ORDINARY MEETING OF COUNCIL

To be held on

Wednesday, 28 November 2018
1pm

at

Tingha
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<td>New England Regional Airport Masterplan</td>
</tr>
<tr>
<td><strong>Legislation:</strong></td>
<td>Local Government Act 1993</td>
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| **History:** | Date of amendment: 28 June 2017  
Version No and Date: Version 1; 9 November 2015 |
| **Council Meeting:** | 9 November 2015  
28 June 2017 |
| **Council Minute Number:** | 304/15  
<TBC> |
| **TRIM File Number:** | INT/2015/16530: A15/6938 (Original)  
AINT/2017/09642 : A17/1908 (Amendment) |
| **Review Date:** | October 2017  
October 2018 |
| **Reasons for Change:** | New Policy  
Revision to address anomalies |
Background

Armidale Regional Council is currently undertaking the survey and design of land for development and sale within the Airport precinct. This land is located to the south of the Terminal complex and car park and will be accessible via the proposed new roundabout to be constructed on the New England Highway. The initial development represents Stage 1 of the development and a realigned Saumarez Road will form a ‘boulevard’ passing through the centre of the Stage 1 development. The available land is to comprise four adjoining sites, each with a differing target market and purpose.

These four development sites are:

- a Business Park framing the entrance to the upgraded Passenger Terminal and expanded Car Park
- an aviation-related industrial precinct, providing tenants with airside and direct runway access
- a multi-purpose commercial land development offering flexible lot sizes and some highway visibility
- land that has been identified for the construction of a highway service centre, comprising a fuel outlet, convenience store and fast & healthier food restaurants.

It should be noted that this pricing policy does not apply to the proposed Highway Service Centre site.

Policy

In order to promote economic growth, through the attraction of business and associated employment, a pricing policy is proposed that provides both flexible purchase options and incentives to recognise employment scale.

It is recognised that start-up businesses or those relocating can be faced with a number of one-off costs that impact their cash flow. For this reason, payment periods range from cash with purchase to a 5 year lease to buy option. Pricing discounts, payable in the form of rebates, will reward early purchase settlement or alternatively support the cash flows of start-up or transitional businesses.

As employment growth is the key objective of the Airport Development, financial incentives will be provided based upon the scale of employment.
Basis of Pricing
Three (3) Pricing options are proposed:

- Option 1 - Outright Purchase

- Option 2 – Fixed Purchase Price and Vendor Financing for up to 5 years with a minimum 10% deposit; and

- Option 3 – Fixed Purchase Price and Vendor Financing for up to 5 years.

Purchase discounts, in the form of rebates, are payable in the case of Options 1 & 2.

Option 1 – Outright purchase

- Pricing is in accordance with the approved pricing schedule adopted by Council

- A rebate, equal to 10% of the Purchase Price, is payable upon the issue of a Construction Certificate, if occurring within 18 months from date of sale*

- Other concessions with regard to Rates and Development Application charges may apply (see below)

Option 2 – Vendor financing for up to 5 years

- Pricing is in accordance with the approved pricing schedule adopted by Council

- Upon payment of deposit greater than 20% of the Purchase Price, a rebate, equal to 7.5% of the Purchase Price, is payable upon substantial commencement of construction, if occurring within 18 months from date of sale* alternatively,

- Upon payment of deposit greater than 10% and less than 20% of the Purchase Price, a rebate, equal to 5% of the Purchase Price, is payable upon the issue of a Construction Certificate, if occurring within 18 months from date of sale*

- Financing of any outstanding balance of the purchase price will be at 2% above the RBA Cash Rate [from time to time] for up to five (5) years at which time payment of the outstanding balance will be due in full

- Other concessions with regard to Rates and Development Application charges may apply (see below)

Option 3 – Lease with option to buy

- Pricing is in accordance with the approved pricing schedule adopted by Council

- The purchaser may opt to lease the land for a maximum period of five (5) years

- Lease fees will be at 2% above the RBA Cash Rate [from time to time]

- The purchaser may buy the land at any time within the five (5) year lease period at the original purchase price

- At the end of the five (5) years the lease will expire
• Other concessions with regard to Rates and Development Application charges may apply (see below)

Incentives payable based upon employment numbers
To encourage and assist employers to grow current staffing or create additional employment opportunities, waivers of Rates and Development Application fees may apply as set-out in the table below:

<table>
<thead>
<tr>
<th>Number of Employees</th>
<th>Period of Rates Waiver</th>
<th>Development Application Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Between 5 and 10 employees</td>
<td>2 years</td>
<td>Council component of DA fees waived.</td>
</tr>
<tr>
<td>Between 11 and 20 employees</td>
<td>3 years</td>
<td></td>
</tr>
<tr>
<td>Between 21 and 50 employees</td>
<td>4 years</td>
<td></td>
</tr>
<tr>
<td>More than 51 employees</td>
<td>5 years</td>
<td></td>
</tr>
</tbody>
</table>

• The waiver of Rates payments and Development Application fees will apply to any business either establishing or expanding within the Armidale Regional Council.

• Waiver of fees will only apply to amounts payable to Armidale Regional Council

• The number of employees will be determined by the business’s auditors [at the expense of the business] and equate to the maximum number of FTEs employed for a 3 month period.

• All rates must be paid when and as due. Council will apply a refund of the equivalent amount back to the person or business making the payment only.

*The date of sale will be the execution date of the Purchase Contract.
LivingARC

Renewable Energy; Local Food; Sustainable Living; Smart, Efficient Towns

Scope and Intent

A healthy environment is crucial to economic and social sustainability. To reduce our environmental footprint whilst maintaining our lifestyle, future technology and energy use must be efficient, environmentally friendly, and support our health & wellbeing. This includes transport, food production and distribution, and comfortable living.

Key Success Indicators

- The community can participate in initiatives that contribute to a sustainable lifestyle.
- The community’s desire for clean, resilient energy is fulfilled.
- The region maintains viable sustainably-run small and family farms.
- Council and other organisations procure local products where possible.
- Council’s planning system supports the appropriate use of rural land across the municipality.
- Council is recognised as a climate and greenhouse-gas responsible organisation.
- There is an increased connection between agriculture and rural and urban centres through an engaged and supported community, and an increased appreciation of our surroundings and natural environment.
- Residents enjoy living in the region and are able to gain local employment or telecommute.
- Transport links are retained or improved.
- Residents commonly walk or cycle to work, school, college or university.
- There are diverse and healthy recreational, and creative social opportunities.
- There are opportunities for residents to engage in protecting and restoring environmental values.
- Community organisations, schools and businesses provide a range of essential services, opportunities for friendship, and support, including in times of emergency.

Strategic Initiatives

- Environmental and Sustainability risk assessments are undertaken for all major Council projects.
• All Council buildings and facilities to achieve and maintain an appropriate sustainability rating (such as NABERS or Green Star) or achieve best practice in sustainability
  o Energy consumption from key Council buildings and activities is reduced by 20% compared to the 2017/2018 baseline by 2027 (subject to confirmation from the baseline that is established)
  o At least 25% of electricity is generated and/or purchased from renewable sources by 2027
  o Offsetting residual greenhouse gas emissions to become carbon neutral by 2027
  o Establish requirements for procuring low-pollution energy efficient vehicles and equipment
  o Ensure that employees are given the opportunity to be exposed to new ideas and sustainability information.
• Revise the Bicycle Plan to improve safety and set targets for increased walking and cycling.
• Adopt a Sustainable Procurement Policy to guide Council’s purchasing decisions.
• Priorities are set for upgrades and maintenance of local roads, buildings, parks, playgrounds, sporting facilities, swimming pools, bike tracks and community gardens that have sustainability design objectives and outcomes.
• Investigate reinvigorating the Sustainable Living Expo to promote, encourage and demonstrate local capabilities and initiatives.
• Support for and promotion of local food
  o Encourage use of ‘local food’ labelling to indicate the proximity of food origin
  o Encourage seasonal selection of ingredients by residents and local food outlets
  o Promote products of local ‘mid-size’ farmers to avoid sending local food to city markets
  o Support a mobile abattoir
  o Land use plans support opportunities for food production.
• Increase the number of developments that include an affordable, sustainable housing component and encourage active transport.
• Set higher standards for new buildings in specified ‘innovation zones’.
• Investigate programs to support energy efficiency and installing renewable sources of energy amongst residents and businesses.

Advocacy and Education

Advocacy
Council is a role model in the local community for energy use and encourages and supports energy efficiency in the broader community.

Promote the local landscape and natural attractions while considering potential impacts on the environment and ways to mitigate such impacts.

Promote use of mechanisms such as wood smoke filters and HEPA filters in winter to improve air quality and the health of our community.

Advocate for better train links between Armidale and Sydney (fast or overnight), competitively priced flights and bus links between capital cities and other local and regional towns.

Support community events that promote sustainable living such as the Armidale Farmers Market, Sustainable Living Armidale events and revegetation activities.

Education

ARC applies some of the recommendations of the *Australian Energy Efficiency Policy Handbook (produced by the Energy Efficiency Council of Australia)*, such as

  - Raising awareness about the benefits of energy efficient buildings
  - Advocating to the NSW government to tighten BASIX in NSW and move towards a nationally consistent standards regime.

Promote and encourage the reduction of energy use and greenhouse gas emissions by the community and industry in the region.

Increase awareness and issue a sustainable home checklist to all residents to reduce running costs whilst improving the environment.

Increased engagement between rural and urban areas through Council-led or supported activities such as farmers markets, barbeques, land care activities etc.

Promote community gardens and encourage their use, and liaise with community groups to provide localised information on home food production.

Support consumer education and market development of locally produced food.

Better communication of positive local stories to inform the community of initiatives in our area.
ResilientARC

Plan for Climate Change; Diversity in Agriculture and Horticulture; Resilient Assets

Scope and Intent

Climate change impacts will be experienced at regional and local levels. Councils can play a key role in managing these risks.

Adaptation and mitigation are complementary strategies to reduce and manage the risks. Mitigation seeks to reduce net emissions to limit climate change, while adaptation helps individuals, communities, organisations and natural systems deal with the consequences of climate change that cannot be avoided.

Policies and practices in relation to climate change mitigation and adaptation which target both Council operations and services to the community can be adopted.

Key Success Indicators

- Substantially reduced total and per-capita greenhouse gas emissions
- A Climate Change Risk Assessment, Mitigation and Adaptation Plan for the whole ARC area is developed and all extreme and high level risks are identified and addressed.
- The agricultural sector is growing, diversified, resilient and supports a more self-sustaining Armidale Region.
- A diversified economy through management of resources.
- Biodiversity values are enhanced and the loss of biodiversity is reduced.
- The community is well-informed and engaged in adaptation and mitigation actions.
- Climate change impact on the community is reduced.

Strategic Initiatives

- Encourage sustainable land management practices to protect water, environment and heritage and control pest species.
- Protect agricultural land from urban encroachment and fragmentation, including utilising existing developed land more efficiently to protect agriculture and habitat/wildlife corridors.
- Develop Mitigation and Adaptation Plans for natural hazards and climate change.
- Identify and manage risks to Council-managed natural land
o Increase and improve the extent and condition of native vegetation including wildlife corridors and urban riparian and bush lands.

o Continue weed management, erosion remediation and improved habitat linkages at landscape scale.

o Improve the effectiveness of Council’s and community effort toward environmental rehabilitation through improved integration, collaboration and greater knowledge transfer between councils and stakeholders. Work in partnership with land and catchment agencies, organisations and private landowners

• Identify and manage risks to Council-owned assets and facilities and undertake and promote mitigation actions where possible (such as energy efficiency and use of renewable energy, including demonstrating of the savings that can be achieved by switching to efficient, low-cost renewable energy)

• Support energy efficiency in energy generation, planning and building design to prepare for climate change, decrease demand and create jobs.

• Expand and review partnership programs to support vulnerable households

• Minimise the impacts of climate change on socially and economically disadvantaged communities through social impact investment for actions such as upgrading homes, community facilities and infrastructure

• Utilise tools such as CSIRO’s AdaptNRM tool (which provides support for natural resource managers to develop climate-ready plans), and the AdaptWater tool (which quantifies the risk associated with climate change and extreme weather events to water utility assets) to inform planning and investment decisions.

Advocacy and Education

Advocacy

• Build partnerships with the University of New England to create research funding opportunities, particularly involving climate adaptation (e.g. new crop varieties and animal breeds, efficient irrigation, flexible farm management, food and storage preservation facilities).

• Build capacity in Council to provide advice to the community on energy efficiency.

• Investigate and advocate building technologies suitable for this region, such as materials, improved insulation and heating/cooling.

• Establish facilitation teams in local government peak bodies to advise on upgrading facilities and assets.

Education

• Work with stakeholders to provide workshops to help build resilience in the community (ie. Coping with Extreme Heat Seniors workshops - an opportunity to build resilience to extreme weather among a demographic known to be more vulnerable to such impacts)

• Promotion of activities individuals can undertake for both mitigation and adaptation through Council’s communication channels and activities such as festivals.
• Support local community groups undertaking climate change education and activities to improve residents’ wellbeing.
Clean air for Armidale

Scope and Intent

Develop and implement a community endorsed Clean Air Plan that includes a comprehensive communications strategy to increase community education about effective, clean heating and energy efficient housing options to reduce the impact of wood smoke on community health and air pollution. The plan should help enable residents to make informed choices about how to minimise the health effects of poor air quality on themselves and others.

Key Success Indicators

- Achieve National Air Quality Standards
- Having an informed community that contributes to our goal of clean air in Armidale
- Having a 10 year plan resulting in healthy and safe air and lower pollution emissions
- Partnerships with the NSW Government and other stakeholders to develop and implement strategies and program to improve air quality across the region. This will include:
  - Establishment of a ‘whole of government’ Clean Air Working Group
  - Development of community discussion papers (based on international research) to assist the community in making decisions around heating and what is current best practice
  - A close working relationship with government for strong and consistent advocacy for clean air
- Recognition on a global stage as a community that has developed and successfully implemented a plan to achieve clean air.

Strategic Initiatives

- Review the success of previous strategies for air quality improvement both in Armidale and in other cities facing pollution issues to allow Council to focus resources on the actions most likely to be successful.
- Understand the broader economic impacts of adverse air quality to assist in securing necessary funding to support initiatives, including working with NSW Health and others to
use the air pollution monitors to update the estimated health costs of Armidale's wood smoke pollution.

- Development of a clear application process to install heating appliances, supported by guidelines on best practice heating and consultation with neighbours.
- Based on learnings, develop an agreed and community supported strategy for:
  - Appropriate intervention and education
  - Best practice planning controls
  - Reducing illegal firewood collection

- Research and apply for funding for projects to improve air quality, in the areas of education, conferences, replacement initiatives for wood heaters and regulatory activities.

**Advocacy and Education**

**Advocacy**

- Develop a strong partnership with NSW EPA and NSW Health to provide support and resources address air quality health issues in our city.
- Advocate for incentives for voluntary replacement of existing wood heaters and installation of best practice heating.
- Advocate to NSW Government to enhance BASIX and develop requirements for sustainable housing design appropriate for our region.
- Strengthen linkages with other communities facing similar air quality problems.
- Work with government and researchers to enable our community to make informed choices around heating options including alternative clean energy.
- Maintain actions in other ECOARC to improve clean-green transport, public transport, and cycle ways to support our vision for a liveable and sustainable region.
- Have a “Clean air” conference in conjunction with NSW EPA in Armidale to connect experts with the community.
- Investigate assistance to residents whose health is affected by air pollution, e.g. availability of HEPA filters.

**Education**

- Develop a comprehensive education program, including targeted media campaign, around:
  - Monitoring air quality for reliable data
  - The existence and nature of the air quality problem (including setting up a community dashboard for air quality)
  - Health and climate change implications of poor air quality
• Good set-up and operation of wood heaters to minimise air quality impacts
• Guidance and options for heating which minimise impacts on air quality
• Empowering all residents to be proactive in air quality improvement
• Firewood collection – sourcing good quality wood, implications of illegal collection on biodiversity loss of habitat
• Secured funding to deliver several demonstration projects on sustainable clean air examples of best practice heating
• Explore the development of a Sustainable House Display Home
Scope and Intent

Armidale Regional Council has a commendable waste service for residents and the residential waste diversion rate is recognised amongst other municipalities.

The scope is to continue to improve recycling rates, waste reduction targets and community knowledge of local waste issues, together with a specific commitment to addressing construction and demolition, commercial and industrial wastes.

The intent is to:
- Use the hierarchy: reduce.reuse.recycle.recover
- Improve the statistics for general waste reduction.

Key Success Indicators
- Development of a regional waste strategy
- Monitoring and reporting of waste on a yearly basis
- A whole of community engagement in recycling waste, including commercial and industrial premises, schools, hospitals, government facilities, including increased knowledge of composting organic waste
- Increased recycling rates to 70% for municipal solid waste, 70% for commercial and industrial waste, 80% for construction and demolition waste by 2021 (NSW 2014-2021 Waste and Resource Recovery Strategy)
- Council matches community performance through waste minimisation, procurement of more recyclable materials and introduction of recycling initiatives. Implement as part of rolling out Resource Efficiency staff engagement measures.
- Reduction in the use of skip bins, which allow no separation of waste for recycling
- Reduction in solid waste contamination (eg. asbestos, lead paint).

Strategic Initiatives
- ARC to establish a baseline of waste generated and diversion rates for Council’s facilities and activities.
- Social enterprise opportunities (eg. Ascent - cardboard, commercial and industrial; badging City to Soil logo)
- Council to continue its regulatory role in relation to waste management, including issuing of penalties
- Ensure planning controls enable new developments have sufficient space and access set aside for recycling bins.

Reduce
- Develop waste reduction targets and recommendations for improvement (eg. for kerbside services, Council offices, businesses and industry)
- Develop a Council purchasing policy that promotes and supports products with low waste profiles
- Engage businesses in waste reduction practices, by encouraging increased participation, investigating incentives, and leveraging consumer demand for more sustainable practices
• Measure, identify and reduce the amount of construction waste streams going into landfill and implement behaviour changing practices.

Reuse
• Create incentives for businesses that can ‘upcycle’ waste into products to be located locally.

Recycle
• Provide recycling points and services at key public facilities such as the Mall, shopping centres, libraries, sporting facilities and public events (polling points, festivals)
• Continue to service and promote recycling facilities throughout the council area
• Continue recycling or ensuring safe disposal of e-waste, light bulbs and fluorescent tubes
• Investigate user pays for unseparated waste (create incentives to recycle – the cost must be prohibitive for disposing of unseparated waste however not too high that people will illegally dump / bury) and price incentives (especially commercial and industrial businesses) - eg. environment levy to fund recycling bins/reduce costs to businesses.

 Recover
• Continue to encourage the sale and donation of old equipment, furniture and fittings that are still in good condition through the second hand shop at the transfer station and other venues in the local government area.

Advocacy and Education

Advocacy
• Support local organisations who undertake waste education and advocacy with enthusiasm and skill
• Build upon an ARC and State Government partnership to utilise funding opportunities, for example:
  o the Waste and Environment Levy
  o the Waste Less, Recycle More 2017-21 Extension, which will continue to provide funding to support new or enhanced household kerbside collection services for garden, food or combined food and garden organic waste
• Engage with industry, particularly construction, and increase support for programs which increase reuse and separation of recyclable waste

Education
• Provide more information on Council’s website, intranet, newsletter and annual report on the breakdown of waste and recycling collected through kerbside services and from Council offices - updates, newsletters, annual report
• Conduct visual and full waste audits Council waste on a yearly basis and publish results
• Make recycling stations common, visible and easy to use and consider incentives
• Continue to provide specific educational programs on waste reduction and recycling (including reduce.reuse.recycle.recover and Bring Your Own Bottle - BYOB) and support these programs with increased recycling services across the council area
• Continue to promote the reuse of second hand goods and events such as the Garage Sale Trail
• ARC provide a good role model of good waste practices within its facilities and at community events
• Promote use of the NSW container deposit scheme.
BiodiversityARC

Scope and Intent
To protect and enhance biodiversity in the region.

Key Success Indicators
- Long term improvement in water quality of our water ways
- Enhanced Regional Biodiversity
- Successful biodiversity offsets program

Strategic Initiatives
- Create our next generation of catchment management plans that recognises the importance of healthy riparian zones to biodiversity and safe drinking water
- Through the LEP develop a growth plan for our region that recognises biodiversity and liveability
- Undertake the Dumaresq Creek Master Plan with due consideration to biodiversity and waterway health
- Develop Council’s Biodiversity offsets strategy
- Excellence in Biodiversity mapping for our region
- List and protect threatened species and communities, and protect and enhance wildlife corridors
- Develop a “Flagship” Biodiversity program for the region (e.g. around the koala)
- Working with the Weed Board on new and innovative approach to weeds management in our region

Advocacy and Education

Advocacy
The key advocacy imperatives are:
- Understanding biodiversity issues: imperative for catchment and riparian improvement in our region to create healthy and more resilient waterways
- Sustainable design of housing
- Protecting and promoting our World Heritage Areas
- Developing R&D initiatives relevant to our regions biodiversity issues
- Understanding our role and ability to influence the critical issues of land degradation, soil erosion, land clearing etc
- Developing a plan to reduce illegal firewood harvesting
- Maintaining the Biodiversity Super Group to assist in planning and coordinating biodiversity across the region

Education
- Collaborate with others to develop a knowledge hub on biodiversity in our region focused on
advocacy imperatives

- Promote and educate the community on sustainable housing solutions
- ‘Biodiversity and our region’ educational schools program
- Encourage participation in urban and rural ecosystem rehabilitation by community and volunteerism
- Promote the use of the AdaptNSW website within Council and the community to reliably inform decision-making with regards to climate changes.
Scope and Intent
To consider the current transport situation within our region, investigate future needs and facilitate sustainable transport options that create less pollution and use fewer resources.
To embrace initiatives that promote the use of sustainable transport within and between towns and villages, and in travelling to and from the region.

Key Success Indicators
- Adoption of a region-wide transport plan considering priorities and advocacy for improved public transport and encourages active transport (cycling/walking)
- Improved transport infrastructure (lights, pathways, roads, signage)
- Reduction of single-driver car journeys and greenhouse gas emissions from transport
- Increase in cycling, walking and use of public transport
- Integrated cycle-friendly routes and walking paths that are safe and movement-friendly and identified by appropriate signs and logos
- Health and wellbeing improved (health benefits of walking and cycle commuting)

Strategic Initiatives
- Increase use of public transport by:
  - Supporting improved bus services (eg. ongoing bus shelter maintenance) and investigating the co-ordination of multiuse transport: school/public /aged care etc.
  - Considering the results of the autonomous vehicle trial and its potential to enhance transport options.
  - Ensuring employment generators (eg. Guyra tomato farm, industrial precincts) and airport have options for public transport and motor pooling.
  - Advocating for improved rail services.
- Develop a Disability Action Plan and Pedestrian and Mobility Plan to improve access to services and infrastructure for the aged and people living with a disability.
- Undertake regional and local cycle route planning for a connected, safe network, with attractive bicycle parking, in consultation with community groups.
- Use community events to promote sustainable transport use (ie. NSW Bike week and Tour de Rocks to promote cycle commuting, community bus to provide transport to events).
- Revise LEPs to encourage residential development within easy cycling and walking distance of major employment and business areas.
- Improve traffic management and analyse injury statistics to improve safety.
- Promote car pooling and provide incentives and support such as designated car pooling spaces.
- Create opportunities for other uses of car parking areas (for example, creating a greater concentration of urban activities in the CBD).
- Provide recharge points for electric cars.
- Consider transition of ARC car fleet to low emission vehicles such as electric, cng/h2 and/or hybrid vehicles and small vehicles.
Advocacy and Education

✓ Promotion and marketing of public transport services to increase use and awareness of the health benefits of cycling and walking.
✓ Encourage our community to make sustainable personal transport decisions and lead by example.
✓ Ensure we work closely with the community, health organizations interested in promoting cycling and walking, and businesses to gather feedback, optimise funding opportunities and maximise improvements.
✓ Promotion of new and sustainable transport options to increase their visibility within the community and knowledge of alternatives (e.g. electric cars).
✓ Promote offsetting carbon emissions associated with travel.
✓ Report on council’s performance in achieving strategic initiatives.
**FutureARC**

Diverse Economic Development; Sustainable LEP and Policies; Education; Strong Renewable Energy Sector

**Scope and Intent**

To ensure our region is positive, resilient and prosperous with a diverse economy, sustainable LEP and policies, good education opportunities and a strong renewable energy sector.

**Key Success Indicators**

- Economic security and diversity that is appropriate for the region.
- Strategic studies fulfilled to support the LEP and good decision making.
- Healthy, environmentally-friendly living, with residents feeling connected to the surrounding environment, special places and activities.
- Services to support a thriving community with appropriate technology available to advance it further, including in education and health (e.g. using the NBN to link local health nodes to major hospitals).
- A community that understands and supports renewable energy and the importance and health benefits of clean air.
- Organisations that employ local skilled people (for example, local consultants) and good connections between organisations to share knowledge and resources.
- Energy needs are supplied locally and sustainably.

**Strategic Initiatives**

- Integrate sustainability indicators into all Council decision-making processes and operations.
- Investigate funding and human resources for strategic initiatives (e.g. biodiversity study, transport study) to inform planning policies, especially the benefits of clean air, increased active travel, increased use of renewable energy.
- Provide resources to enable planning policies to be flexible over time, recognising that zoning needs may change with climate change, especially agricultural land and environmentally sensitive land.
- Encourage industries and business activity that helps deliver and protect prosperity and well-being without “costing the earth”.
• Universal electric vehicle charging ports across the region and investigate other opportunities to support electric vehicle uptake.

• Undertake a business audit to:
  o understand gaps in local needs
  o create opportunities for streamlined local production and value-added industry
  o enable the region to advocate for education opportunities to help fill these needs.

• Strive to provide access to work, and formal and informal training opportunities for people of all ages, abilities, social and health challenges.

• Learn from other councils with comprehensive sustainability agendas to further implement /better progress local initiatives.

• Investigate opportunities for diversifying agriculture with consideration for adaptation to climate change.

• Utilise the economic opportunities of exporting energy as the renewable energy development in the region expands.

• Highlight the economic and cultural attractions of the region to residents and visitors.

• Utilise the tourism and education opportunities of renewable energy projects such as Oven Mountain Pumped Storage and wind farms.

• Facilitate more collaboration between organisations locally to improve the success of projects and their reach.

**Advocacy and Education**

**Advocacy**

• Lobby state government to fulfill a demand for particular education needs as they arise (ie. TAFE courses for energy efficiency and the renewable energy industry).

• Encourage developers and designers to seek early engagement with Council planners to allow for opportunities for best outcomes in building and development design
  o Council is a resource that can inform design in a positive, not just restrictive, manner.
  o Encourage more sustainable and ‘whole building’ design beyond minimum BASIX requirements
  o Encourage early engagement by investigating incentives for good design to indicate that sustainable design is a council priority.

• Advocate to NSW government for tightened BASIX, and to applicants to strive for better-than-minimum standards.

• Advocate to NSW government to implement peer-to-peer electricity trading to enhance financial benefits to the local community and increase uptake of locally produced renewable electricity.
Education

- Increase staff and stakeholder awareness of Council’s sustainability commitments.
- Increase accessibility to good design and energy advice (i.e., Council website, community activities such as Sustainable House Open Day).
- Promote renewable energy educational activities such as wind farm open days.
Scope and Intent

Sustainable use of water is vital for our regional environment, our community health, our lifestyle and our regional economy. The scope is to deliver initiatives that enhance the sustainable use of water in our region including:

- Improving our drinking water catchments to protect our drinking water and enhance biodiversity
- Improving waterway health by targeted improvement to stormwater management and sewage treatment
- A focus on more sustainable urban water management to ensure the community uses water wisely
- Better managing water to become a water sensitive city thereby reducing flooding, reducing our impact on the environment and enhancing aesthetics.

Key Success Indicators

- To have healthy catchments which enable sourcing of good quality water for our community’s needs.
- To work with the community to ensure they use best practice sensitive urban water design for new dwellings and are a water wise community in terms of everyday use.
- To reduce our impact on waterways in our region particularly downstream of urban areas by having in place effective sewage collection and treatment and stormwater management.
- To meet our obligations in terms of meeting environmental objectives for sewage treatment.

Strategic Initiatives

- Develop a long term catchment management plan for the Malpas catchment (including Guyra) to protect our source water.
- To secure funding to deliver on improved catchment management.
- To upgrade the Armidale STP to enhance reliability, enhance treatment and improve the ongoing sustainability of plant and effluent reuse operations.
- To develop and promote water sensitive urban design principles in our region that values water, improves water quality and retains as much water as possible within its natural catchment.
- Protect and improve riparian vegetation and wetland habitats to decrease evaporative loss.
- To ensure we are a water SMART community by developing a Smart plan of how we best use urban water in a Smart city.
- To review BASIX and make recommendation on the most appropriate urban water management policies for our region and the sustainable use of water.
- To ensure we have best proactive stormwater management in place to protect our downstream aquatic environment.

- Understand how we can better management stormwater in a water sensitive city to reduce flooding, reduce impact on the environment and enhance aesthetics.
Advocacy and Education

Advocacy

The key advocacy imperatives are:

- Develop a compelling case for action in catchment management to protect our source water for our region.
- Ensure we work closely with the community on Smart and sustainable urban water use.
- Advocate with Government that BASIX is not driving the best and most sustainable urban water outcomes for our community.

Education

- Encourage the community and industry to be water smart.
- Apply and promote water sensitive urban design that improves how we use water, enhances water quality and retains as much water as possible within its natural catchment.
UN Sustainable Development Goals

Scope and Intent

The 2030 Agenda for Sustainable Development and its 17 Sustainable Development Goals was adopted by the UN in 2015.

The aim is for governments, businesses and communities, together with the United Nations, to improve the lives of people everywhere. The UN Sustainable Development Goals integrate the three dimensions of sustainable development – the social, economic and environmental. They are:

Everyone is part of the solution to achieve these important, world-changing objectives, from individuals and communities to organisations and governments. Many of the initiatives and practices of Armidale Regional Council and our community already contribute to the achievement of these Goals.

To recognise this ongoing global commitment within our community, this document aligns the UN Goals with council’s GreenPrints using the icons above.

Council also has social outcomes it undertakes to achieve and which affiliate with the Sustainable Development Goals. The ARC Community Strategic Plan 2017-2027 supports inclusiveness and the vulnerable members of our community including those with a disability, the elderly, multicultural groups and refugees, youth and Aboriginal communities.

Key Success Indicators

- Identifying council’s and the communities existing actions and policies that contribute towards the achievement of the UN Sustainable Development Goals.
- Development of a clear process for recording and updating council’s actions and policies which contribute towards the achievement of the UN Sustainable Development Goals.
- Being recognised on a global stage as an organisation that has developed and successfully implemented plans that contribute towards improving the lives of people within our community and beyond.
Strategic Initiatives

- Develop and implement the strategic initiatives for the other ECO ARC GreenPrints, all of which support the achievement of various UN Sustainable Development Goals.
- Continue to implement the strategic initiatives of the ARC Community Strategic Plan 2017-2027: Our People and Community.
- Identify where council’s documents and actions align with the Sustainable Development Goals.

Advocacy and Education

Advocacy

- Develop strong partnerships with state government agencies, community groups, local schools and the University of New England.
- Links to all other EcoARC Greenprints in supporting the achievement of the UN Sustainability Goals.
- Take action for the Goals within council and and promote council’s achievements as being part of the global community.

Education

- Develop a program that assists in the community in understanding what it can do – from the individual to groups and organisations – to improve the lives of people.
- Highlight the link between the UN Sustainable Development Goals and local actions when undertaking the education component of all GreenPrints.
- Encourage individuals to look at the UN Lazy Person’s Guide to Saving the World to get inspired to live sustainably every day: www.un.org/sustainabledevelopment/takeaction/
Armidale Regional Council Aboriginal Advisory Committee - Terms of Reference

Name
The name of the Committee is Armidale Regional Council Aboriginal Advisory Committee.

Council Portfolio
Organisational Service Level – Customer and Community Services
Program – Community Services

Establishment
The committee was established by a resolution of Council on 25 October 2017.

Term of the Committee
The committee will function until the next Council election in September 2020. The Council reserves the right to dissolve the committee at any time by a resolution of the Council.

Delegations
The committee has no delegations from the Council.

Financial Arrangements
Unless expressly resolved by Council the committee has no powers to commit or expend any Council funds.

Purpose
The core responsibilities of the committee are to:
• provide advice on the strategic direction of the Armidale Regional Council;
• provide advice on the Delivery Program Strategies (4 Year) and Operational Plan Actions (annual) aligned with the committee;
• consider the potential social, economic, environmental and financial impacts (sustainability) of the committee recommendations;
• engage the community and stakeholders on matters being considered by the committee;
• provide advice on any matter referred to the committee.

The primary responsibilities of the committee are to:
• develop and implement strategies which reflect mutual respect, awareness and dignity in services for and to Aboriginal people;
• promote the status of Aboriginal people in the Armidale Regional Council local government area;
• facilitate positive relationships between Council and the local Aboriginal community;
• provide an information exchange forum on local initiatives and issues;
• provide advice on issues related to Aboriginal Community Development;
• promote mutual awareness and respect for the cultures of both the Aboriginal and non-Aboriginal communities;
• increase the Council’s and the public’s awareness of the needs of the Aboriginal community;
• actively participate in and promote significant events;
• monitor and evaluate the Council’s Aboriginal Action Plan.

Membership
The committee will be comprised of the following representation:
• Members of the Aboriginal community who reside or work in the Armidale Regional Council Local Government Area, or who are recognised as members of the local community. This will include at least two (2) representatives from Armidale, one (1) from Guyra and one (1) from Tingha
• Aboriginal Community Development Officer – Executive Officer
• Councillor

The Chief Executive Officer and other Council staff may attend committee meetings, on the invitation of the Chairperson.

Representatives of local service providers and government agencies, who work within the Aboriginal community, may attend committee meetings.

Members of the Aboriginal community may attend committee meetings.

The Committee may, at its discretion, invite non-members, observers and advisers to attend meetings to facilitate the exchange of information and to provide specialist advice and counsel.

Chairperson
The Chairperson will be appointed by a majority vote of committee members for a term of twelve (12) months. The Chairperson may be re-elected for no more than two (2) consecutive terms.

The Executive Officer is to be the Deputy Chairperson.

In the absence of the Chairperson and Deputy Chairperson, the committee will nominate an Acting Chairperson to preside over the meeting.

Executive Officer
The responsibilities of the Executive Officer are:
• provide executive support to the committee;
• be responsible for preparing the meeting agenda and minutes;
• be responsible for preparing a report to the council containing the minutes and, providing staff comment on the recommendations made by the committee;
• provide to the committee the outcome and resolutions of the Council regarding each recommendation

Reporting
The committee will report to the Council.
Frequency of Meetings

The committee will meet bi-monthly with capacity for additional meetings as needed.
Implementation Principles

• **Service**: maintain seamless service delivery to communities
• **Opportunity**: embrace opportunities to improve services and infrastructure for communities
• **Cohesion**: bring together and build on the strengths of strategies, structures, staff and systems
• **Engagement**: inform and involve communities, staff and other partners, in planning and implementing change
• **Integrity**: ensure ethical, open and accountable governance and administration
• **Respect**: value the knowledge and contributions of staff, communities and other partners

Organisational Principles

• **Governance**: focus on the corporate governance processes and internal support services of council as an organisation. Governance includes the internal structures, information systems and policies that ensure an efficient and effective operation while being open and transparent to all stakeholders.

• **Infrastructure**: focus on the physical assets under council’s care and management, which are necessary for the effective functioning of the community. These assets include utility and transport services, as well as public buildings and recreational facilities.

• **Services**: focus on the programs within the council aimed at our local people and communities. It is about maintaining and where possible improving people’s social, cultural and economic wellbeing, through programs which contribute to making our community a healthy and prosperous one, where people enjoy a sense of belonging and security. This principle is also concerned with the care and custodianship of the physical environment of our area, and interactions with the environment beyond our boundaries.

Code of Conduct

The Model Code of Conduct applies to the members of the committee. Committee members are under an obligation to disclose any interest they may have in any matter before the committee and to refrain from being involved in any consideration or to vote on any such matter.

Code of Meeting Practice

The Councils Code of Meeting Practice shall guide the meeting procedures of the committee.

All members are eligible to vote provided they have attended three (3) of the previous four (4) meetings.

The one (1) Council representative is eligible to vote.

Local service providers are also eligible to vote provided they have attended three (3) of the previous four (4) meetings. Service providers may have multiple representatives attend the meetings and therefore it is up to the service provider to nominate a representative as the voting member, should a vote be required.

The meeting quorum is to be four (4) members.
The Committee may from time to time establish working parties to investigate particular issues in more detail. The meeting quorum is to be four (4) community members.

**Remuneration of Members**
Members of the committee will not be remunerated for meeting attendance and no reimbursement of travel expenses will be payable, unless in special circumstances.

**Media Liaison**
All enquiries should be directed to the Media and Communication Team.

**Meeting Protocol**
Arrangements for meetings will be as follows:
- any agenda items or reports are to be submitted to the Executive Officer at least ten (10) days prior to the meeting;
- members of the Aboriginal community, local service providers and government agencies may submit agenda items or reports;
- the agenda and supporting material will be circulated at least seven (7) days prior to a meeting;
- any supporting material or papers that are confidential will be clearly marked as such and remain confidential to members;
- any general business items tabled during meetings will be short, requiring no more than five (5) minutes’ presentation or discussion;
- meetings will be run in a fair and independent manner and support open and constructive dialogue;
- minutes will be circulated within seven (7) days of each meeting;
- minutes of the meeting will be submitted to the Council as soon as possible after the meeting; and
- a quorum of members is required at all meetings and shall be 50% plus one of all voting members.

**Standard Agenda Items**
Agendas will be determined by the Chairperson. As a minimum, agendas will include the following standard items:
- meeting open and apologies;
- confirmation of previous minutes and matters arising;
- declarations of interest;
- reports on priority actions;
- reports and advice on local views and emerging issues;
- specific items varying from meeting to meeting;
- review of relevant meeting actions or follow up requirements (action log); and
- formal close.
CASH & INVESTMENTS
OCTOBER 2018

Cash at Bank
$2,214,735

Restricted Funds
$61,883,316

Unrestricted Cash
$9,680,907

TOTAL INVESTMENTS
$69,349,488

Terms Deposit by Financial Institution

Interest Income from Term Deposits

Cash Payments and Receipts

Significant Payments

- Total Cash & Investments
$71,564,223

- 3 Month BBSW Index
1.91%

- Average Interest Rate
2.68%

- Average Days Held
149

Attachment 1
Cash & Investment Dashboard - October 2018
## GENERAL FUND FINANCIAL RESULTS

**Period Ending:** 31 October 2018

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating income</td>
<td>27,538</td>
<td>36,419</td>
<td>8,881</td>
<td>76%</td>
</tr>
<tr>
<td>Operating grants</td>
<td>3,898</td>
<td>12,971</td>
<td>9,072</td>
<td>30%</td>
</tr>
<tr>
<td>Operating expenditure excluding depreciation</td>
<td>(13,975)</td>
<td>(40,666)</td>
<td>(26,711)</td>
<td>34%</td>
</tr>
<tr>
<td><strong>Operating result before depreciation</strong></td>
<td>17,462</td>
<td>8,703</td>
<td>(8,759)</td>
<td>201%</td>
</tr>
<tr>
<td>Deduct: depreciation expense (non cash)</td>
<td>4,054</td>
<td>12,161</td>
<td>8,107</td>
<td>33%</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>13,408</td>
<td>(3,458)</td>
<td>(16,866)</td>
<td>-388%</td>
</tr>
<tr>
<td><strong>CAPITAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital income</td>
<td>253</td>
<td>3,190</td>
<td>2,937</td>
<td>7%</td>
</tr>
<tr>
<td>Capital grants</td>
<td>98</td>
<td>1,060</td>
<td>880</td>
<td>9%</td>
</tr>
<tr>
<td>Capital expenditure</td>
<td>(5,287)</td>
<td>(17,005)</td>
<td>(11,718)</td>
<td>31%</td>
</tr>
<tr>
<td>Loan principle repayments</td>
<td>(758)</td>
<td>(2,845)</td>
<td>(2,087)</td>
<td>27%</td>
</tr>
<tr>
<td><strong>Capital result</strong></td>
<td>(5,714)</td>
<td>(15,600)</td>
<td>(9,867)</td>
<td>37%</td>
</tr>
<tr>
<td>Funds transferred to cash reserves</td>
<td>0</td>
<td>(2,890)</td>
<td>(2,890)</td>
<td>0%</td>
</tr>
<tr>
<td>Funds transferred from cash reserves</td>
<td>0</td>
<td>9,788</td>
<td>9,788</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Net capital funding requirement</strong></td>
<td>(5,714)</td>
<td>(8,703)</td>
<td>(2,989)</td>
<td>66%</td>
</tr>
<tr>
<td><strong>BUDGET POSITION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Result Before Depreciation</td>
<td>17,462</td>
<td>8,703</td>
<td>(8,759)</td>
<td>201%</td>
</tr>
<tr>
<td>Net Capital Funding Requirement</td>
<td>(5,714)</td>
<td>(8,703)</td>
<td>(2,989)</td>
<td>66%</td>
</tr>
<tr>
<td><strong>Net Budget Position</strong></td>
<td>11,748</td>
<td>0</td>
<td>(11,748)</td>
<td>N/A</td>
</tr>
</tbody>
</table>
# WATER FUND FINANCIAL RESULTS

**Period Ending:**

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating income</td>
<td>3,948</td>
<td>10,933</td>
<td>6,985</td>
<td>36%</td>
</tr>
<tr>
<td>Operating grants</td>
<td>0</td>
<td>89</td>
<td>89</td>
<td>0%</td>
</tr>
<tr>
<td>Operating expenditure excluding depreciation</td>
<td>(1,233)</td>
<td>(8,179)</td>
<td>(6,945)</td>
<td>15%</td>
</tr>
<tr>
<td><strong>Operating result before depreciation</strong></td>
<td>2,715</td>
<td>2,844</td>
<td>129</td>
<td>55%</td>
</tr>
<tr>
<td>Deduct: depreciation expense (non cash)</td>
<td>1,017</td>
<td>3,052</td>
<td>2,035</td>
<td>33%</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>1,697</td>
<td>(208)</td>
<td>(1,906)</td>
<td>-815%</td>
</tr>
<tr>
<td><strong>CAPITAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital income</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td>Capital grants</td>
<td>6,081</td>
<td>13,100</td>
<td>7,019</td>
<td>46%</td>
</tr>
<tr>
<td>Capital expenditure</td>
<td>(652)</td>
<td>(20,629)</td>
<td>(19,978)</td>
<td>3%</td>
</tr>
<tr>
<td>Loan principle repayments</td>
<td>(44)</td>
<td>(252)</td>
<td>(208)</td>
<td>18%</td>
</tr>
<tr>
<td><strong>Capital result</strong></td>
<td>5,385</td>
<td>(7,781)</td>
<td>(13,166)</td>
<td>-69%</td>
</tr>
<tr>
<td>Funds transferred to cash reserves</td>
<td>0</td>
<td>(500)</td>
<td>(500)</td>
<td>0%</td>
</tr>
<tr>
<td>Funds transferred from cash reserves</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Net capital funding requirement</strong></td>
<td>5,385</td>
<td>(8,381)</td>
<td>(13,766)</td>
<td>-64%</td>
</tr>
<tr>
<td><strong>BUDGET POSITION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Result Before Depreciation</td>
<td>2,715</td>
<td>2,844</td>
<td>129</td>
<td>95%</td>
</tr>
<tr>
<td>Net Capital Funding Requirement</td>
<td>5,385</td>
<td>(8,381)</td>
<td>(13,766)</td>
<td>-64%</td>
</tr>
<tr>
<td><strong>Net Budget Position</strong></td>
<td>8,100</td>
<td>(5,538)</td>
<td>(13,837)</td>
<td>-146%</td>
</tr>
</tbody>
</table>
# SEWER FUND FINANCIAL RESULTS

**Period Ending:** 31 October 2018

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating income</td>
<td>5,651</td>
<td>6,722</td>
<td>1,071</td>
<td>64%</td>
</tr>
<tr>
<td>Operating grants</td>
<td>21</td>
<td>88</td>
<td>86</td>
<td>24%</td>
</tr>
<tr>
<td>Operating expenditure excluding depreciation</td>
<td>(914)</td>
<td>(5,378)</td>
<td>(4,464)</td>
<td>17%</td>
</tr>
<tr>
<td><strong>Operating result before depreciation</strong></td>
<td>4,758</td>
<td>1,431</td>
<td>(3,327)</td>
<td>332%</td>
</tr>
<tr>
<td>Deduct: depreciation expense (non cash)</td>
<td>531</td>
<td>1,593</td>
<td>1,062</td>
<td>33%</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>4,227</td>
<td>(162)</td>
<td>(4,389)</td>
<td>-2614%</td>
</tr>
<tr>
<td><strong>CAPITAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital income</td>
<td>14</td>
<td>0</td>
<td>(14)</td>
<td>N/A</td>
</tr>
<tr>
<td>Capital grants</td>
<td>66</td>
<td>500</td>
<td>434</td>
<td>13%</td>
</tr>
<tr>
<td>Capital expenditure</td>
<td>(251)</td>
<td>(3,194)</td>
<td>(2,943)</td>
<td>8%</td>
</tr>
<tr>
<td>Loan principle repayments</td>
<td>(15)</td>
<td>0</td>
<td>15</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Capital result</strong></td>
<td>(166)</td>
<td>(2,684)</td>
<td>(2,506)</td>
<td>7%</td>
</tr>
<tr>
<td>Funds transferred to cash reserves</td>
<td>0</td>
<td>(500)</td>
<td>(500)</td>
<td>0%</td>
</tr>
<tr>
<td>Funds transferred from cash reserves</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Net capital funding requirement</strong></td>
<td>(166)</td>
<td>(3,194)</td>
<td>(3,008)</td>
<td>6%</td>
</tr>
<tr>
<td><strong>BUDGET POSITION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Result Before Depreciation</td>
<td>4,758</td>
<td>1,431</td>
<td>(3,327)</td>
<td>332%</td>
</tr>
<tr>
<td>Net Capital Funding Requirement</td>
<td>(166)</td>
<td>(3,194)</td>
<td>(3,008)</td>
<td>6%</td>
</tr>
<tr>
<td><strong>Net Budget Position</strong></td>
<td>4,592</td>
<td>(1,763)</td>
<td>(6,334)</td>
<td>-259%</td>
</tr>
</tbody>
</table>
## CONSOLIDATED FINANCIAL RESULTS

**Period Ending:** 31 October 2018

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>OPERATING</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating income</td>
<td>37,137</td>
<td>54,073</td>
<td>16,936</td>
<td>69%</td>
</tr>
<tr>
<td>Operating grants</td>
<td>3,919</td>
<td>13,147</td>
<td>9,228</td>
<td>30%</td>
</tr>
<tr>
<td>Operating expenditure excluding depreciation</td>
<td>(16,122)</td>
<td>(54,243)</td>
<td>(38,120)</td>
<td>30%</td>
</tr>
<tr>
<td><strong>Operating result before depreciation</strong></td>
<td>24,934</td>
<td>12,978</td>
<td>(11,956)</td>
<td>192%</td>
</tr>
<tr>
<td>Deduct: depreciation expense (non cash)</td>
<td>5,602</td>
<td>16,806</td>
<td>11,204</td>
<td>33%</td>
</tr>
<tr>
<td><strong>Operating Surplus/(Deficit)</strong></td>
<td>19,332</td>
<td>(3,828)</td>
<td>(23,160)</td>
<td>-505%</td>
</tr>
<tr>
<td><strong>CAPITAL</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital income</td>
<td>247</td>
<td>3,190</td>
<td>2,943</td>
<td>8%</td>
</tr>
<tr>
<td>Capital grants</td>
<td>6,246</td>
<td>14,560</td>
<td>8,314</td>
<td>43%</td>
</tr>
<tr>
<td>Capital expenditure</td>
<td>(6,190)</td>
<td>(40,829)</td>
<td>(34,639)</td>
<td>15%</td>
</tr>
<tr>
<td>Loan principle repayments</td>
<td>(817)</td>
<td>(3,066)</td>
<td>(2,249)</td>
<td>26%</td>
</tr>
<tr>
<td><strong>Capital result</strong></td>
<td>(515)</td>
<td>(26,076)</td>
<td>(25,561)</td>
<td>2%</td>
</tr>
<tr>
<td>Funds transferred to cash reserves</td>
<td>0</td>
<td>(3,990)</td>
<td>(3,990)</td>
<td>0%</td>
</tr>
<tr>
<td>Funds transferred from cash reserves</td>
<td>0</td>
<td>9,788</td>
<td>9,788</td>
<td>0%</td>
</tr>
<tr>
<td><strong>Net capital funding requirement</strong></td>
<td>(515)</td>
<td>(26,278)</td>
<td>(19,763)</td>
<td>3%</td>
</tr>
<tr>
<td><strong>BUDGET POSITION</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Result Before Depreciation</td>
<td>24,934</td>
<td>12,978</td>
<td>(11,956)</td>
<td>192%</td>
</tr>
<tr>
<td>Net Capital Funding Requirement</td>
<td>(515)</td>
<td>(20,278)</td>
<td>(19,763)</td>
<td>3%</td>
</tr>
<tr>
<td><strong>Net Budget Position</strong></td>
<td>24,419</td>
<td>(7,300)</td>
<td>(31,719)</td>
<td>-335%</td>
</tr>
</tbody>
</table>
## INCOME STATEMENT

### GENERAL FUND

**Period Ending:** 31 October 2018

<table>
<thead>
<tr>
<th>Actual 2018 $’000</th>
<th>YTD Actual $’000</th>
<th>Annual Budget 2019 $’000</th>
<th>Budget Variance $’000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recurrent Revenue</strong></td>
<td></td>
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<tr>
<td>21,635 Rates and Annual Charges</td>
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<td>1,251 Interest and Investment Revenue</td>
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<td>653</td>
<td>612</td>
<td>6</td>
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<tr>
<td>2,512 Other Revenues</td>
<td>698</td>
<td>1,745</td>
<td>1,047</td>
<td>40</td>
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<tr>
<td>13,264 Operating Grants and Contributions</td>
<td>3,898</td>
<td>12,971</td>
<td>9,072</td>
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<tr>
<td>146 Reserval of Prior Period Revaluation Adjustments</td>
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<tr>
<td><strong>47,838 RECURRENT REVENUE</strong></td>
<td><strong>31,437</strong></td>
<td><strong>49,389</strong></td>
<td><strong>17,953</strong></td>
<td><strong>64</strong></td>
</tr>
<tr>
<td><strong>Recurrent Expenditure</strong></td>
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<tr>
<td>19,978 Employee Costs</td>
<td>6,388</td>
<td>21,040</td>
<td>14,652</td>
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<td>16,034 Materials and Contracts</td>
<td>4,367</td>
<td>10,439</td>
<td>6,072</td>
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<td>2,182 Borrowing Costs</td>
<td>278</td>
<td>1,274</td>
<td>996</td>
<td>22</td>
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<td>9,561 Other Expenses</td>
<td>2,841</td>
<td>7,934</td>
<td>4,992</td>
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<td>11,757 Depreciation and Amortisation</td>
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<td>5,850 Loss on Disposal of Assets</td>
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<tr>
<td><strong>64,262 RECURRENT EXPENDITURE</strong></td>
<td><strong>18,029</strong></td>
<td><strong>52,848</strong></td>
<td><strong>34,819</strong></td>
<td><strong>34</strong></td>
</tr>
<tr>
<td><strong>(16,424 )</strong></td>
<td><strong>NET OPERATING SURPLUS/(DEFICIT)</strong></td>
<td><strong>13,408</strong></td>
<td><strong>(3,458 )</strong></td>
<td><strong>(18,856 )</strong></td>
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<tr>
<td><strong>Capital Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8,025 Capital Grants and Contributions</td>
<td>99</td>
<td>1,060</td>
<td>960</td>
<td>9</td>
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<tr>
<td><strong>(8,399 )</strong></td>
<td><strong>NET SURPLUS/(DEFICIT)</strong></td>
<td><strong>13,507</strong></td>
<td><strong>(2,398 )</strong></td>
<td><strong>(15,906 )</strong></td>
</tr>
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</table>

### CASHFLOW & RESERVE MOVEMENTS

<table>
<thead>
<tr>
<th>Actual 2018 $’000</th>
<th>YTD Actual $’000</th>
<th>Annual Budget 2019 $’000</th>
<th>Budget Variance $’000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>47,692 Recurrent Revenue</td>
<td>31,437</td>
<td>49,389</td>
<td>17,953</td>
<td>64</td>
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<tr>
<td>23 Deferred Debtors Receipts</td>
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<tr>
<td>4,000 Proceeds from Loans</td>
<td></td>
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<td></td>
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<tr>
<td>654 Proceeds from Sale of Property, Plant &amp; Equipment</td>
<td>233</td>
<td>3,190</td>
<td>2,957</td>
<td>7</td>
</tr>
<tr>
<td>8,025 Capital Grants and Contributions</td>
<td>99</td>
<td>1,060</td>
<td>960</td>
<td>9</td>
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<tr>
<td>10,784 Transfer from Cash Reserve</td>
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<td>9,788</td>
<td>9,788</td>
<td>0</td>
</tr>
<tr>
<td><strong>(45,154 )</strong></td>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>23 Recurrent Expenditure excluding Depreciation</td>
<td>(13,975 )</td>
<td>(40,686 )</td>
<td>(26,711 )</td>
<td>34</td>
</tr>
<tr>
<td>23 Purchase of Property, Plant &amp; Equipment</td>
<td>(5,287 )</td>
<td>(17,036 )</td>
<td>(11,748 )</td>
<td>31</td>
</tr>
<tr>
<td>23 Repayment of Borrowings</td>
<td>(758 )</td>
<td>(2,845 )</td>
<td>(2,086 )</td>
<td>27</td>
</tr>
<tr>
<td>23 Transfer to Cash Reserve</td>
<td>0</td>
<td>(2,690 )</td>
<td>(2,690 )</td>
<td>0</td>
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<tr>
<td><strong>(3,419 )</strong></td>
<td><strong>Net Budget Position</strong></td>
<td><strong>11,748</strong></td>
<td><strong>0</strong></td>
<td><strong>(11,748 )</strong></td>
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</tbody>
</table>
## INCOME STATEMENT

**WATER FUND**

Period Ending: 31 October 2018

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2018 $'000</th>
<th>Actual 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
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</thead>
<tbody>
<tr>
<td><strong>Recurrent Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Rates and Annual Charges</td>
<td>2,445</td>
<td>2,155</td>
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<tr>
<td>User Charges and Fees</td>
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<td>6,771</td>
<td>21</td>
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<tr>
<td>Interest and Investment Revenue</td>
<td>304</td>
<td>230</td>
<td>223</td>
<td>3</td>
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<tr>
<td>Other Revenues</td>
<td>2,574</td>
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<td>89</td>
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<td>73</td>
<td>89</td>
<td>0</td>
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<tr>
<td><strong>Total Recurrent Revenue</strong></td>
<td><strong>14,037</strong></td>
<td><strong>11,022</strong></td>
<td><strong>7,074</strong></td>
<td><strong>36</strong></td>
</tr>
<tr>
<td><strong>Recurrent Expenditure</strong></td>
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<td></td>
<td></td>
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</tr>
<tr>
<td>Employee Costs</td>
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<td>1,427</td>
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<td>Materials and Contracts</td>
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<td>5,064</td>
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<td>Other Expenses</td>
<td>1,076</td>
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<td>182</td>
<td>44</td>
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<td>Depreciation and Amortisation</td>
<td>3,049</td>
<td>3,052</td>
<td>2,035</td>
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<td>Loss on Disposal of Assets</td>
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<td><strong>11,230</strong></td>
<td><strong>8,980</strong></td>
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<tr>
<td><strong>Net Operating Surplus/(Deficit)</strong></td>
<td><strong>4,071</strong></td>
<td></td>
<td><strong>208</strong></td>
<td><strong>906</strong></td>
</tr>
<tr>
<td><strong>Capital Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Grants and Contributions</td>
<td>429</td>
<td>13,100</td>
<td>7,019</td>
<td>46</td>
</tr>
<tr>
<td><strong>Total Capital Revenue</strong></td>
<td><strong>4,500</strong></td>
<td><strong>12,292</strong></td>
<td><strong>5,114</strong></td>
<td><strong>56</strong></td>
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</table>

### CASHFLOW & RESERVE MOVEMENTS

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual 2018 $'000</th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recurrent Revenue</td>
<td>14,037</td>
<td>3,948</td>
<td>11,022</td>
<td>7,074</td>
<td>36</td>
</tr>
<tr>
<td>Proceeds from Sale of Property, Plant &amp; Equipment</td>
<td></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Grants and Contributions</td>
<td>429</td>
<td>6,081</td>
<td>13,100</td>
<td>7,019</td>
<td>46</td>
</tr>
<tr>
<td>Transfer from Cash Reserve</td>
<td></td>
<td>0</td>
<td>0</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Receipts</strong></td>
<td><strong>14,037</strong></td>
<td><strong>3,948</strong></td>
<td><strong>11,022</strong></td>
<td><strong>7,074</strong></td>
<td><strong>36</strong></td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Recurrent Expenditure excluding Depreciation</td>
<td>(6,456)</td>
<td>(1,233)</td>
<td>(8,179)</td>
<td>(6,945)</td>
<td>15</td>
</tr>
<tr>
<td>Purchase of Property, Plant &amp; Equipment</td>
<td>(1,342)</td>
<td>(652)</td>
<td>(20,629)</td>
<td>(19,978)</td>
<td>3</td>
</tr>
<tr>
<td>Repayment of Borrowings</td>
<td>(241)</td>
<td>(44)</td>
<td>(252)</td>
<td>(208)</td>
<td>18</td>
</tr>
<tr>
<td>Transfer to Cash Reserve</td>
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<td>(600)</td>
<td>(600)</td>
<td>0</td>
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<td><strong>Total Payments</strong></td>
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<td><strong>8,100</strong></td>
<td><strong>(13,637)</strong></td>
<td><strong>(13,637)</strong></td>
<td><strong>-146</strong></td>
</tr>
</tbody>
</table>
# INCOME STATEMENT
## SEWER FUND

**Period Ending:** 31 October 2018

<table>
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<tr>
<th>Actual</th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
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<td>2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>$'000</td>
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### Recurrent Revenue

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual</th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rates and Annual Charges</td>
<td>5,074</td>
<td>5,280</td>
<td>5,248</td>
<td>(32 )</td>
<td>101</td>
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<td>User Charges and Fees</td>
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<td>50</td>
<td>172</td>
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<td>Interest and Investment Revenue</td>
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<td>317</td>
<td>314</td>
<td>1</td>
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<td>Other Revenues</td>
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<td>318</td>
<td>985</td>
<td>667</td>
<td>32</td>
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<td>Operating Grants and Contributions</td>
<td>69</td>
<td>21</td>
<td>88</td>
<td>68</td>
<td>24</td>
</tr>
<tr>
<td>Gain on Disposal of Assets</td>
<td>7</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Recurrent Revenue</strong></td>
<td>6,464</td>
<td>5,672</td>
<td>6,809</td>
<td>1,137</td>
<td>83</td>
</tr>
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</table>

### Recurrent Expenditure

<table>
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<tr>
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<th>Actual</th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
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</thead>
<tbody>
<tr>
<td>Employee Costs</td>
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<td>407</td>
<td>1,266</td>
<td>992</td>
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<td>Materials and Contracts</td>
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<td>170</td>
<td>3,122</td>
<td>2,952</td>
<td>5</td>
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<td>0</td>
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<td>336</td>
<td>869</td>
<td>533</td>
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<tr>
<td>Depreciation and Amortisation</td>
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<td>1,593</td>
<td>1,593</td>
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<td><strong>Total Recurrent Expenditure</strong></td>
<td>442</td>
<td>1,445</td>
<td>6,971</td>
<td>5,526</td>
<td>21</td>
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</table>

### NET OPERATING SURPLUS/(DEFICIT)

<table>
<thead>
<tr>
<th>Description</th>
<th>Actual</th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Grants and Contributions</td>
<td>218</td>
<td>66</td>
<td>500</td>
<td>434</td>
<td>13</td>
</tr>
<tr>
<td><strong>Total NET SURPLUS/(DEFICIT)</strong></td>
<td>660</td>
<td>4,292</td>
<td>338</td>
<td>(3,954 )</td>
<td>1269</td>
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## CASHFLOW & RESERVE MOVEMENTS

<table>
<thead>
<tr>
<th>Description</th>
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<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td>6,464</td>
<td>5,672</td>
<td>6,809</td>
<td>1,137</td>
<td>83</td>
</tr>
<tr>
<td>Proceeds from Sale of Property, Plant &amp; Equipment</td>
<td>218</td>
<td>66</td>
<td>500</td>
<td>434</td>
<td>13</td>
</tr>
<tr>
<td><strong>Payments</strong></td>
<td>(4,399 )</td>
<td>(914 )</td>
<td>(5,378 )</td>
<td>(4,84 )</td>
<td>17</td>
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<tr>
<td>Purchase of Property, Plant &amp; Equipment</td>
<td>(1,743 )</td>
<td>(251 )</td>
<td>(3,194 )</td>
<td>(2,943 )</td>
<td>8</td>
</tr>
<tr>
<td>Repayment of Borrowings</td>
<td>(63 )</td>
<td>(15 )</td>
<td>0</td>
<td>15</td>
<td>N</td>
</tr>
<tr>
<td>Transfer to Cash Reserve</td>
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<td>(500 )</td>
<td>(500 )</td>
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</tr>
<tr>
<td><strong>Total Net Budget Position</strong></td>
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<td>4,572</td>
<td>(1,763 )</td>
<td>(6,334 )</td>
<td>255</td>
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## INCOME STATEMENT
### CONSOLIDATED

**Period Ending:** 31 October 2018

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Recurrent Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>29,154 Rates and Annual Charges</td>
<td>31,886</td>
<td>31,867</td>
<td>(19 )</td>
<td>100</td>
</tr>
<tr>
<td>17,835 User Charges and Fees</td>
<td>4,183</td>
<td>16,272</td>
<td>14,089</td>
<td>23</td>
</tr>
<tr>
<td>1,817 Interest and Investment Revenue</td>
<td>52</td>
<td>1,200</td>
<td>1,148</td>
<td>4</td>
</tr>
<tr>
<td>5,971 Other Revenues</td>
<td>1,016</td>
<td>2,734</td>
<td>1,718</td>
<td>37</td>
</tr>
<tr>
<td>13,406 Operating Grants and Contributions</td>
<td>3,919</td>
<td>13,147</td>
<td>9,228</td>
<td>30</td>
</tr>
<tr>
<td>146 Reserval of Prior Period Revaluation Adjustments</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Gain on Disposal of Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>68,339</strong> <strong>RECURRENT REVENUE</strong></td>
<td><strong>41,057</strong></td>
<td><strong>67,221</strong></td>
<td><strong>26,164</strong></td>
<td><strong>61</strong></td>
</tr>
<tr>
<td><strong>Recurrent Expenditure</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>24,083 Employee Costs</td>
<td>7,304</td>
<td>24,063</td>
<td>17,058</td>
<td>30</td>
</tr>
<tr>
<td>20,869 Materials and Contracts</td>
<td>5,048</td>
<td>19,135</td>
<td>14,087</td>
<td>26</td>
</tr>
<tr>
<td>1,842 Borrowing Costs</td>
<td>351</td>
<td>1,619</td>
<td>1,267</td>
<td>22</td>
</tr>
<tr>
<td>11,116 Other Expenses</td>
<td>3,419</td>
<td>9,126</td>
<td>5,707</td>
<td>37</td>
</tr>
<tr>
<td>18,429 Depreciation and Amortisation</td>
<td>5,602</td>
<td>16,808</td>
<td>11,204</td>
<td>33</td>
</tr>
<tr>
<td>5,111 Loss on Disposal of Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>80,259</strong> <strong>RECURRENT EXPENDITURE</strong></td>
<td><strong>21,724</strong></td>
<td><strong>71,049</strong></td>
<td><strong>49,324</strong></td>
<td><strong>31</strong></td>
</tr>
<tr>
<td><strong>(11,911)</strong> <strong>NET OPERATING SURPLUS/(DEFICIT)</strong></td>
<td><strong>19,332</strong></td>
<td><strong>(3,628)</strong></td>
<td><strong>(23,160)</strong></td>
<td><strong>-505</strong></td>
</tr>
<tr>
<td><strong>Capital Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8,672 Capital Grants and Contributions</td>
<td>6,246</td>
<td>14,660</td>
<td>8,414</td>
<td>43</td>
</tr>
<tr>
<td><strong>(3,239)</strong> <strong>NET SURPLUS/(DEFICIT)</strong></td>
<td><strong>25,578</strong></td>
<td><strong>10,832</strong></td>
<td><strong>(14,746)</strong></td>
<td><strong>236</strong></td>
</tr>
</tbody>
</table>

### CASHFLOW & RESERVE MOVEMENTS

<table>
<thead>
<tr>
<th></th>
<th>YTD Actual $'000</th>
<th>Annual Budget 2019 $'000</th>
<th>Budget Variance $'000</th>
<th>Budget Variance %</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Receipts</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>68,309 Recurrent Revenue</td>
<td>41,057</td>
<td>67,221</td>
<td>26,164</td>
<td>61</td>
</tr>
<tr>
<td>13 Deferred Debtors Receipts</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3,000 Proceeds from Loans</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>854 Proceeds from Sale of Property, Plant &amp; Equipment</td>
<td>247</td>
<td>3,190</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8,872 Capital Grants and Contributions</td>
<td>6,246</td>
<td>14,660</td>
<td>8,414</td>
<td>43</td>
</tr>
<tr>
<td>10,784 Transfer from Cash Reserve</td>
<td>0</td>
<td>9,788</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>(57,710)</strong> <strong>Recurrent Expenditure excluding Depreciation</strong></td>
<td><strong>(16,122)</strong></td>
<td><strong>(54,243)</strong></td>
<td><strong>(38,120)</strong></td>
<td><strong>30</strong></td>
</tr>
<tr>
<td><strong>(29,155)</strong> <strong>Purchase of Property, Plant &amp; Equipment</strong></td>
<td><strong>(6,190)</strong></td>
<td><strong>(40,829)</strong></td>
<td><strong>(34,639)</strong></td>
<td><strong>15</strong></td>
</tr>
<tr>
<td><strong>(2,667)</strong> <strong>Repayment of Borrowings</strong></td>
<td><strong>(817)</strong></td>
<td><strong>(3,096)</strong></td>
<td><strong>(2,279)</strong></td>
<td><strong>26</strong></td>
</tr>
<tr>
<td><strong>(935)</strong> <strong>Transfer to Cash Reserve</strong></td>
<td>0</td>
<td>(3,090)</td>
<td>(3,090)</td>
<td>0</td>
</tr>
<tr>
<td><strong>995</strong> <strong>Net Budget Position</strong></td>
<td><strong>24,419</strong></td>
<td><strong>(7,306)</strong></td>
<td><strong>(31,719)</strong></td>
<td><strong>-335</strong></td>
</tr>
</tbody>
</table>
Armidale Regional Council Home Support Services Strategic Plan 2016-2018

OBJECTIVES
1. To provide outputs as described in our funding agreements/s

2. To facilitate access to the service for people from HSS ‘Special Needs Groups’.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Measurable Indicator</th>
<th>Responsibility</th>
<th>Timeline</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regularly compare client profile with Community Profile and develop plans to deal with any issues arising.</td>
<td>That this takes place</td>
<td>Committee &amp; Coordinator</td>
<td>Annual Planning Day &amp; Ongoing</td>
<td>This has been done however is now not as relevant due to the merger of Council and the service only being funded to deliver services in the Guyra and Tingha Townships</td>
</tr>
<tr>
<td>Provide opportunities for staff members to attend Cultural Awareness Training</td>
<td>Number of incidence of participation in training</td>
<td>Committee &amp; Coordinator</td>
<td>Ongoing</td>
<td>Currently attended one which was irrelevant to our service needs. Currently have one course on offer with the Community Services Team also looking at a second course more relevant to community services needs</td>
</tr>
<tr>
<td>Attract suitably qualified volunteers from a diversity of backgrounds</td>
<td>Number of new volunteers from NESB or Aboriginal groups</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Advertise regularly however difficult to recruit</td>
</tr>
<tr>
<td>Facilitate access to interpreter services when appropriate</td>
<td>Number of occasions that interpreters are used</td>
<td>Coordinator</td>
<td></td>
<td>No instances have been required</td>
</tr>
<tr>
<td>Ensure that all new clients receive information about interpreters and advocacy</td>
<td>Number of Client Handbooks distributed</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Awaiting updated brochures from Communications Team post merger</td>
</tr>
</tbody>
</table>
Continue to meet with Aboriginal services covering Guyra and Tingha i.e. Lands Council, Aboriginal CHSP, Community Options

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Measurable Indicator</th>
<th>Responsibility</th>
<th>Timeline</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>New clients Referred from My Aged Care are assessed for eligibility and a service plan developed</td>
<td>Number of referrals from My Aged Care</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>2016-18, 2017-30, 2018-27</td>
</tr>
<tr>
<td>Clients referred to MyAged Care for service provision</td>
<td>Number of referrals made</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>2016-8, 2017-3, 2018-1</td>
</tr>
<tr>
<td>Provide opportunities for volunteer training</td>
<td>Number of volunteers attending training</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Twice yearly training days attend with 10-12 participants. Specialised driver training opportunities provided with 100% attendance</td>
</tr>
<tr>
<td>Provide opportunities and encouragement for volunteers to report on any changes or abnormalities in client circumstances</td>
<td>Number of volunteer reports received</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Volunteers meet regularly with coordinators</td>
</tr>
<tr>
<td>Establish a calendar for volunteer meetings at both outlets</td>
<td>Number of volunteers attending meetings</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>2 meetings held each year in conjunction with training and recognition. One driver session held</td>
</tr>
<tr>
<td>Participate in Community Care Meetings and work within local protocols</td>
<td>Number of meetings attended</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>2 meetings held – engagement with other service providers is difficult. Attendance at</td>
</tr>
</tbody>
</table>
| Regularly collect and analyse feedback from community and clients. Research strategies to vary services provided to meet greatest need, within available resources. | - Surveys conducted. - Reported adjustment of services provided. - Number of volunteer meetings. | Coordinator | Ongoing | Interagency meetings may be more beneficial  
Transport meeting for point to point transport 100% attendance  
Surveys conducted biannually due now  
Clients are given feedback forms and opportunities to discuss their needs regularly  
6 monthly volunteer meetings |
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Ensure delivered meals are maintained at safe temperatures.</td>
<td>Quarterly temperature checks</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Ongoing – Completed</td>
</tr>
<tr>
<td>Investigate viability and funding opportunities for provision of Home Maintenance (lawn mowing) and Domestic assistance (Wood provision)</td>
<td>This occurs</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Investigated each year with no further funding opportunities available</td>
</tr>
<tr>
<td>Investigate the feasibility of additional bus services to Armidale for community members</td>
<td>Research</td>
<td>Coordinators</td>
<td>Ongoing</td>
<td>No volunteer drivers available for a regular service. Funding does not allow for paid driver option to be viable</td>
</tr>
<tr>
<td>Investigate other meal provider options for delivery of the meals service in Guyra township</td>
<td>New provider established</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Negotiation occurred, however the business was sold. Now investigating the possibility of meals being provided by Mclean Care – Kolora Hostel</td>
</tr>
</tbody>
</table>

**4. Clients receive appropriate and timely information about HSS and other community services**

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Measurable Indicator</th>
<th>Responsibility</th>
<th>Timeline</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>All new clients receive a copy of the Service Brochure and the Client Handbook</td>
<td>Number of brochures and handbooks distributed</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Awaiting Updated version from Communications post merger</td>
</tr>
</tbody>
</table>
5. To raise the profile of HSS in the community and to keep up to date on issues and developments in community care

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Measurable Indicator</th>
<th>Responsibility</th>
<th>Timeline</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Distribute brochure widely in the general community</td>
<td>Number of outlet points for brochure</td>
<td>Coordinator</td>
<td>Ongoing</td>
<td>Awaiting updated brochures from Communications post merger</td>
</tr>
<tr>
<td>Liaise with a wide range of community organisations in relevant forums, service network meetings and conferences</td>
<td>Number of meetings etc. attended</td>
<td>Committee &amp; Coordinator</td>
<td>Ongoing</td>
<td>Not attended due to lack of staffing to cover the opening hours of the service. Liaison with local organisations is ongoing.</td>
</tr>
<tr>
<td>Articles on service included in local media,</td>
<td>Number of articles</td>
<td>Committee &amp; Coordinator</td>
<td>Ongoing</td>
<td>Seniors week and event marketing undertaken. Service has advertised for volunteers.</td>
</tr>
<tr>
<td>Develop process for wider promotion of social support individual and group</td>
<td>Process in place</td>
<td>Committee &amp; Coordinators</td>
<td></td>
<td>Communications team provides media releases when applicable. Monthly newsletters distributed. Regular space in local newspaper is being investigated.</td>
</tr>
</tbody>
</table>

6. To continually monitor the efficiency & effectiveness of our organisation’s management & administration.

<table>
<thead>
<tr>
<th>Strategy</th>
<th>Measurable Indicator</th>
<th>Responsibility</th>
<th>Timeline</th>
<th>Progress</th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain a Policy and Procedures Manual for the organisation</td>
<td>Number of policies or procedures reviewed</td>
<td>Committee &amp; Coordinator</td>
<td>Ongoing</td>
<td>Needs complete review inline with new quality standards by July 2019</td>
</tr>
</tbody>
</table>
| Develop & maintain effective organisational planning processes | Strategic plan in place & review timetable established | Committee & Coordinator | Ongoing  | - Strategic plan – reviewed yearly  
|                                                             | - annual survey of service clients,             | Committee & Coordinator | Annually | - surveys delayed due to staff absences  
|                                                             |                                               |                             |          | - bi annual planning day is due                                                      |

---

**Attachment 1**
| Volunteers and other service providers  
  - Bi annual planning day occurs | Bi Annually |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Maintain processes to facilitate reporting DEX</td>
<td>Process in place</td>
</tr>
</tbody>
</table>
SPORTS COUNCIL

Held on

Tuesday, 28 August 2018
4pm

at

Committee Room, CAB

PRESENT:
Clr Widders (Chair), Clr Galletly, Mr S McMillan, Mr M Porter, Ms A Biggs (Armidale Regional Council), Mrs A Piddington (Armidale Regional Council)
1. APOLOGIES
Jessica Sisson

2. CONFIRMATION OF PREVIOUS MINUTES -

CONFIRMATION OF THE MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 14 AUGUST 2018

RECOMMENDATION:
That the minutes be taken as read and be accepted as a true record of the Meeting.
Moved: Cllr Galletly        Seconded: Mr M Porter

3. DECLARATIONS OF INTEREST

4. BUSINESS ARISING

5. ADMINISTRATION REPORTS

5.1 Minutes of the Sports Council - Armidale sub committee meeting held 14 August 2018
Ref: AINT/2018/17766 (ARC16/0330)

RECOMMENDATION:

a) That the minutes for the Armidale Regional Sports Council Armidale Sub Committee meeting held 14 August 2018 be read and accepted as a true record of the meeting.

d) The committee endorsed the funding applications to Katrina Rekunow, Mia Emanuel, Lily Neilson and Tara Jane.

Moved: Mr M Porter        Seconded: Cllr Galletly

5.2 Guyra Sub Committee
Ref: AINT/2018/17768 (ARC16/0330)

RECOMMENDATION:

The report was noted.
Action: Sports Coordinators to provide update on other projects being undertaken in the Guyra Rec ground precinct.

5.3 Sports Council Financial Report 31 July 2018
Ref: AINT/2018/17776 (ARC16/0330)

RECOMMENDATION:

Receive and note the report that was considered and endorsed by the executive at the meeting of the 28 August 2018.

Moved: Mr S McMillan        Seconded: Mr M Porter
5.4 Sports Council Structure

RECOMMENDATION:

a) That Council endorse the changes to the structure of the Armidale Regional Sports Council committees. To disburse the two local sub committees and continue as the one functional Armidale Regional Sports Council Committee.

b) That in future Council Staff when putting forward projects for special funding i.e. Stronger Communities Grants give first preference to those projects listed on the Armidale Regional Council Sports Council Priority List. Sports Council is a 355 committee of Council and one that reports to Council on such issues and as such should be given the support of Council when allocating funding. This priority list has been put together on the recommendation of all the sporting bodies who use Council Facilities. Sporting bodies who are not currently members of the Sports Council are encouraged to join.

Moved: Mr M Porter    Seconded: Clr Galletly

5.5 Get Active Armidale Program 2018/19

RECOMMENDATION:

The executive asked to support the project and encourage participation.

6. CORRESPONDENCE

Clr Widders expressed concern about supporting the proposed mountain bike track on Mt Duval due to its cultural significance. Mr McMillan advised that the land is owned by UNE not council.

7. GENERAL BUSINESS

7.1 Sports Council Priority List & Project Update

RECOMMENDATION:

That the priority list be updated once outcomes of current funding application is confirmed.

Sports Council is supporting the Armidale Youth Awards. Clr Widders will be attending the awards on behalf of the Sports Council.

There being no further business the Chairman declared the meeting closed at 4:55pm.
SPORTS COUNCIL - ARMIDALE SUB COMMITTEE

Held on

Tuesday, 8 May 2018
5.30pm

at

Armidale Council Chambers

PRESENT:  Mr S McMillan (Chair)
          Mr M Porter
          Mr M Fittler
          Mr P Billings
          Mr R Porter
          Miss S Sincock
          Ms D Dell (Armidale Regional Council)

IN ATTENDANCE:  Ms Deborah Walls (Armidale Regional Council), Mr Colin Gadd
a) APOLOGIES / LEAVE OF ABSENCE
Mr S Cleghorn, Mr D Harris, Mr S Geddes, Mr G Parsons

2. CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF THE MINUTES OF THE SPORTS COUNCIL MEETING HELD ON 13 MARCH 2018

RECOMMENDATION:

That the minutes be taken as read and be accepted as a true record of the Meeting.

Moved: Mr P Billings  Seconder: Mr M Fittler

3. DECLARATIONS OF INTEREST
NIL

4. BUSINESS ARISING

4.1 Sports Council Priority List - Project Update  Ref: AINT/2018/08370 (ARC16/0330)

RECOMMENDATION:

That the report be noted and an update on the Light Towers at Harris Park be provided to the committee.

4.2 Sports Council Priority List - Order of Priorities  Ref: AINT/2018/08376 (ARC16/0330)

RECOMMENDATION:

a) That the priority list be considered and accepted and the revised list provided to the committee.

b) The following items have been added to the Priority List:
   • Southern Wicklow Fields installation of an irrigation system
   • Lynches Road Netball Courts installation of lighting

c) Scope of Moran Oval field refurbishment project to be reviewed by the Rugby Club and advice provided to Sports Council

Moved: Mr M Porter  Seconder: Ms S Sincock

5. ADMINISTRATION REPORTS
5.1 FOR DECISION: Sports Council Small Grants

Ref: AINT/2018/08351 (ARC16/0330)

RECOMMENDATION:

That the Committee endorse the funding applications to Tyler McCann and Chelsea Thornton

Moved: Mr C Gadd  Seconded: Mr M Fittler

5.2 Stronger Country Communities Fund - Applications submitted update

Ref: AINT/2018/08381 (ARC16/0330)

RECOMMENDATION:

The Committee noted the report and requested that the Chair meet with the Regional Growth Advisory Committee to express the Sports Council’s disappointment with the lack of consultation with the Sports Council on the applications that were submitted for the Stronger Communities Fund.

6. CORRESPONDENCE

7. GENERAL BUSINESS

7.1 Financial Report

Ref: AINT/2018/08104 (ARC16/0330)

RECOMMENDATION:

That the 2017 Sports Council Financial report be read and accepted. The committee requested clarification as to whether unspent Small Grant funds will be rolled over to the new Financial Year.

Moved Mr C Gadd  Seconded Mr P Porter

NOTE: SMALL GRANT FUNDING IS NOT ROLLED OVER YEAR TO YEAR.

7.2 Newcastle Permanent Get Active Program Report

Ref: AINT/2018/08354 (ARC16/0330)

RECOMMENDATION:

That the Report for the March Get Active Program be noted.

7.3 General Business

Ref: AINT/2018/08391 (ARC16/0330)
Mike Porter has received a quote for the signage to be placed on the entrance gates at the Armidale Regional Australia Bank Sports Ground.

RECOMMENDATION:

That Armidale Regional Australia Bank be approached for authorisation to expend sponsorship funds to purchased and install the signage to the gates at a cost of $500.00.

Moved Mr M Porter                Seconded Ms S Sincock

7.4  General Business  Ref: AINT/2018/08391 (ARC16/0330)

A request has been put to the Interim CEO of Armidale Regional Council for Lambert Park to be Heritage Listed.

Michael Fittler provided an update on the Crown Lands Grant Application for Moran Oval which has been submitted.

It was noted that the seating at the Armidale Reginal Sportsground has been installed.

Action: The Committee discussed introducing a booking penalty fee for unauthorised use of Council Sporting facilities.

There being no further business the Chairman declared the meeting closed at 6.35pm.
AUDIT AND RISK COMMITTEE

Held on

Tuesday 18 September 2018
at 5:30pm

PRESENT:
Carolyn Cooper (Chairperson), Sebastian Hempel, Michael O’Connor, Kate Woodland-Smith and Cr Diane Gray

IN ATTENDANCE:
Kelly Stidworthy (ARC Service Leader – Finance), Keith Lockyer (ARC) and James Sugumar Audit Office NSW – Financial Audit Services [Teleconference]
1. APOLOGIES – Councillor Margaret O’Connor and Peter Wilson (ARC – Acting Service Leader Governance, Risk and Corporate Planning)

2. CONFIRMATION OF PREVIOUS MINUTES

CONFIRMATION OF THE MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING
HELD ON 28 AUGUST 2018

COMMITTEE RESOLUTION:

Moved Carolyn Cooper and Seconded Michael O’Connor

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED

3. DECLARATIONS OF INTEREST

Note standing declaration from Michael O’Connor – Independent member of Tamworth Regional Council, Uralla Shire Council and Walcha Council Audit and Risk Committees

4. APPROVAL FOR MANAGEMENT TO BE PRESENT – Granted by Committee

5. ADMINISTRATION REPORTS

5.1 Presentation of Draft 2017-2018 Financial Statements

The financial result was discussed, including the $10 million revaluation decrement of infrastructure, property, plant and equipment on the face of the Income Statement. A query was raised as to why this did not reconcile to the property, plant and equipment Note. This was taken on notice for further review.

Amounts disclosed for pensioner rebates were also queried as none were showing in Note 3. It was acknowledged that there should be amounts disclosed and this would be reviewed prior to the Financial Statements being referred to Council. It was noted that Other Expenses seemed too high and it was advised this included expenses relating to the fleet business unit and this would be amended to show these elsewhere.

The Committee requested a further breakup of the Reserve Funds held by Council. The Committee queried the statement in Note 1 that the impact of the new accounting standards would not have a material impact. This was discussed and reasons for why this statement was made were provided.

James Sugumar queried whether Council held any financial instruments and it was confirmed there was none and the authorised for issue date in Note 1. This was taken on notice. James also advised that audit may need to look at valuing land under roads after Council confirmed it had adopted the industry position of not valuing land under roads prior to 2008.
5.1 FOR DECISION: Presentation of Draft 2017-2018 Financial Statements

Ref: AINT/2018/19824 (ARC18/2571)

COMMITTEE RESOLUTION:

Moved Carolyn Cooper and Seconded Michael O’Connor

That the Committee approve referral of the Draft Financial Statements for the Year Ended 30 June 2018 to Council’s Auditor, in accordance with the Audit Office Client Service Plan 2018.

The Motion on being put to the vote was CARRIED

6. GENERAL BUSINESS - NIL

There being no further business the Chairperson declared the meeting closed at 6.30pm.
AUDIT AND RISK COMMITTEE

Held on

Tuesday 23 October 2018
5:30 PM

PRESENT: Carolyn Cooper (Chairperson), Michael O’Connor,
Kate Woodland-Smith and Cr Diane Gray

IN ATTENDANCE: Kelly Stidworthy (ARC Service Leader – Finance), Geoff Allen,
(Forsyths Accountants) and James Sugumar/Cathy Wu (Audit Office NSW – Financial
Audit Services) by Teleconference
1. **APOLOGIES**

Councillor Margaret O'Connor, Sebastian Hempel and Peter Wilson (ARC – Program Leader Governance, Risk and Legal)

2. **CONFIRMATION OF PREVIOUS MINUTES -**

**CONFIRMATION OF THE MINUTES OF THE AUDIT AND RISK COMMITTEE MEETING HELD ON 18 SEPTEMBER 2018**

**COMMITTEE RESOLUTION:**

Moved Carolyn Cooper and Seconded Diane Gray

That the minutes be taken as read and be accepted as a true record of the Meeting.

**The Motion on being put to the vote was CARRIED**

3. **DECLARATIONS OF INTEREST**

Note standing declaration from Michael O’Connor – Independent member of Tamworth Regional Council, Uralla Shire Council and Walcha Council Audit and Risk Committees

4. **APPROVAL FOR MANAGEMENT TO BE PRESENT – Granted by Committee**

5. **ADMINISTRATION REPORTS**

5.1 Presentation of Draft 2017-2018 Financial Statements

5.1 **FOR DECISION: Sign Off Of Final 2017-2018 Financial Statements**

   Ref: AINT/2018/22779 (ARC18/2571)

**COMMITTEE RESOLUTION:**

Moved Carolyn Cooper and Seconded Diane Gray

That the Committee sign off on the Financial Statements for the Year Ended 30 June 2018, in accordance with the Audit Office Client Service Plan 2018.

**The Motion on being put to the vote was CARRIED**

6. **GENERAL BUSINESS**

6.1 Preparation of Financial Statements

The Committee expressed their thanks to the Council’s Finance Team for preparing the Financial Statements and Forsyths thanked Council for the audit conduct.
6.2 Auditor’s Report 2017-2018

The NSW Audit Office provided an overview of their audit closing report and noted that additional audit focus would be on Crown Land and land under roads in the next year’s audit.

Forsyths also advised that they would be reviewing the Landfill and Gravel Quarry rehabilitation and preferred to see an independently prepared engineering assessment of the rehabilitation provisions.

The Committee was advised that IT user access controls are noted in the Auditor’s Report and this had been raised previously by audit. Reviews are undertaken of Masterfile changes undertaken by Finance staff, however further review was needed in order to identify what system changes required monitoring in other areas, as the audit recommendation was quite broad.

6.3 Uralla Shire Council Special Rate Variation (SRV)

Michael O’Connor asked if anyone had knowledge of the Morrison Low Report that Uralla Shire Council has used to inform their Special Rate Variation, with no-one having any detailed knowledge of the report.

There being no further business the Chairperson declared the meeting closed at 6.00pm.
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COMMUNITY WELLBEING COMMITTEE

Held on

Thursday, 25 October 2018
2.30pm

at

Jacaranda Room, Hughes House, 141 Faulkner Street, Armidale

PRESENT: Cr Dorothy Robinson (Chair), Caitlin Smith (BEST), Christopher Jordan (NSW Police), Jannelle Brandley (BackTrack), Jillian Macleod (Armidale Women’s Homelessness Support Service), Chris Hietbrink (The Hub at Guyra), Samantha Airs (Settlement Services International), Christine Foord (Disability Advocacy), Maree McKenzie (Homes North), Margaret Sims, Cheryl Cooper

IN ATTENDANCE: Mrs Aimee Hutton (ARC), Ms Lisa Waters (ARC)
1 Apologies
Cr Debra O’Brien, Cr Ian Tiley, Krista Schmidt (ARC), Alice Cleaver (ARC), Jane Davies (ARC), Darren Stevenson (UNE), Kye Single (Armidale Family Support), Patrick Cavanagh (Dept of Education), Emily Paul (ARYAC).

2 Confirmation of Previous Minutes

CONFIRMATION OF THE MINUTES OF THE COMMUNITY WELLBEING COMMITTEE MEETING HELD ON 27 SEPTEMBER 2018

Moved: Christopher Jordan Seconded: Margaret Sims

That the minutes be taken as read and be accepted as a true record of the Meeting.

CARRIED

3 Declarations of Interest
NIL

4 Business Arising

4.1 Review of Action Plan - Prioritisation of actions

Ref: AINT/2018/23016 (ARC16/1052)

UPDATE:

That the Committee members will review the Action List and provide feedback on changes and/or additions. Revised Action Plan to be compiled by Executive Officer to include all feedback and will be brought to next meeting for review and discussion.

Action Items will also be listed in order of priority based on Committee feedback. This order will be reviewed at the next Committee meeting.

The Executive Officer will resend the Action List to the Committee.

NOTED

5 Administration Reports

6 General Business

6.1 Council’s Drought Caravan

Ref: AINT/2018/23015 (ARC16/1052)

Moved: Cr Dorothy Robinson Seconded: Margaret Sims

(a) That the Community Wellbeing Advisory Committee support Council’s Drought Caravan.
(b) That Council contact Rotary and other organisations raising funds for drought relief to
offer assistance and a one stop shop for distributing funds and providing community assistance and information.

(c) That Council provides information about sources of possible assistance to all residents along with notices for rates arrears.

(d) That Council consider a potential role of a drought co-ordinator for the New England Joint Organisation of Councils

CARRIED

6.2 Drought Caravan

The Committee had a general discussion about the proposed Drought Caravan which included:

a) Global Food Pantry already has a caravan which the Committee believed Council had contributed funding to in the past. It was an observation by the Committee that this caravan was not utilised much and could perhaps serve a dual purpose.

b) The Committee suggested that Council could partner with Uralla and Walcha Councils, pool drought funding and arrange a coordinated regional effort.

c) It was suggested that a local farmer could accompany Council staff in the Drought Caravan to facilitate a more welcoming environment. It was also deemed essential to obtain buy in from local leaders and representatives from all of the towns and villages in the region.

d) Adam Marshall should be contacted and asked to promote the Drought Caravan.

ACTION: Progress of Council’s proposed Drought Caravan project to be determined. Viability of partnering with Global Food Pantry to be explored.

6.3 Online Community Directory

Cr Robinson drew the attention of the Committee to Armidale Regional Council’s online community directory, advising that it appeared out of date.

The Committee agreed that the format of the NESST Service Directory is a great format.

ACTION: Council’s Communications Team to be notified.

6.4 Service NSW - Cost of Living Service

Chris Hietbrink shared details of the new Service NSW Cost of Living Service. This could be a valuable service to share with members of the community. It was noted that the contact number for the service was 13 77 88.

ACTION: Chris will look for further information on the service and share with the Committee.

6.5 Armidale Super Playground
The Committee asked if the plans for the Super Playground in Armidale included fencing.

Chris Jordan advised that Council is usually required to submit plans to local Police for review and this had not occurred. Safety concerns were usually raised in this process.

Aimee advised that she was not aware of any finalised plans for the Playground.

**ACTION:** Aimee to check process of Super Playground plans development to determine if it would include a Community Consultation period.

### 6.6 Dumaresq Dam Wall

Cheryl Cooper expressed concern over the Dumaresq Dam wall project. She expressed that the delay in the project was a worry to the community and Council should be working faster.

Cr Robinson indicated this had been reviewed.

**ACTION:** Further information will be provided at the next meeting to address these concerns.

### 6.7 BackTrack Boys Movie Screening

Jannelle Brandley reminded the Committee that the BackTrack Boys documentary was now screening at the Cinema and she encouraged everyone to take this opportunity to watch it.

Jannelle also advised that anyone could host a screening of the documentary and anyone who was interested could get more details from the BackTrack Boys website.

**Next Meeting: Wednesday 29 November 2018 at 2.30pm**

There being no further business the Chairperson declared the meeting closed at 3.51pm.
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TRAFFIC ADVISORY COMMITTEE

Held on

Wednesday, 14 November 2018
10am

at

Committee Room

In attendance

Committee Members:
Mr Hans Hietbrink (Rep. Member for Northern Tablelands)
Snr Sgt Paul Caldwell (NSW Police)
Mr Stefan Wielebinski (RMS)

Council Staff:
Ms Leah Cook (Service Leader Asset Planning and Design)
Mr Graham Earl (ARC Technical Officer)
Ms Belinda Ackling (Minute Taker)

Others:
Mr Terry Orvad (RMS)
Ms Leshae Adams (RMS)
1. Apologies / Leave Of Absence
   Councillor Libby Martin

2. Confirmation of Previous Minutes -

CONFIRMATION OF THE MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING HELD ON 2 OCTOBER 2018

The Traffic Advisory Committee Recommends:

That the minutes be taken as read and be accepted as a true record of the Meeting.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

3. Declarations of Interest
   Mr Hans Hietbrink declared and interest in item 5.3 Special Event Transport Management Plan Guyra Christmas Party as part of the organising committee for the event.

4. Business Arising

4.1 Business arising from the meeting the 2nd October 2018 Ref: AINT/2018/24261 (ARC16/0168)

NOTED:

That the actions taken from the meeting recommendations of the 2nd October 2018 be noted.

5. Special Events

5.1 Special Event Transport Management Plan 2019 Armidale Cycling Club Weekly Races  Ref: AINT/2018/22593 (ARC16/0168)

The Traffic Advisory Committee Recommends:

(a) That the Special Event Transport Management Plan for the Armidale Cycling Club’s 2018 Weekly Races and Criterium be endorsed.

(b) That the Armidale Cycling Club’s notify residents along the proposed cycling routes, advising of the upcoming activities and the dates cyclists are expected to be on route.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

5.2 Special Event Transport Management Plan - Tingha Tin Festival Parade Ref: AINT/2018/227

The Traffic Advisory Committee Recommends:

That the Special Event Transport Management and the temporary road closure of Ruby Street Tingha, for the Tingha Tin Festival Parade on the 17 November 2018 be endorsed.
The Motion on being put to the vote was CARRIED UNANIMOUSLY.

5.3 Special Event Transport Management Plan Guyra Christmas Party Ref: AINT/2018/23202

The Traffic Advisory Committee Recommends:

That the Special Event Transport Management Plan Guyra Christmas Party 2018 and associated road closures of Bradley Street between Mackenzie Street and Ollera Street between 12pm and 10pm on Friday 7th December 2018 be endorsed.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

5.4 Special Event Transport Management Plan - Armidale Campdraft 2019 Ref: AINT/2018/241

The Traffic Advisory Committee Recommends:

That the temporary road closure requested for the Annual Armidale Campdraft 2019 of Canambe Street between Dumaresq and Kirkwood Street for the 25, 26 & 27 January 2019, be endorsed.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

5.5 Special Event Transport Management Plan for Christmas in the Mall 2018 Ref: AINT/2018/2

The Traffic Advisory Committee Recommends:

That the temporary road closures of Dangar Street between Rusden and Moore Street for the ‘Christmas in the Mall 2018’, Thursday, 29 November from 12noon until 10pm be endorsed.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

5.6 Special Event Transport Management Plan New England Festival 2019 Ref: AINT/2018/243:

The Traffic Advisory Committee Recommends:

That the temporary road closures requested for the Special Event Transport Management - New England Festival Event to be held 16 March 2019 be endorsed.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

7.1 Special Event Transport Management Plan Lamb and Potato Festival for 2019 Ref: AINT/20

The Traffic Advisory Committee Recommends:

(a) That the temporary road closure of Bradley St between Nincola and Moore Street for
the Guyra Lamb and Potato Festival to be held on Saturday 19 January between 6.30am and 3.30pm be endorsed.

(b) That the temporary road closure of Bradley St between Ollera and Mackenzie Street for the Guyra Lamb and Potato Festival to be held on Saturday 26 January between 6.30am and 3.30pm be endorsed.

(c) That it be noted that the Guyra Lamb and Potato Festival to be held at the Rotary Park, Guyra located on the New England Highway a Road Occupancy Licence (ROL) has been approved by the RMS and a 40kph zone will be place for the section of New England Highway in Guyra between Wednesday 16 Jan – Sunday 27 January 2019.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6. Correspondence

6.1 Armidale Saleyards Precinct Traffic Concerns Ref: AINT/2018/24034 (ARC16/0168)
The Traffic Advisory Committee Recommends:

(a) That the RMS investigate the traffic concerns for the Armidale Saleyards Precinct and report back to the December meeting.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.2 Speeding Vehicles - Gordon St Ref: AINT/2018/24270 (ARC16/0168)
Action
That the SAS trailer be placed in Gordon Street

The Traffic Advisory Committee Recommends:

That the Local Area Command be provided the traffic data and be requested to patrol Gordon Street.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.3 Faulkner Street Loading Zone Ref: AINT/2018/24284 (ARC16/0168)
The Traffic Advisory Committee Recommends:

That the Loading Zone adjacent to the Westpac Bank in Faulkner Street be designated as a timed Loading Zone in keeping with Council standards of 8.30am – 6.30pm Monday to Friday and 8.30am -12.30pm Saturday.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

6.4 RMS Presentation Ref: AINT/2018/24303 (ARC16/0168)
ACTION:
That a presentation on the delegated aspects of the control of traffic on regional and local roads to Council occur on Tuesday 4th December with an initiation to be extended to Councillors.

7. General Business

7.2 DA - 945-947 Castledoyle Road Signage Ref: AINT/2018/23826 (ARC16/0168)

Notation:

This requested does not require approval from the Traffic Advisory Committee as it a regulatory sign however, it is recommended in the RMS traffic control at work sites manual that signs should only be installed where there are 20 or more trucks turning into a property or a business. Sight distance will be investigated prior to a decision be made by Council staff.

The Motion on being put to the vote was CARRIED UNANIMOUSLY.

7.2 Request by Police

Ref: ARC16/0168

Snr Sgt Paul Caldwell (NSW Police) requested that for unsupervised road closures Council use road closure controls which are more substantial compared to the typical A frame barrier boards to ensure that out of control vehicles are not able to enter a road closure. RMS recommended that concrete or water barriers or Council Vehicles are acceptable.

RMS were requested to consider the installation of “Please limit compression breaking” sign number G9-291.

There being no further business the Chairman declared the meeting closed at 11.40am