

Application BSBR001250

Application Summary

Application ID

BSBR001250

Application Title

BSBR - ARMIDALE REGIONAL COUNCIL

Program Name

Black Summer Bushfire Recovery Grants Program

Applicant

ARMIDALE REGIONAL COUNCIL

Submitted Date

6/10/2021

Program selection

ARMIDALE REGIONAL COUNCIL

Are you a trustee on behalf of a trust?

No

Do you have an ABN?

Yes

Entity details

ABN

39642954203

Legal name

ARMIDALE REGIONAL COUNCIL

Business name

ARMIDALE REGIONAL COUNCIL

Date of registration

15/05/2016

GST Registered

Yes

Are you a charity registered with the Australian Charities and Not-for-profits Commission (ACNC)?

No

Are you a not-for-profit?

No

Program Selection

Program

Black Summer Bushfire Recovery Grants Program

Program Element

Black Summer Bushfire Recovery Grants Program

Eligibility

Select which entity type you are.

an Australian local governing agency or body as defined in section 15 (for example a Council)

Is your project in one or more of the eligible Local Government Areas (LGAs) listed in Appendix A of the grant opportunity guidelines?

Grant opportunity guidelines can be found on Business.gov.au

Yes

Will your project support the recovery or resilience efforts of communities in eligible Local Government Areas (LGAs) affected by the 2019-20 bushfires?

Yes

Does your project have at least \$20,000 in eligible project expenditure?

Yes

Applicant address

Applicant street address

Is the address located in Australia?

Yes

Address Details

135 Rusden St

ARMIDALE NSW 2350

Australia

Applicant postal address

Is the address located in Australia?

Yes

Address Details

PO BOX 75A

Armidale

Armidale NSW 2350

Australia

About your organisation

We collect the following data from all applicants. We use this data to better understand your organisation and to help us develop better policies and programs.

Indigenous organisations

Is your organisation Indigenous owned?

An organisation is considered Indigenous owned where at least 51% of the organisation's members or proprietors are Indigenous.

No

Is your organisation Indigenous controlled?

An organisation is considered Indigenous controlled where at least 51% of the organisation's board or management committee is Indigenous.

No

Project information

Recovery or Resilience Needs

Identify one or more of the recovery or resilience needs your project aims to support.

You need to select one or more of the kinds of recovery or resilience needs - social recovery and resilience, economic recovery and resilience and/or resilience and recovery of the built environment. See Section 6.1 of the grant opportunity guidelines.

social recovery and resilience

Yes

economic recovery and resilience

Yes

recovery and resilience of the built environment

No

Project Type

Select one or more of the criteria below that best describes/supports your eligible project activities.

See section 6.3.1 of the grant guidelines and Appendix B.

projects that address an urgent and unmet need resulting directly from the 2019-20 bushfires

No

enhance the cultural life of the community

Yes

preserve or increase employment

Yes

help to mitigate climate-related risk and damage

Yes

address the health impacts of the bushfires

Yes

benefit of Indigenous people or communities

No

protect or promote interstate and overseas trade and commerce

No

be delivered through a relevant communications service

No

undertaken in the Australian Capital Territory

No

run by local councils

Yes

involve meteorological observations or statistical collection and analysis

No

relate to insurance

No

Project title and description

If your application is successful, we will publish some grant details on GrantConnect and other government publications. Published details include:

- name of the grant recipient
- a project title
- a brief project description and its intended outcome
- amount of grant funding awarded

Provide a project title.

New England Rail Trail

Provide a brief project description for publication.

Ensure your project description focuses on your project's key activities and outcomes. Outline what it is you are going to do and how it will benefit your community.

The Great Northern Rail Line between Armidale and the Queensland border has not seen trains operating for over 30 years. To revitalise this underutilised asset and generate economic growth through increased tourism, Armidale Regional Council is proposing to build Stage 2 (67km) of the New England Rail Trail between Armidale and Ben Lomond at a cost of \$9.9M. The trail will provide a safe recreational location for cyclists and walkers and is anticipated to attract around 10,000 new overnight visitors and 11,000 new day visitors to the region who will spend in excess of \$3.3M annually at local businesses, thereby creating 25 new local jobs.

Detailed project description and key activities

This information will be included in your grant agreement if your application is successful.

Provide a detailed description of your project including the project scope and key activities.

The Great Northern Rail line between Armidale and Glen Innes covers a distance of 103kms and has now been closed to trains for over 30 years. This project is seeking funding for the Stage 2 section (Armidale to Ben Lomond). Funding for Stage 1 (Glen Innes to Ben Lomond) has been applied for through the NSW Government Bushfire Local Economic Recovery Fund.

To revitalise this underutilised asset and generate economic growth through increased tourism and employment, Armidale Regional Council's proposing to build Stage 2 (67km) of the New England Rail Trail between Armidale and Ben Lomond. Ultimately, funding for Stages 1 and 2 would see the entire 103km rail corridor between Armidale and Glen Innes converted to a rail trail to boost local tourism. Armidale Regional Council (ARC) would assume responsibility for the rail trail between Armidale and Ben Lomond, including annual maintenance. The anticipated capital cost of Stage Two of the project is \$9.9M, with annual maintenance costs of around \$35,000 to be largely offset by trail user donations and community volunteer input. Cycling is now the fourth most popular physical activity for adult Australians and is attracting people to the region who would not normally have visited. It has been calculated that the New England Rail Trail Stage Two will attract 11,000 new day visits and 10,000 new overnight stays to the region annually, as well as being used by around 15,000 local residents. This will generate more than \$3.3M of additional visitor expenditure each year. The additional expenditure will lead to the creation of 25 new full-time equivalent jobs once flow-on effects are included (REMPAN 2021).

Quantifiable details –

- 67 kms of new rail trail between Armidale and Ben Lomond;
- To function effectively as a shared use facility (for cyclists, walkers and horse riders), with a width of 2.5 metres;
- Removal of the existing coarse ballast material on the existing rail corridor;
- Removal of existing steel railway track and sleepers;
- Preserve embankment and side drains during ballast and track/sleeper removal;
- Grading, then spreading and compacting of new surface material (locally available earth surface (gravel, decomposed granite, crushed limestone, etc.);
- Chicanes, management access gates and signage at road crossings;
- Prominent trail head promotional signage;
- Other signage describing permitted use (e.g. no motor vehicles) and interpretive signage (e.g. information about events, wildlife, landforms, etc.).
- Proper drainage installed for erosion control;
- There are 8 bridges along the 67km route, ranging in length from 3m to 15m. Most of these bridges will be retained (with upgrades) or replaced with pre-fabricated bridges. Reinstatement and refurbishment of the bridges (re-decking and installing handrails in compliance with Australian Standards for bridges) will be a major component of the cost of establishing the New England Rail Trail;
- Trail furniture (seating) at scenic locations;
- Car parking area, often with picnic facilities, interpretive signage, a map panel of the trail showing sites of interest and distances to features along the trail and a Code of Conduct at trailhead locations;
- Erection of new fencing along the entire corridor producing a 6m corridor where the excess areas of the trail can be used by landholders for grazing stock. Use of permanent fencing to facilitate grazing the "remnant" corridor will involve installing new fencing closer to the trail (rather than at the property boundary). This ensures ongoing grazing access to the "remnant" corridor, even if land ownership changes;
- Retain existing livestock and machinery crossings;
- All artefacts and relics of the railway remain in place during the construction of the trail. The existing stations and other buildings in all the station grounds are outstanding examples of preserved railway heritage;
- All existing signs, signals and switches have been identified and allowance made for their retention and upgrading;
- Vegetation clearing - generally speaking, a cleared 'trail corridor' of 3.5 - 4.0 metres will be required to enable a trail of 2.5 metres to be developed in the centre of the cleared corridor. Either side of this trail will be further clearing of vegetation up to 1.0m for drainage;
- Toilets - proposed trailheads at Ben Lomond Station, Guyra and Black Mountain have existing toilets. It is assumed these are still functioning. There are also accessible toilets at Llangothlin. Consideration has been given to the installation of additional toilets along the rail trail but it is felt unnecessary given the relatively short distances between the existing facilities and the high cost of new toilets. There is no standard accepted distance between toilets on a trail.

Project outcomes

This information will be included in your grant agreement if your application is successful.

Provide a summary of the expected project outcomes.

For Armidale Regional Council:

- A new 67 km gravel-surfaced rail trail with a width of 2.5m running from Armidale to Ben Lomond; - Expanded visitation to the region conservatively estimated at: - 11,000 new day-trippers per year; - 10,000 additional overnight visits per year of up to 3 nights for new visitors; and - 15,000 local users per year.
- Productive use of an abandoned asset which passes through their council area;
- Likely gifting of the existing steel and sleepers to council (following the precedent set for the Riverina Highlands trail), which can be sold to contribute to maintenance costs;
- A positive contribution to the health of their residents, which is an objective in their Community Plan.

For the Local Economies:

- An annual injection of over \$3.3M into these local economies as a result of this additional visitation, overnight stays and local use after 4 years of operation;
- 25 new FTE jobs as a result of increased visitation (REMPAN 2020);
- Diversification of local economies; - A trail with anchors at both ends. One-way trails (or out-and-back trails) need an anchor at both ends to be attractive to users. The best one-way trails have natural terminuses in major towns or pass through major towns. This is particularly an attraction for this trail with easy access to Armidale by road, air and rail (from Armidale station);
- A new nature-based attraction which has the power to retain those visitors for longer, spending money and generating business opportunities;

For the Local Communities:

- A trail which makes actual connections between the town's en-route; and one that reinforces historic connections;
- Connecting the towns and villages via a trail will provide an opportunity for local residents to choose a non-motorised connection for

visiting friends or undertaking some exercise. A non-motorised trail provides another psychological link between the towns on the route;

- Development of additional local skills in rail trail development and maintenance;
- The opportunity to become involved in the marketing of the old rail steel and sleepers. For the Riverina trail, these assets were gifted to local council.

For the NSW and Australian Governments:

- Productive use of an abandoned asset;
- An economic boost to rural economies reducing their reliance on government assistance;
- Elimination of existing maintenance costs.

Project duration

Your project must be completed in line with the dates provided in the grant opportunity guidelines.

Your project can start upon execution of the grant agreement, estimated to be from January 2022.

You must complete your project by 31 March 2024.

Estimated project start date

01/07/2021

Estimated project end date

29/03/2024

Estimated project length (in months)

33

Project milestones

Provide details on the project milestones including the key activities occurring at each milestone.

The milestone start and end dates must be between the project start and end dates. You can add up to 10 milestones.

Milestone title

Milestone 1

Description

Public and landholder consultation

Estimated start date

01/07/2021

Estimated end date

30/12/2021

Milestone title

Milestone 2

Description

Approvals & legislation to close corridor

Estimated start date

01/03/2022

Estimated end date

31/03/2022

Milestone title

Milestone 3

Description

Finalise designs, tendering & contractors engaged

Estimated start date

01/06/2022

Estimated end date

30/09/2022

Milestone title

Milestone 4

Description

Field works for Stage 2 Armidale to Ben Lomond

Estimated start date

03/10/2022

Estimated end date

30/05/2023

Milestone title

Milestone 5

Description

Construction Stage 2 Armidale to Ben Lomond

Estimated start date

01/06/2023

Estimated end date

01/12/2023

Milestone title

Milestone 6

Description

Rail trail commissioned

Estimated start date

01/12/2023

Estimated end date

07/12/2023

Eligible Local Government Areas (LGAs)

You can only undertake project activities in a Local Government Area (LGA) that has been declared as eligible for assistance under the Disaster Recovery Funding Arrangements (DRFA) for the 2019-20 bushfires. Individual projects may include activities that are undertaken in multiple eligible LGAs. Eligible LGAs are listed in Appendix A.

State

Please select from the list below.

NSW

LGA's Eligible in NSW

Armidale

Project location

Project Site 1

Armidale Train Station

Brown Street

Armidale NSW 2350

Australia

Estimated % of project value expected to be undertaken at site

25

Project Site 2

Black Mountain Railway Station
Main Northern Railway
Black Mountain NSW 2365
Australia

Estimated % of project value expected to be undertaken at site
25

Project Site 3

Guyra Railway Station
Main Northern Line
Guyra NSW 2365
Australia

Estimated % of project value expected to be undertaken at site
25

Project Site 4

Ben Lomond Railway Station
Main Northern Line
Ben Lomond NSW 2365
Australia

Estimated % of project value expected to be undertaken at site
25

Project budget

Provide a summary of your eligible project expenditure over the life of the project.

If you are registered for GST, enter the GST exclusive amount. If you are not registered for GST, enter the GST inclusive amount. We only provide grant funding based on eligible expenditure. Refer to the grant opportunity guidelines for guidance on eligible expenditure.

The minimum project expenditure for this grant opportunity is \$20,000.

You will also be required to attach a detailed project budget later in the application form. Refer to the grant opportunity guidelines for the requirements of the budget.

Please note the below budget limitations:

- Administrative support/overheads (including project management or project co-ordination) (max 10% of the grant)
- Staff training (max 5% of the grant)
- Contingency costs (max 10% of the grant)
- Report on project outcomes (max 5% of the grant)

Project budget summary

Type of expenditure	Head of expenditure	Financial Year	Costs
Project expenditure			\$9,986,529
	Equipment/ Materials (purchase or hire)		\$2,942,787
		2021/22	\$980,929
		2022/23	\$980,929
		2023/24	\$980,929
		2024/25	\$0

Type of expenditure	Head of expenditure	Financial Year	Costs
		2025/26	\$0
	Salary		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contracts		\$240,290
		2021/22	\$240,290
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Infrastructure / Building, including approvals		\$5,806,022
		2021/22	\$1,935,341
		2022/23	\$1,935,341
		2023/24	\$1,935,340
		2024/25	\$0
		2025/26	\$0
	Workshops, conferences and events		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Domestic travel		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0

Type of expenditure	Head of expenditure	Financial Year	Costs
		2025/26	\$0
	Administrative support/overheads (including project management or project co-ordination)		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Planning environmental or other regulatory approvals		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Staff training		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Contingency		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0
		2025/26	\$0
	Report on project outcomes		\$0
		2021/22	\$0
		2022/23	\$0
		2023/24	\$0
		2024/25	\$0

Type of expenditure	Head of expenditure	Financial Year	Costs
		2025/26	\$0
	Other		\$997,430
		2021/22	\$332,477
		2022/23	\$332,477
		2023/24	\$332,476
		2024/25	\$0
		2025/26	\$0
Total project expenditure			\$9,986,529

Financial Year	Costs
2021/22	\$3,489,037
2022/23	\$3,248,747
2023/24	\$3,248,745
Total project expenditure	\$9,986,529

What is the total project cost including ineligible expenditure not included above?

This is the sum of eligible and non-eligible costs to the project.

\$ 9,986,529

Source of funding

In this section you must provide details of how you will fund the project.

The total of all sources of funding should be equal to your total project expenditure in the section above. Sources of funding include

- grant amount sought
- your contribution
- other contributions as allowed in the grant opportunity guidelines.

Grant amount sought

Enter the grant amount sought. We will add GST to this where applicable.

The minimum grant amount under this grant opportunity is \$20,000. The maximum grant amount under this grant opportunity is \$10,000,000.

\$ 9,986,529

Your contribution

Enter your organisation name. In the description field, provide additional details. Indicate whether your contribution is sourced from cash flow, loans, equity etc.

Other non-government contribution

Enter the organisation name. In the description field, provide additional details.

If you have project partners we will ask you for their details later in the application. You must provide their name and their contribution here.

Assessment criteria

We will assess your application based on the weighting given to each criterion and against the indicators listed beneath each criterion. We will only consider funding applications that score at least 50 per cent against each criterion, as these represent best value for money.

The amount of detail and supporting evidence you provide should be commensurate with the project size, complexity and grant amount requested. You should define, quantify and provide evidence to support your answers.

To support your responses you must include mandatory attachments later in the application.

Assessment criterion 1

How your project will assist in community recovery from the 2019-20 bushfires? *(Score out of 50)*

You should demonstrate this by identifying:

- a. how your project addresses the recovery or resilience needs of the community directly related to impacts of the 2019-20 bushfires through the adoption of/or investment in one or more of the following benefit areas:
 - o social recovery and resilience needs of the local community may include improving community connections and social inclusion through community development activities, cultural events and workshops, protecting local heritage and addressing disadvantage within the community, preserving Aboriginal cultural heritage and supporting Indigenous communities through activities, workshops and events.
 - o economic recovery and resilience needs of the region may include job creation, new businesses, tourism and supporting local producers and suppliers. Projects must support communities, not just individual businesses or organisations.
 - o recovery and resilience of the built environment needs may include the improvement or extension of existing infrastructure in a manner that drives economic growth, creates jobs and makes the affected LGA or broader region a more attractive place to live or visit.
- b. how your project complements, builds on and does not duplicate existing or planned 2019-20 bushfire recovery efforts in the community.
- c. the broader benefits that your project will deliver for the region and the community.

SOCIAL RECOVERY AND RESILIENCE NEEDS

The proposed New England rail trail fills a gap within the community, by providing a major tourist attraction in an area heavily impacted over the past few years by drought, Black Summer bush fires and COVID-19 impacts. After the succession of disasters that have directly impacted our region, Armidale Regional Council have a focus on social recovery and improving mental wellbeing for our residents. What better way that for people to get back into nature after spending so much time locked up in their house due to hazardous smoke from near-by fires and then covid-19 lockdowns. The New England Rail Trail would pass through some very attractive scenery. Much of the proposed trail from Armidale to Ben Lomond will pass through farming country, as this was where rail lines historically were routed. There are interesting and varied landscapes on the section between Armidale and Black Mountain, particularly north of where the trail goes underneath Booralong Rd. The landscape between Guyra and Ben Lomond (Australia's highest railway station), in particular is very attractive and quite spectacular. There are great panoramic views afforded in sections, often due to very high and stunning embankments. The attractiveness of these quintessential rural landscapes to metropolitan visitors should not be underestimated. The quality of intact railway heritage items such as switches, signals and mile pegs is very high (both of the restored and the unrestored infrastructure). The quality of the railway stations is outstanding and possibly represents the highest quality of restored and maintained railway stations along any substantial stretch of disused railway corridor in NSW. These stations also provide a good opportunity for the development of trail-related businesses – cafes, bike hire, guided tours etc.

ECONOMIC RECOVERY AND RESILIENCE NEEDS

- 11 direct jobs and 32 indirect jobs during the construction period;
- An additional 11,000 domestic day, 10,000 domestic overnight visitors and 15,000 local visitors with total estimated annual expenditure of approximately \$3.3m.
- Providing an additional tourism attraction which utilises the natural scenic and infrastructure endowments of the region; -Upgrading the visual and recreational amenity opportunities for both visitors and the local community;
- Driving growth of the local economies and employment opportunities through enriching the visitor experience and complimenting the wider array of New England North West tourism experiences;
- Providing further diversification for the NSW regional economy; and
- Generating further tourism business opportunities. The Stage Two 67 km rail trails would generate a BCR of 2.39 and a Net Present Value of \$24M if only 10% of the new visitors are from outside of NSW and the health benefits from cycling and walking are included. The majority of these benefits are health benefits (\$2.3M per annum), with additional visitor expenditure contributing \$3.3M per annum. Armidale Regional Council is committed to several guiding principles regarding the purchase of goods and services. One key principle is the enhancement of the capabilities of Local Business and Industry. This principle states the benefits of encouraging and dealing with local suppliers should be taken into account and should form part of the evaluation process for all agreements, thereby maximising the use of local suppliers and goods.

Assessment criterion 2

Capacity, capability and resources to deliver the project *(Score out of 50)*

You should demonstrate this by identifying:

- a. your track record managing similar projects and access to personnel and/or partners with the right skills and experience

- b. sound project planning to manage and monitor the project, including scope, implementation methodology, timeframes, budget and risk management planning (including mitigation of health risks associated with the current COVID-19 pandemic).

c. Armidale Regional Council is a multi-purpose NSW Local Government Council providing a full range of services to a region of approximately 30,000 residents. Council services include potable water supply, sewerage, roads, drainage, civic and recreational facilities, waste management services, regional airport, regional sale yards and a range of community services and good governance. Total annual expenditure is over \$80million. Council is responsible for the delivery of local government infrastructure and services. Exogenous to its own workforce of over 300 staff, Council has access to a large pool of regional and local external contractors to assist in the delivery of these services. Armidale Regional Council has previously been responsible for the delivery of many multimillion dollar infrastructure projects in roads, bridges, water and sewerage, waste management, site remediation, food plain management, street scaping, main street refurbishment and industrial building projects. This history promotes confidence in Council's ability to manage large scale development projects. Construction will be completed following a competitive tender process and will be managed in accordance with Council's Project Management Policy and Procurement Procedures. A Project Quality Plan will be developed at both the consultant and contractor initial engagement stages of the project. Council manages a one-billion-dollar asset portfolio via a workforce of around 300 people who specialise in building infrastructure and ongoing operating, maintenance and administration of services. ARC has a proven record and strong governance structure for delivering and commissioning multimillion dollar infrastructure projects. It has a dedicated service stream for the management of Council's asset portfolio, including long-term asset management planning, works program and service levels to ensure on-going operating, maintenance and planning of renewal programs. Landowner consent has been gained from NSW Transport for the entire Armidale to Glen Innes Rail Trail. Furthermore: - An Act of the NSW Parliament will be required to close the rail corridor and transfer ownership from Transport NSW to Crown Lands. Crown Lands will then entrust maintenance of the corridor and responsibility for developing the rail trail to Armidale Regional and Glen Innes Severn Councils. A precedent for this process has already been set in NSW with the Tumbarumba to Rosewood Rail Trail, managed by Snowy Valley Council ; - Development Consent will be required under the provisions of the State Environmental Planning Policy (State and Regional Development)2011 as it is deemed a Regionally Significant Development. The development has a Capital Investment Value greater than \$5 million. The consent authority would be the NSW Government and the development would be classified as a Community Facility - Path. - A Biosecurity Plan is required, however this already exists and is a generic plan developed by NSW Local Land Services (LLS) for Crown Lands. It can be amended for specific local conditions/issues, and a draft Biosecurity Plan for the Armidale-Glen Innes trail has already been written

Project partners

If applicable, provide details about all project partners

For details about project partner contributions refer to the grant opportunity guidelines.

Project partner

No Project partners found for this Application.

Bank Account Details

If your application is successful we will need to set up a payment process to pay your grant. We need your bank account details to do this. If your application is not successful we will not process these details.

Account Name
Armidale Regional Council

BSB
[REDACTED]

Account Number
[REDACTED]

Payment Contact

We will send the payment remittance advice to this person. All other notifications are sent to the primary contact whose details you provide on the last page of this application.

Title

Ms

Given name

Deborah

Family Name

Walls

Position Title

Accountant

Email address

revenue@armidale.nsw.gov.au

Phone number
0267703685

Application finalisation

Conflict of interest

Do you have any perceived or existing conflicts of interest to declare?

Refer to the grant opportunity guidelines for further information on your conflict of interest responsibilities.

No

Program feedback

How did you hear about this grant opportunity?

Industry group

Additional information

You should attach any additional supporting documentation here. You should only attach documents that we have requested or you have referred to in your application.

Project plan

A detailed project plan that includes a risk assessment plan.

BSBR001250 - New England Rail Trail - Project Plan.pdf

Project budget

A detailed project budget that identifies costs under each head of expenditure and includes an explanation of how the costs were determined. Include any third party contributions.

BSBR001250 - New England Rail Trail - Project Plan.pdf

Evidence of community support

This could include items such as letters of support for your project and testimonials.

BSBR001198 - New England Rail Trail - Federal Member and Council Support.pdf

Evidence of landownership or environmental approvals (where applicable)

Where the proposed project site/s are not owned or managed by you; written consent is required from the property owner and/or property manager that allows for the implementation of the proposed project on each project site.

BSBR001250 - New England Rail Trail - Landowner Consent - Armidale Council - TfNSW SIGNED.pdf

Trust documents

Where you have indicated your entity type is a trustee applying on behalf of a trust, you must attach trust documents showing the relationship of the incorporated trustee to the trust. If your trust deed is too large or you cannot upload your document please contact us via BSBR@industry.gov.au.

Primary contact

Title

Mr

Given Name

Thomas

Family Name

Bower

Position Title

Recovery Officer

Email Address

tbower@armidale.nsw.gov.au

Phone Number

0267703605

Mobile Number

Business postal address of the primary contact

Is the address located in Australia?

Yes

Address Details

PO Box 75A

Armidale NSW 2350

Australia

Declaration

Privacy and confidentiality provisions

I acknowledge that this is an Australian Government program and that the Department of Industry, Science, Energy and Resources (the department) will use the information I provide in accordance with the following:

- Australian Government Public Data Policy Statement
- Commonwealth Grants Rules and Guidelines
- grant opportunity guidelines
- applicable Australian laws.

Accordingly, I understand that the department may share my personal information provided in this application within this department and other government agencies:

- a. for purposes directly related to administering the program, including governance, research and the distribution of funds to successful applicants
- b. to facilitate research, assessment, monitoring and analysis of other programs and activities

unless otherwise prohibited by law.

I understand that where I am successful in obtaining a grant, the financial information that I provide for the purposes of payment will be accessible to departmental staff to enable payments to be made through the department's accounts payable software system.

I understand that information that is deemed 'confidential' in accordance with the grant opportunity guidelines may also be shared for a relevant Commonwealth purpose.

The department will publish information on individual grants in the public domain, including on the department's website, unless otherwise prohibited by law.

Applicant declaration

I declare that I have read and understood the grant opportunity guidelines, including the privacy, confidentiality and disclosure provisions.

I declare that the proposed project outlined in this application and any associated expenditure has been endorsed by the applicant's board/management committee or person with authority to commit the applicant to this project.

I declare that the applicant will comply with, and require that its subcontractors and independent contractors comply with, all applicable laws.

I declare that the information contained in this application together with any statement provided is, to the best of my knowledge, accurate, complete and not misleading and that I understand that giving of false or misleading information is a serious offence under the *Criminal Code Act 1995* (Cth).

I acknowledge that I may be requested to provide further clarification or documentation to verify the information supplied in this form and that the department may, during the application process, consult with other government agencies, including state and territory government agencies, about the applicant's claims and may also engage external technical or financial advisors to advise on information provided in the application.

I agree to participate in the periodic evaluation of the services undertaken by the department.

I approve the information in this application being communicated to the department in electronic form.

I understand that the applicant is responsible for ensuring that it has met relevant state or territory legislation obligations related to working with children, and that any person that has direct, unsupervised contact with children as part of a project under this grant opportunity, has undertaken and passed, a working with children check, if required under relevant state or

territory legislation. The applicant is also responsible for assessing the suitability of people engaged on this project to ensure children are kept safe.

I acknowledge that if the department is satisfied that any statement made in an application is incorrect, incomplete, false or misleading the department may, at its absolute discretion, take appropriate action. I note such action may include excluding an application from further consideration; withdrawing an offer of funding; using the information contained in the application for a fraud investigation that would be consistent with the Australian Government's Investigations Standards and Commonwealth Fraud Control Framework and/or for a grant under management, terminating a grant agreement between the Commonwealth and the grantee including recovering funds already paid.

I declare that I am authorised to submit this form on behalf of the applicant and acknowledge that this is the equivalent of signing this application.

By checking this box I agree to all of the above declarations and confirm all of the above statements to be true
Yes

