans* (August, 2016) issued by the NSW Department of Planning & Environment ('DPE').

The subject site of Planning Proposal No. 14 is 86 Dangar Street, Armidale, known as Lot 101 DP 1237922 (the 'Site') – see [Attachment 1](#). The Site is currently zoned B4 Mixed Use, and is used as a carpark by Armidale Ex Services Memorial Club (the 'Club'), located in central Armidale. Council owns the Site and leased to the Club for minimal rent. The Site is bordered to the north by Dumaresq Creeklands and a public walking track, and adjoins 137 Dumaresq Street (Lot 102 DP 1237922) containing the Club building to the south:

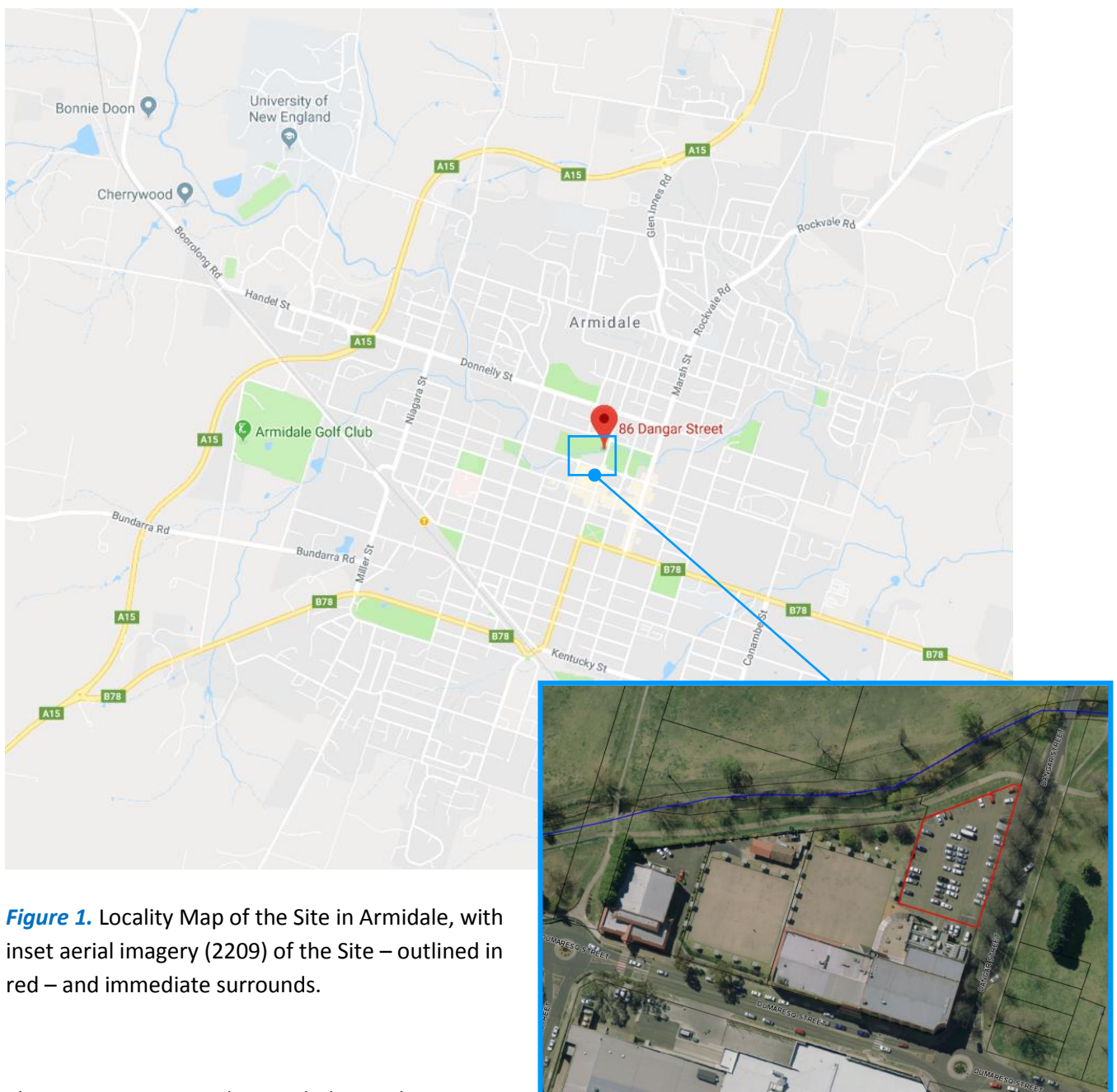


Figure 1. Locality Map of the Site in Armidale, with inset aerial imagery (2209) of the Site – outlined in red – and immediate surrounds.

The Site is mostly sealed, and contains

approximately 77 vehicular parking spaces for patrons and staff of the Club. Despite the long-standing lease arrangement of the Site, the land is identified as 'community land' under the *Local Government Act 1993* ('LG Act 1993'). It is proposed to reclassify the Site to 'operational land' within the meaning of the LG Act. In reclassifying the land, Council will have the potential to sell the Site [to the Club](#) or [to adjust the lease amount based on recent land valuation](#). Part of the funds from the future sale or lease of the Site is intended to be internally restricted and to go towards Council purchasing 84B Dangar Street (Lot 105 DP 1237922) from the Club, as this Lot contains part of the Creeklands public walking track (see [Figure 2](#)). Council agreed to this arrangement at its meeting held on April 26, 2018 (minute no. 77/18) – refer to [Attachment 2](#).

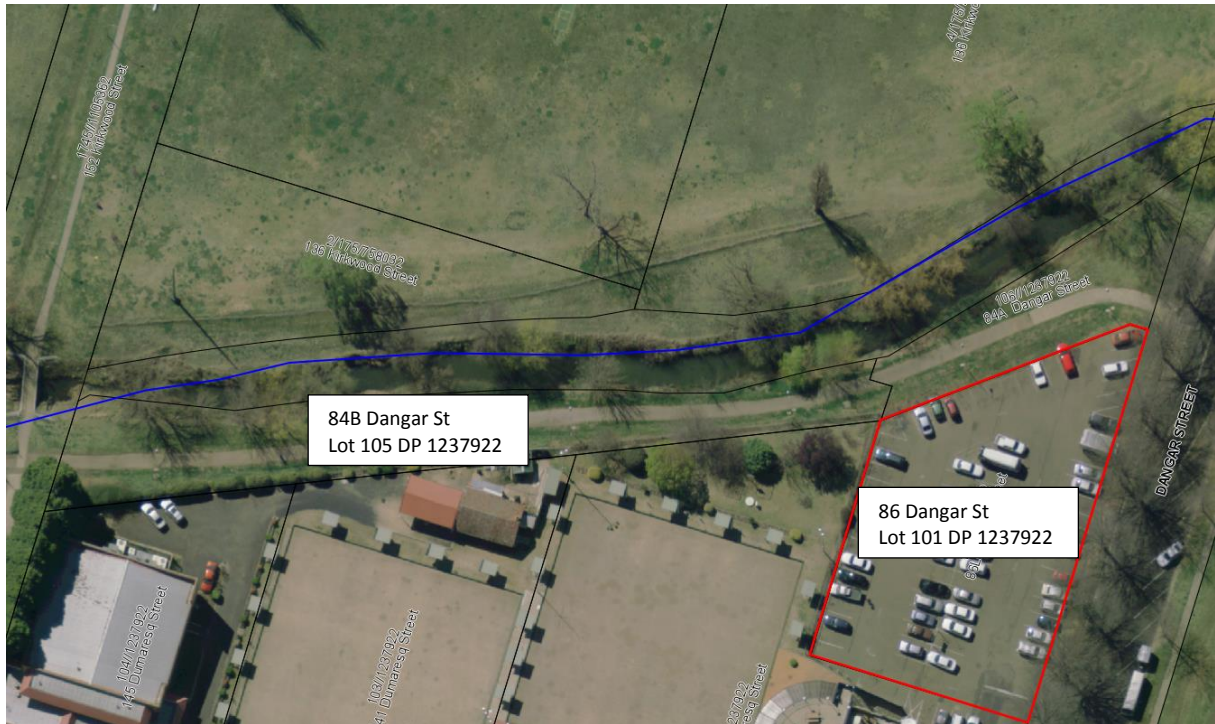


Figure 2. Location of the Site (Lot 101 DP 1237922) and Lot 105 DP1237922.

PART 1 – OBJECTIVES OR INTENDED OUTCOMES

The objective of the Planning Proposal is to formalise use of Lot 101 DP 1237922, 86 Dangar Street, Armidale (the Site) by the Armidale Ex Services Memorial Club. The Site is owned by Council and the Planning Proposal will enable Council to commercially lease or sell the Site to the Club.

PART 2 - EXPLANATION OF PROVISIONS

In order to achieve the objective of the Planning Proposal, it is proposed to reclassify the Site from community to operational land in accordance with the Local Government Act 1993 (LG Act), by amending Part 2 in Schedule 4 of the LEP, as follows:

Insert the following under 'Locality' of 'Column 1' of 'Part 2 Land classified, or reclassified as operational land – interests changed' of 'Schedule 4 Classification and reclassification of public land' of 'Armidale Dumaresq Local Environmental Plan 2012':

Armidale

Insert the following under 'Description' of 'Column 2' of 'Part 2 Land classified, or reclassified as operational land – interests changed' of 'Schedule 4 Classification and reclassification of public land' of 'Armidale Dumaresq Local Environmental Plan 2012':

Lot 101, DP 1237922, 86 Dangar Street

PART 3 - JUSTIFICATION

Section A. Need for the planning proposal

Q1. Is the planning proposal a result of any strategic study or report?

No.

Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

Under the LG Act 1993, public land is identified to mean any land (including a public reserve) vested in or under the control of the council. All public lands must be classified by council as either 'community' or 'operational' (ss. 25, 26 of LG Act 1993). The purpose of classification is to identify clearly land made available for use by the general public (community), and land which is not (operational).

Land classification restricts the alienation and use of the land. Community land must not be sold, exchanged or otherwise disposed of by council. It can be leased, but there are restrictions on the grant of leases and licences, and also on the way community land can be used. There are no special restrictions on council powers to manage, develop, dispose or change the nature and use of operational land.

It is proposed to address a long-term use anomaly and provide greater flexibility in the future use of the Site, including appropriate commercial leasing or potential future sale by Council to the Armidale Ex-Services Memorial Club. In order for this to occur the Site needs to be reclassified from community to operational. The Site is not able to be reclassified to operational land by Council resolution, as the land and how or when it was acquired does not satisfy the relevant requirements of the LG Act (i.e. sections. 27, 31, 32, and 33 of the LG Act 1993). The Planning Proposal is considered the appropriate and best means of reclassifying the Site to operational land.

Furthermore, reclassification of land through an LEP may include removal of interests applying to the land, including trusts, estates, dedications, conditions, restrictions and covenants. [Table 1](#) summarises the extent of interests applying to the Site and whether it is proposed to extinguish these interests as part of the reclassification.

Table 1. Interests and restrictions pertaining to Lot 101 DP 1237922		
Referenced in Title Deed (see Attachment 1)	Interest	Interest to be extinguished?
1.	Reservations and conditions in the Crown Grant.	No
2.	Land excludes minerals (s536AA Local Government Act 1919) – see memorandum W347940 within the part shown so indicated in the title diagram.	No
3.	Qualified title. Caution pursuant to s28J of the Real Property Act, 1900. Entered 16/2/2009 as regards the part in BK 2427 No. 345.	No – see Part 3 ‘Other’
4.	DP 1237922 – Easement for drainage of sewage 3 metre(s) wide affecting the part(s) shown so burdened in the title diagram.	No
Not referenced in Title Deed	Potential interest (see Part 3 ‘Other’)	Interest to be extinguished?
1.	Public reserve	Yes

Section B. Relationship to strategic planning framework

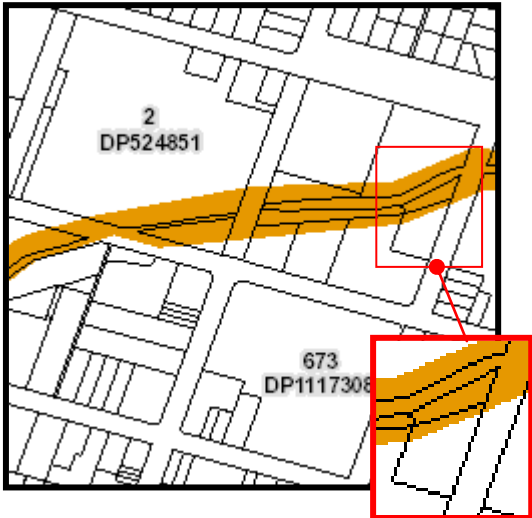
Q3. Is the planning proposal consistent with the objectives and actions of the applicable regional or sub-regional strategy (including exhibited draft strategies)?

The *New England North West Regional Plan 2036* (August, 2017) by DPE (‘NENW Regional Plan’) will guide the NSW Government’s land use planning priorities and decisions in the region up to 2036. The NENW Regional Plan provides an overarching framework to guide subsequent and more detailed land use plans, development proposals and infrastructure funding decisions and is accompanied by an Implementation Plan.

The goals of the NENW Regional Plan are:

1. A strong and dynamic regional economy
2. A healthy environment with pristine waterways
3. Strong infrastructure and transport networks for a connected future
4. Attractive and thriving communities.

For each goal the NENW Regional Plan identifies directions and associated actions to assist in achieving the goal. [Table 2](#) (beginning over the page) summarises the relevant goals, directions and actions of the NENW Regional Plan, provides comment on these goals, directions and actions, and indicates whether the Proposal is considered to be consistent or inconsistent with the NENW Regional Plan.

Table 2. New England North West Regional Plan		
Goal 1: A strong and dynamic regional economy		Planning Proposal response – is the Proposal consistent with the Strategy?
DIRECTIONS & APPLICABLE ACTIONS	TIMEFRAME OF IMPLEMENTATION	COMMENTS
D7: Build strong economic centres.	Ongoing	Consistent. The purpose of this Direction is to promote clustering of employment precincts, reinforce the primacy of town commercial centres, and protect employment lands from inappropriate encroachment. Broadly, the Proposal aligns with the Direction as it will support the ongoing use of commercial land in the Mixed Use zone bordering the Commercial Core.
Goal 2 : A healthy environment with pristine waterways		Planning Proposal response – is the Proposal consistent with the Strategy?
DIRECTIONS & APPLICABLE ACTIONS	TIMEFRAME OF IMPLEMENTATION	COMMENTS
D11: Protect areas of potential high environmental value.	Ongoing	<p>Consistent. The Site is identified on the <i>Biodiversity Values Map</i> (undated) by DPE. The highlight along Dumaesq Creek and its riparian zone is wide enough to capture the northern boundary of the Site:</p>  <p>Figure 3. Extract from the <i>Biodiversity Values Map</i> (undated) and enlarged inset of the Site.</p> <p>The Lot is mostly sealed for use as a car park, and no riparian vegetation occurs within the Site. It is therefore considered that the Proposal is consistent with this Direction.</p>

<p>D12: Adapt to natural hazards and climate change.</p> <p>A12.1 Minimise the risk from natural hazards and the projected effects of climate change by identifying hazards, managing risks and avoiding vulnerable areas, particularly when considering new urban release areas.</p> <p>A12.2 Incorporate new knowledge on regional climate projections, including flooding and bushfire risk, related cumulative impacts, and findings of the New England North West Enabling Regional Adaptation Project in local plans for new development.</p>	<p><i>Ongoing to long term</i></p>	<p>Consistent.</p> <p>Climate change projections for the region in the near future (2020 – 2039) and far future (2060 – 2079) include warmer spring and summer days, less winter rainfall, but more overall annual rainfall (particularly in autumn) (NSW Office of Environment & Heritage (OEH), 2014).</p> <p>The Site is not identified as bush fire prone land, but it is identified as flood prone land. The <i>Armidale Flood Study Review and Update – Stage 3</i> (July 17, 2014) by BMT WBM Pty Ltd endorsed by Council includes allowances for climate change. The Site is currently used for car parking. In reclassifying the Site to operational land, the potential for development of the Site increases. Any development would need to be in accordance with the Land Use Table and clause 6.2 Flood planning of the LEP. Flooding and flood affectation of the Site is discussed in further detail under Question 8.</p> <p>The <i>Western Enabling Regional Adaptation – New England North West Region Report</i> (June, 2017) by OEH ('WERA NENW Report') builds on local knowledge to understand climate vulnerabilities in the Region and identify opportunities to respond, enabling regional decision-makers to enhance government service delivery and planning at a regional and subregional scale. The Planning Proposal does not relate to or detract from identified transition pathways in the WERA NENW Report, particularly regarding the "communities" and "major regional centres" systems. As the WERA NENW Report was released in April 2018, a Town Development Network has not yet been established for input into strategic planning processes (p. 29). Furthermore, the Water, Environment, and Technology (WET) working group has not been established and so was not consulted in relation to the Proposal.</p>
<p>Goal 4: Attractive and thriving communities.</p>		<p>Planning Proposal response – is the Proposal consistent with the Strategy?</p>
<p>DIRECTIONS & APPLICABLE ACTIONS</p>	<p>TIMEFRAME OF IMPLEMENTATION</p>	<p>COMMENTS</p>
<p>D19: Support healthy, safe, socially engaged and well connected communities.</p> <p>A19.2 Facilitate more recreational walking and cycling paths, linkages with centres</p>	<p><i>Immediate to short term to ongoing</i></p>	<p>Consistent. The Proposal will not detract from existing recreational walking and cycling paths. A Recreational walking and cycling path occurs north of the Site, alongside Dumaresq Creek. The Site is currently classified as community land, but has not been used in this way. Furthermore, the Site does not have any relationship with the walking/cycling path to the north; the use of the Site for a car park</p>

and public transport, and expand inter-regional and intra-regional walking and cycling links.		purely services the Club and is <u>not</u> used for public parking associated with the Creeklands.
<p>D23: Collaborate with Aboriginal communities to respect and protect Aboriginal culture and heritage.</p> <p>A23.4 Undertake Aboriginal cultural heritage assessments to inform the design of planning and development proposals so that impacts to Aboriginal cultural heritage are avoided and appropriate heritage management mechanisms are identified.</p>	<i>Immediate to ongoing</i>	<p>Consistent. OEH's <i>Aboriginal Heritage Information Management System (AHIMS) Web Services Search Result</i> (April 4, 2018) concluded that within 200m of the Site, no Aboriginal sites are recorded (see Attachment 4). The Site is located in the centre of Armidale, and has been heavily modified/disturbed. Currently the Site is mostly sealed for use as a car park, and no old growth trees are present. Dumaresq Creek is nearby. Based on these factors, the potential of the Site to contain Aboriginal sites or items of significance is considered to be low.</p> <p>For more details, refer to Question 9.</p>
D24: Protect the region's historic heritage assets.	<i>Ongoing</i>	<p>Consistent. A portion of the adjoining Club site (137 Dumaresq St) is listed as having local archaeological significance in the LEP Schedule 5 (A028). The old New England Flour Mill is believed to have been located on former Lot B DP 157581 and former Lot 22 DP 869146, which are incorporated into Lots 102, 103, 104, and 105 in DP 1237922 (refer Attachment 5). Site investigations have been undertaken as part of previous development applications being lodged for 137 Dumaresq Street, which confirm the local significance of that property adjoining the Site. The approximate location of archaeological remains associated with A028 is clear of the Site by about 30m – see Question 9 for more details.</p>

Q4. Is the planning proposal consistent with a Council's local strategy or other local strategic plan?

The *New England Development Strategy* (April, 2010) by WorleyParsons Ltd ('NEDS') was prepared for Armidale Dumaresq, Guyra Shire, Uralla Shire and Walcha Councils. The Strategy outlines key land use policies and principles for the four council areas and provided the planning context for the preparation of the Standard LEP Instruments for each local government area. The Strategy, which has a timeframe up to 2032, was adopted by the four councils and endorsed by the Director-General of the Department of Planning & Infrastructure.

The general aims and objectives of the NEDS are:

- (a) to provide a coordinated approach to land use planning within the LGAs of Armidale Dumaresq, Guyra, Uralla and Walcha (the Sub-region), which is expected to include implementation of a single LEP, or alternatively a number of consistent LEPs.*
- (b) to facilitate stimulation of demand for a range of residential, enterprise and employment opportunities.*
- (c) to ensure that development is sensitive to both the economic and social needs of the community and the environmental capacity of the area.*
- (d) to provide a choice of living opportunities and types of settlements.*
- (e) to encourage the proper management, development and conservation of resources within the Sub-region by protecting, enhancing and conserving:*
 - (i) land currently used for agricultural production*
 - (ii) native vegetation, biodiversity, minerals, soils, water and other natural resources*
 - (iii) areas of high scenic or recreational value*
 - (iv) places and buildings of heritage significance, including Aboriginal places and relics.*
- (f) to ensure that development has regard to the principles of ecologically sustainable development.*
- (g) to minimise the Sub-region's contribution to the causes of global climate change.*
- (h) to adapt to major social, economic and environmental changes affecting the Sub-region such as climate change.*

It is appropriate to provide comments against objectives (c) and (e). In relation to (c) and as outlined in [Table 2 of Question 3](#), the reclassification of the Site to operational land will not detract from the nearby community use of the Creeklands or walking/cycling path. The Site is mostly sealed and subject to inundation from Dumaresq Creek. The Proposal does not seek to develop the Site in such a way that exceeds the environmental capacity of the land. With regards to (e), [Table 2 of Question 3](#) addresses the question of biodiversity values protection. It is further noted that the Site has no particular ecological significance, scenic or recreational value. It is intended that part of the proceeds from the sale or lease of the Site will be used by Council to purchase Lot 105 DP 1237922 which is currently used as a public walking path through the Creeklands. This will ensure proper ongoing management of this recreational land. A portion of the adjoining Club site (137 Dumaresq St) is listed as having local archaeological significance in the LEP Schedule 5 (A028) – see comments under [Table 2 of Question 3](#).

Q5. Is the planning proposal consistent with applicable state environmental planning policies?

Yes. See [Attachment 6](#).

Q6. Is the planning proposal consistent with applicable Ministerial Directions (s9.1 Directions)?

On the whole, yes. Those matters that are inconsistent have been justified. Refer [Attachment 7](#).

Section C. Environmental, social, and economic impacts

Q7. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?

There is no critical habitat or threatened species, populations or ecological communities on the Site which has been used as the Armidale Ex Services Memorial Club main car park for over 45 years. The DPE's *Biodiversity Values Map* (undated) has identified the Site as containing a sliver of biodiversity value land (refer [Figure 3](#) included earlier in [Table 2](#) of [Question 3](#)). This appears to be an anomaly that is likely due to the width of the Map highlight, along Dumaresq Creek and its riparian corridor. No such riparian corridor, nor waterway, is located on the Lot in question:

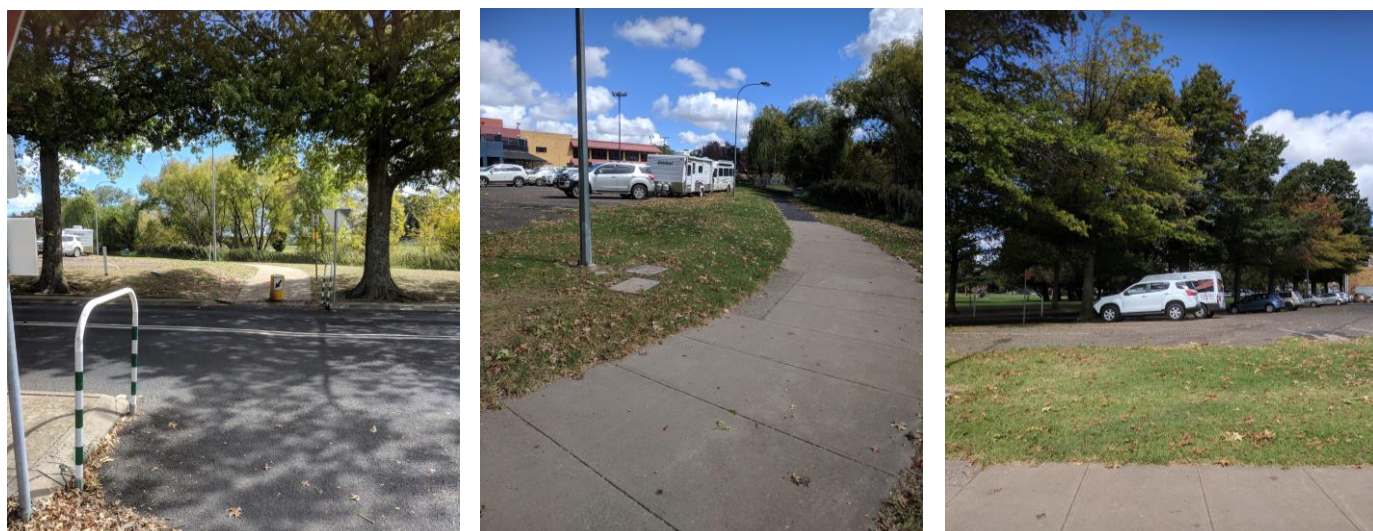


Figure 4. *LEFT:* Looking west across Dangar St to the Creeklands path that is north of the Site.
CENTRE: Looking south-west along the path and to the south-western portion of the Site.
RIGHT: Looking south from the path to the eastern boundary of the Site.

Q8. Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?

Flooding

The *Armidale Flood Study Review and Update – Stage 3* (July 17, 2014) by BMT WBM Pty Ltd (the ‘Flood Study’) modelled flood behaviour for a range of tributaries of Dumaresq Creek and Dumaresq Creek itself, identifying 1 in 100 year ARI (1% AEP) and other flood events whilst incorporating potential climate change impacts in the model. The Flood Study was prepared in accordance with the Floodplain Development Manual 2005, and other statutory requirements. The Flood Study was adopted by Council on 28 September 2015. To date, a consequent Floodplain Risk Management Study and Floodplain Risk Management Plan has not been prepared for or adopted by Council.

The entirety of the Site is identified as flood prone land, originating from Dumaresq Creek. As can be seen in [Figure 5](#), the Site is located well within the 1 in 20 year ARI (4.9% AEP) and 1 in 100 year ARI (1% AEP) flood events. The 1% AEP flood event for the Site is modelled to have varying depths and velocities across the Site, with deepest points calculated in the north-east corner of the Site (2.0 – 4.53m) and highest velocities modelled to occur in the northern and south-western portion of the Site (1.5 – 3.0m/s). These factors indicate that the Site is significantly flood prone land.

It is not proposed to rezone the Site. The land zoning applying currently to the Site is B4 Mixed Use. Environmental protection works, home occupations, and roads are permissible without development consent in this zone. Some land uses that are permitted with development consent in the zone include centre-based child care facilities, commercial premises, community facilities, hotel/motel accommodation, light industries, medical centres, residential accommodation such as dwelling houses and multi dwelling housing. The Site is to be reclassified to operational land, and as such the Site may be sold in the future and may be developed more intensely than what is the usually the case for community land. Should any future development of the Site be proposed, it would be subject to clause 6.2 Flood planning of the LEP and other relevant environmental planning instruments (‘EPI’) that may apply to the type of development proposed, with respect to development on flood prone land. Any proposed development of the Site would need to demonstrate that it is compatible with the flood affected nature of the land and solutions would need to be put forward to mitigate adverse impacts on the proposed development and surrounding properties, as stipulated in the LEP, other EPI, or relevant documents (e.g. Floodplain Development Manual 2005).

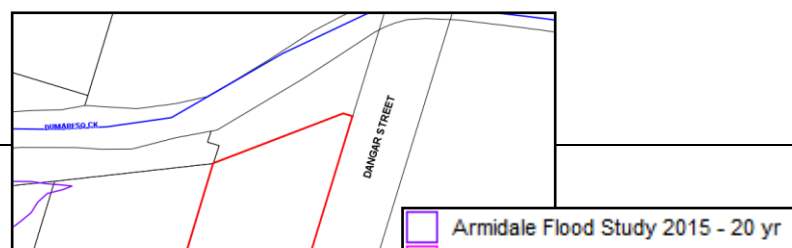


Figure 5. *TOP:* The Site as overlayed by the 4.9% AEP (“20 yr”), 1% AEP (“100 yr”), and Flood Planning Level 1% AEP + 500mm freeboard (FPL).
BOTTOM LEFT: The Site as overlayed by the 1% AEP flood depths.
BOTTOM RIGHT: The Site as overlayed by the 1% AEP flood velocities.

Contamination

The Site is currently mostly sealed with bitumen and used for car parking.

The current Lot comprises part of former Lot 1 in DP 1136216, which was formerly a portion of land in the Old System Titles that had a history of dealings indicating it had been used for commercial purposes. Prior to being known as Lot 1, the portion appears to have been in ownership of commercial operators, such as steam laundry operators, intermittently since 1924 (see [Attachment 8](#)). ‘Armidale Steam Laundry Ltd’ transferred ownership in 1924, and presumably owned the land again before transferring it in 1944. The land was conveyed to ‘New England Launderers & Dry Cleaners Pty Ltd’ in 1946, and was onsold to an individual in 1949.

The Site is not presently identified in Council’s potentially contaminated land register, unlike surrounding land at 137, 141, and 145 Dumaresq Street and 84B Dangar Street. These properties were listed due to suspected contaminated fill, originating from the former Armidale Gasworks,

being imported to the area. It is understood that a Remedial Action Plan (RAP) was prepared for the area in 2010, but it is assumed that remedial works were not undertaken as the development application that the RAP supplemented was refused.

Based on the above information, a preliminary site investigation for potential land contamination associated with historic dry cleaning operations and historic fill being imported from the old Gasworks would likely be required if development were proposed on the Site.

The Planning Proposal to reclassify the Site to operational land does not in of itself result in the environmental effect of potentially contaminating land, or disturbing potentially contaminated land.

Traffic

Additional traffic generation as a result of the Proposal is unlikely. The capacity of the Site to accommodate extra car spaces will not be increased directly as a result of reclassifying the land from community to operational.

Noise

Additional noise generation as a result of the Proposal is unlikely. The capacity of the Site to generate extra noise nuisance will not be increased directly as a result of reclassifying the land from community to operational.

Visual

Visual impacts as a result of the Proposal are negligible. No physical changes to the Site are necessary in order to facilitate the reclassification of land from community to operational.

Q9. Has the planning proposal adequately addressed any social and economic effects?**European and Aboriginal Heritage**

A portion of the adjoining Club site (137 Dumaresq St) is listed as having local archaeological significance in the LEP Schedule 5 (A028). The old New England Flour Mill is believed to have been located on former Lot B DP 157581 and former Lot 22 DP 869146, which are incorporated into Lots 102, 103, 104, and 105 in DP 1237922 (refer [Attachment 5](#)). Site investigations have been undertaken as part of previous development applications being lodged for 137 Dumaresq Street, which confirm the local significance of that property adjoining the Site. The approximate location of archaeological remains associated with A028 is clear of the Site by about 30m:

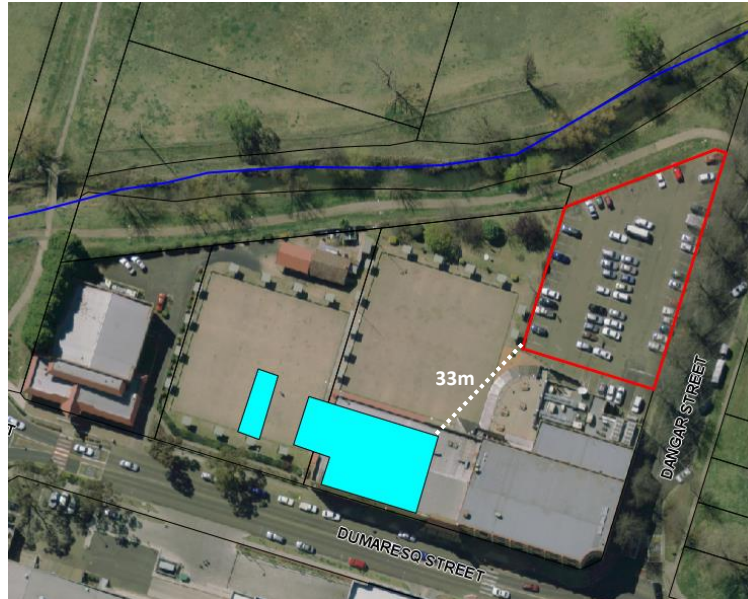


Figure 6. Local archaeological item (heritage) shown in blue, nearby the Site.

OEH's *Aboriginal Heritage Information Management System (AHIMS) Web Services Search Result* (April 4, 2018) concluded that within 200m of the Site, no Aboriginal sites are recorded (see [Attachment 4](#)). The Site is located in the centre of Armidale, and has been heavily modified/disturbed. Currently the Site is mostly sealed for use as a car park, and no old growth trees are present. Dumaresq Creek is nearby. Based on these factors, the potential of the Site to contain Aboriginal sites or items of significance is considered to be low-moderate. Any future development (including excavation) of the Site that requires consent will be subject to development assessment procedures.

Employment

The Proposal is likely to have a negligible outcome on jobs growth, although the reclassification of land to operational will contribute to the overall stock of employment lands in central Armidale.

Social Infrastructure

The Site is currently not used for parklands/community facilities/open space, despite its community land classification and proximity to the Dumaresq Creeklands. Reclassifying the Site to operational land will align the classification of the land with its actual use.

Section D. State and Commonwealth interests**Q.10 Is there adequate public infrastructure for the planning proposal?****Utilities**

The Site is able to serviced by all utilities, where it is not already connected – refer [Attachment 9](#). Reticulated water occurs in the Dangar Street road reserve to the immediate east of the Site. Reticulated sewer traverses the Site and is contained in an easement. This sewerage piping is a large collector and merges with the trunk main further east of the Site. Stormwater run-off from the Site currently discharges overland to Dumaresq Creek, north of the Site. There is nearby electricity cabling (below ground) within 50m of the Site that could be extended to the Site. The National Broadband Network main cable is located approximately 60m south of the Site.

Public Transport

Bus transport routes 481, 482, 483, and 484 all occur within 200m of the Site. It is not anticipated that the Planning Proposal will generate additional demand for the bus service.

Waste Management and Recycling Services

The Site is currently used in conjunction with the Armidale Ex Services Memorial Club, which has its own waste and recycling management program for dealing with its commercial waste and recyclables. It is not likely that the reclassification of land per the Proposal will unduly strain the existing waste and recycling management program of the Club.

Emergency Services provision

There are adequate emergency service systems in central Armidale to respond timely to emergencies. The Proposal is not anticipated to generate additional demand on emergency services provision.

Q.11 What are the views of State and Commonwealth Public Authorities consulted in accordance with the gateway determination?

The views of any State or Commonwealth agency have not been obtained prior to preparing this Planning Proposal. **Table 3** identifies the state and Commonwealth agencies to be consulted and outlines the particular land use issues or site conditions which have triggered the need for the referral.

Table 3. Agencies to be Consulted	
State or Commonwealth agency	Need for referral?
Governor of NSW	The Site may comprise land that is a 'public reserve' within the meaning of the LG Act 1993. See Part 3 'Other' in this Planning Proposal for more details.
NSW Department of Planning & Environment	Section 9.1 Direction – 6.2 Reserving Land for Public Purposes.

Other. Mandatory matters to be addressed in reclassifying land

In reclassifying public land from community to operational, there are certain matters that need to be addressed per *LEP Practice Note 16-001: Classification and reclassification of public land through a local environmental plan* (October 5, 2016) and *A Guide to Preparing Local Environmental Plans* (August, 2016) issued by DPE.

(a) The current and proposed classification of the land.

The Site is currently classified as community land and is proposed to be reclassified to operational land.

(b) Whether the land is a 'public reserve' (defined in the LG Act).

The Site arguably forms part of a 'public reserve' as defined by the LG Act 1993 as part of the Site was resumed by Council in 1953 "for the purpose of providing, controlling and managing a park" (see **Attachment 10**). The Site, being Lot 101 DP 1237922, was formerly part of Lot 1 DP 1136216 and Lot 3 DP 1131420 (see **Attachment 11a** and **11b**). A development application for boundary adjustment affecting the Site and the Club (137 Dumaresq St) was approved, and the new Lot 101 DP 1237922 – wholly containing the car park – was registered in late 2017.

Lot 3 in DP 1131420 was part of a portion of land in the Old System that was 'resumed' by Council (City of Armidale) "for the purpose of providing, controlling and managing a park" in 1953 (see **Attachment 10**). This portion of land, as resumed by Council, was likely to have formerly been Crown land, as evidenced in **Attachment 10** and **11b**. It is presumed that former Lot 3 was at least partially a public reserve within the meaning of 'public reserve' under the LG Act 1993. Therefore the Site, being current Lot 101 in DP 1237922 which comprises part of former Lot 3, is similarly presumed to at least partially be a public reserve under the LG Act 1993, even if such a declaration that the land is a public reserve is not included on the current Lot 101 DP 1237922 title deed. **The Planning Proposal seeks to remove the interest being 'public reserve' status that applies to part of the Site.**

(c) The strategies and site specific merits of the reclassification and evidence to support this.

The Site has been leased to the Armidale Ex Services Memorial Club for over 45 years and has been used as the Club's main car park. Despite being classified as community land within the meaning of the LG Act 1993, the Site does not contribute to the stock of functional community land in Armidale. Records do not indicate that a Plan of Management has applied or currently applies to the Site.

The Site will remain zoned B4 Mixed Use under the LEP and will continue to be used as a car park at least in the short term. The Site is within the 1 in 20 year ARI (4.9% AEP) flood event, and so is prone to inundation from nearby Dumaresq Creek. Any future development of the Site in accordance with the Mixed Use zoning will need to have regard to the flood affected nature of the land. See [Question 8](#) for more details.

(d) Whether the planning proposal is a result of a strategic study or report.

No.

(e) Whether the planning proposal is consistent with council's community plan or other local strategic plan.

The *Community Strategic Plan 2017 – 2027* (the 'CSP') was adopted as the final CSP by Council on May 17, 2017. The Planning Proposal is considered to align with the following relevant Community Outcomes:

E1: "The unique climate, landscape and environment of the region is protected, preserved and made accessible"

The proposed reclassification of the Site to operational land will not necessarily further this Community Outcome; however, the reclassification of the Site is part of an overall approach to formalise the use of land in proximity to Dumaresq Creek. For example, the reclassification of the Site will allow for long-term commercial lease options to be entered into with the Club, or sale of the [Site to the Club](#). In either circumstance, part of the funds from the lease/sale will be used to purchase 84B Dangar Street (walkway through Creeklands) from the Club, to ultimately preserve access to and use of the Creeklands walking and cycle path.

L2: "Council exceeds community expectations when managing its budget and operations"

The proper categorisation and management of Council owned land feeds into financially sustainable outcomes that reflect the community's expectations. Currently, the peppercorn rent levied at the Club for the use of the Site is not considered to reflect its actual land or market value.

P2: "Community programs, services and facilities meet the needs of the community and provide a safe place to live"

The Site, despite being classified as community land, does not actually serve the needs of the public. There is adequate community classified land in proximity to the Site that is used and valued by the public.

(f) A summary of council's interests in the land, including:

- *How and when the land was first acquired;*

Refer to information contained in (b).

- *If council does not own the land, the land owner's consent;*

The Site is owned by Armidale Regional Council. See [Attachment 1](#).

- *The nature of any trusts, dedications etc.*

See (b) and (k) for further comments.

(g) Whether an interest in land is proposed to be discharged, and if so, an explanation of the reason why.

As the land is presumed to be a public reserve, it is proposed to remove this status. No other interests/easements/restrictions are to be discharged from the Site.

Legal advice was obtained about the caution on the Title Deed of qualified title. This caution (qualified title) is not able to be removed through the Planning Proposal process. It is not clear what the extent of the caution may include, but it is reasonable to assume that a latent interest to which the caution relates is that the land is a public reserve, despite a notation to that effect not being included on the Title Deed.

The status of public reserve, if it relates to the land, is to be removed as the Site has not been used as a public reserve for many decades and if that status still pertains to the land, it should be removed.

(h) The effect of the reclassification (including, the loss of public open space, the land ceases to be a public reserve or particular interests will be discharged).

The reclassification affects approximately 2,108m² of land which has been used as a car park for over 45 years. As a result of the car park use, the Planning Proposal will not reduce the amount of public open space currently available and will not have an impact on the adjacent open space or cycleway running along Dumaresq Creek.

The reclassification will address a long term use anomaly and provide Council with greater flexibility in the future use of the land, including long term commercial leasing or potential future sale to the Club. The proceeds from any future lease or sale of the land will be PART used to purchase Lot 105 DP 1237922 from the Club. This land is currently used as a public walkway through the Creeklands and it is intended that its future use will continue to be for that purpose. THE RESIDUAL PROCEEDS OF THE SALE WILL BE SPENT ON A HYDROTHERAPY POOL AT ARMIDALE'S MONKTON AQUATIC CENTRE.

(i) Evidence of public reserve status or relevant interests, or lack thereof applying to the land.

Refer to point (b) and (g).

(j) Current use(s) of the land, and whether uses are authorised or unauthorised.

The Site has been used as a car park for the Armidale Ex Services Memorial Club since January 1972-

The Site is zoned B4 Mixed Use under the LEP with "car park" being a use permitted with consent. Any changes to the use of the land will be required to be in accordance with relevant environmental planning instruments and local plans.

(k) Current or proposed lease or agreements applying to the land, together with their duration, terms and controls.

The use of the Site was formalised by way of a number of lease agreements between Council (lessor) and the Club (lessee). Currently, the Site is leased on a year by year basis, whilst Council undertakes the reclassification process. The 2016/17 rent was a nominal 'peppercorn' rent. The lessee is also responsible for outgoings such as Council ordinary rates and annual charges. The Site was valued by a Consultant in June 2017. The rental value ascribed to the Site per annum was significantly higher than the current peppercorn arrangement.

A lease agreement dated 31 December 1971 was granted for a period of 21 years from the 1 January 1972 for the purposes of parking motor vehicles at a licence fee of \$1 per annum – see [Attachment 12a](#). This agreement refers to certain individuals as the 'Trustees' of the land, on behalf of the Club. Nonetheless, it is not apparent from any other documentation that these individuals were formalised as Trustees of the Site, and the land was not conveyed to the Trustees as would ordinarily be the case when a Trust is established.

A lease agreement dated 20 October 1993 ran from 1 January 1992 for a period of 21 years at a licence fee of \$1 per annum. This agreement did not make any reference to Trustees or the establishment of a Trust. Council granted the lease to the Club to "use and occupy and enjoy the lands... for the purposes of parking motor vehicles" (see [Attachment 12b](#)). The lease required the Club to, among other things:

- seal with bitumen the surface of the land at the expense of the Club and also to maintain the surface in a proper condition,
- maintain the entrance and exit to the area licensed for parking,
- plant and maintain shrubs and trees on the northern boundary of the land and on Dangar Street frontage, and
- pay Council rates annually.

The lease applied to what was identified as Lot 1A and part Lot C as shown in [Attachment 12b](#). This land now forms the Site.

Upon reclassification of the land, Council is likely to negotiate a new lease and/or look to sell the Site to the Armidale Ex Services Memorial Club.

(l) Current or proposed business dealings.

As identified in point (k) above, Council will renegotiate the lease or sell the Site to the Club, following its reclassification to operational land. Council is seeking to maximise the use of this land economically but in balance with the community's environmental and social expectations.

(m) Any rezoning associated with the reclassification.

There is no proposed rezoning associated with the reclassification. The Site will remain zoned B4 Mixed Use under the LEP.

(n) How council may or will benefit financially, and how these funds will be used.

The sale or leasing of the car park will be based on recent commercial valuation in contrast to the peppercorn rent obtained over the past 45 years. The Consultant referred to in (k) undertook market valuation of the Site and 84B Dangar Street in June 2017. The market value of the Site (86 Dangar Street) was approximately double that of the market value ascribed to 84B Dangar Street. It

is proposed for Council to acquire 84B Dangar Street, using the funds from the commercial leasing or sale of the Site (refer [Attachment 2](#)). Any remaining funds will be internally restricted for the purposes of improvements to Council's recreational reserves, open spaces, or community facilities. A Masterplan is currently being developed for the Creeklands area, and it is likely that internally restricted excess funds will be used to implement the future Masterplan.

(o) How council will ensure funds remain available to fund proposed open space sites or improvements referred to in justifying the reclassification, if relevant to the proposal.

Net income derived from either the sale or lease of the Site will be internally restricted for the purposes of improvements to Council's recreational reserves, open spaces, or community facilities. Refer (n) above.

(p) A land reclassification (part lots) map, in accordance with any standard technical requirements for spatial datasets and maps, if land to be reclassified does not apply to the whole.

The reclassification will apply to the whole of Lot 101 DP 1237922. A map showing the extent of the Site to be reclassified has been included ([Attachment 13](#)).

(q) Preliminary comments by a relevant government agency, including an agency that dedicated the land to council, if applicable.

Preliminary comments have not been sought from any government agencies. Refer to [Question 11](#). A search of Council's records indicates that the Site was not dedicated to Council by a government agency.

PART 4 – MAPPING

The reclassification will apply to the whole of Lot 101 DP 1237922 – refer [Attachment 13](#). No LEP Maps will need to be amended or added as a result of the Proposal. The text of the LEP will need to be amended in accordance with [Attachment 3](#).

PART 5 – COMMUNITY CONSULTATION

LEP Practice Note 16-001: Classification and reclassification of public land through a local environmental plan (October 5, 2016) issued by DPE requires Planning Proposals that aim to reclassify public land are to be publicly exhibited for a least 28 days.

The proposed community consultation to be undertaken for this Planning Proposal includes:

- Public exhibition entailing notification in a newspaper circulation in Armidale, on Council's website, and in writing to adjoining landowners.
- Public exhibition of the Planning Proposal will be carried out in accordance with the requirements of the EP&A Act 1979, EP&A Regulations and the Gateway determination.
- Public hearing – a public hearing will be conducted following the exhibition period in accordance with section 29 of the LG Act. Notice of the public hearing will be given after the public exhibition period and at least 21 days before the date of the hearing. In accordance with section 47G of the LG Act 1993, the public hearing will be chaired by an independent person with a report being prepared and made publicly available following the hearing.

PART 6 – PROJECT TIMELINE

The anticipated project timeline for completion of the Planning Proposal is outlined in [Table 4](#):

Table 4. Anticipated timeline for Proposal	
Task	Anticipated timeframe
Date of Gateway Determination.	by 30 June 2019
Completion of required technical information (if required).	
Government agency consultation (pre and post exhibition - if required by Gateway Determination).	by 31 July 2019
Any changes that may be required to the Planning Proposal resulting from technical studies and government agency consultations. If required resubmit altered Planning Proposal to Gateway for consideration and issuing of revised Gateway determination.	mid-August 2019
Commencement and completion dates for public exhibition (28 days).	mid-August to mid-September 2019
Public hearing, preparation of public hearing report with report being made publicly available (21 days from completion of public exhibition).	November/December 2019
Consideration of submissions, and outcome of public hearing (for Council meeting).	February 2020
Date of submission of proposal to Department of Planning and Environment to finalise the LEP.	29 February 2020

LIST OF SOURCES

BMT WBM Pty Ltd. (July 17, 2014). *Armidale Flood Study Review and Update – Stage 3*.

NSW Government: Office of Environment & Heritage. (April 4, 2018). *Aboriginal Heritage Information Management System (AHIMS) Web Services Search Result*.

NSW Government: Office of Environment & Heritage. (November, 2014). *New England North West: Climate Change Snapshot*. Available from
<http://climatechange.environment.nsw.gov.au/Climate-projections-for-NSW/Climate-projections-for-your-region/New-England-North-West-Climate-Change-Downloads>

NSW Government: Planning & Environment. (August, 2016). *A Guide to Preparing Local Environmental Plans*. Available from
<http://www.planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/~media/FC9BDEEC8CFA4BCD85FFDAAF7BFCBE63.ashx>

NSW Government: Planning & Environment. (August, 2016). *A Guide to Preparing Planning Proposals*. Available from
<http://www.planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/~media/0DC6DBBCCED34FAD8CFFF87174928B44.ashx>

NSW Government: Planning & Environment. (Undated). *Biodiversity Values Map*. Available from
<https://www.lmbc.nsw.gov.au/Maps/index.html?viewer=BVMap>

NSW Government: Planning & Environment. (October 5, 2016). *LEP Practice Note 16-001: Classification and reclassification of public land through a local environmental plan*. Available from
<http://www.planning.nsw.gov.au/Plans-for-your-area/Local-Planning-and-Zoning/~media/C526969A72D247F998D6625F1083AE01.ashx>


NSW Government: Planning & Environment. (August, 2017). *New England North West Regional Plan 2036*. Available from
<http://www.planning.nsw.gov.au/~media/Files/DPE/Plans-and-policies/new-england-north-west-final-regional-plan-2017-09.ashx>

WorleyParsons Ltd. (April, 2010). *New England Development Strategy*. Available from
<http://www.armidaleregional.nsw.gov.au/development/planning-controls---guidelines/planning-strategies-and-documents>

ATTACHMENTS

Attachment 1. Lot 101 DP 1237922 Title Deed and Plan.

**BOX 1W
(DP1237922)**



NEW SOUTH WALES

CERTIFICATE OF TITLE

REAL PROPERTY ACT, 1900

TORRENS TITLE REFERENCE	
101/1237922	
EDITION	DATE OF ISSUE
1	13/12/2017
CERTIFICATE AUTHENTICATION CODE	
CMXD-66-9SZ3	

I certify that the person described in the First Schedule is the registered proprietor of an estate in fee simple (or such other estate or interest as is set forth in that Schedule) in the land within described subject to such exceptions, encumbrances, interests and entries as appear in the Second Schedule and to any additional entries in the Folio of the Register.

LAND

LOT 101 IN DEPOSITED PLAN 1237922
AT ARMIDALE.
LOCAL GOVERNMENT AREA: ARMIDALE REGIONAL.
PARISH OF ARMIDALE COUNTY OF SANDON
TITLE DIAGRAM: DP1237922

FIRST SCHEDULE


ARMIDALE REGIONAL

SECOND SCHEDULE

1. RESERVATIONS AND CONDITIONS IN THE CROWN GRANT(S)
2. LAND EXCLUDES MINERALS (S.536AA LOCAL GOVERNMENT ACT, 1919) -
SEE MEMORANDUM W347940 WITHIN THE PART SHOWN SO INDICATED
IN THE TITLE DIAGRAM
3. QUALIFIED TITLE. CAUTION PURSUANT TO SECTION 28J OF THE REAL
PROPERTY ACT, 1900. ENTERED 16.2.2009 AS REGARDS THE PART
IN BK 2427 NO 345
4. DP1237922 EASEMENT FOR DRAINAGE OF SEWAGE 3 METRE(S) WIDE
AFFECTING THE PART(S) SHOWN SO BURDENED IN THE TITLE
DIAGRAM

**** END OF CERTIFICATE ****

REGISTRAR GENERAL

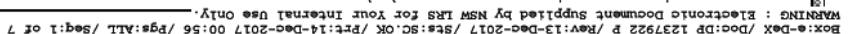


ANY ATTEMPT TO ALTER THIS CERTIFICATE COULD RESULT IN HEAVY FINES OR IMPRISONMENT (S.141 REAL PROPERTY ACT).

WARNING: BEFORE DEALING WITH THIS LAND. SEARCH THE CURRENT FOLIO OF THE REGISTER

7327245

Attachment 1. (cont.)



Attachment 2. Minute no. 77/18 from Council's 26 April 2018 meeting, with relevant action underlined in red.

Armidale Regional Council
Ordinary Council Meeting
Thursday, 26 April 2018

Page 15

77/18

a) That Council endorse the recommendations detailed in the report;

b) That the CEO be delegated authority to dispose of the following properties based on the Reserve Prices detailed in the report:

- Lot 24 DP 1166745
- Lot 41 DP 1166745
- Lot 53 DP 1166745
- Lot 50 DP 732610
- Lot 15 DP 237379
- Lot 16 DP 237379

c) That the Council seal be affixed to the documents associated with the Contracts of Sale for the above Lots; and

d) That a status report on the Land Portfolio Divestment Strategy be submitted to Council in July and December 2018.

The Motion on being put to the vote was CARRIED.

Attachment 3.

Amending **Part 2 in Schedule 4** of the LEP, as follows:

Insert the following under 'Locality' of 'Column 1' of 'Part 2 Land classified, or reclassified as operational land – interests changed' of 'Schedule 4 Classification and reclassification of public land' of 'Armidale Dumaresq Local Environmental Plan 2012':

Armidale

Insert the following under 'Description' of 'Column 2' of 'Part 2 Land classified, or reclassified as operational land – interests changed' of 'Schedule 4 Classification and reclassification of public land' of 'Armidale Dumaresq Local Environmental Plan 2012':

Lot 101, DP 1237922, 86 Dangar Street

Attachment 4. AHIMS search result.



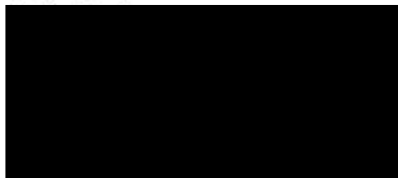
Office of
Environment
& Heritage

AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : 86 dangar

Client Service ID : 336991

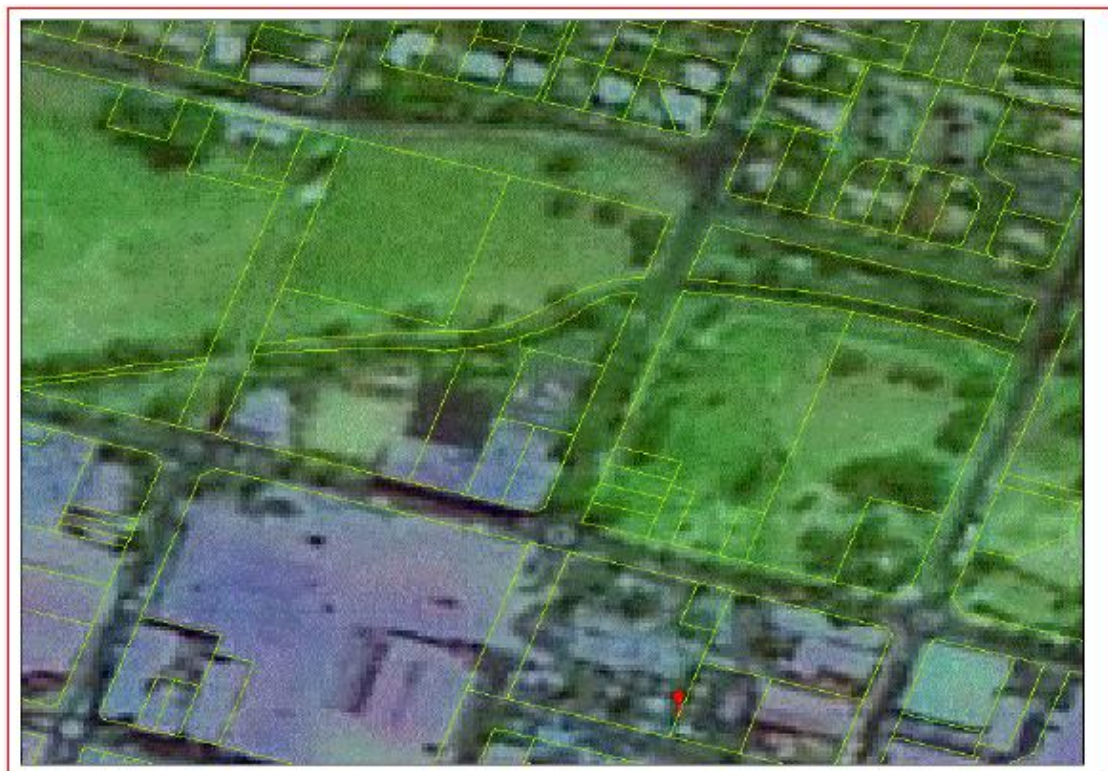
Date: 04 April 2018



Dear Sir or Madam:

AHIMS Web Service search for the following area at Lot : 1, DP:DP1136216 with a Buffer of 200 meters, conducted by Kayla Clanchy on 04 April 2018.

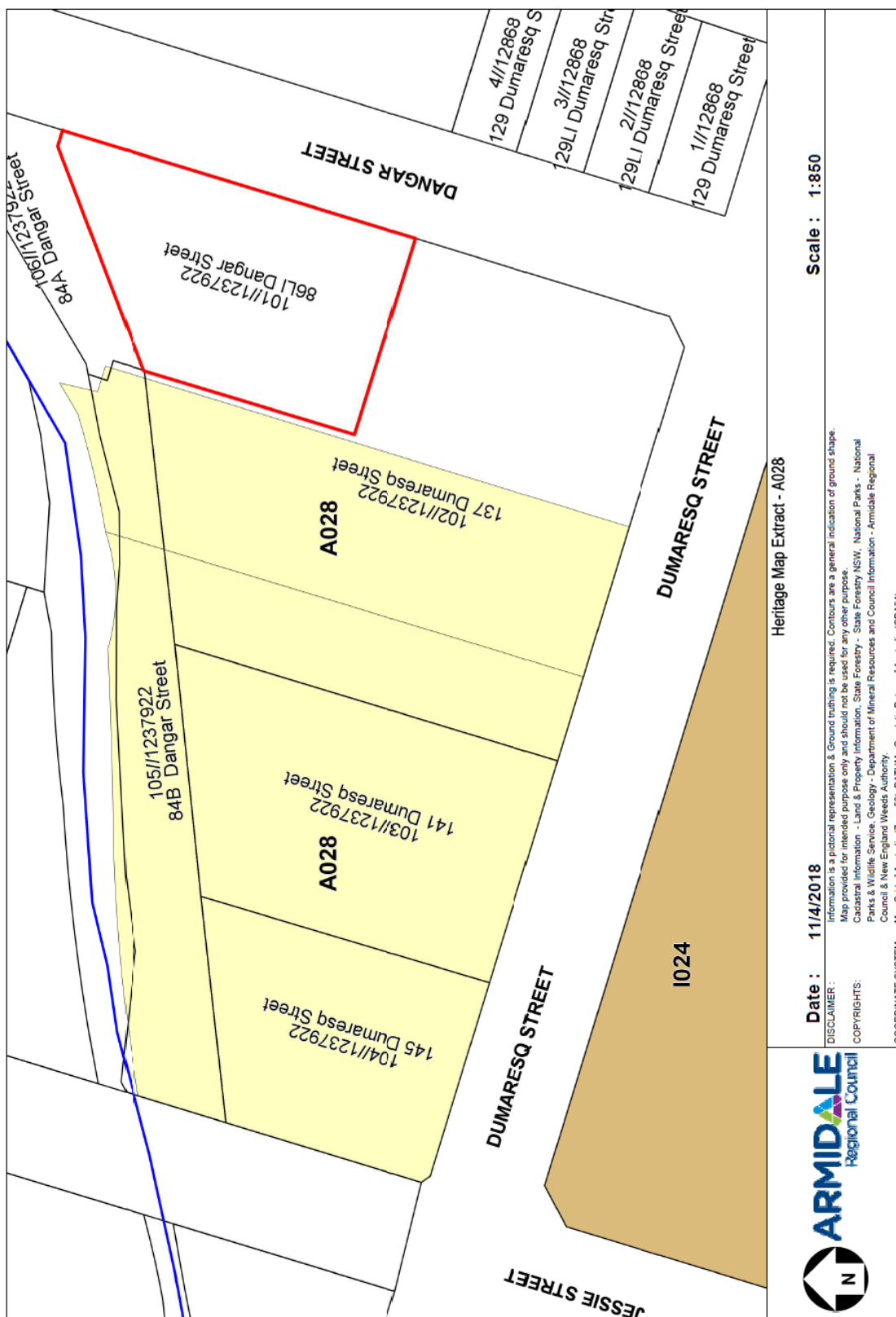
The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

0	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

Attachment 5. Extent of archaeological site (A028) listed in the LEP.



NB: AHIMS search was performed on the former legal description of the Site (Lot 1 DP 1136216) as the search function did not recognise the relatively new legal description of the Site being Lot 101 DP 1237922.

Attachment 6. Applicable State Environmental Planning Policies (SEPPs).

SEPP	Consistent?	Comment
No. 33 Hazardous and Offensive Development	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP overrides any other environmental planning instrument (such as the LEP) definitions relating to hazardous, offensive, and storage facilities (hazardous or offensive) development. The SEPP also stipulates matters for consideration when determining whether consent should be granted for these types of development.
No. 55 Remediation of Land	Yes	The Planning Proposal is not inconsistent with the SEPP. This SEPP introduces State-wide planning controls for the remediation of contaminated land. Contaminated land and remediation is to be considered for zoning and rezoning proposals (Planning Proposal). The Planning Proposal does not propose to rezone the land, only reclassify the land from community to operational. The B4 Mixed Use zone per the LEP will continue to apply to the land. Any future development proposed for the Site that requires consent will need to have proper regard to whether or not the land is potentially contaminated. It is noted that there are surrounding sites which have been listed as potentially contaminated land on Council's register, and part of the Site may have historically used for dry cleaning and laundering – see Question 8 for more details. These factors, combined with the current use of the Site for car parking, may trigger the need for a preliminary site investigation into the land's potential for being contaminated, per clause 7 of the SEPP.
No. 64 Advertising and Signage	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP aims to improve the amenity of urban and natural settings by managing the impact of outdoor advertising. Signage is permitted with consent in B4 Mixed Business zone.
No. 65 Design Quality of Residential Apartment Development	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP raises the design quality of residential apartment development across the State through the application of a series of design principles. Residential flat buildings are permitted with consent in B4 Mixed Use zone.
Affordable Rental Housing 2009	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP aims to provide a consistent planning regime for the provision of affordable rental housing in the State and provides requirements for permissibility as well as development standards for such housing.
Building Sustainability Index: BASIX 2004	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP operates in conjunction with the <i>Environmental Planning and Assessment Amendment (Building Sustainability Index: BASIX) Regulation 2004</i> to ensure the effective introduction and consistent implementation of BASIX in NSW by overriding competing provisions in other environmental planning instruments and development control plans.

Attachment 6. (cont.)

Educational Establishment and Child Care Facilities 2017	Yes	The Planning Proposal is not inconsistent with this SEPP. Exempt and complying development provisions for educational establishments and child care facilities are contained in this SEPP. Other controls and matters for consideration are included in the SEPP for land uses requiring a development application to be approved. There is nothing contained in the Planning Proposal that would contravene the intent and application of the SEPP to the Site, in particular.
Exempt and Complying Development Codes 2008	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP aims to provide streamlined assessment processes for development that complies with specified development standards by providing exempt and complying development codes that have State-wide application.
Housing for Seniors or People with a Disability 2004	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP applies to land that is zoned primarily for urban purposes or land that adjoins land zoned primarily for urban purposes to encourage the development of high quality accommodation for aging populations and for people who have disabilities. Residential Accommodation is permitted in B4 Mixed Use zone.
Infrastructure 2007	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP permits certain infrastructure and services that are exempt development or development that may be carried out with or without consent where specific development standards and criteria are met. The reclassification of the Site to operational land will not contravene any of the provisions of the SEPP.
Mining, Petroleum Production and Extractive Industries 2007	Yes	The Planning Proposal is not inconsistent with this SEPP. This SEPP makes permissible with or without consent certain activities related to mining, petroleum production and extraction – regardless of any other EPI (the LEP, for instance) prohibiting such land uses in certain zones. The SEPP does not contain any direct provisions related to making or amending LEPs. Nonetheless, clause 8 of the SEPP circumvents any LEP requirements that may be in place (or will be in place through a Planning Proposal) for matters to be satisfied in determining development consent for mining, petroleum production, or extractive industries.
State and Regional Development 2011	Yes	The Planning Proposal is not consistent with this SEPP. This SEPP identifies classes of regional development (to be determined by Joint Regional Planning Panels) and classes of development that are State Significant, State Significant infrastructure and critical State Significant infrastructure (to be determined by the Minister of Minister's delegate).
Vegetation in Non-Rural areas 2017	Yes	The Planning Proposal is not inconsistent with this SEPP. The purpose of this SEPP is to regulate the clearing/disturbance of vegetation in predominantly urban areas. The provisions of the SEPP mostly relate to tree removal applications as required in a Council's Development Control Plan, and where referral of such applications to the Native Vegetation Panel is required. The Planning Proposal does not seek to amend the LEP in such a way that would be inconsistent with the SEPP.

Attachment 7. Applicable Ministerial Directions.**1. Employment and Resources**

Direction	Consistent?	Comments
1.1 Business and Industrial Zones	Yes	<p>The Planning Proposal does not propose to rezone the B4 Mixed Business land, rather reclassify the land from community to operational land. This reclassification will essentially support the objectives of this Direction, by enhancing the functionality of existing employment land in the B4 Mixed Use zone.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>

2. Environment and Heritage

Direction	Consistent?	Comments
2.3 Heritage Conservation	Yes	<p>The LEP includes provisions from the Standard Instrument for the protection of environmental, historical, European and/or Aboriginal cultural or archaeological heritage. The Planning Proposal does not propose to alter these provisions. The Site is not identified as a heritage item or being located within a heritage conservation area. As outlined in Question 9 of this Planning Proposal, the adjoining land has been identified as an archaeological site of local significance.</p> <p>As this Planning Proposal only proposes to reclassify the site from community to operational land within the meaning of the LG Act 1993, it is considered to be consistent with this Direction.</p>
2.4 Recreation Vehicle Areas	Yes	<p>The Planning Proposal does not seek to alter the Land Use Table applying to the Site or introduce any Additional Permitted Uses to the Site.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>

3. Housing, Infrastructure and Urban Development

Direction	Consistent?	Comments
3.1 Residential Zones	Yes	<p>The Planning Proposal does not decrease the types of land uses or housing types permissible with consent on the Site.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>
3.2 Caravan Parks and Manufactured Home Estates	Yes	<p>The Planning Proposal does not seek to alter the permissibility or rezone the land, rather reclassify the land from community to operational.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>
3.3 Home Occupations	Yes	<p>Home Occupations are permitted without consent in the B4 Mixed Use zone. The Planning Proposal does not seek to modify the current provisions in the LEP.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>

Attachment 7. (cont.)

3.4 Integrating Land Use and Transport	Yes	<p>The Planning Proposal does not seek to alter the land zoning of the Site. The Proposal will not alter the or rezone the land, nor will the Proposal result in an outcome that is contrary to the objectives of this Direction.</p> <p>The Planning Proposal is considered to be consistent with this Direction.</p>
--	-----	--

4. Hazard and Risk

Direction	Consistent?	Comments
4.3 Flood Prone Land	No	<p>The Site is identified as being affected by the Flood Planning Level. Refer to Question 8 for more details.</p> <p>The Planning Proposal does not proposes to rezone the land, rather reclassify the land from community to operational. Any development will require to be compliant with Clause 6.2 Flood Planning of the LEP.</p> <p>The Flood Study (2014, BMT WMB Pty Ltd) adopted by Council modelled flood behaviour for a range of tributaries of Dumaresq Creek and Dumaresq Creek itself, identifying 1 in 100 year ARI (1% AEP) and other flood events whilst incorporating potential climate change impacts in the model. The Flood Study was prepared in accordance with the Floodplain Development Manual 2005, and other statutory requirements. The Flood Study was adopted by Council on 28 September 2015. To date, a consequent Floodplain Risk Management Study and Floodplain Risk Management Plan has not been adopted by Council.</p> <p>The Site is identified as flood prone land, originating from Dumaresq Creek. It is not proposed to rezone the land. The LEP contains provisions that regulate development of flood affected land (clause 6.2). This clause will continue to apply to the land.</p> <p>The Site is to be reclassified to operational land, and as such may be developed more intensely than what is the currently the case for community land. Therefore, it could be argued that the Planning Proposal is inconsistent with (6)(e) of this Direction. The Planning Proposal is consistent with all other aspects of this Direction.</p> <p>Justification for the Proposal's inconsistency with (6)(e) is that the inconsistency is of minor significance. That is to say, the Proposal does not alter the application or provisions of cl. 6.2 of the LEP. Any future development application would need to be consistent with that clause of the LEP or other relevant EPI that may apply to the type of development proposed, with respect to developing flood prone land. Any proposed development that is incompatible with the flood affected nature of the land, as stipulated in the LEP or other EPI, would not be supported and the development would not proceed. This outcome is reflective of the objectives of this Direction.</p>

Attachment 7. (cont.)

5. Regional Planning

Direction	Consistent?	Comments
5.10 Implementation of Regional Plans	Yes	The NENW Regional Plan has been addressed under Question 3 . The Proposal was found to be consistent with all relevant matters contained in the NENW Regional Plan. The Planning Proposal is considered to be consistent with this Direction.

6. Local Plan Making

Direction	Consistent?	Comments
6.1 Approval and Referral Requirements	Yes	This Direction requires that a Planning Proposal minimises the inclusion of concurrence/consultation provisions and not identify development as designated development. The Planning Proposal does not include any provisions requiring concurrence/consultation or identify development as designated development. The Planning Proposal is considered to be consistent with this Direction.
6.2 Reserving Land for Public Purposes	Yes	The Planning Proposal does not seek to create, alter or reduce the B4 Mixed Use zone, however, it does propose to reclassify the Site from community to operational land to provide greater flexibility in the future use of the land, including not only the long term commercial leasing but the potential for future sale to the Club. The area identified to be reclassified to operational land applies to the car park only (2,108m ²), with the cycleway adjoining Dumaresq Creek to remain as community land. The NSW Governor has already been identified as needing to consent to the Planning Proposal (Part 3 'Other' earlier in the Planning Proposal). Per this Direction, however, DPE will similarly need to give approval. The Minister or a public authority has not directed Council as the planning authority to set aside certain lands for future acquisition for public purposes. The Planning Proposal is considered to be consistent with this Direction.
6.3 Site Specific Provisions	Yes	The Planning Proposal does not intend to allow a particular development to be carried out on the Site. The Planning Proposal is considered to be consistent with this Direction.

Attachment 8. Book 2427, no. 345 – Deed (1957).

Ad valorem duty Paid £-12/6. N.S.W. Stamp Duties Office	New South Wales Stamp Duty duly stamped 7/6 25/11/57.
No. 345 345	Book 2427.
Conveyance	
AD VALOREM DUTY PAID 12/6 N.S.W. STAMP DUTIES OFFICE	NEW SOUTH WALES DULY 7/6 STAMPED STAMP DUTY 25.11.57.

THIS DEED made the 19th day of November One thousand nine hundred and fifty-seven BETWEEN LESLIE LEO HODGES of Armidale in the State of New South Wales Company Manager (hereinafter called "the Vendor") of the one part AND THE COUNCIL OF THE CITY OF ARMIDALE (hereinafter called "the Purchaser") of the other part WITNESSETH that in consideration of the sum of EIGHT POUNDS (£8) paid by the Purchaser to the Vendor (the receipt whereof is hereby acknowledged) HE the Vendor as beneficial owner DOTH HEREBY CONVEY unto the Purchaser in fee simple ALL THAT piece or parcel of land situate in the City and Parish of Armidale and County of Sandon and containing by admeasurement ONE ROOD and THIRTY PERCHES be the same more or less being LOT 1A of a SUBDIVISION OF CULTIVATION ALLOTMENT OR PORTION 34 covered by Council Clerk's Certificate Number 12 of 1957 COMMENCING on the western side of Dangar Street at the north-eastern corner of Lot 3A being a point distant 257.57 links Northerly from the intersection on the Western side of Dangar Street with the Northern side of Dumaresq Street and bounded thence on the South by a line Westerly at right angles to Dangar Street 190 links thence on the west by a line Northerly parallel to Dangar Street 230.93 links thence on the North by a line Easterly at right angles to Dangar Street 190 links to the Western side of Dangar Street and thence on the east by part of the Western side of that Street southerly 230.93 links to the point of commencement AND for the consideration aforesaid the Vendor as Covenantor DOTH HEREBY COVENANT with the Purchaser as Covenantee for production of the documents mentioned in the Schedule hereto.

IN WITNESS WHEREOF the Vendor hath hereunto subscribed his name and affixed his seal the day and year hereinbefore written.

THE SCHEDULE.

31st January 1924	<u>MORTGAGE</u> Armidale Steam Laundry Ltd. to Henry J. Morae and Anor No. 175 Book 1335 with Discharge endorsed No. 547 Book 1939.
11th March 1944	<u>STATUTORY DECLARATION</u> of Douglas John McLeod.
5th July 1938	<u>CERTIFIED COPY</u> of <u>PROBATE</u> of the Will of H.W. Lane.
11th March 1944	<u>CONVEYANCE</u> Armidale Steam Laundry Ltd. to H.F. L'Amie No. 815 Book 19.

L. L. Hodges

Attachment 8. (cont.)

4th April 1945 CONVEYANCE James Walter Hayne to H.F. L'Amie No. 867 Book 1961.

16th October 1946 CONVEYANCE H.F. L'Amie to New England Launderers & Dry Cleaners Pty. Ltd. No. 773 Book 2003.

6th May 1949 CONVEYANCE New England Launderers & Dry Cleaners Pty. Ltd. to John Hughes Gibson No. 873 Book 2084.

6th May 1949 MORTGAGE J.H. Gibson to Olive Archdall Dickens and John Neil Mair No. 874 Book 2084.

10th January 1950 DISCHARGE NO. 31 Book 2120 endorsed on last mentioned Mortgage.

8th December 1954 CONVEYANCE J.H. Gibson to L.L. Hodges No. 921 Book 2317.

SIGNED SEALED AND DELIVERED by the said }
 LESLIE LEO HODGES in the presence of:- } L.L. Hodges

E.F. Garrahy
 Managing Law Clerk
 Armidale

ON this 2nd day of December in the year of Our Lord One thousand nine hundred and fifty-seven Shirley Ann McLennan Clerk to Messrs. Weaver Gentle & Harrison Solicitors of Armidale in the State of New South Wales being duly sworn makes oath and says as follows:-

The writing contained above and on the preceding page has been compared by me with the original and is a true copy thereof.

SWORN by the Deponent on the day and year } J. McLennan
 above mentioned at Armidale, before me:-

J.S. Gardiner J.P.
A JUSTICE OF THE PEACE.

RECEIVED into the Registration of Deeds Office at Sydney this Fifth day of December in the year One thousand nine hundred and fifty-seven at fifty minutes past ten o'clock in the fore noon from Ellen Corpe Clerk to Messrs. Reed, Hanigan & Turner Law Stationers. and numbered ---- Book.

J.M. McCallum
DEPUTY REGISTRAR.

KEY

NBN

Stormwater

Reticulated water

Electricity

S/Water Pipes

Scale : 1:800

Date : 11/4/2018

DISCLAIMER :

Information is a pictorial representation & ground truthing is required. Contours are a general indication of ground shape. Map provided for intended purpose only and should not be used for any other purpose.

COPYRIGHTS:

Cadastral Information - Land & Property Information, State Forestry - State Forestry NSW, National Parks - National Parks & Wildlife Service, Geology - Department of Mineral Resources and Council Information - Armidale Regional Council & New England Weeds Authority.

COORDINATE SYSTEM :

Map Grid of Australia (2020 50), DATUM : Geoidetic Datum of Australia (GDA2020)

Attachment 10. NSW Government Gazette No. 36 (1953).

20 FEBRUARY, 1953.]

NEW SOUTH WALES GOVERNMENT GAZETTE No. 36.

613

HOMES GUARANTEE AND INVESTMENT COMPANY LIMITED.—Application has been made to the above Company to issue new share certificate in respect of 100 shares, numbered 6191 to 6290, both numbers inclusive, registered in the name of Leon Lazarus Cohen, upon a declaration that the original Certificate numbered 47 has been lost. Notice is hereby given that if no objection is lodged with the Directors of the above Company within 21 days from the date of this notice, the Directors will proceed to the issue of new certificates. C. HOWARD CROMACK, Secretary, 74 Pitt-street, Sydney, 12th February, 1953. 508—£1 1s.

IN the matter of the Companies Act, 1936, and in the matter of **JEFFS MANUFACTURING & TRADING CO. PTY. LIMITED (IN LIQ.)**.—Notice is hereby given that a second dividend is intended to be declared in this matter. The dividend will be paid only to those creditors who have proved their claims on or before the sixth day of March, 1953.—Dated the seventeenth day of February, 1953. V. C. BEAR & HORSFIELD, Agents for the Liquidators, Chartered Accountants (Aust.), 110 Castlereagh-street, Sydney. 598—14s.

IN the matter of the Companies Act, 1936, and in the matter of **SHACKLETON MASON & CO. PTY. LIMITED (IN LIQUIDATION)**.—NOTICE TO CREDITORS.—Notice is hereby given that the creditors of the abovenamed Company which is voluntarily wound up are required, on or before 23rd day of March, 1953, being the date for that purpose, fixed by me, the undersigned, the Liquidator of the Company, to send their names and addresses of their solicitors, if any, to the undersigned, and if so required by notice in writing from me are by their solicitors to come in and prove their said debts and claims at such time and place as shall be specified in such notice, or in default thereof they will be excluded from the benefit of any distribution made before such debts are proved.—Dated this 6th day of February, 1953. G. W. LINDQVIST (Liquidator), 59-75 Queen's-road, Five Dock. 533—£1 4s.

SHACKLETON MASON & CO. PTY. LTD. (IN LIQUIDATION).—At an Extraordinary General Meeting of the abovenamed Company, duly convened and held at 59-75 Queen's-road, Five Dock, on Wednesday, the twenty-eighth of January, 1953, the following Resolution was duly passed as a Special Resolution:—That the Company be wound up voluntarily. And at such lastmentioned meeting Mr. George William Lindqvist, of 59-75 Queen's-road, Five Dock, was appointed Liquidator for the purpose of the winding-up.—Dated the 6th day of February, 1953. E. H. DUNNETT, Chairman. 534—17s.

STANDARD PORTLAND CEMENT COMPANY LIMITED.—Notice is hereby given that at the expiration of twenty-one days from date hereof it is the intention of the abovenamed Company to issue certificate to John Alfred William O'Dwyer in lieu of certificate in the name of Mary O'Dwyer, now deceased, declared by the abovenamed to have been lost:—Certificate No. 2211 for five hundred (500) shares.—Dated at Sydney, this 20th day of February, 1953. R. J. RYAN, Secretary. 583—13s.

STATE ABATTOIRS CO-OPERATIVE CANTEN LIMITED (IN LIQUIDATION).—Notice is hereby given in pursuance of section 271 of the Companies Act, 1936, that a General Meeting of the members of the abovenamed Society will be held on Thursday, the twenty-sixth day of March, 1953, at 11 o'clock in the forenoon, at 61 Hunter-street, Sydney (2nd floor), for the purpose of having an account laid before them showing the manner in which the winding-up has been conducted and the property of the Society disposed of.—Dated this nineteenth day of February, 1953. G. P. HILL, Liquidator. 599—£1

THE COMMONWEALTH WOOL & PRODUCE COMPANY LIMITED intends, after twenty-one days from the publication hereof, to deal with applications for new share certificates to replace the following declared to have been respectively stolen and lost or destroyed:—Certificate No. 3005 for 400 shares, numbered A3303-A3402, A50160-A50288, 145838-145882, 172895-172920 and 87364-87463 for re-issue in the name of Laurence Joseph Roberts; Certificates No. 1699 and 3520 for 5 shares, respectively numbered A67099-A67101 and 278754-278755, in the name of Alice Agnes Cuninghame for re-issue in the names of Clifford George McLean and Theresa Mary West. By Order of the Board, G. M. MORRIS, Secretary. 588—£1 1s.

THE NEWCASTLE AND COUNTY MUTUAL BUILDING LAND AND INVESTMENT COMPANY LIMITED.—Application has been made to the Directors to issue a duplicate certificate for 10 shares in the name of Frank Herbert Lock, upon the statement that the original certificate relating to shares numbered 9851 to 9860, both numbers inclusive, has been lost, destroyed or mislaid. Notice is hereby given that unless within twenty-one days from date hereof no claim or representation has been made to the Directors, they will proceed to deal with such application.—Dated this 20th day of February, 1953. J. J. SIMPSON, Manager. Registered office: 40 King-street, Newcastle. 591—£1

No. 36, 20 FEBRUARY, 1953—4

THE N.S.W. ASSOCIATED BLUE METAL QUARRIES LIMITED.—Notice is hereby given that, if within twenty-one days from the date hereof no claim or representation is made in respect of the following shares, the Directors will then issue duplicate certificate in lieu of the following lost certificate:—Certificate No. A.743 for 25 ordinary shares, Nos. 776397 to 776311 inclusive, in the name of Madge King Bradshaw.—Dated this 20th day of February, 1953. HARRY A. BEECH, Secretary. 584—14s.

THE Companies Act, 1936 (section 182).—**WILCOX MOFFLIN LIMITED.**—LOST STOCK CERTIFICATES.—Notice is hereby given that it is the intention of the Company to issue, at the expiration of twenty-one days from the publication of this advertisement, stock certificates for 548 stock units of 5s. each in the name of the estate of the late Margaret Helen Raley, in lieu of stock certificates 789 and 790 for 400 and 148 (respectively) stock units of 5s. each, which certificates are said to have been lost. By order of the Board, K. G. SAMPFORD, Secretary. Dated at Sydney, 19th February, 1953. 581—14s.

IN the matter of the Companies Act, 1936, and in the matter of **X.L. ENGINEERING CO PTY. LIMITED (IN LIQUIDATION)**.—NOTICE OF DECLARATION OF DIVIDEND.—Notice is hereby given that a second and final dividend has been declared in the abovementioned matter today and that dividend orders may be obtained from us on 13th February, 1953, or on any subsequent week day between the hours of 9 a.m. and 5 p.m.—Dated at Sydney, this 13th day of February, 1953. HUNGERFORD, SPOONER AND CO., Dalton House, 115 Pitt-street, Sydney. 531—16s.

IN the matter of the Companies Act, 1936, and in the matter of **X.L. ENGINEERING CO. PTY. LIMITED (IN LIQUIDATION)**.—Notice is hereby given that a General Meeting of creditors of the abovenamed Company will be held at the offices of Messrs. Hungerford, Spooner and Co., Dalton House, 115 Pitt-street, Sydney, on Tuesday, the seventeenth day of March, 1953, at fifteen minutes after ten o'clock in the forenoon, for the purpose of having an account laid before it showing the manner in which the winding-up had been conducted and the property of the Company disposed of, and of determining by Extraordinary Resolution how the books and documents of the Company should be disposed of.—Dated at Sydney, this 17th day of February, 1953. HUNGERFORD, SPOONER AND CO., Dalton House, 115 Pitt-street, Sydney. 558—£1 4s.

IN the matter of the Companies Act, 1936, and in the matter of **X.L. ENGINEERING CO. PTY. LIMITED (IN LIQUIDATION)**.—Notice is hereby given that an Extraordinary General Meeting of members of the abovenamed Company will be held at the offices of Messrs. Hungerford, Spooner and Co., Dalton House, 115 Pitt-street, Sydney, on Tuesday, the seventeenth day of March, 1953, at ten o'clock in the forenoon, for the purpose of having an account laid before it showing the manner in which the winding-up had been conducted and the property of the Company disposed of, and of determining by Extraordinary Resolution how the books and documents of the Company should be disposed of.—Dated at Sydney, this 17th day of February, 1953. HUNGERFORD, SPOONER AND CO., Dalton House, 115 Pitt-street, Sydney. 559—£1 4s.

NOTICE OF RESUMPTION OF LAND BY THE ARMIDALE CITY COUNCIL (Local Government Act, 1919—Part XXV).—Whereas on the twenty first day of April, one thousand nine hundred and fifty-two the Armidale City Council (hereinafter called "the Council") resolved in pursuance of the Local Government Act, 1919, to resume the land described in the Schedule hereto for the purpose of providing, controlling and managing a park; and whereas the Council further resolved to make an application for the approval of the Governor to cause a notice of the resumption of such land together with a description of such land to be published in the Gazette and in a newspaper circulating in the area in which such land is located; and whereas on the seventh day of January one thousand nine hundred and fifty-three upon the application of the Council, His Excellency the Governor, with the advice of the Executive Council, approved of a notice of the resumption of the land described in the said Schedule, for such purpose, together with a description of such land, to be published in the New South Wales Government Gazette and a newspaper circulating in the area in which the land is located: Now therefore the Council, with the approval of His Excellency the Governor, with the advice of the Executive Council, doth hereby give notice that the land described in the Schedule hereto is hereby resumed by the Council under the provisions of the Local Government Act, 1919, aforesaid; and the Council doth hereby also give notice that a plan of such land has been deposited with the Town Clerk at the Council Chambers, Armidale, and with the Surveyor-General at the Department of Lands, Sydney, which plans are open for public inspection; and the Council doth hereby also give notice that upon the publication of this notice

and the description in the Schedule hereto the land therein described becomes for the purposes and subject to the provisions of the said Act vested in the Council for an estate in fee simple in possession freed and discharged from all trusts, obligations, estates, interests, contracts, charges, rates, rights of way, or easements whatsoever.

W. P. RYAN, Mayor.

In witness whereof the Common Seal of the Armidale City Council was hereto affixed this eleventh day of February, one thousand nine hundred and fifty-three, in pursuance of a resolution of the Council passed on the ninth day of February, one thousand nine hundred and fifty-three.

W. H. QUIN, Town Clerk.

SCHEDULE.

All that piece or parcel of land situate in the City of Armidale, parish of Armidale and county of Sandon, being that part of allotment 1, section 175, City of Armidale, having an area of 1 rood 13½ perches, shown on plan catalogued Ms. 1654 Ae. at the Department of Lands, Sydney, and said to be in possession of Her Most Gracious Majesty Queen Elizabeth II.

539—£3 15s.

NOTICE OF RESUMPTION OF LAND BY THE WOOLLAHRA MUNICIPAL COUNCIL. (Local Government Act, 1919.—Part XXV).—Whereas on the twenty-eighth day of July, one thousand nine hundred and fifty-two, The Woollahra Municipal Council (hereinafter called "the Council") resolved, in pursuance of the Local Government Act, 1919, to resume the land described in the Schedule hereto, for the improvement and embellishment of the area; and whereas the Council further resolved to make an application for the approval of the Governor to cause a notice of the resumption of such land, together with a description of such land, to be published in the Gazette and in a newspaper circulating in the area in which such land is located; and whereas on the twelfth day of November, one thousand nine hundred and fifty-two, upon the application of the Council, His Excellency the Governor, with the advice of the Executive Council, approved of a notice of the resumption of the land described in the said Schedule for such purpose, together with a description of such land, to be published in the New South Wales Government Gazette and in a newspaper circulating in the area in which the land is located: Now therefore the Council, with the approval of His Excellency the Governor with the advice of the Executive Council as aforesaid, doth hereby give notice that the land described in the Schedule hereto is hereby resumed by the Council under the provisions of the Local Government Act, 1919, aforesaid; and the Council doth hereby also give notice that a plan of such land has been deposited with the Town Clerk at the Council Chambers, Double Bay, and with the Surveyor-General at the Department of Lands, Sydney, which plans are open for public inspection; and the Council doth hereby also give notice that upon the publication of this notice and the description in the Schedule hereto, the land therein described becomes for the purposes and subject to the provisions of the said Act vested in the Council for an estate in fee simple in possession freed and discharged from all trusts, obligations, estates, interests, contracts, charges, rates, rights of way or easements whatsoever.

CHESTER W. DAVIES, Mayor.

In witness whereof the Common seal of the Woollahra Municipal Council was hereto affixed this sixteenth day of February, one thousand nine hundred and fifty-three, in pursuance of a resolution of the Council passed on the ninth day of February, one thousand nine hundred and fifty-three.

J. C. LOUGH, Town Clerk.

SCHEDULE.

All that piece or parcel of Crown land situate in the Municipality of Woollahra, parish of Alexandria and county of Cumberland, being portion 1,481,—and having an area of 7½ perches or thereabouts.

572—£3 15s.

LAKE MACQUARIE SHIRE COUNCIL.—The Council of the Shire of Lake Macquarie hereby notifies, in the terms of section 121 (2) of the Local Government Act, 1919, the boundaries of several Town Improvement Districts within the Shire:—

The Council of the Shire of Lake Macquarie hereby notifies (a) that the boundaries of the Charlestown Town Improvement District as notified in Government Gazette No. 209 of 23rd November, 1951, page No. 3471 have been cancelled; and (b) that the boundaries of the Charlestown Town Improvement District are defined hereunder:—

Charlestown Town Improvement District.—Parish of Kahibah.—Commencing at the south-western corner of portion 53, parish of Kahibah, and bounded thence northerly by part of the western boundary of that portion to

the northern side of the road from Warner's Bay to Charlestown, being the southern boundary of portion 44; thence westerly by that southern boundary to Winding Creek; thence generally north-westerly by Winding Creek to the north-western corner of portion 44; thence easterly by part of that northern boundary to the western boundary of portion 82; thence northerly by part of that western boundary to the Myall-road, being road No. B 12,484-1,608; thence generally north-easterly by the said road to the north-western corner of portion 12; thence easterly by the northern boundary of portion 12, 13 and part 18 to the north-western corner of lot 2A, being the western moiety of lot 2, d.p. 7,569, and bounded thence southerly by the western boundary of the said lot 2 to the Pacific Highway; thence south-easterly to the north-western corner of part of portion 18, containing 1 acre 1 rood 35½ perches; thence generally on the south-west by the south-western boundary of the abovementioned part portion 18 to the south-western corner; thence on the south-west by the south-western boundary of lots 31 and 1 d.p. 11,010 to the Kahibah Road; thence on the east by the western boundary of the abovementioned road to the south-western corner of lot 3, d.p. 11,010; thence generally on the south-east by a line bearing north-easterly across the Kahibah Road to the south-western corner of the land in C. T. vol. 5,269 fol. 199, and by part of the south-eastern boundary of the last-mentioned land, being a distance of 572 feet 8½ inches; thence again on the south, east and south-eastern boundaries of part of the land in C. T. vol. 2,774, fol. 83 to the southern boundary of part of the land in C. T. vol. 1,485, fol. 168; thence again on the south and east by part of the southern boundary and part of the eastern boundary of the land in C. T. vol. 1,485, fol. 168 and part of the southern boundary of the land in C. T. vol. 2,774, fol. 83, to the eastern boundary of portion 18; thence southerly by the western boundaries of that portion and the western boundaries of portions 332 and 21 to the southern boundary of portion 21; thence easterly by part of that boundary to the north-eastern corner of portion 250; thence southerly by a line to the north-western corner of portion 65; thence westerly to the south-western corner of portion 157; thence northerly by the western boundary of that portion to the southern boundary of portion 156; thence westerly by part of that southern boundary and the southern boundary of portion 206 to Boswell's road; thence generally north-westerly by that road to the Old Belmont road; thence by that road southerly to the south-eastern corner of portion 235; thence westerly by the southern boundaries of portions 235 and 236 to the eastern boundary of portion 233; thence southerly by part of that eastern boundary to the northern boundary of portion 6; thence westerly by that northern boundary to the eastern boundary of portion 240; thence southerly by part of that eastern boundary to the southern boundary of portion 240; thence westerly by the southern boundaries of that portion and portion 316; thence northerly by the western boundary of that portion and western boundaries of portions 323, 241 and 239 to the northernmost corner of portion 239, and again generally northerly by part of the eastern boundary of portion 105 to the southern boundary of portion 53; thence westerly by that southern boundary to the point of commencement. THOMAS H. HALTON, Shire Clerk, Shire Office, Speer's Point, 29th January, 1953.

549—£3.

LAKE MACQUARIE SHIRE COUNCIL.—The Council of the Shire of Lake Macquarie hereby notifies in the terms of section 121 (2) of the Local Government Act, 1919, the boundaries of several Town Improvement Districts within the Shire:—

The Council of the Shire of Lake Macquarie hereby notifies (a) that the boundaries of the Gateshead Town Improvement District as notified in Government Gazette No. 209 of 23rd November, 1951, page No. 3472, have been cancelled; and (b) that the boundaries of the Gateshead Town Improvement District are defined hereunder:—

Gateshead Town Improvement District.—Parish of Kahibah.—Commencing at a point being the north-eastern corner of portion 64, and bounded thence westerly by the northern boundary of that portion to the western boundary of that portion; thence southerly by part of the western boundary of that portion to the northern boundary of portion 6; thence westerly by that northern boundary to the western boundary of that portion; thence southerly by that western boundary to the south-western corner of that portion; thence south-westerly by the south-eastern boundary of portion 119 and the south-eastern boundary of portion 51 to a creek being the north-eastern boundary of portion 52; thence generally on the south by the southern boundary of the creek to the north-western corner of portion 54; thence again generally on the south by the bank of that creek, being the northern boundary of portion 54 and 120 to the north-western boundary of the Pacific Highway; thence south-westerly along that boundary of the Pacific Highway to a point being the westerly production of the northern boundary of portion 62 where it intersects the north-western boundary of the Pacific Highway; thence again on the south by the westerly production of the northern

Attachment 11a. Former Lot 1 DP 1136216 title diagram.

e-departmental

DP 1136216

Registered: 16.2.2009

Title System: OLD SYSTEM

Purpose: LIMITED FOLIO CREATION

Ref. Map: T6320-43

Last Plan: DP157581

C.A. 137850

PLAN OF LAND COMPRISED IN DEED BK. 2427 NO. 345

Lengths are in metres. Reduction Ratio - NTS

Sheet 1 of 1 sheet

L.G.A.: ARMIDALE DUMARESQ

LOCALITY: ARMIDALE

PARISH: ARMIDALE

COUNTY: SANDON

THIS PLAN WAS PREPARED SOLELY TO IDENTIFY THE LAND IN THE ABOVE DEED AND THE BOUNDARIES HAVE NOT BEEN INVESTIGATED BY THE REGISTRAR GENERAL

THIS PLAN IS NOT A CURRENT PLAN IN TERMS OF STA CONVEYANCING ACT 1919.

LPI Ref.: ADP84/TC850

3

DP 1131420

1

1776m²

2

DP 770624

D P 157581

B

ST

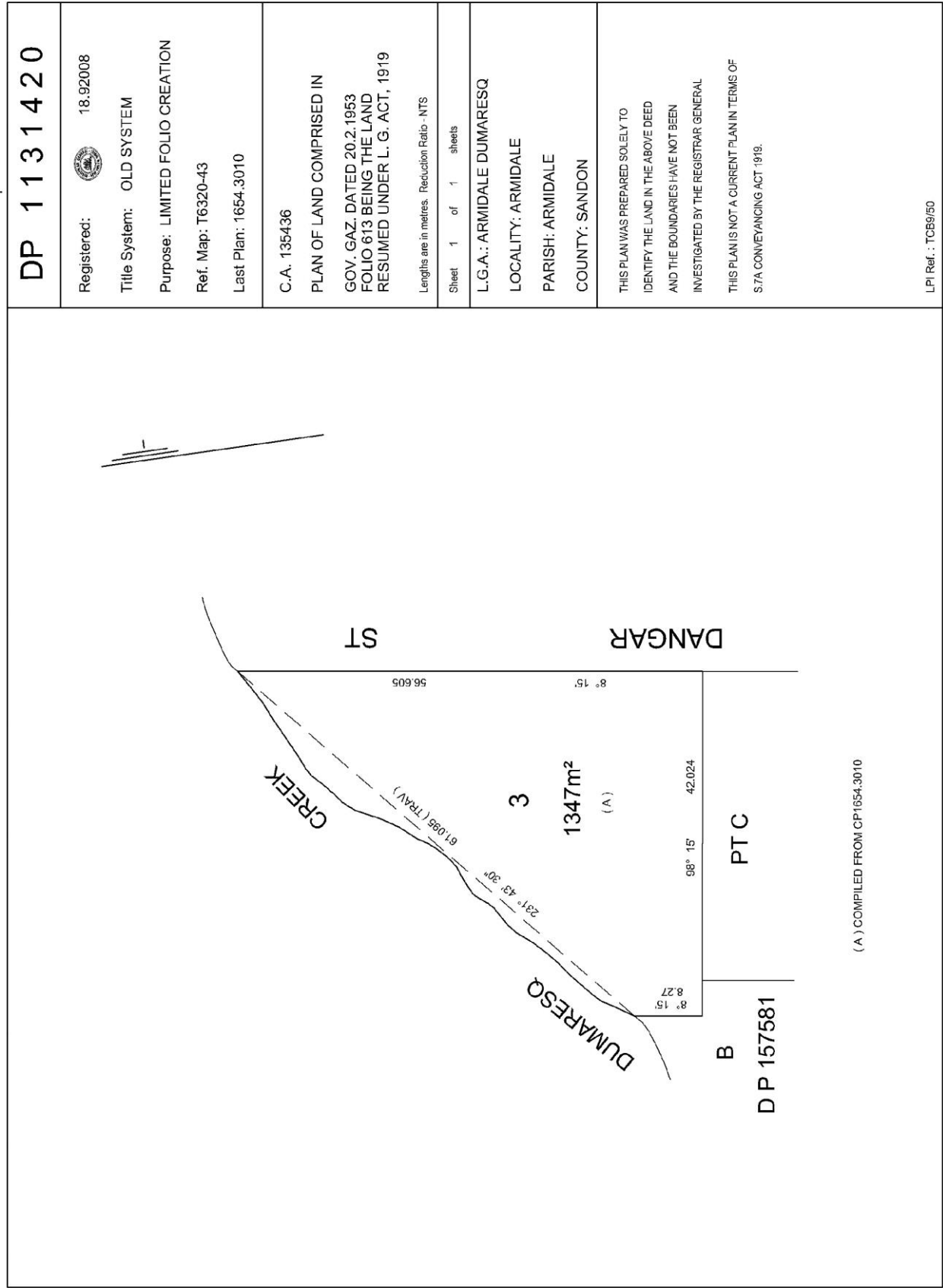
DANGAR

46.456

46.456

38.222

38.222



Box:e-IDS /Doc:DP 1131420 P /Rev:29-Sep-2008 /Sts:SC.OK /Prt:30-Sep-2008 03:11 /Pgs:ATL /Seq:1 of 1
WARNING : Electronic Document Supplied by LPI NSW for your internal use only.

Attachment 12a. Lease agreement between Council and the Club (1972).

THIS DEED made the 31st day of December, One thousand nine hundred and seventy-one BETWEEN THE COUNCIL OF THE CITY OF ARMIDALE (hereinafter called the Council) of the one part and GEORGE FREDERICK STALLARD of 138 Allingham Street Armidale HOWARD DOUGLAS WHEATON of 89 Brown Street Armidale Florist and WILLIAM PATRICK RYAN of 104 Butler Street Armidale Cordial Maker (hereinafter called the Trustees) of the other part WHEREAS

1. The Council is the holder from the Crown of the premises hereinafter described in the Schedule.
2. The Trustees are the owners of the land adjacent comprising the premises on which the Armidale Ex Servicemens' Memorial Club is erected (hereinafter called the Club).
3. The Council is desirous of allowing the Trustees the use of the premises hereinafter described for parking purposes NOW THIS DEED WITNESSETH and IT IS HEREBY AGREED AND DECLARED by all parties that in consideration of the license fee hereinafter mentioned the Council DOTH HEREBY GRANT A LICENSE to the Trustees as the Trustees for the time being of the club and to their successors in title who shall be appointed as Trustees in pursuance of the rules of the said Club TO USE OCCUPY AND ENJOY the premises hereinafter described in the Schedule TOGETHER WITH the appurtenances and for the purposes of parking motor vehicles for the period of twenty one years from and including the First day of January, One thousand nine hundred and seventy two at a license fee of ONE DOLLAR (\$1) per annum payable to the Council by the Trustees BUT subject to the following covenants conditions stipulation for provisions namely:-

1. The premises described in the Schedule shall be available from time to time and at all times to the Trustees and the Members of the Club for the purposes of parking motor vehicles.
2. The license hereby granted shall not confer upon the Trustee nor the members of the Club the exclusive use of the said premises as the license is subject to the qualification that the Council or its officers shall be entitled the use and occupation of the premises

Attachment 12a. (cont.)

- 2 -

- common with the Trustees and the members.
3. The surface of the area hereby licensed shall be sealed with bitumen by and at the expense of the Trustees.
4. The entrance and exit to the area licensed for parking shall be provided by the Trustees of the Club in concrete and to the satisfaction of the Council.
5. The Council shall allow the park lane adjacent to the premises hereby licensed to be used for the maintenance and control of a small playground.
6. The exact area of the premises shall be defined by negotiations between the two parties to this license.
7. The northern boundary of the premises shall be defined in relation to Dumaresq Creek.
8. The Trustees shall plant and maintain scrubs on the northern boundary of the premises hereby licensed and Dangar Street frontage.
9. The Trustees shall pay rates annually for the premises hereby licensed.
10. The premises should be kept in a clean and good condition free of weeds.
11. The Council covenants and agrees with the Trustees on behalf of the Ex Servicemens' Club that if the Club shall pay the license fee hereby reserved and shall perform the provisions of this Agreement it shall and may peaceably possess and enjoy the premises without interruption of disturbance from the Council.
12. IT IS HEREBY AGREED AND DECLARED by and between the parties hereto that these presents shall not be construed as a Lease within the meaning of the landlord & Tenant (Amendment) Act 1948 as amended and that the powers of eviction available to the Council by law may be exercised in the event of the Trustees or the Members of the Club failing to observe the provisions hereof after reasonable notice shall have been given by the Council to remedy such failure.

Attachment 12a. (cont.)

- 3 -

IN WITNESS WHEREOF the parties have set their hands and affixed their seals the day and year first hereinbefore written.

THE SCHEDULE

ALL THAT piece or parcel of land being Lot 1A/^{and Pt. Lot C.} of a resubdivision of Lot C of Section 175 Dangar Street Armidale situate in the City of Armidale Parish of Armidale County of Sandon, being the hatched area shown on the plan herewith.

THE COMMON SEAL of the COUNCIL OF THE CITY

OF ARMIDALE was herewith affixed the

twentieth day of December 1971 in pursuance of a resolution passed at an Ordinary Meeting of the Council held on the 29th day of November, 1971.

John W. Jenkins
.....
Mayor

D. A. Brown
.....
Town Clerk

SIGNED SEALED AND DELIVERED by the said
GEORGE FREDERICK STALLARD in the presence
of:- *M. Kenton*

G. F. Stallard

SIGNED SEALED AND DELIVERED by the said
HOWARD DOUGLAS WHEATON in the presence of:-

G. F. Stallard

SIGNED SEALED AND DELIVERED by the said
WILLIAM PATRICK RYAN in the presence of:-

William P. Ryan
R. P. O'Neil

William P. Ryan

Attachment 12a. (cont.)

This is the plan referred to in
The Schedule of the Lease
completed as between the Trustees
and the City Council.

G. F. Staphord
W. L. S. P. G.
W. H. Keaton
TRUSTEES.

John W. Gales
MAYOR
R. A. Brown
TOWN CLERK

COUNCIL OF THE CITY OF ARMIDALE

ARMIDALE CITY COUNCIL
ARMIDALE SERVICES CLUB
PLAN OF AREA
FOR PROPOSED LEASE

SCALE
2 chs. to 1 inch

CITY ENGINEER
P

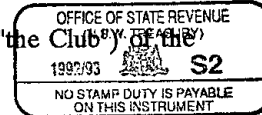
DATE
8.4.70

DRAWING NUMBER
294

Attachment 12b. Lease agreement between Council and the Club (1992).

CLAUSE 3(c) & 3(f) PLEASE
MARK EXEMPT

THIS DEED OF LICENCE made the 20th day of October One thousand nine hundred and ninety three **BETWEEN THE COUNCIL OF THE CITY OF** **ARMIDALE** (hereinafter called "the Council") of the one part **AND ARMIDALE EX-SERVICES MEMORIAL CLUB LIMITED** (hereinafter called "the Club") of the other part **WHEREAS:-**



1. The Council is the holder from the Crown of the lands more particularly described in the Schedule hereto.
2. The Club is the owner of the land adjacent thereto comprising the premises on which the Armidale Ex-Services Memorial Club is erected.
3. The Council is desirous of allowing the Club for its members, the use of the lands hereinafter described for the purposes of parking.

NOW THIS DEED WITNESSETH AND IT IS HEREBY AGREED AND

DECLARED by the Parties hereto that in consideration of the licence fee of **ONE DOLLAR** (\$1.00) per annum payable to the Council, the Council hereby grants a licence to the Club to use and occupy and enjoy, the lands hereinafter described in the Schedule **TOGETHER WITH** the appurtenances and for the purposes of marking motor vehicles for the period of twenty one (21) years from and including the 1st day of January, 1992 at a licence fee of **ONE DOLLAR** (\$1.00) per annum payable on the 1st day of January in each and every consecutive year, the first of such payments to be made on the 1st day of January, 1993 to the Council by the Club subject to the following covenants conditions and stipulations namely:-

1. The Council covenants with the Club as follows:-
 - (a) The Licensee its members, servants, agents, customers and persons delivering or collecting goods at the premises adjoining the lands over which this Licence shall be granted shall have access to the Club's adjoining premises and the premises described in the Schedule shall

Attachment 12b. (cont.)

be available from time to time and at all times to the Club and the members of the Club for the purposes of parking motor vehicles and the Club may peaceably possess and enjoy the lands over which this Licence is granted without interruption or disturbance from the Council.

- (b) The Council will not interfere with the Club's reasonable use and enjoyment of the premises during the term of this Licence.
- (c) The Licence hereby granted shall not confer upon the Club nor the members of the Club, the exclusive use of the said lands as the Licence is subject to the qualification that the Council or its authorised officers shall be entitled to the use and occupation of the said lands in common with the Club and its members.
- (d) The Council shall not take any responsibility for loss or damage to the property or person of the Club or its members or any person when entering leaving or being at the premises in connection with the Club's business or the use of the premises or any property left on the premises and the Council is exempted from liability for any such loss or damage however caused.

2. The Club hereby covenants with the Council as follows:-

- (a) To use the premises for parking of motor vehicles and ingress and egress from the adjoining premises of the Club and for no other purpose.
- (b) Not to assign the benefit of this Licence or to grant any sub-Licence or to cease to conduct the business personally through the officers of the Club.

Attachment 12b. (cont.)

- (c) To seal with bitumen the surface of the land comprised in the Schedule hereto over which this Licence is hereby granted by and at the expense of the Club and also to maintain the surface in a proper condition.
- (d) To maintain in concrete to the satisfaction of the Council, the entrance and exit to the area licensed for parking hereunder.
- (e) To plant and maintain shrubs and trees on the northern boundary of the lands hereby licensed and on the Dangar Street frontage thereof.
- (f) To pay to the Council rates assessed annually as they shall fall due for the lands over which this Licence is granted.
- (g) To keep the lands over which this Licence is granted in a clean and proper condition free of rubbish and weed growth.
- (h) To comply with all statutes, regulations and ordinances regarding the conduct of the Club's business and the use of the premises for parking in connection with that business.
- (i) To keep the Council indemnified against any claims or liability for damage, loss or injury which may occur to the property or person of the Club or its members or to any of the persons listed in Clause 1(d) for which the Council is exempted from liability in accordance with Clause (d) hereof.

3. The Club has a personal right of occupation for itself and its members, servants, agents, customers and persons delivering or collecting goods exercising access over the licensed premises on the terms specified in this Deed and has no interest in the said lands. The legal right to possession and control over the licensed premises remains vested in the Council throughout the term of the Licence and it is hereby agreed and declared by and between the parties hereto that these

Attachment 12b. (cont.)

presents shall not be construed as a Lease and that the powers of eviction available to the Council by law may be exercised in the event of the Club or members of the Club failing to observe the provisions hereof after reasonable notice shall have been given by the Council to the Club to remedy such failure.

4. Any notice may be served on either party by personal delivery to that party at its current business address and by leaving it with that party personally or with some person over the age of eighteen years working at that address.

5. The Club as Licensee will pay the reasonable legal costs of the Council's Solicitor for the preparation engrossment and execution of this Deed and stamp duty thereon.

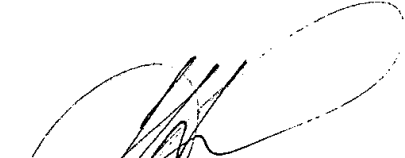
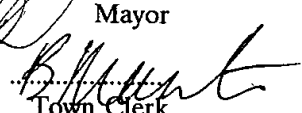
IN WITNESS WHEREOF the parties hereto have hereunto affixed their seals the day and year first hereinbefore written.

THE SCHEDULE

ALL THAT piece or parcel of land being Lot 1A and part Lot C of a resubdivision of Lot C of Section 175 Dangar Street, Armidale situate in the City and Parish of Armidale, County of Sandon being the land hatched on the plan annexed hereto.

THE COMMON SEAL of the COUNCIL OF
THE COUNCIL OF THE CITY OF ARMIDALE
was hereunto affixed the 20th day
of October 1993 in pursuance
of a resolution passed at an ordinary
meeting of the Council held on 11th
day of October 1993, Minute No.
441/93

CR 
.....
Councillor


.....
Mayor

.....
Town Clerk

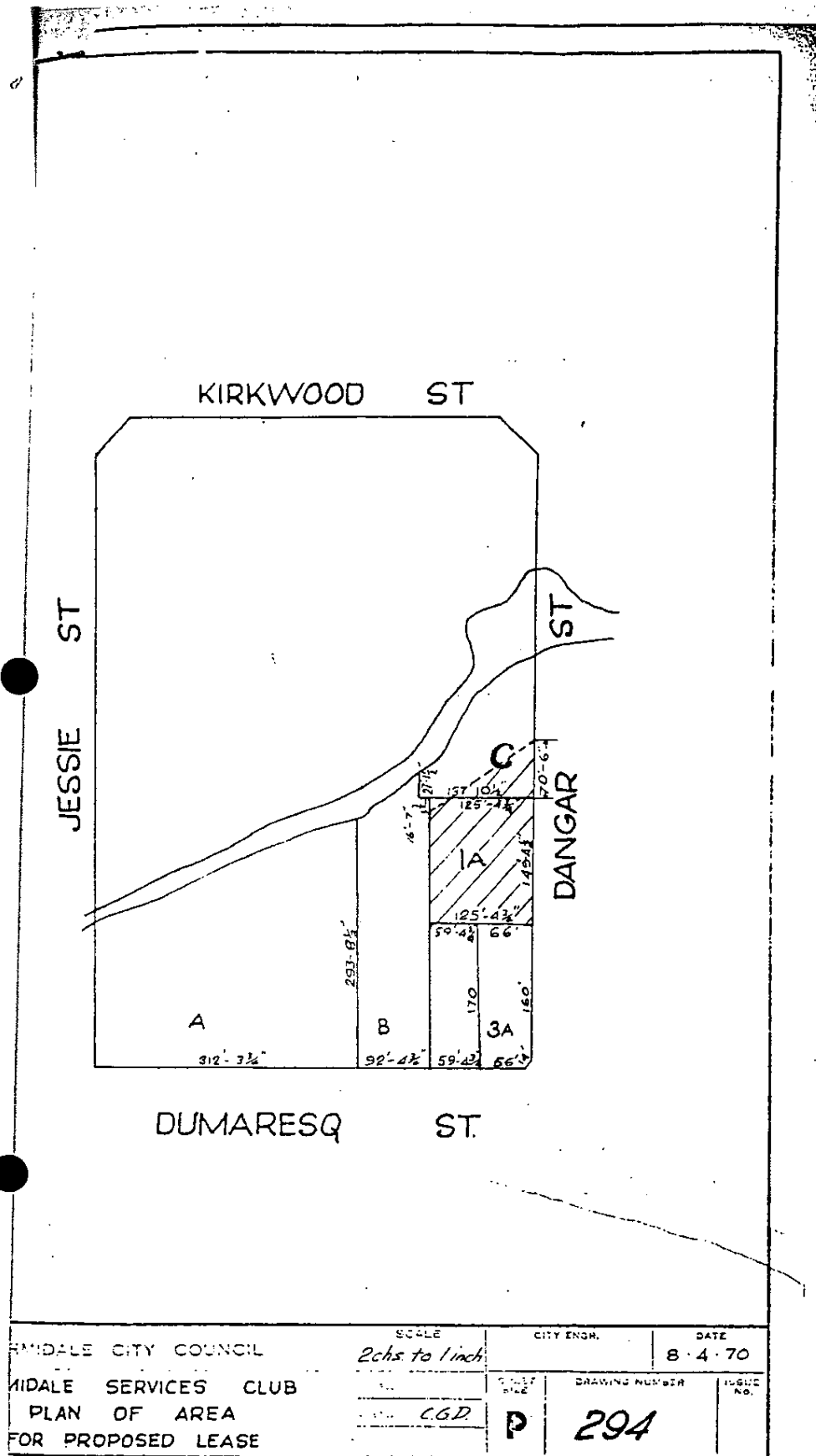
on 
.....
Councillor

Attachment 12b. (cont.)**THE COMMON SEAL of ARMIDALE
EX-SERVICES MEMORIAL CLUB LIMITED**

was hereunto affixed by
authority of a resolution of the
Directors in the presence of
and is attested by one of the
Directors and the Secretary.



Attachment 12b. (cont.)



Attachment 13. The Site with hatching showing whole of area to be reclassified.

DRAFT Plan of Management

Section 36 Local Government Act 1993

Kolora Aged Care Site

8 Prisk Street Guyra

FOR PUBLIC EXHIBITION

Section 38 Local Government Act 1993

This Draft Plan of Management will be on public exhibition for a period of 28 Days from **20th March 2019**

Written Submissions will be received up until **3rd May 2019** being not less than 42 days from the commencement of the exhibition period

ARC19/3138

Unleash the opportunities

www.armidaleregional.nsw.gov.au

Table of Contents	Page
Community Land	2
What is Community Land	2
What is a Plan of management	2
Categories of Community Land	2
Review of Councils Plan of Management	3
Introduction	4
Scope of Plan	4
Provisions of the Local Government Act 1993	4
Planning Controls	5
Other Acts, Guidelines & Studies	5
Title of Land	5
Management	6
Objectives	6
Strategies	6
Performance Targets	7
Land Use	7
Other Information	9
Asset Details	10
Addendums	11
Appendices	12

Community Land

What is Community Land?

Community Land is one type of Council public land. Land that Council owns must be classified under the Local Government Act, as either 'community' or 'operational' land.

- Operational Land has no special management restrictions other than those that may apply to any piece of land.
- Community Land is reserved for community use. Classification as Community Land reflects the importance of the land to the community because of its use or special features and must be managed according to special guidelines in the Local Government Act.
- Community Land cannot be sold,
- Community Land cannot be leased, licensed or have any other estate granted over the land for more than 21 years, and
- Community Land must have a Plan of Management prepared for it, or applying to it.

What is a Plan of Management?

Under section 36(1) of the LG Act, a Plan of Management (PoM) must be prepared for all community land. They are not only required under the LG Act but are an essential management tool for the Council.

Plans of Management:

- Are prepared by council in consultation with the community, other stakeholders and relevant agencies;
- Identify the important features of the land;
- Clarify how Council will manage the land; and
- Indicate how the land may be used or developed (including leasing and licensing).

The minimum requirements under the Local Government Act are that a plan of management must:

- Contain core objectives for the management of the land,
- Contain performance targets,
- Specify the means of achieving the objectives and performance targets, and
- Specify how achievement of the objectives and performance target is to be assessed, and
- Categorise the land.

Categories of Community Land

Community Land must be categorised as:

- A. Natural Land
- B. Park
- C. Sportsground
- D. Area of Culture Significance, or
- E. General Community use

A Natural Area is further categorised as:

- Bushland
- Wetland
- Watercourse
- Escarpment, or

- Foreshore

Council may have a piece of community land, parts of which may be best managed as different categories, for example a piece of land with remnant bushland in one part and children's playground equipment in another. Council is able to categorise that land as part 'Natural Area' and part 'Park'. Council must clearly identify where each category applies on a map of the land.

Once land is categorised, core objectives for each category are provided in the Act. These apply automatically to the land, regardless of the content of a plan of management. Other objectives can also be included in the plan of management. Any plan of management that is inconsistent with the core objectives invalid to the extent of the inconsistency.

A plan of management may be generic (ie covering more than one area of the community land) or specific (covering one area only). Usually a generic plan of management would be prepared for one category of land – eg park or sportsground. A specific plan of management may apply to an area of heritage or intrinsic community value.

The way the land is to be used and managed is strictly governed by an adopted plan of management. The nature and use of community land may not change without an adopted plan of management.

Review of Council's plans of management

Council is currently reviewing its plans of management with a view to updating current generic plans and creating new plans where required.

Council is required to give public notice of draft plans of management and exhibit for a period of at least 28 days. Submissions from interested parties will be accepted up to 42 days after the commencement of the public exhibition period.

Council must hold a public hearing in respect of a proposed plan of management (including a plan of management that amends another plan of management) if the proposed plan would have the effect of categorising, or altering the categorisation of community land.

Council can amend plans of management at any time by adopting a new plan. However, any significant amendment is regarded as another plan of management. The amended plan must be put on public exhibition with opportunities prior to adoption.

Introduction

This Plan of Management applies to land known as the new **Kolora Aged Care Site** being Lot 3 DP1202857 with an area of 1.372ha. This area is categorised as **Community Land – General Community Use**.

The land was acquired through a Compulsory Acquisition process from the NSW Department of Health for the specific purpose of constructing the new 32 bed Kolora Aged Care Facility.

Council was able to carry out the construction with the assistance of two grants through the Australian Federal Government. Through these grants, the agreement provides that Council shall without penalty or return of the funds, maintain effective control and management for a period of at least 20 years, except where written approval is granted for the transfer of Effective Control (SEE Appendix 1).

During the final stages of construction, Council through the advice and recommendations from the Guyra Aged Care Advisory Committee sought expressions of interest from duly experienced aged care service providers for the leasing of the facility.

Following 6 months of due diligence assessment and review, Council subsequently leased the building and sold the care and management rights for the facility to McLean Care Ltd of Inverell. McLean Care Ltd took up the lease from 1 August 2018 which is a 5x5x5 year lease arrangement. The leased area is identified as Lot 1 (8,826m²) in sheet 2 of Appendix 2

The new Facility is located adjacent to the Guyra MPS and a covered walkway corridor has been constructed to facilitate access under certain conditions, between the two facilities. The accessibility is controlled through a Memorandum of Understanding between Council and the New England Health Service.

It is proposed that this Plan of Management will refer to both the control and management of the aged care facility and the interconnection between the Aged Care Facility and the Guyra MPS.

Scope of the Plan

This Plan deals specifically with the land upon which the new **Kolora Aged Care Facility** and associated utilities and services are constructed. Thus, this Plan deals with the new **Kolora Aged Care Site** as Council “Community” land identified as Lot 3 DP1202857 1.372ha as shown in sheet 1 of Appendix 2.

This document is the primary planning and management document for the new **Kolora Aged Care Site**.

Provisions of the Local Government Act, 1993

The Local Government Act 1993 requires Council to prepare Plans of Management for all land classified as “Community” land under the Act.

Plans of Management are required to:

- (i) Identify the category of the land (Part 1, Division 3-Section 36a).
- (ii) State the objectives and performance targets of the Plan (Part 1, Division 3-Section 36b).
- (iii) Document an action plan stating the means by which Council proposes to achieve the Plan’s objectives and performance targets (Part 1, Division 3-Section 36c).
- (iv) Identify the manner in which Council proposes to measure its performance (Part 1, Division 3-Section 36d).

Further, should Council decide to amend the Plan of Management according to Section 40(2) of the Local Government Act 1993, the Draft Plan of Management may be publicly exhibited according to the requirements of the division. If Council is in the opinion that the amendments are not substantial, it may adopt the amended Draft without public exhibition as the Plan of Management for the community land concerned.

Planning Controls

Environmental Planning and Assessment Act, 1979

The overarching Planning Legislation is the Environmental Planning and Assessment Act, 1979 (EP&A Act) which provides the governing requirement for all land use applications and approvals.

Pursuant to the EP&A Act - State Environmental Planning Policies provide further specific statewide planning controls. State Environmental Planning Policy (State and Regional Development) 2011, specifically applied to the approval of the new Kolora Aged Care Facility due to its Capital Value and being owned and proposed by Council. As such, the Northern Regional Planning Panel was the "Consent Authority" for the assessment and subsequent approval of the 32 bed Aged Care Facility.

Guyra Local Environmental Plan, 2012

The Guyra Local Environmental Plan, 2012 is the main instrument which controls land use in the former Guyra Shire Council area of Armidale Regional Local Government Area (LGA). The subject site - Lot **3 DP1202857 – 8 Prisk Street Guyra** is zoned **R1 General Residential** under Part 2 of the Guyra Local Environmental Plan, 2012. **Seniors Living** is a permitted land use subject to the granting of development consent.

Guyra Development Control Plan, 2015

Guyra Development Control Plan 2015 provides more detailed controls for a range of land uses and developments. Whilst the Plan makes no specific provisions for Seniors Living, it does however, provide numerous Aims and Performance Outcomes throughout the Residential Chapter which need to be considered

Other Acts, Guidelines and Studies

This Plan of Management is subject to various legislations such as:

The Environmental Planning and Assessment Act and its Regulations;
State Environmental Planning Policies (SEPP's);
Protection of the Environment Operations Act;

Title of Land

Land Parcels

NAME	ID No.	LOT	DP	AREA (Ha)
Kolora Aged Care Site		3	1202857	1.372

Category/Description:

Community Land.

General Community Use – Construction and operation of a 32 Bed Aged Care Facility and associated utilities and services.

Location:

8 Prisk Street Guyra NSW 2365.

Zoning:

R1 General Residential.

Owner:

Armidale Regional Council.

Management

The land is managed according to the objectives for Community Land- General Community Use, as specified by the Local Government Act of 1993 and the methods set out in the table below.

Objectives

To enable the construction of an aged care facility and associated utilities and services for the benefit of the Guyra and District community;
To facilitate the most appropriate, cost effective and efficient Operation and Management of the new Kolara Aged Care Facility;
To engage and apply the most appropriate management tool (lease/licence) for the Operation and Management of the new Kolara Aged Care Facility;
To identify the different land management responsibilities for Council and any subsequent lessee;
To provide a mutually beneficial arrangement for the interconnection and access between the Guyra MPS and the new Kolara Aged care Facility.

Strategies

The means by which the Council proposes to achieve the plan's objectives are:

Secure the land in outright ownership specifically for the purpose of construction an Aged Care Facility;

Call Expressions of Interest (EOI) and subsequent Tenders for the Operation and Management of the new Kolara Aged Care Facility;

Prepare and execute Transfer and Lease documentation for the transfer of the 32 places and the leasing of the premises specifically for an aged care facility, with a default back to Council;

Prepare and agree on the maintenance responsibilities for the facility and grounds and clearly document this in an agreement;

Prepare and execute a Memorandum of Understanding between Council and the Hunter New England Health Service for the interconnection and access between the Guyra MPS and the Kolara Aged Care Facility.

Performance Targets

The manner in which the council proposes to assess its performance with respect to the plan's objectives and performance targets.

Management of the Land

Management Issues	Objectives & Performance Targets	Means of Achievement	Manner of Assessment
Outer areas of the site	To adequately maintain the outer grounds and the Stormwater Detention Basin so it remains operationally effective and efficient in the management of all stormwater discharging through the basin.	Keep the outer areas well mown, clean and tidy. Regularly maintain and check the stormwater basin as operationally efficient.	An Increase in the landscape quality and character of the outer grounds assessed on an annual basis. Maintain clean and tidy in appearance. No instance of the stormwater basin not accommodating the designed stormwater loads and clean and tidy in appearance.
Operation and Management Lease	Prepare and agree on the terms and conditions of the Transfer Document and Lease Agreement.	Transfer Document and lease Agreement executed.	Satisfaction identified during regular reporting and review periods outlined in the Transfer Document and Lease Agreement.
Implementation of Interconnection and access MOU	Prepare and agree on the terms and conditions of the Memorandum of Understanding.	Memorandum of Understanding executed.	Satisfaction identified during regular review of MOU.

Land Use

Condition Assessment

The Aged Care Facility is nearing its first birthday of occupation. The building and associated utilities and services are all in excellent condition. The outer area is being maintained appropriately.

Current Use

Aged Care Facility and associated utilities and services.

Interconnection between Kolora and the Guyra MPS

Stormwater detention basin

Permitted Uses

The following uses are permitted:

- Aged Care, associated and ancillary utilities and buildings, services and facilities for the support of the staff, residents/care recipients and visitors to the facility and site;
- Community Fete and Market days for the raising of funds for the community land, aged care, associated and ancillary services provided to, at or from the site;
- Outdoor activities which align with resident and community social, health and wellbeing programs and initiatives such as a community garden, community/neighbourhood park, exercise stations, walking tracks;
- As permitted pursuant to the Guyra Local Environment Plan and aligned with the above;
- Any activity prescribed by Section 68 of the Local Government Act – Part D – Community Land.
- Locational, description and directional signage associated with the facility, the land or associated and ancillary activities on the land or the facility.

Non Permitted Uses

The following uses are not permitted:

- Any matter not identified above and all land uses prohibited pursuant to the Guyra Local Environment Plan and any subsequent amalgamated Armidale Regional Council Local Environmental Plan applying to the land.

Future Use and Developments

Leases and Licences

Council may authorise other leases and/or licences and/or other estates which are accord with the Objectives and Strategies contained within this Plan of Management.

The leases and/or licences may cover facilities or land provided they are consistent with this plan and Section 46 (4)(a)(ii), (5) and Sections 47 and 47A of the Local Government Act of 1993.

Approvals Required (Section 68 Part D)

A person may carry out an activity specified in the following table only with the prior approval of the Council, except where a local policy allows the activity to be carried out without that approval.

Part D - Community Land

1. Engage in a trade or business.
2. Direct or procure a theatrical, musical or other entertainment for the public.
3. Construct a temporary enclosure for the purpose of entertainment.
4. For fee or reward, play a musical instrument or sing.
5. Set up, operate or use a loudspeaker or sound amplifying device.
6. Deliver a public address or hold a religious service or public meeting.

Other Information

History

The land was part of a larger holding owned by the NSW Department of Health upon which the Guyra MPS was constructed.

The former Guyra Shire Council acquired 1.372ha of the holding specifically for the construction of a new 32 bed Aged Care Facility. A subdivision was undertaken to create the lot and is now registered and identified as Lot 3 DP1202857 and the land ownership transferred to Council following the Public Notice in the Government Gazette on 11 March 2015 (see extract below).

GUYRA SHIRE COUNCIL

LOCAL GOVERNMENT ACT 1993

LAND ACQUISITION (JUST TERMS
COMPENSATION) ACT 1991

Notice of Compulsory Acquisition of Land

Guyra Shire Council declares with the approval of His Excellency the Governor that the land described in the Schedule below, excluding any mines or deposits of minerals in the land, is acquired by compulsory process in accordance with the provisions of the *Land Acquisition (Just Terms Compensation) Act 1991* for an aged care facility.

Dated at Guyra this 11th day of March 2015.

PETER STEWART, General Manager

Schedule

Lot 3 DP 1202857

[7882]

Council subsequently awarded a construction contract to O'Donnell and Hanlon of Kempsey NSW, to construct the 32 bed Aged Care Facility which was completed in December 2016.

Relocation of the care recipients from the original Kolara Aged Care Facility took place over the weekend of 26th & 27th May 2018.

Asset Details:

The following is an estimate of the asset's valuation. For further and a more in-depth evaluation of the assets, please refer to the Council's Asset Management Plan.

Construction cost \$6,449.7564

Council engaged MCG Quantity Surveyors to prepare a Capital Tax Allowance and Tax Depreciation Register (Trim AINT/2018/08050)

Description	Asset No.	Construction Date	Total Useful life	Replacement Date	Replacement Cost (New)
			Years	Year	\$

Addendum:

The following addendums have been attached as reference to this section of the Plan of Management;

APPENDICES

Appendix 1 - Deed of Variation – Department of Health – Effective Control

Appendix 2 – sheet 1 - Plan of Lot 3 DP1202857 – The Site

Appendix 2 – sheet 2 - Plan of Lot 1 - Leased Area

APPENDIX 1



Australian Government

Department of Health

DEED OF VARIATION NO. 6

between

the **Commonwealth of Australia** as represented by the Department of Health ('the Commonwealth') ABN 83 605 426 759

and

Armidale Regional Council (formally Guyra Shire Council) ('the Grantee') ABN 39 642 954 203

RECITALS

- A. The Parties wish to vary the agreement relating to the Rural and Regional Building Fund Deed of Agreement, dated 12 May 2011, as varied on 9 February 2012, 8 April 2013, 29 August 2014, 14 August 2015 and 14 October 2016 ('the **Principal Agreement**').
- B. Clause 17 of the Principal Agreement provides that the Principal Agreement may only be varied by another Deed executed by the Parties.

OPERATIVE PART

1. The Parties vary the Principal Agreement as follows:

Clause 11:

Delete clause 11.1 and insert in its place:

'Upon completion of the Project, the Grantee agrees:

- (a) to use and continue to use the Property; or
- (b) if the Secretary has agreed under clause 15.1(f) that the Grantee transfer ownership or effective control of the Property to an organisation that has approved provider status under the *Aged Care Act 1997*, ensure that the Property is used by that approved provider; for the Purpose and no other Purpose for a period of not less than 20 years from the Project Completion Date.'

Clause 15:

In clause 15.1 delete paragraph (c) and insert in its place:

'(c) the Grantee must:

- (i) continue to use the Property for the Purpose for 20 years from the Project Completion Date; or
- (ii) if the Secretary has agreed under clause 15.1(f) that the Grantee ownership or transfer effective control of the Property to an organisation that has approved provider status under the *Aged Care Act 1997*, ensure that the Property continues to be used by that approved provider for the Purpose for 20 years from the Project Completion Date.'

New Clause 18:

Immediately after clause 18.1 insert new clause 18.1A as follows:

'18.1A If:

- (a) the Secretary has agreed under clause 15.1(f) that the Grantee transfer ownership or effective control of the Property to an organisation that has approved provider status under the *Aged Care Act 1997*; and
 - (b) the new approved provider is granted extra service status under Division 32 of the *Aged Care Act 1997* in respect of the residential care service to which the Project relates;
- the Commonwealth may require repayment by the Grantee of the whole or such part of the Grant as may be determined by the Secretary as a debt due to the Commonwealth.'

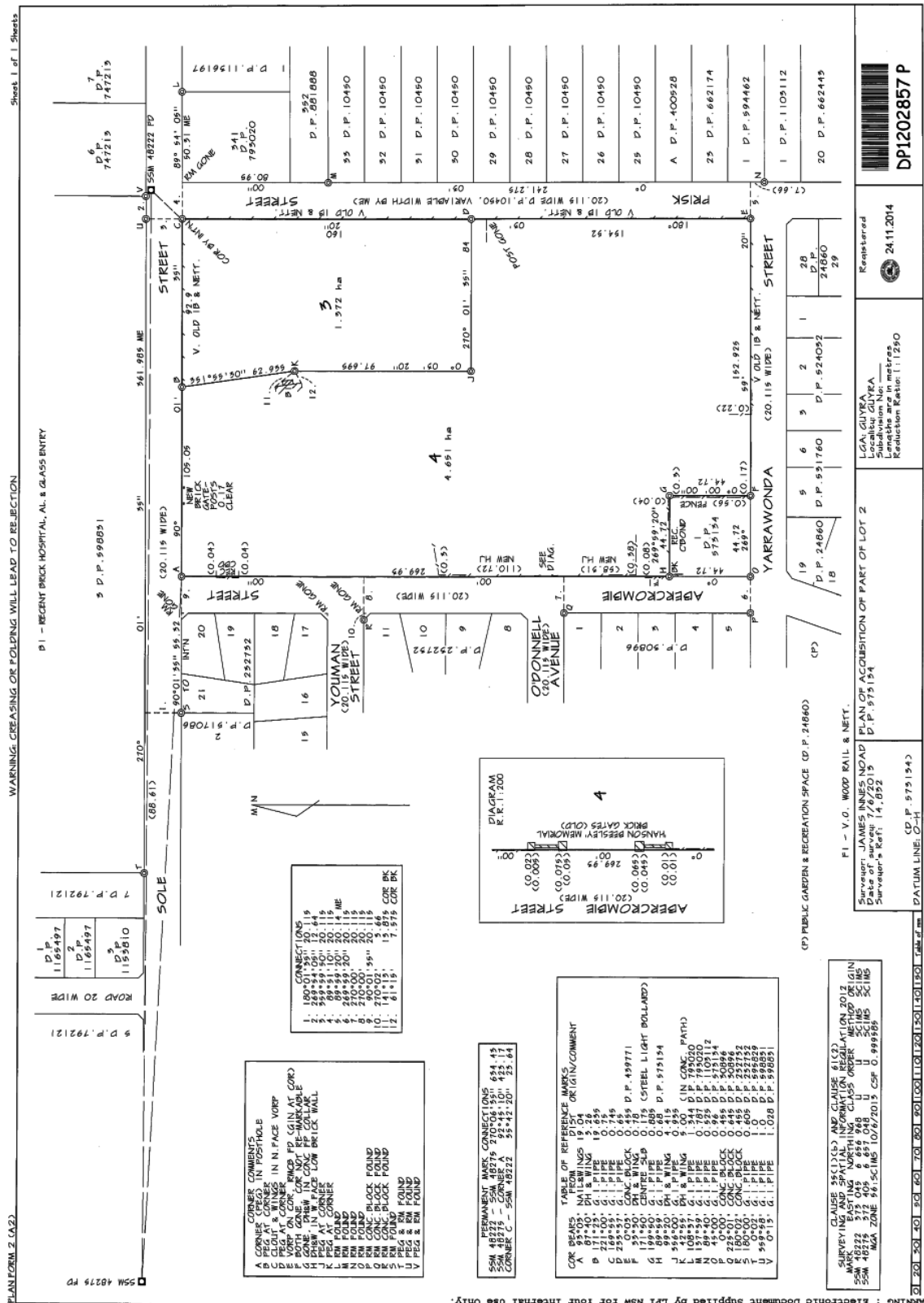
Schedule A

New Clause at Item 6A:

Immediately after clause 6.1 insert new subsection 6.1A, as follows:

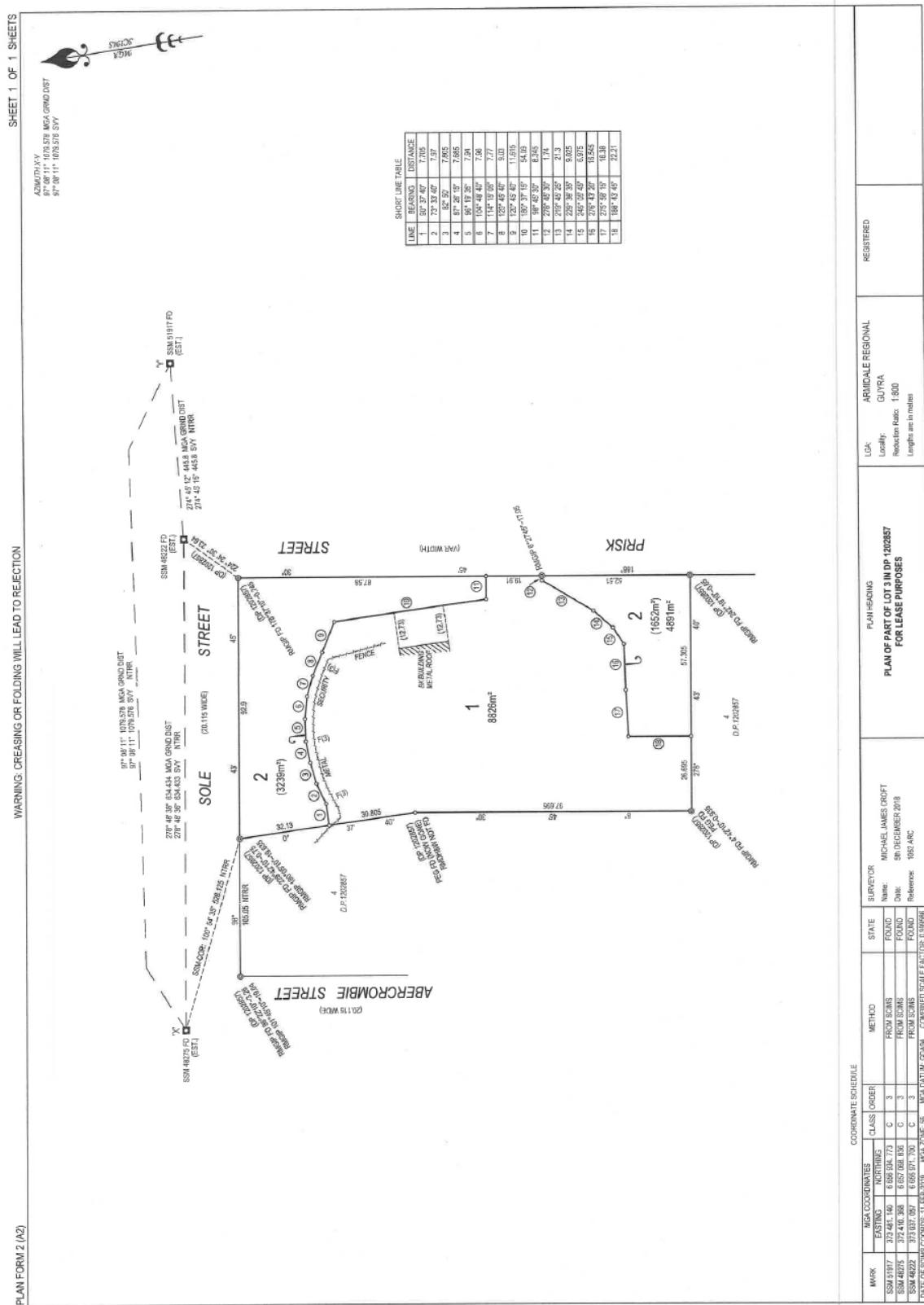
- 6.1A If the Secretary has agreed under clause 15.1(f) that the Grantee transfer ownership or effective control of the Property to an organisation that has approved provider status under the *Aged Care Act 1997*, the Grantee must ensure that the residential care service, in respect of which a Grant for the project is provided, is used for the Purpose by the new approved provider, for no less than 20 years from the Project Completion Date specified in item 5 above.'

The Site



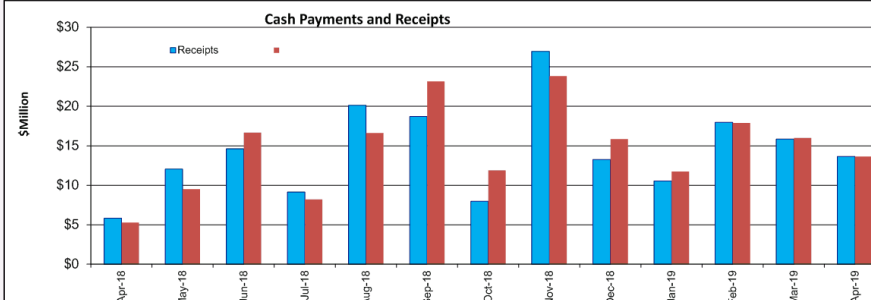
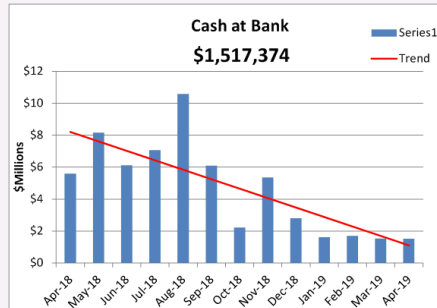
APPENDIX 2 – Sheet 2

Leased Area





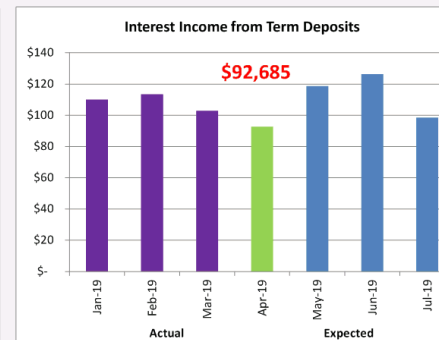
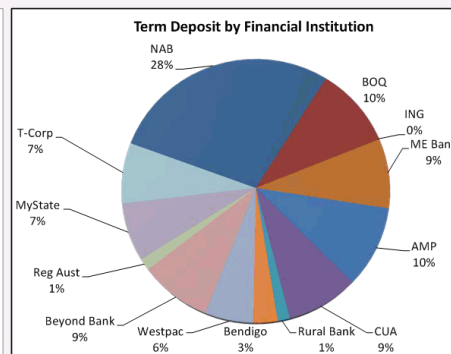
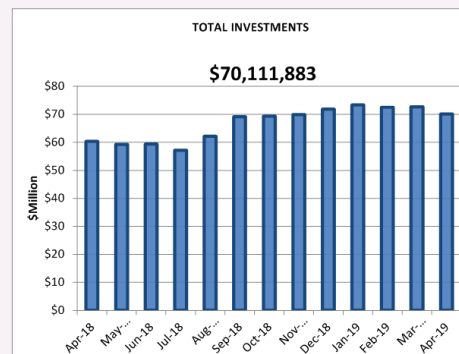
CASH & INVESTMENTS April 2019



Total Cash & Investments
\$71,629,257

3 Month BBSW Index

1.64%



Portfolio Average Interest Rate

2.46%

Average Days Held

336 days

INCOME STATEMENT GENERAL FUND

Period Ending: 30 April 2019



Status Indicator Key:

- At risk of not meeting budget forecast
- Monitor
- Likely to meet or exceed budget forecast

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Recurrent Revenue						
21,635	Rates and Annual Charges	24,460	24,469	9	100%	●
9,030	User Charges and Fees	8,119	10,076	1,957	81%	●
1,251	Interest and Investment Revenue	442	650	208	68%	●
2,512	Other Revenues	3,483	3,254	(229)	107%	●
13,264	Operating Grants and Contributions	11,207	17,548	6,341	64%	●
146	Reservol of Prior Period Revaluation Adjustments					
47,838	RECURRENT REVENUE	47,712	55,998	8,286	85%	
Recurrent Expenditure						
21,625	Employee Costs	18,236	22,120	3,883	82%	●
(1,647)	Employee Costs allocated to Capital	(1,348)	(1,245)	102	108%	●
19,978	Net Operating Employee Costs	16,889	20,874	3,985	81%	●
16,034	Materials and Contracts	9,457	13,067	3,610	72%	●
1,282	Borrowing Costs	856	1,275	419	67%	●
9,561	Other Expenses	7,004	9,082	2,077	77%	●
11,757	Depreciation and Amortisation	10,013	12,016	2,003	83%	●
5,650	Loss on Disposal of Assets					
64,262	RECURRENT EXPENDITURE	44,220	56,315	12,095	79%	
(16,424)	NET OPERATING SURPLUS/(DEFICIT)	3,491	(317)	(3,809)	-1100%	
Capital Revenue						
8,025	Capital Grants and Contributions	2,690	4,048	1,359	66%	●
(8,399)	NET SURPLUS/(DEFICIT)	6,181	3,731	(2,450)	166%	

CASHFLOW & RESERVE MOVEMENTS

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Receipts						
47,692	Recurrent Revenue	47,712	55,998	8,286	85%	
13	Deferred Debtors Receipts					
3,000	Proceeds from Loans					
654	Proceeds from Sale of Property, Plant & Equipment	661	3,458	2,797	19%	●
8,025	Capital Grants and Contributions	2,690	4,048	1,359	66%	●
10,784	Transfer from Cash Reserve	0	13,282	13,282	0%	
Payments						
(45,154)	Recurrent Expenditure excluding Depreciation	(34,207)	(44,299)	(10,092)	77%	●
(26,070)	Purchase of Property, Plant & Equipment	(10,481)	(23,450)	(12,968)	45%	●
(2,363)	Repayment of Borrowings	(2,004)	(2,776)	(772)	72%	●
	Transfer to Cash Reserve	0	(1,811)	(1,811)	0%	
(3,419)	Net Budget Position	4,370	4,449	79	98%	

Variance Comments

Recurrent Revenue	
Rates and Annual Charges	● Full year forecast has been achieved
User Charges and Fees	● Other waste management charges are 67% of full year budget
Interest and Investment Revenue	● Does not include accrued interest
Other Revenues	● Real estate divestment revenue has been recognised here but will transfer to capital
Operating Grants and Contributions	● On track with timing of grant payments dependent on project progress
Recurrent Expenditure	
Net Operating Employee Costs	● Actual result includes payroll up to 18/4/19 and is in line with budget forecast
Materials and Contracts	● On track with forecast spend
Borrowing Costs	● On track with interest recognised in accordance with scheduled loan payments
Other Expenses	● On track with forecast spend
Depreciation and Amortisation	● Actual result will not be known until the end of the 2018/19 financial year
Capital	
Capital Grants and Contributions	● Have received first instalments of Stronger Country Communities Fund for various projects
Proceeds from Sale of Property, Plant & Equipment	● The variance is impacted by \$1.6m in land sales which has not yet eventuated
Purchase of Property, Plant & Equipment	● On track with forecast spend for the capital program
Repayment of Borrowings	● On track with repayment of principal recognised in accordance with scheduled loan payments

INCOME STATEMENT WATER FUND

Period Ending: 30 April 2019



Status Indicator Key:

- At risk of not meeting budget forecast
- Monitor
- Likely to meet or exceed budget forecast

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Recurrent Revenue						
2,445	Rates and Annual Charges	2,155	2,142	(13)	101%	●
8,641	User Charges and Fees	6,807	8,527	1,720	80%	●
304	Interest and Investment Revenue	468	850	382	55%	●
2,574	Other Revenues	63	34	(29)	185%	●
73	Operating Grants and Contributions	72	89	17	81%	●
14,037	RECURRENT REVENUE	9,566	11,642	2,076	82%	
Recurrent Expenditure						
3,179	Employee Costs	2,007	2,905	898	69%	●
(639)	Employee Costs allocated to Capital	(581)	(1,090)	(508)	53%	●
2,540	Net Operating Employee Costs	1,425	1,815	389	79%	●
2,480	Materials and Contracts	3,151	5,536	2,385	57%	●
360	Borrowing Costs	147	344	197	43%	●
1,076	Other Expenses	467	405	(62)	115%	●
3,049	Depreciation and Amortisation	2,593	3,112	519	83%	●
461	Loss on Disposal of Assets					
9,966	RECURRENT EXPENDITURE	7,783	11,211	3,428	69%	
4,071	NET OPERATING SURPLUS/(DEFICIT)	1,783	431	(1,352)	414%	
Capital Revenue						
429	Capital Grants and Contributions	8,302	9,630	1,328	86%	●
4,500	NET SURPLUS/(DEFICIT)	10,085	10,061	(24)	100%	

CASHFLOW & RESERVE MOVEMENTS

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Receipts						
14,037	Recurrent Revenue	9,566	11,642	2,076	82%	
	Proceeds from Sale of Property, Plant & Equipment	0	0			
429	Capital Grants and Contributions	8,302	9,630	1,328	86%	
	Transfer from Cash Reserve	0	0			
Payments						
(6,456)	Recurrent Expenditure excluding Depreciation	(5,190)	(8,099)	(2,909)	64%	●
(1,342)	Purchase of Property, Plant & Equipment	(7,035)	(13,960)	(6,924)	50%	●
(241)	Repayment of Borrowings	(129)	(252)	(122)	51%	●
(908)	Transfer to Cash Reserve	0	(600)	(600)	0%	●
5,519	Net Budget Position	5,513	(1,639)	(7,152)	-336%	

Variance Comments

Recurrent Revenue

Rates and Annual Charges	● Full year forecast has been achieved
User Charges and Fees	● Water charges include billing for water usage to March
Interest and Investment Revenue	● Investment interest revenue has exceeded budget
Other Revenues	● Revenue is on track with budget
Operating Grants and Contributions	● Pension rebate income received but under forecast

Recurrent Expenditure

Net Operating Employee Costs	● Actual result includes payroll up to 18/4/19 and is in line with budget forecast
Materials and Contracts	● Including overhead recovery, YTD expenditure is under budget
Borrowing Costs	● On track with interest recognised in accordance with scheduled loan payments
Other Expenses	● Rates were paid for the full year in July
Depreciation and Amortisation	● Actual result will not be known until the end of the 2018/19 financial year

Capital

Capital Grants and Contributions	● Majority of payments for have been received for Malpas Guyra pipeline project (spread over 2 years)
Purchase of Property, Plant & Equipment	● On track with forecast spend for the capital program; actual spend currently appears low but will increase in line with delivery of Malpas Dam pipeline project
Repayment of Borrowings	● On track with repayment of principal recognised in accordance with scheduled loan payments

INCOME STATEMENT SEWER FUND

Period Ending: 30 April 2019



Status Indicator Key:

- At risk of not meeting budget forecast
- Monitor
- Likely to meet or exceed budget forecast

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Recurrent Revenue						
5,074	Rates and Annual Charges	5,275	5,248	(27)	101%	●
167	User Charges and Fees	126	172	45	74%	●
262	Interest and Investment Revenue	258	450	192	57%	●
885	Other Revenues	406	985	579	41%	●
69	Operating Grants and Contributions	68	84	15	81%	●
7	Gain on Disposal of Assets					
6,464	RECURRENT REVENUE	6,133	6,938	805	88%	
Recurrent Expenditure						
1,678	Employee Costs	1,162	2,136	974	54%	●
(113)	Employee Costs allocated to Capital	(43)	(340)	(297)	13%	●
1,565	Net Operating Employee Costs	1,119	1,796	677	62%	●
2,355	Materials and Contracts	1,587	2,520	933	63%	●
	Borrowing Costs	0	0	0	N/A	●
479	Other Expenses	619	861	242	72%	●
1,623	Depreciation and Amortisation	1,353	1,624	271	83%	●
6,022	RECURRENT EXPENDITURE	4,678	6,802	2,123	69%	
442	NET OPERATING SURPLUS/(DEFICIT)	1,455	136	(1,318)	1066%	
Capital Revenue						
218	Capital Grants and Contributions	267	500	233	53%	●
660	NET SURPLUS/(DEFICIT)	1,722	636	(1,085)	270%	

CASHFLOW & RESERVE MOVEMENTS

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Receipts						
6,464	Recurrent Revenue	6,133	6,938	805	88%	
	Proceeds from Sale of Property, Plant & Equipment	14	0			
218	Capital Grants and Contributions	267	500	233	53%	
	Transfer from Cash Reserve	0	0			
Payments						
(4,399)	Recurrent Expenditure excluding Depreciation	(3,325)	(5,177)	(1,852)	64%	●
(1,743)	Purchase of Property, Plant & Equipment	(1,200)	(3,202)	(2,002)	37%	●
(63)	Repayment of Borrowings	0	(20)	(20)	0%	●
(27)	Transfer to Cash Reserve	0	(500)	(500)	0%	●
450	Net Budget Position	1,889	(1,461)	(3,351)	-129%	

Variance Comments

Recurrent Revenue

Rates and Annual Charges	● Full year forecast has been achieved
User Charges and Fees	● Revenue is on track with budget
Interest and Investment Revenue	● Investment interest revenue has exceeded budget
Other Revenues	● Variance is impacted by timing of lucerne sales
Operating Grants and Contributions	● Pension rebate income received

Recurrent Expenditure

Net Operating Employee Costs	● YTD expenditure is under budget
Materials and Contracts	● Including overhead recovery, YTD expenditure is under budget
Other Expenses	● Variance is impacted by timing of cattle purchases
Depreciation and Amortisation	● Actual result will not be known until the end of the 2018/19 financial year

Capital

Capital Grants and Contributions	● Variance is impacted by timing of payment of sewer headworks charges
Purchase of Property, Plant & Equipment	● On track with forecast spend for the capital program

INCOME STATEMENT CONSOLIDATED

Period Ending: 30 April 2019



Status Indicator Key:		
●	At risk of not meeting budget forecast	
●	Monitor	
●	Likely to meet or exceed budget forecast	

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Recurrent Revenue						
29,154	Rates and Annual Charges	31,890	31,859	(31)	100%	●
17,838	User Charges and Fees	15,053	18,775	3,722	80%	●
1,817	Interest and Investment Revenue	1,169	1,950	782	60%	●
5,971	Other Revenues	3,952	4,273	321	92%	●
13,406	Operating Grants and Contributions	11,347	17,721	6,373	64%	●
146	Residual of Prior Period Revaluation Adjustments					
7	Gain on Disposal of Assets					
68,339	RECURRENT REVENUE	63,411	74,578	11,167	85%	
Recurrent Expenditure						
26,482	Employee Costs	21,405	27,160	5,755	79%	
(2,399)	Employee Costs allocated to Capital	(1,972)	(2,675)	(703)	74%	
24,083	Net Operating Employee Costs	19,433	24,485	5,052	79%	●
20,869	Materials and Contracts	14,196	21,123	6,928	67%	●
1,642	Borrowing Costs	1,003	1,620	616	62%	●
11,116	Other Expenses	8,090	10,347	2,257	78%	●
16,429	Depreciation and Amortisation	13,960	16,752	2,792	83%	●
6,111	Loss on Disposal of Assets					
80,250	RECURRENT EXPENDITURE	56,682	74,328	17,646	76%	
(11,911)	NET OPERATING SURPLUS/(DEFICIT)	6,729	250	(6,479)	2691%	
Capital Revenue						
8,672	Capital Grants and Contributions	11,258	14,178	2,920	79%	●
(3,239)	NET SURPLUS/(DEFICIT)	17,987	14,428	(3,559)	125%	

CASHFLOW & RESERVE MOVEMENTS

Actual 2018 \$'000		YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	Status
Receipts						
68,339	Recurrent Revenue	63,411	74,578	11,167	85%	
13	Deferred Debtors Receipts					
3,000	Proceeds from Loans					
654	Proceeds from Sale of Property, Plant & Equipment	675	3,458			●
8,672	Capital Grants and Contributions	11,258	14,178	2,920	79%	
10,784	Transfer from Cash Reserve	0	13,282			
Payments						
(57,710)	Recurrent Expenditure excluding Depreciation	(42,722)	(57,576)	(14,854)	74%	
(29,155)	Purchase of Property, Plant & Equipment	(18,716)	(40,612)	(21,895)	46%	●
(2,667)	Repayment of Borrowings	(2,133)	(3,048)	(915)	70%	●
(935)	Transfer to Cash Reserve	0	(2,911)	(2,911)	0%	
995	Net Budget Position	11,773	1,349	(10,423)	872%	

Variance Comments

Recurrent Revenue	
Rates and Annual Charges	● Full year forecast has been achieved
User Charges and Fees	● Revenue is on track with budget
Interest and Investment Revenue	● Investment interest revenue has exceeded budget
Other Revenues	● Revenue is on track with budget
Operating Grants and Contributions	● On track with timing of grant payments dependent on project progress
Recurrent Expenditure	
Net Operating Employee Costs	● Actual result includes payroll up until 18/4/19 and is in line with overall budget
Materials and Contracts	● On track with forecast spend
Borrowing Costs	● On track with interest recognised in accordance with scheduled loan payments
Other Expenses	● On track with forecast spend
Depreciation and Amortisation	● Actual result will not be known until the end of the 2018/19 financial year
Capital	
Capital Grants and Contributions	● Majority of payments for have been received for Malpas Guyra pipeline project (spread over 2 years)
Proceeds from Sale of Property, Plant & Equipment	● The variance is impacted by \$1.6m in land sales which has not yet eventuated
Purchase of Property, Plant & Equipment	● On track with forecast spend for the capital program
Repayment of Borrowings	● On track with interest recognised in accordance with scheduled loan payments

BUSINESS UNIT SUMMARY - Operating

Period Ending:

30 April 2019



Service Unit/Cost Centre	Recurrent Revenue				Recurrent Expenditure				Operating Surplus/(Deficit)			
	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %
Governance, Safety and Risk												
Governance, Safety and Risk	1,293	560	(733)	231%	2,147	3,003	856	71%	(854)	(2,443)	1,589	35%
Sub total	1,293	560	(733)	231%	2,147	3,003	856	71%	(854)	(2,443)	1,589	35%
Asset Planning and Design												
Asset Planning and Design	165	162	(3)	102%	1,083	1,600	516	68%	(919)	(1,438)	520	64%
Sub total	165	162	(3)	102%	1,083	1,600	516	68%	(919)	(1,438)	520	64%
Business Units												
Airport	1,371	1,546	175	89%	798	1,052	254	76%	574	494	80	116%
Fleet and Workshop	298	282	(16)	106%	(1,086)	(2,262)	(1,176)	48%	1,384	2,545	(1,161)	54%
Waste	9,222	9,748	526	95%	4,312	6,263	1,951	69%	4,910	3,485	1,425	141%
Water Services	9,479	11,642	2,163	81%	3,470	5,346	1,876	65%	6,009	6,296	(287)	95%
Sewerage Services	6,065	6,938	873	87%	2,195	3,719	1,524	59%	3,870	3,219	652	120%
Sub total	26,437	30,157	3,720	88%	9,689	14,118	4,429	69%	16,747	16,038	709	104%
Community and Customer Services												
Customer Service	0	0	0	N/A	494	638	144	77%	(494)	(638)	144	77%
Community Development	1,047	1,067	20	98%	1,477	2,262	785	65%	(430)	(1,196)	766	36%
Library	29	174	145	17%	842	1,119	277	75%	(813)	(946)	133	86%
Preschool	563	695	132	81%	519	692	172	75%	44	3	41	1472%
Sub total	1,639	1,935	296	85%	3,332	4,711	1,379	71%	(1,693)	(2,776)	1,083	61%
Economic Development and Marketing												
Economic Development	1,051	2,023	972	52%	718	2,322	1,604	31%	333	(299)	632	-112%
Saleyards	0	0	0	N/A	0	0	(0)	N/A	(0)	0	(0)	N/A
Tourism Development	64	91	27	70%	545	596	51	91%	(481)	(505)	24	95%
Sub total	1,116	2,114	999	53%	1,263	2,918	1,654	43%	(148)	(803)	656	18%
Executive												
Executive	0	7	7	0%	1,145	1,852	707	62%	(1,145)	(1,845)	700	62%
Sub total	0	7	7	0%	1,145	1,852	707	62%	(1,145)	(1,845)	700	62%
Finance												
Emergency Services	556	663	107	84%	836	1,122	285	75%	(280)	(459)	179	61%
Finance	21,071	22,975	1,904	92%	2,408	3,032	625	79%	18,664	19,943	(1,279)	94%
Employee Oncosts	159	151	(7)	105%	414	(458)	(872)	-91%	(256)	609	(865)	-42%
Sub total	21,786	23,789	2,003	92%	3,659	3,696	37	99%	18,128	20,093	(1,966)	90%
People, Communications and Transformation												
People and Culture	15	22	7	69%	757	1,443	687	52%	(742)	(1,421)	680	52%
Media, Communications and Engagement	0	0	0	N/A	250	366	116	68%	(250)	(366)	116	68%
Sub total	15	22	7	69%	1,007	1,809	802	56%	(992)	(1,787)	795	55%
Information Technology												
Information Technology	488	685	197	71%	2,693	3,777	1,084	71%	(2,205)	(3,093)	888	71%
Sub total	488	685	197	71%	2,693	3,777	1,084	71%	(2,205)	(3,093)	888	71%
Sustainability and Development												
Building and Development	531	740	208	72%	929	1,249	320	74%	(398)	(509)	112	78%
Environmental Planning	1	15	14	5%	338	532	194	64%	(337)	(517)	180	65%
Public Order	193	510	317	38%	518	695	177	75%	(324)	(185)	(140)	176%
Sub total	725	1,265	539	57%	1,785	2,476	691	72%	(1,059)	(1,211)	152	87%

BUSINESS UNIT SUMMARY - Operating

Period Ending:

30 April 2019



Service Unit/Cost Centre	Recurrent Revenue				Recurrent Expenditure				Operating Surplus/(Deficit)			
	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %
Roads and Parks												
Aquatic Centre	333	390	56	86%	615	605	(10)	102%	(282)	(215)	(67)	131%
Cemetery Management	178	212	34	84%	227	260	33	87%	(49)	(49)	(0)	101%
Facility Management	397	396	(1)	100%	1,274	1,619	346	79%	(877)	(1,224)	347	72%
Parks and Reserves	349	384	35	91%	2,459	2,920	461	84%	(2,111)	(2,536)	425	83%
Transport Management	1,009	1,272	263	79%	1,745	1,969	225	89%	(736)	(697)	(39)	106%
Rural Roads	3,368	5,799	2,431	58%	2,451	2,976	525	82%	917	2,823	(1,906)	32%
Urban Roads	5	80	75	6%	1,110	1,424	313	78%	(1,105)	(1,344)	238	82%
Regional Roads	1,008	1,175	167	86%	354	394	40	90%	655	781	(126)	84%
State Roads	2,769	4,175	1,406	66%	4,684	5,474	790	86%	(1,914)	(1,299)	(616)	147%
Sub total	9,416	13,883	4,466	68%	14,919	17,642	2,723	85%	(5,502)	(3,759)	(1,743)	146%
TOTALS	63,081	74,578	11,497	85%	42,722	57,602	14,880	74%	20,359	16,976	3,383	120%

Above figures exclude depreciation and overheads

BUSINESS UNIT SUMMARY - Capital

Period Ending: 30 April 2019



Service Unit/Cost Centre	Project No	Project Description	Capital Revenue				Capital Expenditure				Capital Surplus/(Deficit)			
			YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %
Business Units														
	Fleet and Workshop													
Airport	210501	ARC - Plant Purchases/Sales	675	1,158	483	58%	1,567	2,679	1,112	58%	(892)	(1,521)	628	59%
		Sub total	675	1,158	483	58%	1,567	2,679	1,112	58%	(892)	(1,521)	628	59%
	272005	Regional Airport Industrial Land Development	0	0	0	N/A	19	200	181	10%	(19)	(200)	181	10%
	272008	Airport Lands Subdivision & Sale of existing land Armidale	0	1,600	1,600	0%	20	675	655	3%	(20)	925	(945)	-2%
	272011	Capex: Regional Airport Apron	0	0	0	N/A	278	407	129	68%	(278)	(407)	129	68%
	272013	Capex: Regional Airport Runway Lighting	0	0	0	N/A	74	100	26	74%	(74)	(100)	26	74%
	272025	Capex: Upgrade Stormwater drainage and Shand Drive	0	0	0	N/A	478	1,363	885	35%	(478)	(1,363)	885	35%
	272028	Capex: Taxiway Access Construction R&M and Superair	0	0	0	N/A	0	100	100	0%	0	(100)	100	0%
Water Services	272029	Capex: Superair Capital works	0	0	0	N/A	0	200	200	0%	0	(200)	200	0%
		Sub total	0	1,600	1,600	0%	868	3,045	2,177	29%	(868)	(1,445)	577	60%
Sewerage Services	280022	ADC - Developer Servicing Charge - Water	312	600	288	52%	0	0	0	N/A	312	600	(288)	52%
	280116	Water Engineering & Strategy Capital Projects	0	0	0	N/A	166	291	125	57%	(166)	(291)	125	57%
	280213	Malpas Dam water release facility	0	0	0	N/A	1	102	101	1%	(1)	(102)	101	1%
	280216	Dumaresq Dam Upgrade Stability Investigation	0	0	0	N/A	52	1,021	969	5%	(52)	(1,021)	969	5%
	280226	Puddledock Dam - Capital	0	0	0	N/A	0	5	5	0%	0	(5)	5	0%
	280229	Guyra Dams - Capital	0	0	0	N/A	0	93	93	0%	0	(93)	93	0%
	280276	Water Network Meters capital replacement	0	0	0	N/A	88	193	106	45%	(88)	(193)	106	45%
	280299	Water main - replacement - small size service lines	0	0	0	N/A	39	202	164	19%	(39)	(202)	164	19%
	280327	Reservoir Cleaning & Ladder Replacements	0	0	0	N/A	7	65	58	11%	(7)	(65)	58	11%
	280371	Water Main capital Replacements	0	0	0	N/A	883	944	60	94%	(883)	(944)	60	94%
	280389	Water Mains - Capital	0	0	0	N/A	54	0	(54)	N/A	(54)	0	(54)	N/A
	280390	Land Purchase New sludge handling facility	0	0	0	N/A	2	0	(2)	N/A	(2)	0	(2)	N/A
	280425	Capex: Water pumping stations renewal	0	0	0	N/A	56	320	264	18%	(56)	(320)	264	18%
	280726	Water Treatment Plant - Capital Projects	0	0	0	N/A	173	667	494	26%	(173)	(667)	494	26%
	280743	SCADA Telemetry Systems	0	0	0	N/A	55	26	(29)	208%	(55)	(26)	(29)	208%
	300375	IWCM Study & Malpas Guyra Pipeline Investigations	7,990	9,030	1,040	88%	5,399	9,030	3,631	60%	2,591	0	2,591	N/A
		Sub total	8,302	9,630	1,328	86%	6,974	12,960	5,985	54%	1,328	(3,330)	4,657	-40%
	Waste	260006	Sewer Business Management Transfer to Reserves	0	500	500	0%	0	0	0	N/A	0	500	(500)
260023		Developer Servicing Charge Sewer	267	0	(267)	N/A	0	0	0	N/A	267	0	267	N/A
260024		Sewer - Business Admin Capital Projects	0	0	0	N/A	0	336	336	0%	0	(336)	336	0%
260217		Sewer mains - Capital Projects	0	0	0	N/A	837	2,001	1,164	42%	(837)	(2,001)	1,164	42%
260220		Manhole Rehabilitation - Capital Project	0	0	0	N/A	9	108	99	8%	(9)	(108)	99	8%
260301		Sewage pumping stations capital projects	0	0	0	N/A	0	89	89	0%	0	(89)	89	0%
260407		Sewage Treatment Plant - Capital Projects	0	0	0	N/A	44	492	448	9%	(44)	(492)	448	9%
261218		Sewer CCTV Contractor Service	0	0	0	N/A	176	176	(0)	100%	(176)	(176)	(0)	100%
261219		Sewer "S-box" replacement program	0	0	0	N/A	68	0	(68)	N/A	(68)	0	(68)	N/A
		Sub total	267	500	233	53%	1,135	3,202	2,067	35%	(868)	(2,702)	1,834	32%
290146		New Landfill - Construction Waterfall Way	0	0	0	N/A	2,048	4,710	2,662	43%	(2,048)	(4,710)	2,662	43%
290201		Recycling Centre Upgrade	22	22	0	100%	3	0	(3)	N/A	19	22	(3)	85%
290202	Recycle Centre Upgrade (LSR)	65	65	0	100%	66	65	(1)	101%	(1)	0	(1)	N/A	
290700	Armidale Organics Processing Expansion Project	41	0	(41)	N/A	4	476	472	1%	37	(476)	513	-8%	
	Sub total	128	87	(41)	147%	2,121	5,251	3,130	40%	(1,992)	(5,164)	3,171	39%	

BUSINESS UNIT SUMMARY - Capital

Period Ending: 30 April 2019



Service Unit/Cost Centre	Project No	Project Description	Capital Revenue				Capital Expenditure				Capital Surplus/(Deficit)			
			YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %
Community and Customer Services														
Community Development														
Preschool	220506	Capex: Library Books and AV materials	0	0	0	N/A	189	240	51	79%	(189)	(240)	51	79%
	220623	Capex: Guyra Museum Building Upgrade mains	0	0	0	N/A	0	3	3	0%	0	(3)	3	0%
	300541	Kolora Sinking Fund	137	0	(137)	N/A	16	150	134	11%	121	(150)	271	-80%
		Sub total	137	0	(137)	N/A	205	393	188	52%	(69)	(393)	324	17%
	300716	Preschool Upgrade	75	75	0	100%	47	105	58	45%	28	(30)	58	-92%
		Sub total	75	75	0	100%	47	105	58	45%	28	(30)	58	-92%
Economic Development and Marketing														
Economic Development														
Finance Finance	240608	ARC Truckwash Capacity Upgrade	29	21	(7)	133%	28	21	(7)	133%	0	0	0	N/A
		Sub total	29	21	(7)	133%	28	21	(7)	133%	0	0	0	N/A
Emergency Services	210852	Land Divestment Strategy Proceeds	0	700	700	0%	0	0	0	N/A	0	700	(700)	0%
		Sub total	0	700	700	0%	0	0	0	N/A	0	700	(700)	0%
	210405	RFS - Sale of Plant Equipment	34	0	(34)	N/A	0	0	0	N/A	34	0	34	N/A
	210412	Capex: RFS Logistics Shed	483	496	13	97%	489	383	(106)	128%	(6)	113	(119)	-5%
	210413	RFS RAFT Shed	484	484	0	100%	180	484	304	37%	304	0	304	N/A
	230265	Capex: SES HQ Upgrade Stormwater Drainage	0	0	0	N/A	0	35	35	0%	0	(35)	35	0%
	230266	SES Shed Guyra	0	0	(0)	N/A	186	187	1	99%	(186)	(187)	1	99%
		Sub total	1,001	980	(21)	102%	856	1,090	234	79%	145	(109)	255	-133%
Information Technology														
Information Technology														
Sustainability and Development	210881	IT Communications Capital	0	0	0	N/A	166	150	(16)	111%	(166)	(150)	(16)	111%
		Sub total	0	0	0	N/A	166	150	(16)	111%	(166)	(150)	(16)	111%
Building and Development														
	250780	Sec 94 - Road Upgrade Dumaresq CP6	0	15	15	0%	0	0	0	N/A	0	15	(15)	0%
	250786	Sec 94 - Administration	0	3	3	0%	0	0	0	N/A	0	3	(3)	0%
	250787	Sec 94 - Bushfires	0	1	1	0%	0	0	0	N/A	0	1	(1)	0%
	250788	Sec 94 - Community Facilities (Library)	0	6	6	0%	0	0	0	N/A	0	6	(6)	0%
	250790	Sec 94 - Open Space (Shire Plan)	0	1	1	0%	0	0	0	N/A	0	1	(1)	0%
	250792	Sec 94 - Public Open Space	0	9	9	0%	0	0	0	N/A	0	9	(9)	0%
	250796	Sec 94 - Street Trees	1	1	0	58%	0	0	0	N/A	1	1	(0)	58%
	250802	Section 7.12 Contributions Plan	134	160	26	84%	0	0	0	N/A	134	160	(26)	84%
	300144	Sec 94 - Roadworks	3	14	11	22%	0	0	0	N/A	3	14	(11)	22%
		Sub total	138	209	70	66%	0	0	0	N/A	138	209	(70)	66%

BUSINESS UNIT SUMMARY - Capital

Period Ending: 30 April 2019



Service Unit/Cost Centre	Project No	Project Description	Capital Revenue				Capital Expenditure				Capital Surplus/(Deficit)			
			YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %	YTD Actual \$'000	Annual Budget 2019 \$'000	Budget Variance \$'000	Budget Variance %
Roads and Parks Parks and Reserves	210104	Capex: Central Administration Building Upgrades	0	0	0	N/A	1	5	4	22%	(1)	(5)	4	22%
	210113	Capex: Guyra Admin Office Electrical Works	0	0	0	N/A	2	42	40	4%	(2)	(42)	40	4%
	210115	Capex: Armidale Regional Adventure Playground	330	333	3	99%	3	333	330	1%	327	0	327	N/A
	210116	Capex: Armidale Hydrotherapy Pool	361	486	125	74%	0	486	486	0%	361	0	361	N/A
	210118	Capex: Moran Oval Retaining Wall & Field Drainage Project	27	81	54	33%	24	81	56	30%	2	0	2	N/A
	210119	Capex: Mother of Ducks Lagoon & Nature Reserve Upgrade	152	153	2	99%	1	153	152	0%	151	0	151	N/A
	210120	Capex: Guyra Community Hub Upgrade for Guyra Neighbourhood C	132	400	268	33%	2	400	398	1%	130	0	130	N/A
	210122	Capex: Tingha Skate Park Upgrade	38	114	76	33%	0	114	114	0%	37	0	37	N/A
	240012	Facility renewals Swimming Pools & Aquatic Centres	0	0	0	N/A	20	28	8	72%	(20)	(28)	8	72%
	240272	Dumaresq Dam-Stage 1 Master Plan TBA	0	0	0	N/A	0	10	10	2%	(0)	(10)	10	2%
	240282	Elizabeth Park 1-3 new light towers	0	0	0	N/A	0	70	70	0%	0	(70)	70	0%
	240283	Elizabeth Park 2 Toilet Block	0	0	0	N/A	80	90	10	88%	(80)	(90)	10	88%
	240287	Sports Council 2018/19 Program	0	0	0	N/A	0	58	58	0%	0	(58)	58	0%
	240321	Capex: Seating Parks for Active Use	0	0	0	N/A	6	6	0	100%	(6)	(6)	0	100%
	240331	Solar Project Installation at Major Council Facilities	0	0	0	N/A	211	294	82	72%	(211)	(294)	82	72%
	240377	Drummond Park Apex Lookout Telstra Revegetation Project	0	0	0	N/A	10	10	0	100%	(10)	(10)	0	100%
	240382	Capex: Dangarsleigh War Memorial	0	0	0	N/A	4	4	0	96%	(4)	(4)	0	96%
	240607	Mall Vibrancy Plan (Merger Funds)	0	0	0	N/A	27	169	143	16%	(27)	(169)	143	16%
	300602	Guyra Recreation Grounds Upgrades	0	0	0	N/A	38	66	28	58%	(38)	(66)	28	58%
			Sub total	1,038	1,567	528	66%	429	2,419	1,990	18%	609	(852)	1,461
Transport Management	210341	Capex: Depot Grafton Road Capital Upgrades	0	0	0	N/A	0	15	15	0%	0	(15)	15	0%
	210379	Mann Street Depot Drainage & Truck Wash Works	0	0	0	N/A	2	20	18	10%	(2)	(20)	18	10%
	240914	Footpaths - New	0	0	0	N/A	24	24	(0)	101%	(24)	(24)	(0)	101%
	270244	R2R: Jessie Street Reconstruction - Beardy to Dumaresq St	0	0	0	N/A	0	5	5	0%	0	(5)	5	0%
	270248	Beardy Street Jessie Street - Allingham St	0	0	0	N/A	108	190	82	57%	(108)	(190)	82	57%
	270251	Guyra Main Street Upgrade (Merger Funds)	0	0	0	N/A	261	1,000	739	26%	(261)	(1,000)	739	26%
	270254	Water Filling Stations (DCP Funding)	0	0	0	N/A	1	100	99	1%	(1)	(100)	99	1%
	270315	Capex: Urban Reseals Program	0	0	0	N/A	303	350	47	86%	(303)	(350)	47	86%
	270413	Capex: Rural reseals	0	0	0	N/A	249	293	44	85%	(249)	(293)	44	85%
	270414	Capex: Gravel Resheeting Roads Local Rural Unsealed	0	0	0	N/A	532	600	68	89%	(532)	(600)	68	89%
	270415	R2R: Rockvale Road Upgrade 1.5km Guyra-Ebor Turn off	0	0	0	N/A	11	18	7	60%	(11)	(18)	7	60%
	270416	Platform Road 2.32 km Bitumen Sealing of Pavement	0	0	0	N/A	689	1,477	788	47%	(689)	(1,477)	788	47%
	270418	Kempsey Road Improvements	0	440	440	0%	18	813	795	2%	(18)	(373)	355	5%
	270421	Kellys Plains Road Translator Road 850m South	0	0	0	N/A	6	6	0	100%	(6)	(6)	0	100%
	270422	R2R: Kellys Plains Road Burns Gully to Platform Road	0	0	0	N/A	10	10	(1)	108%	(10)	(10)	(1)	108%
	270429	Booralong Rd Stanton to Weirs Road Rehabilitation	0	0	0	N/A	6	6	0	100%	(6)	(6)	0	100%
	270433	Green Hills Road Bald Blair from Guyra Rd for 2.3km	0	0	0	N/A	148	250	102	59%	(148)	(250)	102	59%
	270436	Booralong Rd Upgrade (DCP Funding)	0	62	62	0%	5	372	367	1%	(5)	(310)	305	2%
	270460	Capex: Supplementary Block Grant	126	0	(126)	N/A	0	293	293	0%	126	(293)	419	-43%
	270470	Capex: Regional Roads	0	155	155	0%	0	310	310	0%	0	(155)	155	0%
270537	Capital Exp. Bridges - Sealed	0	0	0	N/A	596	1,161	565	51%	(596)	(1,161)	565	51%	
270542	Capital Exp. Bridges Unsealed	0	0	0	N/A	1,081	1,161	80	93%	(1,081)	(1,161)	80	93%	
300672	R2R: Rural Rehabilitation capital	0	0	0	N/A	190	346	155	55%	(190)	(346)	155	55%	
		Sub total	126	657	531	19%	4,239	8,819	4,579	48%	(4,114)	(8,162)	4,048	50%
TOTALS			11,916	17,185	5,269	69%	18,637	40,133	21,497	46%	(6,721)	(22,949)	16,228	29%

Above figures exclude overheads, loan repayments and reserve transfers

Meeting Date	Res #	Detail	Officer	Notes
21 November 2018	239/18	<p>6.1 FOR INFORMATION: Presentation of Audited Annual Financial Statements for the Year Ended 30 June 2018 <i>Ref: AINT/2018/23997 (ARC16/0</i></p> <p>239/18 MOTION</p> <p>Moved Cr Widders Seconded Cr Robinson</p> <p>That Council note the report on the presentation of the audited Annual Financial Statements for the Year Ended 30 June 2018.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kelly Stidworthy	<p>12 Apr 2019 - 11:50 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:50 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
21 November 2018	238/18	<p>238/18 Moved Cr Martin Seconded Cr Galletly</p> <p>That Cr Tiley, Cr Bailey and Cr Murat's apologies be accepted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>29 Nov 2018 - 10:45 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	244/18	<p>L.1 FOR DECISION: Recognition of the late Joseph George <i>Ref: AINT/2018/25590 (ARC16/000</i></p> <p>244/18 Moved Cr Murray Seconded Cr Widders</p> <p>That Council recognise the contribution of the late Joseph "Joe" George to the former Guyra Shire Council and the Guyra community.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>10 Dec 2018 - 12:43 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	245/18	<p>L.2 FOR DECISION: Recognition of the late Angie Garrett <i>Ref: AINT/2018/25796 (ARC16/000</i></p> <p>245/18 Moved Cr Murray Seconded Cr Bailey</p>	Jessica Bower	<p>10 Dec 2018 - 12:43 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p>

		<p>That Council recognise the late Angie Garrett and her contribution to the Guyra community.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	246/18	<p>L.3 FOR DECISION: Thank you to the Tingha community <i>Ref: AINT/2018/25798 (ARC16/0001-3)</i></p> <p>246/18 Moved Cr Murray Seconded Cr Widders</p> <p>That Council thank the Tingha community for their support and hosting the Council meeting today.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>10 Dec 2018 - 12:43 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	247/18	<p>8.1 FOR DECISION: Establishment of Regional Marketing Fund <i>Ref: AINT/2018/24056 (ARC16/0</i></p> <p>247/18 Moved Cr Bailey Seconded Cr Galletly</p> <p>a) That Armidale Regional Council calls on the NSW Government for the immediate creation of a \$5 million per annum Regional Marketing Fund for 5 years to promote living, working and investing in regional NSW; and</p> <p>b) That the Fund be administered by a representative body of Councils with membership to be made up of 2 from regional cities (population over 25,001), 2 from coastal cities (population over 25,001), 2 from provincial centres (population from 10,000 to 25,000) and 2 from smaller country communities (population up to 10,000).</p> <p>The Motion on being put to the vote was CARRIED.</p>	Greg Lawrence	<p>16 Apr 2019 - 6:15 PM - Greg Lawrence</p> <p>Action completed by: Greg Lawrence</p> <p>16 Apr 2019 - 6:15 PM - Greg Lawrence</p> <p>Waiting on Government funding</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	248/18	<p>8.2 FOR DECISION: Petition to Re-introduce Passenger Trains on the Great Northern Line <i>Ref: AINT/2018/24975 (ARC16/0</i></p> <p>248/18 Moved Cr O'Brien Seconded Cr O'Connor</p>	Greg Lawrence	<p>16 Apr 2019 - 6:15 PM - Greg Lawrence</p> <p>Noted No further action</p>

		<p>That Council note that a petition to the Honourable Speaker and Members of the Legislative Assembly of New South Wales, to introduce passenger trains on the Great Northern Line between Armidale and Jennings/Wallangara, has reached 5,300 signatures and growing.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	249/18	<p>8.3 FOR DECISION: 100th Anniversary of Womens Legal Status Act (NSW) 1918</p> <p style="text-align: right;"><i>Ref: AINT/2018/24976 (ARC16/0</i></p> <p>249/18 Moved Cr O'Brien Seconded Cr Widders</p> <p>a) That Council note</p> <ul style="list-style-type: none"> (i) That November 2018 marks the 100th anniversary of the passing of the Women's Legal Status Act in NSW, which enabled women to stand for election to local government and the Legislative Assembly, and to practise as lawyers; (ii) That ten years later, Elizabeth Lillian Fowler became the first woman elected to a NSW local council, when she was elected to the Newtown Municipal Council in 1928; (iii) That Fowler went on to become the first female Mayor in Australia, when she was elected Mayor of this Council in 1938; (iv) That women make an enormous contribution to local government in NSW, with about 330 women local councillors serving in this state; (v) That despite this, women are under-represented as local councillors, and in 2012 made up only 27 per cent of councillors across NSW; (vi) That the achievements of women in local government in the past and today should be uplifted and celebrated; (vii) That a celebration of the centenary, organised by Armidale Regional Councillors, was held on Thursday 22 November 2018; and <p>b) That the CEO be requested that for future anniversaries, Council promote community events by or in conjunction with other organisations, to celebrate the achievements of women in local government, and where possible, provide</p>	Greg Lawrence	

		appropriate support. The Motion on being put to the vote was CARRIED UNANIMOUSLY.		
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	250/18	<p>8.4 FOR DECISION: Councillor Professional Development Program <i>Ref: AINT/2018/24979 (ARC16/0)</i></p> <p>Moved Cr O'Connor Seconded Cr Widders</p> <p>That the CEO report to the first Ordinary Council Meeting of 2019 on Councillor training and education, particularly in relation to local government financial management.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Peter Wilson	<p>18 Dec 2018 - 2:53 PM - Peter Wilson</p> <p>Action completed by: Peter Wilson</p> <p>18 Dec 2018 - 2:53 PM - Jessica Bower</p> <p>Report submitted to February 2019 OCM</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	251/18	<p>9.1 FOR DECISION: Appointment of Native Title Manager <i>Ref: AINT/2018/23601 (ARC16/0)</i></p> <p>Moved Cr Tiley Seconded Cr Martin</p> <p>a) That Council give notice to the Minister for Lands and Forestry of the name and contact details of any person the Council has employed or engaged as its Native Title Manager; and</p> <p>b) That Council provide such notices as required by the Crown Land Management Act 2016 in relation to its employed or engaged Native Title Manager;</p> <p>The Motion on being put to the vote was CARRIED.</p>	Peter Wilson	<p>18 Dec 2018 - 2:52 PM - Peter Wilson</p> <p>Action completed by: Peter Wilson</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	252/18	<p>9.2 FOR DECISION: Appointment of Councillor to CEO Performance Review Committee <i>Ref: AINT/2018/24903 (ARC18/2)</i></p> <p>Moved Cr Tiley Seconded Cr Widders</p> <p>a) That the Charter of the CEO Performance Review Committee be amended to provide that the Committee is to conduct both half-yearly and full year reviews;</p> <p>b) That the Charter be amended to provide, that the Councillor elected by the Council,</p>	Kim Bryan	<p>16 Apr 2019 - 4:58 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>16 Apr 2019 - 4:58 PM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>

		<p>be appointed for a one-year term, and that this position be rotated annually between Councillors;</p> <p>c) That the first such term be until September 2019; and</p> <p>d) That the Councillor election to the Committee be by open ballot (show of hands).</p> <p>The Motion on being put to the vote was CARRIED.</p>		<p>16 Apr 2019 - 4:57 PM - Jessica Bower</p> <p>All actions completed.</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	256/18	<p>9.3 FOR DECISION: 2018/19 First Quarter Budget Review <i>Ref: AINT/2018/25567 (ARC17/2.</i></p> <p>Moved Cr Tiley Seconded Cr O'Connor</p> <p>a) That Council note the 2018-2019 First Quarter Budget Review; and</p> <p>b) That Council resolve to amend the 2018-2019 budget in accordance with the Quarterly Budget Review Statement for the period 1 July 2018 to 30 September 2018 tabled at the attachment.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Kelly Stidworthy	<p>12 Apr 2019 - 11:46 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:46 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	257/18	<p>10.1 FOR DECISION: Rescinding of New England Regional Airport Business and Industrial Land Policy (POL241) <i>Ref: AINT/2018/24128 (ARC17/1.</i></p> <p>Moved Cr Bailey Seconded Cr Martin</p> <p>a) That Council rescind the Armidale Regional Airport Business and Industrial Land Pricing Policy (POL241);</p> <p>b) That all existing written agreements and contracts referencing the Policy be honoured;</p> <p>c) That a public notice be placed advising of Council's decision to rescind the Policy; and</p> <p>d) That Economic Development bring back a report listing alternative options for consideration at a Councillor Workshop by the end of February 2019.</p>	Greg Lawrence	<p>16 Apr 2019 - 6:16 PM - Greg Lawrence</p> <p>Action completed by: Greg Lawrence</p>

		The Motion on being put to the vote was CARRIED. Councillor O'Connor requested her dissenting vote be recorded.							
Meeting Date	Res #	Detail			Officer	Notes			
28 November 2018	258/18	258/18	11.1 FOR DECISION: Endorsement of Draft EcoARC (Greenprint) for Public Exhibition Ref: AINT/2018/24689 (ARC17/2) Moved Cr Widders Seconded Cr Martin 2018- That in view of Item 11.2 FOR DECISION: Consideration of Draft EcoARC (Greenprint) at a Councillor Workshop, that this Item be deferred. The Motion on being put to the vote was CARRIED.		Ambrose Hallman	10 Dec 2018 - 9:43 PM - Ambrose Hallman Action completed by: Ambrose Hallman			
Meeting Date	Res #	Detail			Officer	Notes			
28 November 2018	259/18	259/18	11.2 FOR DECISION: Consideration of Draft EcoARC (Greenprint) at a Councillor Workshop Ref: AINT/2018/25593 (ARC17/2) Moved Cr Widders Seconded Cr Martin That the Draft EcoARC (Greenprint) be considered at a Councillors Workshop. The Motion on being put to the vote was CARRIED.		Ambrose Hallman	10 Dec 2018 - 9:43 PM - Ambrose Hallman Action completed by: Ambrose Hallman			
Meeting Date	Res #	Detail			Officer	Notes			
28 November 2018	260/18	260/18	12.1 FOR DECISION: Community Small Grants Round One Applications 2018-2019 Ref: AINT/2018/23964 (ARC16/044) Moved Cr Bailey Seconded Cr Widders a) That Council approve funding of \$11,119 under the 2018-2019 Community Assistance Small Grants Program for the following organisations: <table><tr><td>Grant Recipient</td><td>Program Delivery</td><td>Grant \$</td></tr></table>		Grant Recipient	Program Delivery	Grant \$	Aimee Hutton	11 Dec 2018 - 9:15 AM - Aimee Hutton Action completed by: Aimee Hutton 11 Dec 2018 - 9:15 AM - Aimee Hutton All Community Small Grants applicants notified and invoices requested for payment - 4 December 2018
Grant Recipient	Program Delivery	Grant \$							

					(Max \$1000)		
		Armidale Crafty Quilters	Funding towards cost of room rental for quilting group.		\$1000		
		Armidale Women's Homelessness Support Service	Funding towards Reclaim the Night event. This is a rally against all forms of violence in our society.		\$1000		
		Armidale RSL Sub-Branch	Contribution towards the cost of chair rental for 2019 ANZAC Day Service.		\$1000		
		Blah, Blah, Blah Coffee for Blokes	Funding towards the cost of room rental for a group that provides support to men struggling with drug, alcohol and mental health issues.		\$1000		
		Armidale Family Support Service	Technology to support teaching and training delivered in the community.		\$765		
		Guyra Central School P&C Canteen Sub-Committee	Purchase and installation of a commercial dishwasher to comply with current food safety standards.		\$1000		
		Armidale Aboriginal Community Garden	Production and installation of educational signage in Anaiwan, Gunmbaynggirr, Dunghutti and Kamilaroi language throughout the garden.		\$1000		
		Armidale Tree Group	Contribution to Black Gully Festival 2018		\$1000		
		United Hospital Auxiliaries of NSW Inc. – Armidale Branch	Purchase of a new, larger fridge for the Armidale Hospital Kiosk to assist in the delivery of a new Healthy Choices project.		\$557		
		Armidale Men's Shed	Purchase of an Exercise Bike to be used in exercise programs at the Men's Shed.		\$797		
		Armidale Athletic Club Inc.	Assistance to deliver Athletics NSW training in Armidale for members to become trained recreational running coaches.		\$1000		
		Bangladesh Cultural Society of New England	Contribution to Victory Day Celebration (Bijoy Dibosh) on 16 December 2018.		\$1000		
		TOTAL			\$11,119		
		b) That a second round of Community Small Grants not be offered in 2018-2019 due to limited applications being received in the first round.					

		The Motion on being put to the vote was CARRIED.					
Meeting Date	Res #	Detail			Officer	Notes	
28 November 2018	261/18	12.2	FOR DECISION: Amendment to 2018/2019 fees and charges, Guyra Preschool and Long Day Care Centre and Guyra OSHC. <i>Ref: AINT/2018/23659 (ARC17/</i>			Amanda Campbell	16 Apr 2019 - 4:13 PM - Amanda Campbell Action completed by: Amanda Campbell 16 Apr 2019 - 4:11 PM - Amanda Campbell The fees for Guyra Preschool and Long Day Care Centre and Guyra OSHC were increased as outlined in the fee and charges report effective 1st January 2019.
		261/18	Moved Cr Galletly Seconded Cr Martin				
		a)	That Council endorse the proposed amendments in it's 2018-2019 Fees and Charges proposed to take effect from 1 January 2019, for public exhibition in accordance with the Local Government Act;				
		b)	That a further report addressing the matters raised though the public exhibition period be brought back to Council for consideration prior to finalising the proposed amended fees. Should no submissions be received, the proposed and advertised amendments be adopted and implemented from 1 January 2019 without a further report to Council; and				
		c)	That Council increase the daily attendance fee for each of the 3 age groups at the Guyra Pre School and Long Day Care Centre by \$1 per day in each group and Council increases the daily attendance fee for Guyra OSHC Vacation Care by \$4 per day. The proposed fees from 1 January 2019 are:				

		262/18	Moved Cr Tiley	Seconded Cr Widders		Hutton 11 Dec 2018 - 9:16 AM - Aimee Hutton Council decision has been noted, Terms of Reference to be advertised to the community and the first meeting of the Aboriginal Advisory Committee to be scheduled.
			a) That the Armidale Region (Gayinyaga) Aboriginal Advisory Committee be renamed the Armidale Regional Aboriginal Advisory Committee; and b) That the Terms of Reference for the Armidale Regional Aboriginal Advisory Committee be adopted. The Motion on being put to the vote was CARRIED.			
Meeting Date	Res #	Detail			Officer	Notes
28 November 2018	264/18	264/18	13.1 FOR INFORMATION: Cash & Investment Report For October 2018 <i>Ref: AINT/2018/24218 (ARC18/2</i> That Council note the Cash and Investment Report, as at 31 October 2018, reporting investments held of \$69,649,488 and a consolidated Bank Account balance of \$982,666, excluding the Trust Fund.			Deborah Walls 17 Jan 2019 - 2:06 PM - Jessica Bower Action completed by: Jessica Bower 17 Jan 2019 - 2:06 PM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail			Officer	Notes
28 November 2018	265/18	265/18	13.2 FOR INFORMATION: Procurement - Acceptance of Tenders Under CEO Delegated Authority as at 30 September 2018 <i>Ref: AINT/2018/22834 (ARC17/2</i> That Council note the report on the acceptance of tenders, under the CEO delegated authority to accept tenders with a contract value of up to \$500,000, up to 30 September 2018.			Peter Wilson 18 Dec 2018 - 2:52 PM - Peter Wilson Action completed by: Peter Wilson
Meeting Date	Res #	Detail			Officer	Notes
28 November 2018	266/18	266/18	13.3 FOR INFORMATION: Disclosure of Interest by Councillors and Designated Persons 2018 <i>Ref: AINT/2018/23514 (ARC16/0</i> That Council note the Register of Disclosures by Councillors and designated persons for the period July 2017 – June 2018, as tabled.			Peter Wilson 18 Dec 2018 - 2:51 PM - Peter Wilson Action completed by: Peter Wilson
Meeting Date	Res #	Detail			Officer	Notes
28 November	267/18		13.4 FOR INFORMATION: Monthly Financial Report October 2018			Kelly Stidworthy 12 Apr 2019 - 11:51 AM - Jessica Bower

2018		267/18 That Council note the Monthly Financial Report for October 2018. <i>Ref: AINT/2018/24124 (ARC17/2</i>		Action completed by: Jessica Bower 12 Apr 2019 - 11:51 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	268/18	13.5 FOR INFORMATION: Home Support Services Strategic Plan 2016-2018 <i>Ref: AINT/2018/24161 (ARC17/2</i> 268/18 That Council note the completed 2016-2018 Home Support Services Strategic Plan.	Aimee Hutton	11 Dec 2018 - 9:17 AM - Aimee Hutton Action completed by: Aimee Hutton 11 Dec 2018 - 9:16 AM - Aimee Hutton Council resolution noted on file at Home Support Service. To be reported to the funding body in due course.
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	269/18	16.1 FOR DECISION: Minutes - Armidale Regional Sports Council - 8 May 2018 and 28 August 2018 <i>Ref: AINT/2018/23515 (ARC16/0</i> 269/18 Moved Cr Widders Seconded Cr Galletly a) That the Minutes of the Armidale Regional Sports Council Committee meeting held on 08 May 2018 be noted; b) That the Minutes of the Armidale Regional Sports Council Committee meeting held on 28 August 2018 be noted; c) That Council note the funding applications to Tyler McCann, Chelsea Thornton, Katrina Rekunow, Mia Emanuel, Lily Neilson and Tara Jane; d) That the following recommendation be adopted: i. That the amended Terms of Reference for the Armidale Regional Sports Council Committee be endorsed and that Council endorse the changes to the structure of the Armidale Regional Sports Council Committee, to disperse the two local Sub Committees and continue as the one functional Armidale Regional Sports Council	Alex Piddington	11 Dec 2018 - 8:43 AM - Alex Piddington Action completed by: Alex Piddington 11 Dec 2018 - 8:43 AM - Alex Piddington noted

		<p>Committee; and</p> <p>e) That the following Committee recommendation not be adopted and that Council work with the Committee to develop criteria to prioritise the grants in line with the annual Operational Plan:</p> <p>i. That in future Council staff, when putting forward projects for special funding i.e. Stronger Communities Grants, give first preference to those projects listed on the Armidale Regional Council Sports Council Priority List as the Sports Council is a 355 Committee of Council and one that reports to Council on such issues and as such should be given the support of Council when allocating funding, and this priority list has been put together on the recommendation of all the sporting bodies who use Council facilities.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	270/18	<p>16.2 FOR DECISION: Minutes - Audit and Risk Committee - 18 September 2018 and 23 October 2018 <i>Ref: AINT/2018/23516 (ARC16/052)</i></p> <p>270/18 Moved Cr O'Connor Seconded Cr O'Brien</p> <p>a) That Council note the Minutes of the Audit and Risk Committee meeting held on 18 September 2018, as there was no committee recommendations that require a council decision; and</p> <p>b) That Council note the Minutes of the Audit and Risk Committee meeting held on 23 October 2018 as there was no committee recommendations that require a council decision.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Peter Wilson	<p>18 Dec 2018 - 2:49 PM - Peter Wilson</p> <p>Action completed by: Peter Wilson</p> <p>18 Dec 2018 - 2:48 PM - Peter Wilson</p> <p>No further action as Financial Statements 2017-2018 finalised</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	271/18	<p>16.3 FOR INFORMATION: Minutes - Community Wellbeing Advisory Committee - 27 September 2018 and 25 October 2018 <i>Ref: AINT/2018/24150 (ARC16,</i></p> <p>271/18 Moved Cr Robinson Seconded Cr O'Brien</p> <p>a) That the Minutes of the Community Wellbeing Advisory Committee meetings held</p>	Aimee Hutton	<p>11 Dec 2018 - 9:19 AM - Aimee Hutton</p> <p>Action completed by: Aimee Hutton</p> <p>11 Dec 2018 - 9:17 AM - Aimee Hutton</p>

		<p>on 27 September 2018 and 25 October 2018 be noted;</p> <p>b) That the Draft Action Plan Priority List be noted; and</p> <p>c) That the following recommendation be adopted:</p> <p>i. That Council consider a potential role of a Drought Co-ordinator for the New England Joint Organisation of Councils.</p> <p>d) That the following recommendation not be adopted and that the matters be referred back to the Committee for clarification:</p> <p>i. That Council contact Rotary and other organisations raising funds for drought relief, to offer assistance and a one stop shop for distributing funds and providing community assistance and information; and</p> <p>ii. That Council provide information about sources of possible assistance to all residents along with notices for rates arrears.</p> <p>The Motion on being put to the vote was CARRIED.</p>		<p>Council resolution noted and feedback taken back to next Community Wellbeing Meeting held Thursday 6 December.</p> <p>Clarification of recommendation sought and new recommendation agreed for presentation to the next Council meeting.</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	272/18	<p>16.4 FOR DECISION: Minutes - Traffic Advisory Committee meeting - 14th November 2018 <i>Ref: AINT/2018/24682 (ARC16/0)</i></p> <p>Moved Cr Martin Seconded Cr Tiley</p> <p>a) That the Minutes of the Traffic Advisory Committee meeting held on Wednesday 4th November 2018 be noted; and</p> <p>b) That the following recommendations from the Traffic Advisory Committee Meeting be adopted:</p> <p>(i) That the Special Event Transport Management Plan for the Armidale Cycling Club's 2018 Weekly Races and Criterium be endorsed.</p> <p>(ii) That the Armidale Cycling Club's notify residents along the proposed cycling routes, advising of the upcoming activities and the dates cyclists are expected to be on route.</p> <p>(iii) That the Special Event Transport Management and the temporary road</p>	Belinda Ackling	<p>18 Jan 2019 - 11:46 AM - Belinda Ackling</p> <p>Action completed by: Belinda Ackling</p> <p>18 Jan 2019 - 11:45 AM - Belinda Ackling</p> <p>Items have been actioned and finalised</p>

		<p>closure of Ruby Street Tingha, for the Tingha Tin Festival Parade on the 17 November 2018 be endorsed.</p> <p>(iv) That the Special Event Transport Mangement Plan Guyra Christmas Party 2018 and associated road closures of Bradley Street between Mackenzie Street and Ollera Street between 12pm and 10pm on Friday 7th December 2018 be endorsed.</p> <p>(v) That the temporary road closure requested for the Annual Armidale Campdraft 2019 of Canambe Street between Dumaresq and Kirkwood Street for the 25, 26 & 27 January 2019, be endorsed.</p> <p>(vi) That the temporary road closures of Dangar Street between Rusden and Moore Street for the 'Christmas in the Mall 2018', Thursday, 29 November from 12noon until 10pm be endorsed.</p> <p>(vii) That the temporary road closures requested for the Special Event Transport Management - New England Festival Event to be held 16 March 2019 be endorsed.</p> <p>(viii) That the temporary road closure of Bradley St between Nincola and Moore Street for the Guyra Lamb and Potato Festival to be held on Saturday 19 January between 6.30am and 3.30pm be endorsed.</p> <p>(ix) That the temporary road closure of Bradley St between Ollera and Mackenzie Street for the Guyra Lamb and Potato Festival to be held on Saturday 26 January between 6.30am and 3.30pm be endorsed.</p> <p>(x) That it be noted that the Guyra Lamb and Potato Festival to be held at the Rotary Park, Guyra located on the New England Highway a Road Occupancy Licence (ROL) has been approved by the RMS and a 40kph zone will be place for the section of New England Highway in Guyra between Wednesday 16 Jan – Sunday 27 January 2019.</p> <p>(xi) That the RMS investigate the traffic concerns for the Armidale Saleyards Precinct and report back to the December meeting.</p>		
--	--	--	--	--

		<p>(xii) That the Local Area Command be provided the traffic data and be requested to patrol Gordon Street.</p> <p>(xiii) That the Loading Zone adjacent to the Westpac Bank in Faulkner Street be designated as a timed Loading Zone in keeping with Council standards of 8.30am – 6.30pm Monday to Friday and 8.30am -12.30pm Saturday.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	279/18	<p>19.1 FOR DECISION: Parking Technology Infrastructure Contract Renewal <i>Ref: AINT/2018/24936 (ARC16/1)</i></p> <p>279/18 That Council accept entering into contract for a further period of five (5) years with current contractor Database Consultants Australia (DCA) to continue to provide parking technology services for Armidale CBD.</p>	Cindy Garrahy	<p>16 Apr 2019 - 12:35 PM - Cindy Garrahy Actioned, contract entered into extension. 16 Apr 2019 - 12:33 PM - Cindy Garrahy Action completed by: Cindy Garrahy</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	280/18	<p>19.2 FOR DECISION: Guyra Main Street Fuel Tanks Tender Evaluation <i>Ref: AINT/2018/24768 (ARC18/2)</i></p> <p>280/18 a) That Council accepts the tender from Ground Doctor for the Guyra CBD Underground Fuel Tank Remediation at Bradley Street, Guyra; and</p> <p>b) That the Guyra Main Street reconstruction project be deferred until the full extent and costs of the fuel tank removal and remediation works is determined.</p>	Ned Mozzell	<p>17 Apr 2019 - 8:25 AM - Ned Mozzell Action completed by: Ned Mozzell</p>
Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	255/18	<p>255/18 Moved Cr Robinson Seconded Cr Widders</p> <p>That Cr O'Connor be appointed as the Councillor on the CEO Performance Review Committee.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kim Bryan	<p>12 Apr 2019 - 12:05 PM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 12:05 PM - Jessica Bower Action reassigned to Jessica</p>

Meeting Date	Res #	Detail	Officer	Notes
28 November 2018	243/18	<p>CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 24 OCTOBER 2018</p> <p>243/18 Moved Cr Widders Seconded Cr O'Brien</p> <p>That the minutes be taken as read and be accepted as a true record of the Meeting.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>10 Dec 2018 - 12:44 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p>
28 November 2018	274/18	<p>274/18 Moved Cr Tiley Seconded Cr O'Connor</p> <p>a) That Council convey, through its Parliamentary representative Hon Adam Marshall its disgust at the NSW Government's intended action of selling by auction on 17 December 2018, the historic Armidale Court House building and land and urge the Government to immediately withdraw the Court House from auction and gift the building in perpetuity to the people of Armidale city and region;</p> <p>b) That Council work with its Parliamentary representative Hon Adam Marshall in advocating for the Armidale Court House to be placed on the State Heritage Register.</p> <p>c) That Council through the Hon Adam Marshall's office to write to the Minister for Environment and Heritage in support of Minister Marshall's push for the old Armidale Court House to be placed on the State Heritage Register.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Greg Lawrence	
12 December 2018	283/18	<p>7.1 Mayoral Minute: FOR INFORMATION - Mayor's External Woodsmoke Advisory Group</p> <p>283/18 MOTION</p> <p><i>Ref: AINT/2018/26451 (ARC18/2</i></p>	Ambrose Hallman	<p>16 Apr 2019 - 6:18 PM - Ambrose Hallman</p> <p>Action completed by: Ambrose Hallman</p>

		<p>Moved Cr Murray</p> <p>That Council notes the formation of an external advisory group to provide advice to the Mayor to inform him on issues related to wood smoke and its impact on air quality in Armidale.</p> <p>AMENDMENT</p> <p>Moved Cr O'Connor Seconded Cr Tiley</p> <p>That Council notes the formation of an external advisory group to provide advice to the Mayor and all Councillors to inform them on its views of the issues related to woodsmoke and its air quality impact on air quality in Armidale including related health issues such that:</p> <ul style="list-style-type: none"> a) the external advisory group complete its work and provide its advice in the form of a written report to Council in due course; and b) councillors may provide submissions in writing to the advisory group, at which the advisory group can invite Councillors to further discuss submissions as deemed relevant by the advisory group. c) the external advisory group meet with any Armidale Regional Councillor and the CEO if they wish to make submissions to it or discuss any relevant issue with it; and d) the external advisory group meet with Council's Environmental Sustainability Committee in February 2019 to discuss its brief (issues related to woodsmoke and its impact on air quality in Armidale including related health issues) with that committee of Council. <p>The Amendment on being put to the vote was CARRIED and became the substantive Motion.</p> <p>The Motion on being put to the vote was CARRIED.</p>		<p><i>16 Apr 2019 - 6:18 PM - Ambrose Hallman</i></p> <p>Group are meeting Chariperson provided an update to ESAC in March. No further action until report handed down</p>
Meeting Date	Res #	Detail	Officer	Notes

12 December 2018	284/18	<p>7.2 FOR DECISION: Mayoral Minute - Review of Committee Structure <i>Ref: AINT/2018/26860 (ARC16/0)</i></p> <p>284/18 Moved Cr Murray</p> <p>a) That Council request the CEO to undertake a review of the current Committee Structure, including the number of committees, composition and the Terms of Reference.</p> <p>b) That Councillors note that the Armidale Regional Sports Council was omitted from the list included in the report and will be included as part of the review.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>07 Mar 2019 - 1:06 PM - Nathalie Heaton Action completed by: Nathalie Heaton 07 Mar 2019 - 1:04 PM - Nathalie Heaton Ian Reynolds appointed to undertake review. All terms of reference / Charter have been sent to Ian - along with contact details of service leaders and chairs.</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	285/18	<p>8.1 FOR DECISION: Notice of Motion - Rural Property Addressing <i>Ref: AINT/2018/25626 (ARC16/0)</i></p> <p>285/18 Moved Cr Martin Seconded Cr Murat</p> <p>a) That Council encourage rural residential landowners to install and display house numbers to assist their location, particularly by the emergency services;</p> <p>b) That Council provide the services of the supply and installation of rural house numbers; and</p> <p>c) That the cost of the house numbers and their installation be borne by the landowners, where it is not covered by a specific grant from the State or Federal government.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Kylie Steel	<p>22 Feb 2019 - 9:06 AM - Kylie Steel Action completed by: Kylie Steel 22 Feb 2019 - 9:05 AM - Jessica Bower KS advised application form for the Rural Address Signage can be downloaded from Council's webpage or collected from Armidale & Guyra offices. Property owners can lodge the form by post with a cheque or pay for it at either Council office using cash/cheque/credit card. We are researching methods to lodge & pay for the sign online.</p> <p>Council's website, Council's Newsletter and Customer Services staff have information to assist the public.</p> <p>Future advertising through Rates Instalments; newspaper & online, e-mail, meet & greet</p>

				with outlying areas. Posters are being created for erection this week at both Council offices (see attached).
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	286/18	<p>8.2 FOR DECISION: Notice of Motion - Cost Shifting from State Government to Local Government <i>Ref: AINT/2018/26168 (ARC16/0)</i></p> <p>Moved Cr Robinson Seconded Cr O'Brien</p> <p>a) That Council endorses the information from Local Government NSW (LGNSW) that:</p> <ul style="list-style-type: none"> i. Local Government's share of federal tax revenue has fallen from 1% in 1996 to 0.57%; ii. Cost shifting from the NSW State Government to NSW Local Councils amounts to \$820 million a year; iii. Cost shifting undermines the financial stability of Local Government; and iv. LGNSW is calling on the NSW and Australian Governments to put an end to cost shifting. <p>b) That Council support LGNSW efforts to put an end to cost shifting and calls upon all political parties to do likewise, in particular that the Commonwealth Grants Commission's methodology for determining grants be reviewed to take account of disability factors and other changes since the existing methodology was determined.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kelly Stidworthy	
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	287/18	<p>9.1 FOR DECISION: Acquisition of Drainage Reserves - 15A Jubilee Road, Armidale and 21A Campion Parade, Armidale <i>Ref: AINT/2018/24766 (ARC18/2)</i></p> <p>Moved Cr Robinson Seconded Cr Murat</p> <p>a) That Council approve the transfer of the 'Drainage Reserves' described as:</p> <ul style="list-style-type: none"> i) Lot 113 DP 15733 (21A Campion Parade, Armidale) from J Campion & Son Limited to Armidale Regional Council; and ii) Lot 12 DP 1201713 (15A Jubilee Road, Armidale) from J Campion & Son 	Kylie Steel	<p>22 Feb 2019 - 9:05 AM - Kylie Steel</p> <p>Action completed by: Kylie Steel</p> <p>22 Feb 2019 - 9:03 AM - Kylie Steel</p> <p>Letter written to Moin Morris Schaefer (Kate Simpson) requesting her to arrange for lodgement of Request Forms to Transfer Lot 113 DP 15733 (21A</p>

		<p>Limited to Armidale Regional Council.</p> <p>b) That Council note that a notice was published in the NSW Government Gazette on 23 November 2018 notifying that each parcel is to be vested in Council as a Drainage Reserve;</p> <p>c) That the Council Seal be affixed to the documents associated with the transfers; and</p> <p>d) That Lot 113 DP 15733 and Lot 12 DP 1201713 be classified as Operational Land on acquisition.</p> <p>The Motion on being put to the vote was CARRIED.</p>		Campion Pde, Armidale) and Lot 12 DP 1201713 (15A Jubilee Rd, Armidale) into Council's ownership as Operational Land. Letter given to CEO to sign.
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	288/18	<p>9.2 FOR INFORMATION: Presentation of Annual Report 2017-2018</p> <p><i>Ref: AINT/2018/25939 (ARC18/2</i></p> <p>288/18 Moved Cr Tiley Seconded Cr Gray</p> <p>That Council endorse the Annual Report 2017-2018.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>18 Dec 2018 - 2:50 PM - Peter Wilson</p> <p>Action completed by: Peter Wilson</p> <p>18 Dec 2018 - 2:50 PM - Peter Wilson</p> <p>Action reassigned to Peter Wilson by: Peter Wilson</p> <p>18 Dec 2018 - 2:49 PM - Peter Wilson</p> <p>Annual Report uploaded to website and OLG informed</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	289/18	<p>11.1 FOR DECISION: Security Screening for Armidale Regional Airport</p> <p><i>Ref: AINT/2018/25794 (ARC18/2</i></p> <p>289/18 Moved Cr Murat Seconded Cr Gray</p> <p>That Council adopt the exemption to tender as per LGA93 Section 55, going to select market quotations and allowing delegated authority to CEO for award of contract for Airport Security Screening.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Cindy Garrahy	<p>16 Apr 2019 - 12:34 PM - Cindy Garrahy</p> <p>Actioned, contractor appointed</p> <p>16 Apr 2019 - 12:33 PM - Cindy Garrahy</p> <p>Action completed by: Cindy Garrahy</p>
Meeting	Res #	Detail	Officer	Notes

Date					
12 December 2018	291/18	291/18	13.1 FOR INFORMATION: Quarterly Water Adjustment Report <i>Ref: AINT/2018/25625 (ARC16/0</i> That Council note the report detailing water adjustments, made under the provisions of the Water Account Adjustment Management Policy, for the September quarter, totalling \$11.786.07	Robyn Shanahan	12 Apr 2019 - 12:04 PM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 12:04 PM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail		Officer	Notes
12 December 2018	292/18	292/18	13.3 FOR INFORMATION: Cash & Investment Report For November 2018 <i>Ref: AINT/2018/26227 (ARC18/2</i> That Council note the Cash and Investment Report, as at 30 November 2018, reporting investments held of \$69,896,750 and a consolidated Bank Account balance of \$4,066,003, excluding the Trust Fund.	Deborah Walls	17 Jan 2019 - 2:05 PM - Jessica Bower Action completed by: Jessica Bower 17 Jan 2019 - 2:05 PM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail		Officer	Notes
12 December 2018	293/18	293/18	13.4 FOR INFORMATION: Monthly Financial Report November 2018 <i>Ref: AINT/2018/26250 (ARC18/2</i> Moved Cr Murat Seconded Cr Gray That Council note the Monthly Financial Report for November 2018. The Motion on being put to the vote was CARRIED.	Kelly Stidworthy	12 Apr 2019 - 11:44 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:44 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail		Officer	Notes
12 December 2018	294/18	294/18	16.2 FOR INFORMATION: Minutes - Regional Growth Advisory Committee - 8 November 2018 <i>Ref: AINT/2018/26066 (ARC16/087</i> That the Minutes of the Regional Growth Advisory Committee meeting held on 8th November 2018 be noted.	Greg Lawrence	12 Apr 2019 - 12:07 PM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 12:07 PM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower

Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	295/18	<p>16.3 FOR INFORMATION: Minutes - Armidale Regional Youth Advisory Committee - 22 November 2018 <i>Ref: AINT/2018/25774 (ARC16/0</i></p> <p>295/18 That the Minutes of the Armidale Regional Youth Advisory Committee meeting held on 22 November 2018 be noted.</p>	Alice Cleaver	<p>17 Jan 2019 - 2:06 PM - Jessica Bower Action completed by: Jessica Bower 17 Jan 2019 - 2:06 PM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower 18 Dec 2018 - 4:20 PM - Alice Cleaver Council resolution noted</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	296/18	<p>13.2 FOR INFORMATION: Operational Plan 2018-2019 Quarterly Progress Report - July 2018 - September 2018 <i>Ref: AINT/2018/26081 (ARC17/1</i></p> <p>296/18 Moved Cr Tiley Seconded Cr O'Connor</p> <p>That the July to September Quarterly Report on the Operational Plan 2018-2019 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Renata Davis	<p>12 Apr 2019 - 11:46 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:46 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	299/18	<p>16.1 FOR DECISION: Minutes - Environmental Sustainability Advisory Committee – 6 November 2018 <i>Ref: AINT/2018/25885 (ARC16/0</i></p> <p>299/18 Moved Cr Gray Seconded Cr Murat</p> <p>a) That the Minutes of the Environmental Sustainability Advisory Committee meeting held on 6 November 2018 be noted; and</p> <p>b) That the following recommendations from the Environmental Advisory Committee meeting be adopted:</p> <p>i. That SLA Habitat be invited to work with the Council to investigate the feasibility of a Koala Management Plan;</p>	Sally Thorsteinson	<p>16 Apr 2019 - 12:35 PM - Sally Thorsteinsson The actions listed in the minutes have been completed or are ongoing.</p>

		<p>ii. That 'You are Here' maps be placed at the UNE end of the cycleway subject to resources; and</p> <p>iii. That SLA Transport be invited to speak to Council on aspects of bicycle planning (including the current cycling towns funding opportunity).</p> <p>c) That the following recommendation not be adopted as it is being further considered at Councillors Workshops:</p> <p>i. That the draft GreenPrint be placed on public exhibition seeking feedback from the community to identify the priorities and define the targets.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	300/18	<p>16.4 FOR DECISION: Minutes - Audit and Risk Committee - 27 November 2018</p> <p style="text-align: right;"><i>Ref: AINT/2018/25923 (ARC16/052)</i></p> <p>300/18 Moved Cr O'Connor Seconded Cr Gray</p> <p>a) That Council note the Minutes of the Audit and Risk Committee meeting held on 27 November 2018; and</p> <p>b) That the following recommendations from the meeting be adopted and that the Chair of the Audit and Risk Committee meet with the CEO to discuss the matters:</p> <p>(i) The vacancy of the Internal Auditor position since January 2018;</p> <p>(ii) The dismissal of the Committee recommendations on the completion of the approved internal audit program;</p> <p>(iii) The disconnect that results in a lack of oversight of the risk management framework and any identified risks;</p> <p>(iv) The limited professional development provided to the Committee, particularly for the Councillor representatives;</p> <p>(v) The inability of the Committee to meet its objectives to provide independent assurance and assistance to the Council given the current budgetary constraints and infrequency and brevity of committee meetings.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Peter Wilson	18 Dec 2018 - 2:48 PM - Peter Wilson Action completed by: Peter Wilson
Meeting	Res #	Detail	Officer	Notes

Date				
12 December 2018		<p>16.5 FOR DECISION: Minutes - Sports Council Advisory Committee –</p> <p>3 December 2018 <i>Ref: AINT/2018/26186 (ARC16/0</i></p> <p>301/18 Moved Cr Gray Seconded Cr Tiley</p> <p>a) That the Minutes of the Sports Council Advisory Committee meeting held on 03 December 2018 be noted; and</p> <p>b) That the following recommendation from the Sports Council Advisory Committee meeting be adopted:</p> <p>(i) That the projects listed below be allocated funding from the Sports Council's Sports Development 2018/19 budget:</p> <ul style="list-style-type: none"> • Sportsground New Cricket Nets Toilet Block - \$25,000 • Wicklow Fields (Southern Side – Installation of an irrigation system - \$25,000 • Guyra Recreation Ground – Canteen Refurbishment Stage 1 – B - \$7,000 (Additional allocation, previously allocated \$20,000) • Guyra Recreation Ground – Concrete for cricket nets & new stumps - \$3,500 • Active Park Seating – 4xNewling, 2xElizabeth Park 1 - \$4,000 <p>Total allocation from the Sports Council Sports Development Fund for the financial year 2018/19 - \$64,500.00</p> <p>c) That the following recommendation from the Sports Council Advisory Committee meeting be adopted and that the future ongoing funding towards the Sports Development Fund be considered as part of the budget process for 2019/20:</p> <p>(ii) The Sports Council Executive request Council's ongoing commitment of \$65,000 towards the Sports Development Fund continued in future years. This fund is vital to ensure sporting facilities in Armidale continue to be improved and updated. The next priority that the funds are requested to support is the installation of field lighting at Harris Park Armidale at an expected total cost of \$260,000.</p>	Amy Biggs	<p>17 Apr 2019 - 8:54 AM - Amy Biggs</p> <p>Action completed by: Amy Biggs</p> <p>17 Apr 2019 - 8:53 AM - Amy Biggs</p> <p>Actions reconsidered to fit within budget restraints. Further report to council will be submitted after consideration at the next Sports Council meeting.</p> <p>16 Apr 2019 - 12:20 PM - Jessica Bower</p> <p>Action reassigned to Amy Biggs by: Jessica Bower</p>
	301/18			

		The Motion on being put to the vote was CARRIED.			
Meeting Date	Res #	Detail		Officer	Notes
12 December 2018	302/18	16.6 FOR DECISION: Minutes - Traffic Advisory Committee - 4 December 2018 <i>Ref: AINT/2018/26203 (ARC16/0)</i>		Belinda Ackling	18 Jan 2019 - 11:46 AM - Belinda Ackling Action completed by: Belinda Ackling 18 Jan 2019 - 11:46 AM - Belinda Ackling items have been finalised
		302/18	Moved Cr Martin Seconded Cr Murat (a) That the Minutes of the Traffic Advisory Committee meeting held on 4th December 2018 be noted, and (b) That the following recommendation from the Traffic Advisory Committee Meeting be adopted: (i) That the proposal to close Kia-Ora Road to New England Highway and reroute Kia-Ora Road to connect with the new Roundabout currently under construction on the New England Highway be endorsed. (ii) That Council staff liaise with the Department of Lands to close the section of Kia-Ora Road. (iii) That Council advertise and notify all landowners adjoining Kia-Ora Road of the reroute and closure. (iv) That no further action be taken on the request to install a pedestrian crossing or refuge at Coles, and that the community member be advised of the outcome of the discussion. (v) That approval be granted for the extension of the Martin’s Gully bus zone, subject to a successful trail. (vi) That 4 x ¼ hour parking spaces be installed for School Zone times adjacent to Duval High School at the Harden St entrance. The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail		Officer	Notes

12 December 2018	303/18	<p>16.7 FOR DECISION: Minutes of the Arts, Cultural and Heritage Advisory Committee - 4 December 2018 <i>Ref: AINT/2018/26204 (ARC16/0</i></p> <p>Moved Cr O'Connor Seconded Cr Murat</p> <p>a) That the Minutes of the Arts, Cultural and Heritage Advisory Committee meeting held on 4 December 2018 be noted and the following recommendations endorsed:</p> <ul style="list-style-type: none"> i. That the submission received on the Draft Public Art Policy 2018 – 2022 be noted; ii. That a further report be provided to the December 2018 Council meeting to consider the submission received; and iii. That the amended Public Art Policy 2018 – 2022 be adopted. iv. That the committee note that without substantial investment into public art from the Armidale Regional Council, comparable to other regional centres, public art projects cannot be supported. v. That the following motion be deferred to the next meeting until the chair of this committee meets urgently with the ARC CEO to discuss a budget allocation for future public art works. <p>MOTION: That the committee support an EOI for a sculpture in the mall called The Big Debate be developed.</p> <p>b) That Council note the committee's position in relation to these matters:</p> <ul style="list-style-type: none"> i. That the Cookes Hill subdivision public sculpture commissioned and financed by McCloy Dumaresq Pty Ltd be approved. ii. That the committee supports in principle the proposal from the Armidale Court House Trust that the Old Armidale Court House be developed as an Arts and Culture Hub. <p>The Motion on being put to the vote was CARRIED.</p>	Hayley Ward	<p><i>11 Apr 2019 - 9:23 AM - Hayley Ward</i> Action completed by: Hayley Ward <i>11 Apr 2019 - 9:22 AM - Hayley Ward</i> Updated committee on outcome. NAR</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	306/18	<p>19.1 FOR DECISION: Tender Recommendation for Kempsey Road & Platform Road <i>Ref: AINT/2018/25981 (ARC18/2</i></p> <p>306/18 a) That the recommendation from the Tender Evaluation panel for the contractual road works by Brown Contractors on Platform Road for the tendered price</p>	Leah Cook	<p><i>16 Apr 2019 - 7:37 PM - Leah Cook</i> Action completed by: Leah Cook <i>17 Dec 2018 - 7:35 PM - Leah Cook</i> Contract for the Airport</p>

		<p>\$774,934.67 including GST be accepted.</p> <p>b) That the recommendation from the Tender Evaluation panel for the contractual road works by Brown Contractors on Kempsey Road for the tendered price \$885,645.75 including GST be accepted.</p>		Terminal extension was awarded via a Letter of Acceptance to Browns Contractors on the 17 December 2018 as per the the Council Resolution 304/18.
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	307/18	<p>19.2 FOR DECISION: CEO Performance Review <i>Ref: AINT/2018/26346 (ARC18/2</i></p> <p>a) That Council note the CEO Performance Review Agreement for July 2018-June 2019.</p> <p>b) That Council note the half-year CEO Performance Review will be conducted in February 2019 and the full-year Review in August 2019.</p> <p>c) That the CEO performance review panel seek input from all Councillors prior to the Performance Review Committee Meeting with the CEO.</p>	Kim Bryan	<p><i>12 Apr 2019 - 11:39 AM - Jessica Bower</i></p> <p>Half-year CEO Performance Review conducted. Input from all Councillors for half year review sought. Report prepared for April 2019 OCM.</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	308/18	<p>19.3 FOR DECISION: Land Portfolio Divestment Strategy and Plan Phase Three <i>Ref: AINT/2018/26664 (ARC18/2</i></p> <p>a) That the CEO be delegated authority to dispose of the old Kolora Aged Care Facility, being Lot 1 DP 1157471 and Lot 131 DP 612522, based on the Reserve Price detailed in the report;</p> <p>b) That the CEO be delegated authority to accept the tender for the sale of the property; and</p> <p>c) That the Council seal be affixed to the documents associated with the Contracts of Sale for the above Lots.</p>	Peter Wilson	<p><i>18 Dec 2018 - 2:47 PM - Peter Wilson</i></p> <p>Action completed by: Peter Wilson</p> <p><i>18 Dec 2018 - 2:46 PM - Peter Wilson</i></p> <p>RFT to be advertised in January-February 2019 for sale of land</p>
Meeting Date	Res #	Detail	Officer	Notes
12 December 2018	282/18	<p>CONFIRMATION OF THE MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON</p>	Jessica Bower	<p><i>18 Dec 2018 - 3:41 PM - Jessica Bower</i></p> <p>Action completed by: Jessica</p>

		<p align="center">21 NOVEMBER 2018 AND ORDINARY COUNCIL MEETING HELD ON 28 NOVEMBER 2018</p> <p>282/18 Moved Cr Tiley Seconded Cr Martin</p> <p align="center">That the minutes be taken as read and be accepted as a true record of the Meeting.</p> <p align="center">The Motion on being put to the vote was CARRIED.</p>		<p>Bower 18 Dec 2018 - 3:41 PM - Jessica Bower Minutes on website updated to Adopted.</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	3/19	<p>L.1 FOR DECISION: Tingha Plateau Fire <i>Ref: AINT/2019/04120 (ARC16/0)</i></p> <p>Moved Cr Murray Seconded Cr Murat</p> <p>That the Mayor write to the head of all agencies involved in managing the Tingha Plateau Fire and pass on Armidale Regional Council's gratitude.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>04 Apr 2019 - 3:12 PM - Jessica Bower Action completed by: Jessica Bower 04 Apr 2019 - 3:12 PM - Jessica Bower Letters sent 6 March 2019 - refer AO/2019/01884</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	4/19	<p>8.2 FOR DECISION: NSW Election Priorities 2019 <i>Ref: AINT/2019/03590 (ARC16/0)</i></p> <p>Moved Cr O'Brien Seconded Cr Robinson</p> <p>a) That Council endorse Local Government NSW document, NSW Election Priorities 2019 (Attachment A to this Minute); and</p> <p>b) That Council call upon all parties and candidates contesting the 2019 state election to commit to 12 priority areas identified in NSW Election Priorities 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>07 Mar 2019 - 1:48 PM - Nathalie Heaton Action completed by: Nathalie Heaton</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	5/19	<p>8.3 FOR DECISION: National Air Quality and World Health Organisation Standards</p> <p align="right"><i>Ref: AINT/2019/03587 (ARC16/0)</i></p> <p>5/19 Moved Cr O'Connor Seconded Cr Widders</p>	Ambrose Hallman	<p>17 Apr 2019 - 9:10 AM - Ambrose Hallman Letters drafted for CEO signature</p>

		<p>a) That the following be deferred until after the Mayor's External Woodsmoke Advisory Group has reported its findings to Council:</p> <p>i. That Council notes its adopted Delivery Plan Objective of meeting National Air Quality and develops a strategy that sets out the steps required to meet this objective with the aim of starting to implement it before the beginning of winter 2019; and</p> <p>b) That Council brief other levels of government on the urgent need for financial assistance to improve Armidale's winter air quality which will support ARC's efforts towards attracting regional growth, year round tourism, economic development and decentralisation.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	6/19	<p>8.4 FOR DECISION: Councillor Meetings <i>Ref: AINT/2019/03588 (ARC16/0</i></p> <p>Moved Cr O'Connor Seconded Cr Robinson</p> <p>a) That Council hereafter adopt correct nomenclature (naming) for councillor meetings in particular that briefings (information download from staff) be identified as "Briefing" and Workshops (interactive sessions for discussion and policy development) be called "Workshops" and;</p> <p>b) That in the case of workshops, that background material for the workshops be provided to Councillors no less than five (5) working days prior to the date of the workshop.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>07 Mar 2019 - 1:09 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p> <p>07 Mar 2019 - 1:09 PM - Nathalie Heaton</p> <p>Sent to Service Leaders and Jess Bower 7 March 2019 by email - for noting.</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	7/19	<p>8.5 FOR DECISION: Budget 2019/20 <i>Ref: AINT/2019/03589 (ARC16/0</i></p> <p>Moved Cr O'Connor Seconded Cr Widders</p> <p>a) That Council provide to Councillors and the public the final budget to be adopted for</p>	Kelly Stidworthy	

		<p>2019/20 financial year two weeks in advance of the meeting of Council at which the budget is proposed to be adopted and;</p> <p>b) That the budget document referred to in paragraph A above be in a digital format which is both searchable and able to be copied.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	8/19	<p>8.6 FOR DECISION: Improved public consultation processes <i>Ref: AINT/2019/03592 (ARC16/0)</i></p> <p>8/19 Moved Cr Robinson Seconded Cr Widders</p> <p>a) That, as part of all future consultation processes, public submissions should be treated as non-confidential unless the submitter specifically requests confidentiality. Submitters would also be allowed to have their submissions treated as non-confidential, except for the name of the submitter, or other identifying material (which could be provided separately). This could be the default.</p> <p>b) That all potential participants of our public consultations are alerted to this change.</p> <p>c) For consistency with the 2017 Strategic Plan, where submissions have already been received for consultations that have not yet been decided by council, submitters are given the option of making their submissions (with or without identifying information) non-confidential.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Joanna Harrison	
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019		<p>9.1 FOR DECISION: Public Exhibition of Model Code of Meeting Practice for Local Councils in NSW <i>Ref: AINT/2018/24933 (ARC16/0)</i></p> <p>RECOMMENDATION:</p> <p>a) That the Draft Model Code of Meeting Practice be endorsed;</p>	Kim Bryan	<p>20 Mar 2019 - 10:57 AM - Jessica Bower Action completed by: Jessica Bower 20 Mar 2019 - 10:57 AM - Jessica Bower Action reassigned to Jessica</p>

		<p>b) That the Draft Model Code of Meeting Practice go on public exhibition for a period of at least 28 days, from Friday 1 March 2019 to Monday 29 March 2019, and members of the community be given at least 42 days, to Monday 15 April 2019, in which to comment on the Draft Code;</p> <p>c) That a further report be provided to the 22 May 2019 Council meeting for consideration of any submissions received; and</p> <p>d) That if no submissions are made within the submission period, then the Model Code of Meeting Practice be adopted.</p> <p>The item was deferred.</p>		<p>Bower by: Jessica Bower 20 Mar 2019 - 10:57 AM - Jessica Bower Included on Agenda for 27 March 2019 Ordinary Council Meeting.</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	10/19	<p>9.2 FOR DECISION: Conduct of Local Government Elections in September 2020 and Popular Election of Mayor <i>Ref: AINT/2018/26782 (ARC18/2</i></p> <p>10/19 Moved Cr Widders Seconded Cr Tiley</p> <p>(a) That Armidale Regional Council resolves:</p> <p>(i) pursuant to section 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council;</p> <p>(ii) pursuant to section 296(2) and (3) of the Act, as applied and modified by section 18 of the Act, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council; and</p> <p>(iii) pursuant to section 296(2) and (3) of the Act, as applied and modified by section 18 of the Act, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council;</p> <p>(b) That Council not hold a constitutional referendum on the popular election of mayor in the 2024 election, in conjunction with the Council elections in September 2020; and</p> <p>(c) That Council delegate authority to the CEO to enter into negotiations with the Electoral Commissioner and to enter into a contract for the provision of</p>	Nathalie Heaton	<p>07 Mar 2019 - 1:47 PM - Nathalie Heaton Action completed by: Nathalie Heaton</p>

		administering elections of the Council. The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	11/19	<p>9.3 FOR DECISION: Australian Local Government Association Call for Notices of Motion <i>Ref: AINT/2018/27224 (ARC16/0)</i></p> <p>Moved Cr Widders Seconded Cr Martin</p> <p>(a) That Council attend the Australian Local Government Association National General Assembly in 2019.</p> <p>The Motion on being put to the vote was LOST.</p>	Nathalie Heaton	07 Mar 2019 - 1:47 PM - Nathalie Heaton Action completed by: Nathalie Heaton
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019		<p>9.4 FOR DECISION: Adoption of Model Code of Conduct and Administration Procedures 2018 <i>Ref: AINT/2019/01274 (ARC16/0)</i></p> <p>RECOMMENDATION:</p> <p>a) That the Model Code of Conduct for Local Councils in NSW 2018 be adopted; and b) That the Procedures for the Administration of the Model Code of Conduct be adopted.</p> <p>The item was deferred.</p>	Kim Bryan	20 Mar 2019 - 10:56 AM - Jessica Bower Action completed by: Jessica Bower 20 Mar 2019 - 10:56 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower 20 Mar 2019 - 10:56 AM - Jessica Bower Included on Agenda for 27 March 2019 Ordinary Council Meeting.
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	12/19	<p>9.5 FOR DECISION: 2018/19 Second Quarter Budget Review <i>Ref: AINT/2019/03192 (ARC17/2)</i></p> <p>Moved Cr Murat Seconded Cr Martin</p> <p>a) That Council note the 2018/19 Second Quarter Budget Review. b) That Council resolve to amend the 2018/19 budget in accordance with the Quarterly</p>	Kelly Stidworthy	12 Apr 2019 - 11:45 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:45 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower

		<p>Budget Review Statement for the period 1 October 2018 to 31 December 2018 tabled at the attachment.</p> <p>The Motion on being put to the vote was CARRIED.</p> <p>Cr Robinson, Cr O'Connor and Cr O'Brien requested that their dissenting votes be recorded.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	13/19	<p>10.1 FOR DECISION: Public Exhibition of Draft Investment Policy <i>Ref: AINT/2018/27553 (ARC16/000)</i></p> <p>13/19 Moved Cr Tiley Seconded Cr O'Connor</p> <p>That the Investment Policy be placed on public exhibition for 28 days, from 1st March 2019 to 28th March 2019; and if no significant submissions are received, that the Policy be adopted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Deborah Walls	<p><i>16 Apr 2019 - 12:38 PM - Deborah Walls</i> Action completed by: Deborah Walls <i>16 Apr 2019 - 12:37 PM - Deborah Walls</i> Draft Investment policy went through clear with no feedback from the public exhibition. This policy is now in place.</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	14/19	<p>10.2 FOR DECISION: Public Exhibition of Draft Tourism Strategy 2018-2020 <i>Ref: AINT/2019/00149 (ARC18/2)</i></p> <p>14/19 Moved Cr Bailey Seconded Cr Murat</p> <p>a) That Council adopts the Tourism Strategy as presented.</p> <p>b) That the 2018-2020 Tourism Strategy be placed on public exhibition for a period of 28 days and if no substantive amendments be proposed during that period it then be adopted.</p> <p>c) That the Regional Growth Advisory Committee have carriage of the Tourism Strategy and collaborate with the Arts, Cultural and Heritage Advisory Committee and Business Advisory Committee.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Anthony Broomfield	

Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	15/19	<p>10.3 FOR DECISION: Evocities: Memorandum of Understanding <i>Ref: AINT/2019/03562 (ARC17/2)</i></p> <p>15/19 Moved Cr Bailey Seconded Cr Murat</p> <p>a) That Armidale Regional Council's commitment to the continuation of the Evocities program for the period 2019/20 to 2022/23 be confirmed.</p> <p>b) That the MOU is to contain a clause that Evocities will conduct an external review of its operations and circulate the review findings to the Evocities member Councils.</p> <p>c) That Council authorise the Mayor and the CEO to execute the Memorandum of Understanding between ARC and Evocities for the period.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Greg Lawrence	16 Apr 2019 - 6:17 PM - Greg Lawrence RGAC Minutes report going to council....Evocities rejected our request for an independant audit.
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	16/19	<p>11.1 FOR DECISION: Review of Street Trading Policy <i>Ref: AINT/2019/03075 (ARC16/1)</i></p> <p>16/19 Moved Cr Tiley Seconded Cr Murat</p> <p>a) That the Draft Local Approvals Policy be placed on public exhibition for 28 days and be open for submissions for a period of no less than 42 days, in accordance with the legislation;</p> <p>b) That additional public notice be given in accordance with Regulation 77 of the Local Government (General) Regulation 2005; and</p> <p>c) That the Draft Local Approvals Policy – Local Approvals Policy for Street Trading be submitted to the Departmental Chief Executive of the Office of Local Government for approval, prior to the Policy being adopted by Council, as the Policy contains exemptions for approval under Section 68 Local Government Act 1993.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Ambrose Hallman	16 Apr 2019 - 6:15 PM - Ambrose Hallman Action completed by: Ambrose Hallman 12 Apr 2019 - 11:37 AM - Jessica Bower On public exhibition: https://yoursay.armidale.nsw.gov.au/Street-trading-policy
Meeting Date	Res #	Detail	Officer	Notes

27 February 2019	17/19	<p>11.2 FOR DECISION: Planning Decision: Draft Amendment No 7 to Armidale Dumaresq Local Environmental Plan 2008 <i>Ref: AINT/2019/03389 (A15/6)</i></p> <p>Moved Cr Widders Seconded Cr Murat</p> <p>a) That Council exercise its local plan making delegations under Section 3.36 of the Environmental Planning and Assessment Act 1979 to adopt and make Draft Amendment No 7 to Armidale Dumaresq Local Environmental Plan 2012, consistent with Planning Proposal No 7.</p> <p>b) That the proponent and persons who made submissions during the public exhibition period for Planning Proposal No 7 be advised of Council's decision.</p> <p>c) That Council enter into a Voluntary Planning Agreement (VPA) (amended as detailed in this report) for the contribution towards the roundabout currently under construction, closure and reconnection of Mills and Kia Ora Roads through the new roundabout, NBN extension, Embellishment of Open Space, Bio Banking Offsets for the land the subject of the Planning Proposal No 7 opposite the Armidale Regional Airport.</p> <p>d) That subject to the above the Mayor and CEO be authorised to sign and seal the VPA accompanying Planning Proposal No 7 and other documents required for its registration on title for Lot 1 DP 1173995, Lot 1 DP 1195163 and Lot 14 DP 5188.</p> <p>e) That Council require a review of the Aboriginal archaeological report during the development application assessment process which includes consultation with local members of the Aboriginal community.</p> <p>The Motion on being put to the vote was CARRIED.</p> <p><i>DIVISION The result being:-</i></p> <p><i>FOR: Crs P Bailey, J Galletly, L Martin, A Murat, S Murray, D O'Brien, M O'Connor, D Robinson, I Tiley and B Widders</i></p> <p><i>AGAINST: Nil</i></p>	Ambrose Hallman	17 Apr 2019 - 9:12 AM - Ambrose Hallman Awaiting final costing of Airport Roundabout to finalise Planning Proposal and sign Planning Agreement
Meeting Date	Res #	Detail	Officer	Notes
27 February	18/19	11.3 FOR DECISION: Local Approvals Policy - Solid Fuel Heating Appliances	Christophe r Bonning	

2019		<p>18/19 Moved Cr O'Connor Seconded Cr Widders</p> <p>a) That the 23 written submissions received by the public in relation to the exhibition of the "Local Approvals Policy - Draft Solid Fuel Heating Appliances" be noted and acknowledged by Council.</p> <p>b) That based upon the content and nature of the submissions, that the "Draft Local Approvals Policy – Solid Fuel Heating Appliances" be amended to ensure any solid fuel appliance to be installed in the Armidale Urban Area shall have an overall average efficiency of not less than 60% as tested and calculated in accordance with Standard 4012, and have an appliance particulate emission factor, as tested and calculated in accordance with Standard 4013, not greater than: 1g/kg (for heaters without catalytic combustors), or 0.8 g/kg (for heaters with catalytic combustors).</p> <p>c) That with the above amendments, Council adopts the amended draft local policy under <i>Section 161 of the Local Government Act 1993</i>, subject to consent from the Departmental Chief Executive of the Office of Local Government for approval, prior to the Policy being adopted by Council, as the Policy contains exemptions for approval under Section 68 Local Government Act 1993.</p> <p>AMENDMENT</p> <p>That the item be deferred and dealt with in conjunction with Item 8.3 (resolution 5/19).</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Ref: AINT/2019/03786 (ARC16/1)		
Meeting Date	Res #	Detail		Officer	Notes
27 February 2019	19/19	<p>12.1 FOR DECISION: Appointment of Councillor Representative on NSW Public Libraries Association</p> <p>19/19 Moved Cr O'Brien Seconded Cr Murat</p> <p>That Council appoint Councillor Margaret O'Connor to the NSW Public Libraries Association as its authorised Elected Representative for 2018-2019 and 2019-2020.</p>	Ref: AINT/2019/00163 (ARC17/1)	Aimee Hutton	<p>29 Apr 2019 - 1:38 PM - Aimee Hutton</p> <p>Action completed by: Aimee Hutton</p> <p>17 Apr 2019 - 3:53 PM - Krista Schmidt</p> <p>Updated notification sent to NSW Public Libraries Association</p>

		The Motion on being put to the vote was CARRIED.		17/04/19. Elected Representative - Cllr Margarot O'Connor Administrative Officer - Sally Schofield Authorised Library Representative - Aimee Hutton
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	20/19	<p>12.2 FOR DECISION: Draft POL145 Museum Collection Management <i>Ref: AINT/2019/00891 (ARC17/1</i></p> <p>20/19 Moved Cr Tiley Seconded Cr Murat</p> <p>(a) That the Draft Museum Collection Management Policy be endorsed; (b) That the Draft Museum Collection Management Policy be placed on public exhibition for a period of no less than 28 days, from Wednesday 6 March 2019 to Wednesday 3 April 2019; (c) That a further report be provided to the 24 April 2019 Council meeting for consideration of any submissions received; and (d) That if no submissions are made within the submission period, then the Museum Collection Management Policy be adopted retrospectively.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Hayley Ward	<p>11 Apr 2019 - 9:26 AM - Hayley Ward Action completed by: Hayley Ward 11 Apr 2019 - 9:24 AM - Hayley Ward No submissions received. Collections Management Policy adopted as per council recommendation.</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	21/19	<p>13.1 FOR INFORMATION: Cash & Investment Report For December 2018 <i>Ref: AINT/2019/02686 (ARC18/2</i></p> <p>21/19 Moved Cr Murat Seconded Cr Widders</p> <p>That Council note the Cash and Investment Report, as at 31 December, reporting investments held of \$71,810,139 and a consolidated Bank Account balance of \$1,500,199, excluding the Trust Fund.</p>	Deborah Walls	<p>12 Apr 2019 - 11:23 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:23 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>

Meeting Date	Res #	The Motion on being put to the vote was CARRIED UNANIMOUSLY.	Officer	Notes
27 February 2019	22/19	<p>13.2 FOR INFORMATION: Cash & Investment Report For January 2019 <i>Ref: AINT/2019/02698 (ARC18/2)</i></p> <p>22/19 Moved Cr Murat Seconded Cr Bailey</p> <p>The Council note the Cash and Investment Report, as at 31 January 2019, reporting investments held of \$73,356,818 and a consolidated Bank Account of \$180.79, excluding the Trust Fund.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Deborah Walls	<p>12 Apr 2019 - 11:35 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:35 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	23/19	<p>13.3 FOR INFORMATION: Councillor Induction and Professional Development Program <i>Ref: AINT/2018/25669 (ARC17/2)</i></p> <p>23/19 Moved Cr Widders Seconded Cr Bailey</p> <p>a) That Council note the report on the delivery of councillor induction program and professional development activities following the election of the new Council in September 2017; and</p> <p>b) That Council note the report on the Councillor expenses for the period July – December 2018 which total \$20,811.42.</p> <p>The Motion on being put to the vote was CARRIED. Cr O'Connor requested that her dissenting vote be recorded.</p>	Nathalie Heaton	<p>07 Mar 2019 - 1:47 PM - Nathalie Heaton Action completed by: Nathalie Heaton</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	24/19	<p>13.4 FOR INFORMATION: Code of Conduct Complaint Statistics Report 2018 <i>Ref: AINT/2018/27258 (ARC16/1)</i></p> <p>24/19 Moved Cr Tiley Seconded Cr Murat</p> <p>That the 2018 Code of Conduct Complaint Statistics Report for the period 1 September</p>	Nathalie Heaton	<p>12 Apr 2019 - 11:52 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:52 AM - Jessica Bower</p>

		<p>2017 to 31 August 2018 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>		Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	25/19	<p>13.5 FOR INFORMATION: Economic Development Strategy Review <i>Ref: AINT/2018/27455 (ARC16/087</i></p> <p>25/19 Moved Cr Bailey Seconded Cr Galletly</p> <p>a) That the review as per the attached spreadsheet be noted; and</p> <p>b) That the Regional Growth Advisory Committee have carriage of further reviews.</p> <p>AMENDMENT Moved Cr O'Connor Seconded Cr O'Brien</p> <p>a) That the review as per the attached spreadsheet be noted; and</p> <p>b) That the review be the subject of a future Councillor Workshop; and</p> <p>c) That the future review be deferred to the first Ordinary Council meeting after that Workshop.</p> <p>The amendment was withdrawn.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Greg Lawrence	<p>16 Apr 2019 - 9:44 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>16 Apr 2019 - 9:44 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	28/19	<p>13.6 FOR INFORMATION: Procurement - Acceptance of Tenders Under CEO Delegated Authority as at 31 December 2018 <i>Ref: AINT/2019/01266 (ARC17/2</i></p> <p>28/19 Moved Cr Murat Seconded Cr Martin</p> <p>That Council note the report on the acceptance of tenders, under the CEO delegated authority to accept tenders with a contract value of up to \$500,000, up to 31 December</p>	Cindy Garrahy	<p>12 Apr 2019 - 11:14 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:14 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>

		2018.		
		The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	29/19	<p>13.7 FOR INFORMATION: Sale of Land for Overdue Rates 2018 <i>Ref: AINT/2019/01540 (ARC16/0</i></p> <p>29/19 Moved Cr Tiley Seconded Cr Murat</p> <p>That Council note the successful outcome of the sale of land for overdue rates which resulted in rates and charges and sale costs totalling \$704,005 being recovered and rates and charges and sale costs totalling \$255,689 being written off.</p> <p>The Motion on being put to the vote was CARRIED UNANIMOUSLY.</p>	Alan Langford	<p>16 Apr 2019 - 9:44 AM - Jessica Bower Action completed by: Jessica Bower 16 Apr 2019 - 9:44 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	30/19	<p>13.8 FOR INFORMATION: Quarterly Water Adjustment Report <i>Ref: AINT/2019/02346 (ARC16/0</i></p> <p>30/19 Moved Cr Murat Seconded Cr Martin</p> <p>That Council note the report detailing water adjustments, made under the provisions of the Water Account Adjustment Management Policy, for the December quarter, totalling \$9475.19.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Robyn Shanahan	<p>12 Apr 2019 - 11:37 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:37 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	31/19	<p>13.9 FOR INFORMATION: Monthly Financial Report January 2019 <i>Ref: AINT/2019/03195 (ARC16/0</i></p> <p>31/19 Moved Cr Tiley Seconded Cr Murat</p> <p>That Council note the Monthly Financial Report for January 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kelly Stidworthy	<p>12 Apr 2019 - 11:15 AM - Jessica Bower Action completed by: Jessica Bower 12 Apr 2019 - 11:15 AM - Jessica Bower Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting	Res #	Detail	Officer	Notes

Date				
27 February 2019		<p>16.1 FOR DECISION: Minutes - Traffic Advisory Committee meeting - 5 February 2019 <i>Ref: AINT/2019/02541 (ARC16/0)</i></p> <p>32/19 Moved Cr Martin Seconded Cr Murat</p> <p>(a) That the Minutes of the Traffic Advisory Committee meeting held on 5th February 2019 be noted, and</p> <p>(b) That the following recommendation from the Traffic Advisory Committee Meeting be adopted:</p> <p>(i) That the Special Event Transport Management Plan for the Armidale Cycling Club's 2019 New England Festival Criterium be endorsed.</p> <p>(ii) That approval be provided for the Special Event Transport Management Plan for the staging of the 'Tour de Rocks' Thursday 11th April to Saturday 13th April 2019, for the occupation and usage of Armidale Dumaresq Council Local Government Area (LGA) local roads only, pending approval for the use of local roads within the LGA of Kempsey by Kempsey Council, and of any regional classified roads from the Roads and Maritime Services, and any further recommendations from NSW Police.</p> <p>(iii) That approval be provided for Special Event Transport Management Plan request for the use of local roads of Guyra, Saturday 9 March 2019, for the Five Cent Friday Melanoma March 2019, including safety recommendations made from NSW Police.</p> <p>(iv) That Council provides suitable road closure signage to the event organisers for the closure of Dangar Street between Dumaresq and Kirkwood Streets, from 6am to 9am on Thursday the 11th April 2019.</p> <p>(v) That 2 disability parking spaces be installed in Beardy Street adjacent to the APVMA Building at the cost of the developer, and in line with Australian Standards AS2890.5 Clause 4.5.</p> <p>(vi) That "No Stopping" be installed on the northern side of Monro Street</p>	Belinda Ackling	<p>16 Apr 2019 - 9:25 PM - Belinda Ackling</p> <p>Action completed by: Belinda Ackling</p> <p>16 Apr 2019 - 9:24 PM - Belinda Ackling</p> <p>all action finalised an advice provided</p>

		<p>from the start of the bus zone west along Monro for the length of 100m.</p> <p>(vii) That “No Entry” signs with “Staff and Residents Excepted” supplementary plate be installed at the start of the unformed section of Monro Street.</p> <p>(viii) That “No Entry” signs with “Buses, Staff and Residents Excepted” supplementary plate, be installed at the entrance of Monro Street to replace existing buses only signage.</p> <p>(ix) That School staff be provided with identification for their cars to allow parking in Monro Street.</p> <p>(x) That BB lines be installed in Duval Street for the length of 200m on approach to Crest Road to prevent U-Turn movements.</p> <p>(xi) That a No stopping zone be install on the corner of Crest and Harden Street for the default distance of 10m.</p> <p>(xii) That the existing “No Parking” opposite the bus zone at the Armidale Super School be changed to a “No Stopping”.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	33/19	<p>16.2 FOR INFORMATION - Minutes - Business Advisory Committee 17 October 2018, 4 December 2018 and 5 February 2019 <i>Ref: AINT/2019/02348 (ARC17/2</i></p> <p>33/19 Moved Cr Martin Seconded Cr Murat</p> <p>a) That the Minutes of the Business Advisory Committee meeting held on 17th October 2018 be noted;</p> <p>b) That the following recommendations from the Business Advisory Committee meeting held on 17th October 2018 be adopted;</p>	Greg Lawrence	<p>16 Apr 2019 - 6:18 PM - Greg Lawrence</p> <p>Action completed by: Greg Lawrence</p>

		<p>I. That the Mall Engagement be placed on hold until after the completion of the Masterplan.</p> <p>c) That the Minutes of the Business Advisory Committee meeting held on 4th December 2018 be noted;</p> <p>d) That the following recommendations from the Business Advisory Committee meeting held on 4th December 2018 be endorsed;</p> <p>II. That the local draft approval policy be placed on public exhibition moving the existing part two assessment criteria to Part 1 exemptions of requiring approval for street trading activities approval required under Section 68.</p> <p>III. That the matter of fees and changes be removed from this policy and dealt with in the Council's annual fees and charges process.</p> <p>IV. That the Council implement a simple single licence process for street trading activities which maintains flexibility.</p> <p>V. That the Business Advisory Committee supports the concept of a master plan that weaves all the other masters plans into one single document and that the Business Advisory Committee has carriage of this master plan.</p> <p>e) That the Minutes of the Business Advisory Committee meeting held on 5th February 2019 be noted;</p> <p>f) That the following recommendations from the Business Advisory Committee meeting held on 5th February 2019 be endorsed;</p> <p>VI. That it be noted the focus points for the Business Advisory Committee for 2019, include:</p> <p>a) Putting the Buzz in Business</p> <p>b) Scope support for the DA process</p>		
--	--	--	--	--

		c) Master Plan		
		The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	34/19	<p>16.3 FOR INFORMATION: Minutes of the Environmental Sustainability Advisory Committee - 4 February 2019 <i>Ref: AINT/2019/02451 (ARC16/0</i></p> <p>Moved Cr Robinson Seconded Cr Murat</p> <p>That the Minutes of the Environmental Sustainability Advisory Committee meeting held on 4 February 2019 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Sally Thorsteinson	<p>12 Apr 2019 - 12:07 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 12:07 PM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	35/19	<p>16.4 FOR INFORMATION: Minutes - Armidale Regional Youth Advisory Committee - 11 February 2019 <i>Ref: AINT/2019/03071 (ARC16/0</i></p> <p>Moved Cr Widders Seconded Cr Murat</p> <p>That the Minutes of the Armidale Regional Youth Advisory Committee meeting held on 12 February 2019 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Aimee Hutton	<p>16 Apr 2019 - 9:46 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>16 Apr 2019 - 9:46 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	36/19	<p>16.5 FOR INFORMATION: Minutes - Regional Growth Advisory Committee - 14 February 2019 <i>Ref: AINT/2019/03367 (ARC17/2</i></p> <p>Moved Cr Bailey Seconded Cr Murat</p> <p>a) That the Minutes of the Regional Growth Advisory Committee meeting held on 14 February 2019 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Greg Lawrence	<p>12 Apr 2019 - 12:22 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 12:22 PM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes

27 February 2019	37/19	<p>16.6 FOR DECISION: Minutes - Community Wellbeing Advisory Committee - 6 December 2018 and 31 January 2019 <i>Ref: AINT/2019/00239 (ARC16/1)</i></p> <p>Moved Cr O' Brien Seconded Cr Murat</p> <p>That the Minutes of the Community Wellbeing Advisory Committee meeting held on 6 December 2018 be noted;</p> <p>(a) That the Armidale Neighbourhood Centre be included as a member of the Community Wellbeing Advisory Committee and that the Terms of Reference be amended to reflect this change;</p> <p>That the following recommendations from the Community Wellbeing Advisory Committee meeting held on 6 December 2018 be adopted:</p> <p>(b) That Council provide information about sources of possible assistance to all residents along with rates notices, including notices of arrears;</p> <p>(c) That Council recommend to the Joint Organisation of Councils that they contact Rotary and other organisations raising funds for drought relief, to offer assistance in distributing funds and identifying community needs and also consider the possibility of setting up a telephone hotline/one-stop-shop to simplify the process of finding help and assistance when people are in need.</p> <p>That the Minutes of the Community Wellbeing Advisory Committee meeting held on 31 January 2019 be noted and the following recommendation adopted;</p> <p>(d) That the Committee strongly supports the initiatives as detailed in the Australian Local Government Association Federal Election Initiatives publication. In particular, the Committee seeks action from Council to support the following initiatives: -</p> <ul style="list-style-type: none"> • Promote equitable access to community services • Promote communities from the impacts of natural disasters • Promote healthier communities • Foster Indigenous well-being and prosperity, and • Support local government's current work in addressing 	Sally Schofield	<p><i>02 May 2019 - 2:56 PM - Aimee Hutton</i></p> <p>Action reassigned to Sally Schofield by: Aimee Hutton</p>
------------------------	-------	---	--------------------	---

		affordable housing and homelessness issues.		
		The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	40/19	<p>19.1 FOR DECISION: Request for Tender- Armidale Regional Landfill Contract #4 Operational Area Construction <i>Ref: AINT/2019/02469 (ARC18/2</i></p> <p>That the tender for the Regional Landfill Contract #4 Operational Area Construction be awarded to the JNC Group for a total tender price of \$750,552.00, including GST</p> <p>The Motion on being put to the vote was CARRIED.</p>	Phillip Perram	17 Apr 2019 - 10:48 AM - Jessica Bower Successful tenderer notified 28 February 2019. Project underway.
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	41/19	<p>19.2 FOR DECISION: Awarding Tender for Lot 1-72 New England Highway <i>Ref: AINT/2019/02694 (ARC17/1</i></p> <p>That the recommendation from the tender evaluation panel for Lot 1-72 New England Highway from Hargreaves Property Group with the tendered purchase price of \$2,250,000.00 be accepted, subject to Armidale Regional Council GLE Grant application for the building of the Business park, being successful and the grant deed signed.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Greg Lawrence	16 Apr 2019 - 6:18 PM - Jessica Bower GL advised proponent currently doing their due diligence.
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	43/19	<p>19.3 FOR DECISION: Easement details for Malpas Dam to Guyra Pipeline <i>Ref: AINT/2019/02766 (ARC17/1</i></p> <p>a) That Council note that easements are required to be established to ensure the right for entry and use of for the construction and ongoing maintenance and operations of the Malpas Dam/Guyra Pipeline landholders;</p> <p>b) That Council pay the four landholders the compensation determined under the Local Government Act 1993 and the Land Acquisition (Just Terms Compensation)</p>	Ralf Stoeckeler	13 Mar 2019 - 4:39 PM - Ralf Stoeckeler Action completed by: Ralf Stoeckeler 13 Mar 2019 - 4:38 PM - Ralf Stoeckeler Easement payments made on Thursday 7 March 2019. Leanne processed them. Cheers Ralf

		Act 1991		
		The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	44/19	<p>19.4 FOR DECISION: Land Divestment - Residential Tenancy Leased Properties <i>Ref: AINT/2019/02775 (ARC18/2</i></p> <p>44/19</p> <p>a) That the CEO be delegated authority to dispose of the following properties based on the Reserve Prices detailed in the report:</p> <ul style="list-style-type: none"> Lot 15 DP 827025 Lot 1 DP 1153810 <p>b) That the Council seal be affixed to the documents associated with the Contracts of Sale for the above Lots.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Cindy Garrahy	<p>16 Apr 2019 - 12:32 PM - Cindy Garrahy</p> <p>Action completed by: Cindy Garrahy</p> <p>16 Apr 2019 - 12:31 PM - Cindy Garrahy</p> <p>Actioned, on market</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	45/19	<p>19.5 FOR DECISION: Sale of land For Unpaid Rates – Land classification as Operational <i>Ref: AINT/2019/03554 (ARC16/0</i></p> <p>45/19</p> <p>(a) That pursuant to Section 31 (2A) of the Local Government Assessment Act 1993, Council classify Lot 1 DP 1136216 and Lot 1 DP 336154 as Operational Land</p> <p>(b) That the Chief Executive Officer and Mayor be authorised to Sign and Seal any required documents to complete the sales.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>16 Apr 2019 - 6:04 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p> <p>16 Apr 2019 - 9:45 AM - Jessica Bower</p> <p>Action reassigned to Nathalie Heaton by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 February 2019	2/19	<p>CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 12 DECEMBER 2018</p> <p>2/19</p> <p>Moved Cr Martin Seconded Cr Murat</p> <p>That the minutes be taken as read and be accepted as a true record of the Meeting.</p>	Jessica Bower	<p>07 Mar 2019 - 10:13 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>07 Mar 2019 - 10:10 AM - Jessica Bower</p>

		The Motion on being put to the vote was CARRIED.			Minutes on website updated to 'final'.
Meeting Date	Res #	Detail		Officer	Notes
27 February 2019	9/19	9/19	<p>Moved Cr Tiley Seconded Cr O'Connor</p> <p>That items 9.1 and 9.4 be deferred to allow Council to discuss at the next Council meeting, proposed to start at 2pm on Wednesday 27 March 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kim Bryan	<p>12 Apr 2019 - 11:08 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:08 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p> <p>12 Apr 2019 - 11:08 AM - Jessica Bower</p> <p>Items considered at OCM on 27 March 2019.</p>
Meeting Date	Res #	Detail		Officer	Notes
27 February 2019	42/19	42/19	<p>That Council convey to the NSW Government and our local member the Hon Adam Marshall MP our appreciation for the allocation of \$6 million for the Armidale Regional Airport Business Park.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>07 Mar 2019 - 10:10 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>07 Mar 2019 - 10:10 AM - Jessica Bower</p> <p>Letter sent 6/3/19.</p>
Meeting Date	Res #	Detail		Officer	Notes
27 March 2019	47/19	47/19	<p>8.1 FOR DECISION: Water security Ref: AINT/2019/05743 (ARC16/0)</p> <p>Moved Cr Bailey Seconded Cr Murat</p> <p>MOTION</p> <p>That Council receive a briefing on the draft 30 year Infrastructure Plan for Water and Waste Water which begins a program to significantly enhance the water storage capacity of the Armidale region.</p>	Phillip Perram	<p>12 Apr 2019 - 11:25 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:25 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p> <p>12 Apr 2019 - 11:24 AM - Jessica Bower</p>

		The Motion on being put to the vote was CARRIED UNANIMOUSLY.			Briefing provided 10/4/19 to Councillors.
Meeting Date	Res #	Detail		Officer	Notes
27 March 2019	51/19	<p>9.1 FOR DECISION: Adoption of Model Code of Conduct and Administration <i>Ref: AINT/2019/05741 (ARC16/0</i></p> <p>51/19 Moved Cr Murat Seconded Cr Gray</p> <p>a) That the Model Code of Conduct for Local Councils in NSW 2018, with any amendments identified during the suspension of standing orders, be adopted; and</p> <p>b) That the Procedures for the Administration of the Model Code of Conduct, with any amendments identified during the suspension of standing orders, be adopted.</p> <p>The Motion on being put to the vote was CARRIED.</p>		Nathalie Heaton	<p>16 Apr 2019 - 6:04 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p>
Meeting Date	Res #	Detail		Officer	Notes
27 March 2019	52/19	<p>9.2 FOR DECISION: Public Exhibition of Model Code of Meeting Practice for Local Councils in NSW <i>Ref: AINT/2019/05742 (ARC16/0</i></p> <p>52/19 Moved Cr Murat Seconded Cr Martin</p> <p>a) That the Draft Model Code of Meeting Practice, with any amendments identified during the suspension of standing orders, be endorsed;</p> <p>b) That the Draft Model Code of Meeting Practice go on public exhibition for a period of at least 28 days, from Friday 29 March 2019 to Monday 29 April 2019, and members of the community be given at least 42 days, to Monday 15 May 2019, in which to comment on the Draft Code;</p> <p>c) That a further report be provided to the 22 May 2019 Council meeting for consideration of any submissions received; and</p> <p>d) That if no submissions are made within the submission period, then the Model Code of Meeting Practice be adopted.</p> <p>The Motion on being put to the vote was CARRIED.</p>		Nathalie Heaton	<p>16 Apr 2019 - 6:04 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p> <p>12 Apr 2019 - 11:11 AM - Jessica Bower</p> <p>This item is on public display - https://yoursay.armidale.nsw.gov.au/code-of-meeting-practice</p>
Meeting Date	Res #	Detail		Officer	Notes

27 March 2019	53/19	<p>9.3 FOR DECISION: Acquisition of Land at Guyra for the Purpose of Creating a Public Road <i>Ref: AINT/2019/04058 (DA-155-2)</i></p> <p>Moved Cr Bailey Seconded Cr Murat</p> <p>(a) That part of Lot 7309 of Travelling Stock Reserve 11091 in Guyra, being the area marked "Road 1" on pages 2 and 6 of the Plan of Proposed Subdivision referred to in Development Consent No. 155-2016, be compulsorily acquired pursuant to section 29 of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>(b) That the Chief Executive Officer and Mayor be authorised to Sign and Seal any required documents to complete the acquisition and sale.</p> <p>(c) That costs relating to the acquisition of the land be borne by the developer.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>16 Apr 2019 - 6:05 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p> <p>16 Apr 2019 - 6:04 PM - Nathalie Heaton</p> <p>Information / Resolution provided to Lands Dept</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	54/19	<p>11.1 FOR DECISION: Public Exhibition of Draft GreenPrint <i>Ref: AINT/2019/00586 (ARC17/2)</i></p> <p>Moved Cr Gray Seconded Cr Widders</p> <p>a) That the Draft GreenPrint be placed on public exhibition for a period of at least 40 days for members of the community to provide comment;</p> <p>b) That a further report be provided to Council following the public exhibition period for consideration of any submissions received; and</p> <p>c) That if no submissions are made within the submission period, then the GreenPrint be adopted retrospectively.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Sally Thorsteinson	<p>16 Apr 2019 - 12:40 PM - Sally Thorsteinsson</p> <p>Will come off public exhibition on 17 May</p> <p>12 Apr 2019 - 11:12 AM - Jessica Bower</p> <p>This item is on public display - https://yoursay.armidale.nsw.gov.au/exhibition-of-draft-ecoarc</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	55/19	<p>11.2 FOR DECISION: On-Site Wastewater Management Policy <i>Ref: AINT/2019/05713 (ARC17/1)</i></p> <p>Moved Cr Murat Seconded Cr Gray</p>	Christophe Bonning	

		<p>a) That the one (1) written submission received by the public in relation to the exhibition of the “Local Approvals Policy – On-Site Wastewater Management” be noted and acknowledged by Council.</p> <p>b) Council adopts the amended draft local policy under <i>Section 161 of the Local Government Act 1993</i>.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	56/19	<p>13.1 FOR INFORMATION: Cash & Investment Report for February 2019 <i>Ref: AINT/2019/05572 (ARC16/006)</i></p> <p>56/19 Moved Cr Murat Seconded Cr Bailey</p> <p>The Council note the Cash and Investment Report, as at 28 February 2019, reporting investments held of \$72,449,888 and a consolidated Bank Account of \$7.93, excluding the Trust Fund.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Deborah Walls	<p>12 Apr 2019 - 11:10 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:10 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	57/19	<p>13.2 FOR INFORMATION: Monthly Financial Report February 2019 <i>Ref: AINT/2019/05720 (ARC16/006)</i></p> <p>57/19 Moved Cr Tiley Seconded Cr Robinson</p> <p>That Council note the Monthly Financial Report for February 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kelly Stidworthy	<p>12 Apr 2019 - 11:09 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:09 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	58/19	<p>13.3 FOR INFORMATION: Status Report on Stronger Communities Fund and New Council Implementation Fund <i>Ref: AINT/2019/05794 (ARC16/100)</i></p> <p>58/19 Moved Cr Tiley Seconded Cr Gray</p> <p>That Council note the current status of projects funded by the Stronger Communities</p>	Kelly Stidworthy	<p>12 Apr 2019 - 11:25 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>12 Apr 2019 - 11:25 AM - Jessica Bower</p>

		Fund and New Council Implementation Fund. The Motion on being put to the vote was CARRIED.		Action reassigned to Jessica Bower by: Jessica Bower
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	59/19	<p>13.4 FOR INFORMATION: Guyra Preschool and Long Day Care Centre Assessment and Rating Outcome <i>Ref: AINT/2019/05685 (ARC17/2)</i></p> <p>Moved Cr Robinson Seconded Cr Martin</p> <p>a) That Council note that the Guyra Preschool and Long Day Care Centre has been officially rated as Meeting the National Early Childhood Quality Standards after undertaking Assessment and Rating Process (Accreditation).</p> <p>The Motion on being put to the vote was CARRIED.</p>	Amanda Campbell	<p>16 Apr 2019 - 9:46 AM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>16 Apr 2019 - 9:46 AM - Jessica Bower</p> <p>Action reassigned to Jessica Bower by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	60/19	<p>16.1 FOR DECISION: Minutes - Traffic Advisory Committee Meeting - 5 March 2019 <i>Ref: AINT/2019/05290 (ARC16/0)</i></p> <p>Moved Cr Martin Seconded Cr Murat</p> <p>a) That the Minutes of the Traffic Advisory Committee meeting held on 5th March 2019 be noted and endorsed.</p> <p>i. That the requested for the temporary road closure of Faulkner Street between Dumaresq and Kirkwood Street for the Special Event BMW Central Special Safari Ride from 7am 11th April 2019 until 10am 12th April be endorsed.</p> <p>ii. That a "No Stopping" signs be installed for the no stopping zone in Niagara Street.</p> <p>iii. That the PLC Bus Zone be extended by 58m on the northern side of the existing bus zone in Crest road.</p> <p>iv. That to formalise the Kelly's Plains Public School Carpark Entry and Exit Point, Entry and Exit signs be approved for installation.</p>	Belinda Ackling	<p>16 Apr 2019 - 9:26 PM - Belinda Ackling</p> <p>Action completed by: Belinda Ackling</p> <p>16 Apr 2019 - 9:25 PM - Belinda Ackling</p> <p>all actions finalised an informaion provided</p>

		<p>v. That request for existing “Give Way” signs in Miller Street at the intersection with Waterfall Way, be replaced by “Stop” signs be denied, Council will seek funding for the construction of a roundabout.</p> <p>vi. That the installation of double barrier lines at the following locations be endorsed.</p> <ul style="list-style-type: none"> • Murray Ave on the western side of the intersection with Markham Street. • The curve section of road at the Douglas and Jeffrey Street. • Elm Avenue at the Dumaresq Creek Bridge <p>vii. That the Bus Zone at Armidale High School be removed.</p> <p>viii. That a “No Stopping” signs and barriers be installed at the intersection of Harden and Scholes Street.</p> <p>ix. That the bus zone at Martins Gully School on Bona Vista Road Street be removed.</p> <p>x. That reinforcement “No Stopping” yellow line markings be installed on the corner of Kurrawatha Avenue and Bona Vista Road.</p> <p>xi. That approval be granted for the request to extend the New England Festival Road Closure times for Beardy Street to Dangar Street, into Moore St until 5pm to hold the massed Pipe Band, Burns Highland Dancers and Quintet Competition and the display of Classic Cars on the road junction.</p> <p>xii. That the Special Event Transport Management Plan for the Armidale Athletic Club Campus City Canter as part of the 2018 Armidale Autumn Festival on Saturday 16th March 2018 at 8am to 9.30am in accordance with the submitted Traffic Management Plans.”</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	61/19	16.2 FOR DECISION: Minutes - Sports Council Advisory Committee - 6 March 2019	Amy Biggs	17 Apr 2019 - 8:57 AM - Amy Biggs Action completed by: Amy Biggs 17 Apr 2019 - 8:54 AM - Amy

		<p style="text-align: right;">Ref: AINT/2019/05556 (ARC16/0)</p> <p>61/19 Moved Cr Widders Seconded Cr Martin</p> <p>a) That the Minutes of the Sports Council Advisory Committee meeting held on Wednesday 6 March 2019 be noted and endorsed; and</p> <p style="padding-left: 40px;">i. That Council note the amendment to the priority list and endorse the new projects selected as follows:</p> <ul style="list-style-type: none"> • Guyra Recreation ground canteen refurbishment • Wicklow 3 irrigation installation <p style="padding-left: 40px;">ii) That Council endorse the Sports Council Small Grant as approved by Sports Council.</p> <ul style="list-style-type: none"> • Lily Neilson – Under 18s Athlete Acceleration program – NSW Hockey - \$250 • Darby Chalmers – Under 21s Australian Hockey Team – Fiji Tour - \$500 • Cooper Heagney – 2018 National School Futsal Championships - \$250 • Angus Towie – 2018 National School Futsal Championships - \$250 • Charlise Deiderick – National Physical Culture Championships - \$250 • Sophie Parsons – National School Sports Australia Cricket Championships - \$250 • Latoya Foote – Indigenous Schoolgirl Netball Championships - \$250 • Kevisha Smith - Indigenous Schoolgirl Netball Championships - \$250 • Nicholas Jackson – FNNSW Futsal National Club Championships - \$250 • Fletcher Richardson – NSW Junior down the line clay target shooting championships - \$250. <p style="padding-left: 40px;">iii) That Council endorse the changes to the Sports Council Advisory Committee Terms of Reference so that the community representatives increase from four (4) to six (6), increasing the total from 10 members to 12 members.</p> <p style="padding-left: 40px;">iv) That Council endorse the change to the Sports Development Levy Terms and</p>		<p><i>Biggs</i></p> <p>Small Grants advised and actioned.</p> <p>New priority list updated and works commencing on projects soon.</p>
--	--	--	--	---

		<p>Conditions to eliminate the 3 year waiting period for Sports Council members to access funding through the Sports Council priority list.</p> <p>v) That Council endorse the recommendation that the oval within the Guyra Recreation ground be named the Ted Mulligan Oval.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	64/19	<p>19.1 FOR DECISION: Summary of Tender for Old Kolara Ref: AINT/2019/05983 (ARC18/3</p> <p>(a) That Council reject the Tender submitted by T Collins as it did not meet the Reserve price set by Council.</p> <p>(b) That Council advise the Tenderer of its decision to not accept their Tender.</p> <p>(c) That the Chief Executive Officer be authorised to enter into negotiations with the rejected tenderer or any other person who previously expressed an interest in the sale as provided by s178 of the Local Government (General) Regulation in an attempt to secure the sale of the property as Tendered for the reserve price as a minimum.</p> <p>(d) Further, that the Chief Executive Officer be authorised to instigate the most appropriate method and process to secure a sale of the property, including, but not limited to - the engagement of Real Estate Agent services, extensive advertising and marketing, testing the market for the separate sale of the units and the hostel.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	<p>16 Apr 2019 - 6:06 PM - Nathalie Heaton</p> <p>Action completed by: Nathalie Heaton</p> <p>16 Apr 2019 - 6:05 PM - Nathalie Heaton</p> <p>Contacted Tabitha Collins. Due to meet on 18 April 2019 with Cindy Garrahy. Negotiation Plan completed.</p> <p>08 Apr 2019 - 10:53 AM - Jessica Bower</p> <p>Action reassigned to Nathalie Heaton by: Jessica Bower</p>
Meeting Date	Res #	Detail	Officer	Notes
27 March 2019	46/19	<p>CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 FEBRUARY 2019</p> <p>Moved Cr Widders Seconded Cr Murat</p> <p>That the minutes be taken as read and be accepted as a true record of the Meeting.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>04 Apr 2019 - 3:16 PM - Jessica Bower</p> <p>Action completed by: Jessica Bower</p> <p>04 Apr 2019 - 3:14 PM - Jessica Bower</p> <p>Minutes on website updated as</p>

Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	66/19	<p>8.1 FOR DECISION: Cattle and lucerne farms <i>Ref: AINT/2019/07203 (ARC16/0</i></p> <p>Moved Cr Galletly Seconded Cr Murat</p> <p>That the CEO is asked to prepare a report to Council which outlines the potential options for the future of Council's cattle and lucerne farms on Council-owned land at the airport and Waterfall Way.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Phillip Perram	adopted.
24 April 2019	67/19	<p>8.2 FOR DECISION: Tackling Poverty <i>Ref: AINT/2019/08427 (ARC16/0</i></p> <p>Moved Cr O'Brien Seconded Cr Robinson</p> <p>Trades Hall notes that the low rate of Newstart is exacerbating poverty and homelessness, therefore Council will publicly advocate in writing to the relevant federal government ministers that the Newstart Allowance be increased to the level of the Henderson Poverty Line. Further, that copies of the letter be sent to all NSW federal MHRs and Senators.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Krista Schmidt	
24 April 2019	68/19	<p>8.3 FOR DECISION: Councillor Workshops and Briefings <i>Ref: AINT/2019/08483 (ARC16/0</i></p> <p>Moved Cr Robinson Seconded Cr Tiley</p> <p>That when Councillors are briefed about information that is available prior to the briefing meeting, links to the readily-available information are provided to Councillors so that they have the opportunity to review it beforehand.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	07 May 2019 - 10:24 AM - Jessica Bower Action completed by: Jessica Bower
Meeting Date	Res #	Detail	Officer	Notes

24 April 2019	71/19	<p>9.1 FOR DECISION: Reduction of Water Consumption Charges Due to Undetectable Leakage Policy <i>Ref: AINT/2019/07832 (ARC16/0)</i></p> <p>Moved Cr Gray Seconded Cr Murat</p> <p>That the draft policy on the <i>Reduction of Water Consumption Charges Due to Undetectable Leakage</i> be placed on public exhibition for 28 days, and if no significant submissions received, that the policy be adopted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Nathalie Heaton	
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	72/19	<p>11.1 FOR DECISION: Pricing for the supply of water to Elm Street Guyra, tomato farm <i>Ref: AINT/2019/07698 (ARC18/2)</i></p> <p>Moved Cr Bailey Seconded Cr Murat</p> <p>(a) Council note the report on pricing for supply of water to Elm Street tomato farm.</p> <p>(b) Council complete a heads of agreement with the Costa Group for reduced water pricing in line with the Fees and Charges to apply to treated water supply from 1 July 2018 to 30 June 2020.</p> <p>(c) That Council authorise the CEO to sign the Heads of Agreement on behalf of Council.</p> <p>AMENDMENT Moved Cr Robinson Seconded Cr O'Connor</p> <p>a) That contingent on the Elm Street tomato farm switching to untreated water from the Malpas Dam pipeline, council complete a heads of agreement with the Costa Group to provide a subsidy for the installation of water treatment equipment equal to the difference between the bulk water rate of \$2.13 per kL and the price paid by Costas since 1 July 2018.</p> <p>The Amendment on being put to the vote was LOST. The Motion on being put to the vote was CARRIED. Cr O'Robinson, Cr O'Connor and Cr O'Brien requested that their dissenting votes be</p>	Luke Finnegan	

		recorded.		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	74/19	<p>13.1 FOR INFORMATION: Cash & Investment Report for March 2019 <i>Ref: AINT/2019/07409 (ARC16/000</i></p> <p>74/19 Moved Cr Widders Seconded Cr Murat</p> <p>The Council note the Cash and Investment Report, as at 31 March 2019, reporting investments held of \$72,652,069 and a consolidated Bank Account of \$16,216.77, excluding the Trust Fund.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Deborah Walls	
24 April 2019	75/19	<p>13.2 FOR INFORMATION: Monthly Financial Report March 2019 <i>Ref: AINT/2019/08411 (ARC16/0</i></p> <p>75/19 Moved Cr Gray Seconded Cr Widders</p> <p>That Council note the Monthly Financial Report for March 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kelly Stidworthy	
24 April 2019	76/19	<p>13.3 FOR INFORMATION: Summary of Resolutions of Council October 2018 - March 2019 <i>Ref: AINT/2019/08481 (ARC17/1</i></p> <p>76/19 Moved Cr Gray Seconded Cr Widders</p> <p>That the report outlining resolutions of Council from October 2018 to March 2019 and actions carried out be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	07 May 2019 - 10:24 AM - Jessica Bower Action completed by: Jessica Bower
24 April 2019	77/19	<p>13.4 FOR INFORMATION: NSW Audit Office 'Report on Local Government</p>	Brad Munns	

		<p>2018' and audit findings for Armidale Regional Council<i>Ref: AINT/2019/08586 (ARC16,</i></p> <p>77/19 Moved Cr Gray Seconded Cr Widders</p> <p>That Council note the Report on Local Government 2018, as issued by the Audit Office of NSW, and the information as requested by Council as relating to the audit findings for Armidale Regional Council.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	78/19	<p>16.1 FOR DECISION: Minutes of the Environmental Sustainability Advisory Committee Meeting held on 1 April 2019 <i>Ref: AINT/2019/07091 (ARC16/0</i></p> <p>78/19 Moved Cr Robinson Seconded Cr O'Connor</p> <p>That the Minutes of the Environmental Sustainable Advisory Committee meeting held on 1 April 2019 be noted and;</p> <p>a) That Council writes to the Minister requesting a more equitable scheme for regional areas where consumers can claim the rebate themselves provided that proper installer's appliances and equipment used.</p> <p>b) That thanks be extended to members of the Woodsmoke Advisory Group for volunteering their time and participating.</p> <p>c) That Council liaise with Tomra to expedite the installation of additional functional return and earn units close to the population centre as a matter of priority.</p> <p>d) That the funding of \$60,000 be reallocated to the Environment Sustainability budget towards the recommendations of the Woodsmoke Advisory Group.</p> <p>AMENDMENT</p> <p>Moved Cr Murat Seconded Cr Martin</p> <p>That the Minutes of the Environmental Sustainable Advisory Committee meeting held on 1 April 2019 be noted and;</p>	Sally Thorsteinson	

		<p>a) That Council writes to the Minister requesting a more equitable scheme for regional areas where consumers can claim the rebate themselves provided that proper installer's appliances and equipment used.</p> <p>b) That thanks be extended to members of the Woodsmoke Advisory Group for volunteering their time and participating.</p> <p>c) That Council liaise with Tomra to expedite the installation of additional functional return and earn units close to the population centre as a matter of priority.</p> <p>The Amendment on being put to the vote was CARRIED and became the substantive Motion.</p> <p>The Motion on being put to the vote was CARRIED. Cr O'Connor, Cr Robinson and Cr O'Brien requested that their dissenting votes be recorded.</p>		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	79/19	<p>16.2 FOR DECISION: Minutes - Traffic Advisory Committee Meeting - 2 April 2019</p> <p style="text-align: right;"><i>Ref: AINT/2019/07822 (ARC16/0</i></p> <p>79/19 Moved Cr Martin Seconded Cr Murat</p> <p>a) That the Minutes of the Traffic Advisory Committee meeting held on 2nd April 2019 be noted and endorsed.</p> <p>i. That approval be granted for Special Event Transport Management Plan for the Tingha Anzac Day march, 25 April 2019 and associated temporary road closure of Ruby Street between Topaz Street and Kempton Road, in accordance with the traffic control plan.</p> <p>ii. That approval be granted for Special Event Transport Management Plan for the Armidale Anzac Day March and Commemoration Service, 25 April 2019 and associated temporary road closure for Faulkner Street from Dumaresq Street to Beardy Street and the connecting intersections with East Mall and Rusden Street, in accordance with the traffic control plan.</p>	Belinda Ackling	<p>08 May 2019 - 8:32 AM - Belinda Ackling</p> <p>Action completed by: Belinda Ackling</p> <p>08 May 2019 - 8:31 AM - Belinda Ackling</p> <p>Notifications of outcomes have been provided and no further action is required</p>

		<p>iii. That approval be granted for Special Event Transport Management Plan for the Guyra Anzac Day march, 25 April 2019 and associated temporary road closure for Ollera and Bradley Streets, in accordance with the traffic control plan.</p> <p>iv. That the application for the 2019 Armidale Athletic Club's Wednesday Winter Social Cross-Country be approved, as per the Special Event Transport Management Plan.</p> <p>v. That the 2 x ¼ hour parking spaces in Faulkner Street adjacent to the Folk Museum be changed to 1 Hour parking.</p> <p>vi. That 'No Stopping' signs be extended from the existing sign on the corner of Peter Monley Drive and Saumarez Road to the entry of the AVIS lease.</p> <p>vii. That temporary bus zone be installed on Dumaresq Street for the Armidale Secondary College Sports Carnival from 8am until 4pm 8th May 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	80/19	<p>16.3 FOR INFORMATION: Minutes of the Arts, Cultural & Heritage Advisory Committee meeting held on 28 February 2019 <i>Ref: AINT/2019/08142 (ARC16/0</i></p> <p>80/19 Moved Cr O'Connor Seconded Cr Tiley</p> <p>That the Minutes of the Arts, Cultural and Heritage Committee meeting held on 28 February be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Hayley Ward	
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	81/19	<p>16.4 FOR INFORMATION: Minutes of the Audit and Risk Committee Meetings held on 26 February 2019 and 3 April 2019 <i>Ref: AINT/2019/07502 (ARC16/052</i></p> <p>81/19 Moved Cr O'Connor Seconded Cr Tiley</p>	Nathalie Heaton	

		That the Minutes of the Audit and Risk Committee meetings held on 26 February 2019 and 3 April 2019 be noted. The Motion on being put to the vote was CARRIED.		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	82/19	<p>16.5 FOR INFORMATION: Minutes- Business Advisory Committee - 2 April 2019</p> <p style="text-align: right;"><i>Ref: AINT/2019/08009 (ARC16/0)</i></p> <p>Moved Cr Gray Seconded Cr Martin</p> <p>That the Minutes of the Business Advisory Committee meeting held on 2nd April 2019 be noted.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Belinda Ackling	<p>08 May 2019 - 8:32 AM - Belinda Ackling</p> <p>Action completed by: Belinda Ackling</p> <p>08 May 2019 - 8:32 AM - Belinda Ackling</p> <p>No further actions are required</p>
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	87/19	<p>19.1 FOR DECISION: Land Divestment - Operational Land Sales</p> <p style="text-align: right;"><i>Ref: AINT/2019/07834 (ARC18/2)</i></p> <p>87/19 a) That the CEO be delegated authority to dispose of the following properties based on the Reserve Prices detailed in the report:</p> <ul style="list-style-type: none"> • Lot 20 DP 711016, (43-49 White Avenue Armidale) • Lots 2,3,4,5,6,7,8,10 (28-58 Erskine Street Armidale) • Lot 19 DP16570 (8 Fitzgerald Avenue Armidale) • Lot 84 DP 827568 (35 Erskine Street Armidale) <p>b) That the Council seal be affixed to the documents associated with the Contracts of Sale for the above lots.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Cindy Garrahy	<p>07 May 2019 - 4:11 PM - Cindy Garrahy</p> <p>Action completed by: Cindy Garrahy</p> <p>07 May 2019 - 4:09 PM - Cindy Garrahy</p> <p>3 properties listed with sales agent and ready for the market. O'Connor Catholic College leased land currently going through negotiations in May to settle on agreed price.</p>
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	88/19	<p>19.2 FOR DECISION: Tenders for design and installation of electrical switchboard Guyra Raw Water Pumping</p> <p style="text-align: right;"><i>Ref: AINT/2019/08018 (ARC18/2)</i></p> <p>88/19 That Council:</p> <p>a) decline to accept any tenders offered for supply and installation of switchboard and</p>	Luke Finnegan	

		<p>ancillary equipment for Guyra Raw Water Pumping Station, and,</p> <p>b) invite fresh tenders per Clause 178(3)(b) of the Local Government (General) Regulation 2005 with the scope of works reduced, and</p> <p>c) carry forward the remaining budget for the project to 2019/20 capital works budget in Water fund.</p> <p>The Motion on being put to the vote was CARRIED.</p>		
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	89/19	<p>19.3 FOR DECISION: Chief Executive Officer Six Month Performance Review <i>Ref: AINT/2019/08109 (ARC18/2)</i></p> <p>89/19 (a) That the Chief Executive Officer half-year Performance Review Agreement for July 2018 – June 2019 be noted.</p> <p>(b) That Council note the full-year review will be conducted in August 2019.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Kim Bryan	
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	90/19	<p>19.4 FOR DECISION: Organisational Structure <i>Ref: AINT/2019/08469 (ARC19/3)</i></p> <p>90/19 a) That Council adopts level one and level two of the leadership structure as proposed in the report.</p> <p>b) That Council notes that level one and two of the leadership structure set the platform for the review of the rest of the leadership and organisational structure.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Susan Law	
Meeting Date	Res #	Detail	Officer	Notes
24 April 2019	65/19	<p>CONFIRMATION OF THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON 27 MARCH 2019</p> <p>65/19 Moved Cr Widders Seconded Cr Murat</p> <p>That the minutes be taken as read and be accepted as a true record of the Meeting.</p> <p>The Motion on being put to the vote was CARRIED.</p>	Jessica Bower	<p>Action completed by: Jessica Bower</p> <p>07 May 2019 - 10:27 AM - Jessica Bower</p> <p>Minutes on website updated to Adopted.</p>



REGIONAL GROWTH ADVISORY COMMITTEE

Held on

Thursday, 11 April 2019
5:30pm

at

Function Room, Armidale

PRESENT: Peter Bailey (Chair), Anthony Fox, Bruce Chick, Diane Gray, Hans Hietbrink, Jock Mitchell, Maria Hitchcock, Peter Sniekers, Bob Ryan.

IN ATTENDANCE: Greg Lawrence, Mark Piorkowski, Will Winter, Belinda Ackling (minutes).

MINUTES

1. APOLOGIES

Moved Anthony Fox Seconded Bob Ryan

Cr Andrew Murat, Bryn Griffiths, Laurie Knight, Aileen MacDonald, Alun Davies, Nathan Axelsson,

2. CONFIRMATION OF PREVIOUS MINUTES -

CONFIRMATION OF THE MINUTES OF THE REGIONAL GROWTH ADVISORY COMMITTEE MEETING HELD ON 14 FEBRUARY 2019

Moved Maria Hitchcock Seconded Anthony Fox

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED.

3. DECLARATIONS OF INTEREST
NIL

4. BUSINESS ARISING

Greg Lawrence advised the committee that the Armidale Regional Council's Arts and Cultural Festival showcasing local talent, building creative capacity and cultural tourism local art, culture, performance, music, theatre, writing, heritage connecting arts and business, was a great success.

However, disappointment was expressed that the local businesses didn't and won't stay open after 2pm when there are events in the Mall.

For future events Council will investigate getting mobile coffee and food vendors, making sure there is adequate catering for the community.

Council will also look at doing some survey work prior to next years event, a debrief was held and potentially Council may look at making it into a weekend event and combine it with the street parade.

5. ADMINISTRATION REPORTS

5.1 For Decision: Evocities MOU

Ref: AINT/2019/07172 (ARC16/1035-2)

Greg Lawrence provide an update on the Evocities MOU, the statics provided from Evocities showed did not support Armidale is directly benefiting from the Evocities program.

The Committee agreed that while the Evocities did good work in promoting the program it is hard to gauge from general statics if there were direct benefits to the region and that there

was little evidence of return on the investment. Also question posted whether money would be better invested in other areas of Economic Development like targeted promotion or advertising.

Management Comment

Mark Piorkowski noted during the discussion that the recommendation to withdraw from the Evocities program and repurpose the proposed funding for next financial year that the Committee cannot determine the use of the funding but can put a recommendation to Council for their support and agreement.

Moved Bob Ryan

Seconded Maria Hitchcock

That the Regional Growth Advisory Committee recommends to Council:

- a) **That the commitment to the Evocities program be withdrawn.**
- b) **That Economic Development Department presents to the Committee a report providing options and costings for promoting the Armidale Region, with specific outcomes and how to make best use of budget allocation commitment of \$80k.'**
- c) **That Council consider continuing with the prior budget allocation commitment for Evocities and investing it in a Regional Marketing Campaign for Armidale LGA.**

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

Management Comment

Noting the Committee's recommendation to withdraw from the Evocities program and repurpose the proposed funding for next financial year is contingent on Council's support and agreement.

5.2 Economic Development Priorities 2019/20

Ref: AINT/2019/07246 (ARC16/0169)

Greg Lawrence tabled the Economic Development Strategy 2019-20 and provided a verbal update. Actions in the Strategy have been used to set economic development priorities in the Council's draft Operating Plan and was tabled to provide the Committee insight into the actions proposed to be delivered by Council officers in the coming financial year.

Feedback and commentary from the Committee is encouraged ahead of Council's adoption of the Operating Plan which once adopted will form the action plan for the organisation.

As the document was tabled at the meeting questions can be provided to Greg Lawrence, Mark Piorkowski and/or Cllr Peter Bailey.

NOTED:

That the Regional Growth Advisory Committee noted the Economic Development Priorities for 2019/20. Comments concerning Economic Development priority actions for next financial year ahead of the adoption of Council's operating plan are welcomed.

5.3 Tourism Priorities 2019/20*Ref: AINT/2019/07248 (ARC16/0169)*

Greg Lawrence tabled the Tourism Priorities 2019-20 and provided a verbal update. The document has not been formally endorsed by council but it is intended it will assist in setting tourism priorities in the Councils draft Operating Plan and was tabled to provide the Committee insight into the actions proposed to be delivered by Council officers in the coming financial year.

Feedback and commentary from the Committee is encouraged ahead of Councils adoption of the Operating Plan which once adopted will form the action plan for the organisation.

As the document was tabled at the meeting questions can be provided to Greg Lawrence, Mark Piorkowski and/or Cllr Peter Bailey.

The public exhibition period for the Tourism Strategy ended COB 3rd April 2019, Council staff are currently considering comments resulting from the public exhibition and will provide an update on comments at the next meeting.

NOTED:

That the Regional Growth Advisory Committee noted the Tourism Priorities for 2019/20. Comments concerning Economic Development priority actions for next financial year ahead of the adoption of Council's operating plan are welcomed.

6. GENERAL BUSINESS**6.1 Ag Innovate***Ref: AINT/2019/07179 (ARC16/0875-2)***RECOMMENDATION:**

To be discussed at next meeting

6.2 Competitive Dialogue Armidale Airport & Business Park*Ref: AINT/2019/07183**(ARC16/0875-2)*

The EOI Competitive Dialogue Armidale Airport & Business Park closed a Tuesday, 19th March 2019 with the panel meet.

Step 1: Tabling the document

Step 2: submissions exploration followed by a report to council

There were a number of high quality enquiries from reputable companies that were considered.

NOTED:

That the verbal update provided concerning the EOI Competitive Dialogue Armidale Airport & Business Park be noted.

Cr Peter Bailey attended the Advanced Manufacturing Growth Centre workshop in collaboration with University of New England SMART Region Incubator, at the Airport on Thursday morning and advised it was really well organised and a great event with congratulations going to Mary-Louise Conway UNE and Will Winter ARC who event.

Upcoming Event

Industry Leader Forum: Armidale Regional Council is focused on proactively looking at new ways of doing business for the betterment of our region and community. Council will be holding two sessions on Wednesday 17 April 2019 at the Powerhouse Hotel, Armidale.

Breakfast: 7:30am for 8am start

Working Luncheon: 12noon for 12:30pm start

There being no further business the Chairman declared the meeting closed at 6.35pm



ARMIDALE REGIONAL ABORIGINAL ADVISORY COMMITTEE

Held on

Wednesday, 24 April 2019
11am

at

Function Room, 135 Rusden Street,
Armidale

PRESENT: Mr Steve Widders (Chair), Mr Tom Briggs, Mr Greg Livermore,
Ms Jill Ahoy, Ms Lisa Waters (Executive Officer)

IN ATTENDANCE: Ms Aimee Hutton (ARC)

MINUTES

WELCOME AND ACKNOWLEDGEMENT OF COUNTRY**1. APOLOGIES**

Ms Sue Blacklock	Ms Ella Munro
Ms Nellie Blair	Mr Tremaine Patterson
Ms Eunice Blair	Cr Debra O'Brien

2. CONFIRMATION OF PREVIOUS MINUTES**CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING**

Not Applicable. First meeting of Regional Advisory Committee

3. DECLARATIONS OF INTEREST

Non- Pecuniary 5.2 - Steve Widders is related to both sponsorship applicants
Non- Pecuniary 5.2 – Tom Briggs has personal/working relationship with father of one of the sponsorship applicants

4. BUSINESS ARISING

Nil

5. CORRESPONDENCE**5.1 Armidale Regional Council Master Plan Workshop** *Ref: AINT/2019/09217 (ARC16/0605)*

Open Invitation to Master Plan Workshop on Friday 3 May 2019 presented to Committee.

Action: Aimee to RSVP to Executive Office on behalf of Steve Widders

Lisa to distribute letter through her mailing list for the information of any other interested people

5.2 Community Sponsorship Requests

Ref: AINT/2019/09216 (ARC16/0605)

The Committee was reluctant to provide a recommendation in relation to the 2 requests received due to a lack of information. They requested more information and agreed that the decision should be referred to the next meeting.

Action: Lisa to contact applicants and request more information for presentation to the Committee at the next meeting.

Lisa to create a template for collection of additional information for all future sponsorship requests.

6. ADMINISTRATION REPORTS

Nil

7. GENERAL BUSINESS**7.1 NAIDOC Week Celebrations**

Ref: AINT/2019/09214 (ARC16/0605)

The Committee noted the proposed NAIDOC week celebrations planned for each township in the region.

Action: Lisa to explore possibility of a competition involving children throughout the region which celebrates this year's theme – *Voice, Treaty, Truth*

Lisa to look at additional ways the theme can be promoted and celebrated during all NAIDOC Week celebrations

7.2 Local Aboriginal Land Council & Armidale Regional Council Partnership

Ref: AINT/2019/09215 (ARC16/0605)

Mr Tom Briggs explained that the Local Aboriginal Land Council would like to explore opportunities for Armidale Regional Council and the Armidale Local Aboriginal Land Council to work together to deliver some of the initiatives outlined within their latest Business Plan.

Action: Tom will provide copy of Business Plan to Lisa for distribution to relevant Council Officers for their consideration.

7.3 Armidale Sub-Committee Update

Ref: AINT/2019/09231 (ARC16/0605)

No update required.

7.4 Guyra Sub-Committee Update

Ref: AINT/2019/09232 (ARC16/0605)

No committee members present to provide update.

7.5 Tingha Sub Committee Update

Ref: AINT/2019/09233 (ARC16/0605)

Greg advised that a bushfire recovery event is being held at the Tingha Town Hall on Saturday 4 May 2019.

Action: Greg to provide details to Lisa for distribution through her mailing list.

8.1 Review of Terms of Reference

The Committee has questions about the attendance permissions in the current Terms of Reference. Some members feel attendance by members of the community, outside of the nominated representatives, should be by invitation of the Committee. It was also noted that with Tingha moving to Inverell Shire Council effective 1 July 2019, some minor changes will need to be made to the Terms of Reference.

Action: Lisa to add this item to the agenda of the next meeting for further discussion.

8.2 Aboriginal Action Plan

The Committee asked that the key objections from the Aboriginal Action Plan be presented at the next meeting and included in the agenda for further discussion.

Action: Lisa to include in agenda for the next meeting and prepare presentation for the information of the Committee.

8.3 Armidale Regional Council boundaries

Mr Tom Briggs asked that we review at the next meeting, the boundaries of Armidale Regional Council to consider how this relates to Land Council boundaries.

Action: Lisa to bring Armidale Regional Council boundaries to the next meeting for review.

8.4 Justice Re-investment Program

Mr Tom Briggs would like to see the Committee support the Justice Re-investment Program.

Action: Lisa to add this item to the agenda for the next meeting and Tom to provide more details on this program to the Committee for further discussion/consideration.

8.5 Reconciliation Week

Mr Steve Widders asked if anything was being planned by Council for Reconciliation Week in May 2019. Lisa explained that Council was again supporting ANTaR with their Bridge Walk. Steve suggested we consider a celebration of the fountain in the Armidale Mall as this is the Reconciliation Fountain and this year marks the 20th anniversary of it's installation. Steve advised he would be happy to assist if required.

Action: Lisa and Aimee to consider possible ways to celebrate this within the community.

8.6 NARWAN Lease of Newling Oval

Lisa advised that NARWAN has just managed to successfully lease Newling Oval for 12 months. She suggested there may be an opportunity for the oval, grandstand or scoreboard to be named in honour of an Aboriginal

Action: Lisa to add this item to the agenda for the next meeting for further discussion/consideration by the Committee.

There being no further business the Chairperson declared the meeting closed at 1.09pm.



TRAFFIC ADVISORY COMMITTEE

Held on

Tuesday, 7 May 2019
10am

at

Committee Room

In attendance

Committee Members:

Councillor Libby Martin (ARC Chair)
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Mr Stefan Wielebinski (RMS)

Council Staff:

Ms Leah Cook (Service Leader Asset Planning and Design)
Mr Graham Earl (ARC Technical Officer)
Ian Chetcutti (Rangers Unit)
Ms Belinda Ackling (Minute Taker)

Others:

Nil

MINUTES

1. Apologies / Leave Of Absence
RMS Stefan Wielebinski will be on leave from 13 June until 10 August. An RMS representative will be provided in his absence.
2. Confirmation of Previous Minutes -

CONFIRMATION OF THE MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 2 APRIL 2019

The Traffic Advisory Committee Recommends:

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

3. Declarations of Interest
Ms Leah Cook declared a pecuniary interest in this item 6.1 Safety on Donald Road.

Councillor Libby Martin declared a interest in item 6.2 Rifle Range sign and took no further part in debate or discussion.

4. Business Arising

4.1 Actions from the Traffic Advisory Committee meeting held on 2nd April 2019. Ref: AINT/20 NOTATION:

That the actions from previous meetings be noted.

5. Special Event Reports
Nil

6. Correspondence

6.1 Safety on Donald Road *Ref: AINT/2019/07072 (ARC16/0168)*

The Traffic Advisory Committee Recommends:

- a) That Guideposts be installed to delineate a number of substandard curves on the unsealed section of Donald Road.
- b) That Guideposts be installed on Donald Road at a narrow section of road where the trees encroach within a metre of the edge of the road.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.2 Rifle Range sign *Ref: AINT/2019/08153 (ARC16/0168)*

Rifle range entry sign must go on private land, the concealed driveway sign is ok but as Council has no delegation will require RMS approval.

The Traffic Advisory Committee Recommends:

That the signage for the Rifle Range identifying the hidden driveway be referred to RMS for approval.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.3 UNE safety concerns

Ref: AINT/2019/08703 (ARC16/0168)

The Traffic Advisory Committee Recommends:

That the two end bays opposite W23 & W22 (Agronomy) on Trevenna Road, be converted to "No Parking" providing a drop off and pick up zone.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.4 Safety Concerns for Dumaresq Dam Road

Ref: AINT/2019/08876 (ARC16/0168)

The Traffic Advisory Committee Recommends:

- a) That Chevron Alignment Markers (CAMs) be installed on Dumaresq Dam Road at identified road sections.**
- b) That line marking be installed on Dumaresq Dam Road along the winding section starting approximately 1.8km from Boorolong Road, for an approximate length of 2km.**
- c) That line marking be installed on Dumaresq Dam Road on the approach to the Boorolong Road intersection , for an approximate length of 400m and associated guideposts be installed.**

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

7. General Business

RMS to provide plan for repeater signs for the Armidale saleyards vicinity.

RMS have advised that the speed reviews for Post Way, Castledoyle Road and Parsons Close have been resubmitted.

There being no further business the Chairman declared the meeting closed at 10.35pm.