

# **Armidale Regional Council 2016-2017 Operational Plan First Quarter Review**

# OUR PEOPLE

## Ensure the health, safety, and wellbeing of our community

Strategy - To support and promote quality health services

Action - Work with local health agencies to maintain quality health services and current service levels

Activities	Department	Comments	Budget
Report and monitor re Hospital upgrade and maintain health service levels	Community Services	Council is a member of the Armidale Hospital Local Health Advisory Committee and attends bi-monthly meetings. The last meeting was 17 <sup>th</sup> October. The next scheduled meeting is 19 <sup>th</sup> December.	Salaries

Strategy - Support the Local Aboriginal Community

Action - Implement the recommendations of the Aboriginal Action Plan

Activities	Department	Comments	Budget
Coordinate activities during NAIDOC Week	Community Services	Completed. Day in the Dale was held in September. A street march was held and a community BBQ held at the Armidale Showgrounds.	\$4,000
Support and coordinate the Gayinyaga Committee	Community Services	Ongoing. Meetings are held monthly at the Kent House Community Centre.	\$1,000
Coordinate the Annual Mayor's Reconciliation Cricket Match	Community Services	This event will take place in January 2017.	\$1,000
Coordinate and arrange an annual Elders morning tea	Community Services	Quarterly Elders morning teas are held in Armidale. The next morning tea will be in December 2016.	\$250

# OUR PEOPLE

<p>Contribute to the operations of the Aboriginal Cultural Centre</p>	<p>Community Services</p>	<p>Council pays an annual contribution of \$36,000. Council's Aboriginal Community Liaison Officer is on the Board of the Armidale Aboriginal Culture and Keeping Place.</p>	<p>\$36,000</p>
<p>Develop a Plan of Management for the Tingha Town Hall, in collaboration with the joint owners, Anaiwan Local Aboriginal Land Council</p>	<p>Corporate Services</p>	<p>This project has been put on hold awaiting a comprehensive review of Council facilities following the merge.</p>	<p>Salaries</p>

# OUR PEOPLE

Strategy - Provide the Community with a safe Environment in which to work and live			
Action - Implement the Community Safety Plan			
Activities	Department	Comments	Budget
Contribute towards suitable community health and safety events	Community Services	The development of a TV advertisement which aims at providing information to parents about supplying alcohol to under 18s is the focus of this activity.	\$5,000
Support for the Community Safety Committee	Community Services	The Community Safety Advisory Committee meets monthly in the Armidale Council Chambers.	\$1,000
Strategy - To support and promote initiatives to improve the health and lifestyle of our community			
Action - Educate the community on factors associated with poor health and benefits of regular physical activity and healthy good choices			
Activities	Department	Comments	Budget
Provide administrative support to the providers of Healthy Highlander programs	Corporate Services	The Healthy Highlanders funding ceased on 30 June, 2014. Council has committed to ongoing support of the program through assisting with advertising and bookings for providers.	Salaries

# OUR PEOPLE

Strategy - Support and assist emergency services to promote safety and build confidence in the community			
Action - Continue support of the RFS and SES			
Activities	Department	Comments	Budget
Review provision of SES building in Guyra	Governance	No progress to date.	Salaries
Strategy - Provide and maintain facilities and services to ensure the community feels safe and secure			
Action - Improve infrastructure to enhance the safety of residents and visitors			
Activities	Department	Comments	Budget
Seek funding for the provision of CCTV in Tingha	Corporate Services	No funding identified within the reporting period.	Salaries
Conduct a Streetlighting Audit in Guyra and Tingha	Engineering	This needs to be undertaken to ensure the existing infrastructure meets appropriate regulations and engineering standards.	
Install additional streetlights in poorly lit areas as assessed in the streetlight audit	Engineering	Included within the existing budget	
Action - Promote responsible pet ownership and ensure all companion animals are identified and registered			
Activities	Department	Comments	Budget
Undertake role as companion animals regulator under the Companion Animals Act	Health & Building	Continue to provide this service.	Salaries

# OUR PEOPLE

Seek funding for a companion animal education day and targeted desexing program

Health & Building

Funding sought through the NSW Government Responsible Pet Ownership Program.

# OUR PEOPLE

## Provide Services and Access to elderly residents, persons with disability and our youth

Strategy - Improve disability services

Action - Revise and update the Pedestrian and Mobility Plan (PAMP)

Activities	Department	Comments	Budget
Reprinting of Mobility Plan	Community Services	Complete. The mobility map is on the website.	\$1,000

Strategy - Support and maintain high quality residential aged care

Action - Construct new aged care facility

Activities	Department	Comments	Budget
Revise and finalise plans for the construction of the Guyra Residential Aged Care Facility	Governance	Plans revised.	Salaries
Engage a contractor to undertake construction of the new Aged Care Facility and project manage the construction	Engineering	Contractor engaged following calling of new tenders.	\$6,348,282
Investigate opportunities for the sale of the existing Kolora building, following construction of the new building	Governance	Matter listed on Agenda for Guyra Aged Care Advisory Committee. Currently in discussion phase.	Salaries
Engage a Project Planning Committee	Governance	The Guyra Aged Care Committee and Project Control Group have been re-established following the merger. These committees have continued to meet regularly and provide feedback and information to Council.	Salaries

# OUR PEOPLE

## Action - Provide a service and facility offering quality care

Activities	Department	Comments	Budget
Develop 10 year ageing action plan	Aged Care	Not commenced.	Salaries
Ensure compliance with all Aged Care regulatory requirements	Aged Care	Repairs and Maintenance.	\$40,000
Raise community awareness of the activities and benefits that the Guyra Aged Care Facility provides	Aged Care	This project is ongoing and undertaken by staff on a regular basis.	Salaries
Provide cooperative arrangements between health service and aged care service providers in Guyra	Aged Care	This is currently being investigated through the Guyra Aged Care Advisory Committee.	Salaries
Provide a Broadband for Seniors Kiosk at Kolora	Aged Care	This service continues to be provided to the residents at Kolora.	

## Strategy - Improve services for the youth

### Action - Implement the recommendations of the Youth Strategy

Activities	Department	Comments	Budget
Education regarding the impacts of binge drinking	Community Services	A TV advertisement is being developed in partnership with Youth Services and the Community Safety Advisory Committee.	\$3,500
Coordinate and deliver Youth education	Community Services	The Youth Council in partnership with the youth coordinators will endeavour to continue to revise areas in which they believe young people need education such as mental health, where to go for	\$1,500



# OUR PEOPLE

		help and how to help and support their friends.	
Youth employment opportunities program	Community Services	The Youth Opportunities Expo took place in July 2016 and the next one is planned for 2018.	\$2,000
Youth Council holiday program	Community Services	A movie ticket activity took place in October. Planning in partnership with the Youth Council is currently underway for the December / January school holidays.	\$2,000
New Years Eve Party	Community Services	This is currently in the planning process and will be delivered 31 <sup>st</sup> December 2016.	\$5,000
Coordinate Youth Week program	Community Services	A funding application is underway to secure state government funding for Youth Week. Youth Week will take place in April 2017 activities will be planned in partnership with the Youth Council.	\$4,000

# OUR PEOPLE

Strategy - Provide services to persons with disability and access to community infrastructure

Action - Provide Infrastructure and services to support accessibility

Activities	Department	Comments	Budget
Support the activities of Arts North West's Art and Disability Program – Heading West	Corporate Services	As recommended in submission by Arts North West.	

# OUR PEOPLE

Strategy - Improve services to support our independent elderly residents and provide for the ageing population			
Action - Provide Home and Community Care Services to the former Guyra Shire			
Activities	Department	Comments	Budget
Investigate opportunities with regional community service providers for the facilitation of Home Support Services program delivery	Health & Building	Included within the existing budget.	
Provide day respite activities to Home Support Services eligible residents	Home Support Service	Included within the existing budget.	
Consider relocation options for the Home Support Services	Health & Building	Included within the existing budget.	
Action - Advocate the provision of services to home-based elderly residents			
Activities	Department	Comments	Budget
Continue to provide a home library service, utilising volunteers	Library Services	Guyra Library continues to provide a Home Library Service.	Salaries

# OUR PEOPLE

**Our Community - Provide services to enhance learning, build relationships, and encourage social events to cater to our community**

Strategy - Provide and encourage a socially inclusive and supportive community

Action - Support Aboriginal programs and services

Activities	Department	Comments	Budget
Support the activities of Arts North West's Aboriginal Cultural Support Program	Corporate Services	As recommended in submission by Arts North West.	

Strategy - Enhance the cultural attributes within our local Government Area

Action - Planning for the installation of Public Art Projects

Activities	Department	Comments	Budget
Provision of Public Art	Community Services	There is a Public Arts Sub-Committee which forms part of the Arts & Cultural Committee. The current project is the sculpture in the Armidale Mall due for completion 30 <sup>th</sup> November 2016.	\$5,000
Apply to the Sculpture by the Sea program for an art sculpture to be placed at the Council Administration Building in Guyra	Community Services	This has been referred to Arts North West for further information.	Salaries

**Support our local economy**

Strategy - Support a community that values education

# OUR PEOPLE

Action - Support the University of New England to increase student numbers

Activities	Department	Comments	Budget
Purchase new books and periodicals	Library	Purchases on track: 56% expended, and waiting on transfer of unspent balances from the Armidale Dumaresq budget as at 12 May 2016, as part of Council's first quarter review.	\$281,139
Manage State Library Grant	Library	State Library grant received later in the financial year.	\$41,000

# OUR PEOPLE

**Our Community - Provide services to enhance learning, build relationships, and encourage social events to cater to our community**

Strategy - Facilitate social events to promote harmony

Action - Provide entertainment to the community

Activities	Department	Comments	Budget
Explore commercial sponsorship opportunities for Movies in the Park	Corporate Services	No opportunities for commercial sponsorship have been identified during the period. Council may actively seek opportunities through the 2017 Australia Day Movies in the Park Program.	
Provide Seniors Week activities on a cost recovery basis	Community Services	Armidale forms part of a planning committee. The planning committee has completed an application to the state government for funding for Seniors Week.	
Partnership with Arts North West to develop arts and cultural events and activities and support its endeavours to generate creative opportunities	Corporate Services	As recommended in submission by Arts North West.	

Action - Encourage the community to participate in events and programs that develop or reward achievement

Activities	Department	Comments	Budget
Participate in and promote the Australia Day Awards program	Economic Development	Planning underway and on track for both Guyra, Tingha, and Armidale events.	

# OUR PEOPLE

Participate in the Australia Day Ambassador Program	Economic Development	Anticipating one Ambassador for Armidale and one for Guyra/Tingha and Ben Lomond. Event plan will be developed once confirmation is received.	
Assist in the provision of a Men's Shed in Guyra	Health & Building	The Council has continued to provide the building for the Guyra Men's Shed.	

# OUR INFRASTRUCTURE

Provide infrastructure for effective transport and access

Strategy – Improving the Airport facilities

Action - Implement the Armidale Regional Airport's Master Plan

Activities	Department	Comments	Budget
Upgrade of Airport terminal and apron	Regional Services- Airport	Airport terminal expansion is out to tender and a contract should be let in December 2016. Apron expansion consultancy will go out for tender early December 2016.	\$10,800,000
Airport Roundabout construction and design	Infrastructure	Design being undertaken by a consultant.	\$1,950,000
Commence stage 1 of the Airport project - Industrial and business park	Regional Services- Airport	Design is near complete. Cannot progress the project any further until after July 2017 when Federal or State grant funding opportunities eventuate and Council's capacity to fund improves.	\$1,179,000



# OUR INFRASTRUCTURE

## Provide water, sewer, waste, and drainage services

Strategy – Maintain and improve water and sewer utilities

Action - Maintain water and sewer assets in line with the Asset Management Plan

Activities	Department	Comments	Budget
Improve the sewer reticulation in the airport subdivision	Engineering	Part of construction phase of Airport industrial land, not to proceed in 2016/17.	\$745,000
Replacement of ageing water reticulation mains	Engineering	Behind schedule due to one water construction team seconded to Drainage section for Erskine Street works longer than expected.	\$700,000
Relining sewer mains in poor condition	Engineering	2 <sup>nd</sup> year of 3-year contract. Contractor on site mid-November.	\$695,000
Increasing sewer capacity by trenchless pipebursting	Engineering	In design phase.	\$600,000
Water reticulation for the airport subdivision	Engineering	Part of construction phase of Airport industrial land, not to proceed in 2016/17.	\$326,000
Replacement of faulty house sewer junctions	Engineering	Tenders for advertisement November, need budget adjustment to \$250,000.	\$190,000
Service line replacements	Engineering	Part of routine works, on track.	\$187,500
Commence the Sewage Treatment Plant and asset strategy study	Engineering	Consultancy brief in development, well advanced.	\$183,000
Replace the irrigation pivot control panel	Engineering	Quotes received, negotiating installation to avoid interference with the peak irrigation period.	\$167,000

# OUR INFRASTRUCTURE

Water Sharing Plan water release facility construction	Engineering	Parts arrived but install delayed due to continuous overflow from Malpas Dam (cannot physically get to the work site!).	\$160,000
Water meter replacements	Engineering	Behind target, need to get more replacements completed.	\$120,500
Condition assessment of sewers by CCTV	Engineering	Contractor appointed for commencement in November.	\$116,000
Malpas Dam destratification unit replacement	Engineering	Complete.	\$95,600
Puddledock Dam - dam break flood study	Engineering	Completed LiDAR survey of catchment. Request for quotations for advertisement November.	\$88,000
Reservoir improvements	Engineering	Partially complete, some more internal ladders to be replaced.	\$85,500
Replacement of Water Treatment Plant process equipment	Engineering	Replaced some dosing equipment.	\$85,000
Rebuilding or relining sewer manholes	Engineering	Quotes received from previous suppliers, checking quality of previous works before award.	\$84,000
Malpas Main - stop valve overhaul	Engineering	Parts from one of the valves previously replaced have been refurbished for reuse on one of the other faulty valves, early 2017.	\$72,700
New Water Treatment Plant inlet control valve	Engineering	On hold pending results of change to existing pressure reducing valve which seems to be cause of previous faults.	\$55,600
Design the new Lynland Park water reservoir	Engineering	Commenced, delays with design contractor.	\$49,000

# OUR INFRASTRUCTURE

Malpas Dam perimeter fence replacements	Engineering	To commence December.	\$40,000
Filter gallery valve automation	Engineering	Need to address gallery ventilation first.	\$40,000
Installation of channel covers at Sewage Treatment Plant	Engineering	Not commenced.	\$22,400
Replace the effluent farm weather station	Engineering	Part of upgrade to irrigation equipment.	\$15,950

# OUR INFRASTRUCTURE

Provide water, sewer, waste, and drainage services			
Strategy – Improve Council's waste management services			
Action - Erect fencing for the new landfill			
Activities	Department	Comments	Budget
Complete new landfill biodiversity off-set perimeter fencing with 3 adjoining neighbours and TSR	Engineering	Fencing complete.	\$66,000
Install automatic gate at entrance to new landfill	Engineering	Not commenced. Such to be part of a package of works in the first quarter of 2017/2018 financial year.	\$20,000
Action - Construct access roads for the landfill			
Activities	Department	Comments	Priority
Construction of intersection and access road to the entrance of new landfill	Engineering	Works are being done by contract and progressing to plan. Such to be completed in the second quarter of 2016/2017 financial year.	\$520,000
Action - Construct and commission first landfill cell			
Activities	Department	Comments	Priority
Construction of new landfill cells, drainage and leachate storage systems, and internal roads	Engineering	The start of the main landfill tender was delayed pending conclusion of planning NSW approvals. The Main Landfill tender is current out to tender but the tender period has had to be extended to allow for the design and specification of a GCL membrane in lieu of 900mm of clay below the HDPE liner. This	\$9,840,000

# OUR INFRASTRUCTURE

		change during the tender period was needed in view of more recent expanded geotechnical testing confirming insufficient available quantities of clay onsite. A contract is not likely to be let until January 2017 which would see the construction continuing into the first quarter of 2017/2018 financial year.	
Construction of carpark and office complex, including services, weighbridge and wheel wash	Engineering	Not commenced. Such to be part of a package of works in the first quarter of 2017/2018 financial year.	\$566,000
Deep ripping and planting of tree screens	Engineering	Not commenced. Such to be part of a package of works in the first quarter of 2017/2018 financial year.	\$40,000
Action - Upgrading of the waste transfer station and handling equipment to deal with waste to be transported to the new landfill			
Activities	Department	Comments	Priority
Construct loading facility to aggregate waste prior to transporting to the new landfill	Engineering	Scope of work commenced. Contract works to be part of a package of works in the 4 <sup>th</sup> quarter of 2016/2017 fin year.	\$350,000
Action - Implement recommendations from landfill gas assessment of the Long Swamp Road landfill			
Activities	Department	Comments	Priority
Implement recommendations from landfill gas assessment of the Long Swamp Road landfill	Engineering	This project has not commenced. Such is part of the Long Swamp Road landfill closure plan. More detail will be available in third quarter 2016/2017 financial year.	\$20,000
Preliminary exploratory activities associated with the phytocapping of the existing landfill after closure.	Engineering	Planning commenced. Such is part of the Long Swamp Road landfill closure plan. More detail will be available in third quarter 2016/2017 financial year.	\$60,000

# OUR INFRASTRUCTURE

Action - Maintain and improve recycling and reuse waste services in accordance the Waste Management Strategy			
Activities	Department	Comments	Priority
Develop Resource Recovery Park in line with approval conditions with focus on concrete processing area as stage 1	Engineering	Planning commenced. More detail will be available in third quarter 2016/2017 financial year.	\$80,000
Commission EPA grant funded Community Recycling Centre at the Armidale Waste Management Facility	Engineering	Completed.	\$10,000

# OUR INFRASTRUCTURE

Provide infrastructure for effective transport and access

Strategy – Maintaining and improving road and bridges

Action - Implement the Works Program for roads and bridges

Activities	Department	Comments	Budget
Urban rehab	Engineering	<p>2015/16 Urban Sealed Road Rehabilitations works are now 80% complete.</p> <p>2016/17 Urban Sealed Road Rehabilitations works are Progressing with preconstruction planning. The listing of works expected to be completed are:</p> <ul style="list-style-type: none"> <li>- Beardy Street, Jessie to Allingham St, Pavement Rehabilitation,</li> <li>- Markham Street 1, Beardy to Dumaresq. Deep Asphalt placement program,</li> <li>- Markham Street 2+3, Dumaresq to Kirkwood to Donnelly Streets,</li> <li>- Cinders Lane, Dangar Street to Faulkner Street, Rehab existing 40mm asphalt,</li> <li>- Taylor Street, Brown to Barney Streets, Full rehab and Seal,</li> <li>- Niagara St, Bridge to Donnelly St, Rehabilitation (Full Assessment and programme being finalised).</li> </ul>	\$1,456,150
Rural Rehab	Engineering	<p>2015/16 Rural Sealed Road Rehabilitations works are also now 80% complete.</p> <p>2016/17 Rural Sealed Road Rehabilitations works are Progressing with preconstruction planning. The listing of works expected to be completed are:</p> <ul style="list-style-type: none"> <li>- Boorolong Road, Chainage 0km 777 to Rowlands Road. Total length 480m,</li> <li>- Boorolong Road, Chainage 1km 256 to 2km 015 (Weirs</li> </ul>	\$1,352,900

# OUR INFRASTRUCTURE

		<p>Rd). Total length 1240m. Rehab and Seal, Drainage works etc,</p> <ul style="list-style-type: none"> <li>- Kellys Plains Road - Translator Rd to first crest south - 850m,</li> <li>- Kellys Plains Road, from Burns Gully to Platform Rd - 630m total length,</li> <li>- Dangarsleigh Road, Simmonds Rd to Red Hill lane - intermediate level rehabilitation,</li> <li>- SR 64 Rockvale Rd (Stage 1 works to Winter Irving Rd )</li> </ul> <p>Assessment and programme being finalised.</p>	
Local rural unsealed roads, gravel resheeting	Engineering	<p>Bellewood, McCarthy, Norden, Oak Knob, Primrose Hill, Aberfoyle, Greenhills, Herbert Park, Lyndhurst, Pineforest, Winter Irving, Trelawney Platform, Rockvale, Pt. Lookout.</p> <p>Further unsealed road condition assessment investigations will identify the remainder of the proposed roads to be completed this financial year.</p>	\$907,000
Rural Reseals	Engineering	<p>Locations finalised. Pre work commencement. Rural Local road reseals are expected to commence in early February 2017.</p> <p>The listing of identified roads include:</p> <ul style="list-style-type: none"> <li>-Segment 1045/10 Boorolong Road (Handel St to 2017 Rehab Boundary),</li> <li>-Segment 1045/20 Boorolong Rd (Rehab 2017),</li> <li>-Segment 1045/30 Boorolong Rd (Weirs to Red Gum Ln),</li> <li>-Segment 1045/60 Boorolong Rd (6.85 km to Westbreak),</li> <li>-Segment 1045/70 Boorolong Rd (Dumaresq Rd to Warrane Rd),</li> <li>-Segment 8061/10 Donald Road (full seal),</li> <li>-Segment 8060/20 Puddledock Rd (Tilbuster Ponds to</li> </ul>	\$600,000



# OUR INFRASTRUCTURE

		<p>O'Deas Rd),                      -Segment 8060/50 Puddledock Rd (Tilbuster to 9km),                      -Segment 1064/70/75/80/85/90/95/100/105 Rockvale Road (6.7 km to 13.5km),                      -Segment 8005/32 Kellys Plains Rd (crest to Burns Gully),                      -Segment 8077/10 Thorpleigh Road (Waterfall way to end),                      -Segment 8081/10 Wollomombi Falls Rd (Waterfall way to end),                      -Rockvale Road (Boundary Road).  <b>Possible Additional road for 2017 Reseals</b>                      -Knobs Rd (8013/10),                      -Old Inverell Rd (Handel St to Shambrook Ave) 8040/10,                      -Old Inverell Rd (Shambrook to Rowlands) 8040/20,                      -Stockton Rd (Waterfall Way to 1km) 8073/10,                      -Stockton Rd (1km to Old Hillgrove Rd) 8073/20,                      -Stockton Rd (Old Hillgrove Rd to Bracken St ) 8073/30,                      -Dangarsleigh Rd (Galloway to Roseneath)</p>	
<p>Bridges -House Ck on Wongwibinda Rd \$208,000</p> <p>Level 3 structural inspections 32 timber bridges \$95,500</p>	Engineering	<p>Initial investigation Catchment Analysis undertaken. A design brief submitted to design for developments.</p> <p>Inspections only. Contract has been awarded to WRD. Commencement due 21 November.</p>	\$324,000
Kerb and gutter	Engineering	<p>-Dumaresq St – repairs completed                      -Niagara - repairs completed                      -Golgotha - repairs completed                      -Werrina – commenced; 25% completed.  <u>Identified works:</u>                      -Faulkner (Newton to Erskine, both sides)                      -Taylor (Brown to Barney, western side)                      - St Andrews Ave</p>	\$274,760

# OUR INFRASTRUCTURE

Urban reseals	Engineering	<p>Locations finalised. Pre Work commencement being finalised.</p> <p>Urban Local road reseals are expected to commence in early February 2017.</p> <p>The listing of identified roads include:</p> <ul style="list-style-type: none"> <li>- Dumaresq Street, Kennedy – Douglas,</li> <li>- Dumaresq Street, Douglas – Taylor,</li> <li>- Madgwick Drive, Niagara - W Side,</li> <li>- Douglas Street, Brown – Barney,</li> <li>- Taylor Street, Newton – Erskine,</li> <li>- Marsh Street, Jeffery – Newton,</li> <li>- Niagara Street, Tancredi – Donnelly (removed from listing, road pavement will now be rehabilitated)</li> <li>- Braebank Avenue, O'connor - End Cul,</li> <li>- Clarks Road, Madgwick - Merge R,</li> <li>- Clarks Road, Merge R - Arts Rd,</li> <li>- Trevenna Road, Madgwick – Elm,</li> <li>- Trevenna Road, Elm - Rehab B,</li> <li>- Trevenna Road, Rehab B – Sports,</li> <li>- Birch Close, Jakes – Erskine,</li> <li>- Forster Avenue, Mcdonald – Mcdonald,</li> <li>- Hunt Avenue, Mcdonald – Mcdonald,</li> <li>- Kilkenny Close, The Boulevard – End,</li> <li>- The Avenue Avenue, Cuning – Boulevard,</li> <li>- Donegal Terrace, End- - The Boulevard.</li> </ul>	\$400,000
Footpaths	Engineering	Paving repair Faulkner's, Rusden, Dangar Streets completed	\$106,350
Cycleways	Engineering	<p>Cycleway (Asphaltic Concrete type) maintenance, including:</p> <ul style="list-style-type: none"> <li>- Cycleway 4 (Footbridge to Cycleway),</li> <li>- Cycleway 3 (Bdy of Park to Cycleway 4),</li> <li>- Cycleway 3 (Dumaresq to Bdy of Park),</li> </ul>	\$97,000

# OUR INFRASTRUCTURE

		- Cycleway 4 (O'Dell to Footbridge) Other rehab projects being assessed, and will be added to list as budget permits.	
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## Provide infrastructure for effective control of stormwater

Strategy – Maintain and improve stormwater drainage

Action - Implement the Works Program for stormwater drainage

Activities	Department	Comments	Budget
Improve Markham Street drainage Stage 1	Engineering	To commence 2017. Road design underway. Project documentation preparation.	\$650,000
Stormwater Pipe renewals (various 300mm, 375mm, 450mm, 525mm and 600mm RCP pipes)	Engineering	Contracted works for relining to commence 2017.	\$274,610
Junction/Manholes	Engineering	Numerous Junction pits repaired. Manhole lids replaced.	\$42,000
Commence Stage 4 of the CCTV Program	Engineering	Not commenced.	\$30,000
Kerb inlet pits	Engineering	Identified sites include: - Marsh/Dumaresq Streets intersection Kerb Inlet Pit upgrade, - 194 Erskine Street (Kerb Inlet Pit Upgrade) Other locations are currently being assessed for inclusion in program, and will be prioritised.	\$30,000

# OUR INFRASTRUCTURE

# OUR INFRASTRUCTURE

Maintain and enhance sport and recreation infrastructure			
Strategy – Improve opportunities for eco tourism and recreation			
Action - Draft a feasibility study for the development of eco opportunities at Dumaresq Dam			
Activities	Department	Comments	Budget
Draft Dumaresq Dam-Stage 1 Master Plan	Engineering	Project not yet started. Scoping commenced with view to engaging a consultant to undertake an overall site plan for staged implementation. Expected to begin in third quarter.	\$170,000
Action - Work in conjunction with the Sports Council to meet future sporting needs in line with the Recreation Plan 2011			
Activities	Department	Comments	Budget
Resurface the playing field at the Sportsground	Engineering	Engaged surveyor to undertake digital terrain model. Actual grounds works will need to be undertaken next financial year as initial estimate of costs provided by contractor do not include entire scope of works. A doubling of funding will be required to complete the project next financial year.	\$135,000
Monckton Aquatic Centre renewals (Upgrade Plant Room electricals + lift concourse area near baby pool)	Engineering	Electrical upgrades completed. Concourse improvements to be undertaken in the fourthquarter when centre is closed.	\$55,000
Maintain street lighting	Engineering	Not capital works. Budget to offset network maintenance charges	\$45,000

# OUR INFRASTRUCTURE

Bruce Browning and/or Rologas-security/vehicle restrictions	Engineering	Extent of works determined. Works not commenced.	\$8,000
Replace driveway at the Sportsground	Engineering	Extent of works determined. Works not commenced.	\$8,000
Installation of Kookaburra Crest shade structures	Engineering	Not commenced.	\$6,345
Construct synthetic wicket in Newling Playing Fields	Engineering	Not commenced.	\$5,424
Purchase steeple chase barriers in Harris Park	Engineering	Barriers purchased by Athletics Club from own funding and requested that budget be allocated to construct an on-field cage to house them. Quotations received.	\$2,250

Strategy – Improve sports grounds and water recreation facilities

Action - Work in conjunction with the Sports Council to meet future sporting needs in line with the Recreation Plan 2011

Activities	Department	Comments	Budget
New park seating	Engineering	Initial scoping undertaken. Works not commenced.	\$20,000
Supply top dressing at Harris Park	Engineering	Discussions with stakeholders reduced extent of works. Need to redirect \$15,000 of budget to assist with Lynches Netball Playspace.	\$20,000
Refurbish the cricket oval fence at Lambert Park	Engineering	Men's shed commenced cutting replacement pailings. Quotations being sought for painting.	\$20,000

# OUR INFRASTRUCTURE

Construct synthetic wicket in Harris Park	Engineering	Works not commenced.	\$10,848
Replace the walking track signs	Engineering	Works not commenced.	\$10,000

Strategy – Improve and maintain parks and open spaces			
Action - Maintain recreation infrastructure in accordance with asset management plan			
Activities	Department	Comments	Budget
Roof for cement tank at Moran Oval	Engineering	Project completed.	\$10,000

# OUR INFRASTRUCTURE

Renew, upgrade, and maintain Council’s building assets for operational, community and lease purposes

Strategy – Provide well appointed, legislative compliant, safe and comfortable building assets on a fit for use basis.

Action - Maintain and provide reasonable upgrades to building assets.

Activities	Department	Comments	Budget
Painting the interior of the Library Administration Building	Engineering	Project on track. Minor alterations underway with painting 70% completed.	\$40,000
Improve access and install internal security fencing at the Grafton Road depot	Engineering	Pre construction underway with quotes to be evaluated. Water meter relocated.	\$25,000
Replace external stairs at the Craft Centre	Engineering	Waiting on final quote for evaluation.	\$18,000
Upgrade stormwater drainage at the State Emergency Services Headquarters Building	Engineering	Project not commenced.	\$18,000
Engage consultants to determine efficiencies in the Civic Administrative Building HVAC system	Engineering	Project deferred . Portion of funds revoted to external stairs to Hughes House project as this was under estimated.	\$12,000
Timber window and furnishing upgrade at the Folk Museum	Engineering	Project 80% completed.	\$12,000
Upgrade the electrical wiring in the Folk Museum building	Engineering	Project not commenced.	\$8,000
Improve Folk Museum Shelving and Storage Facilities	Engineering	Project 90% completed.	\$6,000
Replace external stairs Hughes House	Engineering	Quotations to be evaluated. \$8000 revoted from Civic Administration Building HVAC project for this project to proceed.	\$6,000



# OUR INFRASTRUCTURE

Detailed drawings and Specifications for the upgrade of the Wollomombi Hall amenities building	Engineering	Project completed. Drawings and specifications to be utilised in the completion of two Stroger Communities approved projects on the Hall.	\$5,000
Maintenance based painting Kent and Hughes House.	Engineering	Project completed.	\$5,000
Stationary engine shelter upgrade at the Hillgrove Museum	Engineering	Project not commenced.	\$4,000
Upgrade the hot water system at the Companion Animal Shelter	Engineering	Project completed.	\$2,000

# OUR INFRASTRUCTURE

## Our Planning – Plan for the needs of the Council through sustainable design

Strategy - Maintain and improve the look and appeal of towns and villages

Action - Develop and implement strategic plans for the upgrade the Guyra CBD

Activities	Department	Comments	Budget
Investigate implementation of CBD master plan upgrade and mechanisms for shop owners to improve shop façades	Health & Building	This project has been identified as a potential project to be funded through the Stronger Communities Fund. The plan was re-presented to the Guyra Reference Group to seek community feedback. Further consultation will occur.	
Maintain aesthetic and inviting CBD's in Armidale, Guyra and Tingha	Engineering	Included within the existing budget.	

# OUR INFRASTRUCTURE

Our Planning – Plan for the needs of the Council through sustainable design			
Strategy - Develop towns and villages through sustainable design and planning, reflecting community needs			
Action - Promote a Local Environment Plan that supports the needs of the township and rural areas to grow and develop			
Activities	Department	Comments	Budget
Develop locality Development Control Plans for residential release areas in the Guyra township	Health & Building	A single merged development control plan being prepared for local government area. Specific locality plans to be considered as amendment to merged plan.	Salaries
Make amendments to the Guyra Local Environmental Plan 2012 to reflect changes resulting from growth as required	Health & Building	Housing and employment land monitoring to be completed in the second quarter to identify if LEP amendments are required.	Salaries
Action - Increase the level of online facilities designed to address planning and development issues			
Activities	Department	Comments	Budget
Incorporate a wide range of services within Council's website for information to the community	Corporate Services	Council has developed an implemented a new website <a href="http://www.armidaleregional.nsw.gov.au">www.armidaleregional.nsw.gov.au</a>	Salaries

# OUR INFRASTRUCTURE

## Our Planning – Plan for the needs of the Council through sustainable design

Strategy - Develop sustainable infrastructure to support future needs

Action - Support expanded telecommunication services

Activities	Department	Comments	Budget
Investigate and seek funding for a Wifi service in key locations in the Guyra.	Corporate Services	This will be investigated as part of the CBD upgrade proposal.	Salaries
Continue liaison with Essential Energy to plan for works to underground services in the Guyra CBD	Engineering	Meeting held with Essential Energy.	Salaries

# OUR INFRASTRUCTURE

Our Community Facilities - Provide and maintain fully equipped community facilities			
Strategy - Provide and maintain fully equipped sporting facilities to encourage a healthy and active lifestyle			
Action - Maintain sporting fields in accordance with agreed service levels			
Activities	Department	Comments	Budget
Support the Sports Council to apply for funding to undertake their priority projects identified in the 'Guyra Sports Council Wish List'	Corporate Services	Met with the Guyra Sports Council to review their Wish List for submission to the Armidale Regional Sports Council.	Salaries
Seek funding for improvements and colocation of the amenities at the Guyra Recreation Grounds and Guyra Showground	Corporate Services	Funding has been secured, with works to commence on the Guyra Recreation Ground amenities in the next quarter.	Salaries
Action - Maintain the current level of service at the swimming pool			
Activities	Department	Comments	Budget
Investigate, seek funding, and commence pool entertainment improvements such as options for vending machines, play equipment, and other income generating activities	Health & Building	NSW Government funded the 'Stay and Play' project, which was delivered prior to the opening of the 2016/17 Swimming Season. This project included the installation of a waterpark and playground equipment.	Salaries
Actively promote the pool and encourage social events and competitions	Health & Building	This project is on going.	Salaries

# OUR INFRASTRUCTURE

## Our Community Facilities - Provide and maintain fully equipped community facilities

Strategy - Investigate the development of facilities for arts and culture

Action - Develop the heritage value of the towns and villages

Activities	Department	Comments	Budget
Develop plans for a heritage walk throughout Guyra	Library Services	Funding required. No funding opportunities identified during the reporting period.	Salaries
Support the provision of a museum in Guyra and Tingha	Library Services	Ongoing. Support with grant funding has been made available. Guyra Museum has submitted 2 grant applications for capital works at the Guyra Museum, no response has been received within the reporting period.	\$10,000
Promote the 'Guyra Heritage Study' by providing information about documented archaeological sites locally on Council's website and in the Guyra Library	Corporate Services	Not commenced as yet.	Salaries
Support community cultural displays in the Guyra Library	Library Services	No cultural displays were held during the reporting period.	Salaries
Seek funding to create a historical repository for Guyra Shire Council	Library Services	An application for funding has been submitted.	Salaries

Action - Maintain public cemeteries to meet service level requirements

Activities	Department	Comments	Budget
Prepare a strategic plan for the Guyra and Tingha Cemeteries	Health & Building	Not commenced.	Salaries

# OUR INFRASTRUCTURE

Our Community Facilities - Provide and maintain fully equipped community facilities			
Strategy - Provide and maintain facilities for recreational purposes			
Action - Maintain community halls for functions and indoor sport			
Activities	Department	Comments	Budget
Develop a concept / masterplan for a recreational precinct combining the Community Hall, Showground, Swimming Pool, and Recreational Grounds	Health & Building	This project was investigated and identified as a potential Stronger Communities Project, however no further action has occurred.	Salaries
Actively promote the use of the Community Hall for community events, recreational activities, and commercial ventures	Health & Building	The community hall has been used by a range of Sporting and Recreation groups in Guyra, through the Guyra Sports Council.	Salaries
Seek funding for upgrades to the Tingha Community Hall	Corporate Services	No funding opportunities during the reporting period.	Salaries
Action - Maintain parks, gardens, and playgrounds to service level requirements			
Activities	Department	Comments	Budget
Review overall provision of public toilet and amenities to a sustainable level	Engineering	Ongoing.	Salaries
Routinely inspect and clean all Council provided facilities	Engineering	Ongoing.	

# OUR INFRASTRUCTURE

## Our Transport & Access - Provide infrastructure for effective transport and access

Strategy - Maintain and develop roads and bridges that meet community needs

Action - Continue ongoing maintenance of roads

Activities	Department	Comments	Budget
Continue ongoing maintenance of regional roads	Engineering	Included within the existing budget	
Continue ongoing maintenance of unsealed road network <ul style="list-style-type: none"> <li>Gravel resheet Wandsworth to Ben Lomond Road – 8.7 km</li> </ul>	Engineering	Rural unsealed roads are typically graded once per annum, with the aim to grade bus routes twice annually.	\$217,500
Continue ongoing maintenance of the urban road network, including reseals of the following: <ul style="list-style-type: none"> <li>Lagoon St – east side - 0.12 km</li> <li>Oban Street - 0.47 km</li> <li>ODonnell St – 0.42 km</li> <li>Swimming Pool Rd – 0.92 km</li> <li>Guyra Hill Rd – 0.6 km</li> </ul>	Engineering	These reseals to commence in Nov/Dec 2016	\$80,000
Continue ongoing maintenance of the sealed rural road network, including reseals of the following: <ul style="list-style-type: none"> <li>Glenshiel Rd - 1.78 km</li> <li>Oban Street – 1.53 km</li> <li>Wards Mistake Rd – 10 km</li> </ul>	Engineering	These reseals to commence in Nov/Dec 2016	\$345,437
Provide ongoing routine maintenance to all bridges	Engineering	Included within the existing budget.	



# OUR INFRASTRUCTURE

<ul style="list-style-type: none"> <li>Replace the Tenterden Road bridge over Georges Creek</li> </ul>		Tender awarded. Road approaches design completed. Construction to commence April 2017	
Provide a safe and effective road drainage system commensurate with the road hierarchy and requirements of the locality	Engineering	Included within the existing budget.	
Action - Undertake renewal program on roads			
Activities	Department	Comments	Budget
Undertake renewal program on regional roads (MR135 and MR73) as per asset management plan <ul style="list-style-type: none"> <li>Sections of Guyra Road/Loxton Road</li> </ul>	Engineering	MR 135 – Guyra Road.	\$447,524
Rehabilitate urban road pavement to an as new condition as per asset management plan <ul style="list-style-type: none"> <li>Lagoon Street – widen east side and provide kerb and gutter</li> </ul>	Engineering	To commence Feb 2017	\$60,000
Rehabilitate sealed rural road pavement as per asset management plan <ul style="list-style-type: none"> <li>Junction Road 2.0 – 3.2 km</li> </ul>	Engineering	Project deferred until 2017/18 due to a reduction in funding under the Roads to Recovery Program.	\$238,000
Identify future maintenance works on all local bridges	Engineering	Included within the existing budget.	
Seal the following unsealed roads due to their topography and maintenance problems: <ul style="list-style-type: none"> <li>Lagoon Road – 4.9km (remaining gravel section)</li> </ul>	Engineering	Lagoon Rd commenced, and expected to be completed by end of December 2016.	\$840,000

# OUR INFRASTRUCTURE

<ul style="list-style-type: none"><li>Baldersleigh Road Road – 3.5km (from end of bitumen to Reedy Creek Bridge)</li></ul>		Baldersleigh Rd to commence January 2017	
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# OUR INFRASTRUCTURE

## Our Transport & Access - Provide infrastructure for effective transport and access

Strategy - Provide safe and convenient options to drive, park, cycle, or walk

Action - Construct a network of cycleways / shared paths to integrate with key attractions

Activities	Department	Comments	Budget
Use the Pamp and Bike Plan to seek funding for the development of cycleways	Engineering	In the former Guyra Shire- Application lodged for 2017-18. (Task completed)	Salaries

Action - Maintain infrastructure for public safety when using various transport options

Activities	Department	Comments	Budget
Improve footpath surfaces in high use areas in accordance with requirements identified in the Pedestrian Access Mobility Plan	Engineering	Included within the existing budget.	

# OUR INFRASTRUCTURE

Our Utilities - Provide water and sewer infrastructure			
Strategy - Provide safe and reliable drinking water			
Action - Provide a reliable and affordable water supply that meets all applicable health standards			
Activities	Department	Comments	Budget
Undertake a water meter replacement program - Guyra	Engineering	Replace Council's aged water meters as they are generally becoming unreliable which is becoming more evident each time a read is conducted.  Scheduled to commence in January 2017.	\$30,000
Investigate solutions to the blue-green algae problem - Guyra	Engineering	Powdered Activated Carbon (PAC) plant has been upgraded.	Salaries, contracts and materials
Action - Improve processes at the water treatment plant			
Activities	Department	Comments	Budget
Implement stage 2 of the Scada upgrade - Guyra	Engineering	Telemetry upgrade – Completed.	\$81,000
Clean the water mains in a section of town with an ice pigging technique - Guyra	Engineering	Scheduled to commence in March 2017	\$50,000
Rehabilitate or Replace the first of two raw water pumps - Guyra	Engineering	Completed.	\$25,000
Provide a man proof fence around the water reservoir - Guyra	Engineering	Completed	\$15,000
Implement a Stop Valve replacement / additional valve program -	Engineering	Scheduled to commence in February 2017	\$40,000

# OUR INFRASTRUCTURE

Guyra			
Replace flocculators and flash mixers at filtration plant - Guyra	Engineering	Scheduled for December 2016	\$12,000
Provide Power Surge Protection at pump station - Guyra	Engineering	Scheduled for December 2016	\$20,000
Provide a safety rail on dam 1 - Guyra	Engineering	Completed.	\$20,000

# OUR INFRASTRUCTURE

## Our Utilities - Provide water and sewer infrastructure

Strategy - Provide an efficient sewerage system

Action - Provide a reliable and affordable sewerage reticulation system that meets community needs

Activities	Department	Comments	Budget
Maintain compliance with license requirements from the regulatory authority	Engineering	Ongoing	Salary and materials
Action - Improve processes at the sewerage treatment plant			
Activities	Department	Comments	Budget
Work toward the minimisation of stormwater infiltration into the sewer reticulation system	Engineering	Problem manholes being relined – Completed	Salaries and materials
Implement stage 2 of the Scada upgrade	Engineering	Telemetry upgrade – Completed.	\$81,000

# OUR INFRASTRUCTURE

## Our Utilities - Provide water and sewer infrastructure

Strategy - Maintain and expand water and sewer infrastructure to accommodate future growth

Action - Investigate expansion opportunities for water and sewer networks

Activities	Department	Comments	Budget
Plan for expansion of sewer reticulation to compliment Council's residential zoned areas	Engineering	For future budgets	Salaries and materials
Seek funding to undertake a feasibility study for future water supply options	Engineering	IWCM plan to be commenced in Dec 2016	Salaries
Conduct stability study of Dam 2 with the view to raise by 3m	Engineering	Included within the existing budget.	
Action - Develop and implement stormwater management plans			
Activities	Department	Comments	Budget
Implement Stormwater Management Plan	Engineering	Plan to be reviewed in 2016/17 for possible stormwater upgrades in 2017/18.	Salaries and materials

# OUR ENVIRONMENT

Community operates with awareness of the need to reduce our carbon footprint

Strategy - Supporting the community's vision of 'Excellent Lifestyle, Sustainable Growth' through Council's operations and functions

Action - Demonstrate an annual improvement in reduced carbon footprint of Council's operations

Activities	Department	Comments	Budget
Subscription for energy usage at council's facilities	Planning & Environmental Services	Included within existing budget for renewal.	\$3,000

Strategy - Integrate climate change activities across the community

Action - Implement Environmental Sustainability Action Plans for food and energy efficiency; implement medium-term actions in the Local Adaptation Pathways Program

Activities	Department	Comments	Budget
Prepare State of Environment Report	Planning & Environmental Services	A separate State of Environment report is no longer required under amendments to the Local Government Act 1993. Progress against environmental objectives will be provided through Council's Integrated Planning and Reporting documents.	\$1,000
Seek grant funding to pursue the next stage of the Tingha Flood study – a Risk Management Study	Engineering	Awaiting announcement of next round of Dept of Environment & Heritage flood study funding.	Salaries



# OUR ENVIRONMENT

Our Natural Attractions - Protect and promote our natural attractions			
Strategy - Promote and highlight our natural assets			
Action - Improve infrastructure at natural attractions			
Activities	Department	Comments	Budget
Work with the NSW National Parks and Wildlife to develop plans for improvements to be undertaken at the Mother of Ducks Lagoon	Governance	Initial contact made with NPWS to commence discussions.	Salaries

# OUR ENVIRONMENT

Our Waste - Encourage effective waste management practices			
Strategy - Educate the community on better waste management to create a clean environment			
Action - Participate in programs that encourage the community to develop better waste management practices			
Activities	Department	Comments	Budget
Participate in Waste 2 Art Competition	Customer Service	Not held during the reporting period.	Salaries
Liaise with local schools and organisations to participate in Clean Up Australia Day	Health & Building	This will be coordinated in January 2017.	Salaries

# OUR GOVERNANCE

Ensure efficiency and innovation in all practices undertaken by Council

Strategy – Strive for productivity improvement and efficiency

Action - Increase the feasibility of technological advances

Activities	Department	Comments	Budget Allocation
Continue with the plant and fleet replacement program ensuring fit for purpose equipment is used	Governance	Expenditure Year to Date	\$266,638
		Sales to Date	\$133,662
		NET COST	\$132,976
		MY16 Holden Colorado LS Duel Cab Chassis T55PE Air compressor 13.0Hp Honda Engine Asset Purchases Armidale Mower Subaru Outback 3.6R CVT Wagon Volkswagon Transporter TDI400 LWB Komatsu FD30T-17 Forklift SUBARU OUTBACK 2 LITRE DIESEL PREMIUM 2016 FUSO FK61FH1RFAC	\$1,753,750
Replace IT Network Server and Equipment	Governance	The Information Technology Team has commenced replacing a number of assets. The plan is to renew a number of servers in conjunction with the new domain. Replacement and Upgrade of Communications network devices - YTD (Year to Date) expense \$13,648 on NBN equipment.	\$250,000

# OUR GOVERNANCE

## Our Identity - Promote the identity of the Community

Strategy - Maintain local representation

Action - Support elected representatives to maintain effectiveness in the local community

Activities	Department	Comments	Budget
Conduct annual community consultation meetings	Corporate Services	Council resolved in July to appoint consultants to develop a community engagement program and a methodology to review the current Community Strategic Plans and to develop a new CSP for the new council area.  The Administrator has introduced Listening Tours to engage and consult with the community on local issues.	
Develop a schedule for reference group meetings to discuss important issues between Council and our community	Corporate Services	Local Representation Advisory Committee (LRAC) comprising former councillors of ADC and GSC established in June to provide advice to the Administrator on local issues. Meetings at held at least monthly.  Review of Council's Committee Structure undertaken to provide for broader community representation.	Salaries
Action - Promote and support local government			
Activities	Department	Comments	Budget

# OUR GOVERNANCE

Participate in promotion of Local Government through Local Government Week	Corporate Services	Local Government Week was held 1-7 August and the theme for 2016 was “Our Council, Our Community.” Council did not actively participate in activities this year.	Salaries
Continue to work with other Council’s in the New England Region to work toward the establishment of the New England Joint Organisation in September 2016.	Governance	Council resolved in July to support the formation of a Regional Joint Organisation and that the new JO be named “Northern Inland” to represent the area from Liverpool Plains to Moree and Tenterfield inclusive. A discussion paper on the proposed JO boundaries was released in September with Council being included in the New England JO.	Salaries

# OUR GOVERNANCE

## Our Identity - Promote the identity of the Community

Strategy - Encourage community pride

Action - Provide support and information to community groups who enhance community pride

Activities	Department	Comments	Budget
Provide an annual economic development grant to each of the villages in the former Guyra Shire	Corporate Services	This program has not been rolled out following the merger forming Armidale Regional Council. These community groups were invited to apply for funding through the Stronger Communities Grant.	
Support the Tingha Tin Festival by providing roadside signage	Engineering	Tingha Tin Festival to be held in November.	

Action - Set an example for the wider community

Activities	Department	Comments	Budget
Maintain vibrant branding strategies for Council	Corporate Services	Council has embarked upon its rebranding project. Consultants appointed with initial meeting held. Community engagement to commence Nov 30.	Salaries

# OUR GOVERNANCE

## Our Identity - Promote the identity of the Community

Strategy - Promote the region as a unique rural lifestyle

Action - Support the Guyra Show Society and Lamb and Potato Festival Committee in promoting the region as an agricultural region

Activities	Department	Comments	Budget
Support the Lamb and Potato festival through lease agreement and advice	Corporate Services	Council has made the Armidale Heritage Tour bus available by way of a sponsorship to enable the Guyra Tours to be run on Saturday and Sunday during the festival.	Salaries

# OUR GOVERNANCE

## Our Operations - Ensure efficiency and innovation in all practices undertaken by Council

Strategy - Deliver value for money services for our ratepayers

Action - Review costs incurred by Council

Activities	Department	Comments	Budget
Participate in the NSW Local Government Operational Effectiveness Survey	Corporate Services	Council continues to participate in this program. Council completed the survey in September with Price Waterhouse Coopers (PWC). First Draft results for Review expected to be received in December.	Salaries



# OUR GOVERNANCE

## Our Operations - Ensure efficiency and innovation in all practices undertaken by Council

Strategy - Develop internal processes for efficient services

Action - Integrate business processes with the Integrated Planning and Reporting Framework

Activities	Department	Comments	Budget
Review the asset management plans for all council assets	Engineering	Water and Sewer Asset Management Plans for Guyra and Tingha prepared and adopted by Council.	Salaries
Compliance with Privacy and Personal Information Protection Act 1998 and Government Information Protection Act (GIPA) 2012	Corporate Services	Ongoing.	Salaries
Administer Council's Policies, Delegations and Standard Practice Notes	Corporate Services	Model Code of Conduct, Code of Meeting Practice, Payment of Expenses and Provision of Facilities for Councillors, Investments policies adopted.  Delegations IGM adopted in May following the merger proclamation on 12 May 2016.	Salaries

Action - Explore additional efficiency options through innovative work practice

Activities	Department	Comments	Budget
Encourage users to utilise the automatic generation of certificates service through ePathway (149, etc)	Corporate Services	Customer Service staff have been encouraged to assist applicants with applying for these certificates online. Current on Line transactions make up 82% of all incoming transactions. A project plan is being prepared to develop other modules of Pathway to	Salaries

# OUR GOVERNANCE

		include in the merger reform.	
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# OUR GOVERNANCE

## Our Operations - Ensure efficiency and innovation in all practices undertaken by Council

Strategy - Promote a culture of innovation for staff and the wider community

Action - Lead the community in the uptake of eSolutions

Activities	Department	Comments	Budget
Work with the RDANI to develop a Regional Digital Economy Strategy	Corporate Services	Council has not continued to have an active involvement in this project with Regional Development Australia – Northern Inland.	

# OUR GOVERNANCE

## Our Voice - Provide enhanced engagement and communication with the community

Strategy - Allow open and transparent communication between the community and Council

Action - Provide information to the community in a timely manner

Activities	Department	Comments	Budget
Provide Council minutes and agenda's on Council's website	Corporate Services	Ordinary Meeting Agenda and Minutes accessible on the new ARC website along with meeting schedule.	Salaries

Action - Implement new methods of providing active information to the community

Activities	Department	Comments	Budget
Continue to work toward providing GIS information to the public	Corporate Services	No Progress has been made on this Project in this quarter.	Salaries

# OUR GOVERNANCE

Our Economic Growth - Develop and sustain economic growth			
Strategy - Contribute to the marketing and promotion of our area as a destination			
Action - Work with the community to support economic development			
Activities	Department	Comments	Budget
Continue to support the New England Rail Trail Inc to investigate the opportunity for a rail trail	Economic Development	Council has resolved to promote where possible the case for the NE Rail Trail in accessing Government funding.	Salaries
Action - Participate in regional promotion programs			
Activities	Department	Comments	Budget
Participate in the New England High Country advertising campaign	Economic Development	My Favourite Corner Phase 2 and Choose Your Own Adventures marketing programmes are in market.  My Favourite Corner Phase 1 won the RDANI Innovation Award in the Retail, Tourism/Hospitality sector.  Ongoing work with Bauer Adventures towards future programs.	
Encourage local businesses to sign up to the 'Come on Shopping' eCommerce website and utilise their services to sell their goods online	Economic Development	Come on Shopping project abandoned by RDA due to the variety of on-line platforms now available.	Salaries

# OUR GOVERNANCE

## Our Economic Growth - Develop and sustain economic growth

Strategy - Develop and promote an innovative, progressive community for economic growth and investment

Action - Encourage additional private investment through the sale of surplus Council assets

Activities	Department	Comments	Budget
Investigate opportunities for the sale of the current Kolora building	Governance	Not commenced.	Salaries